

Postsecondary Technical Education Authority

AGENDA

Kansas Board of Regents

1000 SW Jackson, Suite 520, Topeka, KS

10:00 AM – April 25, 2024

I. CALL TO ORDER

- A. Approve Previous Minutes (March 28, 2024) Chair Humphrey

II. REPORTS

- A. Introductions Chair Humphrey
B. Chair's Report Chair Humphrey
C. Member Liaison Reports TEA Members
D. Vice President for Workforce Development Report Vice President White
E. Report from the Community Colleges President Ruda
F. Report from the Technical Colleges President Genandt

III. CONSENT AGENDA

- A. Technical Program and Curriculum Committee
1. New Program Associate Director Chambers
 a. Fort Scott Community College: Heavy Equipment Operations (49.0202)
 b. Northwest Kansas Technical College: Healthcare Specialist (51.2601)
2. Promise Act Associate Director Chambers
 a. Northwest Kansas Technical College: Healthcare Specialist (51.2601)
3. Excel in CTE Fees Associate Director Chambers
 a. Northwest Kansas Technical College: Healthcare Specialist (51.2601)
B. Technical Program and Curriculum Committee
1. 2024-2025 Excel in CTE Qualifying Credential List Associate Director Chambers

IV. OTHER MATTERS

- A. Legislative Update Government Relations, Fred Patton
B. FY24 Kansas Technology Internship Grand Awards Associate Director Roberts
C. 2024-2025 TEA Calendar Vice President White
D. 2026 TEA Appropriation Request Reminder Vice President White
E. Election of TEA Officers Reminder Vice President White

V. NEXT MEETING REMINDER (May 30, 2024)

VI. ADJOURNMENT

**KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MINUTES
March 28, 2024**

The Kansas Postsecondary Technical Education Authority (TEA) meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law. The meeting was called to order by Vice Chair Ray Frederick at 10:00 A.M.

MEMBERS PRESENT:

Ray Frederick, Vice Chair
Mark Hess
Curtis Sneden
Todd Zimmer
Tiffany Anderson
Deb Mikulka (Virtual)
Cindy Hoover (Virtual)
David Reist (Virtual)
Mike Beene
Natalie Clark
Laura Crosswhite (for Amber Schultz)

AMENDMENTS TO AGENDA

Vice Chair Frederick announced an amendment to the agenda to allow members to meet in an Executive Session. The Executive Session will be added to the agenda following Item H. under Other Matters and the regular meeting will resume immediately following the Executive Session.

APPROVAL OF MINUTES

Member Sneden moved to approve the minutes of the February 29, 2024, meeting and, following a second by Member Hess, the motion carried.

INTRODUCTIONS

None.

REPORTS

REPORT FROM THE CHAIR

None.

MEMBER LIASON REPORTS

Member Natalie Clark shared information on a number of CTE activities through KSDE. Among the activities noted were the annual statewide CTE Conference (with 500 participants); the kickoff of the annual CTE Student Organizations State Leadership Conferences (BPA, DECA, HOSA, TSA, FBLA, FCCLA, SkillsUSA, and FFA); and the review of 7 of the 16 Career Clusters has been completed, are currently out for public comment, and will be recommended to the Advisory Board in April.

Member Mike Been shared that Commerce has recently completed three economic development projects with Marvin Windows (Kansas City), H&T Recharge (Desoto) and GAF (roofing manufacturer in the Newton area) and wanted to express his appreciation to the community and technical colleges for their efforts and contributions in the success of these projects.

Member Beene also reminded members that we are entering the season of the signing of “National Letters of Intent” for CTE and that he would be attending several of these events in the next few weeks. Other members shared the excitement and energy surrounding these signing events in which they participated in the past. Member Anderson noted that she would be attending signing day events, and the Topeka school district would

be highlighting their students' participation via social media and encouraged other districts throughout the state to do the same.

REPORT FROM THE VICE PRESIDENT FOR WORKFORCE DEVELOPMENT

Interim Vice President Johnson provided members with an update on Board staff activities including campus monitoring visits for Perkins, Methods of Administration, and Adult Education; development of strategies to implement best Integrated Education and Training (IET) practices into all adult education centers, and participation in the national Coalition on Adult Basic Education (COABE) conference. She also noted the annual review of Promise Act eligible programs is completed and all currently approved programs will maintain eligible status. Colleges were, however, reminded that if they wanted to make a change to their designated 5th Field of Study, a written request needed to be submitted by May 8th. Colleges were also reminded to respond directly KSDE's "CTE Pathway Credential Recommendation" link with feedback in response to the survey that was sent on March 20, 2024. Lastly, Interim VP Johnson recognized retiring staff member Sue Grosdidier for her many years of outstanding service to the Board, her support and friendship as a member of the WFD staff, and most of all for her dedication to the many students whose lives she impacted.

REPORT FROM THE COMMUNITY COLLEGES

Garden City Community College President Ruda provided members with a report on the activities of the community colleges.

REPORT FROM THE TECHNICAL COLLEGES

Manhattan Area Technical College President Genandt (participating virtually) provided members with a report on the activities of the technical colleges.

APPROVAL OF CONSENT AGENDA

Technical Program and Curriculum Committee

New Program

- Allen Community College: Machining & Manufacturing Technology: Certificate A/17 credit hours, Technical Certificate B/32 credit hours, Associate of Applied Science degree/60 credit hours

Promise Act

- Allen Community College: Machining & Manufacturing Technology

Excel in CTE Fees

- Allen Community College: Machining & Manufacturing Technology

Vice Chair Frederick called for a motion to approve the consent agenda. Member Beene so moved, and, following a second by Member Sneden, the motion carried.

DISCUSSION AGENDA

Budget and Finance Committee

AY2025 Excel in CTE Fees

Vice Chair Frederick called on Associate Director Chambers who updated members on the status of the annual review of Excel in CTE Fees. Academic Year 2025 annual fees submitted by institutions were initially presented during the 1/25/2024 TEA meeting. Background information and a review of the various activities since that time were shared. Meaningful discussion among the members and general comments from the colleges focused on:

1. Why some fees previously covered were no longer able to be absorbed by the institutions.
2. How program availability, requirements, and associated fees are communicated to high school students, parents, and the public in general.
3. Whether these fees are required of all students or if alternative funding opportunities exist.

Members expressed continued concerns regarding the dollar amount of these fees and the number of potential students/families who not only cannot afford to pay them but would not even approach a high school counselor or a college to ask if other resources might be available to subsidize these costs. Institutions shared that increasing demand for Excel in CTE programs and the ability of colleges to expand to meet this demand is becoming increasingly difficult. Colleges in general responded with examples of how in some instances these fees are potentially being subsidized through other sources as well as concerns regarding setting fees at zero for the year and the “what if” scenario should current resources not be available for the spring semester.

Motion: Member Anderson moved to approve the AY2025 Excel in CTE fees as presented for one year with the understanding this is the beginning of an ongoing conversation with the institutions and additional dialog regarding revisions to the fee costs to high school students will be occurring in the future. Following a second by Member Reist, the motion passed with one dissention.

In addition to the approval of the AY 2025 Excel in CTE fees, Board staff requested members provide clarification of fee allowability and submission practices related to three specific issues:

1. Fees submitted for textbooks/e-books at a cost assessed at a per credit hour rate and not identified by title (or ISBN) or cost.

Motion: Member Sneden moved that for clarity institutions will need provide a title (or ISBN) and cost for each textbook/e-book for which the fee is being assessed to be an allowable fee and asked Board staff to revisit this submission with the individual institution in question so that the fees can be approved. Following a second by Member Anderson the motion carried.

2. Printing costs specifically associated with state curriculum, online resources, or other instructional resources in place of textbooks.

Motion: Member Reist moved to approve printing fees for resources such as state curriculum, online resources, or other instructional materials in place of textbooks. Following a second by Member Hoover the motion carried.

3. Separation of certification and the subscription fees for online course content and coursework such as OSHA.

Following discussion, the consensus of the members was to request actual cost of the certification be broken out and submitted separately from a subscription for the on-line course content and coursework, such as in the example provided of OSHA certifications. Members agreed to approve the combined costs for AY2025 but requested these fees be submitted separately going forward.

OTHER MATTERS

LEGISLATIVE UPDATE

Members received a Legislative update from Vice President Elaine Frisbie during which she noted that after reviewing over 1,400 bills, the Legislature is in week twelve and first adjournment is scheduled for Friday, April 5th. Board staff continues to monitor the Board’s priorities and a new development has arisen. The Senate recently passed a bill (which now would need to go to the House for consideration) that would, in addition to the state universities, provide additional state funding for repair and maintenance of facilities for all twenty-seven public institutions.

KANSAS HOSPITAL ASSOCIATION’S HEALTH CARE VIRTUAL CAREER DAY

Jaron Caffrey, Director of Workforce and Health Care Policy, with the Kansas Hospital Association (KHA) shared information with members regarding the Health Care Virtual Career Day which occurred on February 1, 2024. This event, sponsored by KBOR, KHA, and KSDE, took students inside Kansas hospitals and on-site locations via video conferencing to learn about the many career opportunities available in health care and engage them in real-world learning. Mr. Caffrey shared that over 3,000 students, 160 schools (ranging from

elementary to universities), and a considerable number of adult learners registered for this event. Twelve KBOR institutions had students/staff participating and Barton Community College and Kansas City Kansas Community College helped sponsor the event and had promotional videos featured. He also noted that preliminary planning is underway for the next event to occur in February 2025.

INTEGRATING ACADEMICS WITH CTE

Associate Director, Laura Leite shared that through the Kansas State Plan for Career Technical Education (Perkins V) and the Kansas State Plan for the Workforce Innovation and Opportunity Act (WIOA) funding was established to support activities to implement partnerships between adult education centers and Perkins-approved CTE programs to improve student success and integrate conceptualized academic instruction by adult education/academic instructors, and CTE instructors in the CTE classroom. In response to the RFP, funding for Project Proposals submitted from Flint Hills Technical College Adult Education for \$46,000 and from Seward Community College for \$26,000 will be awarded to these institutions.

PROPOSED AY2025 (2024-2025) TECHNICAL EDUCATION AUTHORITY MEETING CALENDAR

Director April White shared a revised proposed schedule for full TEA meetings, Committee meetings, and Program Approval dates for AY2025 prepared by staff. She explained the schedule was developed based on KBOR meeting dates and the time requirements for items to be reviewed by TEA committees and the full TEA prior to being forwarded to KBOR for final approval. Director White asked members and the colleges to review the proposed schedule and send any concerns or potential major conflicts to staff so that a final schedule can be approved at the May meeting.

REVIEW OF AY2024 POSTSECONDARY TECHNICAL EDUCATION AUTHORITY GOALS

Director White reminded members that every year the TEA sets goals and provided members with a list of the AY2023-2024 goals adopted by the TEA in May of 2023 and assigned to specific committees during the TEA's August 17, 2023, meeting. As the goals were reviewed, Director White provided a status update on the progress made toward completion of each of the goals and identified specific items to be carried forward into the coming year as ongoing initiatives.

REVIEW OF POSTSECONDARY TECHNICAL EDUCATION AUTHORITY RESPONSIBILITIES

Director White shared a document outlining the responsibilities of the TEA as defined by statute, those assigned by the Board, and the elements of the Boards overall Strategic Plan. Members were encouraged to reflect upon the scope of these responsibilities as they begin to think about the areas in which the TEA would like to focus their efforts in moving the system forward as they set the TEA goals for the coming year. Final goals for AY2025 will need to be established at the May TEA meeting.

TEA APPROPRIATIONS REQUEST REMINDER

Interim Vice President Johnson reminded members that the Board of Regents is responsible for developing a unified budget request for the postsecondary system annually and that the Board asks the TEA, two-year colleges, and Board staff to provide a list of suggested items to be included in the appropriations request. She provided members with a list of the items for which the TEA requested funding last year which included: full funding for Tiered and Non-Tiered State Aid and Excel in CTE; funding for CTE Capital Outlay and Capital Outlay Aid for colleges not receiving CTE Capital Outlay; funding to improve internal IT/Networking structures, security, and cybersecurity; funding for Workforce Development efforts including Apprenticeships and other Workforce initiatives; additional funding for Adult Education; funding to expand micro-internship efforts; and funding for the Technical College operating grant.

She explained that final list of appropriation requests will need to be completed by the May 30, 2024, TEA meeting. She encouraged TEA members and the two-year colleges to provide input regarding potential items to be included in the development of TEA's appropriation request.

ELECTION OF OFFICERS REMINDER

Interim Vice President Johnson reminded members that the TEA elects a chair and vice chair during their May meeting each year and requested that members contact her or Chair Humphrey if they have an interest in serving or would like to nominate an individual to serve in either position.

RECESS

At 11:50 a.m., Member Beene moved that the Postsecondary Technical Education Authority recess into executive session for 30 minutes in the Kathy Rupp Conference Room to discuss personnel matters of non-elected personnel. The purpose of the executive session was to protect the privacy of the individual prospective employee involved. Following a second by Member Sneden, the motion carried.

Vice Chair Frederick recessed the open meeting at 11:55 a.m. to be reconvened at 12:30 p.m.

EXECUTIVE SESSION

Vice Chair Frederick reconvened the meeting in executive session at 12:05 p.m. on Thursday, March 28, 2024, in the Kathy Rupp Conference Room.

MEMBERS PRESENT: Ray Frederick
 Curtis Sneden
 Todd Zimmer
 Mike Beene
 Mark Hess
 Cindy Hoover
 Debra Mikulka
 David Reist

Participating in the executive session were members of the TEA, President and CEO Blake Flanders, General Counsel John Yearly, and Interim Vice President Rita Johnson.

RECONVENE

Vice Chair Frederick reconvened the open meeting at 12:30 p.m. at which time Member Beene moved to approve the recommended personnel action discussed during executive session. Following a second by Member Mikulka, the motion carried.

NEXT MEETING REMINDER

Vice Chair Frederick reminded members that the next regularly scheduled TEA meeting is a Conference Call and will be held virtually on April 25, at 10:00 a.m.

ADJOURNMENT

Vice Chair Frederick adjourned the meeting at 12:40 p.m.

III. A. 1. Act on requests for degree and/or certificate programs submitted from community colleges and technical colleges

**Charmine Chambers,
Associate Director for
Workforce Development**

- *Talent Pipeline – Graduates in High Demand, Sustaining Wage Fields*

Summary and Staff Recommendation

To develop and enhance the talent pipeline for Kansas business and industry, new programs and/or additional programs are required. The Board office received requests from Fort Scott Community College to offer a Technical Certificate B (30 credit hours) in Heavy Equipment Operations and from Northwest Kansas Technical College to offer a Technical Certificate A (18 credit hours) and a Technical Certificate B (35 credit hours) in Health Care Specialist.

The programs addressed all criteria requested and were subject to the 10-day comment period required by Board policy. The programs were reviewed by the Technical Education Authority's Program and Curriculum Committee and are recommended for approval by the Technical Education Authority.

Background

Community and technical colleges submit requests for new certificate and degree programs utilizing forms approved by Board staff. Criteria addressed during the application process include but are not limited to the following: program description, demand for the program, duplication of existing programs, faculty requirements, costs and funding, and program approval at the institution level.

Description of Proposed Programs:

Fort Scott Community College (FSCC) requests approval of the following program:

- Heavy Equipment Operations (49.0202) – Technical Certificate B/30 credit hours

The U.S. Department of Education's Classification of Instructional Programs (CIP Code) 49.0202 describes a Construction/Heavy Equipment/Earthmoving Equipment Operation program as one that prepares individuals to apply technical knowledge and skills to operate and maintain a variety of heavy equipment, such as a crawler tractor, motor graders and scrapers, shovels, rigging devices, hoists, and jacks. Includes instruction in digging, ditching, sloping, stripping, grading, and backfilling, clearing, and excavating.

Cross walking the proposed CIP Code (49.0202 Construction/Heavy Equipment/Earthmoving Equipment Operation) to occupations resulted in a match to one Standard Occupation Classification code (SOC): 47-2073 Operating Engineers and Other Construction Equipment Operators, which is defined as an occupation in which one would operate one or several types of power construction equipment, such as motor graders, bulldozers, scrapers, compressors, pumps, derricks, shovels, tractors, or front-end loaders to excavate, move, and grade earth, erect structures, or pour concrete or other hard surface pavement. Individuals may repair and maintain equipment in addition to other duties.

FSCC explained the proposal is a result of program development with multiple employers expressing the need for an entry-level program in heavy equipment operations to provide training for secondary, postsecondary, and displaced or unemployed workers in the region. FSCC anticipates offering the program at the Crawford County Technical Education Center (CTEC), the Southeastern Technical Academy for Rural Students (STARS) and is currently working on Bourbon County Technical Education Center (BTEC).

The proposed program consists of a 30-credit hour Technical Certificate B, and students will earn an OSHA 10 certification along with NCCER Levels 1 and 2 certifications. FSCC anticipates enrollment of 25 students per cohort.

The Kansas Department of Labor Long-term Occupation Projections 2020-2030 indicate a statewide change of employment for Operating Engineers and Other Construction Equipment Operators (SOC: 47-2073) of .4% annually, with an annual median wage of \$46,730. Typical education needed for occupation entry is high school diploma or equivalent. Annual openings equate to 770 jobs per year. This occupation is included in the most recent High Demand /High Wage Occupation listing from the Kansas Department of Labor.

Lightcast job posting analytics show between February 2023 through February 2024, 421 total postings (144 unique postings) were advertised statewide. The annual median advertised salary was \$47,700. Removing job postings with no education level listed, 98% of postings indicate a high school diploma or equivalent for entry in the occupation.

FSCC noted that the Perkins Comprehensive Local Needs Assessment indicates that Heavy Equipment Operator programs are needed in the area, with around 785 annual openings identified in the Kansas Labor Market Data and too few concentrators currently.

Three letters of industry support for the proposed program were received from Nabholz Construction, Crossland Construction Company, Inc., and Linn County, Kansas. Supports and commitments for the program include interviewing program graduates, providing internships, and providing industry expertise and training. Area high schools also provided a letter of support.

Currently, two institutions offer a similar program based on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2022 K-TIP report, which includes only technical programs in two-year postsecondary institutions.

Kansas Training Information Program						
2022 K-TIP Data for Construction/Heavy Equipment/Earthmoving Equipment Operation (CIP 49.0202)						
CIP Code	Program Name	Institution	Total # Concentrators	Total # Graduates	Total # Graduates Exited & Employed	Average Wage: Graduates Exited & Employed
49.0202	Construction/Heavy Equipment/Earthmoving Equipment Operation	North Central Kansas Technical College	22	19	15	\$43,440
49.0202	Construction/Heavy Equipment/Earthmoving Equipment Operation	Washburn Institute of Technology	8	8	6	\$34,122
Total			30	27	21	

(^) small cell protection applied.

FSCC reached out to North Central Kansas Technical College and the Washburn Institute of Technology to collaborate regarding leasing equipment, hiring qualified instructors, and ensuring enough room is available to operate equipment safely.

The college plans to begin the proposed program in the Fall of 2024 and estimates the initial cost of the proposed program at \$527,495 total, including \$16,406 for existing, full-time faculty, \$28,000 for new part-time

faculty, \$399,278 for equipment, \$52,684 for tools and instructional supplies, \$28,068 for grant oversight staff, and \$3,058 for business office overhead. Funding will be provided from the American Rescue Plan (ARPA) grant, and the institutional budget. Rory Chaplin, Interim Director of CTEC, will assume responsibility for the program.

The proposed program was subject to the 10-day comment period from March 21, 2024, to April 4, 2024, during which no comments were received.

Recommendation

The new program request submitted by Fort Scott Community College for a Technical Certificate B for 30 credit hours in Heavy Equipment Operations has been reviewed by the TEA Technical Program and Curriculum Committee and is recommended for approval by the Technical Education Authority.

Northwest Kansas Technical College (NWKTC) requests approval of the following program:

- Health Care Specialist (51.2601) – Technical Certificate A/18 credit hours, and Technical Certificate B/35 credit hours

The U.S. Department of Education's Classification of Instructional Programs (CIP Code) 51.2601 describes a Health Aide program is one that prepares individuals to provide routine care and assistance to patients under the direct supervision of other health care professionals, and/or to perform routine maintenance and general assistance in health care facilities and laboratories.

Cross walking the proposed CIP Code (51.2601 Health Aide) to occupations resulted in a match to one Standard Occupation Classification code (SOC): 31-1131 Nursing Assistants, which is defined as an occupation in which one would provide or assist with basic care or support under the direction of onsite licensed nursing staff. Individuals perform duties such as monitoring of health status, feeding, bathing, dressing, grooming, toileting, or ambulation of patients in a health or nursing facility. Duties may include medication administration and other health-related tasks. Occupation includes nursing care attendants, nursing aides, and nursing attendants.

NWKTC explained that the proposal is the result of continued requests from regional healthcare providers for Certified Nurse Aides (CNA), nurses, and to provide training for CNA's that are ready to advance their careers by pursuing additional education for other allied health or professional health specializations.

The proposed program consists of an 18-credit hour Technical Certificate A, and a 35-credit hour Technical Certificate B. Students will earn certifications in First Aid/CPR, Certified Nurse Aide, Home Health Aide, and OSHA certifications for Health Insurance Portability and Accountability Act of 1996 (HIPAA) training, Blood-Borne Pathogens, and Aseptic Techniques. NWKTC anticipates enrollment of at least 10 students per cohort.

The Kansas Department of Labor Long-term Occupation Projections 2020-2030 indicate a statewide change of employment for Nursing Assistants (SOC: 31-1131) of .6% annually, with an annual median wage of \$31,880. Typical education needed for occupation entry is a postsecondary nondegree award. Annual openings equate to 2,899 jobs per year. This occupation is included in the most recent High Demand Occupation listing from the Kansas Department of Labor.

Lightcast job posting analytics show between February 2023 through February 2024, 11,430 total postings (2,802 unique postings) were advertised statewide. The annual median advertised salary was \$40,100. Removing job postings with no education level listed, 87% of postings indicate a high school diploma or equivalent for entry in the occupation.

NWKTC noted that the Perkins Local Area Needs Assessment projected 225 openings in the region with 17 Concentrators.

Three letters of industry support for the proposed program were received from Goodland Regional Medical Center, Topside Manor Inc., and Wheat Ridge Acres. Supports and commitments for the program include serving as clinical sites, interviewing program graduates, assisting with curriculum development, and serving on the advisory board. Colby USD also provided a letter of support.

Currently, four institutions offer a similar program based on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2022 K-TIP report, which includes only technical programs in two-year postsecondary institutions.

Kansas Training Information Program						
2022 K-TIP Health Aide (CIP 51.2601)						
CIP Code	Program Name	Institution	Total # Concentrators	Total # Graduates	Total # Graduates Exited & Employed	Average Wage: Graduates Exited & Employed
51.2601	Health Aide	Allen Community College	^	^	^	^
51.2601	Health Aide	Flint Hills Technical College	16	16	5	\$6,031
51.2601	Health Aide	Independence Community College	10	8	6	\$20,375
51.2601	Health Aide	Wichita State University Campus of Applied Sciences and Technology	^	^	^	^
Total			26	24	11	

(^) small cell protection applied.

NWKTC collaborated with Allen Community College, Flint Hills Technical College, Independence Community College, and WSU Tech regarding KDADS updates, common issues related to training and similarities and differences between the programs.

The college plans to begin the proposed program in the Fall of 2024 and estimates the initial cost of the proposed program at \$102,250 total, including \$56,250 for new, full-time faculty and \$46,000 for equipment, instructional supplies and materials. Funding will be provided from the institutional budget. Lisa Blair, Vice President for Academic Advancement, will assume responsibility for the program.

The proposed program was subject to the 10-day comment period from March 21, 2024, to April 4, 2024, during which no comments were received.

Recommendation

The new program request submitted by Northwest Kansas Technical College for a Technical Certificate A for 18 credit hours and a Technical Certificate B for 35 credit hours, in Health Care Specialist has been reviewed by the TEA Technical Program and Curriculum Committee and is recommended for approval by the Technical Education Authority.

III. A. 2. Act on Promise Act Program Submitted by Northwest Kansas Technical College

**Charmine Chambers,
Associate Director for
Workforce Development**

- *Affordability – On Time Graduation*
- *Success – Graduates in Jobs with Sustaining Wages*
- *Talent Pipeline – Graduates in High Demand, Sustaining Wage Fields*

Summary

The Kansas Legislature enacted the Kansas Promise Scholarship Act, which provides scholarships for students to attend an eligible postsecondary education institution. Eligible programs would be any two-year associate degree program, career and technical education certificate, or stand-alone program that correspond to high wage, high demand, or critical need in:

- *four specified fields of study (information technology and security; mental and physical healthcare; advanced manufacturing and building trades; and early childhood education and development).*
- *one college designated field of study from the specified list (Agriculture; Food and Natural Resources; Education and Training; Law, Public Safety, Corrections, and Security; or Distribution and Logistics).*
- *Transfer programs with an established 2+2 and/or articulation agreements.*

Background

On May 23, 2022, Governor Kelly signed 2022 Senate Substitute for House Bill 2567, which adopted changes in the Kansas Program Scholarship Act, K.S.A. 2022 Supp. 74-32,271 et seq. The Act also maintains that the Board of Regents will administer the program. Administration is broken into three categories: rules and regulations, eligible programs, and other responsibilities.

Per statutory language (K.S.A. 2022 Supp. 74-32,271(b)(4) and K.S.A. 2022 Supp. 74-32,272(c)(1)(B)), a “promise eligible program” means any two-year associate degree program or career and technical education certificate or stand-alone program offered by an eligible postsecondary educational institution that is:

- a) approved by the Board of Regents;
- b) high wage, high demand, or critical need; and
- c) identified as a “promise eligible program” by the Board of Regents pursuant to K.S.A. 2022 Supp. 74-32,272, within any of the following fields of study:
 - Information Technology and Security
 - Mental and Physical Healthcare
 - Advanced Manufacturing and Building Trades
 - Early Childhood Education and Development

K.S.A. 2022 Supp. 74-32,272(a) states an eligible postsecondary educational institution may designate an additional field of study to meet local employment needs if the promise eligible programs within this field are two-year associate degree programs or career and technical education certificate and stand-alone programs approved by the Board of Regents that correspond to jobs that are high wage, high demand, or critical need in the community from one of the following fields:

- Agriculture;
- Food and Natural Resources;
- Education and Training;
- Law, Public Safety, Corrections, and Security; or
- Distribution, Logistics, and Transportation

K.S.A. 2022 Supp. 74-32,272(d) states that the Board of Regents may designate an associate degree transfer program as an eligible program only if such program is included in:

- a) An established 2+2 agreement with a Kansas four-year postsecondary education institution; or
- b) An articulation agreement with a Kansas four-year postsecondary educational institution and is part of an established degree pathway that allows a student to transfer at least sixty credit hours from the eligible from the eligible postsecondary educational institution to a four-year postsecondary education institution for the completion of an additional sixty credit hours toward a bachelor's degree.

Recommendation

The following program is seeking approval to become a Promise Act eligible program. The program has been reviewed by the TEA Technical Program and Curriculum Committee and is recommended for approval by the Technical Education Authority:

- Northwest Kansas Technical College: Health Care Specialist (51.2601) – falls under the Mental and Physical Healthcare category specified in legislation. SOC 31-1131 for Nursing was identified as a High Demand occupation on the 2023 High Demand Occupations list from the Kansas Department of Labor.

III. A. 3. Act on Submitted Excel in Career Technical Education (CTE) Fees

**Charmine Chambers,
Associate Director for
Workforce Development**

➤ *Talent Pipeline – Special Initiatives*

Summary

To enhance the talent pipeline for Kansas business and industry, the Legislature enacted the Excel in CTE initiative to provide state-financed colleges tuition for high school students in postsecondary technical education courses. Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.

Background

K.S.A 72-3810 states:

“All tuition and fees charged for career technical education by any board shall be in such amounts as are authorized by rules and regulations adopted by the state board which shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The tuition and fee schedule of every career technical education program shall be subject to annual approval of the state board. A current complete schedule of tuition and fees for each career technical education course and program of each board as approved by the state board shall be maintained on file in the office of the state board and shall be open for public inspection at any reasonable time.”

"Fees means those charges assessed against a student by a community college, technical college or the institute of technology for student services, such as health clinics, athletic activities and technology services, or for books, supplies or other materials necessary for a particular course or program, the expense of which is not covered by tuition.”

"Tuition means those charges assessed against a student by a community college, technical college or the institute of technology on a per credit hour, per course or per term basis, and that are charged to cover the general expense of providing instructional services.”

As per the Postsecondary Technical Education Authority’s (TEA) request, on Thursday, December 19, 2019, representatives from community colleges, technical colleges, and Board staff met to set guidelines for fees associated with Excel in CTE courses and programs. As a result of this meeting, agreed upon allowable fees include items/services students take with them and industry-specific fees required for entrance/acceptance into the program.

Allowable fees include:

- Uniforms
- Personal protective equipment
- Background checks
- Fingerprints
- Drug tests
- E-subscriptions/E-books
- Textbooks
- Certification tests
- Membership fees for certifying bodies
- Liability insurance (example: student malpractice)
- Graduation fees (if applicable)
- Transcript fees (if applicable)
- Student Software Licenses
- Professional Equipment/Kits/Tools students purchase

Unallowable fees include:

- Student fees (general)
- Technology fees
- Health fees
- Consumable project materials
- Program or Institution Application fees
- Lab Fees
- Equipment / tool maintenance, usage, replacement
- Rental (such as tools, books, or uniform/gear)
- Student kits
- Accuplacer or other placement tests
- Student ID
- Student organization memberships (such as Skills USA)
- Any other fee not on the allowable list

Non-tiered courses - per statute (K.S.A. 71-1802) a technical program is defined as a “program of study comprised of a sequence of tiered technical courses and non-tiered courses, which is identified by the state board as a technical program for funding purposes.” For this reason, students enrolled in technical programs may take non-tiered courses and are responsible for all associated tuition and fees.

Recommendation

The Excel in CTE fees below have been reviewed by TEA Technical Program and Curriculum Committee and are recommended for approval by the Technical Education Authority:

- Northwest Kansas Technical College: Health Care Specialist total \$728.25. Fees include \$364 for textbooks/e-subscriptions, \$145 for uniforms, stethoscope, and gait belt, \$169.25 for certifications, and \$50 for test center fees.

KBOR Excel in CTE Fee Summary for Proposed Academic Programs

CA-1b Form (2020)

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.
 Please include all costs charged to **high school students** for the proposed new program.

Institution Name:	Northwest Kansas Technical College
Program Title:	Health Care Specialist
Program CIP Code:	51.2601

*Please list all fees associated with this **program**:
 Only list costs the institution **is** charging students.*

Fee	Short Description	Amount

*Please list all courses within the program and any fees associated to those **courses** :
 Only list costs the institution **is** charging students. Do not duplicate expenses.*

Course ID	Short Description	Amount
TEC 120	OSHA HIPAA certification for medical workers (working with patients)	\$29.00
TEC 120	OSHA HIPAA certification for medical office staff (not working with patients)	\$29.00
TEC 120	OSHA Aseptic technique certification for medical workers	\$25.00
TEC 120	OSHA Bloodborne pathogen certification for medical workers	\$20.00
HLTH 100, 110, 120, 125, 150, 160, 165, 170, BIOL 230, 230L	Textbooks (Cengage Unlimited Bundle - Access for 12 months)	\$205.00
HLTH 105	First Aid certification (National CPR Foundation)	\$12.95
HLTH 105	BLS (Basic Life Support) certification (American Heart Association)	\$3.30
HLTH 115	CNA-Mosby's Textbook for Long Term Care Nursing Assistant ISBN 9780323530736 and Workbook for Mosby's Textbook for Long Term Care Nursing Assistant Workbook 9780323530729	\$127.00
HLTH 115	C.N.A. test fees (KDADS)	\$25.00
HLTH 115	C.N.A. test fees (testing center fee)	\$25.00
HLTH 155	Home Health Aide textbook (6th edition 2023) ISBN 978 160 425 1586	\$32.00
HLTH 155	H.H.A. test fees (KDADS)	\$25.00
HLTH 155	H.H.A. test center fee	\$25.00

Please list items the student will need to purchase on their own for this program:

Item	Short Description	Estimated Amount
Stethoscope	Mabis stethoscope	\$35.00
Gait Belt	Depends on vendor and quality	\$10.00
Scrubs	Price varies (suggest 2 - 3 sets)	\$30.00
Shoes	Specfications may depend on clinical site	\$70.00

TOTAL	\$728.25
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III. B. 1. Act on 2024-2025 Excel in CTE Qualifying Credentials

**Charmine Chambers,
Associate Director for
Workforce Development**

➤ *Talent Pipeline – Special Initiatives*

Summary

Excel in CTE (SB 155), now K.S.A. 72-3819 (updated from K.S.A. 72-4489), which passed in 2012, established the CTE Incentive Program which provides incentive awards, as sufficient monies are appropriated, to school districts for high school graduates who have obtained qualifying industry-recognized credentials in high-demand occupations either prior to graduation or by December immediately following graduation. Based on established criteria; the proposed list of qualifying credentials for 2024-2025 has been developed and is brought forth for review and approval.

Credential List Development

The list of credentials qualifying for the incentive program is developed by the Kansas Department of Labor (KDOL) in consultation with KBOR and the Kansas State Department of Education (KSDE) based on the following criteria:

- Occupations must appear on the high demand/high wage occupations list and have an overall demand score between 10 and 30 using the metric developed by KDOL based on job vacancy, short-term job projections, long-term job projections, and wage data.
- Wages for the occupation must be at least 70 percent (\$36,995) of the average annual wage in Kansas (\$52,850 – 2023 Wage Survey) or, if the occupation does not meet the wage criteria, the credential for the occupation must be a stackable credential and required for the next occupation level.
- The education level for the occupation requires at least a high school diploma as designated by KDOL.
- Occupations must have an industry credential (certification or license).
- Courses leading to that credential are available to high school students in a technical program offered in a community or technical college.
- The credential is attainable by a high school student within six months of high school graduation or before.

The qualifying credentials list does not limit any programs eligible for the Excel in CTE tuition reimbursement. According to statute, institutions are to receive notification of the credentials that qualify for the incentive program on an annual basis.

AY2024-2025 Updates

After review, no new occupations were added to the list for this year, and no occupations are included on the Watch List for this year.

Recommendation

The 2024-2025 Qualifying Credential list has been reviewed by the Technical Education Authority’s Program and Curriculum Committee and is recommended for approval.

2024-2025 Excel in CTE (SB155) Qualifying Industry Recognized Credential Incentive List

2018 Standard Occupational Codes (SOC)	Classification of Instructional Program (CIP) Code	Occupation	Credentials/Certifications Qualifying for Incentive Payment	Average Annual Wages 2023
53-3032	49.0205	Truck Drivers, Heavy and Tractor-Trailer	Commercial Driver License (CDL)	\$51,670
53-3033	49.0205	Truck Drivers, Light or Delivery Services	Commercial Driver License (CDL)	\$42,910
31-1131	51.3902, 51.2601	Nursing Assistants**	Certified Nurse Aide (CNA)	\$33,490
15-1232	01.0106, 11.1006, 51.0709	Computer Support Specialists	Cisco -- Cisco Certified Support Technician; <i>CompTIA - A+</i> ; <i>CompTIA - Network +</i> ; <i>CompTIA - Server +</i> ; <i>CompTIA - Security +</i>	\$53,940
49-3023	47.0600, 47.0604, 47.0614, 47.0617	Automotive Service Technicians and Mechanics	<i>Automotive Service Excellence (ASE)</i> - ASE Student Certification in all 4 of the following areas: Brakes, Electrical/Electronic Systems, Engine Performance, and Suspension and Steering – <i>OR ASE Student Certification in at least one of the following areas: Maintenance and Light Repair (MLR), Automobile Service Technician (AST) or Master Automobile Service Technician (MAST)</i>	\$44,130
51-4121	15.0614, 48.0508	Welders, Cutters, Solderers, and Brazers	<i>American Welding Society (AWS)</i> -- 3 Position Qualifications D1.1 standard or higher (AWS - 1F, 2F and 1G); <i>American Society of Mechanical Engineers (ASME)</i> Section 9 Standards (6G level)	\$48,460
47-2031	46.0201	Carpenters	<i>National Center for Construction Education and Research (NCCER)</i> - Core Curriculum: Introduction to Craft Skills and Carpentry Level 1	\$50,710
47-2111	46.0302	Electricians	<i>National Center for Construction Education and Research (NCCER)</i> - Core Curriculum: Introduction to Craft Skills and Electrical Level 1	\$59,750
49-9041	47.0303	Industrial Machinery Mechanics	<i>National Center for Construction Education and Research (NCCER)</i> - Core Curriculum: Introduction to Craft Skills and Industrial Maintenance Level I; <i>Society of Maintenance & Reliability Professionals</i> -- Certified Maintenance & Reliability Technician (CMRT)	\$60,800
49-3031	47.0605, 47.0613	Bus and Truck Mechanics and Diesel Engine Specialists	<i>Automotive Service Excellence (ASE)</i> - ASE Student Certification in all 4 of the following areas: Diesel Engines, Electrical/Electronic Systems, Brakes, and Steering & Suspension	\$52,300
51-9161	48.0510	Computer-Controlled Machine Tool Operators	<i>National Institute for Metalworking Skills (NIMS)</i> - Machining Level 1	\$46,660
47-2152	46.0502, 46.0503, 46.0599	Plumbers, Pipefitters, and Steamfitters	<i>National Center for Construction Education and Research (NCCER)</i> - Core Curriculum: Introduction to Craft Skills and Plumbing and Pipefitting Level 1	\$57,660
49-9021	47.0201	Heating, Air Conditioning, and Refrigeration Mechanics and Installers	<i>ICE</i> - Core +Residential Air Conditioning & Heating or Light Commercial Air Conditioning & Heating or Commercial Refrigeration; <i>North American Technician Excellence (NATE)</i> - Core + 1 one of the following specialty areas: Air Conditioning, Air Distribution, Air-to-Air Heat Pumps, Gas Furnaces, Oil Furnaces, Hydronics Gas, Light Commercial Refrigeration, Commercial Refrigeration, Ground Source Heat Pump Loop Installer; <i>HVAC Excellence</i> - Core Areas (Electrical & Refrigeration Theory) + one of the following specialty areas: Air Conditioning, Gas Heat, & Electrical or Light Commercial Air Conditioning, Gas Heat & Electrical or Light Commercial Refrigeration & Electrical; <i>National Center for Construction Education and Research (NCCER)</i> - Core + HVAC Levels 1 & 2	\$54,270
51-4041, 51-4031	48.0501, 48.0503	Machinists	<i>National Institute for Metalworking Skills (NIMS)</i> - Machining Level 1	\$46,190
11-9013	01.0101, 01.1012, 01.0199	Farmers, Ranchers, and Other Agricultural Managers **	<i>Kansas Department of Agriculture (KDA)</i> - KS Commercial Pesticide Applicators Certificate, <i>Kansas Department of Agriculture (KDA)</i> - Agriculture Skills and Competencies Certificate, <i>Kansas Department of Agriculture (KDA)</i> -Plant Systems Skills and Competencies Certificate, <i>Kansas Department of Agriculture (KDA)</i> - Animal Science Skills and Competencies Certificate	\$71,010
33-2011	43.0203	Fire Fighter	National Firefighter I Certification	\$40,560
11-9051	12.0504	Food Service Managers	<i>National Restaurant Association Educational Foundation</i> - ProStart National Certificate of Achievement; <i>ServSafe</i> - Food Protection Manager	\$66,070
31-9091	51.0601	Dental Assistant	Certified Dental Assistant Certification	\$39,000
29-2040, 29-2042, 29-2043	51.0810, 51.0904	Emergency Medical Technicians & Paramedics**	<i>EMT-Basic National Registry</i> - EMT Certification, National Registry-Paramedic -- Paramedic Certification	\$31,484

2024-2025 Excel in CTE (SB155) Qualifying Industry Recognized Credential Incentive List

2018 Standard Occupational Codes (SOC)	Classification of Instructional Program (CIP) Code	Occupation	Credentials/Certifications Qualifying for Incentive Payment	Average Annual Wages 2023
29-2052	51.0805	Pharmacy Technicians	Kansas Board of Pharmacy - Kansas Pharmacy Technician Certification Board Exam (PTCB); Certified Pharmacy Technician	\$38,040
31-9097	51.1009	Phlebotomists	American Medical Technologist (AMTE) - Registered Phlebotomy Tech, American Society for Clinical Pathology (ASCP) - Phlebotomy Technician, National Healthcareers Association (NHA) - Certified Phlebotomy Technician, National Phlebotomy Association Certification (NPCE) - Certified Phlebotomist Technologist.	\$37,320
29-2098	51.0707, 51.0713	Medical Records Specialists	American Health Information Management Association (AHIMA) - Registered Health Information Technician, or Certified Coding Associate, American Academy of Professional Coders (AAPC) - Certified Professional Coder	\$43,545
49-3042	01.0205, 47.0302	Farm Equipment Mechanics	Automotive Service Excellence (ASE) - ASE Student Certification in all 4 of the following areas: Diesel Engines, Electrical/Electronic Systems, Brakes, and Steering & Suspension	\$55,960
49-3021, 51-9124	47.0603	Automotive Body and Related Repairers	Automotive Service Excellence (ASE) - ASE Student Certification on any of the following areas: Painting & Refinishing, Structural Analysis & Damage Repair, Non-Structural Analysis & Damage Repair, or Mechanical & Electrical; Inter-Industry Conference on Auto Collision Repair (I-CAR)-Refinish Technician ProLevel 1	\$48,810
51-2011, 49-3011	47.0607, 47.0608	Aircraft Mechanics and Service Technicians	Federal Aviation Administration (FAA) - General Exam, and Aviation Maintenance Technician- Airframe, or Aviation Maintenance Technician-Powerplant	\$67,480
<p>** Stackable Credentials</p> <p>Occupations on the qualifying credentials list were identified by the Kansas Department of Labor as High Demand Occupations, having an overall demand score between 10 and 30 (possible score of 10 on each report): Long-Term Projections (2020-2030), Short-Term Projections (2022-2024), and 2023 Q2 advertised jobs on KLIC (klic.dol.ks.gov); with an average annual wage meeting at least 70% of average annual wage in Kansas on the most recent Wage Survey (\$36,995 for 2023).</p> <p>Occupations on this list must have a Standard Occupational Code (SOC) that corresponds to Classification of Instructional Program (CIP) code associated with an approved postsecondary program being offered.</p>				
<p>* 2025 Watch List Occupations: Occupations on the 2024 SB155 Certifications/Credentials List but no longer meet the High Demand/Wage/Education criteria (Only for students who started courses in 2023-2024 Credential must be earned before December 2025)</p> <p>No occupations meet the criteria for the 2025 Watch List.</p>				
<p>* 2024 Watch List Occupations: Occupations on the 2023 SB155 Certifications/Credentials List but no longer meet the High Demand/Wage/Education criteria (Only for students who started courses in 2022-2023 Credential must be earned before December 2024)</p> <p>No occupations meet the criteria for the 2024 Watch List.</p>				
<p>Occupations remain on the Watch List for a minimum of two years prior to an occupation being removed from the listing.</p>				

IV. A. Legislative Update

**Fred Patton,
Government Relations**

- *Community and State Benefit – Non-monetary Benefits for Individuals and Society*

Intent

Fred Patton, Government Relations, will provide the TEA with a Legislative update.

IV. B. Act on State Technology Internship Grant Recommendations

**Crystal Roberts,
Associate Director for
Workforce Development**

➤ *Talent Pipeline – Special Initiatives*

Summary

Purpose: *K.S.A. 74-32,430 establishes the Kansas Technology Innovation and Internship program to provide funds to career technical education institutions for start-up support for innovative technical courses or programs in emerging technologies, manufacturing, or areas of skill shortages. These funds are appropriated on an annual basis and awarded to institutions through a competitive grant process.*

Eligible Institutions: *Public postsecondary career technical education institutions delivering approved career technical education programs in Kansas.*

Purpose of the Grant:

The State Innovative Technology Internship grant provides career technical education faculty an opportunity to participate in an internship with business and industry partners for the purpose of updating knowledge and skills in their profession, vocation, or trade.

- The business and industry partner must provide a \$1-1 match.
- Match can be in-kind, cash, or combination of the two.

Eligibility Requirements:

Faculty members must:

- Work at a two-year public postsecondary institution in Kansas
- Teach in a technical program

Summary of Internship Proposals:

<p>Rich Anderson Washburn Institute of Technology Machine Tool</p>	<p>\$4,060 G.A. Precision – N. Kansas City, MO B/I Match: Intern Salary</p> <ul style="list-style-type: none"> • Enhance instructor's machine tool skillset by performing a high precision customized type of machining in a different variety of machine shop • Learn additional methods of high precision machining, assembly, and finishing in a quick and repeatable form to integrate into classroom instruction • Prepare students for the industry through instruction on a finer level of machining with a greater ability to maintain tolerances as well as a high level of fit and finish • Incorporate new machining techniques, processes, and methods to provide students with skills for a wider range of opportunities in the industry
<p>Randy Culbertson Highland Community College Auto Collision & Refinishing Technology</p>	<p>\$6,000 Car City Wholesale – Edwardsville, KS B/I Match: Intern Salary</p> <ul style="list-style-type: none"> • Learn about new technology and materials being used in industry to prepare students for daily workplace operations

	<ul style="list-style-type: none"> • Stay current and skilled at body work and painting, while learning up-to-date industry standards • Provide real-world examples to students of what the industry is looking for in a successful employee • Learn current trends in the industry as well as working with insurance claims to help students be better prepared to start their careers
<p>Casey Gormley Highland Community College Early Childhood</p>	<p>\$6,000 NEK Multi-County Health Department – Hiawatha, KS B/I Match: In-kind</p> <ul style="list-style-type: none"> • Take part in early childhood initiatives at licensed facilities to allow for future partnerships and opportunities for student observation and hands-on experiences • Gain more knowledge about state licensing requirements to help students understand how to design sustainable plans for the start-up of quality childcare centers • Learn about additional career possibilities for students who obtain their Early Childhood Certificate • Share knowledge and experience with providers and the community to promote the importance of quality early childhood education and care. • Provide real world examples and potential career paths in addition to the typical childcare pathway
<p>Kevin Hagar Highland Community College Electrical Technology</p>	<p>\$6,000 Hawk Electric LLC - Atchison, KS B/I Match: Intern Salary</p> <ul style="list-style-type: none"> • Learn current industry standards, practices, and techniques in residential and commercial electrical installations • Take opportunities to share his experiences and knowledge with the business/industry partner and workers • Provide real world examples and up-to-date information regarding practices and procedures students may come across in the field • Learn up-to-date industry skills to help students implement skills hands-on in the classroom and workforce
<p>Christopher Zeko Kansas City KS Community College Building Engineering & Maintenance Technology</p>	<p>\$3,000 Jason Wright Electric - Olathe, KS B/I Match: Intern Salary</p> <ul style="list-style-type: none"> • Learn about current tools, skills, and company operations to incorporate into the classroom to align curriculum with current industry standards • Learn how to use current electrical techniques and design scenarios in the laboratory to meet the needs of more industry employers • Work alongside electricians to learn hands-on about bidding jobs, customer interactions, partnering with construction contractors, and troubleshooting issues • Obtain knowledge on updated electrical codes and how they are applied in the field to prepare students for workforce expectations

Recommendation:

A committee of Board staff has reviewed the proposals and presents them for discussion and approval by the Technical Education Authority.

IV. C. Proposed AY25 (2024-2025) Technical Education Authority Meeting Calendar

April White, Vice President for Workforce Development

- *Community and State Benefit – Non-monetary Benefits for Individuals and Society*

Summary

Each academic year, the Technical Education Authority (TEA) must agree on a meeting schedule that coincides with the Kansas Board of Regent (Board) meeting calendar.

Overview

For the next academic year 2025 (2024-2025), the Board has set the following meeting dates:

- Board Retreat July 29-31, 2024
- September 18-19, 2024
- November 20, 2024
- December 18-19, 2024
- January 15-16, 2025
- February 12-13, 2025
- March 12-13, 2025
- April 16, 2025
- May 14-15, 2025
- June 11-12, 2025

Since various TEA items require Board approval, the meeting schedule should provide for TEA Committee review, full TEA review, any applicable Board Committee review, and final Board approval. To accommodate all possible meeting requirements the following method is used:

- TEA meetings should be 2 to 3 weeks prior to the coordinating Board meeting.
- TEA Committee meetings should be 2 to 3 weeks prior to coordinating TEA meeting.

Important items to note on the AY25 meeting schedule:

- The Board is not planning to meet during October 2024. Any items approved by the TEA in September 2024 will be held until the November 2024 Board meeting.

Recommendation

A proposed AY2025 TEA meeting schedule (including committees) has been prepared and reviewed by staff and is brought forth for discussion and with final approval by the TEA in May.

Proposed Postsecondary TEA Meeting Dates 2024-2025

Conference number: see agenda

Access code: see agenda

TEA Meeting Dates

Location

TEA meeting times and locations are subject to change based on the availability of the committee members

Thursday, August 29, 2024	KBOR Office, Topeka - 10 a.m.
Thursday, September 26, 2024	Conference Call - 10 a.m.
Thursday, October 31, 2024	KBOR Office, Topeka - 10 a.m.
Thursday, November 21, 2024	Conference Call - 10 a.m.
Thursday, December 19, 2024	Conference Call - 1:30 p.m.
Thursday, January 30, 2025	KBOR Office, Topeka - 10 a.m.
Thursday, February 27, 2025	Conference Call - 10 a.m.
Thursday, March 27, 2025	KBOR Office, Topeka - 10 a.m.
Thursday, April 24, 2025	Conference Call - 10 a.m.
Thursday, May 29, 2025	KBOR Office, Topeka - 10 a.m.

Committee Conference Call Meeting Dates

Location

Committee meeting times and dates are subject to change based on the availability of the committee members

All Committee meetings are conference calls

Thursday, August 15, 2024	<p>Budget/Finance Committee: 8:30 a.m. to 9:30 a.m.</p> <p>Advocacy/Marketing Committee: 2:00 p.m. to 3:00 p.m.</p> <p>Program/Curriculum Committee: 3:00 p.m. to 4:30 p.m.</p>
Thursday, September 12, 2024	
Thursday, October 17, 2024	
Thursday, November 7, 2024	
Thursday, December 5, 2024	
Thursday, January 16, 2025	
Thursday, February 13, 2025	
Thursday, March 13, 2025	
Thursday, April 10, 2025	
Thursday, May 15, 2025	

2024-2025 New Technical Certificate and AAS Program Approval Schedule

Proposed New Technical Program Submission Timetable:

The table below identifies the approval steps a new program proposal follows to be approved by KBOR. Information from the proposal packet is used to generate an “executive summary” of the new program which is then submitted to the respective committees for their review prior to the committee meetings.

	Paperwork Deadline (Close of business)	Program Alert (Start of the 10-day Comment Period)	TEA Program Curriculum Committee *	TEA Meeting**	KBOR Meeting
1	July 18, 2024	July 25, 2024	August 15, 2024	Thursday, August 29, 2024	September 18-19, 2024
2	August 15, 2024	August 22, 2024	September 12, 2024	Thursday, September 26, 2024**	No October 2024 meeting
3	September 19, 2024	September 26, 2024	October 17, 2024	Thursday, October 31, 2024	November 20, 2024
4	October 10, 2024	October 17, 2024	November 7, 2024	Thursday, November 21, 2024**	December 18-19, 2024
5	November 7, 2024	November 14, 2024	December 5, 2024	Thursday, December 19, 2024**	January 15-16, 2025
6	December 12, 2024	December 19, 2024	January 16, 2025	Thursday, January 30, 2025	February 12-13, 2025
7	January 16, 2025	January 23, 2025	February 13, 2025	Thursday, February 27, 2025**	March 12-13, 2025
8	February 13, 2025	February 20, 2025	March 13, 2025	Thursday, March 27, 2025	April 16, 2025
9	March 13, 2025	March 20, 2025	April 10, 2025	Thursday, April 24, 2025**	May 14-15, 2025
10	April 17, 2025	April 24, 2025	May 15, 2025	Thursday, May 29, 2025	June 11-12, 2025

Dates are tentative and subject to change based on TEA and KBOR confirmed meeting dates.

** Technical Education Authority Committee meetings are conference calls. Call in information is provided at the bottom of each meeting agenda.*

*** Proposed Technical Education Authority conference call meeting dates. Call in information is provided at the bottom of each meeting agenda.*

NOTES:

- New program paperwork deadline: programs must be submitted by this date to be considered for the correlating program alert. Submitting by this date ***does not*** guarantee the program proposal has meet all the requirements to move forward in the program approval process.
- Program Alert: Submission of ***complete and finalized*** (no remaining staff questions and/or clarifications) new program proposal packet is required ***prior*** to it being eligible for the new a program alert.

IV. D. TEA Appropriations Request Reminder

April White, Vice President
for Workforce Development

Summary

Every year, the Kansas Board of Regents (Board) asks the Technical Education Authority (TEA) to recommend funding requests from the Legislature for the upcoming year's budget. These requests need to be ranked in order of importance and will be considered along with the recommendations provided by the universities, community colleges, technical colleges, Board staff, and the Board itself.

Background

During the Board's retreat each summer, the Board discusses what budget enhancements they would include in the unified appropriations request to the Governor and Legislature. The Board will discuss its FY 2026 (July 2025 – June 2026) request at their retreat in July/August 2024. As part of this process, the Board gathers input from various parties to ensure they are considering all requests and to see if there might be a consensus among the groups.

Based on discussions with various groups and individuals, the following FY 2025 appropriations request was approved during the May 2023 TEA meeting:

- | | |
|---|--------------|
| • Fully fund Tiered and Non-Tiered State Aid | TBD |
| • Fully fund Excel in CTE Student Enrollment | TBD |
| • Combine and Fund the CTE Capital Outlay Aid and the new Capital Outlay aid (for the 10 Colleges that previously did not receive capital outlay funds) at the current levels of \$7,419,311 and \$5,000,000 with distribution using the CTE Capital Outlay methodology | \$12,419,311 |
| • Fund \$250,000 per institution in one-time costs to improve internal IT/networking structures, security, and cybersecurity | \$6,500,000 |
| • Fully fund the institutions Workforce Development efforts to include registered Apprenticeships and other Workforce Development initiatives | \$14,300,000 |
| • Fund an additional \$1.1 million annually to Adult Education | \$2,500,000 |
| • Fund micro-internship expansion efforts | \$500,000 |
| • Technical college operating grant | \$10,500,000 |

In addition, Adult Education requested a federally funded special adjustment in the amount of \$110,000 for the upcoming year (FY 2024) to ensure that the state match will remain at the minimum threshold of 25%.

Motion: *Following discussion, Member Sneden moved to approve the Board staff's recommendation for Fiscal Year 2025 appropriations requests as presented, with the amendment to continue the technical college operating grant divided equally at \$1.5 million per technical college, with appropriate accountability reporting measures in place, and continuing the division between the distributions of capital outlay funding and the technical college operating grant funding. Following a second by Member Anderson, the motion carried.*

Recommendation

The TEA does not need to finalize its FY 2026 Legislative budget request recommendations for the Board until the May 2024 meeting. However, Board staff is requesting guidance from the TEA members as to their funding priorities for FY 2026 so a draft proposal can be created for final TEA consideration during the May 30, 2024, meeting.

IV. E. Election of TEA Officers Reminder

**April White, Vice President
for Workforce Development**

Summary

This is a reminder that at the May 30th meeting of the Postsecondary Technical Education Authority (TEA), members will need to elect a Chair and Vice-Chair to serve for Academic Year 2025 (2024-2025).

Background

The TEA's election of an Academic Year 2025 Chair and Vice-Chair is scheduled to occur on May 30, 2024. Please contact Chair Humphrey and/or Vice President White if you have an interest in serving in one of these roles, or if there is someone you would like to nominate.