

**KANSAS POSTSECONDARY  
TECHNICAL EDUCATION AUTHORITY**  
Technical Program and Curriculum Committee  
MINUTES  
January 16, 2025

The Kansas Postsecondary Technical Education Authority's Technical Program and Curriculum Committee met virtually via Zoom on January 16, 2025. Proper notice was given according to the law.

MEMBERS PRESENT:           Mike Beene, Chair  
                                  Cindy Hoover, Vice Chair  
                                  Debra Mikulka  
                                  Ray Frederick, Jr.  
                                  Natalie Clark  
                                  Mark Hess

MEMBERS ABSENT:           Dr. Tiffany Anderson

Chair Beene called the meeting to order at 3:00 p.m.

**APPROVAL OF MINUTES**

Chair Beene requested a motion and a second to approve the minutes from the meeting held on December 5, 2024. Member Mikulka motioned to approve, and Member Hoover seconded it. The motion passed unanimously.

**CONSIDERATION OF DISCUSSION AGENDA**

**A. ACT ON NEW CAREER AND TECHNICAL EDUCATION PROGRAM(S)**

Charmine Chambers, Director for Workforce Development, presented a program proposal from Cowley Community College (CCC) requesting approval to offer a Technical Certificate B, Technical Certificate C, and an Associate of Applied Science degree in Electrical Technology which include OSHA and NCCER certifications.

The program is expected to start with ten students in the first year and twenty in the second. Electrical Technology is a statewide aligned program and meets the aligned requirements. Cowley Community College has collaborated with other community and technical colleges along with USD's and local businesses. The initial cost is estimated at \$197,623, including \$138,000 for equipment, tools, and instructional supplies, \$57,623 for a new full-time faculty, and \$2,000 for technology.

Member Hess and members of Cowley Community College discussed the opportunity for partnerships or donations with local electrical companies. Members of the board and speakers from Cowley Community College discussed the necessary requirements in a qualified instructor for this course. Additional information can be found in the meeting packet including occupational data from the Kansas Department of Labor.

Chair Beene requested a motion and a second to approve adding Cowley Community College's proposal to offer Technical Certificate B (33 credit hours), Technical Certificate C (49 credit hours), and an Associate of Applied Science Degree (60 credit hours) in Electrical Technology to the consent agenda. Member Ray Frederick Jr motioned, and Member Natalie Clark seconded. The motion passed unanimously.

**B. ACT ON EXCEL IN CAREER TECHNICAL EDUCATION FEES**

Director, Charmine Chambers, provides the Excel in CTE fees that Cowley Community College has put forward for this program totaling in \$1,286.90. These fees are broken down in the meeting agenda. These are expenses that students should expect to pay themselves and are not items that the college normally charges for. Chair

Beene requested a motion to approve Cowley Community College's Electrical Technology fee request and place it on the consent agenda. Member Cindy Hoover motioned, and Member Mark Hess seconded. Motion passed unanimously.

**C. ACT ON PROMISE ACT PROGRAM**

Charmine Chambers, Director for Workforce Development, presented Cowley Community College's Electrical Technology Program request to become Promise Act eligible. This occupation falls under the Advanced Manufacturing and Building Trades category specified in legislation and meets criteria to become Promise Act eligible.

Chair Beene requested a motion to approve Cowley Community College's Electrical Technology Program to become Promise Act eligible, and that it be placed on the consent agenda. Member Natalie Clark motioned, and Member Debra Mikulka seconded. The motion passed unanimously.

**NEXT MEETING REMINDER**

Chair Mike Beene announced that the Program and Committee Meeting would occur on Thursday, February 13, 2025. He also reminded the group of the upcoming TEA meeting, scheduled for January 30th, at the Board of Regents office.

**ADJOURNMENT**

Member Clark made a motion to adjourn, which was seconded by Member Frederick. Chair Mike Beene adjourned the meeting at 3:25 p.m.