

# Postsecondary Technical Education Authority

## AGENDA

Kansas Board of Regents

1000 SW Jackson, Suite 520, Topeka, KS

**10:00 AM – August 25, 2022**

**Conference Call Meeting**

### I. CALL TO ORDER

- A. Approve Previous Minutes (May 26, 2022) Chair Frederick

### II. REPORTS

- A. Introductions Chair Frederick  
B. Chair's Report Chair Frederick  
C. Member Liaison Reports TEA Members  
D. Vice President for Workforce Development Report Vice President Smathers  
E. Report from the Community Colleges President File  
F. Report from the Technical Colleges President Genandt

### III. CONSENT AGENDA

- A. Program and Curriculum Committee Committee Chair R. Johnson  
1) Program Alignment Associate Director Beck
  - Associate Degree Nursing (51.3801)
- 2) New Program Associate Director Chambers
  - Garden City Community College: Medical Assistant (51.0801)
  - Kansas City Kansas Community College: Legal Administrative Assistant (22.0301)
  - Kansas City Kansas Community College: Welding Technology (48.0508)
- 3) Promise Act Associate Director Chambers
  - Garden City Community College: Medical Assistant (51.0801)
  - Kansas City Kansas Community College: Welding Technology (48.0508)
- 4) Excel in CTE Fees Associate Director Chambers
  - Kansas City Kansas Community College: Welding Technology (48.0508)

### IV. DISCUSSION AGENDA

- A. Program and Curriculum Committee Committee Chair R. Johnson  
1) AY2023 Actual Excel in CTE Fees - Welding Associate Director Chambers

### V. OTHER MATTERS

- A. Legislative Update Vice President Smathers  
B. TEA Committees 2022 - 2023 Chair Frederick  
C. Proposed TEA Member Institution Assignments Member Estes  
D. KBOR Retreat Summary Vice President Smathers  
E. Promise Act Update Vice President Smathers  
F. Out of Service Area Policy Consideration Vice President Smathers  
G. TEA Goals for AY 2023 Vice President Smathers  
H. MOA Update Associate Director Wood  
I. Excel in CTE Online Course Listing Associate Director Chambers  
J. CTE Outreach Campaign Senior Project Director Peterson

**Postsecondary Technical Education Authority**

**AGENDA**

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**VI. NEXT MEETING REMINDER**

(Special Virtual Meeting Wednesday, September 14, 2022)

(In-person Meeting Thursday, September 29, 2022)

Chair Frederick

**VII. ADJOURNMENT**

For your convenience, the agenda and meeting documents can be found at:

[https://www.kansasregents.org/workforce\\_development/technical\\_education\\_authority/tea\\_meeting\\_dates\\_agendas\\_and\\_minutes](https://www.kansasregents.org/workforce_development/technical_education_authority/tea_meeting_dates_agendas_and_minutes)

On this same website following the list of 2023 meetings, there is a link that says, “[click here for Live Stream Information](#).” Any individual who wants to “attend” this virtual TEA meeting is encouraged to use the livestream link or may come to the Board Office at 1000 SW Jackson, Suite 520 to listen to the livestream. This stream will be activated when the meeting begins at 10:00 a.m.

**PRELIMINARY MINUTES  
KANSAS POSTSECONDARY  
TECHNICAL EDUCATION AUTHORITY  
MEETING**

The May 26, 2022 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents office, 1000 SW Jackson Street, Suite 520, Topeka, Kansas and virtually via ZOOM.

**Members Present**

Mark Hess, Chair

Rita Johnson

Mike Johnson via ZOOM

Mike Beene

Tiffany Anderson

Keith Humphrey via ZOOM

Deb Mikulka via ZOOM

Ray Frederick

Jason Cox

Eddie Estes

Stacy Smith

Amber Shultz

**Others Present**

Manhattan Area Technical College

Ft. Scott Community College

Northwest Kansas Technical College

Heather Morgan, KACCT

**Kansas Board of Regents Staff Present**

Scott Smathers

Lisa Beck

Tobias Wood

Charmine Chambers

Steve Funk

Hector Martinez

April Henry

Vera Brown

Sue Grosdidier

Susanna Lee

Susan Henry

Eric Tincher

**CALL TO ORDER**

The meeting was called to order by Chair Hess at 10:00 AM.

Approval of Previous Minutes

**Motion:** Member Estes moved to approve the minutes of April 28, 2022. Following a second by Member Shultz, the motion carried.

**REPORTS**

Introductions

None.

Chair's Report

Chair Hess informed members that after this meeting, he will be relinquishing his position as TEA Chair due to his business time constraints, but he will remain on the TEA. He added that officer elections will be held later in the meeting. He informed members that in Hays, a local school board bond issue for \$143 million for a new high school recently passed, noting their long-term investment in education.

Member Liaison Reports

Chair Hess invited TEA member activity reports.

Member Estes reported that he had the opportunity to spend time at Dodge City Community College, and applauded their efforts working with Hilmar Cheese in Dodge City. He reported he also visited Northwest Kansas Technical College. He informed members that the MidAmerica Workforce Summit is scheduled for January 18-19, 2023. He informed members that Garden City Community College and Dodge City Community College are expanding their Rodeo programs.

Member Cox informed members that due to the increasing requirements of his business in the last two years since the pandemic began, he will be leaving his position with the TEA. He expressed his appreciation to TEA members, as well as to the community colleges and technical colleges.

#### Vice President for Workforce Development Report

Chair Hess called on Vice President Smathers to provide Members with a Workforce Development report. Vice President Smathers reported that May is a very busy month for Board staff as it is the end of the semester, getting close to the end of the fiscal year, and the end of the legislative session. He reminded members that the end of the fiscal year is June 30<sup>th</sup>, and their expense reports need to be submitted by June 1<sup>st</sup>. He informed members that KBOR is in the process of hiring an additional staff member for the Workforce Development team and hope to have that person employed by the time of the TEA meeting in August. He reported that he had the pleasure of speaking at the SSTI conference in Little Rock Arkansas, which is a conference that brings universities and economic developers together, where he learned that Kansas is unique in its focus on its institutions as economic hubs and workforce training centers. Vice President Smathers reported that the Accelerated Opportunity Kansas Summit was held last Tuesday, hosted by Washburn Tech. He added that this program allows students to earn their high school degree while also earning an industry certification. He informed members that President John Masterson is retiring from Allen County Community College and President Dennis Rittle is leaving Cowley Community College to serve as President at Northwest Arkansas Community College. He informed members that Cox Media reported that the Kansas border regions energy jobs campaign that Senior Project Director Peterson worked a great deal on won a bronze Telly Award for local TV promotional campaign. He added the Telly awards highlight the best and most creative across the entire nation and over 40 other countries. In response to a question from Member M. Johnson, Vice President Smathers informed members that Board Staff is currently completing a job description for the hiring of a staff member to assist with the Promise Scholarship Act.

#### Report from the Community Colleges

Chair Hess called upon Fort Scott Community College President Johnston to provide members with a report from the community colleges.

#### Report from the Technical Colleges

Chair Hess called upon Manhattan Area Technical College President Genandt to provide members with a report from the technical colleges.

#### Consent Agenda

Chair Hess informed members that there are items on the consent Agenda from the Budget and Finance Committee and the Technical Program and Curriculum Committee.

#### Budget and Finance Committee

FY23 State Appropriations

FY22 Kansas Innovative Technology Internship Grants

AEFLA Local Program Awards

## Program and Curriculum Committee

1. Program Alignment - Physical Therapy Assistant (51.0806)
2. New Program Proposals
  - Manhattan Area Technical College: Industrial Engineering Technology (15.0613)
  - Northwest Kansas Technical College: Mechanical Engineering Technology (15.0805)
3. Excel in CTE Fees
  - Cloud County Community College: Welding Technology (48.0508)
4. Promise Act
  - Manhattan Area Technical College: Industrial Engineering Technology (15.0613)
  - Northwest Kansas Technical College: Mechanical Engineering Technology (15.0805)

Chair Hess called for a motion to approve the Consent Agenda.

**Motion:** Member Frederick moved to approve the Consent Agenda. Following a second by Member Beene, the motion carried. Member M. Johnson abstained from the vote.

## Discussion Agenda

## Technical Program and Curriculum Committee

## 2022-2023 Excel in CTE Qualifying Credential Incentive List

Chair Hess called on Technical Program and Curriculum Committee Chair R. Johnson, with the assistance of Associate Director Chambers, to present the discussion agenda and to highlight the changes and recommendations that were applied based on discussions from the April TEA meeting. Associate Director Chambers explained that the 2023 qualifying credential list for excel in CTE Fees issue paper is provided for review is similar to what members have seen previously and highlights the criteria that is used. She directed member attention to the bottom of the second page to review clarifying language after their discussions in April, regarding the basic minimum criteria for inclusion on the list, and adjustments to the language from a “phase out occupation,” to a “watch list occupation.” She added that as this process progresses every year any occupation can come back on the list at any time once it meets the minimum criteria. Also included is some additional language that helps explain why a particular occupation found itself on the watch list for this year, such as for aircraft mechanics and service technicians, it was due to the demand at the time and sheet metal workers is due to no longer having an actual program CIP code that matches up to that occupation, noting obviously that sheet metal training for other occupations is usually under those specific occupations themselves.

Members expressed appreciation for the clarifying language added to the credential list per their concerns expressed at the April TEA meeting. Chair Hess called for a motion to approve the 2022-2023 Excel in CTE Qualifying Credential Incentive List as presented.

**Motion:** Member Frederick moved to approve the 2022-2023 Excel in CTE Qualifying Credential Incentive List as presented. Following a second by Member Smith, the motion carried.

## Excel in CTE Fees

Northwest Kansas Technical College: Mechanical Engineering Technology (15.0805)

Chair Hess called on Associate Director Chambers to present the Excel in CTE Fees for Northwest Kansas Technical College: Mechanical Engineering Technology (15.0805). Associate Director Chambers explained to members that the Excel in CTE fees submitted for approval total \$1200 for a laptop computer.

**Motion:** Member Frederick moved to approve the Excel in CTE Fees for Northwest Kansas Technical College as presented. Following a second by Member Shultz, the motion carried.

#### Other Matters

##### Legislative Update

Chair Hess recognized Vice President Frisbie to provide members with a legislative update in the absence of Director Matt Casey. Vice President Frisbie informed members that the Legislature completed a four-day veto session. They focused on several bills and created a 988 hotline for those suffering with mental health issues as well as some new property tax rebates for businesses that were impacted by pandemic closures. She reminded members that the Legislature supported education as a system with funding for the university operating grants, state employee salaries, state aid to Washburn and the two-year colleges, student financial aid, cyber security infrastructure for the universities as well as facility issues with deferred maintenance. A trailer bill to the Promise Scholarship Act was published today in the Kansas register and so it will take effect today. The Promise Act also had some amendments including assistance with tuition waivers and military and law enforcement public safety officer waiver benefits for those who are killed or injured in the line of duty. A new bill was also passed offering a \$1,000 grant for those seeking to become qualified to teach computer science in the high schools. Sports betting was legalized, which will be administered by the State Lottery. Vice President Frisbie informed members that sine die was on Monday, so the next meeting for the Legislature is January 9, 2023, when it is expected there will be many new members in the Statehouse.

##### Promise Act Programs – Additional Field of Study

Chair Hess called on Vice President Smathers to provide a Promise Act program update with additional fields of study, with the Assistance of Director Henry. Vice President Smathers informed members that a Promise Act follow-up bill was passed by the Legislature with changes made from the previous bill that was passed last year. He informed members that one of the items that changed was that now institutions can choose an individual field of study from one of five options, which are agricultural food and natural resources; education and training; law, public safety, corrections, and security; or distribution and logistics. He explained that now, for example, instead of institutions picking only one program, they could choose a field of study and all their programs in that field of study would now qualify for the Promise Act. He explained that the bill is effective today, and Board staff have been working with the colleges to come up with a list of their selected fields of study that they have an interest in, and this list was provided to members as an additional hand-out material. He reminded members that the Promise Act covers all community colleges and technical colleges, as well as seven non-profit colleges. He explained that the TEA is being asked for approval of the fields of study as selected by the institutions. He pointed out members may notice that some of the institutions did not choose a field of study at this time, but they may choose fields of study later. He added that the four primary program categories from the original bill remain as approved by the TEA previously. Now, instead of an additional program, institutions have the option to select one of five fields of study. Vice President Smathers explained that Board Staff is asking the TEA to approve Board staff continuing to work with the colleges for their input in the programs within the fields of study and assuring that their selected programs will be covered under the specific fields of study prior to the college programs/fields of study going to the Board for approval. Vice President Smathers added that Board Staff has not yet received all the data from the colleges for the first year, however it is believed that a little less than 50% of the Promise Act funds were utilized. The Legislature agreed to allow funds to roll over to the next year and there is a \$10 million threshold in the Statute, except for the carryover funds.

**Motion:** Member Anderson moved to accept the Promise Act additional fields of study as presented and to authorize Board staff to continue working with the institutions and finalizing the list of programs in the approved fields of study to be submitted to the Board of Regents in June 2022. Following a second by Member Mikulka, the motion carried.

## TEA FY 2024 Appropriations Request

Chair Hess called on Vice President Smathers to lead discussions regarding the TEA Appropriations Request for FY 2024. Vice President Smathers reminded members that every year the TEA is asked to submit their recommended funding requests to the Board for their upcoming year's budget request from the Legislature. Vice President Smathers prepared a summary of the input from members with information from both the Community and technical colleges for the TEA final recommendation to the Board of Regents. He informed members that the Board will review budget requests during their retreat in July 2022. He reminded members that last year, the TEA requested the following:

- 1) Excel in CTE: \$2.5 million more beyond the allocation for FY 2022 for a total of \$39,320,000.
- 2) Tiered Funding: \$2 million extra
- 3) Non-Tiered Funding: \$4 million extra
- 4) Capital Outlay Fund: \$4 million extra for a total of \$6,619,311

Total Request of \$12.5 million more than FY 2022

Vice President Smathers explained that based off what high education has been awarded in this year's budget, Board staff recommended the following appropriations to the TEA to consider in April:

- Implement Year Two of Legislative Action on Tiered and Non-Tiered State Aid - TBD
- Provide Additional State Funding for Projected Excel in CTE Student enrollment - \$2.0 million
- Continue CTE Capital Outlay Aid at FY 2023 Level (\$7,419,311) for Eligible Colleges - \$0
- Enhance HB 2239 which currently allows for contributions to a Kansas technical college or community college for capital improvements, deferred maintenance, or technology or equipment purchases to be eligible for a 60 percent non-refundable credit against: Income tax; Insurance premium tax and privilege fees; or Financial net income privilege. The credit has an annual limit not to exceed \$500,000 for any one college or community college with the total annual value of credits not to exceed \$5.0 million. The TEA might want to request that the credit percentage be updated from 60% to 80% and to increase the total annual value of credits limit from \$5 million to \$10 million. - TBD

After reviewing the recommended appropriations suggestions, TEA members asked KBOR staff to reach out to the two-year colleges for their input. The following comments were received and provided to TEA members for discussion:

## Community Colleges:

- 1) Fully Fund SB 155- (No new money needed. Appropriation and Reappropriation should cover)
- 2) Fully Fund the Tiered and Non-Tiered Formula- (No new money needed next year)
- 3) Fully Fund Capital Outlay at the FY 2023 level- (No new money needed next year)
- 4) Fund \$5 million dollars into a fund for the community colleges which don't qualify for capital outlay. Divide the funds based upon number of FTE CTE credit hours. New \$5 million.
- 5) Fund \$13,000,000 million dollars in one-time costs for security and cyber security. (Each college would receive \$500,000. While size of school may increase security risk all colleges have a base level of risk which these funds can assist with assessment and security up-front cost to ensure colleges have mitigation processes in place to prevent security issues). New \$13 million.
- 6) Special Projects- To be determined. Focused investments in emerging occupations and needs identified by industry partners and businesses needing new or differently skilled workers in Kansas and to increase the number of students who are enrolling in career and technical education programs to serve that desperate need in the state of Kansas.

- 7) Strongly suggest TEA not make recommendations on the tax credit policy that was just passed. There are two reasons for this recommendation: 1. Tax policy has nothing to do with the budget (Money isn't appropriated for tax credits. It's handled as a revenue and refund situation.) Changes would also require a bill to be passed. 2. It's the first year of the program so let's see how well its being used before recommending changes. 3. The TEA can weigh in on any bill suggesting changes next year which is when changes would ultimately have to be made.

#### Technical Colleges:

- 1) Continue full funding for Excel in CTE.
- 2) Continue to fully fund the formula for tiered and non-tiered courses and eliminate any gap.
- 3) Increase funding for capital outlay to the eligible technical and community colleges by an additional \$3.8 million from the level funded for FY23.
- 4) Increase the tax credit allowance for the technical colleges to at least 80 cents per dollar donated (we prefer 1:1) as our institutions do not have taxing authority, unlike the community colleges, and increase the cap on the tax credits annually to \$7M for the technical colleges for 5 years.
- 5) Provide an appropriation of at least \$10M for deferred maintenance for the technical colleges due to them not having local taxing authority, and to support their work in driving the state's workforce/economic development.
- 6) Continue funding for the Promise Scholarship.
- 7) Continue funding for adult education.
- 8) Request \$3.5M to initiate a pilot program to provide for technical colleges to provide salary adjustments for faculty members teaching in programs of study leading to high demand/high wage and/or critical need occupations in health care, IT, manufacturing, construction, and engineering technologies.
- 9) Request \$2.8M for the technical colleges to help them improve internal IT/networking structures against cybercrime and related activity.

TEA members discussed the recommended appropriations suggestions as well as the input from the community and technical colleges, and summarized that for FY 2024, the TEA approves recommending to the Board that for the two-year sector the Board make the following Legislative budget requests:

- Implement Year Two of Legislative Action on Tiered and Non-Tiered State Aid - TBD
- Fully fund Excel in CTE Student Enrollment - \$0
- Continue CTE Capital Outlay Aid at FY 2023 Level (\$7,419,311) for Eligible Colleges -\$0
- Fund \$500,000 per institution in one-time costs to improve internal IT/networking structures, security, and cybersecurity - \$13,000,000

**Motion:** Following discussion, Member R. Johnson moved to approve the TEA Appropriations Request for FY 2024 for submission to the Board as summarized. Following a second by Member Mikulka, the motion carried.

#### Department of Corrections Update

Chair Hess called on Associate Director Grosdidier to provide members with a Department of Corrections update. Associate Director Grosdidier explained that last year was a transition year for the Department of Corrections, and she gave a brief history regarding Greenbush Educational Service Center previously handling most of the state prison facilities, providing all of the adult education and GED testing until completion of a new RFP by the Department of Corrections, and now eight colleges are involved with nine facilities so more services are being offered than ever before, including offering college and technical classes, and offering an adult education program with training and partnerships. She informed members that data shows that inmates who can obtain their high school diploma have only a 50% recidivism rate



and are less likely to return into the prison system, and currently the GED pass rate for inmates is approximately 78% . Associate Director Grosdidier reported to members that Kansas is the only state that tracks all graduates and provides them with a hard copy of their transcript and their diploma. Prior to the COVID pandemic, Associate Director Grosdidier would attend graduation ceremonies at the facilities, and she continues to send inmates graduation cards. She added that Kansas is leading the way with the Second Chance Pell Grants, which have been a game-changer for inmates who didn't have money to take the GED classes.

#### Election of TEA Officers

Chair Hess asked for nominations for Chair and Vice Chair for the upcoming fiscal year. Member R. Johnson nominated Member Frederick as Chair and Member Humphrey as Vice Chair and moved for TEA vote for approval. Following a second by Member M. Johnson, the motion carried by unanimous vote.

Chair Hess presented departing Member Cox with a plaque of appreciation for his service to the TEA.

Member Anderson requested that TEA members take a moment of silence in support of the victims and families of the recent Uvalde, Texas school shootings.

#### Next Meeting Reminder

Chair Hess reminded members that the next TEA meeting is a regularly scheduled conference call meeting on August 25, 2022 beginning at 10:00 AM.

#### Adjournment

With no further business, Chair Hess adjourned the meeting at 12:24 PM.

Respectfully submitted by:  
Susan Henry, Executive Assistant

## **Program Realignment – Associate Degree in Nursing (ADN) CIP: 51.3801**

### **Summary**

*One of the initiatives underway by the Postsecondary Technical Education Authority to enhance technical education in the state is the alignment of specific technical programs. Program Alignment has four primary objectives: allow business and industry to identify exit points within the program; identify nationally recognized third-party credentials; identify common courses; and decrease the variability in program length.*

*8/25/2022*

### **Background**

One of the strategic priorities of the Postsecondary Technical Education Authority (TEA) is to enhance technical education in our state by the alignment of specific technical programs. This project is driven by the needs of business and industry in the state. Program Alignment consists of five phases:

- Phase I: Research and industry engagement
- Phase II: Faculty engagement and aligning curriculum with certifications
- Phase III: Approval of program structure and curriculum
- Phase IV: Implementation
- Phase V: Standards revision

Due to the unique nature of many health care programs' national board requirements of educational programs, Phase I of the alignment process is not necessary. Program standards for the Associate Degree in Nursing (ADN) are established by the Kansas State Board of Nursing (KSBN) and require the minimum of a Registered Nurse (RN) credential to practice in Kansas.

### **Phase V: Standards Revision: Associate Degree in Nursing (51.3801)**

During recent ACEN (Accreditation Commission for Education in Nursing) accreditation reviews, institutions were receiving concerns from reviewers that the 2017 program alignment was a little old and felt it needed to be reviewed again. The president of the Kansas Council of Associate Degree Nurse Educators (KCADNE) from Johnson County Community College contacted KBOR staff to request that the ADN program go through Program Realignment.

ADN program administrators, faculty from fifteen institutions, and Board staff met virtually March 28, 2022 during their monthly KCADNE meeting to begin the realignment process.

The ADN program was last aligned in 2017. The alignment consisted of the AAS as the only exit point and that continues to be the minimum exit point for employment therefore no shorter-term exit points are allowed. All programs must adhere to the course competencies, standards and must align with the KSBN program outcome requirements. After review, it was decided that only a few wording changes were needed to program outcome #5. Everything else in the alignment remains the same.

The attached proposed alignment map, reflecting the final recommendations from the faculty committee, was issued for presidential comment from June 20, 2022, to July 6, 2022, during which time no comments were received.

### **Recommendation**

The proposed revisions to the Associate Degree in Nursing program alignment have been reviewed by the Technical Education Authority's Program and Curriculum Committee and are recommended for approval by the TEA.

**Professional Nurse**  
RN Credential

**A.A.S.**  
Maximum of 72  
Credit Hours

### ***Required Courses***

<b><i>Common Support Courses</i></b>	<b><i>24-29 credits:</i></b>
<b><i>Anatomy and Physiology</i></b>	<b><i>5-8 credits</i></b>
<b><i>English 101 or English Composition</i></b>	<b><i>3 credits</i></b>
<b><i>General Psychology</i></b>	<b><i>3 credits</i></b>
<b><i>Microbiology</i></b>	<b><i>4-5 credits</i></b>
<b><i>OR</i></b>	
<b><i>Pathophysiology</i></b>	<b><i>3-4 credits</i></b>
<b><i>And</i></b>	
<b><i>Elective Credits</i></b>	<b><i>Up to 10 credits</i></b>

*Nursing programs may designate support courses as pre or co-requisite courses within their curriculum.*

*Course list sequence has no implication on course scheduling by colleges.*

### **Notes**

Specifics pertaining to A.D.N. Nursing programs:

1. Program educational standards and outcomes are established by the Kansas State Board of Nursing.
2. The Kansas Board of Regents defers ADN nursing faculty requirements to those of the Higher Learning Commission and the Kansas State Board of Nursing. Nursing programs and their governing organizations will ensure compliance within those requirements.
3. Successful program completers will be eligible to sit for the National Council Licensure Examination (NCLEX), the passing of which culminates in the Registered Nurse (RN) credential.
4. The Kansas Nurse Practice Act requires an associate degree as the minimum for entry into employment as a Registered Nurse. There are no other exit points.
5. All ADN programs must be approved by the Kansas Board of Nursing.
6. Aligned programs must use the seven revised program outcomes approved by KSBN. If a program required additional program outcomes, additions must be approved by KSBN.

### **ADN Program Outcomes:**

1. Integrate caring behaviors in practicing the art and science of nursing within a diverse population.
2. Implement professional standards and scope of practice within legal, ethical, and regulatory frame works.
3. Collaborate with clients and members of the inter-professional health care team to optimize client outcomes.
4. Formulate safe and effective clinical judgements guided by the nursing process, clinical reasoning, and evidence-based practice.
5. Provide leadership in the management of care to meet client needs using available resources and current technology.
6. Generate teaching and learning processes to promote and maintain health and reduce risks for a global population.
7. Demonstrate effective communication methods to manage client needs and to interact with other healthcare team members.

## Act on requests for degree and/or certificate programs submitted from community colleges and technical colleges

### Summary

*The Board office received a request from Garden City Community College to offer a Technical Certificate C in Medical Assistant, and requests from Kansas City Kansas Community College to offer a Technical Certificate B in Legal Administrative Assistant, and a Technical Certificate C in Welding Technology.*

*The programs addressed all criteria requested and were subject to the 10-day comment period required by Board policy. The programs were reviewed by the Program and Curriculum Committee and are presented for approval by the Technical Education Authority.* 8/25/2022

### Background

Community and technical colleges submit requests for new certificate and degree programs utilizing forms approved by Board staff. Criteria addressed during the application process include, but are not limited to, the following: program description, demand for the program, duplication of existing programs, faculty, costs and funding, and program approval at the institution level.

### Description of Proposed Programs:

**Garden City Community College (GCCC)** requests approval of the following program:

- Medical Assistant (51.0801) – Technical Certificate C/48 credit hours

According to the U.S. Department of Education, Classification of Instructional Programs (CIP Code) 51.0801 Medical Assistant is a program that prepares individuals, under the supervision of physicians, to provide medical office administrative services and perform clinical duties including patient intake and care, routine diagnostic and recording procedures, pre-examination and examination assistance, and the administration of medications and first aid. Curriculum should include instruction in basic anatomy and physiology; medical terminology; medical law and ethics; patient psychology and communications; medical office procedures; and clinical diagnostic, examination, testing, and treatment procedures.

Cross walking the proposed CIP Code (51.0801 Medical Assistant) to occupations resulted in one Standard Occupation Classification code (SOC), 31-9092 Medical Assistants which is defined as an occupation in which one is expected to perform administrative and certain clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing, and coding information for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by physician.

GCCC explained that since Fall 2019 and Spring 2020, the college has received requests from community entities for Registered Medical Assistants. Additionally, the college also identified a gap between current Certified Nurse Aide program and existing nursing programs. Some students are unable to meet the minimum entrance requirements for the college's nursing program, resulting in a population of students who would benefit from a level of training higher than a Certified Nurse Aide and lower than a Practical Nurse. After considering numerous possibilities to meet the needs identified, including potentially partnering with programs outside of the state; post-pandemic, the college feels it is in a position to offer this program itself.

The proposed program consists of a single exit point: a 48-credit hour Technical Certificate C. No formal accreditation is needed for the program. Upon completion of the Technical Certificate C, students would be eligible to sit for the Registered Medical Assistant credential.

The Kansas Department of Labor Long-term Occupation Projections 2018-2028 indicate a statewide change of employment for Medical Assistants (31-9092) of 10.4% with an annual median wage of \$30,800, with a postsecondary non-degree award as the typical education needed for entry. Annual openings equate to 571 jobs per year.

GCCC noted that the Comprehensive Local Needs Assessment shows over 1,500 annual openings in the Garden City Community College service area, reflecting a shift in local healthcare providers toward hiring CNA's and Certified Medication Aide's.

Emsi-Burning Glass job posting analytics show that from June 2021 through June 2022, roughly 10,306 total postings (2,715 unique postings) were advertised statewide with a median advertised salary of \$15.45 per hour.

Four letters of support for the proposed program were received from the Finney County Economic Development Corporation, Kearny County Hospital, Kearny County Emergency Services, and the Wichita County Health Center. Supports and commitments for the program include providing practicum/clinical sites, internships, serving on the local advisory committee, and providing guest speakers. GCCC indicated that while conversations with high school partners regarding offering this program at high school sites has not yet taken place; there is a possibility this may happen in the future. USD 363 Holcomb Public Schools and USD 457 Garden City Public Schools provided letters of high school support for the program.

Currently, seven institutions offer a similar program based either on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2020 K-TIP report.

Kansas Training Information Program						
2020 K-TIP Data for Medical/Clinical Assistant						
CIP Code	Program Name	Institution	Total # Concentrators	Total # Graduates	Total # Graduates Exited & Employed	Average Wage: Graduates Exited & Employed
51.0801	Medical/Clinical Assistant	Barton Community College	10	*	*	*
51.0801	Medical/Clinical Assistant	Coffeyville Community College	17	8	5	*
51.0801	Medical/Clinical Assistant	Highland Community College	43	20	13	\$21,165
51.0801	Medical/Clinical Assistant	Kansas City Kansas Community College	39	18	14	\$31,785
51.0801	Medical/Clinical Assistant	Neosho County Community College	15	6	5	\$25,297
51.0801	Medical/Clinical Assistant	Northwest Kansas Technical College	11	*	*	*
51.0801	Medical/Clinical Assistant	Salina Area Technical College	*	*	*	*
Total			135	52	37	

(\*) small cell protection applied

Regarding collaboration, GCCC explained that collaboration was not attempted for this program application. Institutions with similar programs range from 129 miles to 366 miles away, making collaboration in a program requiring on-ground clinical experiences impractical. This application does, however, follow statewide alignment for Medical Assistants, which would ensure transferability between institutions.

The college plans to begin the proposed Medical Assistant program in the spring of 2023. The college estimates the initial cost of the proposed program at approximately \$46,825, including \$27,500 in salaries, \$17,825 in equipment, tools and supplies, and \$1,500 in facility modifications. The additional salary has been included in the FY2023 budget process, and GCCC plans to apply for the Mary Jo Williams Grant, an internal grant through the college's Endowment Association for the equipment and supplies required. If unsuccessful, funds will be reallocated from the President's Consulting/Contract Services budget line item. Glenda Owens, Director of Allied Health will assume responsibility for the proposed program.

The proposed program was subject to the 10-day comment period from July 22, 2022, to August 5, 2022, during which no formal comments were received.

### **Recommendation**

The new program request submitted by Garden City Community College for a Technical Certificate C/48 credit hours in Medical Assistant has been reviewed by the Technical Education Authority's Program and Curriculum Committee and is recommended for approval by the TEA.

**Kansas City Kansas Community College (KCKCC)** requests approval of the following program:

- Legal Administrative Assistant (22.0301) – Technical Certificate B/33 credit hours

According to the U.S. Department of Education, CIP Code 22.0301 Legal Administrative Assistant is defined as a program that prepares individuals to serve as legal office managers, special assistants, and legal secretaries. Curriculum should include instruction in office management, secretarial science, principles of U.S. or Canadian law, legal terminology and documentation, legal research, legal software applications, law office procedures, record-keeping, billing, applicable policies and regulations, and professional standards and ethics.

Cross walking the proposed CIP Code (22.0301 Legal Administrative Assistant) to occupations resulted in one standard occupation classification code (SOC), 43-6012 Legal Secretaries which is defined as an occupation in which one is expected to perform secretarial duties using legal terminology, procedures, and documents. The Legal Secretary may also prepare legal papers and correspondence, such as summonses, complaints, motions, and subpoenas. Individuals may also assist with legal research.

KCKCC explained that the Legal Administrative Assistant program request is the result of the Advisory Board for KCKCC's Administrative Office Professional (AOP) recognizing the need to prepare students for the field of Legal Administrative Assistant in Wyandotte and Leavenworth Counties and beyond. Based upon the current online delivery of the AOP program, KCKCC has the existing infrastructure, systems, and faculty to add a Legal Administrative Assistant Certificate with minimal financial investment. At this time, KCKCC does not plan to offer the program to high school students.

The proposed program consists of a 33-credit hour Technical Certificate B. The program will be accredited by ACBSP, the Accreditation Council of Business Schools and Programs. Upon completion of the Technical Certificate B, students would be eligible to sit for the Office Proficiency Assessment & Certification (OPAC).

The Kansas Department of Labor Long-term Occupation Projections 2018-2028 indicate a statewide change of employment for Legal Secretaries (43-6012) of -19.8% with an annual median wage of \$48,950, with a high school diploma or equivalent as the typical education needed for entry. Annual openings equate to 466 jobs per year.

KCKCC explained that the program was discussed at the Perkins CLNA meeting in December 2021, with positive feedback from the participants. 54 annual openings were documented from the Kansas Labor Market Data, while AY2019 K-TIP data shows only a total of twelve Concentrators at Washburn Institute of Technology, and Concentrator data for Johnson County Community College was small cell suppressed (less than 5).

Emsi-Burning Glass job posting analytics show that from June 2021 June 2022, roughly 370 total postings (81 unique postings) were advertised statewide with a median advertised salary of \$17.54 per hour.

Three letters of support for the proposed program were received from the Kelly Law Office, the Office of the Wyandotte County District Attorney, and the CSM Linus A. Thuston Attorney at Law office. Supports and commitments for the program include offering internships, serving on the advisory board, and considering graduates for employment.

Currently, two institutions offer a similar program based either on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2020 K-TIP report.

Kansas Training Information Program						
2020 K-TIP Data for Legal Administrative Assistant						
CIP Code	Program Name	Institution	Total # Concentrators	Total # Graduates	Total # Graduates Exited & Employed	Average Wage: Graduates Exited & Employed
22.0301	Legal Administrative Assistant	Johnson County Community College	12	*	*	\$40,065
22.0301	Legal Office Professional	Washburn Institute of Technology	*	6	*	*
Total			12	6		

KCKCC explained due that its location 30 miles north of Johnson County Community College and 60 miles east of Washburn Institute of Technology and the fact that the programs offered by these two institutions are limited to on-ground delivery; collaboration between the institutions did not appear to be a viable option. However, subsequent conversations with the program coordinator from Johnson County Community College yielded some possibilities for sharing a faculty member for at least one of the shared classes in the curriculum, and this opportunity will be further pursued.

The college plans to begin the proposed Legal Administrative Assistant program in the fall of 2022. The college estimates the initial cost of the proposed program at approximately \$204,300 (\$202,000 salaries, and \$2,000 technology and/or software). Currently, KCKCC is not seeking grants or other funding for the start-up of the program. The program will be funded by tuition from other courses in the program and new courses will be funded by new tuition from new classes. Kristen Ball, the AOP Program Coordinator will assume responsibility for the proposed program.

The proposed program was subject to the 10-day comment period from July 22, 2022, to August 5, 2022, during which no formal comments were received.

### **Recommendation**

The new program request submitted by Kansas City Kansas Community College for a Technical Certificate B/33 credit hours in Legal Administrative Assistant has been reviewed by the Technical Education Authority's Program and Curriculum Committee and is recommended for approval by the TEA.

**Kansas City Kansas Community College** requests approval of the following program:

- Welding Technology (48.0508) – Technical Certificate C/46 credit hours

According to the U.S. Department of Education, CIP Code 48.0508 Welding Technology is defined as a program that prepares individuals to apply technical knowledge and skills to join or cut metal surfaces. Curriculum should include instruction in arc welding, resistance welding, brazing, and soldering, cutting, high-energy beam welding and cutting, solid state welding, ferrous and non-ferrous materials, oxidation-reduction reactions, welding metallurgy, welding processes and heat treating, structural design, safety, and applicable codes and standards.

Cross walking the proposed CIP Code (48.0508 Welding Technology) to occupations resulted in two standard occupation classification codes (SOC), 51-4121 Welders, Cutters, Solderers, and Brazers which is defined as an occupation in which one is expected to use hand-welding, flame-cutting, hand- soldering, or brazing equipment to weld or join metal components or to fill holes, indentations, or seams of fabricated metal products, and 51-4122, Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders which is defined as an occupation in which one is expected to set up, operate, or tend welding, soldering, or brazing machines or robots that weld, braze, solder, or heat treat metal products, components, or assemblies. Includes workers who operate laser cutters or laser-beam machines.

KCKCC explained that the Welding Technology program request is the result of discussion during the Fall 2021 with the program advisory committee meeting. Industry members agree that the advanced training received in the Technical Certificate C coursework will increase student skillsets, meet new industry standards, and help fill the skills gap.

The proposed program consists of one exit point: a 46-credit hour Technical Certificate C. Accreditation for the program is through the American Welding Society (SENSE). Upon completion of the Technical Certificate C students would be eligible to sit for the OSHA 10 certification as well as the Qualification Test Record for 3G through the American Welding Society.

The Kansas Department of Labor Long-term Occupation Projections 2018-2028 indicate a statewide change of employment for Welders, Cutters, Solderers, and Brazers (51-4121) of 4.4% with an annual median wage of \$41,220, with high school degree or equivalent as the typical education needed for entry. Annual openings equate to 788 jobs per year. The 2018-2028 Projections indicate a statewide change of employment for Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders (51-4122) of -6.6% with an annual median wage of \$34,720, with a high school degree or equivalent as the typical education needed for entry. Annual openings equate to 35 jobs per year.

KCKCC explained that the Perkins Comprehensive Local Needs Assessment identified 43 college concentrators with 290 job openings in the local area. Due to space restrictions within the current lab, the college is looking at potential scheduling solutions that would allow additional cohorts to take the program. Also, the program is planning to expand into work-based learning, allowing advanced students to earn while they learn and seamlessly transfer into the industry with a good wage upon graduation.



Emsi-Burning Glass job posting analytics show that from June 2021 through June 2022, roughly 3,555 total postings (933 unique postings) were advertised statewide with a median advertised salary of \$20.12 per hour for both Welders, Cutters, Solderers, and Brazers (51-4121), and Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders (51-4122).

Four letters of support for the proposed program were received from the American Dish Service, Great Western Manufacturing, Alamo Group, and Lampton Welding Supply Company. Supports and commitments for the program include assisting with curriculum to ensure it meets the needs for an entry-level welder, and interviewing students who complete the program. USD 469 Lansing School District provided a letter of high school support for the program

Currently, twenty-one institutions offer a similar program based either on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2020 K-TIP report.

<b>Kansas Training Information Program</b>				
<b>2020 K-TIP Data for Welding (48.0508)</b>				
<b>Institution</b>	<b>Total # Concentrators</b>	<b>Total # Graduates</b>	<b>Total # Graduates Exited &amp; Employed</b>	<b>Average Wage: Graduates Exited &amp; Employed</b>
Barton Community College	105	94	75	\$19,879
Butler Community College	23	10	10	\$32,830
Coffeyville Community College	56	15	12	\$32,507
Cowley Community College	57	24	22	\$31,778
Dodge City Community College	20	*	*	*
Flint Hills Technical College	56	24	19	\$28,782
Fort Scott Community College	77	30	12	\$23,064
Garden City Community College	26	20	15	\$35,992
Highland Community College	56	33	29	\$29,446
Hutchinson Community College	65	24	17	\$31,998
Johnson County Community College	80	17	16	\$41,875
Kansas City Kansas Community College	65	23	11	\$30,849
Labette Community College	19	5	*	*
Manhattan Area Technical College	34	32	25	\$28,335
Neosho County Community College	95	60	27	\$26,937
North Central Kansas Technical College	29	22	16	\$42,238
Northwest Kansas Technical College	36	34	18	\$27,086
Salina Area Technical College	36	28	20	\$33,131
Seward County Community College	9	*	*	*
Washburn Institute of Technology	161	114	56	\$27,492
Wichita State University Campus of Applied Sciences and Technology	109	27	21	\$29,390

Regarding collaboration, KCKCC explained that of the 21 institutions that offer a certificate C in the Welding program, Washburn Institute of Technology is in the closest proximity approximately 60 miles west of KCKCC. This poses a challenge for the students of KCKCC because of the lack of transportation or the additional costs incurred for travel. For these reasons, collaboration was not pursued.

The college plans to begin the proposed Welding Technology program in the fall of 2022. The college estimates the initial cost of the proposed program at approximately \$345,000 for full and part-time faculty salaries. Kansas City Kansas Area Technical School and KCKCC merged in 2008. After the merger, KCKCC purchased the property where the KCKCC Technical Education Center is currently located. At that time, the building was remodeled, and all program equipment was updated. The existing program has the curriculum, equipment and supplies necessary to deliver the additional curriculum for the Certificate C. Dean Cheryl Runnebaum will assume responsibility for the proposed program.

The proposed program was subject to the 10-day comment period from July 22, 2022, to August 5, 2022, during which no formal comments were received.

**Recommendation**

The new program request submitted by Kansas City Kansas Community College for a Technical Certificate C/46 credit hours in Welding Technology has been reviewed by the Technical Education Authority's Program and Curriculum Committee and is recommended for approval by the TEA.

## Act on programs eligible for the Kansas Promise Scholarship Act

### Summary

*The Kansas Legislature enacted the Kansas Promise Scholarship Act (Promise Scholarship) which provides scholarships for students to attend an eligible postsecondary education institution. Eligible programs would be any two-year associate degree program, career and technical education certificate, or stand-alone program that correspond to high wage, high demand, or critical need in:*

- *four specified fields of study (information technology and security; mental and physical healthcare; advanced manufacturing and building trades; and early childhood education and development);*
- *one college designated field of study from the specified list (Agriculture; Food and Natural Resources; Education and Training; Law, Public Safety, Corrections, and Security; or Distribution and Logistics);*
- *Transfer programs with an established 2+2 and/or articulation agreements.*

8/25/2022

### Background

On May 23, 2022, Governor Kelly signed [2022 Senate Substitute for House Bill 2567](#), which adopted changes in the Kansas Promise Scholarship Act. The Act also maintains that the Board of Regents will administer the program. Administration is broken into three categories: Rules and Regulations, Eligible Programs, and Other Responsibilities.

Per statutory language (Section 28), a “promise eligible program” means any two-year associate degree program or career and technical education certificate or stand-alone program offered by an eligible postsecondary educational institution that is:

- a) approved by the Board of Regents;
- b) high wage, high demand or critical need; and
- c) identified as a “promise eligible program” by the Board of Regents pursuant to [K.S.A. 2021 Supp. 74-32.272](#):
  - Information Technology and Security
  - Mental and Physical Healthcare
  - Advanced Manufacturing and Building Trades
  - Early Childhood Education and Development

Section 30 states an eligible postsecondary educational institution may designate an additional field of study to meet local employment needs if the promise eligible programs within this field are two-year associate degree programs or career and technical education certificate or stand-alone programs approved by the Board of Regents that correspond to jobs that are high wage, high demand, or critical need in the community from one of the following fields:

- Agriculture;
- Food and Natural Resources;
- Education and Training;
- Law, Public Safety, Corrections, and Security; or
- Distribution and Logistics

Section 29 (9d), states that the Board of Regents may designate an associate degree transfer program as an eligible program only if such program is included in:

- a) An established 2+2 agreement with a Kansas four-year postsecondary education institution; or
- b) An articulation agreement with a Kansas four-year postsecondary educational institution and is part of an established degree pathway that allows a student to transfer at least 60 credit hours from the eligible postsecondary educational institution to a four-year postsecondary education institution for the completion of an additional 60 credit hours toward a bachelor’s degree.

**Recommendation**

The following programs are seeking approval to become Promise Eligible programs. The programs have been reviewed by the Program and Curriculum Committee and are recommended for approval by the TEA:

- Garden City Community College: Medical Assistant – falls under the Mental and Physical Healthcare category specified in legislation.
- Kansas City Kansas Community College: Welding - falls under the Advanced Manufacturing and Building Trades category specified in legislation.

## Excel in Career Technical Education (CTE) Fees

### Summary

*Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.*

8/25/2022

### Background

K.S.A 72-3810 states:

“All tuition and fees charged for career technical education by any board shall be in such amounts as are authorized by rules and regulations adopted by the state board which shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The tuition and fee schedule of every career technical education program shall be subject to annual approval of the state board. A current complete schedule of tuition and fees for each career technical education course and program of each board as approved by the state board shall be maintained on file in the office of the state board and shall be open for public inspection at any reasonable time.”

"Fees means those charges assessed against a student by a community college, technical college or the institute of technology for student services, such as health clinics, athletic activities and technology services, or for books, supplies or other materials necessary for a particular course or program, the expense of which is not covered by tuition.”

"Tuition means those charges assessed against a student by a community college, technical college or the institute of technology on a per credit hour, per course or per term basis, and that are charged to cover the general expense of providing instructional services.”

As per the Postsecondary Technical Education Authority’s (TEA) request, on Thursday, December 19, 2019, representatives from community colleges, technical colleges, and Board staff met to set guidelines for fees associated with Excel in CTE courses and programs. As a result of this meeting, agreed upon allowable fees include items/services students take with them and industry-specific fees required for entrance/acceptance into the program.

#### Allowable fees include:

- Uniforms
- Personal protective equipment
- Background checks
- Fingerprints
- Drug tests
- E-subscriptions/E-books
- Textbooks
- Certification tests
- Liability insurance (example: student malpractice)
- Graduation fees (if applicable)
- Transcript fees (if applicable)
- Tools

#### Unallowable fees include:

- Student fees (general)
- Technology fees
- Health fees
- Consumables
- Any other fee not on the allowable list

Non-tiered courses - per statute (K.S.A. 71-1802) a technical program is defined as a “program of study comprised of a sequence of tiered technical courses and non-tiered courses, which is identified by the state board as a technical program for funding purposes.” For this reason, students enrolled in technical programs may take non-tiered courses and are responsible for all associated tuition and fees.

### Recommendation

The Excel in CTE fees below have been reviewed by the Program and Curriculum Committee and are recommended for approval by the TEA:

- Kansas City Kansas Community College: Welding total \$389.88. Fees include \$28 for admin expenses for graduation, \$306.88 for tools and uniforms, and \$55 for certifications.

KBOR Excel in CTE Fee Summary for Proposed Academic Programs  
CA-1b Form (2020)

*Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.*  
*Please include all costs charged to **high school students** for the proposed new program.*

<b>Institution Name:</b>	Kansas City Kansas Community College
<b>Program Title:</b>	Welding Technology
<b>Program CIP Code:</b>	48.0508

*Please list all fees associated with this **program**: Only list costs the institution **is** charging students.*

Fee	Short Description	Amount
Graduation Cert A	Administrative expenses associated with graduation	\$ 20.00
Graduation Cert B	Administrative expenses associated with graduation	\$ 8.00

*Please list all courses within the program and any fees associated to those **courses**: Only list costs the institution **is** charging students. Do not duplicate expenses.*

Course ID	Short Description	Amount
WELD-0100	OSHA Certification Exam	\$ 25.00
WELD-0200	AWS Sense Certification Exam	\$ 30.00

*Please list items the student will need to purchase on their own for this program: Institution **is not** charging students these costs, rather students are expected to have these items for the program.*

Item	Short Description	Estimated Amount
Welding helmet	Welding equipment/uniform	\$ 35.00
Leathers	Welding equipment/uniform	\$ 60.00
Gloves	Welding equipment/uniform	\$ 30.00
Grinding head gear	Welding equipment/uniform	\$ 16.39
#5 shaded face shield	Welding equipment/uniform	\$ 16.00
Standard Plyers	Welding tools	\$ 10.00
Mig Plyers	Welding tools	\$ 12.49
Tig kits	Welding tools	\$ 28.00
Tooling U Access Code	Welding tools	\$ 99.00
<b>Total</b>		<b>\$ 389.88</b>

Program	Award Level(s)	Institution	Background Checks	Certification Tests	Drug Tests	E-subscriptions/E-books	Fingerprints	Graduation Fees	Health Fees	Liability Insurance	Membership Fee	Other	Personal Protective Equipment	Professional Equipment/Kits/Tools	School Supplies	Student Software Licenses	Textbooks	Transcript Fees	Uniforms	Grand Total	
48.0508 Welding Technology	ASSOC	Butler Community College				\$256.50											\$146.50			\$403.00	
		Coffeyville Community College		\$240.00									\$22.00								\$262.00
		Cowley Community College		\$25.00										\$200.00	\$600.00			\$445.00			\$1,270.00
		Dodge City Community College		\$25.00											\$245.00				\$145.00	\$415.00	
		Flint Hills Technical College		\$30.00					\$50.00		\$12.00		\$30.00		\$950.00			\$45.00	\$10.00	\$250.00	\$1,377.00
		Garden City Community College		\$20.00																	\$20.00
		Hutchinson Community College													\$5.00			\$1,051.00			\$1,056.00
		Johnson County Community College												\$455.00	\$337.00			\$644.60			\$1,436.60
		Labette Community College												\$180.00					\$11.00		\$191.00
		Pratt Community College		\$94.00											\$400.00			\$1,170.00		\$445.00	\$2,109.00
		Salina Area Technical College		\$25.00					\$36.00					\$100.00				\$340.00		\$100.00	\$601.00
		Seward County Community College		\$90.00		\$25.00												\$754.27			\$1,544.27
	Wichita State University Campus of Applied Sciences and Technology ##																			\$0.00	
	CERTC	Coffeyville Community College		\$240.00										\$22.00							\$262.00
		Cowley Community College		\$25.00										\$200.00	\$600.00			\$445.00			\$1,270.00
		Garden City Community College		\$20.00																	\$20.00
		Hutchinson Community College													\$5.00			\$1,051.00			\$1,056.00
		Northwest Kansas Technical College												\$100.00	\$908.00	\$650.00					\$1,658.00
		Seward County Community College		\$90.00		\$25.00									\$675.00			\$754.27			\$1,544.27
	Washburn Institute of Technology		\$25.00										\$322.00	\$250.00						\$597.00	

Program	Award Level(s)	Institution	Background Checks	Certification Tests	Drug Tests	E-subscriptions/E-books	Fingerprints	Graduation Fees	Health Fees	Liability Insurance	Membership Fee	Other	Personal Protective Equipment	Professional Equipment/ Kits/Tools	School Supplies	Student Software Licenses	Textbooks	Transcript Fees	Uniforms	Grand Total	
48.0508 Welding Technology	CERTB	Butler Community College				\$256.50											\$146.50			\$403.00	
		Dodge City Community College		\$25.00										\$245.00					\$145.00		\$415.00
		Flint Hills Technical College		\$30.00				\$50.00		\$12.00			\$30.00		\$950.00			\$45.00	\$10.00	\$250.00	\$1,377.00
		Highland Community College		\$25.00										\$15.00							\$40.00
		Kansas City Kansas Community College		\$55.00			\$99.00		\$8.00						\$50.49						\$212.49
		Hutchinson Community College													\$5.00			\$1,051.00			\$1,056.00
		Labette Community College																	\$11.00		\$11.00
		Manhattan Area Technical College													\$1,311.00						\$1,311.00
		Neosho County Community College		\$25.00										\$13.00				\$329.00			\$367.00
		North Central Kansas Technical College		\$90.00	\$160.00								\$75.00		\$75.00	\$4.50		\$660.00		\$360.00	\$1,424.50
		Northwest Kansas Technical College												\$100.00	\$908.00	\$650.00					\$1,658.00
		Pratt Community College		\$74.00											\$300.00			\$703.00		\$445.00	\$1,522.00
		Salina Area Technical College		\$25.00				\$36.00										\$340.00		\$200.00	\$601.00
		Seward County Community College		\$50.00			\$25.00								\$675.00			\$676.28			\$1,426.28
	Barton Community College													\$300.00			\$214.00			\$514.00	
	Butler Community College					\$256.50											\$146.50			\$403.00	
	Cloud County Community College		\$225.00										\$222.00				\$514.00			\$961.00	
	Cowley Community College		\$25.00											\$200.00	\$600.00		\$345.00			\$1,170.00	
	Dodge City Community College		\$25.00											\$245.00					\$145.00	\$415.00	
	Garden City Community College		\$20.00											\$21.76						\$41.76	
	Hutchinson Community College													\$5.00			\$861.00			\$866.00	
	Johnson County Community College												\$455.00	\$317.00			\$509.60			\$1,281.60	
	Kansas City Kansas Community College		\$25.00					\$20.00						\$158.00	\$22.49					\$225.49	
	Labette Community College													\$180.00				\$11.00		\$191.00	
	Neosho County Community College		\$25.00											\$13.00			\$329.00			\$367.00	
	North Central Kansas Technical College		\$90.00	\$160.00								\$90.00		\$75.00	\$4.50		\$560.00		\$360.00	\$1,339.50	
	Northwest Kansas Technical College												\$100.00	\$908.00	\$650.00					\$1,658.00	
	Pratt Community College		\$74.00											\$300.00			\$192.00		\$445.00	\$1,011.00	
Salina Area Technical College																\$340.00			\$340.00		
Seward County Community College					\$25.00								\$675.00			\$516.00			\$1,216.00		
Washburn Institute of Technology		\$115.00									\$50.00	\$322.00						\$55.00	\$542.00		



## Excel in Career Technical Education (CTE) Fees by Program

### Summary

*Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.*

8/25/2022

The new Excel in CTE fees for AY2023 were approved by the TEA on December 2, 2021. The TEA requested to review Excel in CTE Fees by Program. Certified Nurse Aide, Home Health Aide, and Welding were discussed by the Kansas Postsecondary Technical Education Authority's Program and Curriculum Committee on January 6, 2022, at which time additional information was requested.

KBOR staff met with representatives from the community colleges and technical colleges on January 24, 2022, to review existing data, examine committee questions, and determine how to proceed. As a result, a questionnaire/survey was created to obtain additional data from each institution.

Each institution offering Welding Technology that submitted Excel in CTE fees for AY2023 was contacted to request additional data on the actual fees charged to Excel in CTE students. The shortest exit point offered by each institution was utilized as a starting point to compile and compare the fees submitted. Some institutions submit costs/fees considered a "Student Expense" for transparency. Student Expenses are costs which a student can expect to incur to provide themselves the supplies necessary for the program. Uniform fees often fall into this category. Graduation and transcript fees were included by many institutions, however; transcript fees are typically only charged when a student requests a transcript, and graduation fees are assessed only when a student graduates. Additionally, many postsecondary institutions have waivers for students with special circumstances, and some institutions have local partnerships in which the USD may cover the cost of certain items/fees for students.

Responses have been received from all institutions and KBOR staff has aggregated the responses which are brought forth as an informational item.

Welding - AY2023 Excel in CTE Fees CIP 48.0508

**ACTUAL Fees - Unduplicated per student for shortest exit point offered at each respective institution for which fees are charged**

Institution	Shortest Exit Point	Exit Point Credit Hours	Certification Tests	Drug Tests	E-subscriptions /E-books	Graduation Fees *	Liability Insurance	Other	Personal Protective Equipment	Professional Equipment/ Kits/Tools	School Supplies	Textbooks	Transcript Fees ##	Uniforms	ACTUAL Total / Student	Submitted Total / Student
Barton Community College	CERTA	16				\$30.00						\$75.00	\$8.00		\$113.00	\$669.00
Butler Community College	CERTA	18			\$119.99							\$256.50			\$376.49	\$404.00
Cloud Community College	CERTA	18	\$225.00						\$222.00			\$514.00			\$961.00	\$961.00
Cowley Community College	CERTA	25	\$25.00						\$200.00	\$600.00		\$200.00			\$1,025.00	\$1,170.00
Dodge City Community College	CERTA	20	\$25.00						\$80.00	\$165.00				\$90.00	\$360.00	\$415.00
Fort Scott Community College	CERTA	24				\$50.00									\$50.00	\$0.00
Garden City Community College	CERTA	17	\$20.00						\$10.58	\$11.18					\$41.76	\$41.00
Hutchinson Community College	CERTA	20													\$0.00	\$866.00
Johnson County Community College	CERTA	29	\$5.00						\$455.00	\$317.00		\$566.00			\$1,343.00	\$1,343.00
Kansas City Kansas Community College	CERTA	20	\$55.00		\$99.00	\$28.00			\$158.00	\$50.00			\$2.50		\$392.50	\$352.00
Labette Community College	CERTA	16													\$0.00	\$191.00
Neosho County Community College	CERTA	16	\$8.00										\$7.50		\$15.50	\$367.00
North Central Kansas Technical College	CERTA	16													\$0.00	\$1,340.00
Northwest Kansas Technical College	CERTA	22							\$100.00	\$908.00	\$650.00				\$1,658.00	\$1,658.00
Pratt Community College	CERTA	19	\$20.00												\$20.00	\$1,405.00
Washburn Institute of Technology	CERTA	24	\$115.00					\$50.00	\$322.00					\$55.00	\$542.00	\$542.00
Wichita State University Campus of Applied Sciences and Technology # #	CERTA	18											\$11.00		\$11.00	\$0.00
<b>Average Fee Cost / Fee Category</b>	<b>CERTA</b>		<b>\$55.33</b>	<b>\$0.00</b>	<b>\$109.50</b>	<b>\$36.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$193.45</b>	<b>\$341.86</b>	<b>\$650.00</b>	<b>\$322.30</b>	<b>\$7.25</b>	<b>\$72.50</b>	<b>\$406.43</b>	<b>\$689.65</b>
<b>Median Fee Cost / Fee Category</b>	<b>CERTA</b>		<b>\$25.00</b>	<b>\$0.00</b>	<b>\$109.50</b>	<b>\$30.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$179.00</b>	<b>\$241.00</b>	<b>\$650.00</b>	<b>\$256.50</b>	<b>\$7.75</b>	<b>\$72.50</b>	<b>\$113.00</b>	<b>\$542.00</b>
Flint Hills Technical College	CERTB	31	\$25.00			\$50.00		\$30.00	\$250.00	\$950.00			\$10.00	\$250.00	\$1,565.00	\$1,377.00
Highland Community College	CERTB	35													\$0.00	\$40.00
Manhattan Area Technical College **	CERTB	42								\$1,311.45					\$1,311.45	\$1,311.45
Salina Area Technical College	CERTB	36	\$25.00			\$36.00			\$100.00			\$340.00	\$11.00	\$100.00	\$612.00	\$601.00
<b>Average Fee Cost / Fee Category</b>	<b>CERTB</b>		<b>\$25.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43.00</b>	<b>\$0.00</b>	<b>\$30.00</b>	<b>\$175.00</b>	<b>\$1,130.73</b>	<b>\$0.00</b>	<b>\$340.00</b>	<b>\$10.50</b>	<b>\$175.00</b>	<b>\$872.11</b>	<b>\$832.36</b>
<b>Median Fee Cost / Fee Category</b>	<b>CERTB</b>		<b>\$25.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43.00</b>	<b>\$0.00</b>	<b>\$30.00</b>	<b>\$175.00</b>	<b>\$1,130.73</b>	<b>\$0.00</b>	<b>\$340.00</b>	<b>\$10.50</b>	<b>\$175.00</b>	<b>\$961.73</b>	<b>\$956.23</b>
Coffeyville Community College	CERTC	46	\$240.00						\$22.00						\$262.00	\$262.00
Seward County Community College	CERTC	45	\$44.00		\$25.00					\$675.00		\$754.00			\$1,498.00	\$1,544.00
<b>Average Fee Cost / Fee Category</b>	<b>CERTC</b>		<b>\$142.00</b>	<b>\$0.00</b>	<b>\$25.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22.00</b>	<b>\$675.00</b>	<b>\$0.00</b>	<b>\$754.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$880.00</b>	<b>\$903.00</b>
<b>Median Fee Cost / Fee Category</b>	<b>CERTC</b>		<b>\$142.00</b>	<b>\$0.00</b>	<b>\$25.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22.00</b>	<b>\$675.00</b>	<b>\$0.00</b>	<b>\$754.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$880.00</b>	<b>\$903.00</b>
<b>Average Fee Cost / Fee Category</b>	<b>TOTAL</b>		<b>\$64.00</b>	<b>\$0.00</b>	<b>\$81.33</b>	<b>\$38.80</b>	<b>\$0.00</b>	<b>\$40.00</b>	<b>\$174.51</b>	<b>\$554.18</b>	<b>\$650.00</b>	<b>\$386.50</b>	<b>\$8.33</b>	<b>\$123.75</b>	<b>\$528.60</b>	<b>\$733.02</b>
<b>Median Fee Cost / Fee Category</b>	<b>TOTAL</b>		<b>\$25.00</b>	<b>\$0.00</b>	<b>\$99.00</b>	<b>\$36.00</b>	<b>\$0.00</b>	<b>\$40.00</b>	<b>\$158.00</b>	<b>\$600.00</b>	<b>\$650.00</b>	<b>\$340.00</b>	<b>\$9.00</b>	<b>\$95.00</b>	<b>\$360.00</b>	<b>\$601.00</b>

Allen Community College does not offer Welding

Accuplacer at FHTC

Laptop at NWKTC

Colby Community College offers Welding at the Norton Correctional facility only with no fees submitted

Program workbook printing costs at Wash Tech

Independence Community College previously offered Welding and has the program on hold

\*\*MATC offers a CERTA, however fees are charged starting at CERTB award level

Student Expense fees are included for transparency

\* Graduation fees are often included for transparency, but are not charged until a student completes an exit point

## Transcript fees are often included for transparency, but are not charged unless a transcript is requested

# *Welding Excel in CTE Fees Questionnaire*

## Barton County Community College

Excel in CTE Fee	Actual Fee Charged Per Student (single \$\$\$ amount)	Variables Affecting the Actual Fee Charged Per Student
Background Checks	\$0	
Certification Tests	\$0	
Drug Tests	\$0	
E-Subscriptions / E-books	\$0	
Fingerprints	\$0	
Graduation Fees	\$30	Graduation fee is not associated with any course fee. All students applying for graduation pay the \$30 fee.
Health Fees	\$0	
Liability Insurance	\$0	
Membership Fee	\$0	
Other		
Personal Protective Equipment	\$0	
Professional Equipment/Kits/Tools	\$0	
School Supplies	\$0	
Student Software Licenses	\$0	
Textbooks	\$75	
Transcript Fees	\$8	Transcript fee is not associated with any course fee. All students requesting a transcript pay the \$8 fee.
Uniforms	\$0	

**Clarification from email:**

The fees you currently have listed for SB155 students for Barton are not correct. They have changed, as the fees were once charged per class. At that time we also charged the gear kit expense fee to students (HS and traditional) separately, which we no longer do. Gear kits are supplied to students with payment of course fees. We also used a book for the welding specific courses (Mig, Tig, Stick, and Cutting) which we no longer use. We purchased AWS curriculum with Perkins' funds in 2021 and we currently loan those books to students.

SB155 students are not charged any course fees for the classes. They do have to pay for the \$75 book if we don't have them to loan out. Also, I don't think the graduation or transcript fee should be shown here. The requirement to pay a graduation fee does not kick in until the student applies for graduation. This would be year 2 for most students and this fee is not associated with any one program. As far as transcripts, again most of these SB155 students do not have enough time while in HS to get a certificate or degree. Again, the transcript charge of \$8 typically does not come into play until they are much further in their educational process.

## **Butler Community College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks	\$0	
Certification Tests	\$0	
Drug Tests	\$0	
E-Subscriptions / E-books	\$119.99	Subscriptions have different lengths that a student can select. The maximum amount is listed as that is the most the student would pay.
Fingerprints	\$0	
Graduation Fees	\$0	Not an allowable Excel in CTE fee
Health Fees	\$0	
Liability Insurance	\$0	
Membership Fee	\$0	
Other	\$0	
Personal Protective Equipment	\$0	
Professional Equipment/Kits/Tools	\$0	
School Supplies	\$0	
Student Software Licenses	\$0	
Textbooks	\$256.50	
Transcript Fees	\$0	Not an allowable Excel in CTE fee
Unforms	\$0	

**Variables to address as you review each category above and provide information IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:**

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student? The institution charges fees for non-high school students and the Welding department pays for these out of their budget.
- Do the fees for any category vary by teaching area/school district? If yes, please explain why. Those fees that are non-allowable under Excel in CTE are NOT charged to high school students but are charged to non-high school students
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower? N/A
- What other factors, not already included, influence or affect the actual fee cost per student?

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

Modern Welding (Rev)

- ISBN: 9781635636864
- Author: Mark Bowditch
- Publisher: Goodheart-Wilcox
- Cost: \$109.75-\$146.50

Welding Print Reading

- ISBN: 9781635636819
- Author: W. Richard Polanin
- Publisher: Goodheart-Wilcox
- Cost: \$82.50-\$110.00

**Cloud County Community College – Fees approved 5/26/2022 by TEA for new program**

Excel in CTE Fee	Actual Fee Charged Per Student (single \$\$\$ amount)	Variables Affecting the Actual Fee Charged Per Student
Background Checks		
Certification Tests	\$225.00	We have not charged this yet. This cost may vary if the student chooses not to test.
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment	\$222.00	We have not charge this yet. Depending on the instructor's and/or student's preference, the student may choose to provide their own.
Professional Equipment/Kits/Tools		
School Supplies		
Student Software Licenses		
Textbooks	\$514.00	
Transcript Fees		
Unforms		

**Variables to address as you review each category above and provide information **IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:****

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student? See table.
- Do the fees for any category vary by teaching area/school district? If yes, please explain why. No
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower? No
- What other factors, not already included, influence or affect the actual fee cost per student? We have none to report.

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

Good Heart-Willcox for ISBN # 9781635636819, 9781631263651, 9781605250779, and 9781605257938

Cengage for ISBN # 9780357377659

**Coffeyville Community College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks	0	A background check is not required for our welding program students.
Certification Tests	\$240	Welding offers four different 6G Pipe welding certifications, OSHA-10 certification, and four WorkKeys certification levels.
Drug Tests	0	Drug testing is not required for welding students.
E-Subscriptions / E-books	0	E-Textbooks are not utilized in the welding program, they are instructed through demonstration and hands-on practice.
Fingerprints	0	Fingerprints are not required for welding students.
Graduation Fees	0	Students have the option to apply for graduation in their last semester, and a \$35 fee is assessed at the time of application. This is not required of the student and is not charged automatically to the student. This would be an out-of-pocket cost if they apply.
Health Fees	0	Students are not charged for student health services on campus.
Liability Insurance	0	Welding students are not charged liability insurance fees, this expense is paid for by the college.
Membership Fee	0	Welding students are not charged a membership fee to any associations.
Other	0	N/A
Personal Protective Equipment	\$22	Students are charged \$5 safety glasses in their 1 <sup>st</sup> and 3 <sup>rd</sup> semesters, and a one-time charge of \$12 for a set of welding gloves.
Professional Equipment/Kits/Tools	0	CCC does not provide students with required program tools, and students are not charged fees for program equipment/tools. It is the student's responsibility to come into the program with the required tools needed for the program. This would be an out-of-pocket expense if they do not have a welding helmet, tools, etc.
School Supplies	0	Welding students are not charged fees for school supplies.
Student Software Licenses	0	Welding students are not charged fees for software.
Textbooks	0	Textbooks are not utilized in the welding program, they are instructed through demonstration and hands-on practice.
Transcript Fees	0	Welding students are not required to request a transcript. If they chose to request a transcript for personal or educational purposes, the charge would be a \$5 out-of-pocket fee online through Parchment.
Uniforms	0	CCC does not provide uniforms for students in the welding program. Welding students are to have long-sleeved shirts and work boots to wear in the welding shop. This would be an out-of-pocket expense if they do not own these items.

**Variables to address as you review each category above and provide information IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:**

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student?
  - If it is a required item for the program and the student is not charged a fee, it would be an out-of-pocket expense for the student.
- Do the fees for any category vary by teaching area/school district? If yes, please explain why.
  - No
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower?
  - No difference in fees by location.
- What other factors, not already included, influence or affect the actual fee cost per student?
  - N/A

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

No textbooks are utilized.

***Cowley Community College***

Excel in CTE Fee	Actual Fee Charged Per Student (single \$\$\$ amount)	Variables Affecting the Actual Fee Charged Per Student
Background Checks		
Certification Tests	\$25 (OSHA 10)	
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment	\$0 * (Student purchase – not charged by Institution)	*Estimated \$200 maximum expense for student out-of-pocket as they purchase on their own from a supply list. This can vary if they already possess some of the items or can purchase used items.
Professional Equipment/Kits/Tools	\$0** (Student purchase – not charged by Institution)	**Estimated \$600 maximum expense for student out-of-pocket as they purchase on their own from a supply list. This can vary if they already possess some of the items or can purchase used items.
School Supplies		
Student Software Licenses		
Textbooks	\$200***	<i>Welding Principles &amp; Applications – Ed. 9 - Jeffus</i> <i>ISBN: 978-0-3573-7765-9</i>  ***NEW hardback textbook approximate price is listed. New edition in Fall 2022 so do not have exact cost from bookstore yet. Student would have to pay sales tax on top of textbook purchase price. If USED book available or other avenue to purchase, the student could save on purchase price
Transcript Fees		
Uniforms		

**Variables to address as you review each category above and provide information IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:**

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student?  
Textbooks, PPE and required tools/equipment are out-of-pocket expenses for the student as these are not directly charged to a student’s bill/account within the institution. Students are provided a list of needed items and also provided with information and costs from a local vendor.
- Do the fees for any category vary by teaching area/school district? If yes, please explain why.  
No. The same cost sheet/estimated expenses/supply list is supplied to all students regardless of campus location.



- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower?  
The same expenses occur regardless of the location and modality. The Welding program open to high school students occurs at one of our College locations and not within any of our service area schools.

High school students attend the program at one of our campuses and are mixed with other traditional and non-traditional College students. Since these classes are not held within their high school where classroom sets are often purchased by the district and shared with students, this is not conducive in our arrangement on the college campus due to the mixed class.

- What other factors, not already included, influence or affect the actual fee cost per student?  
If students are able to obtain used tools/equipment or textbooks their costs could be less.

**If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.**

*FOR ALL WELDING COURSES:*

*Welding Principles & Applications – Ed. 9 - Jeffus*

*ISBN: 978-0-3573-7765-9*

*Publisher: Cengage*

*FOR PRINT READING COURSE:*

*Print Reading for Machinists – 6<sup>th</sup> Edition*

*ISBN: 978-1-2854-1961-8*

*Publisher: Cengage*

**Dodge City Community College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks	N/A	
Certification Tests	\$25 (OSHA 10 Certification)	
Drug Tests	N/A	
E-Subscriptions / E-books	\$0	DC3 does not charge students an additional fee for access to eBooks provided via Cengage Unlimited that are used for the Welding program.
Fingerprints	N/A	
Graduation Fees	N/A	
Health Fees	N/A	
Liability Insurance	N/A	
Membership Fee	N/A	
Other	N/A	
Personal Protective Equipment	\$80 (Jacket, 2 sets of gloves, 2 sets of safety glasses)	
Professional Equipment/Kits/Tools	\$165 (Welding hood, grinder, pliers)	
School Supplies	N/A	
Student Software Licenses	N/A	
Textbooks	N/A	
Transcript Fees	N/A	
Uniforms	\$90 (Cost estimate for work boots that student must provide.)	We submitted an additional \$55 fee for uniforms in our Excel in CTE report that we planned to provide and charge students for but have not yet implemented.

## Flint Hills Technical College

Excel in CTE Fee	Actual Fee Charged Per Student (single \$\$\$ amount)	Variables Affecting the Actual Fee Charged Per Student
Background Checks	\$0	
Certification Tests	\$25	OSHA Certification
Drug Tests	\$0	
E-Subscriptions / E-books	\$0	
Fingerprints	\$0	
Graduation Fees	\$50	
Health Fees	\$0	
Liability Insurance	\$0	
Membership Fee	\$0	
Other	\$30	ACCUPLACER (3 times if they take it) also use HS GPA for Admissions entry
Personal Protective Equipment	\$250	
Professional Equipment/Kits/Tools	\$950	TOOLS AND SUPPLIES INCLUDING BOOTS; HOOD; SHIELD; PLIERS; EARPLUGS; ETC.
School Supplies	\$0	
Student Software Licenses	\$0	
Textbooks	\$0	
Transcript Fees	\$10	Only if a student requests an official transcript
Uniforms	\$250	UNIFORMS: SHIRTS; COATS; CAPS

**Variables to address as you review each category above and provide information **IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:****

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student? We have high school scholarships that will cover for some students.
- Do the fees for any category vary by teaching area/school district? If yes, please explain why. no
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower? no
- What other factors, not already included, influence or affect the actual fee cost per student?

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

- none

## **Fort Scott Community College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks		
Certification Tests		
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees	\$50	Only charged in final semester, for students graduating.
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment		
Professional Equipment/Kits/Tools		
School Supplies		
Student Software Licenses		
Textbooks		
Transcript Fees		
Uniforms		

**Variables to address as you review each category above and provide information **IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:****

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student?
  - Institutionally
- Do the fees for any category vary by teaching area/school district? If yes, please explain why.
  - No.
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower?
  - No.
- What other factors, not already included, influence or affect the actual fee cost per student?
  - N/A

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

- N/A

**Garden City Community College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks		
Certification Tests	\$20	OSHA 10 certification
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment	\$10.58	Goggles, gloves, sales tax included
Professional Equipment/Kits/Tools	\$11.18	Wire brush, hammer, sales tax included
School Supplies		
Student Software Licenses		
Textbooks		
Transcript Fees		
Unforms		

**Highland Community College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks	\$0	
Certification Tests	\$0	
Drug Tests	\$0	
E-Subscriptions / E-books	\$0	
Fingerprints	\$0	
Graduation Fees	\$0	
Health Fees	\$0	
Liability Insurance	\$0	
Membership Fee	\$0	
Other	\$0	
Personal Protective Equipment	\$0	
Professional Equipment/Kits/Tools	\$0	
School Supplies	\$0	
Student Software Licenses	\$0	
Textbooks	\$0	
Transcript Fees	\$5	
Unforms	\$0	

## Hutchinson Community College

Excel in CTE Fee	Actual Fee Charged Per Student (single \$\$\$ amount)	Variables Affecting the Actual Fee Charged Per Student
Background Checks		
Certification Tests		
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment	0.00	High school students are not charged the \$5 per course fee for PPE because the high schools provide the gear.
Professional Equipment/Kits/Tools		
School Supplies		
Student Software Licenses		
Textbooks	0.00	High school students are not charged the \$861.00 in textbook charges because the high schools provide the books. (Note: \$861.00 is the total cost of required textbooks for 7 welding courses; 1 book per course)
Transcript Fees		
Uniforms		

**Variables to address as you review each category above and provide information IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:**

- For ANY of the above fees: if your institution does not charge this particular fee, how are these costs covered for the student? The items are provided by the high schools.
- Do the fees for any category vary by teaching area/school district? If yes, please explain why. No
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower? No
- What other factors, not already included, influence or affect the actual fee cost per student? N/A

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

Goodheart Wilcox

***Johnson County Community College***

Excel in CTE Fee	Actual Fee Charged Per Student (single \$\$\$ amount)	Variables Affecting the Actual Fee Charged Per Student
Background Checks		
Certification Tests	\$5	
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment	\$455	<p>Students are not charged for equipment. Students may purchase equipment at a variety of places that can affect price.</p> <p><b>AY23 Excel CTE reported:</b> WELDING JACKET WITH LEATHER SLEEVES, LEATHER WORK GLOVES, WELDING GAUNTLETS, GTAW GLOVES, WELDING PANTS (HEAVY DENIM JEANS), WELDERS CAP, HEADGEAR WITH CLEAR FACE SHIELD, #5 SHIELD FOR HEADGEAR, WELDING HELMET (AUTO DARKENING, VARIABLE SHADE #8-13), WELDING RESPIRATOR</p>
Professional Equipment/Kits/Tools	\$317	<p>Students are not charged for equipment. Students may purchase equipment at a variety of places that can affect price.</p> <p><b>AY23 Excel CTE reported:</b> CHIPPING HAMMER, WIRE BRUSH CS BRISTLE, WIRE BRUSH SS BRISTLE (FOR AL), WIRE BRUSH SS BRISTLE (FOR SS), SLIP JOINT PLIERS, LOCKING PLIERS, MIG PLIERS, COMBINATION SQUARE WITH SCRIBE, TAPE MEASURE, FILLET WELD GAUGES, STEEL PROTRACTOR, AK4 TIG KIT, 16OZ BALL PEEN HAMMER, COLD CHISEL, CENTER PUNCH, PAINT PEN, 8" ADJUSTABLE WRENCH, NEEDLE NOSE PLIERS, TORPEDO LEVEL, GEAR BAG</p>
School Supplies		
Student Software Licenses		
Textbooks	\$566	<p>Prices reported are based on new textbooks. Students can purchase rental or used books, at a lower cost than purchasing new.</p>
Transcript Fees		
Unforms		



**Variables to address as you review each category above and provide information IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:**

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student?
  - In most cases, Excel in CTE students enrolled in Welding/MFAB courses cover their own costs associated with Personal Protective Equipment, Professional Equipment and Textbooks. It is worth noting, the only College Now/Concurrent Enrollment MFAB course JCCC has is at Olathe Advanced Technical Center. All other Excel in CTE students enrolled in Welding/MFAB are enrolling in courses offered on the JCCC campus.
- Do the fees for any category vary by teaching area/school district? If yes, please explain why.
  - The Blue Valley School District pays for textbooks and all personal protective equipment for their students enrolled in Excel in CTE MFAB courses.
  - Olathe Advanced Technical Center (OATC) does provide some materials. The materials provided for each student by OATC are helmet, tape measure, squares, chipping hammers, wire brush, and machines. However, the district requires students to purchase some items. For example, students are required to purchase gloves, sweatband, shirt, steel toe boots and safety glasses. Other materials/supplies are provided at OATC.
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower?
  - No
- What other factors, not already included, influence or affect the actual fee cost per student?
  - None

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

**Kansas City Kansas Community College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks	N/A	Background checks are not required.
Certification Tests	\$55.00	
Drug Tests	N/A	Drug tests are not required.
E-Subscriptions / E-books	\$99.00	
Fingerprints	N/A	Fingerprints are not required.
Graduation Fees	\$28.00	
Health Fees	N/A	There are no health fees associated with the welding program.
Liability Insurance	N/A	The institution purchased a policy that covers all students. There is no charge to students.
Membership Fee	N/A	There are no membership fees.
Other	N/A	N/A
Personal Protective Equipment	\$158.00	
Professional Equipment/Kits/Tools	\$50.00	
School Supplies	N/A	Classroom supplies (consumables) are purchased through program funds.
Student Software Licenses	N/A	No software required.
Textbooks	N/A	E-book is listed above. Textbooks are not required for the current academic year.
Transcript Fees	Varies	Cost depends on ordering - Official electronic PDF \$2.50, Official paper (mailed) \$5.00, Express Mail Delivery - \$30.00
Uniforms	N/A	Uniforms are not required. Leathers and helmets covered in PPE costs.

**Variables to address as you review each category above and provide information **IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:****

- For ANY of the above fees: if your institution does not charge this particular fee, how are these costs covered for the student?
  - **Not charged to student or covered by institution – background checks, drug test, fingerprints, health fee, membership fee, and student software license.**
  - **Covered by institution – student supplies (consumables) are covered by the welding program.**
- Do the fees for any category vary by teaching area/school district? If yes, please explain why.
  - **Fees do not vary by teaching area or district. All costs are the same.**
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower?
  - **Modality, delivery, and location do not impact the student cost.**
- What other factors, not already included, influence or affect the actual fee cost per student?
  - **Supply costs/fluctuations influence actual fee cost per student each academic year.**

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

**KCKCC's welding program currently uses one E-Book. However, the program will shift to textbooks for blueprint reading and welding skills. The textbooks will be purchased through Cengage and American Technical Publishers.**

- Tooling U (E-Book)

***Labette Community College***

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks		
Certification Tests		
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment		
Professional Equipment/Kits/Tools		
School Supplies		
Student Software Licenses		
Textbooks		
Transcript Fees		
Unforms		

Clarification from institution via e-mail: We are not actually charging the high school students any fee for welding for next year. The school is covering the PPE. The students would be charged if they request an official transcript but have access to an unofficial transcript without any charges.

**Manhattan Area Technical College**

Excel in CTE Fee	Actual Fee Charged Per Student (single \$\$\$ amount)	Variables Affecting the Actual Fee Charged Per Student
Background Checks		
Certification Tests		
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment		
Professional Equipment/Kits/Tools	\$,1311.45	This fee is only charged if a student takes a course on MATC's campus past the CERTA. In these instances, the students are required to have the tool kit.
School Supplies		
Student Software Licenses		
Textbooks		
Transcript Fees		
Uniforms		

**Variables to address as you review each category above and provide information IF a single \$\$\$ cannot be provided for "Actual Fee Charged":**

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student?
- Do the fees for any category vary by teaching area/school district? If yes, please explain why.
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower?
- What other factors, not already included, influence or affect the actual fee cost per student?

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

MATC utilizes the curriculum by Lincoln Electric.

## ***Neosho County Community College***

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks		
Certification Tests	\$8.00	Cost of online OSHA training (CareerSafe) increased to \$59.00 per student, but we only charge the students \$8.00 to cover the physical OSHA card.
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment	\$0	We provide classroom sets of all safety equipment, but students often prefer to purchase their own personal items.
Professional Equipment/Kits/Tools	\$0	We provide all tools and equipment.
School Supplies		
Student Software Licenses		
Textbooks	\$0	Classroom books are available in each location at this time. If new additions of the textbooks are needed then this cost may be passed on to the student or the district.
Transcript Fees	\$7.50	If a student wishes to purchase an official transcript, this cost is assessed.
Uniforms		

**Variables to address as you review each category above and provide information **IF a single \$\$\$ cannot be provided for “Actual Fee Charged”**:**

- For ANY of the above fees: if your institution does not charge this particular fee, how are these costs covered for the student?
- Do the fees for any category vary by teaching area/school district? If yes, please explain why. Yes. We waive all fees except OSHA. Some school districts pay the fee, some require the student to pay it.
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower? Hybrid welding offered at Ottawa Not for high school students -- no difference in cost.
- What other factors, not already included, influence or affect the actual fee cost per student? Some districts buy classroom sets of books for their students. Some require the students to purchase the books.

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

Good Heart-Willcox Publishing is where we purchase Welding Print Reading.

Pearson is where we purchase Welding (hard cover textbook).

**Email Clarification: The Excel in CTE fee report, from what I understand, represents the maximum that we may need to charge for the respective items. The Word document asks what the actual fee charged to the student is. So, there will be some discrepancies between these two lists**

**North Central Kansas Technical College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks		These are not charged. The college does not currently run background checks on high school Welding students.
Certification Tests	\$0	The college does not charge high school Welding students for AWS Testing at Ellis High School.
Drug Tests	\$0	The college does not charge high school Welding students for drug testing at Ellis High School.
E-Subscriptions / E-books		The college does not charge high school Welding students for any e-subscriptions or e-books.
Fingerprints		These are not charged. The college does not currently fingerprint high school Welding students.
Graduation Fees		The college does not currently charge high school Welding students for graduation fees.
Health Fees		The college does not currently charge high school Welding students for health fees.
Liability Insurance		The college has liability insurance for students. Ellis High School presumably also has liability insurance for their students.
Membership Fee		The college does not currently charge high school Welding students for membership fees.
Other	\$0	Ellis High School covers the costs of materials for projects.
Personal Protective Equipment		The college does not currently charge high school Welding students for personal protective equipment.
Professional Equipment/Kits/Tools		The college does not currently charge high school Welding students for professional equipment/kits/tools.
School Supplies	\$0	The college does not charge high school Welding students for school supplies at Ellis High School.
Student Software Licenses		The college does not currently charge high school Welding students for software licenses.
Textbooks	\$0	The college does not charge high school Welding students for any textbooks.
Transcript Fees		The college does not currently charge high school Welding students for transcript fees.
Uniforms	\$0	Students at Ellis High School currently do not receive and are not charged for uniforms.

**Northwest Kansas Technical College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks		
Certification Tests		
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment	\$100	Estimated cost for students to obtain steel-toed shoes for accurate protection for students while welding. Students are able to shop for best prices.
Professional Equipment/Kits/Tools	\$908	Welding tools needed for students to take with them to industry when they finish the program. We do offer stretched out payment plans or department tool loaner kits. We find a way to remove barriers that may impact the ability for a student to attend.
School Supplies	\$650	This is for an iPad for the college's one-to-one technology initiative and imperative to the success of students. Some high school students have this technology access through their high school. The college also has the ability to provide a loaner if the cost of this tool is a barrier to attendance.
Student Software Licenses		
Textbooks		
Transcript Fees		
Unforms		



***Pratt Community College***

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks		
Certification Tests	\$20 for AWS Certification	Additional certifications.
Drug Tests		
E-Subscriptions / E-books		
Fingerprints		
Graduation Fees		
Health Fees		
Liability Insurance		
Membership Fee		
Other		
Personal Protective Equipment		
Professional Equipment/Kits/Tools		
School Supplies		
Student Software Licenses		
Textbooks		
Transcript Fees		
Unforms		

**Salina Area Technical College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks	0.00	Background checks are not required
Certification Tests	25.00	
Drug Tests	0.00	Drug tests are not required
E-Subscriptions / E-books	0.00	E-subscriptions/E-books are not required
Fingerprints	0.00	Fingerprints are not required
Graduation Fees	36.00	
Health Fees	0.00	Health fees are not required
Liability Insurance	0.00	Liability insurance is included in our general insurance
Membership Fee	0.00	Membership fees are not required
Other	0.00	No other fees
Personal Protective Equipment	100.00	
Professional Equipment/Kits/Tools	0.00	Tools are provided by College and paid by Institutional funds. Students just use the tools during the school year and do not keep them.
School Supplies	0.00	Students provide their own school supplies
Student Software Licenses	0.00	Student software licenses are not required
Textbooks	165.00 175.00	Welding Skills – American Technical Publishers Blueprint Reading for Welders - Cengage
Transcript Fees	11.00	Students only pay if they are needing their transcripts.
Uniforms	100.00	

**Seward County Community College**

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks	N/A	
Certification Tests	\$90	We have since learned these amounts are now lower. Students will be charged a lower rate. NCCER CORE CRAFTS TESTING CREDENTIAL - \$24 AWS CERT/ TESTING FEE - \$20
Drug Tests	N/A	
E-Subscriptions / E-books	\$25	CAREER SAFE ONLINE ACCESS 1 SEMESTER SUBSCRIPTION - \$25
Fingerprints	N/A	
Graduation Fees	N/A	\$15 graduation fee is waived since we overlooked it for approval. Considering waiving graduation fees for all students beginning fall 2023.
Health Fees	N/A	
Liability Insurance	N/A	
Membership Fee	N/A	
Other	N/A	
Personal Protective Equipment	N/A	These items are included in the kit.
Professional Equipment/Kits/Tools	\$675	All essential tools and resources necessary to complete this program are included in the kit; however, most students can bring these tools from home, borrow them from family/ friends, or purchase them outside the college. Though the college does make a kit available through the bookstore at cost, students are not required to buy it through the college. We have provided our bookstore cost for the kit since we must have approval by TEA, in the event a student IS charged by the college.
School Supplies	N/A	
Student Software Licenses	N/A	
Textbooks	\$754	Currently there are seven books in the full certificate C program; the instructor is working to reduce that amount to two books, and we anticipate the cost declining this year. We provided our textbook costs for the courses in this program as a “potential” cost. Most students do not buy their books from the college bookstore; some borrow, buy from online resources, or are provided their textbooks by their high school.
Transcript Fees	N/A	
Uniforms	N/A	

**Variables to address as you review each category above and provide information **IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:****

- For ANY of the above fees: if your institution does not charge this particular fee, how are these costs covered for the student?
- Do the fees for any category vary by teaching area/school district? If yes, please explain why.
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower?
- What other factors, not already included, influence or affect the actual fee cost per student?

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

Here are the two books discussed in the textbook section above:

Welding Print Reading (7th Edition)  
by John R. Walker, W. Richard Polanin  
Paperback, 400 Pages, Published 2019  
ISBN 9781635636819  
\$110

Modern Welding (12th Edition)  
by Andrew D. Althouse, Carl H. Turnquist, William A. Bowditch, Kevin E. Bowditch, Mark A. Bowditch  
Hardcover, 928 Pages, Published 2018  
ISBN 9781635636864  
\$160

***Washburn University Institute of Technology***

<b>Excel in CTE Fee</b>	<b>Actual Fee Charged Per Student (single \$\$\$ amount)</b>	<b>Variables Affecting the Actual Fee Charged Per Student</b>
Background Checks	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
Certification Tests	\$115.00	<ul style="list-style-type: none"> <li>• OSHA Certification: \$25.00</li> <li>• AWS Certification: \$90.00</li> </ul>
Drug Tests	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
E-Subscriptions / E-books	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
Fingerprints	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
Graduation Fees	\$0.00	<ul style="list-style-type: none"> <li>• No specific fees required for graduation</li> <li>• Students just need to purchase their own cap and gown</li> </ul>
Health Fees	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
Liability Insurance	\$0.00	<ul style="list-style-type: none"> <li>• No fee currently charged to students</li> <li>• We may need to charge students in the future to offset costs</li> </ul>
Membership Fee	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
Other	\$50.00	<ul style="list-style-type: none"> <li>• Program workbook</li> </ul>
Personal Protective Equipment	\$322.00	<ul style="list-style-type: none"> <li>• Steel Toe Boots: \$100 (purchased by students from vendor of their choice)</li> <li>• PPE kit: \$222</li> </ul>
Professional Equipment/Kits/Tools	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
School Supplies	\$0.00	<ul style="list-style-type: none"> <li>• Students may purchase any additional supplies that they may need to be successful in the program.</li> </ul>
Student Software Licenses	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
Textbooks	\$0.00	<ul style="list-style-type: none"> <li>• Not required for program</li> </ul>
Transcript Fees	\$0.00	<ul style="list-style-type: none"> <li>• Unofficial transcripts are provided free of charge.</li> <li>• \$5 for official copy</li> </ul>
Uniforms	\$55.00	<ul style="list-style-type: none"> <li>• Program t-shirts</li> </ul>

**WSU Tech**

Excel in CTE Fee	Actual Fee Charged Per Student (single \$\$\$ amount)	Variables Affecting the Actual Fee Charged Per Student
Background Checks	\$0	We do not do background checks for the students in our program.
Certification Tests	\$0	We do not charge testing fees for Excel/CTE courses.
Drug Tests	\$0	We do not do drug testing for the students in our programs.
E-Subscriptions / E-books	\$0	There are no E-Subscription/E-book charges for Excel/CTE students
Fingerprints	\$0	We do not take fingerprints for the students in our program.
Graduation Fees	\$0	There are no graduation fees charged to our students.
Health Fees	\$0	There are no health fees charged to our students.
Liability Insurance	\$0	There is no liability insurance charged to our students.
Membership Fee	\$0	There are no membership fees for our students.
Other		
Personal Protective Equipment	\$0	There is no charge for PPE
Professional Equipment/Kits/Tools	Price	Students enrolled in open enrollment sections with other traditional college students pay a fee for tool kits do to course set up. This is free for students in high school only sections.
School Supplies	\$0	There is no charge for school supplies.
Student Software Licenses	\$0	There is no charge for software licenses.
Textbooks	\$0	There is no charge for digital textbooks.
Transcript Fees	\$11	A copy of their certification is sent to each student upon completion. Transcript fees are assessed per transcript requested by the student
Uniforms	\$0	There is no charge for uniforms.

**Variables to address as you review each category above and provide information IF a single \$\$\$ cannot be provided for “Actual Fee Charged”:**

- For ANY of the above fees: if your institution *does not charge* this particular fee, how are these costs covered for the student?
  - We utilize the funds received from Excel in CTE distribution to cover the cost of any tests as well as additional professional tools used in the teaching of the course. These are budgeted based on previous year enrollments.
- Do the fees for any category vary by teaching area/school district? If yes, please explain why.
  - No.
- Does the modality/delivery method of the course or an off-site location change the fees for any category? Does it make it higher or lower?
  - When students enroll in delivery methods that include traditional college students there is a charge associated with tool kits. Otherwise, there is not change from what we have listed above.
- What other factors, not already included, influence or affect the actual fee cost per student?

- There are no other factors affecting the actual fee.

If your institution uses textbooks for Welding training, please provide the name(s) of the companies from which you purchase textbooks. KBOR would like to investigate the possibility of leveraging a statewide discount if there are enough of the same textbook being utilized.

## **Legislative Update**

### **Summary**

*The Technical Education Authority (TEA) will receive a brief legislative update.*

*8/25/2022*

### **Intent**

Vice President Smathers will provide the TEA with a legislative update.



## TEA Committees 2022-2023

*TEA committee responsibilities and updated rosters for each committee are being provided to TEA members.*

*8/25/2022*

### **Advocacy/Marketing Committee**

**Charge:** Propose initiatives to increase and enhance the image and awareness of career technical education and related career opportunities. Coordinate the efforts of interagency (Department of Education and Department of Commerce) collaboration to identify strategies and support efforts to increase student participation within the technical education system including outreach to individuals without a high school diploma or GED. Increase communication with Legislators highlighting the value of CTE/skilled workforce to the State’s economic development. Promote marketing efforts serving the military, highlight “degree completion/inverted” baccalaureate programs, and Workforce AID initiatives.

Committee Members:

Eddie Estes, Chair	Secretary Amber Shultz
Tiffany Anderson	KSDE Appointee
Mike Johnson	Ray Frederick

### **Budget/Finance Committee**

**Charge:** Continue to advocate for tiered technical education funding and review and make recommendations regarding updating cost model elements, financing assumptions for tiered and non-tiered courses and distribution of state funds related to technical education not already established in statute/proviso; explore outcome-based funding approach measuring graduates from technical programs; requests for state Innovative Technology grant funding; and the annual budget request for technical education funding to be forwarded to the Regents.

Committee Members:

Mike Johnson, Chair	Keith Humphrey
Eddie Estes	Governor Appointee
Mike Beene	Ray Frederick

### **Technical Program and Curriculum Committee**

**Charge:** Evaluate and make recommendations regarding proposed new, aligned, and existing career technical programs and tiered/non-tiered course designations; continue to improve the program evaluation process to ensure program quality and measure the effectiveness of technical education programs; support and promote the Excel in CTE (formerly SB 155) initiative, connecting secondary and postsecondary technical education, measure the impact of Excel in CTE, AO-K and GED Accelerator initiatives (especially employment); support the initiative exploring the alignment of articulated credit for military experience and training; promote articulation among two-year colleges and universities through stackable credentials and transferrable coursework; and review industry credentials required in aligned programs to ensure validity/reliability of the assessments and value to industry.

Committee Members:

Rita Johnson, Chair	Debra Mikulka
Mike Beene	Ray Frederick
Mark Hess	

## Proposed TEA Member Institution Assignments

### Summary

*Starting in the 2017-2018 academic year, TEA members (excluding ex-officio members) have been assigned to institutions in hope of improving communication and institutional awareness.* 8/25/2022

### Intent

For the last few years, the 26 two-year institutions have been divided up among the appointed TEA members with the hope of increasing communications and building better working relationships. While a great deal of information is shared at the TEA meetings, often these meetings are not conducive for TEA members to really learn in-depth about issues, concerns, or perceptions that may exist at the institutions.

### Expectations

1. TEA members should visit their assigned institutions at least one time during the AY calendar year to familiarize themselves with the programs that are offered and learn about the challenges the institutions are facing.
2. Verbal and/or written reports should be given at TEA meetings summarizing their visit.
3. At least every six (6) months the TEA member should meet with or speak with the assigned institution president to stay current on specific issues relating to the college.

### Proposed AY 2022-2023 Assignments

Tiffany Anderson: Topeka/KC  
Washburn Institute of Technology  
Flint Hills Technical College

Deb Mikulka: Chanute  
Neosho Community College  
Allen Community College  
Fort Scott Community College

Eddie Estes: Dodge City  
Seward County Community College  
Garden City Community College  
Dodge City Community College

Keith Humphrey: Derby/Arkansas City  
Butler Community College  
Cowley Community College  
WSU Campus of Applied Sciences and Technology

Mark Hess: Hays  
Northwest Kansas Technical College  
Colby Community College  
North Central Kansas Technical College

Ray Frederick: Wichita  
Cloud Community College  
Salina Technical College  
Manhattan Area Technical College

Mike Johnson: Great Bend  
Barton Community College  
Pratt Community College  
Hutchinson Community College

Rita Johnson: Wichita  
Labette Community College  
Independence Community College  
Coffeyville Community College

Governor Appointee:  
Highland Community College  
Johnson County Community College  
Kansas City Kansas Community College

## **KBOR Retreat Summary**

### **Summary**

*The Kansas Board of Regents held their budget retreat from July 25-27, 2022. Items discussed included state demographics, National Institute for Student Success (NISS) playbooks, budgets, university facilities, workforce development, affiliations, high school/college credit transfer, preliminary board goals, and legislative requests.*

*8/25/2022*

### **Intent**

The TEA will receive a brief overview of topics and issues that were discussed during the July 25<sup>th</sup> - 27<sup>th</sup> Board retreat. Specific items that are moving forward from the retreat will be addressed at upcoming KBOR meetings.

## Promise Act Update

### Summary

*The Kansas Legislature enacted the Kansas Promise Scholarship Act (Promise Scholarship) which provides scholarships for students to attend an eligible postsecondary education institution. Eligible programs would be any two-year associate degree program, career and technical education certificate, or stand-alone program that correspond to high wage, high demand, or critical need in:*

- *four specified fields of study (information technology and security; mental and physical healthcare; advanced manufacturing and building trades; and early childhood education and development;*
- *one college designated field of study from the specified list (Agriculture; Food and Natural Resources; Education and Training; Law, Public Safety, Corrections, and Security; or Distribution and Logistics;*
- *Transfer programs with an established 2+2 and/or articulation agreements.*

8/25/2022

### Background

On May 23, 2022, Governor Kelly signed [2022 Senate Substitute for House Bill 2567](#), which adopted changes in the Kansas Promise Scholarship Act. The Act also maintains that the Board of Regents will administer the program. Administration is broken into three categories: Rules and Regulations, Eligible Programs, and Other Responsibilities.

Per statutory language (Section 28), a “promise eligible program” means any two-year associate degree program or career and technical education certificate or stand-alone program offered by an eligible postsecondary educational institution that is:

- a) approved by the Board of Regents;
- b) high wage, high demand or critical need; and
- c) identified as a “promise eligible program” by the Board of Regents pursuant to [K.S.A. 2021 Supp. 74-32.272](#):
  - Information Technology and Security
  - Mental and Physical Healthcare
  - Advanced Manufacturing and Building Trades
  - Early Childhood Education and Development

Section 30 states an eligible postsecondary educational institution may designate an additional field of study to meet local employment needs if the promise eligible programs within this field are two-year associate degree programs or career and technical education certificate or stand-alone programs approved by the Board of Regents that correspond to jobs that are high wage, high demand, or critical need in the community from one of the following fields:

- Agriculture;
- Food and Natural Resources;
- Education and Training;
- Law, Public Safety, Corrections, and Security; or
- Distribution and Logistics

Section 29 (9d), states that the Board of Regents may designate an associate degree transfer program as an eligible program only if such program is included in:

- a) An established 2+2 agreement with a Kansas four-year postsecondary education institution; or
- b) An articulation agreement with a Kansas four-year postsecondary educational institution and is part of an established degree pathway that allows a student to transfer at least 60 credit hours from the eligible postsecondary educational institution to a four-year postsecondary education institution for the completion of an additional 60 credit hours toward a bachelor’s degree.

**Intent**

Beginning this year, the TEA has been asked to annually review all Promise Act programs and ensure that they meet the high wage, high demand, critical need or transfer program requirements. TEA recommendations will then be forwarded to the Board for a final resolution.

## Out of Service Area Policy Consideration

### Summary

*The Technical Education Authority (TEA) will receive a brief update on Out of Service Area policy changes being considered.* 8/25/2022

### Background

Changing demographics and changing workplace demands are among the environmental shifts that are challenging traditional requirements for productive employment and enlightened citizenship. Kansas public postsecondary institutions accept the ongoing responsibility to 1) identify the configurations of knowledge and skills needed by students to compete and thrive and 2) provide programs that assist individuals and groups in acquiring the postsecondary education they need.

The Out of Service Area policy is accordingly designed to emphasize students' needs. This philosophy recognizes that students seeking off-campus academic courses and programs are a diverse population with differences in educational requirements, motivation, constraints, goals, access, and opportunities. To accommodate these differences, such academic programs are designed to reach established as well as underserved constituencies.

Using available learning resources, including electronic delivery, off-campus academic courses and programs at the Kansas public postsecondary institutions collectively work toward increasing opportunities for the entry and reentry of individuals and groups into higher education by assisting them to overcome or minimize participatory barriers such as location, employment, finance, and family social civic responsibilities. These efforts, which may involve a variety of course and delivery formats, are sustained by a commitment to developing and maintaining convenient, quality, and affordable services and instruction.

College or university delivery of off-campus academic courses or programs is the administrative vehicle for extending the institution's instructional and research resources through service to the people of the State. Off-campus academic courses and programs may be offered for academic credit, or they may be noncredit, and they can be delivered via distance education or through off-campus face-to-face instruction.

Delivery of off-campus academic courses and programs is an integral part of higher education and when offered for credit should be publicly and institutionally supported, commensurate with the needs of society, and at a level that provides for high quality programs in Kansas.

The Board of Regents expects the public colleges and universities to respond to local educational needs within their approved service areas, including workforce training, and noncredit courses and programs.

The Board of Regents also supports the exploration and use of electronic and other media to deliver quality distance education courses and programs.

The Board encourages and expects coordinated and cooperative efforts in the planning and delivery of off campus face-to-face academic courses and programs. The Board's goal for the Kansas public higher education system is to expand education opportunities for students while avoiding unnecessary duplication.

Decisions to offer off-campus academic courses and programs shall be guided by the following:

- i. The mission of the institution;
- ii. student need for specialization of programs and diversity of formats, time frames or cost structures;
- iii. any other educational and economic needs in a particular area, as identified by the Board;
- iv. the availability of adequate instructional and fiscal resources; and
- v. cooperation between institutions.

**Intent**

In an attempt to better clarify the procedures for those who request the ability to offer courses outside of their service area, a few minor policy changes are being considered.

These include:

- Requiring that KBOR receive at least one month notice before courses are offered outside of an institution's service area.
- Adding one additional statute to the list of statutes that impact the service area policy (K.S.A. 74-32,433). This statute was inadvertently left off when the policy was created and deals with career technical education programs located outside an institution's service area.

These policy changes will be submitted and considered using the Board's policy change procedure.

In addition, the associated out of service area request form will be altered slightly to better clarify that the requests can run for periods longer than one year if the participating institutions so desire.

## **TEA Goals for AY 2023**

### **Summary**

*At the beginning of each academic year, the Technical Education Authority (TEA) normally establishes goals for the upcoming year. This year, the TEA is scheduled to identify these goals during the September 29, 2022 meeting*

*8/25/2022*

### **Intent**

During the September 29, 2022 TEA meeting, TEA members will be asked to identify goals for the upcoming year. Staff welcomes any goal suggestions that TEA members have for the upcoming year and encourages members to ask questions if they need anything clarified before or during the meeting.

As a reminder, the TEA goals for last year were:

### **TEA Goals 2021-2022**

- 1) Support Kansas Board of Regents 2021-2022 goals and advocate for all public postsecondary institutions
- 2) Conduct extraordinary cost review for the remaining programs
- 3) Work with Commerce and KSDE in developing definitions, guidelines, and processes for work-based learning (apprenticeships, internships, work experience, etc.)
- 4) Improve CTE program alignment between KSDE and the postsecondary institutions based on business and industry input
- 5) Improve communication with school districts in Kansas
- 6) Review and clear up program ownership and control questions

### **Committee Assignments**

#### **Budget & Finance Committee**

- 1) Conduct extraordinary cost review for the remaining programs

#### **Advocacy & Marketing Committee**

- 1) Improve communication with school districts in Kansas

#### **Technical Program & Curriculum Committee**

- 1) Work with Commerce and KSDE in developing definitions, guidelines, and processes for work-based learning (apprenticeships, internships, work experience, etc.)
- 2) Improve CTE program alignment between KSDE and the postsecondary institutions based on business and industry input
- 3) Clear up program ownership and control questions at institutions throughout Kansas



## Update on the Postsecondary Methods of Administration Program

### Summary

*On February 6, 2020, the Office of Civil Rights and the Office of Career, Technical, and Adult Education issued an updated Memorandum of Procedures for preparing the Methods of Administration (MOA) described in the Vocational/Career and Technical Education Guidelines. States are responsible for developing and maintaining “methods of administration and related procedures” to carry out their civil rights obligations.*

*The Kansas Board of Regents (KBOR) is the lead agency for the state of Kansas in these efforts, known as the Methods of Administration (MOA) Program. 8/25/2022*

### Background

The Department of Education tasks the Office of Civil Rights (OCR) along with Office of Career, Technical, and Adult Education (OCTAE) to ensure that all students, regardless of race, color, national origin, sex, or disability, have equal access and opportunities to succeed in career technical education (CTE) programs. The February 6, 2020 Memorandum of Procedures (MOP) superceded and replaced prior memoranda and prior guidance in “Dear Colleague” letters. The updated MOP continues the longstanding commitment to the goals of OCR and OCTAE. An added goal of the updated MOP is to encourage state agencies to harmonize their civil rights compliance activities under the MOA Guidelines with their equity and civil rights activities under the 2018 Perkins Act reauthorization (Perkins V).

Kansas created a new MOA Plan in 2020 which outlined the procedures for civil rights compliance activities to be conducted by KBOR and Kansas State Department of Education (KSDE) staff to identify disproportionate enrollment and other areas of potential discrimination, select institutions for onsite compliance reviews, and identify technical assistance needs.

The plan details how institutions are selected for desk audits and how KBOR and KSDE collect and analyze available data to select institutions for on-site reviews. The document also explains the processes and procedures to conduct the compliance reviews and what institutions can expect after the review, including letters of finding, compliance plans, and technical assistance.

Associate Director Tobias D. Wood is the lead Postsecondary MOA Coordinator for KBOR and is assisted by Associate Director Charmine Chambers.

This presentation is for information only.

## Excel in CTE Online Course Listing

### Summary

*The Technical Education Authority (TEA) will receive an update regarding the posting of Excel in CTE courses available online.*

8/25/2022

### Background

KBOR staff have received requests to post a database on the KBOR website, listing courses

- available online,
- by institution,
- eligible for Excel in CTE

for high school students, parents, and counselors to reference.

Institutions were contacted on 7/21/2022 and invited to share their course list and contact information. Institution listings received have been added to [kansasregents.org](https://www.kansasregents.org) at

[https://www.kansasregents.org/workforce\\_development/excel\\_in\\_career\\_technical\\_education\\_initiative\\_senate\\_bill\\_155](https://www.kansasregents.org/workforce_development/excel_in_career_technical_education_initiative_senate_bill_155).

## Career Technical Education Outreach Campaign

### Summary

*The strategic vision for Kansas Career Technical Education (CTE) is that of an innovative system that provides premier technical education, prepares students for careers of the future, and promotes the growth and success of Kansans. In 2020 the Board office contracted with Cox Media to help increase the awareness of Kansas CTE programs across the state via a “Build Something Now” outreach campaign that has been updated to include the Promise Act Scholarship and that will run again in August, November and December of 2022. 8/25/2022*

### Background

The strategic vision for Kansas Career Technical Education (CTE) is that of an innovative system that provides premier technical education, prepares students for careers of the future, and promotes the growth and success of Kansans. The Board office contracted with Cox Media to help increase the awareness of Kansas CTE programs across the state from June through August of 2020 via numerous cable networks, streaming venues, online display ads, an online search engine, and a CTE landing page with links to the Board website. The “Build Something Now” (BSN) campaign was funded by the Carl D. Perkins grant and designed to augment the local CTE promotional efforts of the individual institutions.

### The 2022 Campaign

Based on the success of the 2020 outreach campaign, the Cox Media team updated the 15-second promotional video that emphasizes the plethora of CTE programs and the [Building Something Now](#) landing page, which now includes a [link](#) to the Promise Act Scholarship web page. The updated promotional video is expected to generate 95,000 impressions via YouTube, and a related CTE display ad is expected to generate another 200,000 impressions via several social media venues and up to 990 visits to the BSN landing page. The updated campaign will also be funded by the Carl D. Perkins grant.

### Potential Next Steps

Pending the results of the 2022 outreach campaign, the Board office will explore the feasibility of running the CTE outreach campaign on a routine basis.