

**2023 – 2024 Kansas Adult Education Calendar**

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| July 4, 2023 | KBOR closed |
| July 5, 2023 | June Corrections GED® Completers list to KBOR, if applicable |
| July 10, 2023 *(approximate)* | Official FY2024 Grant Award Notifications (GANs) sent to institutions |
| July 14, 2023 | FY2023 KBOR Satisfaction Survey closes |
| July 17, 2023 | Funding drawdown |
| July 18, 2023 | 9am, [AESIS/Data Webinar](https://kansasregents-org.zoom.us/j/92606735998?pwd=MVNTNS9xMGEzbTRwSGg2SmYrMldEUT09) (Topic: Rollovers in AESIS) |
| July 20, 2023 | [8:30am](https://kansasregents-org.zoom.us/j/98336938025) or [3:30pm](https://kansasregents-org.zoom.us/j/91009669115), Policy Manual Review Open Sessions (optional) |
| July 21, 2023 | Updated FY2024 Budget due only if GAN changed from estimated award |
| July 27, 2023 *(approximate)* | Individual performance negotiations meetings with KBOR |
| July 27 – 28, 2023 | STAR Kickoff Virtual Meeting |
| July 31, 2023 | June Monthly Time and Effort **DUE**Semiannual (January – June 2023) Time and Effort **DUE**FY2023 Final Statement of Expenditures (SoE) **DUE**FY2023 Special Funding Statement of Expenditures, if applicable **DUE**FY2023 Final Data Validation Check (DVC) **DUE**FY2023 Final Budget **DUE** FY2023 Professional Development Report **DUE**FY2023 IELCE Summary Report **DUE**FY2023 Quarter 4 Follow-Up Collection **LOCKED**FY2023 Quality Measures 4, 5, 6, 7, and 8 reports **DUE**Unexpended and unencumbered FY2023 funds returned |
| August 1, 2023 | July Corrections GED® Completers list to KBOR, if applicableCurrent One-Stop MOUs **DUE**, if applicable |
| August 1, 2023 *(approximate)* | Performance negotiations letter sent to institutions |
| August 3 – 4, 2023 | Program Leaders Meeting, Hutchinson |
| August 15, 2023 *(approximate)* | Performance negotiations signatures and responses **DUE** |
| August 15, 2023 | July Monthly Time and Effort **DUE**Funding drawdown |
| August 25, 2023 | 11am, New Directors’ Virtual Meeting, if neededSTAR Virtual Meeting |
| August 28, 2023 | 2pm, [AO-K Webinar](https://kansasregents-org.zoom.us/j/97671946556?pwd=a0ptT0xQNmZwTWk4bFpvakRHY1E4QT09) (Funding Data Points)3pm, [Kansas Adult Education Virtual Meeting](https://kansasregents-org.zoom.us/j/93224840397) |
| August 30, 2023 | End of AO-K pathway application period |
| August 31, 2023 | AESIS locked for FY2023 |
| September 1, 2023 | August Corrections GED® Completers list to KBOR, if applicable |
| September 4, 2023 | KBOR closed |
| September 14, 2023 | 10am & 6:30pm, HSE Manual Review Webinar |
| September 15, 2023 | August Monthly Time and Effort **DUE**Funding drawdown |
| September 18, 2023 | 2pm, [AO-K Webinar](https://kansasregents-org.zoom.us/j/95130464161?pwd=T0VaYS9GaVBlN01pSmIzeDlQY3hlZz09) (AO-K Eligibility) |
| September 18 – 22, 2023 | [National Adult Education and Family Literacy Week](https://coabe.org/national-adult-education-and-family-literacy-week/) |
| September 22, 2023 | 1pm, [IELCE Virtual Meeting](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fkansasregents-org.zoom.us%2Fj%2F94168843059%3Fpwd%3DaUVBYmpEM1h4d21KaEZZL0k3MlFiUT09&data=05%7C01%7Cslee%40ksbor.org%7C42d0818724eb4932efc908db69163b19%7C50c3e4a96118464e9a73062fae6e2126%7C0%7C0%7C638219316443055866%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=XqnaMvIVjz0aRzDB9u0mpGFbTpfxgdOeKfConFIDUgE%3D&reserved=0) |
| September 26, 2023 | 9am, [AESIS/Data Webinar](https://kansasregents-org.zoom.us/j/93421367836?pwd=NVpCUlZ4ZGZocTRhT0k1eTVkUHpudz09) (Topic: New AESIS Users)  |
| September 29, 2023 *(tentative)* | 11am, New Directors’ Virtual Meeting, if needed |
| September 30, 2023 | Program Directors must have completed FY2024 Policy Manual Review |
| October 2, 2023 | September Corrections GED® Completers list to KBOR, if applicable |
| October 2 – 3, 2023 | Adult Education Pre-Conference Program Leaders Meeting[Workforce Innovation Conference](https://lp.constantcontactpages.com/cu/uOkkyLg/wfi10?source_id=57938f82-d422-4663-b81b-88d2518c29ed&source_type=em&c=nqkUazxKz4VgBtHaCs1magPlQdncs0Qj08mn6PAflRmm3_Px7hzISw==), Manhattan |
| October 12, 2023 | 2pm & 6:30pm, GED Manager Overview Webinar |
| October 16, 2023 | September Monthly Time and Effort **DUE**Quarter 1 Statement of Expenditures (SoE) **DUE**Quarter 1 Follow-Up Collection **LOCKED**Funding drawdown |
| October 19, 2023 *(approximate)* | Quarter 1 Data Snapshots sent to programs |
| October 23, 2023 | 2pm, [AO-K Webinar](https://kansasregents-org.zoom.us/j/99118387285?pwd=ZHBWbnd1TkRNMGJWeTI3REtUcENqdz09) (New Fee Scholarship) |
| October 31, 2023 *(approximate)* | FY2023 Program Portraits updatedFY2023 Federal Tables sent to programs |
| November 1, 2023 | October Corrections GED® Completers list to KBOR, if applicable |
| November 6, 2023 | 3pm, [Kansas Adult Education Virtual Meeting](https://kansasregents-org.zoom.us/j/96432347671) |
| November 9, 2023 | 10am & 6:30pm, Pearson Testing Webinar |
| November 10, 2023 | KBOR closed |
| November 13, 2023 | 2pm, AO-K Webinar (Best Practices – AO-K Pathway Checklist) |
| November 15, 2023 | October Monthly Time and Effort **DUE**Funding drawdown |
| November 17, 2023 *(tentative)* | 11am, New Directors’ Virtual Meeting, if needed |
| November 23 – 24, 2023 | KBOR closed |
| November 28, 2023 | 9am, [AESIS/Data Webinar](https://kansasregents-org.zoom.us/j/94021462630?pwd=WmU3VG0xU3JsTmZCYmhsYStNcmJVZz09) (Tentative Topic: MSG 3, 4, and 5)  |
| December 1, 2023 | November Corrections GED® Completers list to KBOR, if applicable |
| December 1 – 31, 2023 | AO-K pathway applications accepted |
| December 4, 2023 | 3pm, [Kansas Adult Education Virtual Meeting](https://kansasregents-org.zoom.us/j/91570490381) |
| December 11, 2023 | 2pm, AO-K Webinar (Best Practices – Student Interest Form) |
| December 15, 2023 | 1pm, [IELCE Virtual Meeting](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fkansasregents-org.zoom.us%2Fj%2F93482677447%3Fpwd%3DY01XcnBBd050VkxQWVdMSExnOEtOUT09&data=05%7C01%7Cslee%40ksbor.org%7C49602219020a4cc66b4708db6916718d%7C50c3e4a96118464e9a73062fae6e2126%7C0%7C0%7C638219317330389762%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=jVbMX4FpR17mDDMx3H08%2B798ZhC92Au%2FToZCmdij9EI%3D&reserved=0)November Monthly Time and Effort **DUE**Funding drawdown |
| December 25, 2023 | KBOR closed |
| January 1, 2024 | KBOR closed |
| January 8, 2024 | December Corrections GED® Completers list to KBOR, if applicable |
| January 15, 2024 | KBOR closed |
| January 16, 2024 | Funding drawdown |
| January 19, 2024 | STAR Virtual MeetingDecember Monthly Time and Effort **DUE**Semiannual (July – December 2023) Time and Effort **DUE**Quarter 2 Statement of Expenditures (SoE) **DUE**Quarter 2 Data Validation Check (DVC) **DUE**Quarter 2 Follow-Up Collection **LOCKED** |
| January 22, 2024 | 2pm, AO-K Webinar (Integrating Academics Application) |
| January 24, 2024 *(approximate)* | Quarter 2 Data Snapshots sent to programs |
| January 26, 2024 *(tentative)* | 11am, New Directors’ Virtual Meeting, if needed |
| February 2024 | Career and Technical Education (CTE) Month |
| February 1, 2024 | January Corrections GED® Completers list to KBOR, if applicable |
| February 5, 2024 | 3pm, [Kansas Adult Education Virtual Meeting](https://kansasregents-org.zoom.us/j/98219371955) |
| February 13, 2024 | 9am, [AESIS/Data Webinar](https://kansasregents-org.zoom.us/j/96787205787?pwd=Nks0eXZNdGZuOXlmaFMrcGNJNjJiZz09) (Tentative Topic: Data Accuracy)  |
| February 15, 2024 | 2pm & 6:30pm, Accommodations and the GED WebinarJanuary Monthly Time and Effort **DUE**Funding drawdown |
| February 26, 2024 | KAEA Conference Program Leaders Meeting, IELCE MeetingContinuation Funding Application available |
| February 27 – 28, 2024 | [KAEA Conference](https://www.kansasadulteducation.com/), Topeka, KS |
| March 1, 2024 | February Corrections GED® Completers list to KBOR, if applicable |
| March 15, 2024 | Applications due for Integrating Academics grantsFebruary Monthly Time and Effort **DUE**Funding drawdown |
| March 17 – 20, 2024 | [COABE Conference](https://coabe.org/2024-coabe-national-conference/), Nashville, TN |
| March 22, 2024 | 9am, [CFA Virtual Help Session](https://kansasregents-org.zoom.us/j/97220947000) (optional) |
| March 26, 2024 | 3:30pm, [CFA Virtual Help Session](https://kansasregents-org.zoom.us/j/99876873054) (optional) |
| April 1, 2024 | March Corrections GED® Completers list to KBOR, if applicable |
| April 8, 2024 | 3pm, [Kansas Adult Education Virtual Meeting](https://kansasregents-org.zoom.us/j/98494188714) |
| April 15, 2024 | March Monthly Time and Effort **DUE**Quarter 3 Statement of Expenditures (SoE) **DUE**Quarter 3 Follow-Up Collection **LOCKED**Funding drawdown |
| April 15 – 19, 2024 *(tentative)* | Corrections Education Summit |
| April 18, 2024 *(approximate)* | Quarter 3 Data Snapshots sent to programs |
| April 22, 2024 | 2pm, AO-K Webinar (AO-K Marketing and Recruiting)Continuation Funding Application **DUE** |
| April 26, 2024 *(tentative)* | 11am, New Directors’ Virtual Meeting, if needed |
| April 30, 2024 *(approximate)* | Estimated FY2025 award letters sent to institutions |
| April 30, 2024 | 10am & 6:30pm, Parchment Webinar |
| May 1, 2024 | April Corrections GED® Completers list to KBOR, if applicable |
| May 10, 2024 *(approximate)* | Individual CFA review meetings with KBOR, if applicable |
| May 13, 2024 | 3pm, [Kansas Adult Education Virtual Meeting](https://kansasregents-org.zoom.us/j/94653693866) |
| May 15, 2024 | April Monthly Time and Effort **DUE**Funding drawdown |
| May 24, 2024 | Last day to submit FY2024 budget modifications |
| May 27, 2024 | KBOR closed |
| May 31, 2024 | FY2025 Calendars **DUE** |
| June 3, 2024 | May Corrections GED® Completers list to KBOR, if applicable |
| June 14, 2024 | 1pm, [IELCE Virtual Meeting](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fkansasregents-org.zoom.us%2Fj%2F97742974691%3Fpwd%3DQ1lQaVByZUJvVFE3dDRqOHVVdm1JUT09&data=05%7C01%7Cslee%40ksbor.org%7Ceceafded54af4b11941608db6916a5bd%7C50c3e4a96118464e9a73062fae6e2126%7C0%7C0%7C638219318245218500%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Ayoj0YyTciWMTHLZwhULLyuVZst%2F3TkaSqIlQg647Ws%3D&reserved=0) |
| June 17 – 18, 2024 | Summer Program Leaders Meeting (PLM), location TBA |
| June 20, 2024 | FINAL funding drawdown for FY2024May Monthly Time and Effort **DUE** |
| June 21, 2024 *(tentative)* | 11am, New Directors’ Virtual Meeting, if needed |
| June 24, 2024 | FY2025 Initial Budget **DUE** |
| June 25, 2024 *(tentative)* | 9am, [AESIS/Data Webinar](https://kansasregents-org.zoom.us/j/96116219508?pwd=L2U5S2JzU0RyNzN4c2xDaU12UVQyQT09), if needed (end-of-year or new year updates) |
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| July 4, 2024 | KBOR closed |
| July 10, 2024 *(approximate)* | Official FY2025 Grant Award Notifications (GANs) sent to institutions |
| July 12, 2024 | FY2024 KBOR Satisfaction Survey closes |
| July 24, 2024 | Official FY2025 Budget due, only if GAN changed from estimated award |
| July 31, 2024 | June Monthly Time and Effort **DUE**Semiannual (January – June 2024) Time and Effort **DUE**FY2024 Final Statement of Expenditures (SoE) **DUE**FY2024 Special Funding Statement of Expenditures, if applicable **DUE**FY2024 Final Data Validation Check (DVC) **DUE**FY2024 Final Budget **DUE** FY2024 Professional Development Report **DUE**FY2024 IELCE Summary Report **DUE**FY2024 Quarter 4 Follow-Up Collection **LOCKED**FY2024 Quality Measures 4, 5, 6, 7, and 8 reports **DUE**Unexpended and unencumbered FY2024 funds returned |
| August 30, 2024 | AESIS locked for FY2024 |