

APRIL 18-19, 2012

Kansas Board of Regents

2011-2012

Ed McKechnie, Chair

Tim Emert, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Christine Downey-Schmidt

Mildred Edwards

Tim Emert

Fred Logan

Dan Lykins

Ed McKechnie

Robba Moran

Janie Perkins

Kenny Wilk

FORESIGHT 2020

A Strategic Agenda for the State's Public Higher Education System

- | | |
|---|---------------------------------------|
| 1. Align Systems & Institutions | 4. Enhance Student Success |
| 2. Increase Participation | 5. Align with Kansas Workforce Needs |
| 3. Improve Retention & Graduation Rates | 6. Ensure State University Excellence |

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MEETING INFORMATION AND SCHEDULE

The meetings on Wednesday, April 18, 2012 will take place at the University of Kansas Medical Center at 3901 Rainbow Boulevard, Kansas City, Kansas, 66160. The meetings on Thursday, April 19, 2012 will take place at the University of Kansas Edwards Campus at 12600 Quivira Road, Overland Park, Kansas, 66213 and the Kansas State University Olathe Campus at 22201 W. Innovation Drive, Olathe, Kansas, 66061. Addresses for other meetings can be obtained by contacting the Kansas Board of Regents office at 785-296-3421.

Wednesday, April 18, 2012

Time	Committee/Activity	Location
9:30 am - 11:30 am	Governance Committee	KUMC, Varnes Board Room, Varnes Conference Center School of Nursing
11:30 am - 1:30 pm	Lunch and Executive Session – Personnel Matters Relating to Non-Elected Personnel	4024 Varnes Center, School of Nursing
1:30 pm	Board Tour of KUMC	4024 Varnes Center, School of Nursing
6:00 pm	Dinner <i>Board of Regents, President Tompkins, and KU Hospital Authority Board</i>	Indian Hills Country Club, Mission Hills, Kansas

Thursday, April 19, 2012

Time	Committee/Activity	Location
7:30 am - 8:00 am	Fiscal Affairs and Audit	KU Edwards Campus, BEST Room 280
8:15 am - 8:45 am	Board Tour of KU Edwards Campus	BEST Building Conference Center
9:00 am	Board of Regents Meeting	BEST Building Conference Center
11:45 am	Board Tour of K-State Olathe Campus/ Lunch and Executive Session – Personnel Matters Relating to Non-Elected Personnel	K-State Olathe Campus, Executive Board Room 120

MEETING AGENDA

The meeting on Wednesday, April 18, 2012 will take place at the University of Kansas Medical Center at 3901 Rainbow Boulevard, Kansas City, Kansas, 66160. The meeting on Thursday, April 19, 2012 will take place at the University of Kansas Edwards Campus at 12600 Quivira Road, Overland Park, Kansas, 66213 and the Kansas State University Olathe Campus at 22201 W. Innovation Drive, Olathe, Kansas, 66061.

Wednesday, April 18, 2012

- I. Call To Order** Regent McKechnie, Chair
- II. Executive Session**
Board of Regents – Personnel Matters Relating to Non-Elected Personnel
- III. Tour**
University of Kansas Medical Center

Thursday, April 19, 2012

- IV. Tour**
University of Kansas Edwards Campus
- V. Minutes** Regent McKechnie, Chair
 - A. *Approve Minutes* p. 5
March 14-15, 2012 Meeting
- VI. Reports**
 - A. *Introductions*
 - B. *Report from the Chair* Regent McKechnie, Chair
 - C. *Report from the President & CEO* Andy Tompkins, President & CEO
- VII. Standing Committee Reports**
 - A. *Academic Affairs* Regent Edwards
 - B. *Fiscal Affairs & Audit* Regent Downey-Schmidt
 - C. *Governance* Regent McKechnie
- VIII. Approval of Consent Agenda**
 - A. *Academic Affairs*
 - 1. Request Approval for a Bachelor of Science in Information Technology (11.0103) – KU Gary Alexander, VP, Academic Affairs p. 16
 - 2. Doctorate of Nursing Practice (51.3818) – Washburn University p. 21

3. Request Approval for ESU to Seek Accreditation from the National Council for Accreditation of Coaching Education (NCACE) p. 28

4. Approve Request for Degree and Certificate Submitted by Johnson County Community College p. 32
Blake Flanders,
VP, Workforce Development

B. Fiscal Affairs & Audit

1. Amend FY 2012 Capital Improvements Plan – ESU p. 35
Eric King,
Director of Facilities

2. Approve Transfer of Properties – PSU p. 36

3. Approve Purchase of Real Property – PSU p. 36

4. Approve Transfer of Property from the Kansas University Endowment Association – KU p. 38

IX. Consideration of Discussion Agenda

A. Reports

1. Receive Adult Basic Education Annual Report p. 38
Susan Fish,
Director of Adult Education

2. Review Proposed Policy Amendments (with action to be taken in June) p. 40
Julene Miller,
General Counsel
 - By-Laws of the Board
 - Preface

3. Receive Legislative and Budget Update p. 51
Mary Jane Stankiewicz,
Director, Government
Relations & Communications/
Diane Duffy,
VP, Finance & Administration

B. Academic Affairs

1. Report on Academic Advising – 2011 p. 53
Regent Edwards
Gary Alexander,
VP, Academic Affairs

C. Fiscal Affairs & Audit

1. Approve Campus Master Plan – KUMC p. 56
Regent Downey-Schmidt
Eric King,
Director of Facilities

2. Adopt Refunding Bond Resolution – Scientific Research and Development Facilities and Energy Conservation Projects – KSU p. 57
Julene Miller,
General Counsel

3. Adopt Refunding Bond Resolution – Housing System Renovation Projects – WSU p. 60

D. Other Matters

- | | | | |
|----|---|--|--------------|
| 1. | Act on Request to Approve Granting of an Honorary Degree at the University's Spring 2012 Commencement – KSU | President Schulz,
Kansas State University | <i>p. 63</i> |
| 2. | Receive Report from Kansas Postsecondary Technical Education Authority | Blake Flanders,
VP, Workforce Development | <i>p. 56</i> |

X. Recess to Kansas State University Olathe Campus

XI. Tour
Kansas State University Olathe Campus

XII. Executive Session
Board of Regents – Personnel Matters Relating to Non-Elected Personnel

XIII. Adjournment

Wednesday, April 18, 2012

- I. Call To Order** Regent McKechnie, Chair
- II. Executive Session**
Board of Regents – Personnel Matters Relating to Non-Elected Personnel
- III. Tour**
University of Kansas Medical Center

Thursday, April 19, 2012

- IV. Tour**
University of Kansas Edwards Campus
- V. Minutes** Regent McKechnie, Chair
A. Approve Minutes *p. X*

KANSAS BOARD OF REGENTS
MINUTES
March 14-15, 2012

The March 14, 2012, meeting of the Kansas Board of Regents was called to order by Chairman Ed McKechnie at 1:30 p.m. The meeting was held in the Board office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT: Ed McKechnie, Chairman
 Tim Emert, Vice Chairman
 Christine Downey-Schmidt
 Mildred Edwards
 Fred Logan
 Dan Lykins
 Robba Moran
 Janie Perkins

REGENT ABSENT: Kenny Wilk

APPROVAL OF MINUTES

Regent Moran moved that the minutes of the February 15-16, 2012 meeting be approved. Following the second of Regent Emert, the motion carried.

INTRODUCTIONS

Provost April Mason introduced a university reading program at Kansas State University called K-State Network Book, which selects a book each academic year and provides it to incoming students. The University's selection for the 2012 academic year is *The Immortal Life of Henrietta Lacks* by Rebecca Skloot.

GENERAL REPORTS

REPORT FROM CHAIR

Chairman McKechnie congratulated all the basketball teams participating in the NCAA tournament.

REPORT FROM PRESIDENT AND CEO

President Tompkins stated the Board will have its campus visit at Kansas State University on April 5 and 6. The Board will tour the University of Kansas Medical Center on April 18 and the April 19 Board meeting will be held at the University of Kansas Edwards Campus. K-State Olathe will be toured on the afternoon of the 19th. President Tompkins also gave an update on the Wichita State University presidential search.

REPORT FROM COUNCIL OF PRESIDENTS

President Schulz presented the Council of Presidents' report. The Council received a report from the Council of Business Officers, and COBO will be part of the discussion regarding the cost associated with creating and maintaining a transfer and articulation web portal. The Council of Chief Research Officers gave a report to the Council of Presidents on undergraduate research initiatives and the process for developing EPSCoR matching proposals. The Council of Presidents also received a legislative update from the Council of Government Relations Officers. Additionally, the COPs approved the University of Kansas' Bachelor of Science in Information Technology (11.0103). This program will be forwarded to the Board for consideration.

President Schulz stated the System Council of Presidents discussed the timeline for the Board's budgeting process. The Council believes initial discussion of the unified budget needs to occur prior to the Board's retreat in August so the budget can be more fully developed before the Governor begins his budget process. A subgroup was created to review the budget calendars of the different institutions and will report back to the System Council of Presidents at its May meeting. It was noted the Board's Fiscal Affairs and Audit Standing Committee is also reviewing the Board's unified budget process.

Regent McKechnie asked the Council of Presidents to review distance education. He would like the Council to focus on what the universities are currently doing in distance education and what markets the universities are missing. President Schulz stated a subgroup will be created to review this topic.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

Tom Vontz presented the report for the Council of Faculty Senate Presidents. The Council discussed the possibility of expanding the shared leave policy for faculty and unclassified staff to include maternity leave. The Regents encouraged the Council to work with the universities on this issue. Increasing collaboration among faculty across the system was also discussed by the Council.

REPORT FROM STUDENTS' ADVISORY COMMITTEE

The Students' Advisory Committee report was presented by Ashley Vogts. Ms. Vogts thanked everyone who worked on exempting the colleges and universities from the conceal carry legislation. Additionally, she reported the Committee discussed off-campus housing safety issues. Emporia State University has been working on this issue and will share its ideas and experiences with the other campuses.

STANDING COMMITTEE AND OTHER REPORTS

ACADEMIC AFFAIRS

Regent Edwards reported the Board's Academic Affairs Standing Committee reviewed the academic items on the Board agenda. She also stated the Committee will have a conference call in May to review performance agreements.

FISCAL AFFAIRS AND AUDIT

Regent Downey-Schmidt presented the Board's Fiscal Affairs and Audit Standing Committee report. Internal Auditors from Wichita State University, Emporia State University, Fort Hays state University, and Pittsburg State University met with the Committee this month, as part of the ongoing effort to keep open communications between the university internal auditors and the Board. The Committee reviewed the annual tuition waiver report and discussed the staff's approach to determining a cost estimate for implementing a transfer and articulation web portal.

GOVERNANCE

Regent McKechnie reported the Governance Committee continued its review of the Board's Policy Manual. He noted that a policy in the Facilities section requires each state university to have a Campus Master Plan. The Committee discussed including in the policy a requirement that each state university submit an updated Campus Master Plan before January 2015, and update each at least once every ten years.

APPROVAL OF CONSENT AGENDA

Regent Emert moved, with the second of Regent Perkins, the Consent Agenda be approved. The motion carried.

Academic Affairs

MASTER OF SCIENCE IN AGRICULTURAL EDUCATION AND COMMUNICATION (01.0899) – KSU

Kansas State University received approval to offer a Master of Science in Agricultural Education and Communication (01.0899). The program will be funded through internal reallocation.

MASTER OF PROFESSIONAL STUDIES (MPS) (30.9999) – FHSU

Fort Hays State University received approval to offer a Master of Professional Studies program (30.9999). The program will be funded through internal reallocation.

BACHELOR OF SCIENCE IN WORKFORCE DEVELOPMENT (CIP 13.1309) – PSU

Pittsburg State University received approval to offer a Bachelor of Science in Workforce Development (CIP 13.1309). The program will be funded through internal reallocation.

Fiscal Affairs and Audit

LEASE FOR STUDENT HOUSING – KSU

Kansas State University received approval to enter into a lease agreement with Elsey Partners LLC. The lease is for a 104-bedroom property that will be used to provide additional housing for Manhattan campus students. The lease will be for a minimum of two years with options for additional annual leases. The State of Kansas Office of Facilities and Property Management will present the lease to the Joint Committee on State Building Construction.

LEASE AGREEMENT WITH THE KU ENDOWMENT ASSOCIATION – KU

The University of Kansas was authorized to enter into a lease agreement with the KU Endowment Association for a building located at 3503 Rainbow Boulevard, Kansas City, Kansas. The building will be renovated to house the KUMC Research Institute. The University will use a mixture of funds to pay for the 10 year lease. Once the term of the lease is completed, the property will be transferred to the University.

CONSIDERATION OF DISCUSSION AGENDA**Other Matters****DISCUSSION ON FORESIGHT 2020**

President Tompkins stated the Board had previously expressed interest in continuing its discussion on Foresight 2020 on the following topics: 1) gaps in high school preparation and postsecondary expectations, 2) the number of measurements used, and 3) the strategic goals of the universities. President Tompkins noted Foresight 2020 is a living document.

The first goal of Foresight 2020 is to better align the state's K-12 and higher education systems. Regent Downey-Schmidt expressed concern regarding the level of communication between the K-12 system and the higher education system since the P-20 Council no longer exists. President Tompkins stated Board staff and staff at the Kansas State Department of Education meet regularly to discuss how to better align the two systems and eliminate the identified gaps. President Tompkins also noted high schools are receiving reports on how their students are doing in the higher education system. Additionally, a representative from Wichita State University stated the institutions are communicating with their local school districts.

Regent Logan expressed concerns about the amount of data collected, measurements, and reporting required in Foresight 2020. He asked if the Board needs to prioritize the measurements and how much data is going to be collected. He also asked whether the Board needs to focus on specific goals in Foresight 2020 like retention rates, graduation rates, improving the number of persons receiving credentials, and the state universities' progress of meeting their aspirational goals. The Board discussed streamlining the processes in Foresight 2020, but there were concerns about limiting the data collecting because this is the first year of reporting. There was also discussion on consolidating portions of Foresight 2020 without eliminating benchmarks. Regent Logan would like to continue to discuss priorities as Foresight 2020 moves forward.

Regent McKechnie expressed that the state universities' strategic plans need to tie into Foresight 2020. The strategic plans, which were presented to the Board earlier in the year, need to include measurements so the Board can understand how the universities are going to move their aspirational goals forward. The universities are to give an update on their plans next year.

Academic Affairs**CHANGE IN ACADEMIC CALENDARS – ESU AND WSU**

Gary Alexander, Vice President for Academic Affairs, presented the proposed changes to the academic calendars of Emporia State University and Wichita State University. Regent Perkins moved to approve and Regent Logan seconded. The motion carried. The following changes were made:

Emporia State University	
Move From	To
Fall Break 2012	
October 11-12, 2012	<i>October 18-19, 2012</i>

Wichita State University		
	Move From	To
Fall 2013		
Fall Classes Begin	Thursday, August 26, 2013	<i>Monday, August 19, 2013</i>

Fall Break	October 21-22, 2013	<i>October 14-15, 2013</i>
Fall Classes End	Thursday, December 12, 2013	<i>Thursday, December 5, 2013</i>
Exams Begins	Saturday, December 14, 2013	<i>Saturday, December 7, 2013</i>
Exams End	Friday, December 20, 2013	<i>Friday, December 13, 2013</i>
Total Instructional Days	73	73
Fall 2014		
Classes Begin	Monday, August 25, 2014	<i>Monday, August 18, 2014</i>
Fall Break	October 20-21, 2014	<i>October 13-14, 2014</i>
Fall Classes End	Thursday, December 11, 2014	<i>Thursday, December 4, 2014</i>
Exams Begin	Saturday, December 13, 2014	<i>Saturday, December 6, 2014</i>
Exams End	Friday, December 19, 2014	<i>Friday, December 12, 2014</i>
Total Instructional Days	73	73
Fall 2015		
Classes Begin	Monday, August 24, 2015	<i>Monday, August 17, 2015</i>
Fall Break	October 19-20, 2015	<i>October 12-13, 2015</i>
Classes End	Thursday, December 10, 2015	<i>Thursday, December 3, 2015</i>
Exams Begin	Saturday, December 12, 2015	<i>Saturday, December 5, 2015</i>
Exams End	Friday, December 18, 2015	<i>Friday, December 11, 2015</i>
Total Instructional Days	73	73

ANNUAL ACCREDITATION REPORT

Vice President Alexander presented the annual Accreditation Report. The report indicated each university is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and that over 230 individual programs have specific accreditations. Regent Logan moved to accept the accreditation report. Regent Lykins seconded and the motion carried.

REGENTS DISTINGUISHED RESEARCH SCHOLAR – KSU

Vice President Alexander presented Kansas State University's request to appoint Dr. Nancy Monteiro-Riviere as a Regents Distinguished Research Scholar. Dr. Monteiro-Riviere will be a member of the Department of Anatomy and Physiology in the College of Veterinary Medicine. Regent Moran moved, followed by the second of Regent Logan, to approve Dr. Nancy Monteiro-Riviere as a Regents Distinguished Research Scholar. The motion carried.

AMENDED PERMANENT STATE UNIVERSITY QUALIFIED ADMISSIONS REGULATIONS

General Counsel Julene Miller presented the proposed amendments to the permanent state university qualified admissions regulations. The Board adopted new qualified admissions regulations at its June 2011 meeting. However, during that process there were concerns by university admissions officers and the home school community regarding the impact and implementation of the new regulations. These proposed amendments address those concerns. Regent Emert moved, and Regent Perkins seconded, that the proposed amended permanent regulations on Qualified Admissions be approved. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent McKechnie, Regent Emert, Regent Downey-Schmidt, Regent Edwards, Regent Logan, Regent Lykins, Regent Moran, and Regent Perkins. Regent Wilk was absent and did not vote. Motion carried.

(Qualified Admissions Regulations filed with Official Minutes)

BREAK

The Chairman called for a short break at 3:05 p.m., and resumed the meeting at 3:20 p.m.

Fiscal Affairs and Audit

KANSAS STATE UNIVERSITY'S POLICE RETENTION INCENTIVE INCREASE REQUEST

Theresa Schwartz, Associate General Counsel, introduced Kansas State University's request to increase the retention incentive paid to all commissioned police officers by 2.5% to bring the total to 12.5%. Kansas State University entered into a Memorandum of Agreement (MOA) with the bargaining unit for its police officers in 2007. The MOA contains a provision that allows the officers to present the university human resources staff with a salary survey from the regional area comparing total compensation. The survey showed that this group of law enforcement officers' salaries appears to be lower than in the surrounding area. Following discussion, Regent Perkins moved to approve. Regent Emert seconded and the motion carried. This request will now go to the Governor for his consideration.

Other Matters

CONVERT CLASSIFIED PUBLIC SAFETY DEPARTMENT POSITIONS ON THE MEDICAL CENTER CAMPUS TO UNCLASSIFIED POSITIONS AND CREATE A UNIVERSITY SUPPORT STAFF SYSTEM AT THE MEDICAL CENTER CAMPUS – KU

General Counsel Miller presented the University of Kansas' request to convert the public safety department positions at the University of Kansas Medical Center from classified to Unclassified University Support Staff positions. K.S.A. 2011 Supp. 76-715a provides authority for the Board of Regents to allow any state university to convert all or any portion of its classified staff employee positions to unclassified employee positions. The statute also provides a process by which classified positions can be converted. The KUMC public safety department employees have completed this process including a vote to approve the conversion. Ms. Miller stated that all the statutory requirements for completing such a conversion have been met, and noted that due to the passage of new legislation between the time of the KU Lawrence campus conversion to USS and the time of the KU Medical Center campus conversions, the KU USS employees at the Medical Center campus will retain the enhanced leave they are currently receiving as a result of K.S.A. 76-715b and the Board's implementing policy, whereas the KU USS employees at the Lawrence campus will continue to retain the leave that was in place at the time of their conversion, before enactment of K.S.A. 76-715b. Rick Johnson, KUMC's Chief of Police, stated this conversion will allow the department to recruit and retain officers. Following discussion, Regent Emert moved to approve. Regent Edwards seconded and the motion carried.

PRELIMINARY DISCUSSION ON FY 2013 STATE UNIVERSITY TUITION AND REQUIRED FEES

Diane Duffy, Vice President of Finance and Administration, went through the format the universities will use to submit their tuition and fees proposals to the Board in May. The Board would like to receive additional information from the universities in the following areas: 1) general fee fund balances, 2) tuition revenue by categories including in-state and out-of-state tuition, 3) trend data on course fees, and 4) more details regarding student involvement in the tuition and fee process.

EXECUTIVE SESSION

At 4:10 p.m., Regent Emert moved, followed by the second of Regent Logan, to recess into executive session at 4:15 p.m. for 30 minutes to discuss personnel matters of non-elected personnel. Participating in the executive session were members of the Board, President Tompkins, and Chancellor Gray-Little. At 4:45 p.m., the meeting returned to open session.

RECESS

Chairman McKechnie recessed the meeting at 4:45 p.m.

RECONVENE

Chairman McKechnie reconvened the meeting at 9:00 a.m. on Thursday, March 15.

MEMBERS PRESENT: Ed McKechnie, Chairman
Tim Emert, Vice Chairman
Christine Downey-Schmidt
Mildred Edwards
Fred Logan
Robba Moran
Janie Perkins
Kenny Wilk

REGENT ABSENT: Dan Lykins

INTRODUCTIONS

Black Flanders introduced Don Richards, Associate Director of Technical Education. Mr. Richards has been a staff member at the Board office for 11 years and will be retiring at the end of March. President Tompkins announced Doug Penner, President of the Kansas Independent College Association, will be retiring, and Northwest Kansas Technical College was awarded the Apple Distinguished Program for its iPad Mobile Learning initiative. President Vietti stated the Kansas Campus Compact 2012 Hunger Dialogue held at Johnson County Community College was a success and thanked the Board for agreeing to host the 8th Annual World Hunger Summit.

AMEND AGENDA

The agenda was amended to make the Update on the Secondary/Postsecondary Career Technical Education Task Force the first item on the Discussion Agenda.

REPORTS

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS

President Calaway presented the System Council of Presidents' report. The Council received an update on transfer and articulation and was provided information on Washburn University's Doctorate of Nursing Practice (CIP 51.3818). The Council discussed the Board's budget development process and formed a subgroup to work with President Tompkins on the issue. President Calaway reported the survey for gathering information on geographic jurisdiction has been sent to each of the CEOs. The Council will discuss the results at its next meeting.

REPORT FROM WASHBURN UNIVERSITY

President Farley reported the Washburn University Board of Regents had a good discussion with the Kansas Board of Regents at Wednesday's night dinner.

APPROVAL OF CONSENT AGENDA

Regent Perkins moved, with the second of Regent Moran, the Consent Agenda be approved. The motion carried.

Academic Affairs

ADDITIONAL DEGREE GRANTING AUTHORITY FOR WRIGHT CAREER COLLEGE, CAPELLA UNIVERSITY, FRANKLIN UNIVERSITY, JONES INTERNATIONAL UNIVERSITY, AND OKLAHOMA WESLEYAN UNIVERSITY – ONLINE

Wright Career College received approval to offer the following degrees: 1) Associate of Applied Science in Networking and Security, 2) Associate of Applied Science in Computer Information Systems Software Development, and 3) Bachelor of Science in Computer Information Systems and Analysis. These degrees will be offered at the Overland Park and Wichita campuses.

Capella University received approval to offer the following online degrees: 1) Doctor of Philosophy in Business Management, 2) Doctor of Psychology in School Psychology, and 3) Master of Science in Higher Education.

Approval was given to Franklin University to offer the following online degrees: 1) Bachelor of Science in Criminal Justice Administration, 2) Bachelor of Science in Communications, 3) Bachelor of Science in Information Security, and 4) Bachelor of Science in Nursing (RN-BSN).

Jones International University received approval to offer the following online Master of Education Degrees: 1) Adult Education, 2) Corporate Training and Knowledge Management, 3) e-Learning Technology and Design, 4) Higher Education Leadership and Administration, 5) Educational Leadership and Administration, 6) Elementary Curriculum, Instruction and Assessment, 7) Secondary Curriculum, Instruction and Assessment, 8) K-12 Instructional Technology, 9) K-12 ESL Education, and 10) K-12 Bilingual Education.

Oklahoma Wesleyan University Online received approval to offer an online Bachelor of Science in Criminal Justice.

CERTIFICATE PROGRAM SUBMITTED FROM COLBY COMMUNITY COLLEGE

Colby Community College received approval to offer a Medical Coding program (CIP 51.0713) at the Certificate C level (45 credit hours). The College will offer the program online and utilize existing facilities and resources. Implementation of the program will be funded by a Title III grant and the ongoing costs will be funded by tuition and fees and local and state education funding.

CONSIDERATION OF DISCUSSION AGENDA

Other Matters

UPDATE ON THE SECONDARY/POSTSECONDARY CAREER TECHNICAL EDUCATION TASKFORCE

Regent Wilk gave an update on the Secondary/Postsecondary Career Technical Education Taskforce. The Taskforce was charged with working through implementation details in the event the Governor's career and technical education legislation is passed. Members of the Taskforce include Kenny Wilk, Kansas Board of Regents; Ken Willard, Kansas Board of Education; Kathy Howell, Kansas Postsecondary Technical Education Authority; Tom Foster, Kansas State Department of Education; and Blake Flanders, Kansas Board of Regents. At its first meeting, the Taskforce developed a framework and designated five working groups in the following areas: 1) Program Sequences, 2) College Transcribed Credit, 3) Instructor Qualifications and other Standards, 4) Admissions/Special Populations, and 5) Funding Incentives. Regent Wilk stated the Taskforce will meet monthly through June and individuals are welcome to bring any comments or concerns to the working groups or

the Taskforce. A final report with the Taskforce's recommendations will be forwarded to the Kansas Postsecondary Technical Education Authority, the Kansas Board of Regents, and the Kansas State Board of Education.

Academic Affairs

NEW DEGREE GRANTING AUTHORITY FOR GRANTHAM UNIVERSITY

Vice President Alexander presented the request for new degree granting authority for Grantham University. Regent Edwards moved to approve and Regent Logan seconded. The motion carried. The following online degree programs were approved:

- 1) Associate of Applied Science in Medical Coding and Billing
- 2) Associate of Arts in Business Administration
- 3) Associate of Arts in Business Management
- 4) Associate of Arts in Criminal Justice
- 5) Associate of Arts in Engineering Management Technology
- 6) Associate of Arts in General Studies
- 7) Associate of Arts in Multidisciplinary Studies
- 8) Associate of Science in Computer Science
- 9) Associate of Science in Electronics and Computer Engineering Technology
- 10) Bachelor of Arts in Criminal Justice
- 11) Bachelor of Arts in General Studies
- 12) Bachelor of Business Administration in Human Resource Management
- 13) Bachelor of Science in Accounting
- 14) Bachelor of Science in Business Administration
- 15) Bachelor of Science in Business Management
- 16) Bachelor of Science in Computer Engineering Technology
- 17) Bachelor of Science in Computer Science
- 18) Bachelor of Science in Electronics Engineering Technology
- 19) Bachelor of Science in Engineering Management Technology
- 20) Bachelor of Science in Health Systems Management
- 21) Bachelor of Science in Information Systems
- 22) Bachelor of Science in Information Systems Security
- 23) Bachelor of Science in Multidisciplinary Studies
- 24) Bachelor of Science in Nursing (RN-BSN)
- 25) Master of Business Administration
- 26) Master of Healthcare Administration
- 27) Master of Science in Business Intelligence
- 28) Master of Science in Health Systems Management
- 29) Master of Science in Information Management
- 30) Master of Science in Information Technology
- 31) Master of Science in Nursing
- 32) Master of Science in Performance Improvement

PERFORMANCE AGREEMENT MODEL

Vice President Alexander presented the proposed performance agreement model, developed in response to the Board's directive that staff develop a model that better aligns with Foresight 2020. The proposed model consists of both sector-specific and institution-specific indicators. It allows institutions to focus their agreements on areas unique to the institution, and much of the data used in the model will be drawn from the Kansas Postsecondary Database. Additionally, it is expected the universities will incorporate their strategic plans into

the performance agreement model. Following discussion, Regent Edwards moved to approve. Regent Emert seconded and the motion carried.

Other Matters

PANEL DISCUSSION WITH TWO-YEAR COLLEGE REPRESENTATIVES

President Calaway reported Johnson County Community College (JCCC) and Kansas State University (KSU) signed an articulation agreement. The agreement allows students who start at JCCC and then transfer to KSU to complete their associate degree while attending KSU.

President Calaway and President Edleston then gave an update on some of the issues affecting two-year colleges. President Calaway stated the community colleges recently went to Washington D.C. to discuss federal financial aid issues and how student completion is defined. Currently, students who receive a degree are considered completers, but students who complete anything less than a degree or transfer to another institution before completing a degree are not counted as a completer. President Calaway stated access and engaging students to help them complete degrees are important to community colleges. Additionally, President Calaway reported the two-year colleges conducted a survey related to child safety on campus and each college has policies in place to address the issue.

President Edleston stated career and technical education is gaining momentum. The two-year colleges are pleased with the Governor's Career and Technical Education bill and the Board's request for \$8 million for the Technical Education Formula. However, technical education is still severely underfunded because it is expensive to offer these courses. The funding gaps in technical and general education need to be addressed in order to move technical education forward. President Edleston also reported on data issues. The two-year colleges create many reports and believe there are more efficient ways to pool information. Currently, each college has its own data system that may or may not be compatible with other systems. The two-year colleges are interested in conducting a study on whether creating a data system where institutions can pool information is more efficient.

POLICY DEFINING COORDINATION

Regent Logan asked the System Council of Presidents to recommend a possible policy that defines coordination. The policy would have the following parts: 1) assure academic excellence across the system, 2) transfer and articulation, and 3) advocacy. The Council is to report its recommendation back to the Board.

INTRODUCTION

President Hammond introduced the third class of the Kansas Academy of Mathematics and Science (KAMS).

BREAK

The Chairman called for a short break at 10:30 a.m. and resumed the meeting at 10:45 a.m.

HOW TO HELP OUR RETURNING TROOPS

Art De Groat, Director of Military Affairs for Kansas State University, gave an overview of how K-State supports its military-veteran students who are transitioning from a military setting to a university setting. Mr. De Groat reviewed the following stages of the veteran students' experience: 1) transition to college, 2) persistence at college, and 3) success of attaining a degree. It is important for veteran students to be socially and academically engaged on a campus. It is also important for the institution to be committed to helping these students transition to student life. One of Kansas State University's goals in its strategic plan is to be recognized as the most military-inclusive public research university in America.

(PowerPoint filed with Official Minutes)

ADULT BASIC EDUCATION ANNUAL REPORT

Due to time constraints, the Board decided to move the annual report on Adult Basic Education to a future meeting.

LEGISLATIVE AND BUDGET UPDATE

Mary Jane Stankiewicz, Director of Government Relations and Communications, presented the legislative and budget update. Ms. Stankiewicz reported the technical workforce grant legislation (HB 2435) is on Senate General Orders, the private postsecondary legislation (SB 261) is on House General Orders, the mandatory reporting bill (HB 2533) is in the Senate Judiciary Committee, and the remedial courses and qualified admissions legislation (HB 2745) has passed out of House Appropriations without amendments.

Regent Logan moved that the Board take a position opposing HB 2745. Regent Emert seconded and the motion carried.

(Handouts filed with Official Minutes)

TECHNICAL EDUCATION AGREEMENTS ENTERED INTO BY LOCAL BOARDS IN ACCORDANCE WITH K.S.A. 72-4421

Theresa Schwartz, Associate General Counsel, explained that K.S.A. 72-4421 requires the Board of Regents to review and approve agreements submitted pursuant to this statute. Associate General Counsel Schwartz asked the Board to delegate the approval authority for these agreements to the Board President and CEO. Regent Emert moved to approve. Following the second of Regent Edwards, the motion carried.

NATIONAL BIO AND AGRO-DEFENSE FACILITY UPDATE

President Schulz reported Secretary Janet Napolitano, Department of Homeland Security (DHS), confirmed her commitment to building the National Bio and Agro-Defense Facility (NBAF) in Manhattan, Kansas. Additionally, the Kansas delegation sent a letter to Secretary Napolitano requesting the NBAF land transfer be approved by DHS and asking DHS to start construction of the NBAF central utility plant. President Schulz also reported the 2012 site-specific risk assessment shows that the NBAF design is sound.

(Handout filed with Official Minutes)

ADJOURNMENT

The Chairman adjourned the meeting at 11:28 a.m.

Andy Tompkins, President and CEO

Ed McKechnie, Chair

CONSENT AGENDA

VI. Reports

A. *Introductions*

B. *Report from the Chair*

C. *Report from the President & CEO*

Regent McKechnie, Chair

Andy Tompkins, President & CEO

VII. Standing Committee Reports

A. *Academic Affairs*

B. *Fiscal Affairs & Audit*

C. *Governance*

Regent Edwards

Regent Downey-Schmidt

Regent McKechnie

VIII. Approval of Consent Agenda

A. *Academic Affairs*

**1. Request Approval for a Bachelor of Science in
Information Technology (11.0103) – KU**

**Gary Alexander,
VP, Academic Affairs**

Summary and Recommendation

Universities may apply for approval of new academic programs following the guidelines of Appendix G in the Kansas Board of Regents Policies and Procedures Manual. University of Kansas has submitted an application for approval of a Bachelor of Science in Information Technology (CIP 11.0103). The proposing academic unit has responded to all of the requirements of the program approval process. No other institution has programs utilizing this Classification of Instructional Program (CIP) code. The program will be funded through internal reallocation. Board staff concurs with the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

Background

Criteria	Program Summary
1. Program Identification CIP	Bachelor of Science in Information Technology (BSIT) 11.0103
2. Academic Unit	Department of Electrical Engineering and Computer Science (EECS) School of Engineering University of Kansas
3. Program Description	The information-intensive industries in Kansas, estimated at 3,200, and especially those in Johnson County and the Kansas City metropolitan area, are a major component of the state economy contributing some \$3.7 billion to the economy each year. These industries are becoming increasingly important as they offer the economy the greatest potentials for future growth and development. Studies show that the enhancement of educational and research infrastructure related to information technology (IT) is the key to achieving this growth. These studies further recommend IT educational opportunities to support the needs of the information-intensive service industries, and to strengthen ties between business communities and the educational institutions. The BSIT program will uniquely

	combine undergraduate courses with content such as web systems and technologies, information assurance and security, computer networking, information management, information technology management, systems administration and maintenance, system integration and architecture, multimedia systems, human computer interaction, social, ethical, and legal aspects of information technology to offer timely education in modern and contemporary information technology (IT) — a kind of hybrid knowledge and expertise that is essential to produce highly effective IT graduates.
4. Demand/Need for the Program	The proposed program is aimed at the high-tech industries in Northeastern Kansas and in particular in Johnson County, and will provide a hybrid curriculum that covers the most relevant computing and IT software concepts — the kind of knowledge and expertise that can be applied immediately. A number of surveys (some listed below) indicate great long-term outlook for such competencies. These studies are consistent with the national trend. The Triangle Research Executive Summary by DeSieghardt in particular states that “Topping the list among the tracked employers were careers requiring a Business or Finance degree (347 jobs per week), followed by Software or IT system design (334), or other Information Technology positions (307) ...” The Kansas Department of Labor reveals more staggering numbers. According to the Kansas DOL, five IT related careers are among the top-10 fastest growing occupations. Computer system administration, software technologies, computer networking, data communication, and similar occupations are among the top ten fastest growing occupations in Kansas. In yet another report, the Kansas DOL lists three of the IT-related occupations as the top five fastest growing ones.
5. Comparative /Locational Advantage	The proposed BSIT program will be offered in its entirety at the KUEC. It will be a collaborative 2+2 program with the JCCC and will provide high quality education to the increasing number of IT professionals at the high-tech industries in the Kansas City metropolitan area and particularly to the IT professionals in Johnson County. The proposed program is unique to KUEC, KU, and the Regents. No other Kansas Regents university offers a similar program. An Internet search showed that a number of such programs have recently been created throughout the U.S. and are becoming very popular. By locating the program at the KUEC, we will be able to better address the KU’s mission statement in serving the workforce and economic and community development needs, especially in Johnson County. The availability of an AAS degree from the JCCC, the option of completing a KU undergraduate degree at the KUEC and the option of graduate studies at the same location will provide extra incentives for many individuals who, because of daily employment, are unable to attend Lawrence programs.
6. Curriculum	The curriculum, with total hours of 121 to 124, includes 12 hours of Mathematics, 9 hours of English, 15 hours of Humanities/Social Sciences, 10 hours of natural sciences, 9 hours of business, and 6 hours of Public Speaking and Technical Writing, and 55 hours of Information Technology, including a 6 hour capstone course. The curriculum is defined in detail in the proposal.
7. Faculty Profile	Curriculum will be delivered using a combination of tenure and non tenure track faculty. Five new faculty lines or equivalent are requested. These positions will be added incrementally as the program expands.
8. Student Profile	The proposed program is a 2+2 collaborative program with JCCC, the incoming

	students are viewed as transfer students. The School of Engineering criteria for transfer students (from JCCC) is GPA of 3.0+ transfer credit identified on the transfer guide defined by School of Engineering.
9. Academic Support	Initially through JCERT funds, a half time administrative assistant will be supported. Overall academic support will be available from existing resources at the Edwards Campus in Overland Park and the School of Engineering. Resources include scholarships, advising and student services, a comprehensive library system, network infrastructure, online educational resources, desktop support, learning management systems, computer labs, and mediated classrooms. As program needs grow, funding will be made available to expand the half time position to a full time administrative assistant through a combination of JCERT funds and JCERT Engineering tuition revenue.
10. Facilities and Equipment	The current infrastructure with the addition of the BEST Building will meet the needs of the proposed program. \$41,000.00 is requested for specialized software and network equipment needs.
11. Program Review, Assessment, Accreditation	<p>The program will be reviewed as part of the EECS Department's ongoing program review cycles.</p> <p>The undergraduate degree programs currently offered by the EECS Department are accredited by ABET, which is the accreditor for university programs in computing and engineering. Computer Science programs are accredited by the Computing Accreditation Commission (CAC) of ABET. We will seek accreditation for the proposed program through the same channels.</p>
12. Costs, Financing	By year 3, projected revenues of \$332,144.00 from JCERT funds + \$156,108.00 from JCERT Engineering tuition revenue generated will support faculty, technology and administrative costs of this program. Tuition revenue is based on estimates only at this time. Sales tax funding was approved by the Johnson County voters in November 2008 for the Johnson County and Education Research Triangle initiatives.

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

11. Identify the new degree:

Bachelor of science in Information Technology

II. Provide courses required for each student in the major:

	Course Name & Number	Credit Hours
Core Courses	MATH365: Statistics	__3__
	MGMT305: Survey of Management	__3__
	SA&D402: System Project Management	__3__
	ENGL362: Technical Writing	__3__
	Itxxx: Computer Organization	__3__
	Itxxx: Computer and Information Security	__3__
	Itxxx: System Administration	__3__
	Itxxx: Web Systems and Technologies	__3__
	Itxxx: Management of Information Security	__3__
	Itxxx: Computer Networks	__3__
	Itxxx: Operating Systems	__3__
	Itxxx: Human-Computer Interaction (HCI) and Multimedia	__3__
	Itxxx: Software Engineering	__3__
	Itxxx: System Architecture and Integration	__3__
	Itxxx: Social and Professional Issues	__3__
	Itxxx: IT Capstone	__6__
Electives	Itxxx: Technical/Advanced Electives	__6__
	Social Science Elective	__3__
	Total	__60__

Implementation Year FY 2012-13

Fiscal Summary for the Proposed Academic ProgramInstitution: University of Kansas – LawrenceProposed Program: Bachelor of Science in Info Technology**Part I. Anticipated Enrollment**

	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Headcount	2	10	5	20	5	30
B. Total SCH taken by all students in the program	168		360		480	

Part II. Program Cost Projection

A. In the implementation year, list all identifiable **General Use** costs to the academic unit(s) and how they will be funded. In subsequent years, please include **only** the additional amount budgeted.

	Implementation Year	Year 2	Year 3
Base Budget			
Salaries	\$ 160,000	\$ 230,000	\$ 320,000.00
OOE	42,000	1,000	1,000
Total	\$ 202,000	\$ 231,000	\$ 321,000

Indicate source and amount of funds if **other than** internal reallocation:

Johnson County Education and Research Triangle (JCERT)

Fringe benefits of 28% is assumed

Year 1: Two faculty @ 70,000/year each (faculty salaries could be as high as \$85,000); ½ staff @ 40,000/each

Year 1: OOE (office supplies): \$1,000, Hardware/Software: \$41,000

Year 2: Addition of the third faculty @ 70,000/year (salary could be as high as \$85,000)

Year 2: OOE (office supplies): \$1,000; no anticipated HW or SW costs

Year 3: Addition of the fourth faculty @ 70,000/year, full time office staff; no antic

Year 3: OOE (office supplies); \$1,000; no anticipated HW or SW costs

Additional faculty to be recruited after the third year

Revised: September, 2003

Approved: _____

2. Doctorate of Nursing Practice (51.3818) – Washburn University

Summary

Washburn University seeks Board approval to offer the Doctorate of Nursing Practice (DNP). The university has submitted its program for staff review following the guidelines of Appendix G of the Kansas Board of Regents Policies and Procedures Manual. The Department of Nursing has responded to all the requirements of the program approval process and has made adjustments to its proposal based on recommendations of the external review. The program will be funded through internal reallocation. Staff recommends approval.

Background

The Kansas State Legislature granted Washburn University the approval to offer a doctoral degree in spring 2012, and the legislation was signed into law by Governor Sam Brownback on February 29, 2012. Based on that authority, the university will now seek approval of the Kansas Board of Regents to offer the Doctorate of Nursing Practice Degree, to be housed in the School of Nursing. The Doctorate of Nursing Practice (DNP) prepares BSN and post-MSN graduates for leadership roles in advanced practice nursing. To help achieve that goal, the Washburn DNP program will allow students to earn up to 15 credits that can be applied to the MBA degree from the university's School of Business.

The proposed DNP program curriculum builds on the existing MSN program. It has been reviewed and approved by the faculty of the School of Nursing, the Graduate Education Committee, Faculty Senate and General Faculty. The external review concludes that the university is capable of supporting the program and that the program itself is sound.

Two state schools, the University of Kansas Medical Center and Wichita State University, offer Doctor of Nursing Practice programs. Both schools have submitted letters in support of the Washburn Program.

Recommendation

Staff recommends approval.

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	Doctorate of Nursing Practice CIP 51.3818
2. Academic Unit	School of Nursing Washburn University
3. Program Description	<p>The Doctorate of Nursing Practice (DNP) degree program prepares BSN and post-MSN graduates for leadership roles in advanced practice nursing. The DNP program will enhance the breadth and depth of clinical knowledge and provide content on business concepts that are critical to developing and maintaining health care services. Of the eight <i>AACN DNP Essentials</i>, the second <i>Essential</i> addresses the need to employ principles of business, finance, economics, and health policy to develop and implement effective plans for practice-level and/or system-wide practice initiatives that will improve the quality of care delivery, develop and/or monitor budgets for practice initiatives, and analyze the cost-effectiveness of practice initiatives accounting for risk and improvement of health care outcomes. The strong emphasis on business concepts/entrepreneurship within the DNP program allows students to earn up to 15 credits which can be applied to the MBA degree from the School of Business at Washburn University while meeting the second <i>Essential</i> required for DNP programs.</p> <p>The curriculum builds upon the existing MSN program. The Post-Master's program will be available to those family or adult nurse practitioners who are seeking a terminal practice doctorate degree as well as MSN prepared nurses who are not APRNs but wish to complete the curriculum to be eligible to be certified as a family or adult nurse practitioner. The BSN-DNP student upon graduation will be eligible to sit for the national certification exam as either a family or adult nurse practitioner.</p> <p>Implementation of the Doctorate of Nursing Practice program will focus at the post-Master's level for the first three years of the program. However, in 2015 the DNP program will begin to admit BSN-DNP students to the program along with post-Master's students.</p>
4. Demand/Need for the Program	<p>The proposed DNP program at Washburn was developed in response to a variety of compelling indicators. Nationally, the impetus was the action taken by the American Association of Colleges of Nurses (AACN). In October 2004, the AACN members endorsed the AACN position statement that recognized the DNP as the appropriate credential for advanced practice nursing roles by 2015. AACN developed the position statement following intensive study of the health care system along with recommendations of many national groups that included the National Academy of Science, American Organization of Nurse Executives, Association of Academic Health Centers and the Department of Veterans Affairs.</p> <p>In the United States, there are over 200 nursing schools that have either developed or are overseeing a Doctorate of Nursing Practice Program since 2005. DNP programs are the second-fastest growing educational programs in nursing, second only to accelerated nursing programs (both BSN and Master's accelerated programs). In the Fall of 2010, students enrolled in the</p>

	<p>undergraduate nursing program at Washburn University were asked to complete a brief survey indicating their potential interest in enrollment in a graduate nursing degree. Of the 258 students who completed the questionnaire, 154 (65%) stated they had initial plans of pursuing further studies in nursing. For those students who responded favorably to the question about graduate education, they were then given a series of clinical tracks from which they could focus on during their graduate studies. Nurse practitioner education was the highest ranked program among the sample (70%), followed by other (17%), which included administration, public health, etc., and Nurse Anesthetist (13%). Findings are consistent from various surveys of APRNs in Kansas and Washburn BSN students which indicate a growing demand for graduate preparation for advanced practice roles. Respondents indicate that they have a strong interest in pursuing graduate education with the largest interest in the family and adult nurse practitioner programs. In the past two years, applications to the Master's family nurse practitioner program have increased 300%.</p>
5. Comparative /Locational Advantage	<p>In comparison to other DNP programs in the United States, the proposed program at Washburn University offers a unique emphasis on entrepreneurship. While other programs require some finance or business related courses, none were found with the level of concentration proposed at Washburn. While all of the content essentials for the doctorate in nursing practice are met, Washburn also offers courses in quality and safety and implementation science. In addition, a strong emphasis on clinical skill development exists with the 6 credit hours requirement in residency for post-MSN to DNP students. Graduates of the proposed DNP program at Washburn will meet all the national standards and be additionally prepared to impact patient care outcomes as a result of its curriculum design that prepares graduates to use both business and nursing scientific knowledge.</p> <p>The Washburn University School of Nursing's Doctorate of Nursing Practice program will be the only program in the state of Kansas that has an academic emphasis on business/entrepreneurship. In addition, it will be the only post-Master's DNP program that will allow non-NP Master's prepared nurses to receive their DNP degree.</p>
6. Curriculum	<p>The curriculum builds upon the existing MSN program. The Post-Masters DNP curriculum is 44 credits for the master's prepared nurses who have obtained NP certification and 69 credits for those Master's prepared nurses without NP certification. The BSN-DNP curriculum is 73 credits and is designed to educate a BSN-prepared nurse for a role as an advanced practice nurse who is eligible for national certification as a family nurse practitioner with a practice doctorate degree.</p> <p>Students in the post-Master's program who hold national certification as either an adult or family nurse practitioner will need to complete 23 credits of core course requirements, 9 credits specific to nurse practitioner education, and 12-15 credits designated for the entrepreneurship focus. The post-Master's practitioner practicum courses require over 450 hours of clinical practicum to complete the requirements for the doctorate of nursing practice degree, with over 1000 hours required clinical training for both the</p>

	post-Master's applicants who do not have national certification as either a family or adult nurse practitioner prior to acceptance into the program, as well as the BSN-DNP student.
7. Faculty Profile	Over the past 6 years the number of graduate nursing faculty has grown from 10 to 16. Of the 31 full and part-time faculty employed in the School of Nursing, 14 have completed their PhD/DNP degrees, with 5 more expected to complete their doctoral education within the next two years. There are 2 adjunct faculty who teach in the MSN program that are prepared at the doctoral level. Four faculty from the School of Business will be teaching the content related to the entrepreneurship focus of the proposed DNP program (all doctorally prepared). The number of nursing faculty with doctoral preparation continues to grow, allowing for an adequate number of faculty with the appropriate academic credentials to support a practice-doctorate program.
8. Student Profile	<p>In June 2009, Washburn University School of Nursing surveyed 2,463 APRNs in Kansas regarding their interest in pursuing graduate education. Of those surveyed, 438 responded. Within the group who responded to the survey, the majority were Nurse Practitioners (n=268), with Clinical Nurse Specialists (n=51), Nurse Anesthetists (n=45), and Nurse Educators (n=44), respectively, comprising the next largest groups.</p> <p>A total of 159 APRNs indicated they were interested in pursuing additional graduate education. In response to interest in pursuing a Doctorate in Nursing Practice, the majority (n=111) indicated their interest in a DNP for FNP. When asked for interest in further graduate preparation, the DNP was desired by the majority (n=58), by graduate degrees in Psychiatric/Mental Health (n=44), Administration (n=31), and Gerontology/Long-term care (n=27), respectively.</p>
9. Academic Support	Full review and voting on the proposed Doctorate of Nursing Practice program has been secured at the unit (School of Nursing) and University (Graduate Education Committee, Faculty Senate, General Faculty vote in January 2012) levels. Units on the Washburn Campus that will play an integral role in the success of the Doctorate of Nursing Practice program have committed the appropriate resources (space and personnel) to provide the infrastructure required for the new program.
10. Facilities and Equipment	An assessment report from the Assistant Dean of the Mabee Library indicated that the current library resources will provide support for the clinically-focused doctoral students who will have an emphasis on obtaining information to perform evidence-based practice analyses. The School of Business supports the interdisciplinary focus of the DNP project and is willing to deliver those courses required for an entrepreneurship focus within the DNP program.
11. Program Review, Assessment, Accreditation	The Washburn University School of Nursing is accredited by the American Association of Colleges of Nursing. The School of Nursing was last accredited in 2009, and the 10-year accreditation will be up for review in 2018-2019 academic year.

12. Costs, Financing	One new DNP-prepared full-time faculty will be hired in year one of the program, and two new full-time faculty will be hired in year 2 of the program to accommodate increased growth in the program. A 1.0 FTE administrative staff position is requested for hire in year 1 of the program to assist with the administrative responsibilities associated with the new program. Funds generated from graduate student tuition will be used to support and sustain the DNP program.
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**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree:

Doctorate of Nursing Practice

II. Provide courses required for each student in the major:

	Course Name & Number	Credit Hours
Core Courses:	NU XXX Philosophical Worldviews of APN	3
	NU XXX Epidemiology	3
	NU XXX Emerging Concepts in Informatics	2
	NU XXX Health Care Economics	3
	NU XXX Policy and Leadership in Global Health	3
	NU XXX Innovations in Quality Care	3
	BU924 Accounting	3
	BU926 Finance	3
	BU 927 Marketing	3
	BU9XX Entrepreneurship	3
	BU 983 Venture Creation DNP project*	3
Electives:	None	
Research:	NU 517 Clinical Scholarship for Evidence Based Practice	3
	NU XXX Implementation Science for the APN	3
	NU XXX Practice Inquiry DNP Project*	3
Practica:	NU XXX NP Primary Care Residency	6
	Total:	44

*Will enroll in either BU 983 Venture Creation DNP Project or NUXXX Practice Inquiry DNP Project

Note: The School of Nursing does not assign course numbers for new courses until formal approval by the university has been completed.

IMPLEMENTATION YEAR FY 2013
Fiscal Summary for Proposed Academic Programs

Institution: **Washburn University** Proposed Program: **Doctorate of Nursing Practice**

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:		20		55		95
B. Total SCH taken by all students in program	220		630		1100	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year		Year 2		Year 3	
<u>Base Budget</u>	\$137,500 Salaries include 1.0 FTE Faculty @ \$75,000 1.0 FTE Administrative Staff @ \$35,000 Benefits (25% for both positions =\$27,500)		\$257,500 (includes salary and benefits for 2 new faculty plus \$70,000 for additional adjunct faculty needed for clinical courses in the DNP program)		\$11,554 (Includes a 2% raise for all 3 faculty positions as well as the 1.0 secretarial staff position and an additional \$5000 for adjunct faculty to handle the increase in total number of DNP students.)	
OOE	\$1500		\$7575		\$1,653	
Accreditation	\$6000		\$6000		\$0	
Office Furniture and computers	\$10,000		\$2,000		\$1,025	
Library	\$5,000		\$0		\$0	
Marketing						
Conferences	\$7500		\$2500		\$2,000	
Total	\$167,000		\$375,575		\$4,678	

Indicate source and amount of funds if other than internal reallocation:

For KBOR Use Only

Revised: September, 2003

Approved: _____

3. Request Approval for ESU to Seek Accreditation from the National Council for Accreditation of Coaching Education (NCACE)

Summary and Recommendation

Policy requires Board approval prior to seeking initial accreditation for an academic program at a state university. Emporia State University asks approval to seek accreditation for its coaching education program from the National Council for Accreditation of Coaching Education Accreditation. Staff recommends approval.

Background

Board policy on accreditation states:

The Kansas Board of Regents believes that accreditation is an important indicator of institutional and program quality but that it must be balanced by considerations such as the relationship of accreditation to institutional mission, role, and aspiration, as well as, the costs associated with accreditation visits and recommendations.

- (1) Board approval is required when any Regents university seeks accreditation for any program which it does not hold. Board approval shall be preceded by a formal proposal to the Board to seek accreditation. Where a program at any Regents institution is unaccredited, Board approval must be obtained and granted prior to beginning the accreditation process. The proposal should include information on the accrediting agency and a table of costs associated with accreditation.

Policy and Procedures Manual, Chapter II.D.7.f.

Request

Emporia State University asks approval to seek accreditation for its coaching education program from the National Council for Accreditation of Coaching Education (NCACE). The NCACE is a non-profit organization established in 2000 by American sport and coaching education leaders. The council works to provide quality coaching through the review and professional accreditation of coach education programs, and by encouraging continuous improvement of coaching education in the U.S.

The NCACE grants accreditation to educational programs that meet or exceed the requirements outlined in the council's *Guidelines for Accreditation of Coaching Education*. Sports coaching education programs and providers must demonstrate the ability to furnish to coaches the knowledge, skills and values described in the Council's *Standards*.

Rationale

Emporia State University has many coaches currently in the field and is preparing coaching candidates for a highly successful future. Its Coaching Education program is establishing itself to be a leader in the preparation of coaches. NCACE accreditation ensures that the Emporia State University coaching education program adheres to the characteristics of excellence as prescribed by the *National Standards for Sport Coaches*. Coaches and their employers, as well as athletes and their parents, need and are entitled to readily identified evidence of quality. These qualities all relate to the mission of the Department of Health, Physical Education, and Recreation (HPER) at Emporia State University, which is to prepare quality professionals in the areas of athletic training, health, physical education, recreation and coaching and to provide cutting-edge and collaborative services in athletic training, health, physical education, recreation and coaching.

Costs

The following costs are associated with NCACE accreditation:

Registry Fee	\$500
Accreditation Fee	\$2500
Annual organizational membership fee	\$250

Recommendation

Staff recommends approval of this request.



Rationale and Justification
National Council for Accreditation of Coaching Education Accreditation
Department of Health, Physical Education, and Recreation
Emporia State University

1. What is the relationship of the accreditation to institutional mission, role and aspiration?

The National (NCACE) promotes and facilitates coaching education and is directly related to the Emporia State University mission of being a dynamic and progressive student-centered learning community that fosters student success through engagement in academic excellence. The National Council for Accreditation of Coaching Education grants accreditation to educational programs that meet or exceed the requirements outlined in the *NCACE Guidelines for Accreditation of Coaching Education*. Sports coaching education programs are evaluated according to documentation provided by coaching education providers who demonstrate the ability to furnish to coaches the knowledge, skills and values described in the *Standards*.

Accreditation provides external accountability for the quality of the Emporia State coaching education program. Demand for this type of accreditation is growing in the public domain and the sports industry.

Accreditation also meets the Emporia State University mission in engaging the ESU community as well as global involvement. Emporia State University coaching minors complete their coaching education requirements with a capstone practicum, serving as an assistant coach with an athletic team for an entire season. Recognition by an established and regarded third-party organization enhances the reputation of the ESU coaching education program among the public and within sports and coaching education industries.

Emporia State University has many coaches currently in the field and is preparing coaching candidates for a highly successful future. The Emporia State University Coaching Education program is establishing itself to be a leader in the United States in the preparation of coaches. Through this accreditation process, NCACE accreditation ensures that the Emporia State University coaching education program adheres to the characteristics of excellence as prescribed by the *National Standards for Sport Coaches*. Coaches and their employers, as well as athletes and their parents, need and are entitled to readily identified evidence of quality. These qualities all relate to the mission of the Department of Health, Physical Education, and Recreation (HPER) at Emporia State University, which is to prepare **quality** professionals in the areas of athletic training, health, physical education, recreation and coaching and to provide **cutting-edge and collaborative** services in athletic training, health, physical education, recreation and coaching.

The art and science of sport coaching is constantly changing. The accreditation process requires internal review thus fueling continual improvements in Emporia State University Coaching Education ensuring that it will continue to meet the guidelines set by the *National Standards for Sport Coaches*.

2. Costs associated with the accreditation – is there an annual fee? Site visit fee?

Registry Fee	\$500
Accreditation Fee	\$2500
Yearly organizational membership fee	\$250

3. Information about the accreditation agency.

The National Council for Accreditation of Coaching Education (NCACE) is a non-profit organization, established by sport leaders across the country. NCACE was founded in 2000 by American sport and coaching education leaders. NCACE works to provide quality coaching through the review and professional accreditation of coach education programs, and by encouraging continuous improvement of coaching education in the U.S.

Mission Statement:

The National Council for Accreditation of Coaching Education (NCACE) promotes and facilitates coaching competence within all levels of amateur sport by overseeing and evaluating the quality of coaching education programs. In addition, NCACE endorses comprehensive standards for sport practitioners, including: volunteer, interscholastic, collegiate, and elite coaches. Through accreditation, NCACE provides leadership and guidance to coaching education providers, sport administrators, and the public regarding the knowledge, values, and skills of effective coaches.

NCACE website: <http://www.aahperd.org/naspe/grants/accreditation/NCACE/>

4. Approve Request for Degree and Certificate Submitted by Johnson County Community College **Blake Flanders, VP, Workforce Development**

Summary and Staff Recommendation

Each month community colleges and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received two new program requests from Johnson County Community College to be implemented in fall of 2012; One for an associate degree program in Web Technologies and one for a certificate in Legal Interpreting. The programs submitted addressed all criteria requested and were subjected to the 14 day comment period required by policy. The programs were reviewed by the Technical Program and Curriculum Committee of the Postsecondary Technical Education Authority and the Authority recommends approval.

Background

Community colleges and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Student and employer demand for the program
- Current and projected job openings and anticipated wages
- Level of program duplication across institutions, based on Classification of Instructional Program (CIP) code, and any efforts to collaborate to provide the needed program
- Rationale for why collaboration is not a viable option and/or need for a duplicative program
- Program description and designation of required and elective courses
- Measurable program outcomes and course competencies
- Process and frequency for review of program content, level of program success, and process for addressing any areas of concern
- Any specialized accreditation required and/or available for the proposed program
- Faculty qualifications and proposed student to faculty ratio
- Description of facilities and equipment needed and available
- Projected program costs and designation of adequate resources
- Membership of a steering/advisory committee for the program
- Approval by institutional academic committee and local governing board

Description of Proposed Program

Johnson County Community College requests approval for the following new program:

Web Technologies (11.0801). This request is for a program that is 67 credit hours in length and culminates with an Associate of Applied Science Degree. The program will utilize hybrid and/or online delivery modes.

The Web Technologies program will allow students to focus on one of three areas of skill development: Web Design and Development, Web App Design and Development, and Rich Media Design and Development. Students will be prepared to apply HTML, CSS, XML, JavaScript, Mobile Frameworks, Rich Media authoring tools, graphics applications, and other multimedia authoring tools to design, edit, and launch products. The skills taught during the program also provide a basic experience in software management, organizational principles, quality assurance, and team effectiveness.

Upon completion of the program, graduates will be prepared for career opportunities as web database/programmers, developers of web applications, web site administrators, cloud developers, and in other web-related multimedia areas.

The proposed Web Technologies program implementation budget is as follows:

- \$14,850 for salaries to hire three additional adjunct faculty

Fiscal support for implementation will be provided from the college's general fund, with sustainability accomplished through the utilization of tuition and fees, local, and state education funding. The program director and faculty are currently employed on a full-time basis, and the college will seek three additional qualified adjunct faculty members to fulfill remaining instructional responsibilities. Current classroom and lab space are sufficient to cover the requirements of this proposed program.

Anticipated enrollment will consist of 15 full time and 10 part-time students.

There are currently four public institutions in Kansas that offer an AAS degree in web site design or other web related education under the same CIP code as the proposed program. These are at: Allen Community College, Cloud County Community College, Hutchinson Community College, and Independence Community College. JCCC performed a course-by-course comparison of the web related programs offered at these institutions, and feels that given the unique focus of their proposed program, combined with the coordination and support offered by their business partners, the instructional content and outcomes of their proposed program differs significantly from the other four related programs.

Employer demand for graduates in the Kansas City area is strong. A survey of employers conducted by the college revealed 13 employers with 44 anticipated web technology openings in the coming year. This survey also indicated the specific web technology related skills preferred by these employers, which have been incorporated into the instructional design of the proposed program. An additional job search of web technology related job openings in the greater Kansas City area revealed over 100 postings since September 2011. The Kansas Occupational Outlook (2008-2018) projects a statewide industry growth of 15 percent. Average annual starting salary in the Kansas City area in the field of web technology is \$41,687.

A total of 22 area employers have pledged support for the proposed program via a willingness to serve on the program advisory committee, offering internships, and providing employment opportunities. Some of these include Garmin, Sprint, MTB Mobil, Cerner Corporation, Hallmark, and LevelFive Solutions.

No letters of objection were received in response to this proposed program.

Johnson County Community College requests approval for the following new program:

Legal Interpreting Certificate (16.0103). This request is for a program that is 20 credit hours in length and culminates at the Certificate A level. The program will utilize a classroom delivery format, and is designed to be completed over a three semester time period.

JCCC was approached by the area's legal community to explore the possibility of developing a Legal Interpreting Certificate program due to a need in Johnson County and Kansas City for Spanish-English interpreters.

The Legal Interpreting program will prepare individuals to obtain employment as entry-level interpreters and translators in legal settings including courts, law offices, law enforcement investigation, and other legal administrative venues. Program completers will gain a basic knowledge of legal rights, law enforcement investigative procedures, court proceedings, and other legal administrative functions. In addition to learning the complexities and concepts of translation and interpretation, legal interpreters must possess a general understanding of cultural concepts, dialects, accents, and have the ability to interpret in a manner reflecting the understanding of the person whose primary language is not English. Students must demonstrate English and Spanish proficiency in reading, writing, and speaking as an admission requirement to the proposed program.

In order to be “qualified” to interpret in Kansas Courts, pursuant to K.S.A. 75-4353, the interpreter must meet the following criteria:

1. Possess a general understanding of cultural concepts, usage and expressions of the foreign language being interpreted, including the foreign language’s varieties, dialects and accents; and
2. The ability to interpret and translate in a manner which reflects the educational level and understanding of the person whose primary language is other than English; and
3. Possess a basic knowledge of legal rights of persons involved in law enforcement investigations, administrative matters, and court proceedings and procedures, as the case may be; and
4. Possess sound skills in written and oral communications between English and the foreign language being translated, including the qualified interpreter’s ability to translate complex questions, answers and concepts in a timely, coherent and accurate manner.

Program completers would meet the statutory criteria for courtroom interpretation.

The proposed Legal Interpreting program implementation budget is as follows:

- \$41,000 for faculty salaries

Fiscal support for implementation will be provided from the college’s general fund, with sustainability accomplished through the utilization of tuition and fees, local, and state education funding. The program director, legal instructor, and one adjunct faculty member are currently employed by the college, and no additional faculty will be required. Classroom and lab space are sufficient to cover the requirements of this proposed program.

Anticipated enrollment will consist of 18 students.

There are currently no similar programs offered at public institutions in Kansas under the same CIP code as the proposed program.

Employer demand for interpreters and translators is projected to grow due to large increases in the number of non-English speaking people. Demand continues to be especially strong for interpreters of the Spanish language. In the greater Kansas City area, Department of Labor projections indicate a 38 percent growth, with total openings of 125. Median wage per the Kansas Occupational Outlook for Legal Support Workers is \$20.99 per hour. Legal Interpreters were not specifically listed.

A steering committee consisting of two U.S. District Court Clerks, six Immigration Attorneys, the Johnson County District Court Foreign Language Coordinator, and a representative from Legal Aid of Western Missouri pledged support for this program. Letters of support were also received from the Law Offices of Angela Williams LLC, Legal Aid of Western Missouri, and the Honorable Karen Arnold-Burger, Overland Park Municipal Court Judge. These individuals have pledged support for the proposed program via a willingness to serve on the program advisory committee, offering internships, and assisting with employment opportunities.

No letters of objection were received in response to this proposed program.

Recommendation

The program proposals were approved during the March 28, 2012 meeting of the Postsecondary Technical Education Authority (TEA). The TEA recommends approval of this program.

*B. Fiscal Affairs & Audit***1. Amend FY 2012 Capital Improvements Plan – ESU Eric King,
Director of Facilities**

Emporia State University requests approval to modify its FY 2012 Capital Improvements Plan to add the project, Plan and Construct Remodeling of Singular/Trusler Residence Hall (in Towers Complex). The project will involve expenditures of approximately \$5.34 million, financed from Residence Hall Funds and the Restricted Fee Fund.

ESU requests approval to immediately proceed to advertise and interview for professional planning services. If approved the University would initiate project planning during remaining months of FY 2012. Approximately half of the actual renovation would occur during FY 2013 and the remainder in FY 2014. During planning for the FY 2014 project, Remodeling or Replacement of Morse Residence Hall, it was determined that more efficient use of residential facilities could be achieved if the 57,384 sq. ft. Singular/Trusler complex were renovated, since revenue bonds continue on an adjoining facility through FY 2026.

The project budget presumes expenditure of \$2,919,875 in Trusler Hall and \$2,419,875 in Singular Hall. Major components of the project budget are as follows:

Estimated Construction Cost		
Renovation of Trusler from 71 rooms to 30 suites	\$	525,000
Renovation of Singular from 55 rooms to 21 suites		425,000
Mechanical, Electrical, and Plumbing Upgrade		1,600,000
Fire Detection and Suppression Upgrade		450,000
Demolition for Renovation and MEP Upgrades		350,000
Subtotal Construction	\$	3,350,000
Professional Fees		
Engineering/Architectural	\$	265,000
Fire Protection Engineering		40,000
Subtotal Professional Fees	\$	305,000
Other Project Costs		
Asbestos Abatement	\$	600,000
Roof Replacement		300,000
Fixtures and Furnishings		500,000
Miscellaneous Costs, Fees, and Contingency		284,750
Subtotal Other	\$	1,684,750
GRAND TOTAL	\$	5,339,750

2. Approve Transfer of Properties – PSU

Pittsburg State University requests authorization to accept transfer of two (2) properties from the Pittsburg State University Foundation. The Foundation acquired ownership of the properties on October 1, 2010 and April 8, 2011, respectively. The properties are being converted into a parking lot which should be ready for occupancy by the start of the fall semester. The acquisition of the properties and the construction of the parking lot are the result of a private gift to the Foundation. The parking lot will provide an additional thirty four (34) parking spaces for students, alumni and staff.

Legal Description of Property 1:

Part of the Northeast Quarter (NE ¼) of the Southwest Quarter of (SW ¼) of Section Thirty Two (32), Township Thirty (30) South Range Twenty Five (25) East of the Sixth Principal Meridian, Crawford County, Kansas according to the United States Government Survey thereof bounded and described as follows: Beginning at a point Thirty (30) feet South and One Hundred (100) feet East of the Northwest corner of the Northeast Quarter (NE ¼) of the said Southwest Quarter (SW ¼); Thence South Eighty Five (85) feet; Thence East One Hundred (100) feet; Thence North Eight Five (85) feet; Thence West One Hundred (100) feet to the point of Beginning.

Legal Description of Property 2:

Part of the Northeast Quarter (NE ¼) of the Southwest Quarter (SW ¼) of Section Thirty Two (32), Township Thirty (30) South, Range Twenty Five (25) East of the Sixth Principal Meridian, Crawford County, Kansas, according to the United State Government Survey thereof bounded and described as follows: Beginning at a point Two Hundred Four (204) feet South and One Hundred Thirty (130) feet East of the Northwest corner of the said Northeast Quarter of the Southwest Quarter of Section Thirty Two (32); thence East Seventy (70) feet; Thence North Eighty Nine (89) feet; Thence West Seventy (70) feet; Thence South Eighty Nine (89) feet to the point of beginning. The South Twenty Four (24) feet of the foregoing described tract formerly being a portion of the North Twenty Four (24) feet of Hobson Drive (in Hillside Addition to the City of Pittsburg, Kansas), now vacated.

3. Approve Purchase of Real Property – PSU

Pittsburg State University requests authorization to proceed with requisite procedures provided by K.S.A. 76-147 relative to the purchase of real property located adjacent to the main campus. The private residence on this property will be razed and the land converted to campus parking. The purchase will be made from parking bond proceeds which were issued in FY09. Parking improvement bonds were approved at the March 2008 Kansas Board of Regents meeting. Purchase price is negotiated at \$78,000 as supported by appraisal. Final acquisition is contingent upon Board staff approval and is expected to occur on or before June 15, 2012.

Legal Description of Chris and Christy Nickelson Property – 1901 South Joplin Street:

Part of the Northeast Quarter (NE1/4) of the Southwest Quarter (SW1/4) of Section Thirty Two (32), Township Thirty (30) South, Range Twenty Five (25) East of the Sixth Principal Meridian, Crawford County Kansas, according to the United States Government survey thereof bounded and described as follows: Beginning at a point Thirty (30) feet South of the Northwest corner of the Northeast Quarter (NE1/4) of the Southwest Quarter (SW1/4) of said Section Thirty Two (32); Thence South Eighty Five (85) feet; Thence East One Hundred (100) feet; Thence North Eighty Five (85) feet; Thence One Hundred (100) feet to the point of Beginning.

4. Approve Transfer of Property from the Kansas University Endowment Association – KU

The University of Kansas requests authorization to accept the transfer of the following property from the Kansas University Endowment Association. The property is the site of the new Business, Engineering, Science and Technology building at the Edwards campus.

Legal Description:

*All that part of the Southeast Quarter of Section 22, Township 13 South, Range 24 East of the Sixth Principal Meridian, now in the City of Overland Park, Johnson County, Kansas, being a portion of a tract described by a Kansas Warranty Deed, filed in the Office of Records and Tax Administration of Johnson County, Kansas, as Document Number 2658015, in Book 5052, at Page 480 and described on this 20th day of March, 2012 as follows: **Commencing** at the Southeast Corner of the Southeast Quarter of Section 22, Township 13 South, Range 24 East of the Sixth Principal Meridian; thence South 87 degrees 54 minutes 52 seconds West along the South line of said Southeast Quarter, a distance of 1056.93 feet to the Southeast corner of a tract described in a Kansas Warranty Deed, filed in the Office of Records and Tax Administration of Johnson County, Kansas, as Document Number 2594939, in Book 4873, at Page 882; thence North 02 degrees 05 minutes 08 seconds West along the East line of said Document Number 2594939, said line also being the West line of Lot 1, University of Kansas, a subdivision in the City of Overland Park, Johnson County, Kansas as filed in the Office of Records and Tax Administration of Johnson County, Kansas in Book 83, at Page 5, a distance of 327.70 feet to an angle point in said Document Number 2594939 and the West Northwest corner of said subdivision, said point being the **Point of Beginning**; Thence North 17 degrees 25 minutes 32 seconds West, continuing along the East line of said Document Number 2594939, a distance of 641.57 feet to a point being the Northeast corner of said Document Number 2594939, said point being on the Southerly right-of-way line of West 125th Street as defined by the plat of The Pinnacle, a subdivision in the City of Overland Park, Johnson County, Kansas as filed in the Office of Records and Tax Administration of Johnson County, Kansas in Book 75, at Page 13; thence Northeasterly along said Southerly right-of-way line, along a curve to the left, having a chord bearing of North 65 degrees 21 minutes 04 seconds East, a central angle of 5 degrees 46 minutes 37 seconds and a radius of 980 feet, an arc length of 98.81 feet to a point of tangency; thence North 62 degrees 27 minutes 45 seconds East continuing along said Southerly right-of-way, a distance of 214.10 feet to the Northwest corner of a tract described in a Kansas General Warranty Deed, filed in the Office of Records and Tax Administration of Johnson County, Kansas, as Document Number 3520962, in Book 8393, at Page 685; thence South 17 degrees 24 minutes 59 seconds East (South 17 degrees 25 minutes 35 seconds East deed) along the West line of said Document Number 3520962, a distance of 581.73 feet to a point being the Southwest corner of said Document Number 3520962, said point also being on the Northerly line of said plat of University of Kansas; thence South 52 degrees 59 minutes 03 seconds West along said Northerly line, a distance of 327.63 feet to the **Point of Beginning**. The above-described parcel contains 4.321 acres more or less and is subject to all existing easements, right-of-ways, restrictions and covenants that may or may not be of record on the date of this description.*

DISCUSSION AGENDA

IX. Consideration of Discussion Agenda

A. Reports

1. Receive Adult Basic Education Annual Report

Susan Fish,
Director of Adult Education

Summary and Recommendation

This item is the annual report on the current state of Adult Education programs in Kansas. In particular, it includes information on how the state's adult education programs can implement the goals of the Board's strategic plan, Foresight 2020, to achieve participation that better reflects the state's demography and more fully engages adult learners. It offers updated information about the gap between current and desired enrollment, transition to postsecondary education, and ideas for future directions for adult education programs. This report is for information only.

Background

Last year Kansas Adult Education assisted 8,100 adults to improve their skills in reading, writing, and math in Adult Basic Education (ABE) classes, prepare for the GED and transition to postsecondary education in Adult Secondary Education (ASE), or learn English as a Second Language (ESL).

The Board recognizes the significant role of Adult Education by including three objectives for it in *Foresight 2020*. These say that by 2020, Kansas will: (1) achieve the national average for enrollment of those with less than a high school diploma in state-administered ABE programs; (2) achieve the national average for enrollment of those with limited or no English language proficiency in English as a Second Language (ESL) programs; and (3) double the percentage of Kansas ABE participants who achieve the goal of continuing on into postsecondary education. As Dr. Tompkins noted in his January report on *Foresight*, to achieve the first two goals, Kansas would have to enroll approximately 2,650 more learners in ABE/ASE and 1,600 more learners in ESL; to achieve the third will require increasing the percentage of adult education learners who transition to postsecondary education from about 18% to 36%.

Currently, adult education is provided by 24 local programs at community and technical colleges, unified school districts, and community based-organizations. Learners represent all ethnic groups in Kansas, range in age from 16-70, and enter programs with varied skills in math, reading, writing, and listening.

Kansas adult education programs are outcomes driven. Funding for local programs is based on their performance on both federally mandated and state developed measures. These include:

- Educational and technology literacy gains
- Kansas WorkReady! Certificates
- Employment and employment retention
- High school credential
- Transition to postsecondary education or training

Because of the focus on outcomes, Kansas has exceeded the national average on federal performance measures for several years. However, Kansas adult education programs will need to enroll about 4,250 more learners between the ages of 18 and 64 to meet the *Foresight* objectives. In 2010-2011, enrollment in Kansas adult education program of this target group actually declined from 7,369 to 6,717. (The overall enrollment of 8,100 includes 1,383 students ages 16 and 17, who are not included in the *Foresight* objective.)

Programs can use proven recruitment strategies to regain participants lost last year, but to increase by the 50% necessary to meet *Foresight 2020*, programs would be required to **add capacity** in terms of times, locations, and classes. Current funding for Kansas Programs is approximately \$1.2 million. While Kansas programs are cost effective in delivering excellent outcomes at about \$300 less per student than the national average of \$821, the added capacity of 4,250 students required to meet *Foresight 2020* objectives would cost an additional \$2.2 million annually.

In 2010-2011, using the federal outcome definition, 89.9% of adult education learners in Kansas who had the goal of transitioning to college in fact made that transition. In that year, Kansas was 33% above the national average due to evidence-based practices implemented in a variety of initiatives intended to help learners access and be successful in postsecondary educational programs.

Using the definition of all adult education learners in the *Foresight 2020* goal, the transition rate would need to increase from 18% to 36%. To achieve this objective, programs will need to begin at lower levels to raise learners' college and career expectations and focus instruction on skills in college and career contexts. At higher levels, programs will need to align student support and instruction with college technical programs to create co-enrollment opportunities in career pathway programs. Nine local adult education programs have already taken these steps by participating in the *Accelerating Opportunity* grant which Kansas received in November. This three-year initiative will provide excellent models for integrated instruction, student support services, and collaborative funding.

Recommendation

This report is for information only.

2. Review Proposed Policy Amendments (with action to be taken in June)

**Julene Miller,
General Counsel**

- **By-Laws of the Board**
- **Preface**

Summary

As part of the effort to update all portions of the Board Policy and Procedures Manual, the Governance Committee is proposing a number of amendments to the Board's By-Laws. Article VI, Section 1 of the By-Laws provides that the By-Laws "may be amended or repealed at any regular meeting of the Board by a majority vote, provided that copies of such amendments shall be submitted in writing to each member at least ten days before the meeting at which they are to be proposed." Placement of the proposed amendments on this April, 2012 agenda will serve as the required written submission, with the proposed amendments to be acted upon at the June, 2012 meeting.

Most of the proposed amendments fall into one of three categories: 1) Changes to reflect current practices; 2) changes to simplify Board processes; or 3) changes to clarify.

In addition to the proposed By-Laws amendments, the Governance Committee is proposing no changes to the Preface/History section of the Policy Manual, as that section underwent a significant re-write just last June. The Preface/History is included below to serve as the "first reading" of this section of the proposed Policy Manual revisions. The Board will be asked to take final action on this section along with the By-Laws and several other sections at the June, 2012 meeting.

BY-LAWS

(3-20-69; 5-15-70; 11-21-75; 1-20-84; 5-16-91; 9-20-01; 5-16-02)

ARTICLE I - MEETINGS

Section 1. The Board shall meet regularly from September through June. The place of meeting shall be determined by the Board. Five members shall constitute a quorum to transact business, provided that a smaller number may meet and adjourn to a definite time and place. The regular meeting date of the Board shall be the third Thursday of each month and the Wednesday preceding it, ~~except during June when the meeting date shall be the fourth Thursday and preceding Wednesday of the month.~~ With adequate notice and with good cause, the Chair shall have the authority to change the date of or cancel any particular meeting.

Section 2. Special meetings may be called by the Chair, or in the Chair's absence by the Vice-Chair or upon either a written or telephone request to the President and Chief Executive Officer by five members of the Board of Regents stating the subject for consideration. Place of special meetings shall be in the Office of the Board of Regents, Topeka, Kansas, or at such other place as agreed upon by a quorum of the Board.

Section 3. Board members, chief executive officers of the several institutions, members of the Students' Advisory Committee and the Faculty Senate Presidents shall be notified by the President and Chief Executive Officer of the time and place of each meeting at least seven days before each meeting, but less notice may be given in case of an emergency; provided, however, that no meeting will be held without provision of twenty-four (24) hours notice.

Section 4. The chief executive officer of each institution shall send to the President and Chief Executive Officer, at least sixteen days before the date of any regular meeting, a memorandum of matters proposed for Board consideration, or shall advise that the institution will have no matters for Board consideration.

Supplementary material shall be provided for any agenda items which are of a complex and detailed nature or as requested by the President and CEO or a member of the Board.

Section 5. The President and Chief Executive Officer shall mail to each member of the Board of Regents, at least ~~ten~~ seven days prior to the meeting, an agenda of matters to be presented to the Board. As appropriate, pertinent background and support information shall be provided with the agenda.

Copies of the agenda shall be available for public inspection at the Board of Regents Office and the office of each campus chief executive officer four days prior to the meeting date of the Board.

ARTICLE II - BOARD SESSIONS

Section 1. Business to be considered at each session may include:

- a. ~~Roll call by President and Chief Executive Officer~~ Determination of a quorum by Chair
- b. Approval of minutes of previous meeting
- c. Reports by Chair and President and Chief Executive Officer
- d. Committee and Council Reports
- e. ~~Hearings—Chief Executive Officer of Institutions or as scheduled~~
- f. Miscellaneous business, new business, etc.
- ~~g.~~ f. Executive Session(s) (with no votes to be taken)
- ~~h.~~ g. Adjournment

Unless another procedure is specified in policy, at any time prior to a Board session, the Board Chair may designate a particular piece of business to be considered by the Board as requiring a first and second reading. The consequence of this designation will be to prevent Board action on the first instance that business is before the Board and to delay action until the next Board session. The Board Chair's decision may be overruled by a majority vote of the Board upon any member's motion ~~to appeal~~.

In a case where the Board Chair has not designated a particular piece of business to require a first and second reading, ~~three~~ Board members may require an item to go to a second reading ~~without a~~ upon any member's motion, ~~a second, or a vote. The designation by three Board members may also be overruled by a majority vote of the Board upon any member's motion to appeal.~~

Section 2. Any member so requesting shall have his or her vote recorded in the minutes. No vote shall be taken by secret ballot.

Section 3. Under prevailing statutes, the Board may go into Executive Session by a motion to recess an open meeting for an executive session that includes (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting, and (3) the time and place at which the open meeting shall resume. The motion to recess requires a second and a majority vote.

Section 4. Upon the request of a Board member, a motion, resolution, or other proposition being considered by the Board shall be reduced to writing before being voted on.

Section 5. The following parliamentary rules shall apply to all Board Sessions

Rule 1: Role of the Chair

The Chair of the Kansas Board of Regents is responsible for the timely and orderly conduct of Board meetings. Generally, the Chair will have the final decision on questions of procedure. However, if a Board member disagrees with the Chair's decision, the decision may be appealed and put to a vote. A majority vote will overturn the decision, and the Chair will amend its ruling.

Rule 2: Convening the Meeting

The Chair is responsible for verifying a quorum is present before a Board meeting may be convened. After announcing the quorum is present, the Chair may convene the meeting.

Rule 3: ~~Motion Practice~~ General Discussion

(The text of ~~the following~~ rules 3, 4, 5, and 6 is substantially taken from The Modern Rules of Order: A Guide for Conducting Business Meetings, 2nd Edition by Donald Tortorice. Copyright 1999 Donald A Tortorice. Reproduced by permission. All rights reserved. This information or any portion thereof may not be copied or disseminated in any form or by any means or downloaded or stored in an electronic database or retrieval system without the express written consent of the American Bar Association.)

~~Motions should be limited to those set forth below. They are grouped into three categories and listed in order of precedence:~~

- ~~a) When any motion is pending, any motion listed above it in the list is in order, but those below it are out of order; and~~
- ~~b) Where a required vote is stated, reference is made to those present.~~

MEETING CONDUCT MOTIONS —

1) ~~Point of Privilege~~

~~Characteristics:~~

- ~~• May interrupt a speaker~~
- ~~• Second not required~~
- ~~• Not debatable~~
- ~~• Not amendable~~
- ~~• Resolved by the Chair, no vote is required~~

2) ~~Point of Procedure~~

~~Characteristics:~~

- ~~• May interrupt a speaker~~
- ~~• Second not required~~
- ~~• Not debatable~~
- ~~• Not amendable~~
- ~~• Resolved by the Chair, no vote is required~~

~~Similar Motions Included: Point of order, point of inquiry~~

3) ~~To Appeal a Ruling of the Chair~~

~~Characteristics:~~

- ~~• May not interrupt a speaker~~
- ~~• Second required~~
- ~~• Debatable~~

- Not amendable
- Majority vote required

Special Note: If a ruling of the Chair is based on governing law (e.g., not a proper subject of the meeting or a matter requiring prior notice), it is not appealable.

4) ~~To Recess the Meeting~~

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

5) ~~To Adjourn the Meeting~~ Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

DISPOSITION MOTIONS

1) ~~To Withdraw a Motion~~

Characteristics:

- May interrupt a speaker
- Second not required
- Not debatable
- Not amendable
- Resolved by the Chair, no vote is required

2) ~~To Postpone Consideration~~

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

Similar Motion Included: To table; to postpone indefinitely

3) ~~To Refer~~

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

4) ~~To Amend~~

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

5) ~~To Limit, Extend or Close Debate~~

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Two thirds vote required

Similar Motions Included: To move the question; to call the previous question

6) ~~To Count the Vote~~

Characteristics:

- May not interrupt a speaker
- Second required
- Not debatable
- Not amendable
- Mandatory when seconded, no vote required

Similar Motions Included: To divide the assembly

MAIN MOTIONS

1) ~~To take action OR to reconsider action taken~~

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required unless a greater vote is prescribed by the bylaws, articles, or law

CHART OF MOTION PRACTICE

Motion	Interrupt a Speaker?	Second Required?	Debatable?	Amendable?	Vote Required?
-	-	-	-	-	-
MEETING CONDUCT					
MOTIONS:					
Point of Privilege	yes	no	no	no	none
Point of Procedure	yes	no	no	no	none
To Appeal	no	yes	yes	no	majority
To Recess	no	yes	yes	yes	majority
-	-	-	-	-	-

DISPOSITION					
MOTIONS:	-	-	-	-	-
To Withdraw	yes	no	no	no	none
To Postpone					
Consideration	no	yes	yes	yes	majority
To Refer	no	yes	yes	yes	majority
To Amend	no	yes	yes	yes	majority
To Limit, Extend or					
Close Debate	no	yes	yes	yes	two-thirds
To Count the Vote	no	yes	yes	no	none
-					-
MAIN MOTIONS:	-	-	-	-	-
To Take Action,					majority, unless
Reconsider, or Elect	no	yes	yes	yes	otherwise required

Issues that require consideration of the Board may be discussed with or without formal motion. An issue may be resolved by recording (a) the general consensus or “sense of the meeting,” or (b) a formal motion made, seconded and carried.

Rule 4: General Principles for Discussion or Debate

Discussion of any issue is subject to regulation by the Chair to assure adequate consideration of relevant points of view in the best interest of the Board. The objectives of discussion are to:

- a. Determine the will of the body and to articulate decisions for conduct of business;
- b. Assure sufficient discussion and consideration of issues so that each Board member’s point of view is considered;
- c. Maintain at all times the dignity of the meeting so that each recognized speaker’s views are made known to voting Board members and to ensure that appropriate respect is accorded all Board members; and
- d. Present the consideration of business in a manner understood by all Board members.

Rule 5: General Consensus or Sense of the Meeting

When the Board members participating in the meeting embrace a course of action by a clear consensus, the Chair may, if there is no objection, state that action upon the issue is resolved by “general consensus” or the “sense of the meeting.” A ruling as to general consensus or the sense of the meeting shall be recorded in the minutes as the decision of the Board.

Rule 6: Use of Motion Practice

Where a sense of the meeting cannot be determined with reasonable certainty (as discussed in Rule 5), or where by reason of importance of the matter formal approval or a count of the votes is desired or required by law, the Chair or any Board member may state the proposal as a motion. Any motion clearly stated and seconded shall

be taken to a vote after an opportunity has been given for discussion of the motion or questions as to the motion. A roll-call vote need not be taken unless required by law for a specific Board action.

Rule 4 7: Consent Agenda

When the consent agenda is up for ~~approval~~ consideration, any Board member, without requiring a motion, a second, or vote, can request an item be removed from the consent agenda and placed on the discussion agenda. The Chair shall comply with the request. Action items to authorize debt transactions (bond resolutions) shall not be placed on the consent agenda.

Rule 5 8: Recess and Adjournment

The Chair is generally responsible for recessing and adjourning a meeting, although Board members may also make a motion for a recess or adjournment according to the Board's motion practice. Recess generally occurs when a break in the business is needed, such as a break for lunch or to continue the meeting on the following day. Adjournment generally occurs after completion of the agenda and when Board members indicate no further business is on hand. The Chair may recess or adjourn either by motion or by general announcement. If adjournment occurs before the agenda is completed, the Chair or the Board member who is responsible for the motion to adjourn will announce the reason for early adjournment.

Rule 6 9: Supplemental Parliamentary Procedure

If the parliamentary rules adopted by the Board do not answer a procedural question, the authority to resolve the issue will be The Modern Rules of Order: A Guide for Conducting Business

Meetings, 2nd Edition. Any member can request that The Modern Rules of Order be consulted without a motion, a second, or vote.

ARTICLE III - OFFICERS

Section 1. The Board shall elect a Chair and Vice-Chair for one-year terms at the regular June meeting of each calendar year, such terms of office to begin on July 1 immediately following election. The Chair shall be authorized to approve routine minutes and other minor emergency items during the period between Board meetings; memoranda of such approvals are to be filed in the Board records for inspection of the Board.

Section 2. The Chair shall preside at all meetings, appoint committees, serve as the primary spokesperson for the Board with the media, and perform such other duties as authorized by statute and as delegated by the Board. Any appointment made by the Chair shall be subject to approval by the Board; persons appointed by the Chair may be authorized by the Chair to exercise the powers, duties and functions of the office to which appointed until approval or non-approval by the Board at the first regular meeting following the appointment.

Section 3. The Vice-Chair shall assume the duties of the Chair when so ordered or when the Chair is absent or otherwise unable to serve.

ARTICLE IV - EMPLOYEES

Section 1. The Board shall employ an Executive Officer who shall have the title of President and Chief Executive Officer and shall serve at the pleasure of the Board. The salary for the President and CEO shall be set by the Board.

Section 2. The principal duties of the President and Chief Executive Officer shall include:

- a. Maintaining a thorough knowledge of current issues in higher education and particular trends in Kansas;
- b. Bringing issues before the Board of Regents in a professional meaningful and manageable fashion;
- c. Serving as the chief administrative officer for the Board of Regents office staff;
- d. Providing liaison with the chief executive officers (or their designees) of Regents institutions in carrying out policy objectives promulgated by the Board of Regents;
- e. Serving as the primary spokesperson for the Board and the System before the Executive and Legislative branches of government on matters affecting ~~the system-wide nature of Regents institutions~~ postsecondary education;
- f. Attending all meetings of the Board and keeping a full and correct record of its proceedings to be signed by the Chair; and
- g. Employing such other professional and/or clerical employees as are required to carry out the administrative duties of the Board.

ARTICLE V - INFORMATION RELEASE

Section 1. The release of routine information shall be as determined or directed by the President and Chief Executive Officer.

ARTICLE VI - AMENDMENTS

Section 1. These by-laws may be amended or repealed at any regular meeting of the Board by a majority vote, provided that copies of such amendments shall be submitted in writing to each member at least ten days before the meeting at which they are to be proposed.

PREFACE:
A BRIEF HISTORY OF THE KANSAS BOARD OF REGENTS SYSTEM

The 1854 Kansas-Nebraska Act established the U.S. territory of Kansas, opening the territory for settlement. Shortly thereafter, the Constitution of 1855 was adopted, bearing the intent of a university system, reading “The General Assembly may take measures for the establishment of a university.”

Kansas was admitted as the 34th state to the United States on January 29, 1861.

By 1863, the Legislature had created the first public university, Kansas State Normal School in Emporia, followed in the same year by The University in Lawrence and the Agricultural College in Manhattan. A 1900 Congressional Act provided abandoned military reservation land at Fort Hays to the State for the western branch of the Emporia Teachers College, known as the Western Branch State Normal School, and in 1903, the Legislature established the Normal Training Auxiliary of the Emporia Normal School in Pittsburg. With five state institutions of higher education, Governor Walter Stubbs appointed a three-member committee in 1911 to study the state schools, colleges and universities, each of which was governed by its own separate board, and to make a recommendation regarding the creation of a single controlling board for all five.

In 1913, after much discussion and debate, the Legislature and the Governor settled on the creation of a centralized three-member Board of Administration to govern the five state schools of higher education. The members of this Board of Administration were appointed by the Governor and confirmed in Executive Session by the Senate. All could be from the same political party and all could be from the same geographic location. They were each paid the sum of \$3,500 per year for their service and had expenses covered. They were charged with overseeing business operations at the universities, providing a biennial report to the Legislature, and hiring the chief executives of the institutions.

By 1917, a new Board of Administration was created, comprised of the Governor and three members appointed by the Governor. This new Board of Administration took control of seven educational institutions (the five state schools as well as the School for the Deaf and the School for the Blind) as well as the penal, correctional, and charitable institutions of the State. Board members continued to receive a salary of \$3,500 per year and were given the authority to hire one paid secretary. New provisions for the Board also set forth methods for contracting with vendors, drafting policy, setting guidelines for chief executives and business officers of the institutions, and providing purpose and direction for the Board.

Following an episode of unprecedented political meddling in higher education by the Governor and Board of Administration,¹ in 1925 the Legislature again separated control of the state higher education system from the other state institutions and created the first entity equivalent to the modern-day Board of Regents. This was a body of nine citizen members, appointed by the Governor, who served without pay, met on a statutory schedule, and governed the five state institutions of higher education. This act dissolved the Board of Administration.

Just eight years later, responding to sentiment that the Board was not aggressive enough in support of the schools, the 1933 Legislature adopted a resolution directing the Board of Regents to make a “thorough survey” of the five state institutions of higher education. The purpose of this study was to help develop a plan for coordination and unification. The survey covered topics from state funding (\$2.80 per capita in 1932) to the history and purposes of the institutions themselves. The results of this survey helped to spur the 1939 changes to the Board.

¹ See The Hectic Birth of the Board of Regents, Fred Ellsworth, University of Kansas Alumni Magazines (January and February, 1964).

In 1939, the Legislature recreated the nine-member Board of Regents as a bi-partisan board, each member of which would serve a staggered four-year term. Also at this time, the Legislature added to the Board's jurisdiction the State School for the Deaf and the State School for the Blind, as well as Western University and Kansas Vocational School, two Black schools.² The Governor was to appoint members to the Board and the Senate would confirm them. Five of the members were appointed from the same party as that receiving the highest votes for Secretary of State, while the remaining four were from the party receiving the second highest votes. This legislation also gave the Board the power to appoint and remove executive heads, deans, professors, teachers, or other employees at the institutions it governed.

The Educational Building Fund, which receives receipts from a 1.0 statewide mill levy on property, was authorized by a constitutional amendment in 1918, but the first levy was not made until 1942. The Educational Building Fund levy has been at least 1.0 mill since 1955.

In 1964, Wichita State University was brought under the Board of Regents, bringing the number of state universities governed by the Board to six.

Kansas voters approved a Constitutional amendment in 1966 to provide for a nine-member Board of Regents and its supervision and control of public institutions of higher education.³ The Kansas Constitution now requires that members of the Board be appointed by the Governor, confirmed by the Senate, serve four-year, staggered terms of office, and be representative of each congressional district.

The 1974 Session of the Legislature made provision for a payment of \$35 per meeting day stipend for the members of all state boards, including the Board of Regents.

Just one year later, in 1975, the responsibility for administering student assistance and federal programs was transferred from the State Education Commission to the Board of Regents. Additionally, the Legislature enacted a statute calling for the creation of the Students' Advisory Committee, consisting of the president of each state university's student senate. This committee was established to provide student representation at Board meetings and for consultation with the Regents on policies and issues relating to students.

During 1976, oversight of the Kansas Technical Institute at Salina was transferred from the State Board of Education to the Board of Regents and in 1988 the name of the Technical Institute was changed to the Kansas College of Technology. By 1991, the Kansas College of Technology had merged with Kansas State University and renamed the Kansas State University-Salina, College of Technology.

In 1996, the Legislature introduced the concept of Qualified Admissions, requiring that students seeking admission to the six state universities meet one of three requirements or be admitted as an exception to these requirements.

The next notable change to the Board of Regents occurred in 1999 with the passage of Senate Bill No. 345. This bill recreated the Board of Regents into what it is today, a body that governs the state universities, supervises the community colleges, technical colleges, and Washburn University, and coordinates all postsecondary education in Kansas. Senate Bill 345 also transferred responsibility for adult basic education, GED testing and regulation of private and out-of-state higher education institutions from the Department of Education to the Board of Regents.

² Control of the School for the Deaf and School for the Blind was later transferred to the State Department of Education. The two Black schools were closed during the mid-twentieth century.

³ See The Education Amendment to the Kansas Constitution, Kansas Legislative Council, Publication No. 256 (December 1965).

The KAN-ED Act, the purpose of which is to provide for a broadband technology-based network to which schools, libraries and hospitals may connect for broadband internet access and intranet access for distance learning, was enacted in 2001, charging the Board with creation of such a network.

By 2008, plans were finalized for the last of the area vocational and area vocational-technical schools to either merge or affiliate with existing public institutions of higher education or seek individual accreditation as a technical college. The resulting Board of Regents system included six state universities, nineteen community colleges, six technical colleges and one municipal university.

In 2009, House Bill 2197 transferred the authority to set Qualified Admissions requirements for the six state universities from the Legislature to the Board of Regents.

3. Receive Legislative and Budget Update

Mary Jane Stankiewicz,
Director, Government Relations &
Communications/
Diane Duffy,
VP, Finance & Administration

Summary

The regular session ended on March 30th. The following list shows the status of the bills. Most of the bills have made significant progress and are expected to finish the process during the Veto Session that begins on April 25th.

Board of Regents' legislative bills:

- SB 258 – contract negotiation – is in conference committee
- SB 261 – removal of the sunset for regulation authority regarding private postsecondary – passed out of the Senate and then passed the House Education Committee with a five year sunset. The bill was held below the line and never debated on the House floor due to a concern it would be a vehicle for an immigration debate. It is the plan to get it amended into SB 258.
- SB 267 – deferred maintenance tax credit – has been passed out of Senate Tax committee. We are working with the tax conference committee members to get this bill amended into an appropriate tax bill.
- SB 392 - publication bill – in Senate Education
- HB 2428 – health care provider definition – Governor has signed
- HB 2429 – project delivery – Governor has signed
- HB 2431/SB300 – educational license plate – has been amended into SB 300 during conference committee.
- HB 2435 – technical workforce grant – passed out of the House and passed the Senate with an amendment so the bill is in conference committee.
- HB 2490 – Washburn doctorate of nursing – Governor has signed

Budget Bills:

- SB 294 – The Mega bill contains supplemental, FY 2013 and capital improvement funding for KBOR and the universities. This bill almost made it out of the budget conference committee until the House members changed their minds and decided they could not agree to the K-12 funding source and declined to sign the conference committee report. The conference committee reached an agreement on all KBOR items except Kan-ed, longevity and under-market pay. However, since the conference committee did not finalize this bill, all of these items will carry over to the Veto Session.

Other Bills of Interest to the Regents

- HB 2353/SB 394 – Allowing guns in state and municipal buildings – The guns bill had not received a hearing in the Senate Fed and State Committee so it was amended into SB 394, which placed the bill into conference committee. However, during the last week of the session, both House and Senate conferees declined to pursue this topic.
- HB 2533 – mandatory reporting of child sex abuse by various people including employees and administrators of postsecondary educational institution – passed the House had a hearing in Senate Judiciary but the committee did not pass out the bill. House Judiciary conferees have made overtures to have this bill amended into other bills that are in the Judiciary conference committee but the Senate seems to have reservations about the bill.

- HB 2745 – remedial courses and qualified admissions – passed out of the House. The Speaker wants this bill to be amended onto SB 258 and SB 261 and has instructed the House education conference committee of his wishes.
- SB 393 – Governor’s career technical education bill – passed out of the Senate and the House Education Committee. It has been blessed and we have been informed it will run during Veto Session.
- Sen. Sub for HB 2390 – Kan-ed. The Senate passed out a bill to start transitioning the Kan-ed program. The bill is now in conference committee but most concerns have been addressed and we anticipate the conference committee working this bill during the Veto Session.
- HB 2738 – Requires fingerprint and background checks for students admitted to a nursing program. This bill will not go any further this year but will probably be re-introduced next year.
- HB2652/SB501 – Grants in-state tuition for military personnel and family even if they have no connection to Kansas. The bills have been blessed but are not moving at this time.

B. Academic Affairs

1. Report on Academic Advising – 2011

Regent Edwards

Gary Alexander,
VP, Academic Affairs**Summary and Recommendations**

Board policy requires that institutions “have a mechanism to assess academic advising at the department level” and report annually on the results of that assessment in conjunction with its Program Review process. Based on the information provided by the universities on academic advising for 2011, staff concludes they have mechanisms in place to meet the requirements of this policy.

Background

This advising report is part of the annual program review process, which also includes reports on accreditation and academic program assessment. The accreditation report was presented in March and the program review summaries will be presented at the Board’s May, 2011, meeting.

The Kansas Board of Regents Academic Advising policy stipulates that “each Regents university shall establish an Academic Advising System” that includes the following:

- a. Effective academic advising is central to the educational mission of the Board of Regents. To ensure that all students have access to high quality advising, each Regents [state] university shall establish an Academic Advising System which shall provide the following:
 - (1) Goal Setting: Each Academic Advising System should help students to set both short- and long-term educational goals.
 - (2) Information: Each Academic Advising System should be able to accurately inform students of graduation requirements of their department. It should be sensitive to the importance of strategic course selections so as to minimize the number of semesters required for graduation. Additionally, the System should be able to inform students of career opportunities in their field of study.
 - (3) Transitions: Each Academic Advising System should inform students how to change colleges and/or departments. Furthermore, the System should provide information to explain the process students follow to enroll in their curriculum and to drop or add courses during the semester.
 - (4) Accessibility: Each Academic Advising System should have reasonable hours and methods of availability for students. Additionally, students should be able to set up appointments within the System for an adequate amount of time to make curricular selections and career choices.
 - (5) Referral to Campus Resources: Each Academic Advising System should be able to refer students to various campus resources including, but not limited to: university counseling services, student activities, and career and employment services.
- b. Each Academic Advising System shall provide information to students to inform them of their responsibilities in the Academic Advising process.
- c. Each Academic Advising System shall be responsible for the necessary training of academic advisors to assist them in meeting the responsibilities of this policy.

- d. Each Academic Advising System shall have a mechanism to assess academic advising at the department level, relative to this policy, on a yearly basis and shall report the results of said assessment as part of Program Review to the Board of Regents.

Kansas Board of Regents, *Policy and Procedures Manual*, Ch. II.D.11

Examples from 2011 Advising Reports:

Universities use a variety of advising strategies in fulfilling the Advising mission. Representative examples of these activities are listed below.

Emporia State University (ESU) has developed a three year plan for transitioning to professional advisors located in the Student Advising Center. In 2009-2010, the university adopted a university-wide advising mission statement, philosophy of advising, and clearly articulated expectations for faculty and students. Graduate students participated in an exit survey during the fall of 2011. The results of that survey indicated that 84% of respondents agreed or strongly agreed that ‘appropriate and accurate advisement in a timely manner’ was provided.

Fort Hays State University (FHSU) reports that goal setting is a crucial element for all students. The advisors in the Academic Advising and Career Exploration Center meet with each advisee in a one-on-one situation to help advisees identify their values, career goals, and challenges they may face. A transfer equivalency website was created to ease transition from other institutions. FHSU also conducts an annual electronic Evaluation of Student Advising.

Kansas State University (K-State) asks students to evaluate their academic advising prior to selecting courses for the spring semester. The Academic Advising Survey is administered online as part of the enrollment procedure. The primary responsibility for advisor training belongs to the college, department, or advising unit. In the Fall 2010 survey, 18,053 undergraduates were surveyed and a total of 16,633 responded resulting in a 92% completion rate.

Pittsburg State University’s (PSU) online assessment instrument consists of 11 items, e.g., student preparation; advisor access, knowledge, and skill; and ease of understanding and using the enrollment system. PSU noted a high percentage of students had done some preparation and planning prior to meeting with their advisor. PSU continues to seek ways to improve advising and have recently created a *Syllabus Supplement* to summarize important deadlines, academic policies and support services for students, instructors and advisers. It was noted that 91.8% of PSU’s students had looked at their online degree audit or degree requirements in the catalog prior to meeting with their advisor.

The University of Kansas (KU) student advising and intervention systems have been identified as key contributors to KU’s goal of strengthening teaching and mentoring to position all students for lifelong learning. KU has established campus-wide outcomes for academic advising, each requiring students to set short- and long-term goals. Information is provided to KU students, faculty, and advisors in a variety of formats including extensive online resources, individual advising sessions, developmental programs, and electronic communications. Advising efforts focus on four key transitions: acclimation to KU, selection/admission into appropriate programs, changes due to academic difficulty, and graduation/career planning. In addition, each academic unit determines the training needs of its advising staff.

The University of Kansas Medical Center (KUMC) assigns every graduate student to a faculty member/advisor upon enrollment. The undergraduate students are advised by a full-time staff member through the Office of Student Affairs. KUMC communicates information about job fairs and employment opportunities via email and bulletin board postings. The Associate Dean meets each semester with faculty and advisors/recruiters to review and discuss academic policies and practices. Graduating students participate in either an evaluation questionnaire or survey that includes advising.

Wichita State University (WSU) has implemented a new electronic degree audit system (CAPP) which allows students to go on-line and determine what they still need to complete their degree. First time full-time freshmen are required to see their advisers before enrolling. In addition, WSU also distributed a list to advisors of first-year students whose academic profiles suggested that they may struggle in academics without more intrusive advising. Students were encouraged to complete basic skills first and avoid courses with high D/F/W grades in their first year. Each college has an advising syllabus that explains the responsibilities of students in the advising process. An advising survey is administered online to all degree bound undergraduates.

Complete state university reports are available upon request.

Conclusion and Recommendation

Using the criteria listed above, each state university has reported on the character and effectiveness of its academic advising efforts. All campuses demonstrate that they have departmental advising processes that provide students with the information and support they require.

Staff recommends acceptance of this report.

C. Fiscal Affairs & Audit

1. Approve Campus Master Plan – KUMC

Regent Downey-Schmidt

Eric King,

Director of Facilities

The University of Kansas Medical Center requests approval of the recently completed Campus Master Plan. Over the past several months, the University has been working with Cannon Design to develop the Campus Master Plan. The plan guides implementation and coordination of planned physical improvements to the campus based upon existing and future needs. This has been done with the general welfare of students, faculty, and staff in mind. The Master Plan will guide the University towards additional sustainable and beneficial facility decisions over the next ten years.

Planning included conducting various stakeholder meetings to collect input. Once the information was gathered and analyzed, alternatives were developed and refined into the final version that is now ready for consideration and approval.

2. Adopt Refunding Bond Resolution – Scientific Research and Development Facilities and Energy Conservation Projects – KSU

**Julene Miller,
General Counsel**

Summary and Staff Recommendation

At the Board's and Kansas State University's request, KDFA issued revenue bonds in 2003 to pay a portion of the costs of the Scientific Research and Development (URDEC) and energy conservation projects at Kansas State University (University). Current economic conditions present the opportunity to economically refund a portion of these earlier bond issues, thereby realizing savings that will free up resources to be used to pay for research support and utility costs. Therefore, the University requests that the Board adopt the Resolution set forth below, approving the issuance of the Refunding Bonds in one or more series to finance the all or a portion of the costs of refunding the 2003 bonds and to pay associated costs of issuance and establish bond reserves. The Resolution, if adopted, would also authorize the Chairman, the Board President and CEO and the President of the University to execute a Pledge of Revenues Agreement, and an Administrative Agreement in such form as is approved by the Chair and the General Counsel to the Board and to execute any and all other documents and certificates necessary to accomplish the purposes set forth in the Resolution and the issuance of the Bonds. Staff recommends that the Board approve the Resolution.

Background

The Kansas Development Finance Authority (KDFA), created by the 1987 Kansas Legislature, K.S.A. 74-8901, et seq., has authority to issue bonds on behalf of the State for the purpose of refunding any outstanding bonded indebtedness of any state agency.

The Board previously determined it advisable to issue bonds to finance the Food Safety and Security Research Facility on the Kansas State University campus in Manhattan. Funding and issuance of revenue bonds for the project was authorized by the 2002 Legislature. L. 2002, Ch. 120, Sec. 7. KDFA subsequently issued Revenue Bonds Series C, 2003, in an aggregate principal amount \$72,670,000 of which \$22,485,000 was to provide a portion of the costs to construct and equip the Food Safety and Security Research Facility with the balance for other scientific research and development projects at the University of Kansas, the University of Kansas Medical Center and Wichita State University. The bonds were dated February 1, 2003 and had a 30 year debt service secured by and repaid from University revenues subject to annual appropriation by the Legislature. Additionally, the Board approved issuance of bonds in 2003, dated August 1, 2003, in the original principal amount of \$34,100,000 to fund a portion of the costs of making certain energy improvements at Kansas State University and the University of Kansas Medical Center. These energy conservation project bonds had a 22 year debt service secured by and repaid from University revenues subject to annual appropriation by the Legislature.

Due to current economic conditions, the Authority has advised that an opportunity exists to achieve present value interest savings by refunding all or a portion of the Series 2003C and 2003J-1 Bonds. It is estimated that the net present value savings will be approximately \$3.2 million, averaging \$160,000 per year. The final debt service on the bonds is scheduled on April 1, 2032.

In conjunction with the issuance of the proposed Refunding Bonds, it is necessary to authorize the execution of a Pledge of Revenues Agreement between the Board and KDFA which contains an additional pledge of revenues to pay the proposed bonds. The University and the Authority have advised the Board that in order to achieve interest rate savings in connection with the issuance of the Refunding Bonds it will be necessary for the University to enter into a general pledge agreement that commits the generally available unencumbered funds of the University to provide for the payment of the Refunding Bonds.

The Board is requested to adopt the Resolution set out below, which approves the issuance of the Refunding

Bonds in one or more series. The Resolution further authorizes the Chair, the Board President and CEO, and the President of the University to execute the Pledge of Revenues Agreement and an Administrative Agreement and any other documents necessary to accomplish the purposes of the Resolution and the issuance of the bonds in such form as is approved by the General Counsel.

Staff recommends approval of the resolution.

RESOLUTION

A RESOLUTION OF THE KANSAS BOARD OF REGENTS APPROVING THE ISSUANCE BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY OF KANSAS DEVELOPMENT FINANCE AUTHORITY REFUNDING REVENUE BONDS (KANSAS STATE UNIVERSITY PROJECTS) TO PROVIDE ALL OR A PORTION OF THE FUNDS NECESSARY TO REFUND CERTAIN OUTSTANDING REVENUE BONDS OF THE KANSAS DEVELOPMENT FINANCE AUTHORITY; AUTHORIZING THE EXECUTION OF A PLEDGE OF REVENUES AGREEMENT AMONG THE KANSAS BOARD OF REGENTS, KANSAS STATE UNIVERSITY AND THE KANSAS DEVELOPMENT FINANCE AUTHORITY THAT CONTAINS CERTAIN COVENANTS AND PROVISIONS WITH RESPECT TO THE PLEDGE OF CERTAIN FUNDS OF KANSAS STATE UNIVERSITY THAT WILL PROVIDE FOR THE PAYMENT OF SUCH BONDS; AND AUTHORIZING THE EXECUTION OF VARIOUS OTHER DOCUMENTS RELATING TO THE ISSUANCE OF, SECURITY AND PAYMENT OF SUCH BONDS.

WHEREAS, the Kansas Board of Regents (the "Board") is vested under the Constitution and laws of the State of Kansas with supervision and control over Kansas State University (the "University") and its various campus facilities, and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution; and

WHEREAS, the Kansas Development Finance Authority (the "Authority"), on behalf of the Board, has heretofore issued its Kansas Development Finance Authority Revenue Bonds, Series 2003C (Kansas Board of Regents -Scientific Research and Development Facilities Projects), dated February 1, 2003, in the original principal amount of \$72,670,000 (the "Series 2003C Bonds") in order to provide funds to construct and equip certain scientific research and development projects at the University and the University of Kansas, the University of Kansas Medical Center and Wichita State University and to acquire and install laboratories and equipment and associated construction, remodeling or renovation at the National Institute for Aviation Research at Wichita State University; and

WHEREAS, the Authority, on behalf of the Board, has heretofore issued its Kansas Development Finance Authority Revenue Bonds, Series 2003J-1 (Kansas Board of Regents – Energy Conservation Projects), dated August 1, 2003, in the original principal amount of \$34,100,000 (the "Series 2003J-1 Bonds"), in order to provide funds to pay a portion of the costs of making certain energy conservation improvements at the University and the University of Kansas Medical Center; and

WHEREAS, the University and the Authority have advised the Board that it may be beneficial to the Board and the University to authorize the Authority to issue refunding revenue bonds (the "Bonds") to refund that

portion of the outstanding Series 2003C Bonds and Series 2003J-1 Bonds that were issued for the benefit of the University (collectively, the "Refunded Bonds"); and

WHEREAS, prior to the issuance of the Bonds, the Authority will receive a request by the Secretary of Administration to issue the Bonds on behalf of the Board; and

WHEREAS, in conjunction with the issuance of the Bonds, it is necessary to authorize the execution of a Pledge of Revenues Agreement among the Board, the University and the Authority (the "Pledge Agreement") that contains certain covenants and provisions with respect to the pledge of generally available unencumbered funds of the University, which will secure and provide for the payment of the Bonds; and

WHEREAS, it is recognized that the Authority has and will incur additional expenses in relation to the issuance of the Bonds and subsequent administration and enforcement of the Pledge Agreement, and the University desires to reimburse the Authority for said additional expenses through the execution of an Administrative Service Fee Agreement (the "Administrative Agreement").

NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:

SECTION 1. The Board hereby approves the issuance of the Bonds by the Authority on behalf of the Board and the University, in one or more series, to finance all or a portion of the costs of refunding the Refunded Bonds and to pay associated costs of issuance. The Bonds shall be issued substantially in the form and with the repayment terms and provisions contained in the information presented to the Board by the Authority and the University, all as may be approved by the Chair or his designee and the General Counsel to the Board.

SECTION 2. The Board hereby authorizes and instructs the Chair and President and CEO of the Board to execute the Pledge Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the Board. The Board further authorizes the President of the University to execute on behalf of the University the Pledge Agreement, the Administrative Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the University.

SECTION 3. This Resolution shall be in full force and effect from and after its adoption.

CERTIFICATE

We, the undersigned Chair and President and CEO of the Kansas Board of Regents (the "Board"), hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on April 19, 2012.

KANSAS BOARD OF REGENTS

(SEAL)

By _____
Ed McKechnie, Chair

ATTEST:

By _____
Andy Tompkins, President and CEO

3. Adopt Refunding Bond Resolution – Housing System Renovation Projects – WSU

Summary and Staff Recommendation

At the Board's and Wichita State University's request, KDFA issued revenue bonds in 2002 to provide funds to refund certain prior bonds of the Authority, the proceeds of which were applied to pay the costs of renovations and improvements to the student housing facilities at Wichita State University (University). Current economic conditions present the opportunity to economically refund a portion of this earlier refunding bond issue, thereby realizing savings that will free up resources to be used to pay for other university expenses. Therefore, the University requests that the Board adopt the Resolution set forth below, approving the issuance of the Refunding Bonds in one or more series to finance the all or a portion of the costs of refunding the 2002 bonds and to pay associated costs of issuance and establish bond reserves. The Resolution, if adopted, would also authorize the Chairman, the Board President and CEO and the President of the University to execute a Pledge of Revenues Agreement, and an Administrative Agreement in such form as is approved by the Chair and the General Counsel to the Board and to execute any and all other documents and certificates necessary to accomplish the purposes set forth in the Resolution and the issuance of the Bonds. Staff recommends that the Board approve the Resolution.

Background

Kansas Development Finance Authority (KDFA), created by the 1987 Kansas Legislature, K.S.A. 74-8901, et seq., has authority to issue bonds on behalf of the State for the purpose of refunding any outstanding bonded indebtedness of any state agency.

The Board previously determined it advisable to issue bonds to finance renovations and improvements to the student housing facilities on the Wichita State University campus in Wichita. Funding and issuance of revenue bonds for the project was authorized by the 1995 Legislature. L. 1995, Ch. 150, Sec. 2. KDFA subsequently issued Revenue Bonds Series F, 1995, in an aggregate principal amount \$14,055,000 to finance a portion of the costs of the housing system project and to refund an earlier series (1960B, dated October 1, 1960), the proceeds of which were used to finance improvements to the housing system. The bonds were dated August 1, 1995 and had a 26 year debt service amortization secured by and repaid from the Student Housing Fee imposed on all students enrolled at the University. In 2002, the Board approved a request to refund the 1995F series, authorizing issuance of refunding bonds (Series 2002P) in the principal amount of \$12,150,000, dated October 1, 2002.

Due to current economic conditions the Authority has advised that an opportunity exists to achieve present value interest savings by refunding all or a portion of the Series 2002P Bonds. It is estimated that the net present value savings will be approximately \$1.1 million, averaging \$111,000 per year. The final debt service on the bonds is scheduled on June 1, 2021.

In conjunction with the issuance of the proposed Refunding Bonds, it is necessary to authorize the execution of a Pledge of Revenues Agreement between the Board and KDFA which reaffirms the original pledge of Student Housing Fee revenues to pay the proposed bonds. The University and the Authority have advised the Board that in order to maximize the potential interest rate savings in connection with the issuance of the Refunding Bonds it is recommended that the University enter into a general pledge agreement that also commits the legally available unencumbered funds of the University as additional security for the Refunding Bonds, although it is anticipated that the Student Housing Fee revenues will continue to be sufficient to debt service the Refunding Bonds.

The Board is requested to adopt the Resolution set out below, which approves the issuance of the Refunding Bonds in one or more series. The Resolution further authorizes the Chair, the Board President and CEO, and the President of the University to execute the Supplemental Pledge of Revenues Agreement and an Administrative Agreement and any other documents necessary to accomplish the purposes of the Resolution and the issuance of

the bonds in such form as is approved by the General Counsel.

Staff recommends approval of the resolution.

RESOLUTION

A RESOLUTION OF THE KANSAS BOARD OF REGENTS APPROVING THE ISSUANCE BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY OF KANSAS DEVELOPMENT FINANCE AUTHORITY REFUNDING REVENUE BONDS (WICHITA STATE UNIVERSITY PROJECTS) TO PROVIDE ALL OR A PORTION OF THE FUNDS NECESSARY TO REFUND CERTAIN OUTSTANDING REVENUE BONDS OF THE KANSAS DEVELOPMENT FINANCE AUTHORITY; AUTHORIZING THE EXECUTION OF A PLEDGE OF REVENUES AGREEMENT AMONG THE KANSAS BOARD OF REGENTS, WICHITA STATE UNIVERSITY AND THE KANSAS DEVELOPMENT FINANCE AUTHORITY THAT CONTAINS CERTAIN COVENANTS AND PROVISIONS WITH RESPECT TO THE PLEDGE OF CERTAIN FUNDS OF WICHITA STATE UNIVERSITY THAT WILL PROVIDE FOR THE PAYMENT OF SUCH BONDS; AND AUTHORIZING THE EXECUTION OF VARIOUS OTHER DOCUMENTS RELATING TO THE ISSUANCE OF, SECURITY AND PAYMENT OF SUCH BONDS.

WHEREAS, the Kansas Board of Regents (the "Board") is vested under the Constitution and laws of the State of Kansas with supervision and control over Wichita State University (the "University") and its various campus facilities, and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution; and

WHEREAS, the Kansas Development Finance Authority (the "Authority"), on behalf of the Board, has heretofore issued its Kansas Development Finance Authority Refunding Revenue Bonds, Series 2002P (Kansas Board of Regents - Wichita State University - Housing System Renovation Project), dated October 1, 2002, in the original principal amount of \$12,150,000 (the "Series 2002P Bonds") in order to provide funds to refund certain prior bonds of the Authority, the proceeds of which were applied to pay the costs of renovations and improvements to the student housing facilities at the University; and

WHEREAS, the University and the Authority have advised the Board that it may be beneficial to the Board and the University to authorize the Authority to issue refunding revenue bonds (the "Bonds") to refund all or a portion of the outstanding Series 2002P Bonds (the "Refunded Bonds"); and

WHEREAS, prior to the issuance of the Bonds, the Authority will receive a request by the Secretary of Administration to issue the Bonds on behalf of the Board; and

WHEREAS, in conjunction with the issuance of the Bonds, it is necessary to authorize the execution of a Pledge of Revenues Agreement among the Board, the University and the Authority (the "Pledge Agreement") that contains certain covenants and provisions with respect to the pledge of generally available unencumbered funds of the University, which will secure and provide for the payment of the Bonds; and

WHEREAS, it is recognized that the Authority has and will incur additional expenses in relation to the issuance of the Bonds and subsequent administration and enforcement of the Pledge Agreement, and the

University desires to reimburse the Authority for said additional expenses through the execution of an Administrative Service Fee Agreement (the "Administrative Agreement").

NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:

SECTION 1. The Board hereby approves the issuance of the Bonds by the Authority on behalf of the Board and the University, in one or more series, to finance all or a portion of the costs of refunding the Refunded Bonds and to pay associated costs of issuance. The Bonds shall be issued substantially in the form and with the repayment terms and provisions contained in the information presented to the Board by the Authority and the University, all as may be approved by the Chair or his designee and the General Counsel to the Board.

SECTION 2. The Board hereby authorizes and instructs the Chair and President and CEO of the Board to execute the Pledge Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the Board. The Board further authorizes the President of the University to execute on behalf of the University the Pledge Agreement, the Administrative Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the University.

SECTION 3. This Resolution shall be in full force and effect from and after its adoption.

CERTIFICATE

We, the undersigned Chair and President and CEO of the Kansas Board of Regents (the "Board"), hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on April 19, 2012.

KANSAS BOARD OF REGENTS

(SEAL)

By _____
Ed McKechnie, Chair

ATTEST:

By _____
Andy Tompkins, President and CEO

D. Other Matters

1. Act on Request to Approve Granting of an Honorary Degree at the University's Spring 2012 Commencement – KSU

President Schulz,
Kansas State University

Summary

It is the policy of the Kansas Board of Regents to allow the conferring of honorary degrees under certain circumstances. Kansas State University now requests approval to award an honorary degree at its spring 2012 commencement.

Background

The Kansas Board of Regents' policy on honorary degrees is set forth below:

**CHAPTER IV:
COORDINATION AND SUPERVISION POLICIES AND PROCEDURES
ADOPTED AFTER JULY 1, 1999**

...

14. DEGREES (6-23-10)

...

(f) "Honorary degree" is a special degree that is awarded as an exceptional honor bestowed upon a person without the fulfillment of the usual requirements. State Universities may award honorary degrees upon approval by the Kansas Board of Regents and only in accordance with the following: (12-21-84; 4-17-87; 3-22-90; 9-16-93; 6-23-10)

(i) Criteria

- Honorary degrees may be conferred only upon persons of notable intellectual, scholarly, professional, or creative achievement, or service to humanity. A candidate's qualifications must be deeply grounded in a career of scholarship, research, creative activity, service to humanity or other profession consistent with the academic endeavors of the University awarding the degree.
- Honorary degrees will be awarded only to exceptional candidates. Awarding this degree need not be considered an annual occurrence.
- An honorary degree shall not be awarded for philanthropic activity or service to the University or the State of Kansas.
- An honorary degree shall not be conferred upon any faculty member, administrator, or other official associated with the University until at least five years after such individual has been separated from the institution.

- An honorary degree shall not be conferred upon any holder of a Kansas elected or appointed public office until at least five years after such individual has vacated office.

(ii) Process

The chief executive officer of the state university shall nominate to the Board for consideration, in accordance with K.S.A. 76-716, the name of any candidate for an honorary degree at least two months before the commencement at which the degree is to be conferred. The nomination shall include such statements or materials demonstrating that the nominee's achievements and/or service are of such exceptional character as to merit the award of an honorary degree.

(iii) At the time the agenda item is submitted, the name shall not be included; however, the state university shall send the proposed nomination, statement and materials individually to Regents and the President and CEO at the same time the state university sends its agenda material requests to the Board office for the Board meeting at which the nomination is to be considered. No public communication of a proposed nomination shall be made until the name is presented for consideration to the open meeting of the Board.

In accordance with the above-quoted process, Kansas State University now requests approval to award an honorary degree at its spring 2012 commencement. President Kirk Schulz will read the name of the nominee.

**2. Receive Report from Kansas Postsecondary
Technical Education Authority**

**Blake Flanders,
VP, Workforce Development**

Summary

The Kansas Postsecondary Technical Education Authority met on March 28, 2012 during which members received an update regarding the work of the secondary/postsecondary career technical education taskforce, the process management committee's effort toward tiered technical education fund re-centering, and progress of the outcome metrics initiative.

X. Recess to Kansas State University Olathe Campus

**XI. Tour
Kansas State University Olathe Campus**

**XII. Executive Session
Board of Regents – Personnel Matters Relating to Non-Elected Personnel**

XIII. Adjournment

AGENDA

Fiscal Affairs and Audit Standing Committee

Thursday, April 19, 2012

7:30am-8:00am

University of Kansas Edwards Campus, BEST Building Conference Center, Rm 280

Dial-in Number: 866-620-7326

Conference Code: 476-523-6449

- I. Questions/Clarifications about the Fiscal Affairs and Audit Standing Committee Items on the Board's Agenda
- II. Other Committee Business
 - a. Review and Approval of the JCERT Budgets
 - i. KU Edwards Campus BEST and KU Clinical Research Center – Theresa Gordzica
 - ii. Kansas State University Olathe Campus, Bruce Shubert and Lindy Eakin
 - b. Other topics

Next Committee Meeting – Noon, Tuesday, May 1, Noon (Agenda Planning Teleconference for May Board Meeting)

**Proposed Fiscal Year 2013
JCERTA Budget
Edwards Campus
Business, Engineering, Science, and Technology (BEST)**

Background

The Edwards campus of the University of Kansas, is using the funds from the Johnson County Research Triangle Authority (JCERTA) sales tax to construct and maintain a new 75,000 square foot Business, Engineering, Science and Technology (BEST) building, and to pay the costs of providing 10 new degrees in business, engineering, science, and technology including two Professional Science Masters degrees.

The BEST building was dedicated on March 2, 2012. The building contains 21 classrooms, including four computer lab classrooms, an open computer lab, 35 faculty offices, and a 400 seat conference center. The total cost of the building was \$22.9 million and was financed with \$3.9 million from sales tax collections and \$19 million in bonds.

Expenditure Categories

A draft three year budget is attached for reference and planning purposes. While only the FY 2013 budget is being approved at this time, the additional years provide a clear picture of all expenses for building support and operations, and the programmatic costs.

Below are details of the FY 2013 budget which is presented for approval.

Debt Service: \$1,980,580

The annual debt service is just under \$2 million per year. The total principal on the 2010M bonds is \$20,990,000 and the repayment term is 15 years. The bonds were a combination of tax exempt bonds (\$6,215,000) and taxable Build America Bonds (\$14,865,000) with an all-inclusive interest rate of 3.11%.

Scholarships: \$50,000

KU and KSU have each agreed to establish a \$50,000 scholarship program from JCERTA funds. The scholarships are to be awarded to Johnson County residents. The criteria for the scholarships at KU are as follows: Students must be enrolled in an undergraduate or graduate program at the Edwards Campus that was funded by the JCERTA tax. The scholarship can be applied toward the cost of tuition, fees and/or books. Additional requirements include residence in Johnson County, a minimum cumulative grade point average of 2.5, and enrollment in a minimum of six hours at KU Edwards Campus. Preference will be given to students with financial need. Completion of the Free Application for Federal Student Aid (FAFSA) is required.

In 2011 (fall 2010, spring 2011), 8 students received the Triangle award. The average award amount was \$2,000.00 per semester. In 2012 (fall 2011, spring 2012) 22 students received the Triangle award. The average amount was \$3,000.00 per semester. Carry forward for 2013 awarding will be \$23,000.00. This fund will become increasingly competitive as we add additional programs.

Programmatic Costs: \$1,448,180

Ongoing costs in FY13 for the Bachelor's in Business Administration is approximately \$997,080 from JCERTA funds. The Bachelor of Information Technology is scheduled to launch in fall 2012 and initial costs are \$321,300. Other programs, such as the Professional Science Master's Degree is scheduled to launch in fall 2013. Future new degrees scheduled to launch over the next two years include the Bachelor of Applied Science.

There are 130 students currently enrolled in the pre-BBA and BBA program. We anticipate approximately 12 new students will enter the BSIT program in fall 2012.

Student Services/PR/Recruitment: \$1,078,182

Student advising, student services, public relations, and recruiting will increase while the programs are gearing up for a total of \$426,123. Public relations, marketing and recruiting will be launching two new campaigns for new triangle programs, while maintaining PR for existing programs. Staff costs are estimated at \$652,059 which includes salary and fringe.

Over 175 students are currently being advised for the BBA program. These include prospective students that plan to enter the program in the 2012-13 academic year. In 2011 and 2012, we have received over 300 inquiries for the BBA program through our inquiry system.

Building Operations and Other Costs: \$362,910

The estimated building operations costs for maintenance, communications, custodial services, security, technology and utilities are \$362,910. The cost includes a new security officer position.

The University of Kansas
Edwards Campus
Business, Engineering, Science and Technology (BEST)

	BUDGET FY 2012		PROJECTED BUDGET		PRELIMINARY		PRELIMINARY		PRELIMINARY BUDGET	
	JCERT	Tuition	JCERT	Tuition	JCERT	Tuition	JCERT	Tuition	JCERT	Tuition
Income from Sales tax and Tuition	4,400,000	535,435	5,000,000	388,438	5,000,000	561,461	5,000,000	754,961	5,000,000	1,081,598
Capital - Building Construction	461,177		489,033							
Technology/Furnishing	2,200,000		2,066,008							
Total Capital Costs	<u>2,661,177</u>	<u>-</u>	<u>2,555,041</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Debt Service on Bonds	1,979,580		1,979,580		1,980,580		1,981,080		1,979,518	
Scholarship	50,000		99,000		50,000		50,000		50,000	
Operational/Programmatic Costs										
Business	785,563	450,000	872,445	388,438	997,080	448,686	1,196,496	538,423	1,435,795	646,108
BSIT	113,500	35,835	-	-	321,300	80,325	393,350	98,338	493,100	123,275
PSM	160,000	49,600	-	-	79,800	19,950	272,800	68,200	423,800	156,108
Future degree programs include Design, Education, BAS			-	-	50,000	12,500	200,000	50,000	400,000	156,108
Total Programmatic Costs	<u>1,059,063</u>	<u>535,435</u>	<u>872,445</u>	<u>388,438</u>	<u>1,448,180</u>	<u>561,461</u>	<u>2,062,646</u>	<u>754,961</u>	<u>2,752,695</u>	<u>1,081,598</u>
Student Services/PR/Recruitment										
Salaries and Wages	371,731		299,250		652,059		718,171		739,716	
Public Relations/Marketing	120,000		100,000		193,500		160,000		160,000	
Recruitment	20,000		15,000		62,000		130,000		130,000	
Library	24,623		24,623		24,623		24,623		24,623	
Administration	180,000		75,000		145,000		145,000		145,000	
Travel	-		350		1,000		1,000		1,000	
Total Student Services/PR/Recruitment	<u>716,354</u>	<u>-</u>	<u>514,223</u>	<u>-</u>	<u>1,078,182</u>	<u>-</u>	<u>1,178,794</u>	<u>-</u>	<u>1,200,339</u>	<u>-</u>
Building Operations and Other Costs										
Building Maintenance	186,000		95,500		20,000		20,000		20,000	
Communications					42,000		42,000		42,000	
Custodial Service					58,000		58,000		58,000	
Security			5,000		35,910		36,987		38,097	
Technology					40,000		40,000		65,000	
Utilities	-				167,000		167,000		167,000	
Total Building Operations Costs	<u>186,000</u>	<u>-</u>	<u>100,500</u>	<u>-</u>	<u>362,910</u>	<u>-</u>	<u>363,987</u>	<u>-</u>	<u>390,097</u>	<u>-</u>
Total Expenses	6,652,174	535,435	6,120,789	388,438	4,919,852	561,461	5,636,507	754,961	6,372,649	1,081,598
Revenue minus expenses	<u>(2,252,174)</u>	<u>-</u>	<u>(1,120,789)</u>	<u>-</u>	<u>80,148</u>	<u>-</u>	<u>(636,507)</u>	<u>0</u>	<u>(1,372,649)</u>	<u>0</u>
Carry Forward	<u>4,091,175</u>		<u>4,544,195</u>		<u>3,423,406</u>		<u>3,503,554</u>		<u>2,867,046</u>	
Ending Balance	<u>1,839,001</u>	<u>-</u>	<u>3,423,406</u>	<u>-</u>	<u>3,503,554</u>	<u>-</u>	<u>2,867,046</u>	<u>0</u>	<u>1,494,397</u>	<u>0</u>

**Proposed Fiscal Year 2013
JCERTA Budget
The University of Kansas Clinical Research Center**

Summary of the Project:

The University of Kansas Clinical Research Center (CRC) opened to patients on January 23, 2012. Funds from the Johnson County Education Research Triangle sales tax (JCERT) and revenue bonds supported by the sales tax were used to renovate the facility. Sales tax receipts are now being used to pay debt service and maintain the building, and to pay the costs of the clinical research infrastructure supporting clinical trials designed to translate discoveries made in the laboratory into treatments for patients. The facility will also serve to support internal and external conferences such as The Midwest Cancer Alliance Partners Advisory Board.

The total square footage of the building after renovation is 82,400 SF. There is 24,400 SF of clinic space, 8,300 SF of lab space, 20,600 SF of office space, and 29,100 SF of public space including sitting areas and conference rooms. The cost to renovate and equip the facility was approximately \$19.4 million funded with \$14.4 million in bond proceeds and approximately \$5 million in JCERT funds.

Expenditure Categories

A draft three year budget is attached for reference and planning purposes. While only the FY2013 budget is being submitted for approval at this time, the additional years provide a clear picture of all expenses for remaining renovations, building support and operations, and the clinical research program.

Below are details of the FY 2013 budget which is presented for approval.

Debt Service: \$1,043,228

The annual debt service is just over \$1 million per year. The total principal on the 2010P bonds is \$15,930,000 and the repayment term is 20 years (FY 2030). The bonds were a combination of tax exempt bonds (\$3,950,000) and taxable Build America Bonds (\$11,980,000) with an all-inclusive interest cost of 3.0%.

Clinical Research Center Staff and Operating Expenses: \$3,273,000

These funds will be used to fund staff salaries for clinical support positions and operating costs. These support positions will all be located in the new facility and are critical to the clinical trials activity.

Facilities Operating Costs: \$832,000

These funds will be used to provide utilities cost, custodial and security staff, other facilities services, and establish a repair and replacement fund.

Special features of the building include:

- The Bioanalytical Laboratory is equipped with state-of-the-art dual liquid chromatographic tandem quadrupole mass spectrometers capable of analyses under FDA good laboratory practice regulations.
- The Investigational Pharmacy prepares and dispenses clinical trial medications and is equipped with certified biological safety cabinets and temperature monitored ambient air, refrigerators, freezers, and ultralow freezers.
- The Clinical Laboratory, staffed by Board Certified Medical Technologists, is equipped with state-of-the-art instrumentation for performing complete blood counts, blood chemistry analyses, urinalyses, and preparation of special specimens for pathological examination.
- The Correlative Research Laboratory staff are responsible for collection and handling of biological samples collected from patients participating in oncology studies. The laboratory is equipped with refrigerated centrifuges and temperature monitored refrigerators, freezers, and ultralow freezers.
- The Exercise Physiology Laboratory allows simultaneous electrocardiogram and aerobic monitoring. The lab is also equipped with a dual-energy x-ray absorptiometer and instruments to measure muscle mass, nerve conduction, sensory testing, and pulmonary function.

- The Metabolic and Demonstration Kitchen support nutrition-related research projects and assess nutrition-related requirements of study protocols.
- The Oncology Exam and Treatment Suites include 10 examination rooms with state-of-the-art diagnostic equipment and 17 private patient treatment rooms where chemotherapeutic clinical trial drugs are administered; these are complete with cable TV, DVD players, and wireless internet.
- The Clinical and Translational Science Unit includes 17 exam rooms, 11 infusion suites, an extended observation facility to allow evening stays, and special services for research participant advocacy and registry.

Research Offices located in the building include:

- **Frontiers:** The Heartland Institute for Clinical and Translational Research. Goals of Frontiers are to speed the translation of laboratory discoveries into treatments for patients; engage communities in clinical research efforts; and to train a new generation of clinical and translational researchers.
- The University of Kansas Alzheimer's Disease Center conducts clinical, translational, and basic science research on brain aging and Alzheimer's disease. They are recognized as one of the nation's top Alzheimer's research centers.
- The Oncology Clinical Trials Office provides a comprehensive, centralized support network for investigators conducting clinical trials assuring that patients and resources are available to successfully conduct these trials in accordance with federal, state, and local regulations.
- The Midwest Cancer Alliance is a member-based organization of cancer researchers, care providers and support professionals. The MCA links the discoveries made at The University of Kansas Cancer Center to a region-wide network.

Highlights of Clinical Research and Program Plans

Clinical and Translational Science Unit (CTSU)

- Since January 2012, the CTSU has conducted approximately 400 outpatient visits.
- There are currently 101 active studies in the CTSU. Of these, 50 studies are investigator-initiated trials with the majority of those studies being funded through the National Institutes of Health. The other 51 studies are pharmaceutical industry-sponsored.
- The CTSU currently has 18 full-time staff members.
- The CTSU's biggest focus areas are Alzheimer's disease, Lou Gehrig's disease, Diabetes, and Kidney disease.
- The CTSU started a research participant registry program approximately 2 years ago. This is a comprehensive registry of KUMC patients willing to be contacted for participation in research studies. Since initiation of the program, 8356 people have registered through January 2012. Future plans may include working with the Google initiative to set up a touch screen kiosk in the CRC lobby for patients to sign up for the registry.

Oncology Early Phase Clinical Trial Program (EPCTP)

- Since late January 2012, the EPCTP has conducted approximately 80 outpatient visits.
- There are currently 13 active early phase oncology trials being conducted at the CRC with and additional 12 trials in pending stages. Of the active studies, 3 are investigator-initiated, 8 are sponsored by different pharmaceutical companies, and two developed out of KU Cancer Center's Drug Discovery, Delivery, and Experimental Therapeutics Program. All but one of the pending studies are sponsored by pharmaceutical companies and the remaining one is a National Cancer Institute cooperative group trial.
- The EPCTP is currently or soon will be conducting studies on drugs for the treatment of a variety of hematological cancers, advanced colorectal cancer, advanced renal cell carcinoma, prostate cancer, peritoneal malignancies, brain metastases, non-small cell lung cancer, endometrial cancer, and various other solid tumors,

- The EPCTP currently has 18 research staff members supported by certified oncology treatment staff managed by KU Hospital.
- The EPCTP is initiating a Clinical Pharmacology Fellowship Program in conjunction with Clinical Pharmacology staff at Children's Mercy Hospital. The purpose of this program is to train new physicians to gain experience in drug development, conduct of clinical trials, and the translational and correlative sciences focusing on adult and pediatric cancers and other diseases.

**The University of Kansas Medical Center
Clinical Research Center JCERTA Budget**

	FY 2012 Budget	FY 2012 Projected	Preliminary Budget FY 2013	Preliminary Budget FY 2014	Preliminary Budget FY 2015
Income from Sales Tax	4,400,000	5,000,000	5,000,000	5,000,000	5,000,000
Construction in Progress	3,053,633	3,595,438	0	0	0
Debt Service (Net of BAB Subsidy)	1,043,228	1,043,228	1,043,228	1,043,228	1,043,228
Clinical Research Center/Hospital Costs					
Staff Salaries	2,026,464	2,342,623	2,403,000	2,430,000	2,530,000
Other Operating Expenses	90,000	100,000	120,000	120,000	120,000
Hospital contract		700,000	750,000	750,000	750,000
Subtotal CRC	2,116,464	3,142,623	3,273,000	3,300,000	3,400,000
Support/Facilities Costs					
Utilities	137,500	130,000	268,000	276,000	284,000
Facilities Services	83,500	110,000	212,000	218,000	225,000
Housekeeping Services	27,000	25,000	141,000	146,000	150,000
Support Services -					
Police/Landscape/Mail	208,496	230,556	161,000	160,000	156,000
Repair/Replacement Fund	36,180	0	50,000	50,000	50,000
Lease and Lease related costs	52,512	55,000	0	0	0
Subtotal Support/Facilities Costs	545,188	550,556	832,000	850,000	865,000
Total Expenses	6,758,513	8,331,845	5,148,228	5,193,228	5,308,228
Revenues minus Expenses	(2,358,513)	(3,331,845)	(148,228)	(193,228)	(308,228)
Beginning Balance	3,981,845	3,981,845	650,000	501,772	308,544
Ending Balance	1,623,332	650,000	501,772	308,544	316

**Proposed Fiscal Year 2013
Kansas State Olathe Campus
JCERTA Budget**

Background

The Kansas State Olathe campus issued \$30 million in 30 year revenue bonds through KDFA with a pledge of JCERT revenue to construct the National Animal Health and Food Safety Institute, the first building on its 38 acre campus in Olathe. The 108,000 square foot building was occupied in April, 2011. The campus is part of the Kansas Biosciences Park, a site shared with Kansas Biosciences Authority. A total of 91 acres were developed as a special benefit district. The Olathe campus is responsible for payment of 41% of the \$6.5 million in special assessments on the benefit district for the next 20 years. Initial programs in Animal Health and Food Safety should begin in the Summer/Fall of 2012. Outreach activities with Johnson County public schools and industry programs are in progress.

Expenditure Categories**Debt Service on Bonds – \$2,019,275**

Bonds were issued in September, 2009 and debt service payments began in March, 2010. Payments will escalate until reaching \$2,019,275 in FY 2012 and continue at approximately that level for the remaining 28 years.

Special District Assessment and Taxes – \$258,585

Kansas State Olathe owns 38 acres within the 91 acre Kansas Biosciences Park in Olathe, Kansas. A special benefit district was created to develop the infrastructure in the park and expenses are split proportionately between Kansas State and the Kansas Biosciences Authority. In addition, the property is subject to approximately \$36,000 in additional special assessments in the area.

Scholarships – \$50,000

Kansas State University agreed, with the University of Kansas, to provide \$50,000 per year in scholarships for residents of Johnson County. Any unspent funds will carry forward to the next year. A scholarship plan for allocating these resources has been approved by the K-State Olathe Campus board.

Facilities Operations and Maintenance - \$819,000

The building was occupied in April, 2011. This amount represents the estimated utilities and maintenance costs for the facility, including custodial, engineering, and landscape services.

Programmatic Personnel Costs - \$700,000

This includes the salaries and fringe benefits for the administrative staff.

Academic Programs - \$500,000

These funds will be used for personnel, fringe benefit costs, and program costs for the academic and research programs in Animal Health, Food safety and security, and K-12 outreach programs in those focus areas.

Office and Administrative - \$200,000

This category covers telephones, office supplies, travel, equipment, audit, legal, and other administrative expenses.

**Kansas State University - Olathe Campus
JCERTA Budget Summary**

	FY 11 Actual	FY 12	FY 13	FY 14
Carry Forward	1,850,142	3,331,813	2,346,213	2,799,353
Revenue				
JCERT (est)	4,461,375	4,550,603	5,000,000	5,100,000
Total Revenue	4,461,375	4,550,603	5,000,000	5,100,000
Expense				
Debt Service				
Building	1,515,335	2,019,275	2,019,275	2,020,281
Spec Assessment	270,331	264,428	258,585	252,741
Scholarships	16,500	132,500	50,000	50,000
Facilities Operations & Maint	103,888	780,000	819,000	830,000
Programmatic Personnel	584,252	635,000	700,000	750,000
Academic Programs	273,311	485,000	500,000	500,000
Office & Administrative	216,087	220,000	200,000	200,000
Equipment	0	1,000,000		
Total Expenditures	2,979,704	5,536,203	4,546,860	4,603,022
Net	1,481,671	(985,601)	453,140	496,978
Carry Forward	3,331,813	2,346,213	2,799,353	3,296,330

AGENDA

Board Governance Committee
Wednesday, April 18, 2012
9:30-11:30, Varnes Board Room
Varnes Conference Center School of Nursing
University of Kansas Medical Center Campus

I. APPROVE MINUTES FROM FEBRUARY 15, 2012 AND MARCH 14, 2012

II. OLD BUSINESS

A. WORK ON ASSIGNED POLICY MANUAL SECTIONS

1. Mission of the System
2. General Policies
 - a. General Policy
 - b. Communications with the Board
 - c. Agenda Items
 - d. Minutes
 - e. Interaction with Legislature and Other State Agencies
 - f. Complaint Process
 - g. CEO Appointments Policy
 - h. Procedures for Public Comment
 - i. Procedures Relating to Requests for Inspection of Public Records and Obtaining Copies/Board of Regents Office
 - j. Sustainability Policy and Implementation Principles

B. REVIEW PROCESS FOR TAKING PROPOSED AMENDMENTS TO THE FULL BOARD

1. Academic Affairs, 1st read February 15, 2012
2. Preface & By-laws, 1st read April 19, 2012
3. Mission of the System, Board & Its Staff, Fiscal Management, and Facilities, 1st read May 16-17, 2012
4. All of above, action June 20-21, 2012

III. NEW BUSINESS

- A. Board's authority over classified employee salary increases

IV. OTHER COMMITTEE ITEMS

A. NEXT MEETING DATES

1. May 16
2. June 20

MINUTES

GOVERNANCE COMMITTEE February 15, 2012 Minutes

The Kansas Board of Regents' Governance Committee met on Wednesday, February 15, 2012. Chairman Ed McKechnie called the meeting to order at 8:30 a.m. Proper notice was given according to law.

Members Present: Ed McKechnie, Chair
 Tim Emert
 Fred Logan
 Mildred Edwards

Others Present: Andy Tompkins, KBOR; Julene Miller, KBOR; Vanessa Lamoreaux, KBOR; and
 Renee Burlingham, KBOR

APPROVAL OF MINUTES

Regent Logan moved to approve the minutes of the December 14, 2011 meeting. Regent Emert seconded and the motion carried.

POLICY REGARDING PROTECTION OF MINORS

General Counsel Julene Miller gave an update on the state universities' progress on implementing the Board's policy regarding protection of minors. She reported all six universities, as of February 14, 2012, have specific policies in place regarding reporting child sexual abuse, and each policy requires individuals to report such crimes either to campus police or local police departments. It was noted that the House has introduced a bill (HB 2533) regarding mandatory reporting of suspected child sex abuse by various people including employees of postsecondary education institutions. Mary Jane Stankiewicz, Director of Government Relations and Communications, is working with the university legislative liaisons to narrow the language of the bill so that reporting is only required if university staff are in a position of authority over a minor while on campus or at a university event or program.

UNIVERSITY CEO SEARCHES

General Counsel Miller reported that staff has started drafting a memo that outlines the process the Board took to hire the President at Emporia State University. The Committee would also like to see a best practices timeline of the process.

UNIVERSITY CEO MERIT SYSTEM

President Tompkins reported that staff was unable to locate any merit pay guidelines used by other higher education systems for university CEOs. Several state systems have policies that indicate the governing board sets the salaries of the university CEOs, but those policies do not go into detail. President Tompkins suggested the Board consider retaining a compensation consultant to gather market data and identify peers for the six state university CEOs. If the Board decides to hire a consultant, a study could be conducted before the next round of 360 surveys, which will be in 2014. The Committee asked staff to continue studying merit systems.

CEO ASSESSMENTS

This year the Regents will complete individual CEO assessments without the 360 surveys. Regent McKechnie stated that the Board will have a conference call before the Board meetings in April, May, and June to review the results of the assessments. A consensus statement will then be drafted for each of the CEO's evaluations.

POLICY MANUAL REVIEW

General Counsel Miller reported the Board's Fiscal Affairs and Audit Standing Committee is working on amending the Facilities and Fiscal sections of the Policy Manual. Due to time constraints, the Committee decided to review The Board and Its Staff section at the March Governance Committee meeting. The following assignments of the General Policy section were made:

Governance Committee

- General Policy
- Communications with the Board
- Agenda Items
- Minutes
- Interaction with Legislature and Other State Agencies
- Complaint Process
- CEO Appointments Policy
- Procedures for Public Comment
- Procedures Relating to Requests for Inspection of Public Records and Obtaining Copies/Board of Regents Office
- Sustainability Policy and Implementation Principles

Fiscal Affairs and Audit Standing Committee

- Affiliated Corporations
- Auxiliary Enterprises
- Service Clearing Activities
- Vehicles and Equipment
- Use of Campus Facilities
- Cereal Malt Beverages
- Service of Alcohol in Non-Classroom Areas
- Advertising
- Travel
- Parking and Traffic Rules and Policies

Board Academic Affairs Standing Committee

- University Press of Kansas
- Policy on the use of Controversial Material in Instruction, Including the use of Sexually Explicit Materials in Instruction

University Attorneys

- Interference with Conduct of Institution
- Policy on AIDS
- Policy on Affirmative Action and Equal Opportunity
- Policy on Racial and Sexual Harassment
- Statement on Diversity and Multiculturalism
- Policy on Sales of Products and Services
- Whistleblower Policy
- On-Campus Credit Card Solicitation
- Policy on Weapons Possession.

ADJOURNMENT

The meeting was adjourned at 10:00 a.m.

GOVERNANCE COMMITTEE

March 14, 2012 Minutes

The Kansas Board of Regents' Governance Committee met on Wednesday, March 14, 2012. Chairman Ed McKechnie called the meeting to order at 8:30 a.m. Proper notice was given according to law.

Members Present: Ed McKechnie, Chair
 Tim Emert
 Fred Logan
 Mildred Edwards

Others Present: Andy Tompkins, KBOR; Julene Miller, KBOR; Vanessa Lamoreaux, KBOR; and
 Renee Burlingham, KBOR

POLICY MANUAL REVIEW

General Counsel Julene Miller stated the Policy Manual's Preface was adopted by the Board at the June 2011 Board meeting and there are no additional updates at this time. The Governance Committee discussed the Board's mission statement. The Committee asked staff to draft a mission statement that includes the Board's strategic plan and its coordination role. General Counsel Miller then reviewed the proposed changes to the By-Laws and The Board and Its Staff section. The Committee made the following additional amendments:

By-Laws

- Article I, Section 5 – The President and Chief Executive Officer shall mail to each member of the Board of Regents, at least ~~ten~~ seven days prior to the meeting, an agenda of matters to be presented to the Board.
- Article II, Rule 3: Motion Practice – The Committee asked staff to simplify the motion practice.
- Article II, Rule 4: Consent Agenda – When the consent agenda is up for approval consideration, any Board member, without requiring a motion, a second, or vote, can request an item be removed from the consent agenda and placed on the discussion agenda. The Chair shall comply with the request. Action items to authorize debt transactions (bond resolutions) shall not be placed on the consent agenda.
- Article III, Section 2 - The Chair shall preside at all meetings, appoint committees, serve as the primary spokesperson for the Board with the media, and perform such other duties as authorized by statute and as delegated by the Board. Any appointment made by the Chair shall be subject to approval by the Board; persons appointed by the Chair may be authorized by the Chair to exercise the powers, duties and functions of the office to which appointed until approval or non-approval by the Board at the first regular meeting following the appointment.

The Board and Its Staff

3. Staff

- a. President and Chief Executive Officer
(5) Serving as the primary spokesperson for the Board and the System before the Executive and Legislative branches of government on matters affecting the system-wide nature of Regents institution postsecondary education;

4. Councils and Committees

- a. Board of Regents Committees
 (1) During its regular monthly meeting, ~~the Board~~ Standing Committees ~~meets as a Committee of the Whole~~ to consider matters relating to academic affairs, fiscal affairs, facilities, and policy and

procedure. Reports of the recommendations of the Standing Committees with respect to each of these areas are then presented to the Board for final action. (6-27-91)

b. Council of Presidents

(2) ~~COP's~~ The Council of Presidents' main function is to consider subjects of ~~systemwide~~ significance to the state university sector, either at the request of the Board or the Board's President and Chief Executive Officer, or on the Council of Presidents' own initiative, report to the Board when called upon to do so, and make recommendations to the Board on general policy affecting all ~~institutions~~ state universities. ~~COP~~ The Council of Presidents may create permanent or ad hoc committees, composed of campus or non-campus personnel, to study selected subjects and report back to the Council.

c. Council of Faculty Senate Presidents

The Council of Faculty Senate Presidents (~~COFSP~~) consists of the duly elected Faculty or University Senate President or chairperson from each ~~Regents institution~~ state university and the Kansas University Medical Center. ~~Upon invitation from the chair of the Kansas Board of Regents,~~ COFSP's The function of the Council of Faculty Senate Presidents is to address faculty concerns in a focused and efficient manner. The chairperson is from the same institution as the chair of the Council of Presidents. (2-87)

e. Classified and Support Staff Council

The Classified and Support Staff Council (~~CSSC~~) consists of the duly elected representatives from the Classified Staff (or University Support Staff) Council at each of the state universities and the University of Kansas Medical Center. ~~Upon invitation from the Chair of the Kansas Board of Regents,~~ CSSC's The role of the Classified and Support Staff Council is to advise the Board of Regents regarding matters relating to classified staff/university support staff issues and concerns. The general expectation is that ~~CSSC~~ Classified and Support Staff Council reports to the Board will make a report shall be made during the Board's September and January meetings. The ~~CSSC~~ Classified and Support Staff Council Chair shall be from the same institution as the Chair of the Council of Presidents. (3-13-08)

f. Unclassified Staff Council

The Unclassified Staff Council (~~USC~~) consists of the duly designated representatives from the unclassified professional staff ranks at each of the state universities and the University of Kansas Medical Center. Because a formally designated unclassified staff organization does not exist at all the universities, each institution shall determine how its representative to the USC Council will be selected. ~~Upon invitation from the Chair of the Kansas Board of Regents,~~ USC's The role of the Unclassified Staff Council is to advise the Board of Regents regarding matters relating to unclassified staff issues and concerns. The general expectation is that USC Unclassified Staff Council reports to the Board will make a report shall be made during the Board's September and January meetings. The USC's Unclassified Staff Council's Chair shall be from the same institution as the Chair of the Council of Presidents. (9-16-10)

General Counsel Miller stated the Fiscal Management and Facilities sections were reviewed by the Board's Fiscal Affairs and Audit Standing Committee. The Governance Committee made the following additional amendments:

Fiscal Management

2. Financial Reporting

b. Internal audit Function

(6) Each state university chief executive officer shall request the board of directors of each university non-controlled affiliated corporation to ~~expand~~ include in the scope of its annual independent audit to include identification of actual or potential conflicts of interest involving unrestricted, non-public funds under the authority or direction of the university chief executive officer or the chief executive officer's direct subordinates.

7. Revenue Bonds

a. Bond Counsel/Underwriter

If the Board issues said revenue bonds directly, the ~~Chairperson of the Board~~ President and CEO is authorized to employ bond counsel and underwriter to represent the Board in the matter of issuing such bonds.

Facilities

1. Project Planning

- a. Each state university shall maintain a Campus Master Plan that documents concepts and guiding principles for future land use and development of campus facilities and infrastructure. Each state university shall submit to the Board President and CEO a new Campus Master Plan, or update to an existing Campus Master Plan, by January 1, 2015. Each Campus Master Plan shall be updated and resubmitted to the Board President and CEO every ten years.

The Governance Committee discussed the approval process for the amended sections of the Policy Manual. It was decided the sections that have been reviewed will go to the Board for consideration of approval at the June meeting. The remaining policies will continue to go through the review process, and then the completed Policy Manual will be sent to the Board for consideration of approval at a future meeting.

ADJOURNMENT

The meeting was adjourned at 10:05 a.m.

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2012

<u>Meeting Dates</u>	<u>Agenda Material Due to Board Office</u>
August 15-17, 2011 Retreat	
September 21-22, 2011	August 31, 2011 at noon
October 19-20, 2011	September 28, 2011 at noon
November 16-17, 2011	October 26, 2011 at noon
December 14-15, 2011	November 22, 2011 at noon
January 18-19, 2012	December 28, 2011 at noon
February 15-16, 2012	January 25, 2012 at noon
March 14-15, 2012	February 22, 2012 at noon
April 18-19, 2012	March 28, 2012 at noon
May 16-17, 2012	April 25, 2012 at noon
June 20-21, 2012	May 30, 2012 at noon

TENTATIVE MEETING DATES

Fiscal Year 2013

Meeting Dates

August 15-17, 2012 – Retreat
 September 19-20, 2012
 October 17-18, 2012
 November 14-15, 2012
 December 19-20, 2012
 January 16-17, 2013
 February 20-21, 2013
 March 20-21, 2013
 April 17-18, 2013
 May 15-16, 2013
 June 26-27, 2013

COMMITTEES (2011-2012)

Ed McKechnie, Chair
Tim Emert, Vice Chair

Standing Committees

Academic Affairs

Mildred Edwards, Chair

Tim Emert
 Fred Logan
 Janie Perkins

Fiscal Affairs and Audit

Christine Downey-Schmidt,
 Chair

Dan Lykins
 Robba Moran
 Kenny Wilk

Regents Retirement Plan

Dan Lykins, Chair
 Robba Moran

Governance

Ed McKechnie, Chair
 Mildred Edwards
 Tim Emert
 Fred Logan

Board Representatives and Liaisons

Education Commission of the States	Christine Downey-Schmidt
Postsecondary Technical Education Authority	Tom Burke Connie Hubble
Kansas Bioscience Authority	Kenny Wilk
Kansas Campus Compact	Kenny Wilk
KSU Research Foundation Board	Robba Moran
Midwest Higher Education Compact (MHEC)	Janie Perkins
Washburn University Board of Regents	Dan Lykins