

Postsecondary Technical Education Authority

AGENDA

Kansas Board of Regents

1000 SW Jackson, Suite 520, Topeka, KS

10:00 AM – November 18, 2022

I. CALL TO ORDER

- A. Approve Previous Minutes (October 27, 2022) Chair Frederick

II. REPORTS

- A. Introductions Chair Frederick
B. Chair's Report Chair Frederick
C. Member Liaison Reports TEA Members
D. Vice President for Workforce Development Report Vice President Smathers
E. Report from the Community Colleges President Johnston
F. Report from the Technical Colleges President Genandt

III. CONSENT AGENDA

- A. Program and Curriculum Committee Committee Chair R. Johnson
1. New Program Proposals Associate Director Chambers
 • Neosho County Community College: Plumbing (46.0503)
2. Excel in CTE Fees Associate Director Chambers
 • Neosho County Community College: Plumbing (46.0503)
3. Promise Act Associate Director Chambers
 • Neosho County Community College: Plumbing (46.0503)

IV. DISCUSSION AGENDA

- A. Apprenticeships Director Henry

V. OTHER MATTERS

- A. Distribution of Kansas State Safety Funds Associate Director Chambers
 • Commercial Driver Training Fund (K.S.A. 8-272)
 • Motorcycle Safety Fund (K.S.A. 8-267)
B. Legislative Update Director Casey
C. AO-K@Work Update and Future Plans Associate Director Beck
D. KSDE K-12 Update Member Fultz
E. Extraordinary Costs Chair Frederick
F. TEA FY 2022 Legislative Report Vice President Smathers

- VI. NEXT MEETING REMINDER** (December 16, 2022) Chair Frederick

VII. ADJOURNMENT

**KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

A virtual meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via ZOOM on October 27, 2022.

Members Present

Keith Humphrey
Debra Mikulka
Mike Johnson
Eddie Estes
Rita Johnson

Mark Hess
Tiffany Anderson
Beth Fultz
Mike Beene

Others Present

Hutchinson Community College
Kansas Association of Community College Trustees
Manhattan Area Technical College
Salina Area Technical College

Kansas Board of Regents Staff Present

Scott Smathers
April Henry
Sue Grosdidier
Vera Brown
Eric Tincher
Charmine Chambers
Hector Martinez
Susanna Lee
Lisa Beck

Kitty DeMars
Kelly Oliver
Elaine Frisbie
Laura Leite
Tobias Wood
Tim Peterson
Cindy Farrier
Matt Casey
Susan Henry

CALL TO ORDER

The meeting was called to order by Vice Chair Humphrey at 10:0A.M. in Chair Frederick's absence. Vice Chair Humphrey provided members with virtual meeting guidelines.

Approval of Minutes

Vice Chair Humphrey called for a motion to approve the minutes from the September 29, 2022 meeting.

Motion: Member Anderson moved to approve the minutes of the September 29, 2022 meeting. Following a second by Member M. Johnson, the motion carried.

REPORTS

Introductions
None

Chair's Report
None

Member Liaison Reports

Vice Chair Humphrey asked if any TEA members had reports on their activities to share.

Member M. Johnson reported that Barton Community College received positive feedback from the HLC accreditation team at a recent on-site visit, and Garden City Community College received a significant donation valued at approximately \$225,000 from Southern Star Gas Pipeline in a form of a flow control metering skid that will be used in their natural gas program.

Member Anderson reported that last Friday she met with the Dean Mike Strohschein of Washburn Tech, and they will meet again soon, to discuss how Washburn Tech can expand in partnership with Topeka public schools, including a potential partnership between Washburn Tech East and Highland Park High School.

Member Beene shared that he and Chair Frederick attended the grand opening and Governor's ribbon cutting for the Plumber and Pipe Fitters new training facility last week in Wichita. He reported that Urban Outfitters held a ribbon cutting to open their new, highly robotic distribution facility in Kansas City, Kansas near the Kansas Speedway. Member Beene thanked Kansas City Kansas Community College for their recruitment efforts in bringing this new business to the state.

Member Estes shared that on October 13th, Dodge City Community College hosted over 1000 young people visiting their campus and viewing the college's career technical programs. He reminded members that the Mid America Workforce Summit is scheduled for January 18-19, 2023, and that more details will be shared soon.

Vice President for Workforce Development Report

Vice Chair Humphrey called on Vice President Smathers to provide members with a Workforce Development report. Vice President Smathers reported that it is a busy time for Board staff providing military presentations, visiting colleges, attending national meetings, and attending the Workforce Innovation Conference in Lawrence. He informed members that Board staff is in the process of compiling the latest Excel in CTE fees from the colleges for the upcoming year, and the collection closes on October 31st. He added that it is hoped that the information from the colleges is received promptly to allow Board staff to complete quality checks, and it is the intent for the Excel in CTE fees spreadsheet to be created annually going forward. He informed members that information for federal and legislative reports that are due in January is being compiled. He reminded members that the Mid America Workforce Summit takes place on January 18th and 19th in Topeka, and if interested in attending, Board staff will submit their registration.

Report from the Community Colleges

Vice Chair Humphrey called upon Hutchinson Community College President File to provide members with a report from the community colleges.

Report from the Technical Colleges

Vice Chair Humphrey called upon Manhattan Area Technical College President Genandt to provide members with a report from the technical colleges.

CONSENT AGENDA

Program and Curriculum Committee

New Program

Barton Community College: Agriculture Mechanics - Top Tech (01.0205)

Vice Chair Humphrey called for a motion to approve the Consent Agenda item from the Technical Program and Curriculum Committee.

Motion: Member M. Johnson moved to approve the Consent Agenda item. Following a second by Member Anderson, the motion carried unanimously by roll call vote.

DISCUSSION AGENDA

Budget and Finance Committee

State Innovative Technology Grant Recommendations

Vice Chair Humphrey called on Budget and Finance Committee Chair M. Johnson to present the discussion agenda item. Committee Chair M. Johnson recognized Associate Director Beck to present the State Innovative Technology Grant Recommendations. Associate Director Beck presented the five Innovative Technology grant applications for committee review and approval:

Northwest Kansas Technical College – Cloud & Crypto Computing	\$39,493
Salina Area Technical College – Diesel Technology	\$16,984
Salina Area Technical College – Automotive Technology	\$14,581
Washburn Institute of Technology – Plumbing	\$18,916
North Central Kansas Technical College – Automotive Technology	\$68,100

Motion: Member Estes moved to approve the State Innovative Technology grant applications as presented. Following a second by Member Beene, the motion carried by roll call vote.

OTHER MATTERS

TEA Member Reimbursement Guidelines

Vice Chair Humphrey called on Associate Director of Accounting DeMars to provide members with information regarding TEA member reimbursement guidelines. Associate Director DeMars provided members with an overview of the policies and procedures that Board staff uses to reimburse TEA members for travel and meeting attendance. She explained that travel reimbursement and TEA salary compensation are both authorized by State statute, and the amount that is reimbursed is also established by State statute. Board policy is that members receive salary, compensation, subsistence, and travel allowance for attendance at TEA meetings and when representing the TEA in an official capacity at meetings concerning higher education. She added that TEA Chair approval, preferably by email, is required for activities incurred outside of regularly scheduled meetings or for visits outside of regularly assigned institutions, in advance of the event.

Legislative Update

Vice Chair Humphrey called on Director Casey to provide members with a legislative update. Director Casey gave a brief report to members on the recent activities of the Legislature. Director Casey shared information on some of the upcoming statewide elections on November 8th and the potential impact the elections will have on the committees and majority leaders. He informed members that the education unified appropriations request has been submitted to the budget office, and upon receipt of the draft budget, there will be the standard window for appeal leading up to the Governor’s final budget. He added that there are some non-budgetary legislative items as well, including the first read regarding border regions.

Military Articulation Update

Vice Chair Humphrey called on Associate Director Wood to provide members with a Military Articulation update. Associate Director Wood presented members with a PowerPoint presentation which included information on the finalizing of the Lumina Grant, and information on the military articulation portal. Associate Director Wood explained that, through the military articulation process, awarding college credit for military training shortens the length of time and reduces the cost for service members to earn college credentials and stackable credentials.

High School Equivalency Update

Vice Chair Humphrey called on Associate Director Grosdidier to provide members with a High School Equivalency update. Associate Director Grosdidier provided members with High School Equivalency statistics and highlighted Kansas pass rates, comparisons to national averages, utilization of adult education centers for testing, GED Ready pre-testing, partnering with KanCare and the Department of Corrections, and the Kansas Pathway to Career diploma. Associate Director Grosdidier shared that there has been an increase in the number of 16–17-year-old students taking the GED, with a 93% pass rate. She added that Kansas pass rates are at 83%, which is above the national average pass rate of 76%.

Adult Education Update

Vice Chair Humphrey called on Director Martinez to provide members with an Adult Education update. Director Martinez shared that Board staff continues to provide professional development to local Adult Education programs, monitor programs for compliance, and report federal data. He provided members with adult education enrollment statistics along with information on funding and support to local programs, and ongoing standard professional development activities including College and Career Readiness Standards (CCRS) training, LINCS opportunities via Zoom, the Kansas Adult Education Association Conference (KAEA), Commission on Adult Basic Education (COABE) Conference, and Student Achievement in Reading (STAR) initiative. He shared statistics that adult education programs in Kansas increased enrollment by 20% compared to FY2021, and 58.6% of Kansas Adult Education participants demonstrated a measurable skill gain, above the national five-year average of 41.13%, and that over 30% of participants achieved a postsecondary credential during enrollment with Adult Education or within one year of exit. He shared that due to the pandemic, there is currently a shortage of instructors, and institutions continue to recruit and train staff. Director Martinez informed members that a new Associate Director will be added to Adult Education Board staff to assist with the AO-K initiative.

TEA Responsibilities and Activities

Vice Chair Humphrey called on Vice President Smathers to lead discussion regarding the TEA responsibilities and activities. Vice President Smathers provided a list to members and gave a brief overview of the TEA responsibilities and activities (provided to members annually), including program review, funding formula review, administering grants, Excel in CTE fees, the Promise Act, and other responsibilities as assigned by the Board.

WFD Responsibilities and Organizational Structure

Vice Chair Humphrey called on Vice President Smathers to provide members with information on WFD responsibilities and organizational structure. Vice President Smathers provided members with an organizational chart for Executive Board Staff and Workforce Development staff. He also provided members with a brief general overview of the responsibilities that fall within the Workforce Development unit.

TEA Goals for AY 2023

Vice Chair Humphrey called on Vice President Smathers to lead discussion regarding the TEA goals for AY 2023. Vice President Smathers provided the list of goals to members, and he reminded them that the TEA approved the list of goals after discussion at the September 29th meeting. He added that these goals were provided to members shortly after the September 29th meeting, for their review, with modifications per their discussions at that meeting. Members agreed that the list captured their intent for their goals.

NEXT MEETING REMINDER

Vice Chair Humphrey reminded members that the next regularly scheduled TEA meeting will be in-person at the KBOR offices on November 18, 2022 at 10:00 A.M.

ADJOURNMENT

With no further business, Vice Chair Humphrey adjourned the meeting at 11:40 A.M.

Respectfully submitted by:
Susan Henry, Executive Assistant

Act on requests for degree and/or certificate programs submitted from community colleges and technical colleges

Summary

The Board office received a request from Neosho County Community College to offer a Technical Certificate A in Plumbing.

The program addressed all criteria requested and was subject to the 10-day comment period required by Board policy. The program was reviewed by staff and is presented for review and discussion by the Technical Education Authority's Program and Curriculum Committee. 11/18/2022

Background

Community and technical colleges submit requests for new certificate and degree programs utilizing forms approved by Board staff. Criteria addressed during the application process include, but are not limited to, the following: program description, demand for the program, duplication of existing programs, faculty, costs and funding, and program approval at the institution level.

Description of Proposed Program:

Neosho County Community College (NCCC) requests approval of the following program:

- Plumbing (46.0503) – Technical Certificate A/21 credit hours

According to the U.S. Department of Education, Classification of Instructional Programs (CIP Code) 46.0503 Plumbing program that prepares individuals to practice as licensed plumbers by applying technical knowledge and skills to lay out, assemble, install, and maintain piping fixtures and systems for steam, natural gas, oil, hot water, heating, cooling, drainage, lubricating, sprinkling, and industrial processing systems in home and business environments. Curriculum should include instruction in source determination, water distribution, waste removal, pressure adjustment, basic physics, technical mathematics, blueprint reading, pipe installation, pumps, welding and soldering, plumbing inspection, and applicable codes and standards.

Cross walking the proposed CIP Code (46.0503 Plumbing) to occupations resulted in a match to one Standard Occupation Classification code (SOC): 47-2152 Plumbers, Pipefitters, and Steamfitters, which is defined as an occupation in which one would assemble, install, or repair pipes, fittings, or fixtures of heating, water, or drainage systems, according to specifications or plumbing codes.

Neosho County Community College explained that the college was made aware of the local need for plumbers in 2018 and started the development of a new program. While funding was not available at the time; recently, NCCC received approval to use Title III funds to develop the plumbing program, including instructor salaries and equipment for the program. This program will be housed in the newly renovated Mitchell Career and Technology Center in Chanute. Over \$5 million dollars in grants and donations were received to create the MCTC.

The proposed program consists of a single exit point: a 21-credit hour Technical Certificate A. No accreditation is required for the program. Upon completion, students will sit for OSHA 10 certification, and the NCCER Core and Plumbing Level 1 in preparation for the Journeyman Plumbing exam.

The Kansas Department of Labor Long-term Occupation Projections 2020-2030 indicate a statewide change of employment for Plumbers, Pipefitters, and Steamfitters under SOC 47-2152 of .3% annually, with an annual median wage of \$48,710. A high school diploma or equivalent with an apprenticeship is the typical education needed for entry. Annual openings equate to 420 jobs per year.

NCCC explained that Plumbing was identified as a gap in the February 1, 2022, PCLNA for the Chanute region.

A severe shortage of plumbers currently exists in Southeast Kansas. On page 10 on the PCLNA the plumbing pathway/program is identified with a demand of 30 annual openings and a high annual wage of \$48,420.

Lightcast (previously Emsi-Burning Glass) job posting analytics show that from September 2021 through September 2022, roughly 999 total postings (345 unique postings) were advertised statewide, with an annual median advertised salary of \$56,200.

Four letters of industry support for the proposed program were received from the City of Chanute, CDL Electric Company, Lamp Liters Inc., White Plumbing Co., Kane Plumbing, the City of Lawrence, and Steanson Plumbing. Supports and commitments for the program include serving on the advisory board, providing guest speakers, donating supplies, internships, and interviewing graduates. USD 257 Iola and USE 413 Chanute both included a letter of support for the program.

Currently, five institutions offer a similar program based either on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2020 K-TIP report.

Kansas Training Information Program						
2020 K-TIP Data for Plumbing Technology/Plumber and Related Programs						
CIP Code	Program Name	Institution	Total # Concentrators	Total # Graduates	Total # Graduates Exited & Employed	Average Wage: Graduates Exited & Employed
46.0503	Plumbing Technology/Plumber	Barton Community College	26	26	24	*
46.0503	Plumbing Technology/Plumber	Johnson County Community College (8/2020 start)	NA	NA	NA	NA
46.0503	Plumbing Technology/Plumber	Northwest Kansas Technical College (8/2020 start)	NA	NA	NA	NA
46.0503	Plumbing Technology/Plumber	Washburn Institute of Technology (8/2020 start)	NA	NA	NA	NA
47.0201	Plumbing, Heating & Air Conditioning	North Central Kansas Technical College	32	24	21	\$30,506
Total			58	50	45	

(*) small cell protection applied

NCCC explained that collaboration was not attempted for this program application due to the request being made by residents of Southeast Kansas, and the program was identified in the Perkins CLNA as a need in the Chanute region. The college plans to begin the proposed Plumbing program in the fall of 2023.

The college estimates the initial cost of the proposed program at approximately \$244,754 total, including \$42,000 for one new, full-time faculty, \$78,508 for tools supplies, and \$124,246 for facility modifications and renovations. Funding will be provided from the Title III Grant and the USDA RISE Grant. Brenda Krumm, Dean of Outreach and Workforce Development will assume responsibility for the proposed program.

The proposed program was subject to the 10-day comment period from October 14, 2022, to October 28, 2022, during which no formal comments were received.

Recommendation

The new program request submitted by Neosho County Community College for a Technical Certificate A for 21 credit hours in Plumbing has been reviewed by the Technical Education Authority's Program and Curriculum Committee and is recommended for approval by the TEA.

Excel in Career Technical Education (CTE) Fees

Summary

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.

11/18/2022

Background

K.S.A 72-3810 states:

“All tuition and fees charged for career technical education by any board shall be in such amounts as are authorized by rules and regulations adopted by the state board which shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The tuition and fee schedule of every career technical education program shall be subject to annual approval of the state board. A current complete schedule of tuition and fees for each career technical education course and program of each board as approved by the state board shall be maintained on file in the office of the state board and shall be open for public inspection at any reasonable time.”

"Fees means those charges assessed against a student by a community college, technical college or the institute of technology for student services, such as health clinics, athletic activities and technology services, or for books, supplies or other materials necessary for a particular course or program, the expense of which is not covered by tuition.”

"Tuition means those charges assessed against a student by a community college, technical college or the institute of technology on a per credit hour, per course or per term basis, and that are charged to cover the general expense of providing instructional services.”

As per the Postsecondary Technical Education Authority’s (TEA) request, on Thursday, December 19, 2019, representatives from community colleges, technical colleges, and Board staff met to set guidelines for fees associated with Excel in CTE courses and programs. As a result of this meeting, agreed upon allowable fees include items/services students take with them and industry-specific fees required for entrance/acceptance into the program.

Allowable fees include:

- Uniforms
- Personal protective equipment
- Background checks
- Fingerprints
- Drug tests
- E-subscriptions/E-books
- Textbooks
- Certification tests
- Liability insurance (example: student malpractice)
- Graduation fees (if applicable)
- Transcript fees (if applicable)
- Student Software Licenses
- Professional Equipment/Kits/Tools

Unallowable fees include:

- Student fees (general)
- Technology fees
- Health fees
- Consumable project materials
- Program or Institution Application fees
- Lab Fees
- Tools, book, or uniform/gear rental
- Student kits
- Accuplacer or other placement tests
- Student ID
- Student organization memberships (such as Skills USA)
- Any other fee not on the allowable list

Non-tiered courses - per statute (K.S.A. 71-1802) a technical program is defined as a “program of study comprised of a sequence of tiered technical courses and non-tiered courses, which is identified by the state board as a technical program for funding purposes.” For this reason, students enrolled in technical programs may take non-tiered courses and are responsible for all associated tuition and fees.

Recommendation

The Excel in CTE fees below have been reviewed by the Program and Curriculum Committee and are recommended for approval by the TEA:

- Neosho County Community College: Plumbing total \$131.00. Fees include \$8 for OSHA 10 Certification, \$36 for NCCER Module Tests, and \$87 for textbooks.

KBOR Excel in CTE Fee Summary for Proposed Academic Programs

CA-1b Form (2020)

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.
 Please include all costs charged to **high school students** for the proposed new program.

Institution Name:	Neosho County Community College
Program Title:	Plumbing
Program CIP Code:	46.0503

*Please list all fees associated with this **program**:
 Only list costs the institution **is** charging students.*

Fee	Short Description	Amount

*Please list all courses within the program and any fees associated to those **courses** :
 Only list costs the institution **is** charging students. Do not duplicate expenses.*

Course ID	Short Description	Amount
CMCT 105	OSHA 10 Safety Orientation	\$ 8.00
PLMB 104	NCCER Module Tests 6 x \$3	\$ 18.00
PLMB 108	NCCER Module Tests 6 x \$3	\$ 18.00

*Please list items the student will need to purchase on their own for this program:
 Institution **is not** charging students these costs, rather students are expected to have these items for the program.*

Item	Short Description	Estimated Amount
Textbooks	NCCER Plumbing I	\$ 87.00

TOTAL	\$131.00
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Program	Award Level(s)	Institution	Background Checks	Certification Tests	Drug Tests	E-subscriptions/E-books	Fingerprints	Graduation Fees	Health Fees	Liability insurance	Membership Fee	Other	Personal Protective Equipment	Professional Equipment/Kits/Tools	School Supplies	Student Software Licenses	Textbooks	Transcript Fees	Uniforms	Grand Total	
46.0503 Plumbing Technology	ASSOC	Northwest Kansas Technical College		\$24.00									\$208.00	\$320.00			\$427.95			\$979.95	
	CERTC	Northwest Kansas Technical College		\$24.00									\$208.00	\$320.00			\$427.95			\$979.95	
	CERTB	Johnson County Community College												\$10.00	\$150.00			\$595.82			\$755.82
		Northwest Kansas Technical College																			\$0.00
		Washburn Institute of Technology			\$25.00													\$157.00			\$182.00
	CERTA	Barton Community College			\$66.00								\$85.00		\$320.00						\$471.00
Northwest Kansas Technical College				\$24.00									\$208.00	\$320.00			\$427.95			\$979.95	
47.0201 HVAC	CERTB	North Central Kansas Technical College		\$256.00		\$190.00						\$130.00			\$616.00		\$855.00			\$2,047.00	

Act on programs eligible for the Kansas Promise Scholarship Act

Summary

The Kansas Legislature enacted the Kansas Promise Scholarship Act (Promise Scholarship) which provides scholarships for students to attend an eligible postsecondary education institution. Eligible programs would be any two-year associate degree program, career and technical education certificate, or stand-alone program that correspond to high wage, high demand, or critical need in:

- *four specified fields of study (information technology and security; mental and physical healthcare; advanced manufacturing and building trades; and early childhood education and development);*
- *one college designated field of study from the specified list (Agriculture; Food and Natural Resources; Education and Training; Law, Public Safety, Corrections, and Security; or Distribution and Logistics);*
- *Transfer programs with an established 2+2 and/or articulation agreements.* *11/18/2022*

Background

On May 23, 2022, Governor Kelly signed [2022 Senate Substitute for House Bill 2567](#), which adopted changes in the Kansas Program Scholarship Act. The Act also maintains that the Board of Regents will administer the program. Administration is broken into three categories: Rules and Regulations, Eligible Programs, and Other Responsibilities.

The Kansas Postsecondary Technical Education Authority is delegated the approval of eligible programs. Per statutory language (section 28), a “promise eligible program” means any two-year associate degree program or career and technical education certificate or stand-alone program offered by an eligible postsecondary educational institution that is:

- a) approved by the Board of Regents;
- b) high wage, high demand or critical need; and
- c) identified as a by the Board of Regents pursuant to [K.S.A. 2021 Supp. 74-32,272](#):
 - Information Technology and Security
 - Mental and Physical Healthcare
 - Advanced Manufacturing and Building Trades
 - Early Childhood Education and Development

Section 30, states an eligible postsecondary educational institution may designate an additional field of study to meet local employment needs if the promise eligible programs within this field are two-year associate degree programs or career and technical education certificate and stand-alone programs approved by the Board of Regents that correspond to jobs that are high wage, high demand, or critical need in the community from one of the following fields:

- Agriculture;
- Food and Natural Resources;
- Education and Training;
- Law, Public Safety, Corrections, and Security; or
- Distribution and Logistics

Section 29 (9d), states that the Board of Regents may designate an associate degree transfer program as an eligible program only if such program is included in:

- a) An established 2+2 agreement with a Kansas four-year postsecondary education institution; or
- b) An articulation agreement with a Kansas four-year postsecondary educational institution and is part of an established degree pathway that allows a student to transfer at least 60 credit hours from the eligible from the eligible postsecondary educational institution to a four-year postsecondary education institution for the completion of an additional 60 credit hours toward a bachelor’s degree.

Recommendation

The following program is seeking approval to become a Promise Eligible program. The program has been reviewed by the Program and Curriculum Committee and is recommended for approval by the TEA:

- Neosho County Community College: Plumbing – falls under the Advanced Manufacturing and Building Trades category specified in legislation.

Registered Apprenticeships

Summary

Per state statute (K.S.A. 74-32,401), the Kansas Postsecondary Technical Education Authority (TEA) shall have delegated authority from the Kansas Board of Regents to review existing and proposed postsecondary technical education programs and program locations and make recommendations to the Board for approval or disapproval of such programs for state funding purposes. Criteria surrounding apprenticeship training have yet to be defined.

11/18/2022

Background

Over the past several academic years, the TEA and Board of Regents have developed and approved criteria defining technical programs. Although the concept of including Registered Apprenticeship (RA) programs in the Kansas Higher Education Data System (KHEDS) was discussed, no formal criteria was agreed upon. Referenced here are the federal and state agencies and regulations that are currently in place surrounding the implementation and execution of Registered Apprenticeships.

The United States Department of Labor (US DOL) under federal statute 29 CFR Part 30 defines apprenticeship as “an industry driven, high-quality career pathway where employers can develop and prepare their future workforce, and individuals can obtain paid work experience, classroom instruction, mentorship, and a portable credential.” The Registered Apprenticeship Program (RAP) is a proven model validated by the US DOL or the State Apprenticeship Agency (Kansas Office of Apprenticeship housed within the Kansas Department of Commerce). Roles that community colleges and technical colleges play in Apprenticeships are:

- As a training provider – college delivers the academic instruction driven by industry standards. Primary responsibilities include co-creating apprenticeship curriculum alongside local businesses, granting progressive credentials based on competency testing or credit by certification, and facilitating access to financial aid and other support resources (e.g., academic, tutoring, counseling).
- As an intermediary - college serve as connectors to their local business community while remaining committed to providing students with quality education, experiential learning, and skills that meet employer needs. Primary responsibilities include assuming full responsibility for the administration and operation, recruiting, screening, and testing of potential apprentices' readiness to begin with an apprenticeship sponsor. The college works with individual employers, large and small, to design a tailored curriculum that meets individual employers' business goals while also acting as the conduit to the standards of operation for a Registered Apprenticeship program.
- As a sponsor - college operates a Registered Apprenticeship Program. Primary responsibilities include assuming full responsibility for the administration and operation of an apprenticeship program. This includes employing apprentices.

State law (K.S.A. 44-661) established the [Kansas Apprenticeship Council](#) (Apprenticeship Council) within the Kansas Department of Commerce (Commerce), and further (K.S.A. 44-662) clarified the powers, duties, and functions the Apprenticeship Council shall perform, including:

- Assist in the development of and recommend to the Secretary of Labor, standard wages, hours, and conditions of employment for learners and apprentices in accordance with K.S.A. 44-639 through 44-650.
- Formulate and promote the furtherance of labor standards necessary to safeguard the welfare of learners and apprentices.
- Bring together employers and labor for the formulation of programs of apprenticeship.
- Cooperate with the Bureau of Apprenticeship and Training and other state or federal agencies engaged in the formulation and promotion of standards of apprenticeship.

- Examine and approve standards of apprenticeship programs and register apprentices and such programs for purposes of applicable and related federal laws and regulations.
- Promote the apprenticeship concept within all segments of management and labor and other interested public and private organizations and individuals.
- Encourage the development of apprenticeship and other industrial training programs embodying sound training practices, proper selection procedures and equal training and employment opportunities for all persons, regardless of race, religion, color, sex, national origin, or ancestry; and
- Serve in an advisory capacity to the secretary of commerce in all such matters and in such other matters as may be requested by the secretary.

Higher Learning Commission (HLC)

Prior HLC approval or notification may be required for substantive changes related to the initiation, modification, or renewal of contractual arrangements. A contractual arrangement is one in which the institution outsources some portion of its academic programs—that is, degrees or certificates offered for academic credit—to:

- 1) An unaccredited institution.
- 2) An institution that is not accredited by an accreditor recognized by the U.S. Department of Education.
- 3) A corporation or other entity.

The services provided by the contractual party may include instruction, oversight of the curriculum, assurance of the consistency in the level and quality of instruction and in expectations of student performance, and/or the establishment of the academic qualifications for instructional personnel.

United States Department of Education (USDE)

According to the USDE, an apprenticeship combines job-related instruction with on-the-job experience. Postsecondary schools may provide related classroom instruction, technical training, or other certified training. If all or part of an apprenticeship meets an academic requirement of a Title IV-eligible educational program, students enrolled in that program may receive Title IV aid for the entire program, including for the apprenticeship portion. For more information see Dear Colleague Letter [GEN-14-22](#) and *Volume 6, Chapter 2*, of the Handbook.

Since student aid is partly determined by the number of credit or clock hours in the program, the structured on-the-job portion must be associated with a defined number of credit or clock hours. For clock-hour programs, students' completion of the clock hours associated with the on-the-job training must be under the supervision of school faculty.

Except as may be required by the accrediting agency or state, there is no limit on the percentage of the program that consists of on-the-job training if the school provides the training. Note that schools must report to the Department any location at which 50% or more of an educational program is provided, including any on-the-job component. If an entity other than the school provides the on-the-job training, that component must be 25% of the program or less or, with specific permission of the institution's accrediting agency, over 25% but less than 50% of the program.

In such contracted situations, the school must enter a written arrangement with the entity providing the on-the-job training. If the program is offered in credit hours, the written arrangement should establish the equivalent credit hours for the non-coursework portion of the program. A school's policies for establishing credit hours must meet all requirements and standards set by its accrediting agency. See the discussion under *Written Arrangements Between Schools* later in this chapter for additional information.

<https://fsapartners.ed.gov/knowledge-center/library/dear-colleague-letters/2014-12-18/gen-14-22-subject-apprenticeships-and-federal-student-aid-programs>

Federal Department of Labor Office of Apprenticeship

Registered Apprenticeship training programs are available in 1500 occupations across 170 industries found in businesses of all sizes and last from one to five years. RA is an industry-driven, high-quality career pathway where employers can develop and prepare their future workforce, and individuals can obtain paid work experience, classroom instruction, and industry-issued, nationally recognized credentials.

Per 29 CFR 20, all RA's must meet the minimum requirements for five hallmarks to be recognized for certification including: at least 2,000 hours of on-the-job training, at least 144 hours of related technical instruction (supplemental education), mentorship, wage progression and industry recognized credentials. The length of the apprenticeship program is defined by the complexity and safety requirements of the occupation.

The State of Kansas Office of Apprenticeship follows federal law as it pertains to the minimum requirements for Registered Apprenticeship; however, the Kansas Apprenticeship Council has legal authority to approve programs that are not currently federally approved.

The American Association of Community Colleges (AACC)

The AACC has developed and provided a free [Virtual Apprenticeship Network](#), which serves as a showcase of relevant apprenticeship programs across a myriad of settings, occupational sectors, partners, and governance structures. All the tools have been vetted by the AACC Advisory Board on Community College Apprenticeships, which is a national group of college executives, stakeholders, and industry partners.

Recommendation

Considering all the requirements of Registered Apprenticeships and the Kansas Office of Apprenticeship and appointed council; the TEA's Program and Curriculum recommends blanket approval for apprenticeships. This is a similar method used for transfer programs for community colleges. With this blanket approval, the following items would be required:

- Completion of the CA4 Apprentice Application
 - CA4 paperwork shall include the Kansas Apprenticeship Council approved paperwork.
 - Assigned Apprenticeship Number – provided by the Office of Apprenticeship upon approval.
- Input of the program into the Kansas Higher Education Data System
 - Title of the program shall include the word “apprenticeship”
 - Use appropriate Classification of Instruction Program code (CIP)
 - Course/program work not taught by the college listed Yes to External Credit Required
 - Courses taught by the college listed within the program

Apprenticeship Application Form CA 4 General Information

Institution submitting proposal	
Name, title, phone, and email of person submitting the application <i>(Contact person for the approval process)</i>	
Title of Apprenticeship program	
Assigned Apprenticeship Number <i>(Provided by the KS Office of Apprenticeship and/or RAPIDS)</i>	
College Role in the Apprenticeship program <i>(Sponsor, Intermediary, or Related Technical Instruction Provider)</i>	
Proposed Classification of Instructional Program (CIP) Code	
CIP code description	
Standard Occupation Code (SOC) associated to the proposed program	
SOC description	
List any existing programs being utilized for this Apprenticeship program	
List all educational awards requested and number of credit hours for each <i>(SAPP 1-15 credit hours, Certificate A, 16-29 credit hours, Certificate B, 30-44 credit hours, Certificate C, 45-59 credit hours, AAS degree, 60-68 credit hours)</i>	
Proposed Date of Initiation	
Industry certification(s)	
Institutional comments regarding this Apprenticeship agreement:	

Signature of College Official: _____ Date: _____

Signature of KBOR Official: _____ Date: _____

Attach Registered Apprenticeship documentation

Approval of an Apprenticeship program is independent from career technical education programs approved for state funding.

Distributions for FY2023 State Safety Funds

Summary and Staff Recommendation

Purpose: *The Kansas Safety Fund was established per K.S.A. 8-267 and 8-272, and (in addition to other driver's education programs) provides for the distribution of those funds to 1. community colleges conducting approved courses in motorcycle safety, and 2. to Commercial Driver (CDL) Training Programs at community and technical colleges. These funds are available on an annual basis from driver's license fees and distributed to institutions based on the number of students completing their programs and passing examination.*

Eligible Institutions: *Public postsecondary career technical institutions delivering approved courses in motorcycle safety, and Commercial Driver Training technical education programs in Kansas reporting in the KHEDS data system.*

11/18/2022

Commercial Driver Training Participating Institutions, and Allocations:

Purpose of the Funds

Provide additional funding to institutions providing training for Commercial Driver Training. Institutions reporting a Commercial Driver training program in the Kansas Higher Education Data System are contacted to provide student names, dates of training, and dates of licensure testing for the fund.

FY23 Available Fee Funds \$177,175

Institution	# of students	Amount paid per student	Allocation per Institution
Seward County Community College	35	\$600	\$21,000
Northwest Kansas Technical College	6	\$600	\$3,600
Salina Area Technical College	29	\$600	\$17,400
Barton Community College	12	\$600	\$7,200
Cloud County Community College	9	\$600	\$5,400
Dodge City Community College	60	\$600	\$36,000
TOTAL	151		\$90,600

Motorcycle Safety Participating Institutions, and Allocations:

Purpose of the Funds

Provide additional funding to institutions providing approved courses in motorcycle safety. Institutions providing the training courses are contacted by KSDE, and KSDE provides a total headcount and dollar amount per institution for distribution of the fund from KBOR.

FY23 Available Fee Funds \$79,460

Institution	Headcount	Allocation per Institution
Butler Community College	78	\$6,316
Cloud County Community College	59	\$4,838
Hutchinson Community College	148	\$12,136
Johnson County Community College	505	\$41,410
Kansas City Kansas Community College	180	\$14,760
TOTAL	970	\$79,460

KBOR staff have reviewed the data provided, and distributions have been made per statute. This data is provided for information purposes.

Legislative Update

Summary

The Technical Education Authority (TEA) will receive a brief legislative update.

11/18/2022

Intent

Director Matt Casey will provide the TEA with a legislative update.

Accelerating Opportunity: Kansas @ Work

Summary

The Kansas Board of Regents received a grant for \$463,500 from Walmart to develop customized training programs, branded as Accelerating Opportunity: Kansas @ Work (AO-K @ Work). These programs, delivered in partnership with retail and service-sector employers, focus on employer and employee needs, providing engaging staff development, and retaining a skilled workforce.

Employees participating in the AO-K @ Work program are able to further their education at no cost. Instruction is available in English language learning, skills for the workplace, or assistance in earning a high school diploma. Classes are held at the workplace and are compatible with employee work schedules.

11/18/2022

The Walmart grant funds for the AO-K @ Work program were fully expended June 30, 2022, with a final report submitted to Walmart on August 19, 2022. The primary goals and results of the grant were:

- 1. Establish 4 program sites.** A total of 8 Adult Education Centers and 23 business partners participated in the program. Butler Community College, Johnson County Community College, Kansas City Kansas Community College, Seward County Community College, Paola USD368 Adult Education Center, Dodge City Community College, Colby Community College, and Washburn Tech.
- 2. 200 incumbent workers participating.** A total of 335 incumbent worker students enrolled in class with 182 achieving a measurable skill gain so far.
- 3. 90% program completion of those who enroll.** 71% of those who enrolled have completed the program so far. Classes had to stop during the pandemic which caused a lower completion rate.
- 4. Ten promotions or increased wages per program site (40).** 54 students received a promotion or wage increase.

Now that the Walmart Grant is complete, the future of AO-K @ Work will be supported through AEFLA Adult Education funding. Programs will be able to continue this type of educational program at the workplace with these funds.

This has been an excellent learning experience for the Adult Education Center staff on how to listen to the needs of the businesses in their area and design a customized curriculum for their employees. They have also learned how to design a program that will fulfill the needs and limitations of a fulltime employee and how different they are from a traditional student. Providing customized education at the workplace for employees can be the future of Adult Education. Bring the education to them where they are – at work.

KSDE K-12 Update

Summary

The Technical Education Authority (TEA) will receive a Kansas Department of Education K-12 update.

11/18/22

Intent

Beth Fultz, Kansas Department of Education Interim Director for Career, Standards and Assessment Services, will provide the TEA with a K-12 update.

Extraordinary Costs

Summary

The Technical Education Authority (TEA) will discuss how they would like to proceed with review of extraordinary costs.

11/18/2022

Intent

Due to multiple issues and concerns, Chair Frederick would like to discuss how the TEA moves forward with the extraordinary cost review process.

TEA FY 2022 Legislative Report

Summary

The Technical Education Authority is required by statute to annually file a report with the Legislature summarizing their activities from the previous year

11/18/2022

Intent

At the beginning of each legislative session, the TEA is required to file a report with the legislature summarizing actions the TEA has taken in the previous year. A copy of the proposed report is attached for the member review and approval.



POSTSECONDARY TECHNICAL EDUCATION AUTHORITY (TEA) FY 2022 SUMMARY REPORT

November 2022

POSTSECONDARY TECHNICAL EDUCATION AUTHORITY (TEA) FY 2022 SUMMARY INFORMATION

The purpose of this report is to fulfill the reporting requirements of the Postsecondary Technical Education Authority (TEA) per K.S.A. 74-32,402(a)(12).

The TEA was initially created and empowered in the 2007 Legislative Session in Sections 1 through 4 of House Bill 2556 (codified at K.S.A. 74-32,401 through 74-32,404) and was renewed without a sunset in 2019 (SB 71). The TEA consists of twelve members with nine members appointed from across the state and one *ex officio* member assigned from the Departments of Education, Commerce, and Labor. The TEA's purpose is to work under the auspices of the Kansas Board of Regents (Board) and to make recommendations to the Board regarding the coordination, statewide planning, and improvements to the postsecondary technical education system.

In FY 2022, the full TEA met ten times with five face-to-face meetings held in Topeka and five meetings held virtually or by phone. In addition to the regular TEA meetings, separate committee meetings (Budget & Finance, Advocacy & Marketing, and Program & Curriculum) were held virtually or by phone on an as-needed basis. As part of the TEA's responsibilities, during the past year, the TEA:

- Evaluated thirteen Career and Technical Education (CTE) programs and recommended thirteen for approval (K.S.A. 71-1802) ¹;
- Reviewed and recommended grants for the Kansas Nursing Initiative, Kansas Innovative Technology & Internship program, Motorcycle Safety Fund, Commercial Driver's License Training program, and Carl D. Perkins program;
- Reviewed and approved Excel in CTE student fees (per K.S.A. 72-3810);
- Supported and encouraged the expansion of micro-internships for systems at the public institutions of higher education;
- Approved updated extraordinary cost rates for 59 technical programs using cost data provided by the colleges;
- Continued the approval process for the state approved CTE programs;
- Approved updated program alignments for the Computer Support Specialist program, Physical Therapist Assistant program, the Medical Assistant program, and the Respiratory Care program;
- Supported expansion of the AO-K program;
- Reviewed the AY 2020 Kansas Training Information Program (KTIP) report (K.S.A. 74-32,418);
- Reviewed federal Carl D. Perkins and Adult Education funding distributions and performance;
- Advocated for Excel in CTE and two-year college state funding;
- Supported the Build Something New CTE marketing campaign;
- Reviewed the GAP analysis and impact of re-centering state funding among the institutions;
- Reviewed the 2022-2023 Excel in CTE Qualifying Credentials;
- Reviewed and recommended the two-year college funding distributions for FY 2023; and
- Reviewed and approved Kansas Promise Scholarship Act eligible programs according to 2022 House Bill 2064.

The TEA continues to work on a variety of programs and initiatives in support of career and technical education programs throughout Kansas. Please contact the Kansas Board of Regents office with any questions regarding the TEA.

¹ Refer to the table at the end of this report for information on the timeline of each new program's submission and approval process.

New Technical Programs Approved 2021-2022											
Institution	CIP	Program Name	Award Level	Credit Hours	Staff Review	Ready for Alert	Approvals				
							Program Alert	10 Day Comment Period	Prog/Curr	TEA Date	KBOR Date
Barton Community College	46.0503	Plumbing	Cert A	16	9/22/2021	Yes	9/27/2021	9/27/2021 - 10/8/2021	10/14/2021	10/28/2021	11/18/2021
Barton Community College	48.0508	Welding Technology	AAS	64	2/23/2022	yes	2/28/2022	2/28/2022 - 3/11/2022	3/17/2022	3/31/2022	4/21/2022
Cloud County Community College	48.0508	Welding	Cert A	18	6/19/2021	Yes	4/23/2021	4/23/2021 - 5/6/2021	9/10/2021	9/30/2021	11/18/2021
Colby CC	48.0508	Welding Technology	Cert A Cert B	16 32	8/4/2021	Yes	8/23/2021	8/23/2021 - 9/3/2021	9/10/2021	9/30/2021	11/18/2021
Cowley County Community College	01.0301	Precision Agriculture	Cert A Cert B Cert C AAS	18 34 50 65	2/23/2022	Yes	2/28/2022	2/28/2022 - 3/11/2022	3/17/2022	3/31/2022	4/21/2022
Salina Area TC	19.0708	Early Childhood Education	Cert A Cert A Cert B AAS	17 19 33 62	5/20/2021 7/12/2021 7/14/2021	Yes	7/26/2021	7/26/2021 - 8/6/2021	8/13/2021	8/26/2021	9/16/2021
Kansas City Kansas Community College	15.0303	Electronics	CERTA, CERTB, AAS	18 33 60-62	1/19/2022	Yes	3/28/2022	3/28/2022 - 4/8/2022	4/14/2022	4/28/2022	5/19/2022
Manhattan Area Technical College	15.0613	Industrial Engineering Technology	Cert C AAS	46 61	4/19/2022	Yes	4/25/2022	4/25/2022 - 5/6/2022	5/12/2022	5/26/2022	6/16/2022
Neosho Co. Community College	51.0910	Diagnostic Medical Sonography	AAS	68	12/16/2021 1/18/2022	Yes	1/24/2022	1/24/2022 - 2/4/2022	2/10/2022	2/24/2022	3/17/2022

New Technical Programs Approved 2021-2022 - Continued

Institution	CIP	Program Name	Award Level	Credit Hours	Staff Review	Ready for Alert	Approvals				
							Program Alert	10 Day Comment Period	Prog/Curr	TEA Date	KBOR Date
Northwest Kansas Technical College	46.0503	Plumbing	Cert A Cert C AAS	28 52 67	10/18/2021	Yes	10/18/2021	10/18/2021 - 10/29/2021	11/18/2021	12/2/2021	12/15/2021
Northwest Kansas Technical College	19.0708	Child Care and Support Services Management	Cert A Cert B AAS	17 32 62	10/27/2021	Yes	11/1/2021	11/1/2021 - 11/12/2021	11/18/2021	12/2/2021	12/15/2021
Northwest Kansas Technical College	15.0805	Mechanical Engineering Technology	Cert C AAS	53 68	4/8/2022 4/20/2022	Yes	4/25/2022	4/25/2022 - 5/6/2022	5/12/2022	5/26/2022	6/16/2022
Washburn Institute of Technology	51.1012	Sterile Processing Technology	Cert A	28	9/23/2021	Yes	9/27/2021	9/27/2021 - 10/8/2021	10/14/2021	10/28/2021	11/18/2021
Washburn Institute of Technology	46.0503	Plumbing Technology	Cert B	30	9/23/2021	Yes	9/27/2021	9/27/2021 - 10/8/2021	10/14/2021	10/28/2021	11/18/2021
Washburn Institute of Technology	47.0409	Industrial Production Technology	Cert B	30	10/25/2021	Yes	11/1/2021	11/1/2021 - 11/12/2021	11/18/2021	12/2/2021	12/15/2021
WSU Tech	15.0613	Manufacturing Technology	Cert A Cert B Cert C AAS	24 33 53 65	10/27/2021	Yes	11/1/2021	11/1/2021 - 11/12/2021	11/18/2021	12/2/2021	12/15/2021
WSU Tech	51.3801	Registered Nursing	AAS	65	10/27/2021	Yes	11/1/2021	11/1/2021 - 11/12/2021	11/18/2021	12/2/2021	12/15/2021
Manhattan Area Technical College	15.0613	Industrial Engineering Technology	Cert C AAS	46 61	4/19/2022	Yes	4/25/2022	4/25/2022 - 5/6/2022	5/12/2022	5/26/2022	6/16/2022