

# Selection and Approval Process for Systemwide Transfer (SWT) Courses

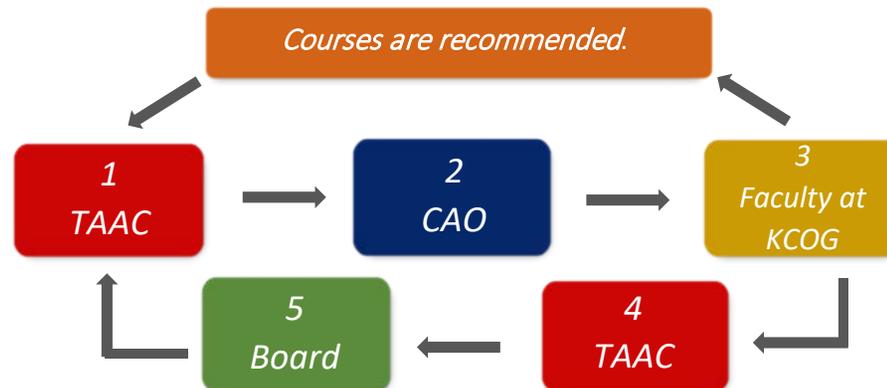
## Selection Criteria for SWT Courses

The list of criteria used when recommending courses to review for systemwide transfer is not limited to others but will be considered initially:

- Courses that facilitate timely degree completion
- Courses that meet General Education requirements
- Courses up for review (5-year cycle)
- Frequency of transfer across institutions
- Lower division instruction\* (as defined in Kansas Board of Regents (KBOR) policy)
- Number of institutions offering the course (minimum target of 12)
- Number of Kansas Core Outcomes Groups (KCOGs) that can be accommodated
- Recommendation of KCOGs

\*Lower-division instruction means course content and teaching at a level appropriate for first and second-year postsecondary students, generally, but available to more advanced students who have no prior experience in the subject.

## Approval Process



After courses are recommended by faculty or are suggested based on university general education requirements:

1. Transfer and Articulation Council (TAAC) researches faculty-recommended courses and identifies appropriate courses for SWT based on criteria. (Jan. - July)
2. Chief Academic Officers (CAO) submit equivalent course information for identified courses and designate faculty representatives to attend the Kansas Core Outcomes Groups Conference (KCOG). (Aug. - Sept.)
3. Faculty representatives:
  - a. write outcomes for identified courses at KCOG and send reports to TAAC.
  - b. recommend future SWT courses.(Oct.)
4. TAAC approves outcomes and recommends new courses to the Board. (Nov. - Dec.)
5. Board approves new courses effective upcoming summer and provides additional direction. (Dec. - Jan.)