

**KANSAS POSTSECONDARY  
TECHNICAL EDUCATION AUTHORITY**  
Budget and Finance Committee  
MINUTES  
March 13, 2025

The Kansas Postsecondary Technical Education Authority's Budget and Finance Committee met virtually on March 13, 2025, via Zoom. Proper notice was given according to law.

MEMBERS PRESENT: Curtis Sneden, Chair  
David Reist, Vice Chair  
Ray Frederick  
Todd Zimmer

MEMBERS ABSENT: Keith Humphrey  
Amber Shultz

The meeting was called to order by Chair Sneden at 8:36 A.M.

**APPROVAL OF MINUTES**

Member Frederick moved to approve the minutes of the October 17, 2024, meeting and following a second by Member Reist, the motion carried.

**CONSIDERATION OF DISCUSSION AGENDA**

**EXCEL IN CTE FEE TASK GROUP**

Charmine Chambers, the Director for Workforce Development, explained the origins of the task group. In 2019, a small team comprising representatives from community colleges, technical colleges, and KSBOR staff was formed to establish guidelines for allowable and unallowable CTE fees. At the January 2025 TEA meeting, it was suggested that a task group be set up to review reporting processes and explore ways to reduce fees. KBOR staff have drafted a timeline for the Budget & Finance Committee to review and initiate this work. After an open discussion, the first meeting is set on March 27<sup>th</sup> at 9:00 before the TEA meeting.

**STATE TECHNOLOGY INTERNSHIP GRANT**

Vera Brown, the Director for Career Technical Education, introduced the next topic: the State Technology Internship Fund. This fund is part of the larger State Innovative Technology Fund, appropriated by the Kansas Legislature. The internships provided through this opportunity enable CTE faculty to update their skills and knowledge in their fields. The grant requires a partnership with business and industry, with a \$1 for \$1 match. The match can be in-kind, cash, or a combination of both.

Member Reist moved to add the State Technology Internship Grant to the TEA consent agenda, and member Zimmer seconded the motion.

**NEXT MEETING REMINDER**

Chair Sneden reminded the committee of their next meeting on April 10, 2025, via Zoom, following the in-person TEA meeting on March 27, 2025.

**ADJOURNMENT**

Chair Sneden called for a motion to adjourn the meeting at 9:22 A.M. Member Frederick followed with a second, the motion carried.