



# Career Technical Education Perkins Reserve Fund Application Alignment between KSDE and KBOR State Fiscal Year 2024 (Fed FY23/AY24)

## Purpose of Reserve Grants

Reserve Fund grants are awarded to eligible recipients, on a competitive basis, to support special projects focused on development, improvement and/or expansion of CTE programs to address regional or statewide workforce development needs in high-skill, high-wage, or in-demand occupations in critical or emerging industries.

## Eligible Recipients

Institutions eligible for a postsecondary Reserve Fund grant award must currently offer Perkins approved CTE programs in:

- 1) rural areas;
- 2) areas with high percentages of CTE concentrators or CTE participants;
- 3) areas with high numbers of CTE concentrators or CTE participants; or
- 4) areas with disparities or gaps in performance as described in section 113(b) (3)(C)(ii)

## Award Period

This Reserve Fund grant award(s) is for the period of **September 15, 2023** through **June 30, 2024**. All work on the **alignment must be completed by May 2, 2023**. Funds will be drawn down on a reimbursement basis.

**The focus of the grant** is to address programs of study for Construction Technology and Welding Technology programs. According to the Perkins V, Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act, the term “program of study” means a coordinated, nonduplicative sequence of academic and technical content at the secondary and postsecondary level that:

- 1) incorporate challenging State academic standards, including those adopted under section 1111(b)(1) of the Elementary and Secondary Education Act of 1965;
- 2) addresses both academic and technical knowledge and skills, including employability skills;
- 3) is aligned with the needs of industries in the economy of the state, region, tribal community, or local area;
- 4) progresses in specificity (beginning with all aspects of an industry or career cluster and leading to more occupation-specific instruction);
- 5) has multiple entry and exit points that incorporate credentialing; and
- 6) culminates in the attainment of a recognized postsecondary credential.

## Scope of Work

To align to the statutorily defined “program of study,” members from both the Construction Technology and Welding Technology programs will be selected and paid a \$2,500 stipend per faculty member to articulate secondary coursework to postsecondary coursework and/or programs statewide. There will be a total of four (4) college faculty members engaged in this project for the state – two (2) for Construction Technology and two (2) for Welding Technology. Faculty members will present their findings to their respective program alignment peers for review and discussion and will assist Board staff through the realignment approval process.

## Funding Restrictions

- All Perkins grant expenditure restrictions and EDGAR rules apply
- No funding for exploration of potential new programs
- No marketing/outreach

## Timeline

August 18, 2023 @ 2:00pm CDT – RFP Webinar – optional (two Reserve grants will be covered)

**September 8, 2023 @ 5:00pm CDT – Applications are due**

October 2, 2023 – Awards are made

February 23, 2024 @ 1:00pm CDT – Mandatory check-in call with Crystal Roberts and April Henry

**May 2, 2024 – All work must be completed, and findings submitted to the TEA**

June 30, 2024 – Award period ends

July 15, 2024 – Final Report is due

## Optional RFP Webinar

Prospective applicants are welcome to join the RFP Webinar on August 18, 2023 @ 2:00pm CDT.

## Mandatory Check-in Call

Each recipient is required to participate in a check-in call with Crystal Roberts and April Henry on February 23, 2024 @ 1:00pm CDT.

## Application Process

Interested, qualified Construction Technology and Welding Technology faculty members must submit a proposal describing their expertise in program alignment process and related experience with working with local school districts and/or high schools on their aligned programs.

Proposals for the Perkins Reserve Grant must consist of:

- 1) Cover sheet
- 2) Application

Successful applications must include:

- Experience with the higher education program alignment process
- Experience with secondary program alignment
- Ability to work in tandem with another faculty member
- Ability to work with K-12 teachers (required)
- Approval from the college president to work on this project outside of contractual responsibilities

## Submission Requirements

A signed electronic copy of the Reserve Fund Proposal must be submitted to: [PerkinsV@ksbor.org](mailto:PerkinsV@ksbor.org) no later than **5:00 p.m. CDT on September 8, 2023**. Proposals received after the due date and time will not be considered for an award.

## Reporting Requirements

A final recommendation to be presented to the Technical Education Authority's Technical Program and Curriculum Committee must be submitted to Board staff no later than **May 2, 2024**.

## Failure to Commence Project

If the project activities described in the grant proposal have not commenced within 60 days after acceptance of the grant award, the recipient must report in writing the steps taken to initiate the project, the reason for the delay and the expected start date and submit an adjusted project timeline. If project activities have not commenced within 30 days of receipt of the above letter, Board staff may terminate the grant and the recipient will be required to return all unused grant funds with a complete accounting of all expenditures.

## Right to Terminate the Grant

After a grant is awarded, any adjustments and/or modifications to the activities must be approved by Board staff prior to the change occurring. Failure to request grant changes in advance may result in the returning of funds expended without approval and/or termination of the grant. Board staff reserves the right to terminate any grant award and cease payment to the recipient for failure to comply with applicable laws, regulations, and/or terms of the grant assurances. Further, Board staff may seek reimbursement of any or

all grant funds if the recipient fails to perform in accordance with the terms of the grant assurances and reporting requirements.

**Unused Funds**

All grant funds awarded and drawn out of KBOR system but not expended or encumbered by **June 30, 2024** must be returned to KBOR within 15 days after of the end of the grant award period.