



# **Career Technical Education Perkins Reserve Grant Request for Proposals (RFP)**

**State Fiscal Year 2026 (Fed FY25/AY26)**

## **Purpose of Reserve Grants**

Reserve Fund grants are awarded to eligible recipients, on a competitive basis, to support special projects focused on development, improvement, and/or expansion of CTE programs to address regional or statewide workforce development needs in high-skill, high-wage, or in-demand occupations in critical or emerging industries.

## **Eligible Recipients**

Institutions eligible for a postsecondary Reserve grant award must currently offer Perkins approved CTE programs in:

- 1) rural areas;
- 2) areas with high percentages of CTE concentrators or CTE participants;
- 3) areas with high numbers of CTE concentrators or CTE participants; or
- 4) areas with disparities or gaps in performance as described in section 113(b)(3)(C)(ii)(II)

## **Award Period**

This Reserve grant award(s) is for the period of **October 14, 2025** through **May 29, 2026**. All activities and expenditures must occur within the grant period. Funds will be drawn down on a reimbursement basis. Final drawdown deadline is **June 17, 2026**.

## **Scope of Work**

Grant funds must be used for one or more of the following activities to expand existing programs in order to support fast-growing or emerging industries in Kansas:

- Provide classroom sets of tools for student use
- Provide support for student success
- Hire additional faculty and staff to increase program capacity
- Establish an additional program location, class time offering, etc.
- Update industry-standard equipment/tools/resources
- Update curriculum
- Train faculty on the latest skills and technology
- Complete other Perkins allowable activities to achieve the goals of the grant

## **Funding Restrictions**

Approximately \$900,000 is available for this competitive grant opportunity.

- All Perkins grant expenditure restrictions and EDGAR rules apply
- No funding for exploration of potential new programs
- No marketing/outreach
- No more than three (3) programs (6-digit CIPs) can apply for the grant in one year
- Programs funded must be identified based on supporting data
- No activities for programs located at high schools and accessible only to high school students

## **Timeline**

August 25, 2025 @ 2:00 pm Central – RFP Webinar – optional

**September 25, 2025 – Applications are due to PerkinsV@ksbor.org**

October 14, 2025 – Awards are made

February 24, 2026 @ 3:00pm Central – Mandatory check-in call for awardees with Board staff

May 29, 2026 – Award period ends. All expenditures must be completed.

June 17, 2026 – Final report due and final draw date

### **Optional RFP Webinar**

Prospective applicants are welcome to join the RFP Webinar on August 25, 2025 @ 2:00 pm Central.

### **Mandatory Check-in Call**

Each recipient is required to participate in a check-in call with Board staff on February 24, 2026 @ 3:00 pm Central.

### **Application Process**

Interested, qualified institutions must submit an application describing the nature and scope of the proposed project and the amount of funding requested. The application must address all questions in the narrative and include a detailed budget. Institutions must base their application on supporting data and include the data summary in the narrative.

Applications for the Perkins Reserve Grant must consist of:

- 1) Cover sheet
- 2) Project Narrative
- 3) Budget

NOTE: Risk assessment points and performance on previously awarded Perkins grants will be considered.

### **Submission Requirements**

A signed electronic copy of the Reserve Grant Application must be submitted to [PerkinsV@ksbor.org](mailto:PerkinsV@ksbor.org) no later than **September 25, 2025**. Proposals received after the due date will not be considered for an award.

### **Reporting Requirements**

A final narrative and a final expenditure report must be submitted no later than **June 17, 2026**.

### **Failure to Commence Project**

If the project activities described in the grant application have not commenced within 60 days after acceptance of the grant award, the recipient must report in writing the steps taken to initiate the project, the reason for the delay and the expected start date and submit an adjusted project timeline. If project activities have not commenced within 30 days of receipt of the report letter, Board staff may terminate the grant and the recipient will be required to return all unused grant funds with a complete accounting of all expenditures.

### **Right to Terminate the Grant**

After a grant is awarded, any adjustments and/or modifications to the activities or budget amounts must be approved by Board staff prior to the change occurring. Failure to request grant changes in advance may result in the returning of funds expended without approval and/or termination of the grant. Board staff reserves the right to terminate any grant award and cease payment to the recipient for failure to comply with applicable laws, regulations, and/or terms of the grant assurances. Further, Board staff may seek reimbursement of any or all grant funds and may reclaim any equipment, durable goods and other property purchased with these grant funds if the recipient fails to perform in accordance with the terms of the grant assurances and reporting requirements.

### **Unused Funds**

All grant funds awarded and drawn from the KBOR system but not expended or encumbered by **May 29, 2026** must be returned to KBOR within 15 days after of the end of the grant award period.