

# **NOVEMBER 14-15, 2012**

**Kansas Board of Regents**

2012-2013

Tim Emert, Chair

Fred Logan, Vice Chair

## **KANSAS BOARD OF REGENT MEMBERS:**

Christine Downey-Schmidt

Mildred Edwards

Tim Emert

Fred Logan

Dan Lykins

Ed McKechnie

Robba Moran

Janie Perkins

Kenny Wilk

## **FORESIGHT 2020**

A Strategic Agenda for the State's Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state's higher education system with the needs of the economy
3. Ensure state university excellence

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# MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-296-3421.

## Wednesday, November 14, 2012

Time		Committee/Activity	Location
8:30 am	- 10:00 am	Governance Committee	Conference Room B
8:15 am	- 9:15 am	System Council of Chief Academic Officers	Suite 530
9:15 am	or Adjournment	Council of Chief Academic Officers	Suite 530
10:00 am	- Noon	Council of Faculty Senate Presidents	Kan-Ed Conference Room
10:00 am	- 11:50 am	Academic Affairs Standing Committee	Kathy Rupp Room
10:00 am	- Noon	Students' Advisory Committee	Workforce Development Conference Room
10:30 am	- 11:50 am	Fiscal Affairs & Audit Standing Committee	Board Room
10:00 am	- 11:00 am	System Council of Presidents	Suite 530
11:00 am	or Adjournment	Council of Presidents	Suite 530
Noon	- 1:15 pm	Lunch <i>Board of Regents &amp; President Tompkins</i>	Conference Room B
Noon	- 1:15 pm	Lunch <i>Council of Chief Academic Officers</i>	Kathy Rupp Room
1:30 pm	- 4:30 pm	Board of Regents Meeting	Board Room
4:30 pm	- 6:00 pm	Reception <i>Board of Regents, President Tompkins, Community and Technical College Presidents, and Trustee Representatives</i>	Suite 530
6:00 pm		Dinner <i>Board of Regents, President Tompkins, State University CEOs, and Foundation/Alumni Chairs</i>	Top of the Tower

**Thursday, November 15, 2012**

<b>Time</b>	<b>Committee/Activity</b>	<b>Location</b>
7:30 am	Breakfast <i>Board of Regents, President Tompkins, and Student Advisory Committee</i>	Kathy Rupp Room
8:30 am	Board of Regents Meeting	Board Room
11:30 am	Lunch <i>Board of Regents &amp; President Tompkins</i>	Conference Room B

# MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

## Wednesday, November 14, 2012

- |  |   |       |
|--|---|-------|
| <b>I. Call To Order</b>  | Regent Emert, Chair   |       |
| A. <i>Approve Minutes</i>  |   |       |
| October 17-18, 2012 Meeting  |   | p. 6  |
|  |   |       |
| <b>II. Reports</b>   |   |       |
| A. <i>Introductions</i>  |   |       |
| B. <i>Report from the Chair</i>  | Regent Emert, Chair   |       |
| C. <i>Report from the President &amp; CEO</i>                                  | Andy Tompkins, President & CEO  |       |
| D. <i>Report from Council of Presidents</i>                                    | President Scott   |       |
| E. <i>Report from Council of Faculty Senate Presidents</i>                     | Peter Chung   |       |
| F. <i>Report from Students' Advisory Committee</i>                             | Luis Carbajal   |       |
|  |   |       |
| <b>III. Standing Committee Reports</b>   |   |       |
| A. <i>Academic Affairs</i>   | Regent Edwards  |       |
| B. <i>Fiscal Affairs &amp; Audit</i>   | Regent Wilk   |       |
| C. <i>Governance</i>   | Regent Emert  |       |
|  |   |       |
| <b>IV. Approval of Consent Agenda</b>  |   |       |
| A. <i>Fiscal Affairs &amp; Audit</i>   |   |       |
| 1. Amend FY 2013 Rehabilitation and Repair List – KUMC                         | Eric King,<br>Director of Facilities  | p. 19 |
| 2. Approve Construction of a New Baseball and Softball Training Facility – PSU |   | p. 20 |
| B. <i>Other Matters</i>  |   |       |
| 1. Accept State University Sustainability Reports                              | Diane Duffy,<br>VP, Finance & Administration  | p. 21 |
|  |   |       |
| <b>V. Consideration of Discussion Agenda</b>                                   |   |       |
| A. <i>Other Matters</i>  |   |       |
| 1. Receive Update on the Kansas Bioscience Authority                           | Jerry Boettcher   | p. 23 |
| 2. Receive Update on Clinical Integration                                      | Chancellor Gray-Little and<br>Steven Stites, M.D.,<br>Acting Executive Vice<br>Chancellor at the University of<br>Kansas Medical Center | p. 23 |

- |                             |   |   |              |
|-----------------------------|---|---|--------------|
| <i>B. Academic Affairs</i>  |   | Regent Edwards                          |              |
| 1.                          | Accept Annual Qualified Admissions Report 2011-2012   | Gary Alexander,<br>VP, Academic Affairs | <i>p. 24</i> |
| <br><i>C. Other Matters</i> |   |   |              |
| 1.                          | Appoint Member to Johnson County Education Research Triangle Authority (JCERTA)   | Regent Emert                            | <i>p. 30</i> |
| 2.                          | Panel Discussion with Representatives of Community and Technical Colleges on the Implementation of New Transfer and Articulation Policy | Andy Tompkins,<br>President & CEO       | <i>p. 30</i> |

**Thursday, November 15, 2012**

**VI. Reports**

- |  |                   |
|--|-------------------|
| <i>A. Introductions</i>                            |                   |
| <i>B. Report from System Council of Presidents</i> | President Heilman |

**VII. Approval of Consent Agenda**

- |                            |  |  |              |
|----------------------------|--|--|--------------|
| <i>A. Academic Affairs</i> |  |  |              |
| 1.                         | Act on Requests for Additional Degree Granting Authority for:  | Gary Alexander,<br>VP, Academic Affairs      | <i>p. 31</i> |
|                            | 1) Arkansas State University   |  |              |
|                            | 2) Wright Career College   |  |              |
|                            | 3) South University  |  |              |
|                            | 4) Western Governors University  |  |              |
|                            | 5) Argosy University   |  |              |
|                            | 6) The Chicago School of Psychology  |  |              |
| 2.                         | Approve Master in Law in Global Legal Studies (CIP 22.0202) – Washburn University  |  | <i>p. 35</i> |
| 3.                         | Approve Requests for Degree and Certificate Programs Submitted from Wichita Area Technical College and Barton County Community College | Blake Flanders,<br>VP, Workforce Development | <i>p. 41</i> |

**VIII. Consideration of Discussion Agenda**

- |   |   |  |              |
|---|---|--|--------------|
| <i>A. Academic Affairs</i>                  |   | Regent Edwards                               |              |
| 1.  | Act on Request for New Degree Granting Authority for Norwich University                               | Gary Alexander,<br>VP, Academic Affairs      | <i>p. 44</i> |
| 2.  | Act on Request to Approve the Healthcare Documentation and Transcription Specialist Program Alignment | Blake Flanders,<br>VP, Workforce Development | <i>p. 46</i> |
| <br><i>B. Remarks by Governor Brownback</i> |   |  |              |

- |                                      |   |   |              |
|--------------------------------------|---|---|--------------|
| <i>C. Fiscal Affairs &amp; Audit</i> |   | Regent Wilk   |              |
| 1.                                   | Receive FY 2014 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities (First Reading)          | Diane Duffy,<br>VP, Finance & Administration                              | <i>p. 50</i> |
| 2.                                   | Adopt Supplemental Bond Resolution – Housing System Improvements – PSU  | Julene Miller,<br>General Counsel   | <i>p. 77</i> |
| <i>D. Governance</i>                 |   | Regent Emert  |              |
| 1.                                   | Proposed Amendments to the Board’s Policy Manual – Faculty and Staff, Students, and General Policy Sections (First Reading) | Julene Miller,<br>General Counsel   | <i>p. 83</i> |
| <i>E. Other Matters</i>              |   |   |              |
| 1.                                   | Discuss Proposed Revisions to Foresight 2020  | Andy Tompkins,<br>President & CEO   | <i>p. 85</i> |
| 2.                                   | Receive Report from Kansas Postsecondary Technical Education Authority  | Blake Flanders,<br>VP, Workforce Development                              | <i>p. 88</i> |
| 3.                                   | Act on Additional Non-Budgetary Legislative Proposals   | Mary Jane Stankiewicz,<br>Director, Government Relations & Communications | <i>p. 88</i> |

## **IX. Adjournment**

## MINUTES OF PREVIOUS MEETING(S)

### I. Call To Order

Regent Emert, Chair

#### A. *Approve Minutes*

### KANSAS BOARD OF REGENTS

#### MINUTES

October 17-18, 2012

The October 17, 2012, meeting of the Kansas Board of Regents was called to order by Chairman Tim Emert at 1:30 p.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

#### MEMBERS PRESENT:

Tim Emert, Chairman  
Fred Logan, Vice Chairman  
Christine Downey-Schmidt  
Mildred Edwards  
Dan Lykins  
Ed McKechnie  
Robba Moran  
Janie Perkins  
Kenny Wilk

### APPROVAL OF MINUTES

Regent Logan moved that the minutes of the September 19-20, 2012 meeting be approved. Following the second of Regent McKechnie, the motion carried.

### INTRODUCTIONS

President Shonrock introduced Emporia State University's new General Counsel, Dr. Kevin Johnson, and Interim Provost, Dr. Gwen Alexander.

Chancellor Gray-Little presented an update on the University of Kansas' strategic plan, Bold Aspirations. The Chancellor reviewed the major accomplishments of year one and gave an update on the progress of the six goals. She also presented a sample of the metrics and reviewed the areas of focus for year two.

(Handout filed with Official Minutes)

### GENERAL REPORTS

#### REPORT FROM CHAIR

Chairman Emert reported the Regents visited the Fort Hays State University campus earlier in the month. He thanked all the people involved with organizing the campus visit. Additionally, the Chairman and other Regents attended the inauguration of President Bardo at Wichita State University.

#### AMEND AGENDA

President Tompkins stated the Governor had a scheduling conflict and would not be able to attend Thursday's meeting. He asked the Board to amend Thursday's agenda to remove "Remarks by Governor Brownback" and add an update on Foresight 2020. Regent Logan moved and Regent Perkins seconded. The motion carried.



**REPORT FROM PRESIDENT AND CEO**

President Tompkins asked Jerry Huff, Director of Kan-ed, to give an update on the decommissioning of the Kan-ed network. Mr. Huff stated the Kan-ed network connects state's hospitals, libraries, higher education institutions, and K-12 public and private schools with high-speed bandwidth. In 2012, the Legislature passed and the Governor signed into law HB 2390, which directs Kan-ed to decommission the network and disconnect all circuits by June 30, 2013. Kan-ed is staggering the disconnection dates. So far, approximately 64 have been disconnected and all except 48 members will be disconnected by March 1. Mr. Huff stated HB 2390 provides financial assistance up to \$350 per month until June 30, 2013 for those disconnecting. Additionally, HB 2390 directs the Kansas Department of Commerce to do a needs analysis of members who were directly connected to the network as of January 1, 2012, and a cost benefit analysis of the Kan-ed network. The Department of Commerce has not approved a contract for the study at this time.

**REPORT FROM COUNCIL OF PRESIDENTS**

President Scott presented the Council of Presidents' report. The Council of Presidents received a report from the Council of Business Officers on the state health insurance plan including an overview of Plan C. COBO reported the state is anticipating no increases in the employer share of the premiums over the next 2 years. COBO also received training on federal continuing disclosure requirements for bond transactions from the Executive Vice President and General Counsel of the Kansas Development Finance Authority, Rebecca Floyd. Additionally, the Council of Presidents received a report from the Council of Chief Academic Officers regarding post-tenure review and the core outcomes meeting, which will be held at Kansas State University on Friday, October 19.

**REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS**

The Council of Faculty Senate Presidents' report was presented by Dr. Peter Chung. The Council discussed and approved keeping the Board policy on the Faculty of the Year Award. The Council thanked the Board for the opportunity to recognize and distinguish outstanding faculty at the state universities. The Council also discussed the increasing demand for online distance learning. The faculty agreed that extending the online footprint of the state universities could potentially lead to increasing student enrollment and student success.

**REPORT FROM STUDENTS' ADVISORY COMMITTEE**

Luis Carbajal reported the Students' Advisory Committee adopted a Resolution that supports the Kansas Board of Regents' Foresight 2020 initiatives. Mr. Carbajal also reported the State Higher Education Day for students is set for Monday, February 11, 2013. Two areas the students intend to concentrate on are the impact higher education has on the Kansas economy and conceal carry on campus.

(Resolution filed with Official Minutes)

**STANDING COMMITTEE AND OTHER REPORTS****ACADEMIC AFFAIRS**

Regent Edwards reported the Board's Academic Affairs Standing Committee reviewed the academic items on the Board agenda. She also reported the first round of performance agreements will be reviewed in November, and at future meetings BAASC will be looking into student debt load and graduation rates.

**FISCAL AFFAIRS AND AUDIT**

Regent Wilk presented the Fiscal Affairs and Audit Standing Committee report. The Board Office budget and the Board's approval requirements for building projects were reviewed. The Committee received a staff briefing on two appendices in the Board Policy Manual – Appendix I, Procedures for the Kansas Partnership for Faculty of Distinction Program, and Appendix J, Western Kansas Partnership, of the Board Policy Manual.

## GOVERNANCE

Regent Emert stated the Governance Committee reviewed the Faculty and Staff section of the Board Policy Manual and discussed post-tenure review. The Committee also discussed the next steps for the Oral Health Task Force recommendations and the Board's role in that area.

## APPROVAL OF CONSENT AGENDA

Regent Logan moved, with the second of Regent Edwards, that the Consent Agenda be approved. The motion carried.

### Academic Affairs

#### NEW BACHELOR OF SCIENCE IN PHARMACEUTICAL STUDIES (CIP 51.2001) – KU

The University of Kansas received approval to offer a Bachelor of Science in Pharmaceutical Studies (CIP 51.2001). The program will be funded through internal reallocation.

### Fiscal Affairs and Audit

#### KANSAS UNIVERSITY ENDOWMENT ASSOCIATION TO CONSTRUCT ON STATE PROPERTY – KU

The University of Kansas received authorization for the KU Endowment Association to construct an addition to Allen Fieldhouse to house the Naismith "Rules of Basket Ball" and a Student Activity Center. The total site development is proposed to encompass 110,000 square feet and the estimated cost of the project is \$18 million. Upon completion of construction, ownership of the facility will be transferred to the University. Private gifts will fund the project and the revenue collected by Kansas Athletics and the Kansas Memorial Union Corporation will fund the annual maintenance and operating costs.

#### NAME OF BUILDING – FHSU

Authorization was given to Fort Hays State University to retain the name "Agnew Hall" for Building One of the Agnew Hall replacement project.

#### AMENDED MEMORANDUM OF AGREEMENT BETWEEN THE UNIVERSITY OF KANSAS, LAWRENCE CAMPUS AND LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, PUBLIC SERVICE EMPLOYEES LOCAL UNION 1290PE, REPRESENTING LAWRENCE AND EDWARDS CAMPUS SKILLED CRAFT AND SERVICE/MAINTENANCE WORKERS – KU

The Board approved proposed amendments to the Memorandum of Agreement between the University of Kansas, Lawrence Campus and Laborers' International Union of North America, Public Service Employees Local Union 1290PE, representing Lawrence and Edwards Campus skilled craft and service/maintenance workers. The amendments reflect a negotiated salary increase and an increase in shift differential wages for some of the night shift workers. Internal reallocation will fund the salary increases. The Chair is authorized to execute any required documents on behalf of the Board.

## CONSIDERATION OF DISCUSSION AGENDA

### Other Matters

UNIVERSITY UPDATE ON CURRENT PROCESSES FOR IDENTIFYING AND ADVISING STUDENTS WHO ARE ADMITTED AS EXCEPTIONS TO THE QUALIFIED ADMISSIONS MINIMUM STANDARDS

President Scott presented Pittsburg State University's action plan for identifying and advising students who are admitted as exceptions to the qualified admissions minimum standards. President Scott stated Pittsburg State University has been able to limit the number of students admitted through the exception window because of PSU's cooperative arrangement with Fort Scott Community College. This arrangement allows applicants to enroll in FSCC courses which are taught on PSU's campus. In recent years PSU has used approximately 5 to 7 percent of the allowed 10 percent exception category. Students who are admitted through the exception window have a unique admission code in PSU's student information system which allows PSU to identify and track these students. President Scott stated that in response to the 2012 legislation regarding student success plans, PSU will take the following action:

- 1) The admission letter for students admitted as exceptions for 2013 fall semester and after indicates that completing an individual academic success plan prior to enrollment is a condition of admission.
- 2) Students will be advised through PSU's Student Success Center for their first year rather than going directly to an academic department.
- 3) Students will be assigned to designated sections of PSU's freshman experience course, which will have added hours focused on academic skills.
- 4) Student will be required to attend the summer orientation and enrollment program (CARES) in June.
- 5) An additional review process with stricter standards will be undertaken for students applying or seeking to enroll after July 1<sup>st</sup>.

(Handout filed with Official Minutes)

President Bardo introduced Wichita State University's current processes and future plans for identifying and advising students who are admitted through the qualified admissions exception window. Over the last five years, Wichita State University has admitted 0.5 to 2.5 percent of the freshmen class through the exception window. Currently, WSU's student information system provides codes for admission by exception which allows WSU to identify and track students who were admitted as exceptions. This system can be modified to include a tracking code for students who have met with an advisor and developed a plan for success. These codes can then be used to monitor compliance, retention and academic performance of students. President Bardo stated WSU will also provide advising and support through the following: 1) freshmen orientation, 2) a WSU 101 student success course, 3) pro-active advising for incoming at-risk students, 4) an alert system that identifies struggling students early in the semester and points them to resources, and 5) supplemental instruction for courses with high D/F/W rates. Additionally, President Bardo reported on the overall increased enrollment in remedial courses. He stated processes need to be developed to allow funding for remedial courses taken by students in the military, those 21 years of age or older and international students needing remedial English.

(Handout filed with Official Minutes)

BREAK

The Chairman called for a short break at 3:20 p.m. and resumed the meeting at 3:30 p.m.

President Shonrock introduced Emporia State University's Hornet Success Program. This program will help students admitted through the exception window and begins in the application process. Students who are applying through the exception window receive personalized contacts from a number of different departments and services on campus encouraging them to explore the support programs found within the campus community. The purpose of the program is early and frequent interactions with students to assist them in strengthening their academic and social foundations. The Hornet Success Program includes five key strategies:

- 1) Participation in the Student Strength's Inventory – Designed to assist both the student and the various campus personnel working with the student in tracking strengths and barriers to student retention.
- 2) Development of an Academic Success Contract – The academic success contract is an individual plan for student success.
- 3) Enrollment in the Fall and Spring First-Year Experience Courses – Each course by design assists students in obtaining the skills necessary to reach their education objectives.
- 4) Meeting with Student Advising Center Professionals Once a Week for the First Six Weeks of the Semester – The research on college student success is clear, the first six weeks of the semester are critical to the engagement and success of the student.
- 5) Attendance at Tutoring Based on Mutual Agreement and Student Schedule – The student and the academic advisor will determine, with the assistance of the College Student Inventory, what course(s) a student should seek additional support through tutoring.

(Handout filed with Official Minutes)

Chancellor Gray-Little presented the University of Kansas' current practices and proposed practices for identifying and advising students who are admitted under the exception window. This year the University of Kansas has 93 students who were admitted as exceptions. The freshmen exception students are required to earn 24 KU graded hours with a 2.0 GPA in their first year and attend a special orientation session. These students are also assigned to an academic advisor and provided academic support through the KU Academic Achievement and Access Center and other similar units. Beginning Fall 2013, students admitted through the exception window will meet with their advisor to develop and sign an individual plan of success. The students will be required to meet with their assigned advisor a minimum of three times each semester and enroll in PRE 101 (a semester-long orientation seminar that helps students successfully adjust to academic life in their first semester).

President Hammond presented Fort Hays State University's practices for students admitted through the exception window. He stated FHSU has had success retaining and graduating student athletes and looked at how this model can be applied to students admitted through the exception window. FHSU has implemented Tiger IQ, which is an individualized plan that will include a time management piece. President Hammond stated student athletes' schedules are managed by the University and this same concept can be applied to exception students. President Hammond also stated all FHSU students receive messages from Tiger Connect, and through this system FHSU can send targeted messages to students who were admitted through the exception window. FHSU will also conduct a series of workshops geared towards student success and all new freshman students will receive a student success plan at freshman orientation. President Hammond also noted all students will have a Tiger Success Plan, which will require students to meet with an advisor throughout the year.

(PowerPoint filed with Official Minutes)

President Schulz stated that 4 percent of the incoming class at Kansas State University is admitted through the exception window. Students who are admitted through the qualified admission exception window are required to register for a 3 credit university study class, which helps the student with study skills and choosing a major. Students are assigned an advisor who will assist the student through the first three semesters and will be required to sign an agreement that will include expectations of the student. President Schulz also stated Kansas State University will hire a vice provost to work on student retention and student success.

#### Fiscal Affairs and Audit

**AMENDMENT OF FY 2013 CAPITAL IMPROVEMENTS REQUEST FOR NEW SCHOOL OF BUSINESS BUILDING – KU**

Eric King, Director of Facilities, presented the University of Kansas' request to amend the FY 2013 Capital Improvement request to include a new building for the School of Business. The new building will contain approximately 166,000 square feet. The estimated cost of the project is \$65,740,000, which will be funded with a combination of private gifts and university resources. The University also requests bonding authority in the full amount of the project cost in the event pledges span multiple years. University resources will fund the annual maintenance and operating costs. Mr. King noted this building will replace Summerfield Hall. Summerfield Hall's classrooms and labs will be repurposed for general university service. Regent McKechnie moved to approve and Regent Wilk seconded. The motion carried.

**AMENDMENT OF FY 2014 CAPITAL IMPROVEMENT REQUEST TO REPLACE MCCOLLUM HALL FOR STUDENT HOUSING – KU**

Mr. King introduced the University of Kansas' request to amend its FY 2014 Capital Improvement request to add a project to replace McCollum Hall for student housing. KU proposes building two new residence halls that will house 350 students each. The estimated cost of the project is \$47.8 million, which will be funded with revenue bonds. A combination of revenue from the Housing System and the Parking System will be used to fund the debt service on the project. The annual maintenance and operating costs will be funded from the Housing System. Mr. King noted when the two new halls are completed, McCollum Hall will be razed and the site will be converted to parking. Regent Wilk moved to approve. Following the second of Regent Moran, the motion carried.

**FY 2013 BUDGET FOR WICHITA/SEDGWICK COUNTY MILL LEVY – WSU**

Diane Duffy, Vice President for Finance and Administration, presented the FY 2013 budget proposed by the WSU Board of Trustees totaling \$7,372,734 for expenditures from levies of property taxes in Wichita and Sedgwick County. Regent Perkins moved to approve. Regent Logan seconded, and the motion carried. The budget is as follows:

**Wichita State University  
City of Wichita/Sedgwick County Mill Levy Budget  
Fiscal Year 2013 Budget**

	<b><u>Fiscal Year 2012 Budget</u></b>	<b><u>Fiscal Year 2013 Budget</u></b>	<b><u>Amount Change</u></b>
<hr/> <b>Revenues</b> <hr/>			
Revenue	\$7,052,259	\$7,072,734	\$20,475
Contingent Revenue	300,000	300,000	0
<b>Total Revenues</b>	<hr/> \$7,352,259 <hr/>	<hr/> \$7,372,734 <hr/>	<hr/> \$20,475 <hr/>
<hr/> <b>Expenditures</b> <hr/>			
<b><u>Capital Improvements</u></b>			
Debt Service	\$1,611,803	\$1,611,988	\$185
National Center for Aviation Training Support	800,000	800,000	0

Building Insurance	16,500	16,500	0
<b>Total Capital Improvements</b>	<u>\$2,428,303</u>	<u>\$2,428,488</u>	<u>\$185</u>
<b><u>Student Support/Workforce Development</u></b>			
Undergraduate Support	\$1,750,000	\$1,750,000	\$0
Sedgwick County Scholars	1,791,479	2,066,400	274,921
Urban Assistantships	50,557	50,557	0
Graduate Research Assistantships	214,156	214,156	0
Graduate Fellowships	100,133	100,133	0
<b>Total Student Support</b>	<u>\$3,906,325</u>	<u>\$4,181,246</u>	<u>\$274,921</u>
<b><u>Economic and Community Development</u></b>			
Interns-City/County	\$136,000	\$136,000	\$0
Business and Economic Research	150,000	150,000	0
City Government Services	60,000	60,000	0
County Government Services	60,000	60,000	0
<b>Total Economic and Community Development</b>	<u>\$406,000</u>	<u>\$406,000</u>	<u>\$0</u>
<b><u>University Research and Support Services</u></b>			
Organization and Development	\$57,000	\$57,000	\$0
<b>Total University Research and Support Services</b>	<u>\$57,000</u>	<u>\$57,000</u>	<u>\$0</u>
<b><u>Contingency</u></b>			
Contingency	\$554,631	\$300,000	(\$254,631)
<b>Total Contingency</b>	<u>\$554,631</u>	<u>\$300,000</u>	<u>(\$254,631)</u>
<b>Total Expenditures</b>	<u>\$7,352,259</u>	<u>\$7,372,734</u>	<u>\$20,475</u>

**CONVERT THE REMAINING CLASSIFIED POSITIONS AT KUMC TO UNCLASSIFIED UNIVERSITY SUPPORT STAFF POSITIONS AT THE MEDICAL CENTER CAMPUS – KU**

General Counsel Julene Miller presented the University of Kansas' request to convert the remaining classified positions at the University of Kansas Medical Center to Unclassified University Support Staff positions. The University of Kansas followed the procedures established in K.S.A. 76-715a. General Counsel Miller noted each employee group has voted in favor of this conversion. The conversion for these employee groups will be effective October 22, 2012. Following discussion, Regent Wilk moved to approve. Regent Logan seconded, and the motion carried.

ENERGY PERFORMANCE CONTRACT AND RESOLUTION – ENERGY CONSERVATION REVENUE BONDS – KSU

General Counsel Miller introduced Kansas State University's request to proceed with an energy performance contract with Johnson Controls and with issuing bonds to finance energy conservation projects at an estimated cost of \$18.1 million. Johnson Controls guarantees the actual amount of energy savings attributable to the implementation of the proposed energy conservation measures, and the University will repay the bonds with the energy savings. Regent Wilk moved to proceed with the contract and to adopt the Resolution and authorize the Chair and the President and CEO to execute the Resolution and related bond documents. Following the second of Regent Moran, the motion carried.

(Resolution filed with Official Minutes)

Other MattersGRANTING OF HONORARY DEGREES AT THE UNIVERSITY'S SPRING 2013 COMMENCEMENT – KU

Chancellor Gray-Little presented three nominations for honorary degrees to be bestowed by the University of Kansas at its Spring 2013 commencement. Regent Perkins moved to approve and Regent Edwards seconded. The motion carried. The following individuals will receive honorary degrees at the University of Kansas' 2013 commencement:

Karole Armitage – Doctor of Arts  
Wendell Castle – Doctor of Arts  
Wes Jackson – Doctor of Science

EPSCOR/STAR PROPOSALS

Blake Flanders, Vice President for Workforce Development, presented the recommended EPSCoR proposals. The EPSCoR/STAR Program Review Committee reviewed the proposals and made the following funding recommendations:

- 1) For the Kansas IDeA Network of Biomedical Research Excellence (K-INBRE) at the University of Kansas, the Committee recommends \$75,000 for FY 2013 and \$75,000 for FY 2014 to provide matching funds for the \$3,594,192 NIH grant. This award provides a 48:1 leverage for state funds (federal:state).
- 2) For the Kansas NASA EPSCoR program at Wichita State University for a Research Infrastructure Development grant, the Committee recommends \$50,000 per year for FY 2013, FY 2014, and FY 2015. The total funding from NASA is \$375,000. This award provides a 2.5:1 leverage for state funds (federal:state).
- 3) For the Kansas NASA EPSCoR program at Wichita State University for two projects (Nanostructured Solid-State Energy Storage for Wide-Temperature Application in Space Exploration and Design, Development and Testing of Active Dynamically Aerocompliant Pressure Adaptive Wing Structures) that are part of a NASA Cooperative Agreement Notice Proposal, the Committee recommends \$50,000 per year for FY 2013, FY 2014, and FY 2015. The total funding from NASA for the project is \$750,000. This award provides a 5:1 leverage for state funds (federal:state).

Regent McKechnie moved to approve the funding recommendations for the EPSCoR proposals. Following the second of Regent Perkins, the motion carried.

RECESS

The Chairman recessed the meeting at 4:35 p.m.

## **RECONVENE**

The Chairman reconvened the meeting at 9:15 a.m. on Thursday, October 18.

MEMBERS PRESENT:

Tim Emert, Chairman  
Fred Logan, Vice Chairman  
Christine Downey-Schmidt  
Mildred Edwards  
Dan Lykins  
Ed McKechnie  
Robba Moran  
Janie Perkins  
Kenny Wilk

## **REPORTS**

### **REPORT FROM SYSTEM COUNCIL OF PRESIDENTS**

President Heilman presented the System Council of Presidents' report. Diane Duffy, Vice President of Finance and Administration, had briefed SCOPS on the development of a new data collection on student financing within KHEDS. The data will be collected at an individual student level and includes student costs (tuition, required fees, other fees, room and board, books and supplies, other costs) and student financing (financial aid, waivers, reductions, adjustments, expected family contribution). SCOPS will continue to monitor the implementation of this addition to the KHEDS system. SCOPS also received an update on the marketing of the transfer courses that were approved by the Board.

### **ANNOUNCEMENT**

Regent Emert recognized President Jackie Vietti, who will be retiring from Butler Community College at the end of 2012. The Board thanked President Vietti for her years of service.

### **APPROVAL OF CONSENT AGENDA**

Regent Edwards moved, with the second of Regent Logan, that the Consent Agenda be approved. The motion carried.

#### **Academic Affairs**

#### **ADDITIONAL DEGREE GRANTING AUTHORITY FOR THE UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE, AMERICAN PUBLIC UNIVERSITY, BRYAN UNIVERSITY, AND ITT TECHNICAL INSTITUTE**

The University of Maryland University College received authorization to offer the following additional degrees:

- 1) Bachelor of Arts in Communication Studies
- 2) Bachelor of Arts in East Asian Studies
- 3) Bachelor of Arts in English
- 4) Bachelor of Arts in Graphic Communication
- 5) Bachelor of Arts in History
- 6) Bachelor of Arts in Humanities
- 7) Bachelor of Science in Cybersecurity
- 8) Bachelor of Science in Digital Media and Web Technologies
- 9) Bachelor of Science in Emergency Management
- 10) Bachelor of Science in Environmental Management
- 11) Bachelor of Science in Finance



- 12) Bachelor of Science in Fire Service Administration
- 13) Bachelor of Science in Gerontology
- 14) Bachelor of Science in Global Business and Public Policy
- 15) Bachelor of Science in Homeland Security
- 16) Bachelor of Science in Human Resource Management
- 17) Bachelor of Science in Information Systems Management
- 18) Bachelor of Science in Investigative Forensics
- 19) Bachelor of Science in Legal Studies
- 20) Bachelor of Science in Management Studies
- 21) Bachelor of Science in Marketing
- 22) Bachelor of Science in Political Science
- 23) Bachelor of Science in Psychology
- 24) Bachelor of Science in Social Science

American Public University received approval to offer a Bachelor of Arts in Reverse Logistics Management and a Master of Arts in Reverse Logistics Management.

Bryan University received authorization to offer the following degrees: 1) Associate of Applied Science in Healthcare Administration, 2) Associate of Applied Science in Information Systems Security and Assurance, and 3) Master of Business Administration.

ITT Technical Institute received approval to offer an Associate of Applied Science in Nursing.

## **CONSIDERATION OF DISCUSSION AGENDA**

### **Other Matters**

#### **FORESIGHT 2020**

President Tompkins introduced a proposed format revision to Foresight 2020. The current format of Foresight 2020 consists of six strategic goals, and the proposed format simplifies the goals by combining them into the following three goals: 1) increase higher education attainment among Kansas citizens, 2) improve alignment of the state's higher education system with the needs of the economy, and 3) enhance the quality of colleges and universities. Then under the three strategic goals there would be aspirations/benchmarks, measures to track progress, and strategies to achieve the goals. The Board discussed institutional accountability, using disaggregated data, and making Foresight 2020 more focused. The Board will continue to discuss Foresight 2020 at the November meeting.

(PowerPoint filed with Official Minutes)

#### **BREAK**

The Chairman called for a short break at 10:20 a.m. and resumed the meeting at 10:30 a.m.

### **Academic Affairs**

#### **NEW DEGREE GRANTING AUTHORITY FOR THE CHICAGO SCHOOL OF PROFESSIONAL PSYCHOLOGY**

Gary Alexander, Vice President of Academic Affairs, presented The Chicago School of Professional Psychology's request for degree granting authority. Regent Edwards moved to approve. Regent Lykins seconded, and the motion carried. The following degrees were approved:

- 1) Master of Arts in Forensic Psychology

- 2) Master of Arts in Industrial and Organizational Psychology
- 3) Master of Arts in Psychology
- 4) Master of Arts in Counseling Psychology
- 5) Master of Arts in Applied Behavior Analysis
- 6) Master of Arts in Clinical Psychology, Marital and Family Therapy
- 7) Doctor of Education in School Psychology
- 8) Doctor of Philosophy in Applied Behavior Analysis
- 9) Doctor of Philosophy in International Psychology
- 10) Doctor of Philosophy in Organizational Leadership
- 11) Doctor of Psychology in Business Psychology
- 12) Doctor of Psychology in Clinical Psychology
- 13) Doctor of Psychology in Clinical Forensic Psychology
- 14) Doctor of Psychology in Marital and Family Therapy
- 15) Doctor of Psychology in Applied Clinical Psychology

### Other Matters

#### AMENDMENTS TO BOARD OF REGENTS INTERNAL AUDIT FUNCTION AND ALCOHOL POLICY

General Counsel Miller presented proposed amendments to the Financial Reporting and the Service of Alcohol in Non-Classroom Areas policies in the Board's Policy Manual. Regent Moran moved to approve, and Regent Edwards seconded. The motion carried. The following amendments were approved:

#### **B. FISCAL MANAGEMENT (6-20-12)**

...

#### 2. FINANCIAL REPORTING

...

##### b. Internal Audit Function (4-15-10)

(1) Each state university shall have an internal audit function. The responsibility of the internal audit function is to serve the university in a manner that is consistent with the *International Professional Practices Framework (IPPF)* promulgated by the Institute of Internal Auditors. Additional resources, tools and guidance should be obtained through the Association of College and University Auditors and the Committee of Sponsoring Organizations. (10-17-96)

(2) The purpose, authority, and responsibility of each university's internal audit function shall be defined in a formal written document (internal audit charter) that is approved by each state university's chief executive officer. The charter shall make clear the purposes of the internal audit function, specify the unrestricted scope of its work, and declare that auditors are to have no responsibility for the activities they audit. The scope of work of the internal auditors shall include review of university controlled affiliated corporations, including a review of the IRS form 990 for each such corporation, with a focus on potential conflicts of interest and transactions between the university and university controlled affiliated corporations. The charter shall endow internal auditors with the authority to fully and freely access all the university's records, properties, and personnel relevant to an audit. The charter shall provide that the auditor report directly to the university chief executive officer on all audit matters. The charter shall clearly state that internal auditors shall report directly to the Board Fiscal Affairs and Audit Committee any situation wherein

the auditor perceives a conflict of interest with or on the part of the university chief executive officer's involvement with the subject of an audit. In addition, each state university shall include the charter in university manuals, policies, and procedures as appropriate. Each state university internal audit department shall report annually to the Board's Committee on Fiscal Affairs and Audit, summarizing the prior year's activities and audit plans for the coming year. Each state university shall notify the Board's Committee on Fiscal Affairs and Audit in writing of any personnel change in the position of university internal auditor. (10-17-96; 1-16-97)

(3) Each state university shall develop and maintain an internal audit plan. At a minimum, internal controls for the university's highest risk units, based on public funds exposure, should be assessed on a regular basis. (10-17-96; 6-24-99)

(4) Each completed internal audit reporting material financial weaknesses or fraud shall be submitted to the Board President and Chief Executive Officer who shall be responsible for recommending to the Committee on Fiscal Affairs and Audit any specific audit findings that should be further reviewed by the Committee. (10-17-96; 1-18-01)

## G. GENERAL POLICY

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### 14. SERVICE OF ALCOHOL IN NON-CLASSROOM AREAS

~~Consumption~~ In accordance with K.S.A. 2011 Supp. 41-719(f), state universities are permitted to allow consumption of alcoholic liquor on state university property may be permitted under authorized and appropriately controlled conditions and guidelines to be determined by the chief executive officer of each university and set forth in an institutional policy on service of alcoholic liquor. ~~Alcoholic liquor may only be served at luncheons, dinners or receptions which honor individuals and which occur in connection with official University events and/or fundraising activities for University programs. The Service of alcoholic liquor at such events on campus must be approved, in advance, by the chief executive officer of the institution, or the chief executive officer's designee, and may only be held allowed in those non-classroom areas, and outside grounds immediately adjacent thereto, which are specifically designated for such activities in the institutional policy on service of alcoholic liquor. Each institution shall file and maintain a current copy of its policy on service of alcoholic liquor with the President and Chief Executive Officer on behalf of the Board. Each institutional chief executive officer shall also be prepared to provide information to the Board in relation to the service of alcoholic liquor on campus as requested by the Board or President and CEO.~~ (6-26-87; 2-18-88)

### REPORT FROM COMMUNITY COLLEGES

President Heilman presented the Community Colleges' report. The community colleges thanked the Board for its commitment to transfer and articulation and for being an advocate for tiered technical education funding for both the community colleges and technical colleges. President Heilman gave examples of how the institutions are using the tiered funding and reviewed the priorities of the community colleges.

(PowerPoint filed with Official Minutes)

### REPORT FROM KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY

Blake Flanders, Vice President of Workforce Development, gave an update on the Governor's Technical Education Initiative. In May, Governor Brownback signed into law SB 155, which will invest state funds into career and technical education to encourage high school students to enroll in approved technical courses and

earn an industry-recognized credential. The CTE marketing initiative connected to the legislation strives to alter public opinion of career technical education, empower Kansas students to make an informed career decision, and increase high school enrollment in college technical programs. Vice President Flanders stated the marketing of the initiative is a collaborative effort between the Kansas Board of Regents, the Kansas Department of Commerce, and the Kansas Department of Education.

**ADJOURNMENT**

The Chairman adjourned the meeting at 11:20 a.m.

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Andy Tompkins, President and CEO

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Tim Emert, Chair

# CONSENT AGENDA

## II. Reports

- |  |                                |
|--|--------------------------------|
| A. <i>Introductions</i>                                    |                                |
| B. <i>Report from the Chair</i>                            | Regent Emert, Chair            |
| C. <i>Report from the President &amp; CEO</i>              | Andy Tompkins, President & CEO |
| D. <i>Report from Council of Presidents</i>                | President Scott                |
| E. <i>Report from Council of Faculty Senate Presidents</i> | Peter Chung                    |
| F. <i>Report from Students' Advisory Committee</i>         | Luis Carbajal                  |

## III. Standing Committee Reports

- |                                      |                |
|--------------------------------------|----------------|
| A. <i>Academic Affairs</i>           | Regent Edwards |
| B. <i>Fiscal Affairs &amp; Audit</i> | Regent Wilk    |
| C. <i>Governance</i>                 | Regent Emert   |

## IV. Approval of Consent Agenda

- |   |  |
|---|--|
| A. <i>Fiscal Affairs &amp; Audit</i>                          |  |
| 1. <b>Amend FY 2013 Rehabilitation and Repair List – KUMC</b> | <b>Eric King,<br/>Director of Facilities</b> |

The University of Kansas requests approval to amend its FY 2013 Rehabilitation and Repair list to include the following projects at the Medical Center:

- **Improve the Infrastructure on the Ground Floor and First Floor of the Research Support Facility (RSF) - \$550,000.** The project includes installing interconnecting duct work between two existing air handlers in the building, replacing some of the terminal boxes, and installing air flow controls to enable any one air handler to serve critical areas of entire building, at a reduced capacity, in case of emergency. The total estimated project cost is \$550,000 and will be funded through the reallocation of Rehabilitation and Repair funds.

	<u>From</u>	<u>To</u>
Campus Energy Conservation Improvements	\$ 539,340	\$ 504,340
Campus Fire Code Improvements	\$ 625,000	\$ 110,000
RSF Infrastructure Improvements	\$ -0-	\$ 550,000
<b>Total</b>	<b>\$ 1,164,340</b>	<b>\$ 1,164,340</b>

- **Renovate Laboratory Rooms B001G and B011A in the Lied Biomedical Research Building - \$575,000.** The scope of the project includes limited demolition and the construction of two modular clean rooms with dedicated HEPA filtered HVAC equipment connected to the emergency power system. The new clean rooms will be used for research by the cardiology department. The estimated project cost is \$575,000 and is funded with private funds.

**2. Approve Construction of a New Baseball and Softball Training Facility – PSU**

Pittsburg State University requests approval to construct a facility for pitching and batting training for both baseball and softball. The project is estimated to cost around \$400,000 and will be funded with private donations. Work would begin in the spring and be completed by August 1, 2013. The proposed project includes a new metal building with three overhead doors and two pedestrian doors. The interior includes portable pitching mounds, batting cages, turf, lights, and heat. The project would be located near Rouse Street and Research Road in the center of the Bicknell Sports Complex.

## B. Other Matters

## 1. Accept State University Sustainability Reports

**Diane Duffy,**  
**VP, Finance & Administration**

**Summary**

*The Kansas Board of Regents adopted a policy on sustainability, October 16, 2008, and directed the state universities to report to the Board annually each November. The 2012 reports from each of the state universities were sent to the Board and acceptance of the reports is a consent item on the November agenda. President Scott, Chair of the Council of Presidents, will include a summary of the state university sustainability reports as part of his report from the Council of Presidents during the board meeting.*

**Background**

A cross functional team with representatives from the state universities and Board staff worked together to develop the policy on sustainability which was approved by the Board in October, 2008.

Below is the Board's policy:

31. SUSTAINABILITY POLICY AND IMPLEMENTATION PRINCIPLES (10-16-08)

The Board recognizes and appreciates the strides each university has already made toward sustainability. The purpose of this policy is to outline specific ways, reflective of each university's resource constraints and environmental impacts, in which state universities may enhance their service to Kansans as well as their leadership in addressing these challenges both on campus and, through their extensive contacts and relationships, throughout Kansas and the world.

a. Policy Statement

University policies, practices and programs should, when possible, embody approaches that reduce life cycle costs, restore or maintain the functioning of natural systems, and enhance human well-being.

For purposes of this policy provision, sustainability shall mean societal efforts to meet the needs of present users without compromising the ability of future generations to meet their own needs. Sustainability presumes that the planet's resources are finite, and should be used conservatively, wisely and equitably. Decisions and investments aimed to promote sustainability will simultaneously advance economic vitality, ecological integrity and social welfare.

b. Implementation Principles

(1) Learning Opportunities: State universities shall incorporate issues of sustainability into the learning experiences of students throughout their academic experiences.

(1) Campus Life: State universities shall strive to infuse sustainability principles into the organization of campus life. This includes encouraging students, faculty and staff to:

- Minimize their environmental impact,
- Enhance campus ecology,
- Develop and foster awareness and campus culture that recognizes the importance of sustainability principles,
- Enhance/facilitate access to environmental and ecological goods, and
- Carry these lifestyles with them when they leave the campus community.

(2) Operations: State universities shall comply with all relevant environmental laws and regulations and executive orders from the Governor, and aspire to go beyond compliance by integrating

values of sustainability, stewardship, and resource conservation into activities and services. As operational decisions are made, university personnel should consider ways to improve the long-term quality and regenerative capacity of the environmental, social and economic system that support the institutional activities and needs and promote practices that minimize harmful effects of operations on the surrounding environment. State universities shall strive to maximize the efficiencies of operations and services while pursuing the goals detailed above within the resources available to institutions as they pursue excellence in fulfilling institutional missions.

- (3) Campus Planning: State universities recognize that sustainable design is a means to reduce energy consumption; enhance the health, well-being and productivity of the building occupants; and improve the quality of the natural environment. All of these can contribute to high-performing university buildings with lower life cycle costs. Accordingly, the state universities shall evaluate the impact of their construction projects; incorporate green building and design methods to the extent economically feasible; and consider the impact of planning decisions on future generations of the campus community, with the goal of minimizing the environmental footprint.
- (4) Administration: State universities shall develop sustainability goals that will inform institutional policies and procedures. These policies and procedures will rely on scientific and technical analysis, informed by economic realities of funding, to support efforts to develop objectives and targets for operations with indicators, or measures to assure accountability to the Board. Whenever economically feasible, sustainability will be included in areas of planning, decision-making, assessment, and reporting.
- (5) Outreach: State universities have various missions and roles with regard to their relationships with entities and individuals outside their respective boundaries. Engagement with sustainability in the various areas of university life will necessarily affect these relationships. State universities shall conscientiously share the knowledge, awareness, and expertise generated by their engagement with sustainability in accordance with their respective missions and roles in serving society as a whole.

The intent of the Board in adopting the policy was that the state universities report their activities regarding sustainability on an annual basis. In 2010, the Board also asked the Board office to report on its activities regarding sustainability. Board staff assembled the reports from the state universities and Board Office and sent the assembled documents under separate cover to the Regents, an electronic copy of which is available from the Board Office.



# DISCUSSION AGENDA

## V. Consideration of Discussion Agenda

### A. Other Matters

#### 1. Receive Update on the Kansas Bioscience Authority Jerry Boettcher

##### Summary

*The Kansas Bioscience Authority was created by the Kansas Legislature in 2004 through legislation referred to as the Kansas Economic Growth Act. The purpose of the authority was to advance the state's leadership in bioscience. The KBA is governed by an 11 person board of directors of which the Board of Regents has two ex-officio appointments. Those are former Regent Jerry Boettcher and current Regent Kenny Wilk. The authority works with partners statewide to pursue specific bioscience growth opportunities in the areas of a) Ag and bio-based products, b) animal health, c) bio energy, and d) human health. Jerry Boettcher has graciously agreed to review the progress of the KBA and its plans for the future. Regent Wilk will also share his perspectives.*

#### 2. Receive Update on Clinical Integration

**Chancellor Gray-Little and  
Steven Stites, M.D., Acting Executive  
Vice Chancellor at the University of  
Kansas Medical Center**

##### Summary

*Physicians who teach at the University of Kansas Medical Center are also involved in clinical practice at the University of Kansas Hospital. In 1998, pursuant to legislative action, the University of Kansas Hospital became a separate state entity, under the administration of the KU Hospital Authority and its Board of Directors. In implementing and clarifying the new relationship between the KU Medical Center and the KU Hospital, a Master Affiliation Agreement and many other supporting agreements and affiliations were entered into. These agreements outline the way in which physicians engage in clinical practice at the KU Hospital. Over the past two years, the Hospital and Medical Center have been discussing possible changes that would improve the clinical alignment of the hospital and medical center. At the Board's retreat in August, the Board asked the Chancellor to give an update on the possible changes. Chancellor Gray Little and Interim Executive Vice Chancellor Steven Stites will be providing this update.*

## B. Academic Affairs

## 1. Accept Annual Qualified Admissions Report 2011-2012

Regent Edwards

Gary Alexander,  
VP, Academic Affairs**Summary and Recommendation**

*Annual reports on admission of the 2011-2012 freshmen class and 2011-2012 transfer students are mandated by K.S.A. 76-717. This statute requires the Board to submit to the Legislature information on three categories of student admissions: (1) the number and percentage of freshmen class admissions permitted as exceptions to the minimum admissions standards and (2) the number and percentage of transfer student admissions permitted as exceptions to the minimum admissions standards. Staff recommends acceptance of this report for submission to the Legislature to fulfill K.S.A. 76-717 reporting requirements.*

**Background**

K.S.A. 76-717, which established admission criteria for state universities, requires the Board to submit an annual report that includes the following information on student admissions: (a) the number and percentage of resident **freshmen class admissions** permitted as exceptions to the minimum admissions standards (Table 1) and (b) the number and percentage of **transfer student admissions** permitted as exceptions to the minimum admissions standards (Table 6).

Though not required by statute, the report also includes voluntary information in Tables 2, 3, 4, 5, 7, and 8. These tables place admission, enrollment and denial information in a broader context. In addition, an addendum provides an overview of the current Qualified Admissions criteria.

**Freshmen Applicants**

Required Report #1. Number of Resident Freshmen Exceptions (Table 1)

K.S.A. 76-717 requires that on or before January 31 of each year, the Board of Regents report to the legislature on the number and percent of resident freshmen admitted as exceptions. The statute specifies this information be disaggregated by institution. The number of resident freshmen admitted as exceptions is limited by statute to 10 percent of the university's total freshmen admissions.

Table 1 presents the number and percent of resident freshmen students admitted under the 10% exception window, disaggregated by institution. No institution exceeded the 10% limit.

*Table 1: Number of Resident Freshmen Exceptions*

	Exceptions	Admits	Percent
<b>Emporia State University</b>	108	1,271	8.5%
<b>Fort Hays State University</b>	96	1,884	5.1%
<b>Kansas State University</b>	313	7,820	4.0%
<b>Pittsburg State University</b>	116	2,261	5.1%
<b>University of Kansas</b>	45	9,823	0.5%
<b>Wichita State University</b>	37	3,148	1.2%

*Voluntary Information on Freshmen Applicants (Optional Tables 2, 3, 4, and 5)*

Though not required by statute, Tables 2, 3, 4, and 5 provide information on freshmen exceptions, admission by categories, enrollment rates and denial rates. The Board of Regents has decided to voluntarily include information in Tables 2 through 5 to provide a broader context for freshmen admissions.

Table 2 presents the number and percent of non-resident freshmen students admitted as exceptions, disaggregated by institution. The Board of Regents has set the maximum number of exceptions under this category as either 10 percent of the total number of admitted non-resident freshmen, or 50 students, whichever is greater. Kansas State University exceeded the use of the exception window by one percent and as a result, has fewer allowable exceptions in 2012-2013.

*Table 2: Number of Non-Resident Freshmen Exceptions*

	Exceptions	Admits	10% Percent or 50 students, whichever is greater (the greater is shown)
<b>Emporia State University</b>	17	136	17 students
<b>Fort Hays State University</b>	50	647	7.7%
<b>Kansas State University</b>	262	2,386	11.0%
<b>Pittsburg State University</b>	68	736	9.2%
<b>University of Kansas</b>	191	4,840	3.9%
<b>Wichita State University</b>	20	292	6.8%

Table 3 displays the aggregate number of students admitted under the ACT, class rank or precollege curriculum criteria. Students are counted only in the criterion on which they were admitted even though they may have met more than one criterion. Table 3 shows 78.4% of resident students under the age of 21 who graduated from an accredited high school were admitted under the test score criterion; 6.9% were admitted on the class rank criterion; and 10.3% were admitted on the curriculum criterion. Universities chose to admit as exceptions 4.4% of resident applicants who could not be admitted on the basis of test score, class rank or precollege curriculum.

*Table 3: Freshmen Admitted by Categories*

	Resident		Non-Resident	
	State Totals	Percent of Admits	State Totals	Percent of Admits
<b>Test Score</b>	12,787	78.4%	6,175	70.7 %
<b>Class Rank</b>	1,136	6.9%	760	8.7 %
<b>Curriculum</b>	1,676	10.3%	1,186	13.6%
<b>Exception</b>	715	4.4%	608	7.0%

Table 4 displays the “yield rate,” or the number of freshmen students admitted under the test score, class rank or precollege curriculum criteria, or as exceptions, who actually enrolled.

*Table 4: Freshmen Admitted by Categories Who Enrolled*

	Resident		Non-Resident	
	Enrolled	Yield Rate <sup>1</sup>	Enrolled	Yield Rate <sup>1</sup>
<b>Test Score</b>	6,691	52.3%	1,488	24.0%
<b>Class Rank</b>	603	53.0%	225	29.6%
<b>Curriculum</b>	1,068	63.7%	385	32.4%
<b>Exception</b>	529	73.9%	292	48.0%

<sup>1</sup>Yield Rate is the number of students who enrolled divided by the number of students who were admitted.

Table 5 shows the number of freshmen applicants denied admission to state universities.

*Table 5: Number of Freshmen Applicant Denials*

	Resident			Non-Resident		
	Denials	Applied	Percent	Denials	Applied	Percent
<b>Emporia State University</b>	11	1,146	1.0%	0	136	0.0%
<b>Fort Hays State University</b>	111	1,348	8.2%	106	753	14.1%
<b>Kansas State University</b>	35	5,469	0.6%	5	2,391	0.2%
<b>Pittsburg State University</b>	32	1,557	2.1%	55	791	7.0%
<b>University of Kansas</b>	159	5,142	3.1%	521	5,361	9.7%
<b>Wichita State University</b>	170	3,026	5.6%	43	335	12.8%

## Transfer Applicants

Required Report #2: Transfer Students Admitted as Exceptions (Table 6)

K.S.A. 76-717 requires the Board of Regents report the following to the legislature on or before January 31 of each year: (1) the number and percent of resident transfer students admitted as exceptions, and (2) the number and percent of non-resident transfer students admitted as exceptions. The statute specifies this information be disaggregated by institution. The number of resident transfer exceptions is limited to 10% of the university’s resident transfer admissions. The number of non-resident transfer exceptions is limited to 10% of the university’s non-resident transfer admissions.

Table 6 presents the number and percent of transfer students admitted by each state university under the 10% exception window. This information is disaggregated by institution and by residency status.

Table 6: Number of Transfer Students Admitted as Exceptions

	Resident			Non-Resident		
	Exceptions	Admits	Percent	Exceptions	Admits	Percent
<b>Emporia State University</b>	21	583	3.6 %	2	86	2.3%
<b>Fort Hays State University</b>	135	1,657	8.1%	82	970	8.5%
<b>Kansas State University</b>	14	1,691	0.8%	4	939	0.4%
<b>Pittsburg State University</b>	17	643	2.6%	13	278	4.7%
<b>University of Kansas</b>	2	1,722	0.1%	4	564	0.7%
<b>Wichita State University</b>	45	2,291	2.0%	7	228	3.1%

*Voluntary Information on Transfer Student Admissions and Denials (Optional Tables 7 and 8)*

Table 7 and Table 8 are not required by statute. The information is voluntary and included because the tables provide information that contextualizes the number of transfer exceptions admitted. Table 7 displays the “yield rate,” or number of admitted transfer students who actually enrolled in the university. Students meeting minimum requirements were admitted under the GPA criterion.

Table 7: Admitted Transfer Students Who Enrolled

	State Total: Resident			State Total: Non-Resident		
	Admitted	Enrolled	Yield Rate <sup>1</sup>	Admitted	Enrolled	Yield Rate <sup>1</sup>
<b>GPA</b>	8,353	6,280	75.1%	2,953	1,694	57.3%
<b>Exception</b>	234	190	81.1%	112	84	75.0%

<sup>1</sup>Yield Rate is the number of students who enrolled divided by the number of students who were admitted.

The number of transfer applicants denied admission to state universities is presented in Table 8.

Table 8: Number of Transfer Applicant Denials

	Resident			Non-Resident		
	Denials	Applied	Percent	Denials	Applied	Percent
<b>Emporia State University</b>	0	583	0.0%	0	86	0.0%
<b>Fort Hays State University</b>	1	1,658	0.1%	19	989	1.9%
<b>Kansas State University</b>	34	1,725	2.0%	66	1,005	6.6%
<b>Pittsburg State University</b>	3	646	0.5%	3	281	1.1%
<b>University of Kansas</b>	47	1,769	2.7%	63	627	10.0%
<b>Wichita State University</b>	123	2,414	5.1%	16	244	6.6%

### **Addendum**

#### **Admission Criteria for Freshmen Applicants**

K.S.A. 76-717 requires resident and non-resident freshmen applicants under the age of 21 to meet one of the following criteria to gain admittance to a state university: (1) graduate from an accredited high school and earn a minimum ACT score of 21; (2) graduate from an accredited high school and in the top one-third of the class; (3) graduate from an accredited high school and complete the precollege curriculum with a GPA of at least 2.0 for residents and 2.5 for non-residents; or (4) graduate from an unaccredited high school and earn a minimum ACT score of 21. Freshmen applicants under the age of 21 may also gain admittance to a state university by earning a GED with prescribed minimum scores provided they are a Kansas resident.

Kansas residents 21 and older must meet one of the following criteria to gain admittance to a state university as freshmen: (1) graduate from an accredited high school; (2) graduate from an unaccredited high school; or (3) earn a GED with the prescribed minimum scores. Non-resident freshmen applicants 21 and older must meet one of the following criteria to be considered for admission to a state university: (1) graduate from an accredited high school or (2) earn a GED with prescribed minimum scores.

When making admission decisions for freshmen applicants under the age of 21 who graduate from an accredited high school, state universities review student materials in the following order: ACT score, class rank and precollege curriculum. The process works as follows:

1. Students with a composite ACT score of 21 or higher (or a SAT score of 980 or higher) are admitted under the test score criterion.
2. If the student's ACT test score is below 21, the university reviews the student's high school class rank. Students graduating in the top one-third of their high school class are admitted under the class rank criterion.
3. If the student's ACT test score is below 21 and the student ranks in the bottom two-thirds of the high school class, the university reviews the student's GPA in the precollege curriculum. Kansas residents with a 2.0 GPA (or higher) on the precollege curriculum are admitted under the curriculum criterion; non-residents with at least a 2.5 GPA on the precollege curriculum are admitted under the curriculum criterion.

Freshmen applicants under 21 years of age who graduate from an unaccredited high school are admitted under the test score criterion provided they meet that criterion. Kansas residents with at least an overall score of 2,550 on the GED and a minimum score of 510 on each subtest are admitted under the GED criterion.

State universities may admit applicants who do not meet the minimum freshmen admissions criteria at their discretion. The number of resident freshmen admitted as exceptions is limited by statute to 10 percent of the university's total freshmen admissions. The number of non-resident freshmen exceptions is limited to either 10 percent of the total number of admitted non-resident freshmen, or 50 students, whichever is greater. Each state university has a written policy to guide decisions about exceptions.

**Admission Criteria for Transfer Applicants**

State universities are required to admit resident transfer applicants who have earned at least 24 credit hours of transferable coursework with a cumulative grade point average of at least 2.0 on a 4.0 scale. State universities may admit non-resident transfer applicants who have met these minimum criteria, but are not required to do so. State universities may adopt additional and/or more stringent standards to admit non-resident transfer applicants.

State universities may admit transfer applicants who have earned less than a 2.0 on 24 or more transferable credit hours, but the number of these exceptions is limited by statute. The number of resident transfer exceptions is limited to 10% of the university's resident transfer admissions. The number of non-resident transfer exceptions is limited to 10% of the university's non-resident transfer admissions. Admitting applicants as exceptions is at the discretion of the state university.

**C. Other Matters****1. Appoint Member to Johnson County Education  
Research Triangle Authority (JCERTA)****Regent Emert****Summary**

*The Johnson County Education Research Triangle (JCERT) was created in November 2008 when Johnson County residents voted to create the Johnson County Education Research Triangle Authority and to impose a one-eighth cent sales tax to support undergraduate and graduate programs at the Edwards campus of the University of Kansas, the research and education programs in animal health and food safety and security at the Johnson County location of Kansas State University and the medical education and life sciences and cancer research programs at the University of Kansas Medical Center's Johnson County locations.*

*The Authority is charged with overseeing the imposition, collection and distribution of the sales tax. The Authority's functions are performed by a seven member board of directors consisting of one member appointed by the Governor, one member appointed by the Board of Regents, one member appointed by the Johnson County Commission, one member appointed by the Johnson County Community College Board of Trustees, two members appointed by the Chancellor of the University of Kansas (one to represent the medical center and one to represent the Edwards campus), and one member appointed by the President of Kansas State University. Ed Eilert is the Board of Regents appointee and the current Chairman of the Authority. On November 30, 2012, Mr. Eilert will have completed his first four-year term on the authority and is eligible for serving one more term. Staff recommends re-appointment of Ed Eilert to a second four-year term on the authority board.*

**2. Panel Discussion with Representatives of  
Community and Technical Colleges on the  
Implementation of New Transfer and Articulation  
Policy****Andy Tompkins,  
President & CEO****Summary**

*Once the Board of Regents passed the new policy on transfer and articulation of general education courses, institutions began working on implementation of the new policy. At the August retreat, the Board began a discussion with community and technical college leaders on this new policy and expressed interest in knowing how it would be marketed and implemented. This discussion is a follow-up to that initial discussion at the retreat. Participants include the following: Mr. Don Ash, President of the KCK Community College Board of Trustees and Chair of the Kansas Association of Community College Trustees; Dr. Terry Calaway, President of Johnson County Community College; Mr. Greg Goode, President of Salina Area Technical College; and Dr. Stephen Vacik, President of Colby Community College.*



# CONSENT AGENDA

## VII. Reports

A. *Introductions*

B. *Report from System Council of Presidents*

President Heilman

## VIII. Approval of Consent Agenda

A. *Academic Affairs*

### 1. Act on Requests for Additional Degree Granting Authority for:

Gary Alexander,  
VP, Academic Affairs

- 7) Arkansas State University
- 8) Wright Career College
- 9) South University
- 10) Western Governors University
- 11) Argosy University
- 12) The Chicago School of Psychology

### Staff Recommendation

*The following institutions request approval for additional degree granting authority: (1) Arkansas State University, (2) Wright Career College, (3) South University, (4) Western Governors University, (5) Argosy University, (6) Colorado Technical University, and (7) The Chicago School of Psychology. After a thorough review of staff qualifications, record keeping systems, coursework, materials, website platforms, extended studies, and campuses, the listed institutions demonstrate they meet and maintain compliance with all of the statutorily imposed requirements described below. Staff recommends approval for additional degree granting authority.*

### Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

### Institution Request

#### Arkansas State University

Arkansas State University was first approved for degree granting authority by the Kansas Board of Regents in September of 2009. The University was founded in Jonesboro, AR, in 1908 by the Arkansas Legislature as a

regional agricultural training school. It began offering a two-year college program in 1918, then became “First District Agricultural and Mechanical College” in 1925. A four year degree program was instituted in 1930, and A&M College became “Arkansas State College” in 1933. The Arkansas Legislature elevated the college to university status and changed the name to Arkansas State University in 1967. The university is currently approved by the Kansas Board of Regents to offer nine programs at the bachelor and master level.

Arkansas State University is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools, a United States Department of Education approved accrediting agency. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

**Degree Requested by Arkansas State University:**

- Bachelor of Science in Nursing (RN-BSN)

**Wright Career College**

Wright Career College was previously approved by Kansas Board of Regents in March of 2008. Wright Career College is a not-for-profit institution with a history that dates back to 1921. The school’s main campus is located in Overland Park, with a branch location in Wichita. Wright Career College offers degrees in business, technology, healthcare and wellness training. The Overland Park campus is currently approved by the Kansas Board of Regents to offer 16 programs at the associate and bachelor level.

Wright Career College has been accredited since 1982 by the Accrediting Council for Independent Colleges and Schools (ACICS), an approved accrediting agency by the United States Department of Education. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

**Degree requested by Wright Career College for the Overland Park Campus:**

- Bachelor of Science in Accounting

**South University**

The Kansas Board of Regents first approved South University in November of 2011. South University traces its heritage to 1899, when Dr. John Draughon established Draughon's Practical Business College in Savannah, Georgia. Today, South University is a private for-profit institution that offers undergraduate and graduate programs at campus locations in Austin, Texas; Columbia, South Carolina; Dallas and Fort Worth, Texas; Montgomery, Alabama; Novi, Michigan; Richmond and Virginia Beach, Virginia; Savannah, Georgia; and Tampa and West Palm Beach, Florida. South University Online is currently approved by the Kansas Board of Regents to offer 37 programs at the bachelor, master and doctoral level.

South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. The Commission on Colleges of the Southern Association of Colleges and Schools is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

**Degrees requested by South University:**

- Bachelor of Science in Environmental Studies
- Doctor of Nursing Practice

**Western Governors University**

Western Governors University (WGU) was first approved for degree granting authority by the Kansas Board of Regents in November of 2009. WGU is a non-profit private university founded by 19 U.S. governors in 1995 as

a result of wanting to reach more non-traditional students and less populated areas and/or difficult to reach areas. WGU is an on-line university operating with its own governance structure and receives no state funding. The university serves students in all 50 states and military installations abroad. Currently WGU is currently approved by the Kansas Board of Regents to offer 23 programs at the bachelor and master level.

Western Governors University is nationally accredited by the Distance Education and Training Council (DETC). WGU is also regionally accredited by the Northwest Commission on Colleges and Universities. The Northwest Commission is considered WGU's "home" accrediting body because the university's main offices are located in Utah. These accrediting agencies are recognized by the United States Department of Education as approved accrediting agencies. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

**Degree requested by Western Governors University:**

- Master of Science in Information Technology Network Management

**Argosy University**

The Kansas Board of Regents first approved Argosy University in November of 2011. Argosy University is a private for-profit school and was formed in September 2001 by the merging of three separate academic institutions; The American School of Professional Psychology, the University of Sarasota and the Medical Institute of Minnesota. The colleges include the College of Undergraduate Studies, College of Psychology and Behavioral Sciences, College of Education, College of Business and College of Health Sciences. Argosy University is a for-profit university currently approved by the Kansas Board of Regents to offer 38 programs at the bachelor, master and doctorate level.

Argosy University is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges. The Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

**Degrees requested by Argosy University:**

- Bachelor of Science in Healthcare Administration
- Bachelor of Science in Nursing (RN-BSN)

**Colorado Technical University**

The Kansas Board of Regents first approved Colorado Technical University in September of 2011. Colorado Technical University, a private for-profit institution, was established in 1965 with a focus on training former military personnel in technical and vocational subjects. The university maintains Colorado campuses in Colorado Springs (main campus), Denver, Pueblo, and Westminster, as well as out-of-state campuses in Sioux Falls, South Dakota. Additionally, a number of CTU's degree programs can be completed entirely or largely online. It currently enrolls 23,000 undergraduates and 3,000 graduate students. Colorado Technical University is currently approved by the Kansas Board of Regents to offer 45 programs at the associate, bachelor, master, and doctoral level.

Colorado Technical University is accredited by the Higher Learning Commission and a member of the North Central Association of Colleges and Schools. The Higher Learning Commission is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

**Degrees Requested by Colorado Technical University:**

- Bachelor of Science in Healthcare Management
- Bachelor of Science in Project Management

**The Chicago School of Professional Psychology**

The Kansas Board of Regents first approved The Chicago School of Professional Psychology in October of 2012. The school is a not-for-profit institution founded in 1979 by a group of psychologist and educators. Today the institution serves more than 3,500 students at campuses located in Chicago, Los Angeles and Orange County, CA, Washington, D.C. and online. Programs are exclusively limited to psychology and related behavioral sciences at the certificate, master and doctoral levels. The Chicago School of Professional Psychology is currently approved by the Kansas Board of Regents to offer 15 programs at the master and doctoral level.

The Chicago School of Professional Psychology is accredited by the Higher Learning Commission and the Western Association of Schools and Colleges. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

**Degrees Requested by The Chicago School of Professional Psychology for Approval:**

- Master of Arts in Somatic Psychology
- Doctor of Philosophy in Somatic Psychology

## 2. Approve Master in Law in Global Legal Studies (CIP 22.0202) – Washburn University

### Summary and Recommendation

*Washburn University seeks Board approval to offer the Master in Law in Global Legal Studies (CIP 22.0202). The university has submitted its program for staff review following the guidelines of Appendix G of the Kansas Board of Regents Policies and Procedures Manual. The proposing academic unit has responded to all of the requirements of the program approval process. The University of Kansas has a program using this Classification of Instructional Program (CIP) code for a program. The program will be funded through student tuition and university general funds. The System Council of Presidents and the System Council of Chief Academic Officers reviewed the proposal.*

### Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	<p>LL.M. in Global Legal Studies (GLS LL.M)</p> <p><u>Detail for CIP Code 22.0202</u></p> <p><b>Title:</b> Programs for Foreign Lawyers.</p> <p><b>Definition:</b> A program that prepares lawyers educated outside the United States to understand U. S. law and jurisprudence</p> <p>Program will start July 2014.</p>
2. Academic Unit	School of Law
3. Program Description	Masters in Law (LL.M.) in Global Legal Studies is a masters of law degree program aimed primarily at international students who hold a law degree from a foreign institution. This degree will help students gain a focused, rigorous introduction to American law in specializations that are of interest to them.
4. Demand/Need for the Program	In formulating Washburn University School of Law's degree program, one of Washburn's faculty members consulted with Dean Mazza at KU law to determine what kind of program KU was planning, so as to avoid duplication. While both programs are aimed at international students, and both are offered at the Master's level, Washburn Law's program takes a less generic approach and focuses its program on the specialty areas in which its faculty excels. KU offers an LLM in American Legal Studies that, according to its website, provides an introduction "to the breadth of American Law." In contrast, Washburn's program divides into three tracks, as described more fully in the section below. The Skills track takes advantage of Washburn Law's highly ranked legal writing program (ranked consistently in the top 20 of the nation), and leverages this program to provide an invaluable education to foreign students who wish to practice law in the U.S. or with American law firms or companies located in their home countries. The Public Law track fits into Washburn's rapidly developing Center for Law and Government, and draws on its expertise in public law, especially with faculty acquisitions

	<p>over the last few years with undeniable strengths in law and government topics. Finally, the Commercial Law track aligns with the Law School's established Business and Transactional Law Center, which boasts a strong cadre of faculty with international business expertise that will be used to provide a quality program in this field. As such, Washburn believes its program is markedly different from the one KU proposes.</p> <p>Moreover, the demand for U.S. LLM programs is expanding in the globalized and transnational marketplace and the competition for such students is nationwide. In addition to offering distinct programs at the two Kansas law schools, the disparate size of the universities, campus experience, and communities differ in ways that are likely to attract more international students to the state rather than create competition between the two schools. Indeed, those differences are significant in attracting our current J.D. students.</p> <p>In summary, the three primary rationales for the program are: (i) to provide a more enriched educational experience for Washburn Law's J.D. students; (ii) to generate revenue that will help sustain this program and also fund other aspects of the School's programming; and (iii) to enhance the School's brand and potentially its rankings within the national market for law schools. Regardless of any unforeseen overlap, the KU program cannot contribute to the achievement of any of these Washburn objectives. These objectives benefit Washburn Law students and consequently enrich the state.</p>
5. Comparative /Locational Advantage	Washburn University School of Law is able to offer a quality program to foreign students at a more competitive tuition rate than many larger schools in larger cities. It has excellent faculty in the areas of study proposed, and a national reputation for law teaching, to help ensure the success of its students. Because students will complete classes already offered at Washburn Law, the program will require minimal additional resources.
6. Curriculum	The curriculum requires core courses that provide competency for a student to take the New York Bar, and to specialize in one of three streams according to their experience and interests. The legal skills stream provides writing and advocacy courses to train the student in persuasive and critical writing, as well as drafting. The public law stream provides courses that provide a solid foundation for lawyers interested in working in or with governmental entities, and the international corporate and commercial stream enables lawyers to explore international business concerns from a US perspective.
7. Faculty Profile	All faculty members have Juris Doctor degrees (or the equivalent). Approximately 1/3 have a Masters in Law degree, and 4 have earned or are working toward Doctorates in Juridical Sciences (or the equivalent). Washburn School of Law will not need to hire new faculty to put on this program.
8. Student Profile	Students would be foreign-trained lawyers interested in learning American law in their field. This is for a variety of reasons, and includes students

	from those countries that are increasingly engaged in trade and commerce with the United States and other Western countries; those with legal systems undergoing fundamental reform, and which look to the United States legal system as a model; and those countries that are experiencing a shift in the educational model underpinning their legal system, and which similarly look to the US legal education system as an example to be emulated. The program is aimed at a variety of potential students, including those hoping to take the bar in a US jurisdiction and practice in either a US or a transnational law firm, those intending to return to practice law in local firms in their home countries, and those intending to pursue a career in legal academia.
9. Academic Support	Washburn University School of Law will use the existing academic support network at the Law School, as well as a Director of Graduate Legal Programs. In addition, the Law School employs an Associate Dean for Academic Support who can work with students who require more assistance than their professors are able to provide.
10. Facilities and Equipment	This new program will use existing facilities and equipment and will not require either new facilities or equipment.
11. Program Review, Assessment, Accreditation	The ABA does not currently accredit or assess LL.M. programs. However, Washburn Law will apply for ABA acquiescence to ensure its proposed program does not detract from the program it has for its J.D. students. Otherwise, the Dean and faculty of the Law school annually review and evaluate each of the school's programs.
12. Costs, Financing	Minimal, because Washburn will rely primarily on existing courses and faculty to put on the degree, as is common for course-based LLM degrees in the U.S. Tuition and course fees generated by this program will offset all expenses, as well as enhance the school's existing programs.

**CURRICULUM OUTLINE  
NEW DEGREE PROPOSALS  
Kansas Board of Regents**

**I. Identify the new degree:**

Masters in Laws, (LL.M) in Global Legal Studies

**II. Provide courses required for each student in the major:**

	<b>Course Name &amp; Number</b>	<b>Credit Hours</b>
<b>Required Courses</b>	<u>Introduction to Anglo-American Law</u>	<u>2</u>
	<u>Graduate Legal Seminar</u>	<u>0</u>
	<u>Legal Analysis, Research, and Writing I</u>	<u>3</u>
	<u>Professional Responsibility</u>	<u>2</u>

**Core Courses (from which a minimum of 6 credit hours to be selected)**

Business Associations (Commercial) (4 cr hours)	Decedents' Estates and Trusts (Commercial) (4 credit hours)
Civil Procedure I (3 credit hours)	Estate Planning (3 credit hours)
Civil Procedure II (3 credit hours)	Evidence (4 credit hours)
Conflict of Laws (3 credit hours)	Family Law (3 credit hours)
Constitutional Law I (Public) (3 credit hours)	Property (Commercial) (3 credit hours)
Constitutional Law II (Public) (3 credit hours)	Secured Transactions (Commercial) (3 credit hours)
Contracts I (Commercial) (2 credit hours)	Torts (4 credit hours)
Contracts II (Commercial) (3 credit hours)	Remedies (Commercial) (3 credit hours)
Criminal Law (Public) (3 credit hours)	
Criminal Procedure (Public) (3 credit hours)	
Criminal Procedure II (Public) (3 credit hours)	

**The remaining hours will be taken from one of the following three tracks.****Public Law Track**

Administrative Law (3 credit hours)	Law and Human Rights (3 credit hours)
Comparative Constitutional Law (2-3 cr hours)	Law of Armed Conflict (3 credit hours)
Constitutional Law I (3 credit hours)	Legislation (3 credit hours)
Constitutional Law II (3 credit hours)	Oil and Gas Law (3 credit hours)
Criminal Law (3 credit hours)	Public Employment Law (2 credit hours)
Energy Regulation (3 credit hours)	Public International Law (3 credit hours)
Environmental Law (3 credit hours)	Public Land Law (3 credit hours)
Immigration Law (2 credit hours)	Race and the Law (3 credit hours)
International Law of Indigenous Peoples (3 cr hrs)	Tribal Law and Government (2-3 credit hours)
	Water Rights (3 credit hours)



**U.S. and International Corporate and Commercial Track**

Antitrust Law (3 credit hours)	Labor Law (3 credit hours)
Business Associations (4 credit hours)	Law and Economics (2-3 credit hours)
Contracts I (2 credit hours)	Negotiations (2 credit hours)
Contracts II (3 credit hours)	Payment Systems (3 credit hours)
Employment Law (3 credit hours)	Property Law (3 credit hours)
Financial Institutions (2 credit hours)	Secured Transactions (3 credit hours)
International Taxation (2-3 credit hours)	Securities Regulation (3 credit hours)
International Business Transactions (3 cr hours)	White Collar Crime (2-3 credit hours)

**U.S. Legal Analysis, Writing, and Advocacy Skills Track**

Writing for Law Practice (required) (3 cr hours)	Forensic Science Evidence (2 credit hours)
Advanced Legal Research (2 credit hours)	Interviewing & Counseling (2 credit hours)
Advanced Oil and Gas (3 credit hours)	Jury Selection & Voir Dire (1 credit hour)
Advanced Trial Advocacy (2 credit hours)	Law Practice Management (2 credit hours)
Alternative Dispute Resolution (3 credit hours)	Law Practice Technologies (2 credit hours)
Appellate Practice (2 credit hours)	Legislative Workshop (1-2 credit hours)
Child Advocacy Training (1 credit hour)	Litigation Strategies (3 credit hours)
Client Counseling (1-2 credit hours)	Mediation (2 credit hours)
Collaborative Law (1-2 credit hours)	Mineral Title Examination (1 credit hour)
Constitutional Litigation (3 credit hours)	Moot Court (1-2 credit hours)
Criminal Appeal Advocacy (3 credit hours)	Negotiation (2 credit hours)
Criminal Appeal Advocacy – Advanced Topics (1-2 credit hours)	Negotiation Competition <sup>4</sup> (1-2 credit hours)
Cross-Examination Techniques (1 credit hour)	Pretrial Advocacy – Civil (3 credit hours)
Divorce Practice (2 credit hours)	Pretrial Advocacy – Criminal (3 credits)
Domestic Violence (3 credit hours)	Sexuality and the Law (2 credit hours)
Drafting Contracts and Conveyances (2 cr hrs)	Taking and Defending Depositions (1 cr hour)
Evolution of a Business Transaction (2-3 cr hrs)	Transactional Drafting (3 credit hours)
Financial Aspects of Divorce (2 credit hours)	Trial Advocacy (2 credit hours)
	Trial Advocacy Competition (1-2 credit hours)

**Total hours required: minimum of 24**

IMPLEMENTATION YEAR FY 2014

## Fiscal Summary for Proposed Academic Programs

Institution: Washburn University Proposed Program: Masters in Laws (LL.M) in Global Legal Studies

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	3-5	0	5-7	0	7-10	0
B. Total SCH taken by all students in program	72-120		120-168		168-240	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year		Year 2		Year 3	
	July 2014					
<u>Base Budget</u>						
Salaries	-		-		-	
OOE	-		--		-	
Total	-		-		-	

Indicate source and amount of funds if other than internal reallocation:

tuition

Revised: September, 2003

Approved: \_\_\_\_\_

**3. Approve Requests for Degree and Certificate Programs Submitted from Wichita Area Technical College and Barton County Community College**

**Blake Flanders,  
VP, Workforce Development**

**Summary and Staff Recommendation**

*Each month community colleges and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received new program requests from two colleges. The programs submitted addressed all criteria requested and were subject to the 14 day comment period required by policy. The programs were reviewed by the TEA Program/ Curriculum Committee and are recommended by the Postsecondary Technical Education Authority for approval.*

**Background**

Community colleges and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Student and employer demand for the program
- Current and projected job openings and anticipated wages
- Level of program duplication across institutions, based on Classification of Instructional Program (CIP) code, and any efforts to collaborate to provide the needed program
- Rationale for why collaboration is not a viable option and/or need for a duplicative program
- Program description and designation of required and elective courses
- Measurable program outcomes and course competencies
- Process and frequency for review of program content, level of program success, and process for addressing any areas of concern
- Any specialized accreditation required and/or available for the proposed program
- Faculty qualifications and proposed student to faculty ratio
- Description of facilities and equipment needed and available
- Projected program costs and designation of adequate resources
- Membership of a steering/advisory committee for the program
- Approval by institutional academic committee and local governing board

**Description of Proposed Programs**

**Wichita Area Technical College (WATC)** requests approval for the following associate degree program:

- Healthcare Administration & Management (51.0799) AAS degree—68 credit hours

The proposed AAS program is designed to provide Practical Nursing students with an alternate degree option (in addition to registered nursing) and to prepare students with initial leadership and management skills to be successful in entry-level administrative/management positions in healthcare. The core of the proposed degree program is the existing practical nurse certificate which currently has an enrollment of 65 students and a placement rate of 92%. All of the technical certificate courses are aligned with other PN programs across the state.

The additional coursework supports the needs of employers by preparing practical nursing graduates to assume PN level administrative and management duties. Often, especially in long-term care facilities, licensed practical nurses carry out other duties such as supervising CNAs and CMAs, making assignments and, in some settings, scheduling staff.

The proposed AAS degree will also enable the program to continue meeting eligibility requirements for federal student financial aid, including recent changes made by the U.S. Department of Education in the definition of

credit hours. Programs must maintain eligibility status for students to continue accessing federal student financial aid.

WATC partners with multiple long-term care facilities in Wichita and surrounding area which serve as clinical sites for the PN program. Representatives from the facilities actively engaged in the discussions regarding the merits of the proposed degree have indicated the need for employees with this type of credential.

The proposed program allows WATC to provide an associate degree option for PN graduates that do not choose an ADN path. For those practical nursing graduates wanting to pursue associate degree nursing credentials, WATC's has articulation agreements in place with Pratt Community College, Butler Community College, and Hutchinson Community College. The program also has articulation agreements in place with both Wichita State University and Newman University BSN programs.

No additional faculty, equipment, or clinical sites will be needed to begin or sustain the addition of this degree option. Any additional costs for instructional materials are minimal (less than \$1,000) and will be supported through the program budget from the college's general fund. The college anticipates 12 full-time students during the implementation year.

No letters of objection were received in response to this proposed program.

**Barton County Community College** requests approval for the following technical certificate programs:

- Beef Cattle Production (01.0302) Technical Certificate—37 credit hours;  
Technical Certificate—23 credit hours

These stackable technical certificates will provide students with the education and training necessary for employment opportunities in the day-to-day operations of the beef cattle industry with special emphasis on feedlot operations. Coursework is specialized not only on the proper care and handling of beef cattle, but in phases of beef cattle production, including machinery and technology, rules and regulations required for a safe workplace, and compliance with governmental agencies. The program is designed for students new to the industry as well as increasing the skills of those currently employed in a beef cattle enterprise. Students completing a 23 credit hour certificate are prepared for entry-level positions in the industry; those completing the 37 credit hour certificate gain the skill set to assume mid-level positions within the industry. Completion of the coursework in these certificate programs can be applied toward completion of the college's AAS degree in Agriculture Business Management (01.0102).

Changes in federal regulations require additional training for feedlot workers. These certificates were developed as a direct response from industry partners to assist in developing a well-trained, qualified and committed employee pool to address current and future employer needs.

Innovative Livestock Incorporated, a major industry partner, provided the following information to support the demand for development of these certificates:

- The average turnover among local locations is 11.33%; equating to approximately 11 new jobs annually at each location
- Feed yards average one full-time equivalent employee for every 775 head of cattle
- Extending this ratio to 2.3 million head of cattle in Kansas, would indicate the total number of employees to take care of all cattle in Kansas would be about 2,967
- With an average annual turnover rate of 11.33% there would be 336 jobs to be filled every year

Locally, annual wages for an entry-level position range from \$25,272 to \$43,680. The Median starting wage is approximately \$39,000. Comparing these numbers to the current salary and benefits survey administered by the

Kansas Livestock Association (KLA) the ranges are comparable. KLA's 2012 survey reported wages ranging from \$26,000 to \$42,000.

Letters of support were provided by nine industry partners indicating their commitment by participating in curriculum and content development, identifying necessary equipment, and by providing job shadow/internship experiences and career awareness activities. Many have also committed to interviewing successful certificate completers and referring current employees wanting to advance their career.

Colby Community College, Highland Community College and Butler Community College currently have approved programs under the same CIP code and/or similar titles as the proposed certificates. Additionally, Garden City Community College is in the process of developing a similar certificate within an existing approved program under a similar but different CIP code. Barton contacted these colleges to inform them of the College's intent to submit a new program proposal for two Beef Cattle Production technical certificates and provide an opportunity for comment. Responses received from these colleges expressed no significant concerns regarding the proposed addition of the two technical certificates at Barton.

Current full-time and adjunct faculty will provide the required instruction and existing facilities will be utilized to accommodate the addition of these two certificates. Implementation costs of approximately \$10,000—\$7,000 for development of 5 new courses and approximately \$3,000 for marketing—will be supported through tuition and fees. The college anticipates approximately 12 full-time students for each certificate during the implementation year.

No letters of objection were received in response to these proposed technical certificates.

#### **Recommendation**

After discussion and a thorough review of the application materials, the Postsecondary Technical Education Authority recommends approval of the Healthcare Administration & Management AAS program submitted by WATC and the Beef Cattle Production certificate programs submitted by Barton County Community College.

# DISCUSSION AGENDA

## IX. Consideration of Discussion Agenda

### A. Academic Affairs

Regent Edwards

#### 1. Act on Request for New Degree Granting Authority for Norwich University

**Gary Alexander,**  
VP, Academic Affairs

### Staff Recommendation

*The following institution requests approval for new degree granting authority: Norwich University. After a thorough review of staff qualifications, record keeping systems, coursework, materials, extended studies delivery, and online platforms, the institution demonstrates it meets and complies with all statutorily imposed requirements described below. Staff recommends approval for their new degree granting authority. October 2012*

### Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

### Institution Request

#### Norwich University

Norwich University is a private not-for-profit institution, founded in 1819, located in Northfield, Vermont. Norwich University was the first private military academy in the nation and birthplace of ROTC (Reserve Officers’ Training Corps). Norwich’s founder, Alden Partridge, brought experiential learning to U.S. education and his educational beliefs became the basis for the Morrill Land Grant Act, which transformed American education into the model for the world. Today, the university offers professional and liberal arts programs to military and civilian students at the undergraduate and graduate level.

Norwich University is accredited by the New England Association of Schools and Colleges. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

#### Degrees Requested by Norwich University for Approval:

- Bachelor of Science in Strategic Studies and Defense Analysis
- Master of Arts in Diplomacy

- Master of Arts in History
- Master of Arts in Military History
- Master of Business Administration
- Master of Civil Engineering
- Master of Public Administration
- Master of Science in Business Continuity Management
- Master of Science in Information Assurance
- Master of Science in Nursing
- Master of Science in Organizational Leadership

**2. Act on Request to Approve the Healthcare Documentation and Transcription Specialist Program Alignment**

**Blake Flanders,  
VP, Workforce Development**

**Summary**

*The TEA endorsed the proposed Healthcare Documentation and Transcription Specialist Program Alignment as the best available solution to preserve the four objectives of the alignment process while providing colleges with maximum institutional flexibility. The TEA recommends approval of the Healthcare Documentation and Transcription Specialist Program Alignment.*

**Background**

**Program Alignment Process**

**Phase I**

- Survey local college advisory committees
- Complete research on current programs at colleges and industry based credential options
- State business and industry recommendation
- 14 day formal comment period for college presidents

**Phase II**

- Curriculum meeting #1
- Administrative review #1
- 14 day formal comment period for college presidents
- Curriculum meeting #2
- Administrative review #2
- 14 day formal comment period for college presidents
- Business and industry review and endorsement
- 14 day formal comment period for college presidents

**Phase III**

- TEA Program/Curriculum Committee recommendation
- TEA recommendation

**Board Academic Affairs Standing Committee approval**

- Kansas Board of Regents approval
- Implementation

**Executive Summary**

The following seven community colleges currently offer a Healthcare Documentation and Transcription Specialist certificate and/or AAS program: Barton, Butler, Cowley, Hutchinson, Johnson, Labette, and Neosho. This program was formerly known as medical transcription.

During Phase I of the alignment process, the state business and industry committee, comprised of representatives from the healthcare community, recommended the Registered Medical Transcription (RMT) credential as the industry-recognized credential requirement for this aligned program. The committee also recommended that students be encouraged to take and achieve at least the Silver WorkReady Certificate.

During Phase II of the alignment process, the state curriculum committee comprised of college faculty in the program area, met to bring further definition to the alignment map by determining the required common and support courses as well as agreed upon competencies based on the Association for Healthcare Documentation Integrity (AHDI) model curriculum. The committee also recommended the new program title based on



curriculum changes recommended by AHDI. Two agreed upon exit points were also designated—a Certificate B and an AAS degree. Committee members agreed the Certificate B exit point would be the minimum amount of instruction needed for students to be able to take and successfully pass the examination required for the RMT credential.

The proposed alignment map presented was subjected to a 14-day Presidential comment period from 09/12/12 to 09/24/12. Staff received only two comments from colleges, detailed below, during the comment period.

Staff recommends the adoption of the proposed program alignment map.

**Presidential Comments:**

• ***Barton Community College***

In order to implement this alignment project, Barton will need to develop two new courses and identify if some of our current coursework remains or if we will utilize some of the coursework developed on behalf of the Medical Assistant and/or Medical Coding alignment projects. The credit hour value of the to-be aligned certificate is 33.0 and our current certificate is 33.0. We have the option of shifting up to as many as 44 credits.

Carl R. Heilman, President—Barton Community College

**Staff Response:** We want to reassure you that the range of credit hours for the aligned common, support, and other courses identified on the map is from 30-42 credit hours, of which Barton’s program would fit in. However, since the maximum number of credit hours for a CERT B is 44, the group recommended using that as the maximum number of credits to allow for additional institutional flex if needed. Institutions may add (if they so desire) up to the maximum of 44 credit hours that is allowed for a CERT B program.

• ***Butler Community College***

Please consider this communication as affirmation of Butler’s support for the proposed alignment document as presented for Medical Transcription (CIP code 51.0708). Thanks to you and all whose good work has brought us to this point.

Jackie Vietti, President—Butler Community College

**Staff Response:** We appreciate your support of the proposed alignment.

Note:

**Program Alignment Appeal Process**

During the alignment process, a proposed program alignment will be adjusted to accommodate the needs of colleges based on presidential comments to the extent that such adjustments do not in turn create a greater amount of disagreement from other colleges in terms of the number of colleges commenting and the number of comments received. While it is our hope all concerns can be resolved, the reality is that we may have some documented “unresolved” concerns as a proposed program alignment enters **Phase III** (formal approval). Colleges are encouraged to voice support or objection to a proposed alignment during the TEA Program/Curriculum Committee conference call when the proposed alignment is presented. Colleges may also voice support or objection to a proposed alignment during the TEA meeting. ***Proposed Program Alignments***

***will be on the discussion agenda of the TEA meetings.*** In the event a college wishes to “contest” a proposed alignment after adoption by the TEA, the college may submit a letter of objection to the proposed alignment to the staff stating the rationale for the objection and the suggested action to resolve the objection. Colleges must submit the letter of objection no later than the day of the TEA meeting, either in hardcopy or via e-mail, to ensure that the objection will be included in the Board Academic Affairs Standing Committee planning process for the subsequent KBOR meeting.

## Healthcare Documentation and Transcription Specialist Program Alignment Kansas Board of Regents – CIP: 51.0708

2012

(Approval Date)

### Healthcare Documentation & Transcription Specialist

- Registered Medical Transcriptionist (RMT) Credential

**Certificate B**  
Maximum of 44 Credit Hours

### Associate Degree Option/s

- Certificate B Requirements
- Institutional option for degree completion
- Minimum of 15 Credit Hours of General Education

**Institution Appropriate Associate Degree**  
Maximum of 64 Credit Hours for State Funding

### **Required Courses within Program**

<b>Common Courses</b>	<b>8 Credits:</b>
<b>Medical Style and Grammar</b>	<b>3 Credits Legal</b>
<b>and Ethical Issues in Healthcare Documentation and Transcription Practicum</b>	<b>3 Credits Healthcare</b>
	<b>2 Credits</b>
<b>Support Courses*</b>	<b>19-31 Credits:</b>
<b>Anatomy and Physiology</b>	<b>4-8 Credits</b>
<b>Medical Terminology</b>	<b>3 Credits</b>
<b>Pharmacology</b>	<b>up to 3 Credits</b>
<b>Pathophysiology</b>	<b>3-4 Credits</b>
<b>Healthcare Documentation &amp; Transcription</b>	<b>6-9 Credits</b>
<b>Healthcare Professional Development</b>	<b>2-4 Credits</b>
<b>Other Courses*</b>	<b>3 Credits:</b>
<b>Computer Concepts/Applications</b>	<b>3 Credits</b>

*\*Institutions may utilize existing like courses which adhere to the agreed upon course length and competencies.*

*Course list sequence has no implication on course scheduling by colleges.*

### Notes

Specifics pertaining to the Healthcare Documentation and Transcription Specialist programs:

1. Students are encouraged to obtain the Kansas **WorkReady!** Certificate-Silver Level, before entering a Healthcare Documentation and Transcription Specialist program of study.
2. Students completing the Certificate B are eligible to sit for the RMT credentialing examination.
3. Students may, upon completion of the requirements for the Healthcare Documentation and Transcription Specialist Certificate B, pursue an associate degree by linking the Healthcare Documentation and Transcription Specialist Program credits with other appropriate credits (such as Medical Coding or other institutional certificate program) to earn an AAS, ATS, or AGS.

*B. Remarks by Governor Brownback**C. Fiscal Affairs & Audit*

**1. Receive FY 2014 Housing and Food Service Rate  
Adjustment Proposals Submitted by State  
Universities (First Reading)**

Regent Wilk  
**Diane Duffy,**  
VP, Finance & Administration

**Summary**

*All six state universities submitted housing and food service rate proposals for FY 2014. The details are described in documentation submitted by each university and attached to this issue paper. The documentation includes: (1) proposed rates; (2) justification for the proposed rates; (3) summary housing and food service financial information (FY 2010-FY 2014). Staff recommends the proposed rates be considered for final action by the Board at its December meeting.*

**Background**

Pursuant to Board policy (Ch.II,B.4.c.(1)(a)), the state universities submit housing and food service rates to the Board for first reading in November, with final action taken by the Board in December. Accordingly, all six universities submitted proposals which, if approved, become effective July 1, 2013 at KU, KSU and WSU and fall semester 2013 at ESU, FHSU and PSU for the academic year 2013-2014.

Housing and food service operations are auxiliary enterprises; therefore, user fees must cover the total cost of operation. The six universities have different housing and food service rate structures due to factors such as the amount of outstanding bonded debt, occupancy rates, age of facilities, and economies of scale related to the capacity of the housing and food service operation. In order to illustrate the level of the proposed rate increases for each university, the following table compares the current and proposed annual (two semester) rate at each institution for a typical double occupancy room and board contract.

	Current “Typical” Rate AY 2012-2013	Proposed “Typical” Rate AY 2013-2014	\$ Increase	% Increase
KU	\$7,258	\$7,442	\$184	2.5%
KSU	\$7,450	\$7,710	\$260	3.5%
WSU	\$6,460	\$6,689	\$229	3.5%
ESU	\$6,547	\$6,792	\$245	3.7%
PSU	\$6,538	\$6,734	\$196	3.0%
FHSU	\$7,003	\$7,130	\$127	1.8%

Each university describes in their respective documentation the business case for the various proposed increases. Furthermore, each state university provides summary financial information for its housing system.

Generally, the proposed increases are driven by anticipated inflationary costs and facility maintenance and enhancements. Each university indicates the proposed increases were reviewed by the appropriate campus groups with student representation.

The College Board’s report, “Trends in College Pricing, 2012” calculates an average room and board charge weighted by the number of undergraduates living in college housing and reports for four-year, public institutions in the Midwest an average room and board figure of \$8,478 which compares to the FY 2013 or AY 2012-2013 column above. States included in the Midwest region are: Iowa, Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin, and West Virginia.

**THE UNIVERSITY OF KANSAS**  
**Department of Student Housing**  
**Fiscal Year 2014 Business Case for Increasing Student Housing and Dining Rates**

**I. PROPOSED RATES FOR FISCAL YEAR 2014**

The proposed rate for a traditional residence hall double room, the primary option for residence hall students, will increase from \$3,804 to \$3,902 or 2.6%. Beginning in fall 2013, each resident will pay student housing \$260 for internet data service rather than paying the internet provider directly. The total residence hall rate, with the shift of the internet charge is \$4,162. Dining plan rates proposed for 2013-14 will increase 2.4% on average. The charge for the Crimson Flex dining plan (\$3,540) plus a traditional residence hall double room (\$3,902) equals \$7,442. Excluding the new data charge, this rate compares to \$7,258 in 2012-13, an overall 2.54% increase for Fiscal Year 2014.

Rates for on-campus housing and dining plans proposed to be effective July 1, 2013 follow:

**RESIDENCE HALLS**

	<b>2012-13</b>	<b>2013-14</b>	<b>\$ Incr.</b>	<b>% Incr.</b>	<b>w/Data</b>
<b>Traditional Residence Halls</b>					
Double Room ( <i>2 residents per room</i> )	\$3,804	\$3,902	\$ 98	2.6	\$4,162
Single Room*	\$5,136	\$5,268	\$132	2.6	\$5,528
<b>Renovated Residence Halls</b>					
Double Room ( <i>Ellsworth, GSP, Hashinger</i> )	\$4,862	\$5,008	\$146	3.0	\$5,268
Double Room w/Bath; 4-Person Suite ( <i>any</i> ) & Large 2-Person ( <i>GSP, Hashinger</i> )	\$5,154	\$5,308	\$154	3.0	\$5,568
2-Person Suite ( <i>any</i> ) & 2-Person Studio ( <i>Ellsworth</i> )	\$5,544	\$5,710	\$166	3.0	\$5,970
Double Room as Single* ( <i>Ellsworth, GSP, Hashinger</i> ) & 1-Person Suite ( <i>Templin</i> )	\$6,566	\$6,760	\$194	3.0	\$7,020

Contract rates listed in the chart above are for the 9-month academic year. The 2013-14 rates listed above include utilities and basic cablevision. The far right column, which will be the contract amount, includes basic residential data service at \$260 per resident for the academic year. Previously students purchased this service directly from an internet service provider. Including this cost in the housing contract will reduce the cost per resident and now may be included in the overall cost of attendance for purposes of calculating financial aid eligibility.

\* 2-person room contracted by a single resident on a space-available basis

**SUNFLOWER DUPLEX APARTMENTS**

	<b>2012-13</b>	<b>2013-14</b>	<b>\$ Incr.</b>	<b>% Incr.</b>
Two Bedroom Apartment	\$676	\$694	\$18	2.7

This monthly contract rate includes water and sanitation. All other utilities, including telephone and data service, are paid by residents. Furnishings are not included.

Most Sunflower Duplex Apartments are short-term, transitional housing for newly hired faculty and staff relocating to Lawrence. These facilities include central air conditioning and heating, modern bath and kitchen areas, upgraded insulation, and energy-efficient windows.

### STOUFFER PLACE STUDENT FAMILY APARTMENTS – Monthly Rates

	2012-13	2013-14	\$ Incr.	% Incr.	w/Data
One Bedroom Apartment	\$419	\$430	\$11	2.6	\$452
Two Bedroom Apartment	\$474	\$488	\$14	3.0	\$510
Two Bedroom Apartment – Renovated	\$630	\$650	\$20	3.2	\$672
Three Bedroom Apartment – Renovated	\$808	\$834	\$26	3.2	\$856

Stouffer Place rates include utilities; apartments are unfurnished. Contracts are for a 12-month period. The far right column includes basic residential data service at \$260 per apartment per year.

### JAYHAWKER TOWERS APARTMENTS

	2012-13	2013-14	\$ Incr.	% Incr.	w/Data
<b>Two-Bedroom Apartments</b>					
4 residents per apartment, <i>cost for each</i>	\$3,050	\$3,130	\$ 80	2.6	\$3,390
2 residents per small apartment, <i>cost for each*</i>	\$4,394	\$4,508	\$114	2.6	\$4,768
2 residents per apartment, <i>cost for each</i>	\$5,400	\$5,540	\$140	2.6	\$5,800
<b>Renovated Two-Bedroom Apartments</b>					
4 residents per apartment, <i>cost for each</i>	\$3,950	\$4,068	\$118	3.0	\$4,328
2 residents per apartment, <i>cost for each</i>	\$6,994	\$7,204	\$210	3.0	\$7,464

Contract rates listed in the chart above are for the 9-month academic year. Apartments are partially furnished. The 2013-14 rates listed above include utilities and basic cablevision. The far right column also includes basic residential data service at \$260 per resident for the academic year. Including this cost in the housing contract will reduce the cost per resident and now may be included in the overall cost of attendance for purposes of calculating financial aid eligibility.

\* A total of 3 of these small, non-standard apartments remain in the Jayhawker Towers complex.

### SCHOLARSHIP HALLS

	2012-13	2013-14	\$ Incr.	% Incr.	w/Data
<b>Traditional Scholarship Halls</b>	\$3,340	\$3,426	\$ 86	2.6	\$3,686
<i>(Battenfeld, Douthart, Grace Pearson, Pearson, Sellards, Stephenson)</i>					
<b>Suite-Style Scholarship Halls</b>	\$3,640	\$3,750	\$110	3.0	\$4,010
<i>(Dennis E. Rieger, K.K. Amini, Margaret Amini, Krehbiel)</i>					
<b>Meal Charge for the 10 halls listed above</b>	\$1,910	\$1,966	\$ 56	2.9	
<b>Miller and Watkins Halls</b>	\$2,284	\$2,338	\$ 54	2.4	\$2,598
<i>(women in these halls purchase and prepare their own food)</i>					

Contract rates are for the 9-month academic year and include utilities. The 2013-14 rates listed above include utilities and basic cablevision. The far right column also includes basic residential data service at \$260 per resident for the academic year. Including this cost in the housing contract will reduce the cost per resident and now may be included in the overall cost of attendance for purposes of calculating financial aid eligibility.

The suite-style halls provide amenities and more square footage per resident, increasing operating costs. The Elizabeth Miller Watkins Trust provides a rate subsidy for Miller and Watkins residents and because Miller and Watkins residents cooperatively purchase and prepare their own food, there is no meal charge for residents of those two women's scholarship halls.

## RESIDENTIAL DINING PLANS

Proposed dining plan rates show an aggregate 2.4% increase for Fiscal Year 2014. As residence hall students participate in the on-line contracting process they select dining plans based on their personal preferences and needs. For 2013-14, the unlimited access dining plans continue to provide the greatest flexibility and value.

	2012-13	2013-14	\$ Incr.	% Incr.
<b>Jayhawk Unlimited Access Dining Plan</b>	\$3,882	\$3,964	\$82	2.1
Unlimited residential dining; \$500 Cuisine Cash; up to 2 Cuisine To Go meals/day; 10 guest meals; six 14" pizzas; 5% discount at register				
<b>Rock Chalk Unlimited Access Dining Plan</b>	\$3,678	\$3,764	\$86	2.3
Unlimited residential dining; \$300 Cuisine Cash; up to 2 Cuisine To Go meals/day; 6 guest meals; four 14" pizzas				
<b>Crimson Flex Dining Plan</b>	\$3,454	\$3,540	\$86	2.5
400 residential dining meals; \$200 Cuisine Cash; up to 2 Cuisine To Go meals/day; 4 guest meals				
<b>Blue Basic Dining Plan</b>	\$2,860	\$2,930	\$70	2.5
10 residential dining meals/week; \$100 Cuisine Cash; up to 2 Cuisine To Go meals/day; 4 guest meals				
<b>Campanile Dining Plan</b>	\$1,062	\$1,088	\$26	2.5
\$500 Cuisine Cash; 2 residential dining meals/week; up to 2 Cuisine To Go meals/day; 4 guest meals; 5% discount at register				

Rates for 2013-14 are proposed following study and review by staff of the Department of Student Housing, KU Dining Services, and the Student Housing Advisory Board (SHAB), which consists of faculty, staff, and students, including representatives from the Stouffer Place Association (SPA); the Association of University Residence Halls (AURH); the Jayhawker Towers Tenants' Association (JTTA); and, the All Scholarship Hall Council (ASHC). The proposals were reviewed by SHAB at the September 18, October 2, and October 16 meetings. In addition to SHAB meetings, the Student Housing director and KU Dining director met with student government leaders and student groups for further discussion and to answer questions. These rates have been reviewed and recommended by the Vice Provost for Student Affairs. SHAB's approval of these rates was confirmed by vote at the October 16, 2012 meeting.

## II. EXPENDITURE IMPACT OF PROPOSAL

Rates are established to cover costs of maintenance, materials, food (where applicable), utilities, salaries, and benefits to maintain a qualified staff and operate facilities. The proposed housing rates incorporate projected cost increases, the most significant of which include utilities and employee health insurance.

Current and future plans focus on security and life safety enhancements including fire sprinkler system installations, increased energy efficiency, and improving amenity levels throughout the system. Windows and mechanical systems are upgraded as part of an ongoing commitment to achieve greater energy efficiency.

KU has a tradition of holding rates as low as possible, although students' expectations continue to rise. Upgrades and renovations of traditional facilities must continue to ensure that campus housing remains competitive in a community environment with many options from which students may choose. The renovated Gertrude Sellards Pearson Hall was reopened for the 2012-13 academic year, and this momentum must carry over to the Daisy Hill area and the scholarship halls as well as the revitalization of the Stouffer Place Apartments in coming years.

KU Dining continues to employ management practices to control expenses and implement efficiencies leading to cost savings. The proposed rates will help fund the 2013 renovation of the Ekdahl Dining Commons which has been in operation for 20 years. Continued renovation is essential to future operations.

With the proposed increases for fiscal year 2014, KU housing and dining rates will remain below both Big-12 and national averages, reflecting good management practices and a commitment to good stewardship of students' money.

## POTENTIAL REVENUE IMPACT OF RATE PROPOSAL

Estimated revenue increases for each rate proposal are:

Residence Halls	\$449,362	Sunflower Apartments	\$4,104
Scholarship Halls	\$50,212	Stouffer Place Apartments	\$41,868
Jayhawker Towers	\$101,212		
<b>Potential Housing Revenue Impact</b>	<b>\$646,758</b>		
<b>Potential Dining Revenue Impact</b>	<b>\$216,000</b>	<i>(a unit of Kansas Memorial Unions since FY'05)</i>	

See attached supplemental financial information.

## III. EXPECTED BENEFITS FROM PROPOSAL

Approximately 5,000 students currently live in Student Housing facilities. The proposed increases will enable the housing and dining operations to continue providing exceptional on-campus living experiences, which remain a great value for the students' dollar.

## V. ALTERNATIVES TO PROPOSAL

None identified. Only basic services are being provided and these charges are established to cover expenses associated with the cost recovery of basic services. There are no State-appropriated funds in this auxiliary operation; therefore, user fees must cover total costs.



## **VI. IMPACT OF NOT IMPLEMENTING PROPOSAL**

The annual operating budget of the auxiliary housing operation is approximately \$24 million, with a physical plant insured replacement value in excess of \$300 million. Failure to increase revenue commensurate with increased operating expenses would jeopardize the fiscal stability of the operation. These proposed rates were carefully evaluated prior to presentation to the Student Housing Advisory Board and senior staff in Student Affairs. Rental income is pledged as part of a long-range renovation program which will continue to be financed by bonds. Each project is evaluated carefully to ensure the building's income can support its operation plus debt service. Inability to guarantee bond obligations would compromise the department's ability to finance future renovation projects.

Prepared: October 23, 2012  
Diana L. Robertson  
Director, Student Housing

**The University of Kansas Department of Student Housing  
Supplemental Financial Information  
KBOR Rate Increase Request**

	<b>Projected FY 2014</b>	<b>Estimated FY 2012</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>
<b>Gross Operating Revenue</b>	24,425,000	23,685,000	21,902,592	21,693,378
<b>Gross Operating Expense</b>	<u>(17,263,000)</u>	<u>(16,758,000)</u>	<u>(16,418,418)</u>	<u>(16,515,774)</u>
<b>Gross Operating Revenue (Loss)</b>	7,162,000	6,927,000	5,484,174	5,177,604
<b>Capital Improvements Expense</b>	(3,500,000)	(2,500,000)	(2,343,910)	(2,182,179)
<b>Annual Debt Service</b>	(3,686,576)	(3,670,626)	(3,636,287)	(2,698,307)
<b>Other Capital Expenditures</b>	-0-	-0-	-0-	-0-
<b>Net Operating Revenue (Loss)</b>	<u>(24,576)</u>	<u>756,374</u>	<u>(496,023)</u>	<u>297,118</u>
<b>Ending Balance</b>	8,013,750	8,038,326	7,281,952	7,777,975
<b>Residence Hall Occupancy</b>	92.4%	92.4%	92.1%	91.9%
<b>Long-Term Debt Outstanding (as of 6/30)</b>	46,215,000	48,065,000	49,855,000	51,610,000
Lewis Hall (orig. 1998D), Ellsworth Hall (orig. 2002A) and Towers A and D, 2010A Hashinger Hall and Templin Hall Refunding, 2005E-1 Ellsworth Hall, 2002 A-1 GSP Hall, 2011C				

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**Capital Improvements Detail**

Future                      \$47.8M                      Replacement of McCollum Residence Hall Project

**Capital Improvements Description**

Future - Replacement of 910-bed traditional residence hall (McCollum Residence Hall) with two 350+ bed residence halls designed for first-year students, variety of room and occupancy designs based on market research/consultant report. The Project will be funded with a combination of existing balances and revenue bonds to be issued through the Kansas Development Finance Authority. The debt service will be funded with Housing and Parking funds.

**Kansas State University  
HOUSING AND FOOD SERVICE RATES**

**I. PROPOSED RATES (Room and Board)**

These rates have been thoroughly reviewed by staff and overwhelmingly supported by the Association of Residence Halls.

<b><u>Regular Semester Effective July 1, 2013</u></b>		
<b><u>Single Students Per Person ***</u></b>	<b><u>Present</u></b>	<b><u>Room &amp; Meals * Recommended**</u></b>
Residence Halls - 20 Meal Plan Double Room	\$3,725.00	\$3,855.00
Residence Halls - 15 Meal Plan (any 15 per week) Double Room	\$3,677.00	\$3,805.00
Residence Halls - 10 Meal Plan (any 10 per week) Double Room	\$3,643.00	\$3,770.00
Residence Halls – Flex 15 Meal Plan with \$150 Marketplace \$ **** Double Room		\$3,940.00
Cooperative House - 20 Meal Plan ***** Double Room	\$3,129.00	\$3,240.00
Suite Options priced by semester		
1 Person Private Apartment		\$1,295.00
1 Person Private	\$1,056.00	\$1,095.00
1 Person by 1 Person (bath between)		\$1,000.00
1 Person side of a 1 by 2 (bath between)		\$950.00
2 Person side of a 1 by 2 (bath between)		\$820.00
2 Person Private	\$883.00	\$910.00
3 Person Private	\$705.00	\$820.00
2 Person by 2 Person (bath between)		\$725.00
4 Person Private	\$531.00	\$550.00
Unattached Triple		\$350.00
1 Person Private Inside Cluster	\$1,056.00	\$950.00
2 Person Private Inside Cluster	\$883.00	\$875.00
3 Person Private Inside Cluster	\$705.00	\$800.00
Single room with community bath additional rate	\$200.00	\$210.00

\* Includes house keeping service other than within rooms. Sunday evening meals are not served.

\*\* Plus a non-refundable application fee of \$30.00 per academic year or \$15.00 for second semester, from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee.

\*\*\* For payment due dates, cancellation dates and charges, please refer to "Student Housing Contract Terms".

\*\*\*\* Students will receive \$150 per semester of Residential Dining Market Place Dollars to be used in all Housing and Dining Services Retail options, including JPs Restaurant, Cornerstone Coffee Shop, Derby

Bakery, All 5 Quick Cats C-Stores, Rec Center C Store Operation and Housing Laundry Facilities.

Students will have unlimited Grab and Go Meals with all meal plans.

\*\*\*\*\*Plus assisting with house and food service operations on an average of one hour per day.

**Salina Campus Regular Semester<sup>1,2</sup>**  
**Effective July 1, 2013**

<u>Single Students Per Person</u>	<u>Present</u>	<u>Room &amp; Meals Recommended</u>
Residence Halls - 14 Meal Plan		
Double Room	\$2,969.00	\$3,043.00
Single Room	4,756.00	4,875.00
Residence Halls - 19 Meal Plan		
Double Room	\$3,176.00	\$3,255.00
Single Room	4,962.00	5,087.00
Other Salina Campus Housing Fees		
Application Fee	\$30.00	\$30.00
Cancellation Fee	200.00	200.00

<sup>1</sup>A sum not to exceed \$25.00 may be deducted as a recreational and social fee.

<sup>2</sup>The Cancellation Fee will be charged for all signed contracts that are terminated. Refund of hall payments will be based on the University refund schedule for tuition and fees.

**Manhattan Campus Apartments <sup>1,2,3</sup>**  
**Effective July 1, 2013**  
**Rate Per Month**

<u>Traditional Rate Per Apartment 1, 2,</u>	<u>Present</u>	<u>Recommended</u>
One Bedroom Unfurnished	\$400.00	\$420.00
Two Bedroom Unfurnished	475.00	495.00
<u>Renovated Rate Per Apartment 1, 2</u>		
One Bedroom Unfurnished	\$460.00	\$485.00
Two Bedroom Unfurnished	530.00	555.00
<u>Highly Renovated Rate Per Apartment 1, 2, 3</u>		
One Bedroom Unfurnished	\$495.00	\$520.00
Two Bedroom Unfurnished	595.00	625.00
Three Bedroom Unfurnished	695.00	725.00
<u>New Construction Rate Per Person 1, 2, 3</u>		
One Bedroom Unfurnished	\$580.00	\$600.00
Two Bedroom Unfurnished	495.00	510.00
Three Bedroom Unfurnished	430.00	450.00
Four Bedroom Unfurnished	400.00	420.00
Studio Unfurnished	540.00	555.00
Town House Unfurnished	998.00	998.00
Studio Loft Unfurnished	560.00	580.00

<sup>1</sup>In addition to the monthly rates, a refundable deposit of \$400.00 is required at time of application and a non-refundable application fee of \$30.00 for each application from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee. A late payment fee of \$10.00 will be charged for apartment rent not paid when due.

<sup>2</sup>Students provide linen, dishes, telephone and electricity.

<sup>3</sup>Furniture is available for rent on a limited basis.

**Summer Session  
Effective May, 2013**

	Double Room as Single		Double Room	
	Present	Recommended	Present	Recommended
Room and 20 Meals Weekly	\$342.00	\$354.00	\$227.00	\$235.00
	Double Room as Single		Double Room	
	Present	Recommended	Present	Recommended
Room and 15 Meals Weekly	\$338.00	\$350.00	\$224.00	\$232.00
	Double Room as Single		Double Room	
	Present	Recommended	Present	Recommended
Room and 10 Meals Weekly	\$335.00	\$347.00	\$221.00	\$229.00

**Salina Campus**

	Single Room		Double Room	
	Present	Recommended	Present	Recommended
Room and 15 Meals Weekly	\$207.00	\$213.00	\$170.00	\$175.00
	Single Room		Double Room	
	Present	Recommended	Present	Recommended
Room and 10 Meals Weekly	\$186.00	\$191.00	\$149.00	\$153.00

**Optional Meal Plans For Residents of Housing and Dining Services Apartments Per Semester**

	Present	Recommended
Optional 5 Meal Plan (Lunch, M-F), with \$75 Marketplace Value	\$575.00	\$663.00
Optional 5 Dinner Plan (Dinner M-F) with \$100 Marketplace Value	860.00	980.00
Optional 10 Meal Plan	1,490.00	1,731.00
Optional 15 Meal Plan	1,525.00	1,747.00
Optional 20 Meal Plan	1,560.00	1,770.00
Market Place Dollars (\$500 to be used in the Jardine Marketplace)		400.00

**Salina Campus**

Optional 5 Meal Plan (Lunch, M-F)	\$428.00	\$428.00
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**II. Expenditure Impact of Proposal.**

The proposed rates are recommended to cover increased costs. Expenditures for salaries and benefits, facility maintenance, food, utilities, and other operational categories such as technology are expected to rise about 3.3% collectively. Because K-State does not require any student to live in university owned residence halls or apartments, we provide excellent facilities and exemplary service to maintain the optimal number of residents.

Salaries and KPERs	\$341,000	Student Labor	\$190,000
Food Costs Increase	\$420,000	Other Operational Categories	\$82,000
Utilities Increase	\$210,000	Household Supplies	\$100,000
Debt Service	\$72,000	Capital Improvements	\$204,000

**III. Revenue Impact of Proposal**

Our Housing System operates as an auxiliary unit so all projected revenue is deposited to auxiliary funds. The estimated additional revenue, an increase of about 3.3% over FY 2013 Residence Hall and Apartment, is categorized as follows:

Residence Halls	\$1,160,000	
Apartment	\$180,000	
Total Revenue	\$1,340,000	(Including Dining Service)

**IV. Estimated Benefits from Proposal**

Approximately 5,500 students living in Residence Halls, Cooperative House and apartments will be affected. The proposed increases are primarily driven by inflationary increases in costs for labor, utilities, food and facility maintenance. Additionally, planned additional space, upgrades to roofs, elevators, dining service facilities and academic support facilities require resources. Even though it's a challenge, we successfully maintain room and board rates that are below national and Big XII averages. Within the Big XII, we will remain in the lower one-fourth.

**V. Alternatives to Proposal**

None Identified. Because Housing and Dining is entirely self supporting, user fees must cover costs.

**VI. Impact of Not Implementing Proposal**

The Housing and Dining Services annual operating budget is approximately \$33 million. The insured replacement value of the housing facilities is about \$370 million. Prudent management and legally binding bond covenants require a fiscally stable budget and a properly maintained physical plant – in other words a stable future. Failure to properly plan, budget and operate would compromise our ability to meet core responsibilities to students. Additionally, failure to meet bond covenants would jeopardize any University efforts to finance future capital improvements.

**VII. Supplemental Financial Information**

<b>Salina and Manhattan Campuses</b>		<b>Projected FY 2014</b>	<b>Projected FY 2013</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>	<b>Actual FY 2010</b>
<b>Gross Operating Revenue</b>		41,594,000	40,254,000	38,186,000	37,459,000	34,562,000
<b>Salaries and Wages</b>		18,270,000	17,739,000	16,898,000	16,386,000	15,458,000
<b>Other Operating Expenditures</b>		<u>14,541,000</u>	<u>13,729,000</u>	<u>12,794,000</u>	<u>13,526,000</u>	<u>12,793,000</u>
<b>Total Gross Operating Expense</b>		32,811,000	31,468,000	29,692,000	29,912,000	28,251,000
<b>Gross Operating Revenue(Loss)</b>	<b>(1)</b>	8,783,000	8,786,000	8,494,000	7,547,000	6,311,000
<b>Capital Improvements Expense</b>		3,499,000	3,295,000	4,020,000	1,923,000	1,526,000
<b>Annual Debt Service</b>		5,272,000	5,200,000	5,055,000	4,378,000	4,317,000
<b>Other Capital Expenditures</b>		<u>150,000</u>	<u>150,000</u>	<u>192,000</u>	<u>144,000</u>	<u>22,000</u>
<b>Net Revenue(Loss)</b>		(138,000)	141,000	(773,000)	1,102,000	446,000
<b>Occupancy Rate</b>		98.74%	99.64%	98.55%	98.55%	98.33%
<b>Housing System Earned Fund Balance</b>	<b>(2)</b>	11,583,000	11,721,000	11,580,000	12,353,000	11,251,000
<b>L/T Debt Outstanding</b>		72,375,000	74,470,000	76,425,000	66,125,000	67,700,000

\*Capital Improvements Planned:

FY 2013 - \$3,295,000 (Rehab and Repair Renovations, and \$2 million Food Service upgrade)

FY 2014 - \$3,499,000 (Rehab and Repair Renovations, \$2 million West Hall Mechanical Renovations)

- (1) Bond covenants require 1.25 times annual debt service. Failure to meet this requirement will jeopardize the university's financial rating.
- (2) Fund Balance excludes unearned advance payments that have been collected for the upcoming academic year. The remaining fund balance is primarily in place for cash flow needs such as those associated with KSU's self operated dining services, employment protection issues, reserves for capital projects (as noted above), and emergency equipment and building repairs. KSU's housing operations have buildings with replacement values in excess of \$370 million. Long term fiscal stability requires a properly maintained physical plant.

**Wichita State University  
Proposed Housing and Board Rates for Fiscal Year 2014  
Fiscal Impact Statement and Business Case  
Submitted to the Kansas Board of Regents on October 24, 2012**

**Proposed Housing and Board Rates for Fiscal Year 2014**

Wichita State University requests authorization to amend the Comprehensive Fee Schedule for Fiscal Year 2014 for the following adjustments to housing and board rates in the residence halls.

**Wichita State University  
Proposed Housing and Board Rates for Fiscal Year 2014  
Academic Year 2013-2014**

<b>Brennan Halls Proposed Fiscal Year 2014 Room and Board Options</b>
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Plan Type	FY 2013 Double Occupancy	Proposed FY 2014 Double Occupancy	Percent Increase	FY 2013 Single Occupancy	Proposed FY 2014 Single Occupancy	Percent Increase
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**Academic Year 2013-2014**

**Standard Size Room**

19 Meal Plan with \$200 Shocker Dollars	\$5,730	\$5,930	3.49%	\$6,760	\$7,000	3.55%
15 Meal Plan with \$200 Shocker Dollars	\$5,690	\$5,889	3.50%	\$6,720	\$6,960	3.57%
10 Meal Plan with \$200 Shocker Dollars	\$5,520	\$5,714	3.51%	\$6,550	\$6,785	3.59%
5 Meal Plan with \$200 Shocker Dollars	\$4,245	\$4,357	2.64%	\$5,275	\$5,428	2.90%
19 Meal Plan with \$300 Shocker Dollars	\$5,830	\$6,033	3.48%	\$6,860	\$7,104	3.56%
15 Meal Plan with \$300 Shocker Dollars	\$5,790	\$5,992	3.49%	\$6,820	\$7,063	3.56%
10 Meal Plan with \$300 Shocker Dollars	\$5,620	\$5,817	3.51%	\$6,650	\$6,888	3.58%
5 Meal Plan with \$300 Shocker Dollars	\$4,345	\$4,503	3.64%	\$5,375	\$5,574	3.70%
\$500 Shocker Dollars	\$3,300	\$3,412	3.39%	\$4,330	\$4,483	3.53%
\$750 Shocker Dollars	\$3,550	\$3,662	3.15%	\$4,580	\$4,733	3.34%
\$1,000 Shocker Dollars	\$3,800	\$3,912	2.95%	\$4,830	\$4,983	3.17%
\$1,500 Shocker Dollars	\$4,300	\$4,412	2.60%	\$5,330	\$5,483	2.87%

**Note: Increase due to additional dates for meals on academic calendar.**



**Large Size Room**

19 Meal Plan with \$200 Shocker Dollars	\$5,930	\$6,138	3.51%	\$6,960	\$7,209	3.58%
15 Meal Plan with \$200 Shocker Dollars	\$5,890	\$6,097	3.51%	\$6,920	\$7,168	3.58%
10 Meal Plan with \$200 Shocker Dollars	\$5,720	\$5,922	3.53%	\$6,750	\$6,993	3.60%
5 Meal Plan with \$200 Shocker Dollars	\$4,445	\$4,565	2.70%	\$5,475	\$5,636	2.94%
19 Meal Plan with \$300 Shocker Dollars	\$6,030	\$6,241	3.50%	\$7,060	\$7,312	3.57%
15 Meal Plan with \$300 Shocker Dollars	\$5,990	\$6,200	3.51%	\$7,020	\$7,271	3.58%
10 Meal Plan with \$300 Shocker Dollars	\$5,820	\$6,025	3.52%	\$6,850	\$7,096	3.59%
5 Meal Plan with \$300 Shocker Dollars	\$4,545	\$4,711	3.65%	\$5,575	\$5,782	3.71%
\$500 Shocker Dollars	\$3,500	\$3,620	3.43%	\$4,530	\$4,691	3.55%
\$750 Shocker Dollars	\$3,750	\$3,870	3.20%	\$4,780	\$4,941	3.37%
\$1,000 Shocker Dollars	\$4,000	\$4,120	3.00%	\$5,030	\$5,194	3.26%
\$1,500 Shocker Dollars	\$4,500	\$4,620	2.67%	\$5,530	\$5,691	2.91%

<b>Fairmount Towers</b> <b>Proposed Fiscal Year 2014 Room and Board Options</b>
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<b>Plan Type</b>	<b>FY 2013 Double Occupancy</b>	<b>Proposed FY 2014 Double Occupancy</b>	<b>Percent Increase</b>	<b>FY 2013 Single Occupancy</b>	<b>Proposed FY 2014 Single Occupancy</b>	<b>Percent Increase</b>
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**Academic Year 2013-2014**

19 Meal Plan with \$200 Shocker Dollars	\$6,460	\$6,689	3.54%	\$7,490	\$7,760	3.60%
15 Meal Plan with \$200 Shocker Dollars	\$6,420	\$6,648	3.55%	\$7,450	\$7,719	3.61%
10 Meal Plan with \$200 Shocker Dollars	\$6,250	\$6,473	3.57%	\$7,280	\$7,544	3.63%
19 Meal Plan with \$300 Shocker Dollars	\$6,560	\$6,792	3.54%	\$7,590	\$7,863	3.60%
15 Meal Plan with \$300 Shocker Dollars	\$6,520	\$6,751	3.54%	\$7,550	\$7,822	3.60%
10 Meal Plan with \$300 Shocker Dollars	\$6,350	\$6,576	3.56%	\$7,380	\$7,647	3.62%

**Summer Session 2013**

Pre-Session with 10 Meal Plan (Rate increase due to 4 weeks of housing and meals)	\$432	\$516	19.34%	\$558	\$675	21.04%
Four Week Session	\$576	\$590	2.49%	\$744	\$773	3.91%
Pre-Session Plus Four Week Session	\$910	\$931	2.36%	\$1,204	\$1,269	5.43%
Eight Week Session	\$1,040	\$962	-7.47%	\$1,376	\$1,322	-3.91%
Pre-Session Plus Eight Week Session	\$1,430	\$1,409	-1.45%	\$1,892	\$1,927	1.83%

**Note: The above plans include 10 meals per week at \$60/week with No Shocker Dollars. 15 and 19 meals are available for an additional \$20/week and \$30/week respectively.**

Weekly Break Housing Only (No meals)	\$70	\$70	NA	\$112	\$112	NA
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<b>Wheatshocker Hall</b> <b>Proposed Fiscal Year 2014 Room and Board Options</b>
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<b>Apartment Style</b>	<b>FY 2013 Double Occupancy Monthly Rate</b>	<b>Proposed FY 2014 Double Occupancy Monthly Rate</b>	<b>Percent Increase</b>	<b>FY 2013 Single Occupancy Monthly Rate</b>	<b>Proposed FY 2014 Single Occupancy Monthly Rate</b>	<b>Percent Increase</b>
Plan 1, Studio, One Bedroom – One Bath	NA	NA	NA	\$555	\$577	4.00%
Plan 2, Large Corner ½ Suite – One Bath	NA	NA	NA	\$555	\$577	4.00%
Plan 3, Four Bedroom – One Bath	\$295	\$307	4.00%	\$455	\$473	4.00%
Plan 4, Two Bedroom – Two Bath	\$455	\$473	4.00%	\$555	\$577	4.00%
Plan 5, One or Two Bedroom – One Bath	\$455	\$473	4.00%	\$555	\$577	4.00%
Plan 6, Large Accessible Studio	NA	NA	NA	\$640	\$666	4.00%

<b>Other Housing Fees</b> <b>Proposed Fiscal Year 2014</b>
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<b>Fee Description</b>	<b>FY 2013 Rate</b>	<b>Proposed FY 2014 Rate</b>	<b>Percent Increase</b>
Non-refundable Application Fee	\$75	\$75	NA
Late Payment Fee	\$15	\$15	NA
Contract Cancellation Fee	\$275	\$275	NA

Contract Prepayment - Fairmount & Brennan Only	\$200	\$200	NA
Contract Prepayment- Wheatshocker Only	\$200	\$200	NA

**Note: The \$200 deposit is being converted to a \$200 pre-payment for all facilities. All facilities are now furnished.**

### **Expenditure Impact of the Proposal**

The revenue received from the proposed housing and board rates will be used to pay for operating expenditures, utilities, staffing, capital expenditures, major remodeling and improvements and debt service on the residence halls. The Fiscal Year 2014 rate increases will also cover mandatory meal plan cost increases in accordance with the WSU's food service management contract.

### **Revenue Impact of the Proposal**

The increased revenue anticipated from the proposed housing and board rate increases of approximately 4% is estimated to be \$200,000 based on 92% occupancy. This would impact approximately 1,100 residential students.

### **Student Involvement with the Proposal**

The WSU housing staff is in discussion with students and student groups about the housing and board rate changes.

### **Estimated Benefits from the Proposal**

Students who live on campus accrue a variety of benefits, including easy access to classrooms, laboratories, dining facilities, Ablah Library, the Heskett Center and the Rhatigan Student Center. Professional and paraprofessional staff members live in each building to provide academic and personal support services to the residents. Additionally, residents are provided with computer rooms, laundry facilities, meeting facilities, and are more easily able to participate in campus events and activities compared to those who commute.

Cable television service, local telephone service and Ethernet connections are provided to each student room. Extensive renovations to Fairmount Towers have resulted in improvements to the quality of the residential living experience. Scheduled facilities maintenance projects for Fiscal Years 2013 and 2014 are: washers and dryers, proximity door locks, proximity exterior entry system, selected bathroom repairs, back up heating pump, and first floor lobby renovation.

The cost of the aforementioned items is included in the recommended rates outlines in this proposal and from existing reserves.

### **Alternatives to the Proposal**

Alternatives to the proposed rate increases have not been identified. The projected revenue from the increased rates is to be used for inflationary increases in expenditures for basic services, planned improvements and contractual agreements as mentioned above. As an auxiliary operation, housing must cover all expenses through fees charged to students living in the residence hall facilities.

### **Impact of Not Implementing the Proposal**

If the proposed housing and board rates are not implemented, the current financial stability of the housing and residence life operations would be compromised. Financial stability is also important to maintaining quality ratings on the outstanding revenue bonds.

### **Implementation Date**

If approved, the rates will become effective on July 1, 2013. Rates for the summer session housing will become effective with the beginning of the summer contract.

**Supplemental Financial Information**

<b><u>Revenue and Expenditures</u></b>	<b><u>Projected FY 2014</u></b>	<b><u>Budget FY 2013</u></b>	<b><u>Actual FY 2012</u></b>	<b><u>Actual FY 2011</u></b>	<b><u>Actual FY 2010</u></b>
Gross Operating Revenue – See Note 1	\$6,800,000	\$6,600,000	\$6,531,994	\$6,470,509	\$6,277,068
Gross Operating Expenditures	5,100,000	4,975,000	4,826,257	4,343,870	3,804,810
<b>Gross Operating Revenue (Loss)</b>	<b>\$1,700,000</b>	<b>\$1,625,000</b>	<b>\$1,705,737</b>	<b>\$2,126,639</b>	<b>\$2,472,258</b>
Annual Debt Service	\$1,073,716	\$1,072,897	\$1,029,171*	\$1,202,688	\$956,798
Other Capital Expenditures	4,500	4,500	1,171,844	283,011	501,704
Transfers (In) Out	0	0	19,093	19,026	1,653
<b>Other Operating (Revenue) Expenditures</b>	<b>\$1,078,216</b>	<b>\$1,077,397</b>	<b>\$2,220,108</b>	<b>\$1,504,725</b>	<b>\$1,460,155</b>
<b>Net Operating Revenue (Loss)</b>	<b>\$621,784</b>	<b>\$547,603</b>	<b>(\$514,371)</b>	<b>\$621,914</b>	<b>\$1,012,103</b>
Less Capital Improvement Expense – See Below	\$300,000	\$300,000	\$603,337	\$730,407	\$1,288,515
Refunding Bond Expenditures from Bond Reserve	0	0	961,963*	0	0
<b>Net Change in Fund Balance</b>	<b>\$321,784</b>	<b>\$247,603</b>	<b>(\$2,079,671)</b>	<b>(\$108,493)</b>	<b>(\$276,412)</b>
Occupancy Rate	92.0%	92.0%	92.2%	88.7%	92.3%
<b>Housing System Earned Fund Balance - See Note 2</b>	<b>\$3,229,882</b>	<b>\$2,908,098</b>	<b>\$2,660,495</b>	<b>\$4,740,166</b>	<b>\$4,848,659</b>
<b>Long Term Debt Outstanding</b>	<b>\$5,245,000</b>	<b>\$6,030,000</b>	<b>\$6,780,000*</b>	<b>\$9,250,000</b>	<b>\$10,010,000</b>

\*The 2002 Series bond issue was refunded in advance in May 2012, resulting in a savings of \$1.4 million.

**Notes to Supplemental Financial Information**

Note 1 – It is common for bond covenants to require a gross revenue coverage of 1.25 times the annual debt service requirement. Gross revenue for FY 2012 provided a 6.35 coverage versus the 1.25 factor requirement.

Note 2 – The Housing Fund Balance is needed for cash flow purposes, current and future capital improvements, major maintenance expenditures, capital equipment purchases, additional security for the bond holders, and the enhancement of security for future bond ratings.

**Capital Improvement Expense**

Capital equipment and capital improvement expenditures in Fiscal Years 2010, 2011, and 2012 addressed needs for new dormitory room furniture and related equipment.

**Emporia State University  
Division of Student Affairs  
Department of Residential Life and Memorial Union Corporation**

**Statement of proposed Residence Hall and Contract Board Rates  
Academic Year 2013-2014**

Emporia State University requests authorization to amend the Comprehensive Fee Schedule, effective fall semester 2013 as follows:

Description of Fee Adjustment: Figures shown represent academic year totals, unless otherwise noted. The housing and meal contract's default time period includes both the fall 2013 and the spring 2014 semesters.

**Room & Board Options Total Standard Double**

	<u>From*</u>	<u>To*</u>	<u>Increase</u>	<u>% Increase</u>	<u>Room+Board, % Increase</u>	
Morse Double Room Rate	\$3,438	\$3,558	\$120	3.50%		
Morse Single Room Rate	\$4,466	\$4,689	\$223	5.00%		
Towers/Trusler/Singular Dbl Rate	\$3,829	\$3,963	\$134	3.50%		
Towers Suite & Morse Triple Rate	\$4,034	\$4,175	\$141	3.50%		
Towers/Trusler/Singular Sngl Rate	\$4,835	\$5,077	\$242	5.00%		
All access Meal Plan	\$3,191	\$3,320	\$129	4.0%	\$6,878	3.8%
15 Block Meal Plan	\$3,109	\$3,234	\$125	4.0%	\$6,792	3.7%
10 Block Meal Plan	\$2,678	\$2,732	\$54	2.0%	\$6,290	2.8%

**Justification for Fee Adjustment and Projected Revenue**

**Residence Hall Impact**

Proposed room rates for FY14 have been held to increases of approximately 3.8%. Rate increases will generate additional gross revenue of approximately \$87,000. Estimated expenses for FY 2014 are expected to hold flat or increase moderately, with most increases coming from changes in utility rates and fringe benefit rates. Any additional revenue, not obligated by operating increases, will be utilized to finance capital improvements related to the Trusler Hall renovations.

**Memorial Union Impact**

The proposed rates for meal plans represent a 4.0% increase in food plan costs. Proposed adjustments to the board rate are needed to meet the higher food costs of dining operations. All students living in the Residence Halls participate in one of the meal plans. The proposed increase would generate approximately \$69,000 of additional revenue, which will be used to fund projected increased costs of the food service contract for FY13.

**Review of Proposal Increases**

The Residence Hall and meal plan increases were developed in consultation with students who live in the residence halls and serve on the Memorial Union board of directors which has student board member positions representing the Residence Halls and Associated Student Government. The proposed increases contained in this document were presented to the Memorial Union Board of Directors and approved by that body on October 5, 2012. Housing rate increases were presented and discussed through the residential hall Complex Governments during the week of October 8, 2012. They were also reviewed and approved by the University's Budget Development and Tuition Advisory Committee on October 9, 2012.

**Emporia State University  
Housing System Financial Report Summary Prepared for KBOR Increase  
Request**

**Fiscal Years 2010 through 2014**

	<b>Projected FY 2014</b>	<b>Estimated FY 2013</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>	<b>Actual FY 2010</b>
<b>Gross Operating Revenue</b>	\$3,083,215	\$2,978,952	\$3,131,652	\$3,034,279	\$3,423,330
<b>Salaries and Wages</b>	1,328,035	1,355,573	1,341,800	1,376,079	1,343,922
<b>Other Operating Expenditures</b>	725,000	711,000	715,630	685,645	753,078
<b>Gross Operating Expense</b>	2,053,035	2,066,573	2,057,430	2,061,724	2,097,000
<b>Gross Operating Revenue Gain/(Loss)</b>	\$1,030,180	\$912,379	\$1,074,222	\$972,555	\$1,326,330
Capital Improvements Expense*	\$150,000	\$150,000	\$0	\$256,294	\$265,334
Annual Debt Service	707,560	706,960	720,041	697,414	688,226
Other Transfers	160,000	163,019	178,144	296,190	319,403
Other Additional Transfers				2,617	4,569
Bond Reserve Matured					(173,256)
<b>Net Operating Revenue Gain/(Loss)</b>	\$12,620	(\$107,600)	\$176,037	(\$279,960)	\$222,054
<b>Operating Fund Balance-June 30th</b>	\$774,052	\$761,432	\$869,032	\$692,995	\$972,955
<b>Occupancy Rate **</b>	90.0%	90.0%	79.0%	87.0%	72.0%
<b>Long Term Debt Outstanding</b>	\$6,610,000	\$7,025,000	\$7,425,000	\$7,825,000	\$8,205,000

**\*Capital Improvements Description**

FY 09 Continued Remodeling of Singular/Trusler Area

FY 10 Continued remodeling and windows in Singular/Trusler Area; Improved Internet in Morse, Singular/Trusler

FY 11 Finish internet in Morse and Towers, Chiller in Morse

FY 13 Phase 1 of continued remodeling of Singular/Trusler (assuming funding availability)

FY 14 Continue Phase 1 remodeling of Singular/Trusler (assuming funding availability)

**\*\* Occupancy rates reflect adjustment of temporary closure of Trusler Hall**

KANSAS BOARD OF REGENTS  
AGENDA ITEM  
Pittsburg State University  
November, 2012

REQUEST AMENDMENT TO HOUSING RATES - Pittsburg State University

In accordance with Board Policy, Pittsburg State University requests that the Board of Regents consider for final action at its December 2012, meeting the following adjustments in housing rates to be effective with the 2013 Fall Semester.

Residence Halls	Academic Year	
	<u>12-13</u>	<u>13-14</u>
Double Room/Seven Day Access	\$6,538	\$6,734
Double Room/Any 14 Access	6,160	6,344
Double Room/Any 10 Access	5,804	5,978
Single room charge (maximum)	900	900
Crimson Commons room additional charge*	1,000	1,000
Willard Hall room additional charge	440	440
Renovated Hall room additional charge**	220	220
Application fee	45	45
Installment fee (optional payment plan)***	32	32
Late Payment fee (maximum)	30	30

\*new residence hall complex opened Fall 2010

\*\*charged on all rooms in Bowen, Trout, Tanner, and Tanner Annex

\*\*\*per semester

	<u>12-13</u>	<u>13-14</u>	<u>Increase for</u> <u>Annual Cost</u>	<u>%</u>
Double Room/Unlimited Meal Plan	\$6,538	\$6,734	\$196	3.00
Double Room/14 Meal Plan	6,160	6,344	184	2.99
Double Room/10 Meal Plan	5,804	5,978	174	3.00

Student Family Apartments	Academic Year	
	<u>12-13</u>	<u>13-14</u>
Two Bedroom	\$490	\$490
Three Bedroom	555	555
Processing Fee for each new lease	45	45
Late Payment Fee	30	30

The proposed rates were developed by the Director of University Housing in consultation with the Assistant Director of University Housing for Operations and the Associate Vice President for Campus Life and Auxiliary Services.

**Pittsburg State University  
Financial Impact Statement  
Housing Rates**

**I. DESCRIPTION OF RATE ADJUSTMENT**

An increase in the rates is proposed. If approved, the new rate schedule would be effective for the 2013 fall semester.

<b>Residence Halls</b>	<b>Academic Year</b>		<b>Increase for</b>	
	<u>12-13</u>	<u>13-14</u>	<u>Annual Cost</u>	<u>%</u>
Double Room/Unlimited Meal Plan	\$6,538	\$6,734	\$196	3.00
Double Room/14 Meal Plan	6,160	6,344	\$184	2.99
Double Room/10 Meal Plan	5,804	5,978	\$174	3.00
Single room charge (maximum)	900	900	--	--
Crimson Commons room charge*	1,000	1,000	--	--
Willard Hall room charge	440	440	--	--
Renovated Hall room charge**	220	220	--	--
Application Fee	45	45	--	--
Installment Fee (optional payment plan)***	25	25	--	--
Late payment fee (maximum)	30	30	--	--

\*new residence hall complex opened Fall 2010

\*\*charged on all rooms in Bowen, Trout, Tanner, and Tanner Annex

\*\*\*per semester

**Crimson Village Apartments**

Two Bedroom	\$490	\$490	--	--
Three Bedroom	555	555	--	--
Processing Fee (new lease)	45	45	--	--
Late Payment fee	30	30	--	--

**II. JUSTIFICATION FOR RATE ADJUSTMENT**

In late May, 2009, Pittsburg State University began an ambitious but critical, multi-year, \$22 million effort to renovate all existing residence halls (approximately 1,100 beds) and a twelve month project to construct a new residence hall complex designed to accommodate 204 additional students. Funding for the new construction and an initial phase of renovation (\$14 million) was derived from sale of bonds to be repaid from the revenues received from operation of the housing system. The revenue pledged for repayment of the bonds, approved in the initial authorization for the overall project, included in part, targeted room rental rate increases beyond those authorized for annual operating cost increases (\$100 per occupant per year for each of five consecutive years beginning FY09). The remaining increased revenue for debt service will come from occupancy growth derived from the additional bed space in the new construction and reallocation of historically large and growing annual expenditures for maintenance of facilities from that category to debt service.

Aside from annual debt service, the remaining majority of University Housing expenditures are tied to areas that are subject to annual increases (food service board plan rate increases negotiated with contract provider, utility costs, and salaries and benefits). Food service, utilities, and benefits costs continue to increase. While cost of living increases and merit raises in staff compensation have been minimal in recent years, even minimal



increases (1-2%) and pay plan adjustments stipulated by the legislature for classified employees have had an impact on the budget.

It is important to note that as with any complex renovation, taking place over a total project period of several years, hidden issues arise and inflation occurs which increase the total cost of the project. To address these factors, in the past four fiscal years, University Housing funded \$2.4 million from annual revenues and reserves in furnishing and other renovation costs in order to preserve the availability of authorized bond funding to sufficient levels to complete the project. Continued expenditures of this nature are expected through the final two phases over the next two fiscal years. Most notable in the coming fiscal year is a projected expenditure of nearly \$500,000 from University Housing revenues and reserves for new furnishings in Nation, Dellinger, and/or Mitchell halls.

### III. STUDENT REVIEW OF FEE ADJUSTMENT

The rate adjustment of a maximum 4% increase for residence halls was presented to the Residence Hall Assembly at their September 25, 2012, regular session. The assembly voted in favor of the proposed changes at that same meeting, by the following vote: 10 affirmative, 0 negative, and 8 abstentions [Note: The abstentions were from Resident Assistants (staff) who are part of the assembly or were from students who plan to graduate or live off campus next year who did not believe it appropriate to participate in the decision process relative to setting of rates]. The group endorsed the university's continuing efforts to invest funds in the updating and improvement of the residence halls.

### V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENT AFFECTED BY FEE ADJUSTMENT

The rate increases should increase annual revenue by approximately \$225,000. Over 1,300 students are projected to live in the residence halls.

### VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Because residence halls are in direct competition with off-campus rentals for student occupancy, any rate increase must remain within the appropriate levels that the overall market will support. University Housing is committed to providing students with high quality accommodations at reasonable rates. Given the proximity to campus, the programmatic efforts of the departmental staff, the amenities and services provided, and the reliable maintenance provided by the university, residence hall rates are very competitive with other student housing options of equal quality in the community. The additional 204 beds available with the completion of the new construction are occupied and the housing system is at 101% occupancy of rated capacity for the Fall 2012 semester.

**Pittsburg State University Housing  
KBOR Rate Increase Request  
Supplemental Financial Information  
October 12, 2012**

	<b>Projected FY 2014</b>	<b>Estimated FY 2013</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>
<b>Gross Operating Revenue</b>	\$8,400,000.00	\$8,200,000.00	\$8,477,899.00	\$7,669,076.00
<b>Salaries and Benefits</b>	2,019,000.00	1,902,730.00	1,862,012.00	1,737,009.00
<b>Other Operating Expenses</b>	3,283,045.00	3,126,711.00	3,025,909.00	2,858,087.00
<b>Gross Operating Revenue(Loss)</b>	\$3,097,955.00	\$3,170,559.00	\$3,589,978.00	\$3,073,980.00
<b>Capital Improvements Expense</b>	900,000.00	932,407.00	1,389,021.00	1,019,600.00
<b>Annual Debt Service</b>	1,836,020.00	1,852,205.00	1,849,175.00	1,329,754.00
<b>Other Capital Expenditures</b>	0	0	* 2,062,915.00	0
<b>Net Operating Revenue(Loss)</b>	\$361,935.00	\$385,947.00	<b>(\$1,711,133.00)</b>	\$724,626.00
<b>Operating Fund Balance (EOY)</b>	\$2,746,820.00	\$2,384,885.00	\$1,998,938.00	\$3,710,071.00
<b>L/T Debt Outstanding</b>	\$17,450,000.00	\$17,900,000.00	\$18,300,000.00	\$18,930,000.00
<b>Occupancy Rate</b>	100.00%	102.00%	101.00%	102.20%

**Capital Improvements Planned**

**\*FY 2012 \$2,062,195—Out of Reserves to fund Tanner Annex project**

**FY 2013** \$ 5,000,000 -- Phased improvements to existing student housing facilities (bonded debt)

**FY 2014** \$ 5,000,000 -- Phased improvements to existing student housing facilities (bonded debt)

**FORT HAYS STATE UNIVERSITY**  
**DIVISION OF STUDENT AFFAIRS**  
 Department of Residential Life

Consistent with Board of Regents policy, the following amendments to the Comprehensive Fee Schedule are submitted to the Board's November 2012 meeting.

Recommended Residence Hall & Apartment Rates – 2013-2014  
*Rates are reported for both fall and spring semesters*

**Residence Hall Double Room Rates, Fall & Spring Semester**

Accommodations/Plan	2012-2013 Rate	2013-2014 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$3,475	\$3,510	\$35	1.0%
Open access meal plan	\$7,003	\$7,130	\$127	1.8%
10 meals per week	\$6,842	\$6,965	\$123	1.8%
7 meals per week	\$6,793	\$6,914	\$121	1.8%

**Residence Hall Single Room Rates, Fall & Spring Semester**

Accommodations/Plan	2012-2013 Rate	2013-2014 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,000	\$4,040	\$40	1.0%
Open access meal plan	\$7,528	\$7,660	\$132	1.8%
10 Meals per week	\$7,367	\$7,495	\$128	1.7%
7 Meals per week	\$7,318	\$7,444	\$126	1.7%

**Agnew Hall Suites, Fall & Spring Semester**

Accommodations	2012-2013 Rate	2013-2014 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,500	\$4,545	\$45	1.0%
Open access meal plan	\$8,028	\$8,165	\$137	1.7%
10 Meals per week	\$7,867	\$8,000	\$133	1.7%
7 Meals per week	\$7,818	\$7,949	\$131	1.7%

**Wooster Place Apartment, Fall & Spring Semester (10 Months)**

Accommodations (Unfurnished)	2012-2013 Rate	2013-2014 Proposed Rate	Difference in Amount	Difference in Percentage
1 Bedroom	\$5,000	\$5,050	\$50	1.0%
2 Bedroom	\$5,420	\$5,475	\$55	1.0%
2 Bedroom Shared	\$4,420	\$4,465	\$45	1.0%

**Stadium Place Apartment, Fall & Spring Semester (10 Months)**

<b>Accommodations</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
2 Bedroom	\$5420	\$5475	\$55	1.0%
4 Bedroom	\$4920	\$4970	\$50	1.0%

**Additional Fees**

<b>Fee</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
Upgrade charge for a Wiest Hall suite	\$200	\$200	\$0	0%
Application fee	\$35	\$35	\$0	0%
Late fee	\$25	\$25	\$0	0%

**Weekly Rates**

<b>Accommodations</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
Early arrival for students with housing contracts	\$113	\$120	\$7	6.2%
Guest room	\$165	\$167	\$2	1.2%

**Daily Rates**

<b>Accommodations</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
Early arrival for students with housing contracts	\$52	\$55	\$3	5.8%
Guest Room	\$26	\$27	\$1	3.8%

**Summer Term**

<b>Accommodations</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
Camper daily rate for a double room	\$13	\$13	\$0	0%
Camper daily rate for a single room	\$26	\$26	\$0	0%

**FORT HAYS STATE UNIVERSITY**  
**PROPOSED INCREASES IN RESIDENCE HALL, CONTRACT BOARD AND APARTMENT**  
**RENTAL RATES AND FEES**  
**2013 -2014**

**Business Impact of Proposed Rates****Expenditures Impact**

The proposed increase of 1.0% in the traditional residence halls, suites, and apartments and an increase of 2.6% in contract board rates, equaling a blended increase of 1.8%, will generate approximately \$200,000 in additional revenue for the 2014 fiscal year. These resources will become part of the base budget and will be used for non-salary purposes. In the residence halls, the rate increase is the result of cost increases in food service in addition to utility and hall improvement costs. The board rate increase submitted by Chartwells is to help cover the price increase of food, transportation and services. Housing increases will help cover the utility increases as well as hall improvements within the buildings.

**Estimated Benefits from Proposal**

The proposed rate increase in university housing will be used to help offset utility increases, for increases in the board rates proposed by our food service provider due to increases in overall food and benefits costs of operation and to help fund facility improvements throughout housing. A significant improvement to McMinder Hall is scheduled for completion during the summer of 2013 which includes replacement of doors and windows to make the building more efficient. Future plans (FY 2014) include replacement/refurbishing of furniture and built-ins within the facility, elevator replacement/repair and replacement of floor coverings. In addition plans are being developed for window replacement in Custer Hall.

**Alternatives to Proposal**

The proposed rates of increase depicted on the accompanying “Recommended Residence Hall and Apartment Rates—2013-2014” were determined to be the most advantageous to all parties concerned. The rate proposal was presented to the Residence Hall Association at its regular meeting on October 1, 2012 and was approved. No alternatives were discussed.

**Impact of Not Implementing Proposal**

The rate increases proposed are to cover anticipated and known increases in operational costs for residential life. While the operation could survive without the increase, future plans for the maintenance, improvement, and replacement of the facility would have to be reconsidered. The goal of residential life over the next five years is to replace or refurbish all its facilities and to accomplish that its price increases minimally should be near inflation during that time period. Decisions on what type and location of the replacement facility needed (for Wiest Hall) will be determined as a part of the master planning process proceeding on campus currently.

**Residential Life****Supplemental Financial Information  
KBOR Rate Increase Request**

	<b>Projected FY 2014***</b>	<b>Estimated FY 2013***</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>
<b>Gross Operating Revenue</b>	\$9,580,288	\$8,618,456	\$7,550,117	\$6,604,525
<b>Gross Operating Expense</b>	\$5,773,658	\$5,370,449	\$4,846,874	\$4,382,219
<b>Gross Operating Revenue(Loss)</b>	\$3,806,630	\$3,248,007	\$2,703,243	\$2,222,306
<b>Capital Improvements Expense*</b>	\$4,812,000	\$1,364,755	\$1,449,295	\$1,581,283
<b>Annual Debt Service</b>	\$981,446	\$498,150	\$ -	\$500,000
<b>Other Capital Expenditures</b>	\$ -	\$ -		\$ -
<b>Net Operating Revenue(Loss)</b>	\$(1,986,816)	\$1,385,102	\$1,253,948	\$141,023
<b>Occupancy Rate</b>	90%	90%	91%	87%
<b>Reserve Balance (EOY)</b>	\$2,391,775	\$4,378,591	\$2,993,489	\$1,738,511
<b>L/T Debt Outstanding</b>	\$ -	\$ -	\$ -	\$ -
<b>Capital Improvements Planned*</b>				
<b>FY 2013</b>		\$1,364,755		
<b>FY 2014</b>	\$4,812,000			

**\* Capital Improvements Description:**

**FY 2013-** Second phase of McMindes window replacement, tear down Wiest A, Custer Windows, Wooster stairwells.

**FY 2014-** Wiest replacement capital investment, Agnew storm room, McMindes furnishings replacement.

**Debt Service:**

**\*\*\*** Agnew replacement cash flow guarantee estimate beginning 2013 for first phase. 2014 includes guarantee cash flow for second phase.

## 2. Adopt Supplemental Bond Resolution – Housing System Improvements – PSU

**Julene Miller,  
General Counsel**

### Summary and Staff Recommendation

*Pittsburg State University requests the Board of Regents to adopt a Supplemental Resolution to re-authorize the issuance of KDFA Revenue Bonds in one or more series in an aggregate principal amount not to exceed \$22,000,000 plus issuance costs and reserves. The continuing purpose of these bonds is to finance all or a portion of the costs of Student Housing System improvements and construction. Revenues derived from the operation of the Housing System, as well as all generally available unencumbered funds of the University, will be pledged to pay the bonds. The ongoing maintenance of the Housing System will be funded through existing University resources. As of October 1, 2012, Pittsburg State University has revenue bonds with an outstanding principal amount of \$31,835,000.*

*The Board first authorized issuance of revenue bonds for this project in February of 2009, in the amount of \$14,630,000, and in May of that year authorized a supplemental agreement to codify the University's intent to cover debt service on the bonds with other available dollars, should the pledged revenues become insufficient. The supplemental Resolution currently before the Board would allow use of generally available unencumbered funds of the University. At this point, the new construction is completed and approximately 50% of the renovation is completed, both phases having been financed through those previously issued bonds. The University is now prepared to move forward with the remaining renovation work and bonding of the remainder of the \$22 million authorized amount (just over \$8,995,000), although they will likely seek a loan from PMIB in the form of Anticipation Notes for approximately 18 months until long term bond financing is put in place before end of fiscal year 2014 so that they may be able to combine the issuance with other upcoming projects, thus saving on issuance costs.*

*The Resolution further authorizes the issuance of KDFA Refunding Bonds to refund all or a portion of the Outstanding Bonds that were issued for the purpose of paying costs of the Project and refunding and retiring previously issued obligations that financed improvements to the Housing System.*

*Finally, the Resolution authorizes the Chair and the President and CEO to execute the Resolution, a Pledge of Revenues Agreement and various other documents relating to the security and payment of the bonds in such form as is approved by the General Counsel to the Board and necessary to accomplish the purposes set forth in the Resolution and the issuance of the bonds. Staff recommends that the Board adopt the Resolution.*

### Background

The Kansas Development Finance Authority (KDFA), created by the 1987 Kansas Legislature, K.S.A. 74-8901, *et seq.*, has authority to issue bonds on behalf of the State for projects authorized by the Legislature. K.S.A. Supp. 74-8905(b) provides, in part, that:

The authority may issue bonds for activities and projects of state agencies as requested by the secretary of administration. Research facilities of state educational institutions shall be subject to the provisions of this subsection (b). No bonds may be issued pursuant to this act for any activity or project of a state agency unless the activity or project either has been approved by an appropriation or other act of the legislature or has been approved by the state finance council acting on this matter which is hereby characterized as a matter of legislative delegation and subject to the guidelines prescribed in subsection (c) of K.S.A. 75-3711c, and amendments thereto.

A capital improvement project for the Pittsburg State University Student Housing System has been authorized by the 2008 Legislature in Section 151(h), Chapter 131 of the 2008 Session Laws, and reauthorized by the 2012 Legislature in Section 138(e), which provides:

In addition to the other purposes for which expenditures may be made by Pittsburg state university from the moneys appropriated from the state general fund or from any special revenue fund or funds for Pittsburg state university for fiscal year 2013 by this or other appropriation act of the 2012 regular session of the legislature, expenditures shall be made by Pittsburg state university from moneys appropriated from the state general fund or any special revenue fund or funds for Pittsburg state university for fiscal year 2013 to provide for the issuance of bonds by the Kansas development finance authority in accordance with K.S.A. 74-8905, and amendments thereto, for a capital improvement project for student housing improvements and construction: *Provided*, That such capital improvement project is hereby approved for Pittsburg state university for the purposes of subsection (b) of K.S.A. 74-8905, and amendments thereto, and the authorization of the issuance of bonds by the Kansas development finance authority in accordance with that statute: *Provided further*, That Pittsburg state university may make expenditures from the moneys received from the issuance of any such bonds for such capital improvement project: *Provided, however*, That expenditures from the moneys received from the issuance of any such bonds for such capital improvement project shall not exceed \$22,000,000, plus all amounts required for costs of bond issuance, costs of interest on the bonds issued for such capital improvement project during the construction of such project and any required reserves for the payment of principal and interest on the bonds: *And provided further*, That all moneys received from the issuance of any such bonds shall be deposited and accounted for as prescribed by applicable bond covenants: *And provided further*, That debt service for any such bonds for such capital improvement project shall be financed by appropriations from any appropriate special revenue fund or funds.

Pursuant to this authorization, the University, in consultation with KDFA, has proposed issuance of revenue bonds in an aggregate principal amount not to exceed \$22,000,000, plus all amounts required for costs of issuance on such revenue bonds during the construction of the Project and any required reserves for the payment of principal and interest on such revenue bonds, for the purpose of funding the bulk of the Project.

The Board first authorized issuance of revenue bonds for this project in February of 2009, and in May of that year authorized a supplemental agreement to document the University's intent to cover debt service on the bonds with other available dollars, should the pledged revenues become insufficient. The supplemental Resolution currently before the Board would allow use of generally available unencumbered funds of the University. At this point, the new construction is completed and approximately 50% of the renovation is completed, both phases having been financed through those previously issued bonds in the amount of \$14,630,000. The University is now prepared to move forward with the remaining renovation work and bonding of the remainder of the \$22 million authorized amount, but will likely seek a loan from PMIB in the form of Anticipation Notes for approximately 18 months until long term bond financing is put in place before end of fiscal year 2014 so that they may be able to combine the issuance with other upcoming projects, thus saving on issuance costs.

The University and KDFA are also requesting authority, in conjunction with the issuance of the Project bonds, to issue refunding revenue bonds to refund all or a portion of several series of outstanding revenue bonds that financed improvements to facilities of the University, including the Housing System. Such refunding bonds will be issued only if they will, in aggregate for any such series, achieve a present value savings of not less than 3% of the principal amount of the outstanding bonds to be refunded, or are deemed necessary to restructure debt service requirements on the outstanding bonds in a way that is more beneficial to the University or to eliminate burdensome covenants contained in legal documentation authorizing the issuance of the Outstanding Bonds.

Pittsburg State University requests that the Board of Regents adopt a Resolution authorizing the issuance by KDFA of such revenue bonds. The purpose of the bonds is to finance the costs to construct and equip



improvements to the Student Housing System at the Pittsburg campus, substantially as described in the "Architectural Program for PSU Renovation of Existing Student Housing" and "Architectural Program for PSU New Student Housing," both dated February 11, 2008. The improvements to the Student Housing System would include renovations of the remaining facilities yet to receive renovation to address the needs of the facilities.

The project, which PSU anticipates will bid within budget, is expected to include the following elements:

- Renovation of remaining residence halls yet to receive upgrades (Dellinger, Nation, Mitchell) and provide service and infrastructure improvements to Gibson Dining Hall as needed. Included in the residence hall renovation would be replacement of exterior windows, student room doors, exterior entrance, corridor access and stairwell doors; floor coverings; room built-in cabinetry (closet/dresser); ceiling surfaces; and all wall surface finishes. All restroom and shower/bath facilities would be reconfigured and renovated. Infrastructure such as HVAC, wiring, plumbing and electrical/gas service supply would occur in areas where not implemented in previous renovation projects.

The bonds will be secured and debt serviced with a pledge of the gross revenues derived from the operation of the Housing System at PSU as well as a pledge of the University's generally available unencumbered funds. The ongoing maintenance, including repair and rehabilitation, of the Student Housing System will be funded through existing University resources.

In conjunction with the issuance of the proposed bonds, it is necessary to authorize the execution of a Pledge of Revenues Agreement between the Board and KDFA, which contains certain covenants and provisions with respect to the pledge of revenues described above, which will secure and provide for the payment of the revenue bonds. Since KDFA has and will incur expenses in relation to the issuance of the proposed bonds, and subsequent administration of the Resolution and Pledge of Revenues Agreement(s), it will be necessary to execute an Administrative Agreement to provide for reimbursement of those expenses, as well as other documents and certificates necessary to accomplish the purposes set forth in the Resolution and the issuance and delivery of the bonds.

The Board is requested to approve the Resolution (set out in full below) which approves the issuance of the bonds and authorizes the Chair and the President and CEO of the Board to execute the Pledge Agreement and Administrative Agreement in such form as is approved by the General Counsel and to execute any and all other documents and certificates necessary to accomplish the purposes of the Resolution and the issuance of the bonds. Staff recommends approval of the Resolution.

## RESOLUTION

**A RESOLUTION OF THE KANSAS BOARD OF REGENTS SUPPLEMENTING RESOLUTIONS ADOPTED ON FEBRUARY 11, 2009 AND MAY 21, 2009; APPROVING THE ISSUANCE BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY OF ITS KANSAS DEVELOPMENT FINANCE AUTHORITY REVENUE BONDS, (KANSAS BOARD OF REGENTS - PITTSBURG STATE UNIVERSITY PROJECTS) TO PROVIDE ALL OR A PORTION OF THE FUNDS NECESSARY TO CONSTRUCT AND EQUIP IMPROVEMENTS TO THE STUDENT HOUSING SYSTEM LOCATED ON THE CAMPUS OF PITTSBURG STATE UNIVERSITY AND REFUND BONDS PREVIOUSLY ISSUED BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY TO FINANCE CERTAIN CAPITAL IMPROVEMENTS ON BEHALF OF PITTSBURG STATE UNIVERSITY; AUTHORIZING THE EXECUTION OF A PLEDGE OF REVENUES AGREEMENT AMONG THE KANSAS BOARD OF REGENTS, PITTSBURG STATE UNIVERSITY AND THE KANSAS DEVELOPMENT FINANCE**

**AUTHORITY THAT CONTAINS CERTAIN COVENANTS AND PROVISIONS WITH RESPECT TO THE PLEDGE OF CERTAIN FUNDS OF THE UNIVERSITY THAT WILL PROVIDE FOR THE PAYMENT OF SUCH BONDS; AND AUTHORIZING THE EXECUTION OF VARIOUS OTHER DOCUMENTS RELATING TO THE ISSUANCE OF, SECURITY AND PAYMENT OF SUCH BONDS.**

---

**WHEREAS**, the Kansas Board of Regents (the "Board") is vested under the Constitution and laws of the State of Kansas with supervision and control over Pittsburg State University (the "University") and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution in connection with the construction of improvements to the student housing system located on the campus of the University (the "Housing System") and the University's operation thereof; and

**WHEREAS**, the Board has heretofore determined that it is advisable to construct and improve to the Housing System, substantially as described in the "Architectural Program for PSU Renovation of Existing Student Housing" and "Architectural Program for PSU New Student Housing," both dated February 11, 2008 (the "Project"); and

**WHEREAS**, the Project was originally authorized by Section 151(h), Chapter 131 of the 2008 Kansas Session Laws and subsequently ratified, including by Section 138(e), Chapter 175 of the 2012 Kansas Session Laws (the "Act"); and

**WHEREAS**, the Board has adopted a requirement that state universities will fund annual maintenance, repair and rehabilitation from either gifts, existing university resources, student fees or operating revenues of said facilities and by bringing this Resolution to the Board for approval, the University verifies that the University that it will do so for the Housing System;

**WHEREAS**, the Act authorizes the Kansas Development Finance Authority (the "Authority"), on behalf of the Board, to issue its revenue bonds in one or more series in an aggregate principal amount of not to exceed an amount that provides not more than \$22,000,000 for the payment of the costs of the Project, plus all amounts required for costs of issuance, costs of interest on such revenue bonds during the construction of the Project and any required reserves for the payment of principal and interest on such revenue bonds (the "Project Bonds"); and

**WHEREAS**, the Board has heretofore adopted resolutions on February 11, 2009 and May 21, 2009 (collectively, the "Initial Board Resolutions") which: (a) found and determined that it is advisable that the Project Bonds be issued by the Authority on behalf of the Board pursuant to K.S.A. 74-8901 *et seq.* for the purpose of financing the Project and related costs as hereinbefore set forth, and (b) authorized the execution and delivery of all other documents and certificates necessary to accomplish the purposes set forth in the Initial Board Resolutions and the issuance of the Project Bonds; and

**WHEREAS**, the Authority, pursuant to the authority of the Initial Board Resolutions, has heretofore issued two series of Project Bonds designated as Kansas Development Finance Authority Revenue Bonds, Series 2009H-1 (Kansas Board of Regents - Pittsburg State University Housing System Improvement Project), in the aggregate principal amount of \$1,170,000 (the "Series 2009H-1 Bonds") and its Kansas Development Finance Authority Taxable Revenue Bonds, Series 2009H-2 (Kansas Board of Regents – Pittsburg State University Housing System Improvement Project) (Build America Bonds – Direct Payment to Issuer), in the aggregate principal amount of \$13,460,000 (the "Series 2009H-2 Bonds," together with the Series 2009H-1 Bonds, the "Series 2009H Bonds"), for the purpose of paying costs of the Project and refunding and retiring previously issued obligations that financed improvements to the Housing System; and

**WHEREAS**, prior to the issuance of any additional Project Bonds pursuant to the Act, the Authority will receive from the Secretary of Administration a request to issue revenue bonds for the purpose of financing the Project and paying related interest, costs and reserves on behalf of the Board and the University; and

**WHEREAS**, the Authority, pursuant to the authority of other Board resolutions, has heretofore issued and has outstanding several series of revenue bonds that financed improvements to facilities of the University, including the Housing System (the "Outstanding Bonds"); and

**WHEREAS**, in conjunction with the issuance of the additional Project Bonds pursuant to the Act it may be beneficial to the Board and the University to authorize the Authority to issue refunding revenue bonds to refund all or a portion of the Outstanding Bonds to achieve a present value interest savings or restructure certain covenants contained in the legal documents authorizing such Outstanding Bonds (the "Refunding Bonds," together with the additional Project Bonds, the "Bonds"); and

**WHEREAS**, the Board, upon recommendation of the University, hereby finds and determines that the Bonds be issued by the Authority on behalf of the Board; and

**WHEREAS**, the Act provides that the debt service for the Bonds shall be financed by appropriations from any appropriate special revenue fund or funds, including, but not limited to, available revenues as may be deposited in such fund or funds; and

**WHEREAS**, the Board, upon recommendation of the University, hereby finds and determines that the debt service on the Bonds be secured by the pledge of generally available unencumbered funds of the University; and

**WHEREAS**, in conjunction with the issuance of the Bonds, it is necessary to authorize the execution of one or more Pledge of Revenues Agreements among the Board, the University and the Authority (collectively, the "Pledge Agreement"); and

**WHEREAS**, it is recognized that the Authority has and will incur additional expenses in relation to the issuance of the Bonds and subsequent administration and enforcement of the Pledge Agreement; and the Board and the University desire to reimburse the Authority for said additional expenses through the execution of one or more Administrative Service Fee Agreements (collectively, the "Administrative Agreement").

**NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:**

**SECTION 1.** The Board hereby ratifies the approval of the issuance of the Project Bonds by the Authority on behalf of the Board, in one or more series to finance all or a portion of the costs of the Project in an aggregate principal amount not in excess of the limitations described in the Act and approved in the Initial Board Resolutions. The Board hereby further approves the issuance of the Refunding Bonds in one or more series, in an aggregate principal amount not to exceed the amount necessary to refund the Outstanding Bonds, plus all amounts required for costs of issuance and any required reserves for the payment of principal and interest on such Refunding Bonds; provided that the issuance of such Refunding Bonds will, in aggregate for any such series, achieve a present value savings of not less than 3% of the principal amount of the Outstanding Bonds to be refunded, will be issued to restructure debt service requirements on the Outstanding Bonds or to eliminate burdensome covenants contained in legal documentation authorizing the issuance of the Outstanding Bonds. The Bonds shall be issued substantially in the form and with the repayment terms and provisions contained in the information presented to the Board this date by the Authority and the University, all as may be approved by the Chair or his designee and the General Counsel to the Board.

**SECTION 2.** The Board hereby authorizes and instructs the Chair and President and CEO of the Board to execute the Pledge Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the Board. The Board further authorizes the President of the University to execute on behalf of the University the Pledge Agreement, the Administrative Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the University.

**SECTION 3.** This Resolution shall be in full force and effect from and after its adoption.

**CERTIFICATE**

We, the undersigned Chair and President and CEO of the Kansas Board of Regents (the "Board"), hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on November 15, 2012.

**KANSAS BOARD OF REGENTS**

(SEAL)

By \_\_\_\_\_  
Timothy R. Emert, Chair

**ATTEST:**

By \_\_\_\_\_  
Andy Tompkins, President and CEO

**D. Governance**

Regent Emert

**1. Proposed Amendments to the Board's Policy Manual – Faculty and Staff, Students, and General Policy Sections (First Reading)****Julene Miller,  
General Counsel****Summary**

*As part of the ongoing effort to update all portions of the Board Policy and Procedure Manual, the Governance Committee is proposing a number of amendments to the following sections: State University Faculty and Staff, Students Attending State Universities, and General Policies. The Faculty and Staff section and the Student section have also been reviewed by the Council of Presidents and the University Attorneys, and portions of these sections by a number of other individuals from each state university campus. The General Policy sections have also been reviewed by either the Fiscal Affairs and Audit Committee and the Council of Business Officers, the Board Academic Affairs Standing Committee, or the University Attorneys, as appropriate.*

*These proposed amendments, set out in the separate booklet entitled “Proposed Amendments to Sections of the Kansas Board of Regents Policy and Procedure Manual II,” and dated November 15, 2012, are presented today for a first reading and will be acted upon at the December, 2012 meeting. The proposed amendments have also been posted on the Board website at [http://www.kansasregents.org/regents\\_agendas\\_meetings](http://www.kansasregents.org/regents_agendas_meetings).*

**BACKGROUND**

Last year the Governance Committee began updating all portions of the Board's Policy and Procedure Manual. Last June, the Board adopted amendments to the following sections: 1) Preface/History of the Kansas Regents System, 2) Mission of the Kansas Regent System, 3) By-Laws of the Board, 4) The Board and Its Staff, 5) Fiscal Management, 6) Facilities, 7) Academic Affairs.

At this time, the Governance Committee is now ready to present for first reading the following sections: 1) State University Faculty and Staff, 2) Students Attending State Universities, and 3) General Policies. For each section, various Board Committees and Councils reviewed the existing policy and made suggested revisions. The specific review process and timeline for each of these sections is set out below.

**Review Process**

1. State University Faculty and Staff
  - a. Reviewed by the University Attorneys – June 4, 13, 22 and September 6
  - b. Reviewed by the Council of Presidents – June 20 and September 19
  - c. Portions reviewed by the Council of Chief Academic Officers – September 19 and October 17
  - d. Portions reviewed by the Council of Faculty Senate Presidents – October 17
  - e. Reviewed by the Governance Committee – October 17
2. Students Attending State Universities
  - a. Reviewed by the University Attorneys – September 6
  - b. Reviewed by the Council of Presidents – September 19
  - c. Reviewed by the Governance Committee – October 17
3. General Policies – Affiliated Corporations, Auxiliary Enterprises, Service Clearing Activities, Vehicles and Equipment, Use of Campus Facilities, Advertising, Travel, Parking and Traffic Rules and Policies
  - a. Reviewed by the Council of Business Officers – April 4
  - b. Reviewed by the Fiscal Affairs and Audit Standing Committee – May 16
  - c. Reviewed by the Governance Committee – June 20 and/or September 19

4. General Policies – Use of Campus Facilities, Cereal Malt Beverages, Service of Alcohol in Non-Classroom Areas, Interference with Conduct of Institution, Policy on Aids, Policy on Affirmative Action and Equal Opportunity, Policy on Racial and Sexual Harassment, Policy on Diversity and Multiculturalism, Policy on the Sale of Products and Services, Whistle-Blower Policy, On-Campus Credit Card Solicitation, Policy on Weapons Possession
  - a. Reviewed by the University Attorneys – April 20, June 4 and/or June 13
  - b. Reviewed by the Governance Committee – June 20
5. General Policies – General Policy, Communications with the Board, Agenda Items, Minutes, Interaction with Legislature and Other State Agencies, Complaint Process, CEO Appointment Policy, Procedures for Public Comment, Procedures Relating to Open Records Policy, Sustainability Policy and Implementation Principles
  - a. Reviewed by the Governance Committee – April 18 or May 16
6. General Policies -- Policy on the use of Controversial Material in Instruction Including the use of Sexually Explicit Materials in Instruction
  - a. Reviewed by the Board Academic Affairs Standing Committee – April 3
  - b. Reviewed by the Governance Committee – September 19

These proposed amended sections are set out in the separate booklet entitled “Proposed Amendments to Sections of the Kansas Board of Regents Policy and Procedure Manual II,” and dated November 15, 2012.

*E. Other Matters***1. Discuss Proposed Revisions to Foresight 2020****Andy Tompkins,  
President & CEO****Summary**

*A revised format for Foresight 2020 was initially presented to the Board at its August retreat. The proposed revised format was discussed with the System Council of Presidents in September. Then at the October Board meeting the Board again reviewed the proposed format changes and expressed an interest in making some additional changes that would bring greater clarity and focus to Foresight 2020. Since the October Board meeting, the staff has been working to respond to the Board's request. Included below is a revised version of Foresight 2020 utilizing the format changes originally proposed. In it we have tried to be more explicit about the aspirations and the measures to be used. We have returned to a focus in Goal Three on university excellence. We have taken a close look at the measures and tried to utilize those that a) have data available currently or in the near future and b) will give us an indication if we are truly making progress on the goal. Also, we have indicated the level of information that we can have available for each of the measures: system, sector, and/or institutional.*

**Strategic Goal One  
Increase Higher Education Attainment Among Kansas Citizens**

- Aspirations
  - Increase, to 60 percent, the number of Kansas adults who have a certificate, an associate's degree, or a bachelor's degree by 2020.
  - Achieve a ten percentage point increase in retention and graduation rates.
- Measures
  - Comparison of state demographics with higher education participation levels of Kansas citizens including underrepresented groups. (SY-SC-IN)
  - Comparison of postsecondary attainment of Kansans by age groups to the Nation (SY)
  - In-state postsecondary participation by age groups. (SY)
  - Percentage of adult basic education participants in postsecondary education. (SY)
  - Number of adult basic education participants. (SY)
  - First to second year retention rates at universities and community and technical colleges. (SY-SC-IN)
  - Three-year graduation rates for community and technical colleges. (SC-IN)
  - Six-year graduation rates for universities. (SC-IN)
  - Number of certificates and degrees awarded at universities and community and technical colleges. (SY-SC-IN)
  - Number of adults with college credit returning to complete a certificate/credential, an associate's or bachelor's degree. (SY-SC)
- Current Strategies
  - Increase alignment with preK-12:
    - Identify and address gaps in college readiness by conducting institutional meetings with local high schools,
    - Create an Education Coordination Council in cooperation with the Kansas State Department of Education (KSDE) and State Board of Education,
    - Cooperate with KSDE in the use of common core assessments as placement tests for higher education credit bearing courses,
    - Improve development education.
  - Adopt policies on transfer and articulation of courses throughout the higher education system:

- Utilize the Transfer and Articulation Advisory Council to oversee the identification of transfer courses, develop core outcomes, and resolve issues that arise.
- Revise qualified admissions policies and communicate those to parents, students, and counselors.
- Sustain the Accelerating Opportunities Initiative to help ABE students transition to technical programs.

### **Strategic Goal Two**

#### **Improve Alignment of the State's Higher Education System with the Needs of the Economy**

- Aspirations
  - Meet business and industry expectations for core workplace skills in mathematics/analytical reasoning, communications, and problem solving.
  - Increase the number of research projects that align with the needs of the economy.
  - Reduce workforce shortages in selected high demand fields.
  - Meet expectations of quality in all technical programs.
  - Continue to exceed the regional average for percent of credential or degrees awarded in Science, Technology, Engineering and Mathematics (STEM) fields.
- Measures
  - Performance of students on institutional assessments in three areas: (IN)
    - Mathematics/Quantitative/Analytical Reasoning,
    - Written and Oral Communication,
    - Critical Thinking/Problem Solving.
  - Number of university research projects aligned with the needs of the economy. (SC-IN)
  - Performance of students on selected third party technical program certificate/credential assessments. (SC-IN)
  - Percent of graduates employed in Kansas. (SY-SC-IN)
  - Average wages earned by graduates. (SY-SC-IN)
  - Number of certificates and degrees awarded in selected high demand occupations. (SC-IN)
  - Percent of certificates and degrees awarded in STEM fields. (SY-SC-IN)
- Current Strategies
  - Ensure assessments of core workplace skills are identified at each college and university and publically reported by Fiscal Year 2014.
  - Receive annual report from universities on research projects that align with the needs of the economy.
  - Annually review the gaps in workforce needs and the number of persons educated in higher education to fill those needs.
  - Continue the technical program alignment initiative through the work of the Kansas Postsecondary Technical Education Authority (TEA).
  - Identify and approve outcomes metrics to be used in assessing program quality in technical programs.
  - Continue cooperation with the Kansas Departments of Commerce and Labor on initiatives aimed at understanding industry and labor market needs.



**Strategic Goal Three**  
**Ensure State University Excellence**

- Aspiration
  - Improve the regional and national reputations of the universities.
- Measures
  - Selected regional and national rankings for research universities. (IN)
  - Institutional performance of comprehensive universities on quality measures compared to peers. (IN)
  - Proportion of federal research dollars awarded. (SC-IN)
  - Private giving to universities. (SC-IN)
- Current Strategies
  - Advocate for resources to support programs seeking improvement in regional and national rankings.
  - Require all universities to develop aspirational goals and identify benchmarks of excellence in comparison with peers.

SY = System

SC = Sector

IN = Institution

**2. Receive Report from Kansas Postsecondary  
Technical Education Authority**

**Blake Flanders,  
VP, Workforce Development**

**Summary**

*The Kansas Postsecondary Technical Education Authority met on the campus of Wichita Area Technical College at the National Center of Aviation Training campus on Wednesday, October 24, 2012. Members approved new programs submitted and the alignment of the Healthcare Documentation and Transcription Specialist program. Additionally, the Authority reviewed their strategic priorities for 2013 and had a discussion of geographic jurisdiction as it relates to the delivery of technical education programs. The Authority also had the opportunity to tour the simulation lab supporting a Nursing education partnership between Wichita Area Technical College and Pratt Community College.*

**3. Act on Additional Non-Budgetary Legislative  
Proposals**

**Mary Jane Stankiewicz,  
Director, Government Relations &  
Communications**

**Summary**

*The following items are two non-budgetary legislative initiatives that were not ready for review at the September Board meeting which are being brought before the Board for their consideration.*

1. Sale of Apartment Units at Emporia State University. There are 96 units in 8 apartment buildings that were built in the 1960's as "married student apartments". These apartments are close to ESU but not immediately adjacent to the campus and would require significant upgrades to be desirable to the current student population. The units were closed in the beginning of fiscal year 2013 because they were not cost effective to operate.

ESU would like the authority to sell these units and is seeking the ability to seek alternatives to the low bid sale including the possibility of swapping properties with the Foundation. ESU is also seeking the ability to retain 100% of the revenue from the sale of the property which would require an exemption from the statute (K.S.A. 75-6609) which allows the state to receive 20% of the funds. Informal estimates of the value of the units range from \$900,000 to \$1.2m. ESU would use the money from the sale of the property to defray improvements to other university housing.

2. Educational License Plate for Motorcycles. The request is to amend the current educational license plate law (K.S.A. 2012 Supp. 1,142) to allow motorcycle owners to purchase distinctive educational license plates.

**IX. Adjournment**

# AGENDA

## KANSAS BOARD OF REGENTS ACADEMIC AFFAIRS STANDING COMMITTEE

Wednesday, November 14, 2012  
10:00 a.m.

### I. Performance Agreements Review

# AGENDA

Fiscal Affairs and Audit Standing Committee

Wednesday, November 14, 2012

10:30am-11:50am

Kansas Board of Regents Office, Board Room

10:30am-11:00am      University Research Officers – Committee will be joined by Secretary of Commerce, Pat George

11:00am-11:15am      Questions/Clarifications about the Fiscal Affairs and Audit Standing Committee Items on the Board's Agenda

## **CONSENT**

1. APPROVAL TO AMEND FY 2013 REHABILITATION AND REPAIR (R&R) LIST – KUMC
2. APPROVAL TO CONSTRUCT NEW BASEBALL AND SOFTBALL TRAINING FACILITY - PSU

## **DISCUSSION**

1. RECEIVE FY 2014 HOUSING AND FOOD SERVICE RATE ADJUSTMENTS SUBMITTED BY STATE UNIVERSITIES—FIRST READING
2. ADOPT SUPPLEMENTAL BOND RESOLUTION – HOUSING SYSTEM IMPROVEMENT—PSU

11:15am-11:50am      Campus Safety and Security Reports

# AGENDA

Board Governance Committee  
Wednesday, November 14, 2012  
8:30-10:00, Conference Room B

- I. APPROVE MINUTES FROM OCTOBER 17, 2012**
  
- II. NEW BUSINESS**
  - A. Review Policy Sections
    - 1. Geographic Jurisdiction
    - 2. Presentation on Post-Tenure Review by Gary Alexander
    - 3. Coordination Policies
  - B. Review CEO Assessment Process
  
- III. OLD BUSINESS**
  - A. Discuss Peers Proposed by Each University
  - B. Time permitting, Review Appendix C, Reporting Requirements
  
- IV. OTHER COMMITTEE ITEMS**
  - A. Next meeting dates
    - 1. December 19
    - 2. January 16

# MINUTES

## GOVERNANCE COMMITTEE

### October 17, 2012 Minutes

The Kansas Board of Regents' Governance Committee met on Wednesday, October 17, 2012. Chairman Tim Emert called the meeting to order at 8:30 a.m. Proper notice was given according to law.

Members Present: Tim Emert, Chair  
Fred Logan  
Ed McKechnie

Others Present: Andy Tompkins, KBOR; Julene Miller, KBOR; Vanessa Lamoreaux, KBOR; and  
Renee Burlingham, KBOR

#### APPROVAL OF MINUTES

Regent Logan moved that the minutes of the September 19, 2012 meeting be approved. Following the second of Regent McKechnie, the motion carried.

#### POLICY MANUAL REVIEW

General Counsel Julene Miller presented proposed amendments to the Travel policy, which is located in the General policy section, and the State University Faculty and Staff section of the Board Policy Manual. The Committee approved the changes to the Travel policy as proposed and made additional changes to the Faculty and Staff section, which are highlighted below.

#### 2. APPOINTMENTS

##### a. Chief Executive Officer (4-15-10)

(1) Subject to the policies, rules and regulations of the Board of Regents, the chief executive officer of each state university shall administer the affairs of the university. The Board of Regents ~~will hold~~ holds the chief executive officer responsible and accountable for all operations of the university, including university controlled affiliated corporations, and expects that each chief executive officer shall devote his or her undivided attention and energies to management of the university.

(2) The chief executive officer of each state university serves at the pleasure of the Board. The selection of the chief executive officer of the state universities shall be made by the Board. The chief executive officer of each state university shall be required to live in the official residence if provided.

(3) The Board shall determine and approve the compensation to be received from any source by each chief executive officer for duties and responsibilities performed as chief executive officer, or reasonably related thereto.

(4) No chief executive officer shall accept an appointment to the ~~Board of Directors~~ board of directors of any corporation or organization, which pays for such services, without the advance approval of the Chair of the Board of Regents. The chief executive officer ~~will~~ shall provide such information about the appointment as requested by or on behalf of the Board.

(5) No later than April 30 of each year, each chief executive officer shall submit a written report to the President and Chief Executive Officer of the Board providing information on all income received by the chief executive officer from any source other than ~~the~~ his or her state university for the immediately preceding calendar year. Such report shall include date, location and description of services rendered and the amount of remuneration received. The report shall also include all funds provided by an affiliated corporation to the chief executive officer for use at his or her discretion. The report shall be maintained in the personnel file of the chief executive officer. (6-28-90)

(6) The Board may pay, or authorize payment of, the actual and necessary travel expenses for a candidate interviewing for the position of chief executive officer of a state university or President and Chief Executive Officer of the Board, ~~as provided by K.S.A. 76-727(a).~~ (K.S.A. 76-727)

(7) The Board may ~~agree to reimburse,~~ or authorize reimbursement of, an applicant for the position of chief executive officer or President and Chief Executive Officer for all or part of the applicant's moving expenses from the applicant's out-of-state residence to the place of residence in Kansas, ~~as provided by K.S.A. 76-727(b).~~ (K.S.A. 76-727)

...

c. Faculty and Staff

(1) ~~Appointments to both unclassified and classified positions are~~ In accordance with K.S.A. 76-715, the Board has authorized each state university chief executive officer to make all employee appointment decisions at his or her institution. The chief executive officer may delegate that authority as appropriate. Each faculty and staff appointment must be approved by the chief executive officer or the chief executive officer's designee.

(2) Provosts, vice presidents, or executive vice chancellors, and deans shall serve at the pleasure of the university chief executive officer. Other university administrative staff positions may be designated as positions that serve at the pleasure of the chief executive officer or at the pleasure of the chief executive officer's designee: provided, however, that such will and pleasure designation is stated in the administrator's written annual notice of appointment. ~~Appointments~~ The Board shall be notified of the appointment of any provosts, vice presidents, and executive vice chancellors, or other position that reports directly to the university chief executive officer. Such notice shall be given after the appointment occurs and shall be reported to the Board prior to its announcement. The Board shall be notified of the departure of any provost, vice president, executive vice chancellor or other position that reports directly to the university chief executive officer at the time the university chief executive officer becomes aware of the departure or planned departure. (5-16-96; 4-17-97)

The members discussed the post-tenure review policy and directed staff to provide additional information on this topic at the November Governance Committee meeting. Staff was also directed to send an updated Faculty and Staff section, with the changes discussed, to the Committee members for additional feedback before this section goes to the Board for the first reading in November. Attached is the section as revised to reflect the Committee members' additional feedback, as well as changes made by staff as clean-up and to incorporate feedback received from the Council of Faculty Senate Presidents regarding section F.21.

## ORAL HEALTH

The Committee discussed the next steps for the Oral Health Task Force recommendations and the Board's role in oral health. The Committee believes the Board needs to review and discuss this matter at a future meeting.

RANKINGS

Regent Logan stated Foresight 2020 needs more focus to ensure achievement of the aspirational goals. The measures and who is accountable for the goals need to be discussed. The Board will review and discuss Foresight 2020 at Thursday's Board meeting.

EXECUTIVE SESSION

At 9:55 a.m. Regent Logan moved, followed by the second of Regent McKechnie, that the Governance Committee recess into executive session for 15 minutes to discuss personnel matters related to non-elected personnel. Participating in the executive session were members of the Governance Committee, President Tompkins, and President Schulz. At 10:15 a.m. the meeting returned to open session.

ADJOURNMENT

The meeting was adjourned at 10:15 a.m.



# AGENDA

System Council of Presidents  
Kansas Board of Regents Office  
1000 SW Jackson, Suite 530  
Topeka, KS  
November 14, 2012  
10:00 a.m.

- 1) Approval of Minutes of October Meeting
- 2) SCOCOA Report
- 3) Update on Revisions to Foresight 2020
- 4) Other

# MINUTES

System Council of Presidents  
Kansas Board of Regents Office  
1000 SW Jackson, Suite 530  
Topeka, KS  
October 17, 2012  
10:00 a.m.

President Steve Scott, serving as co-chair, called the meeting to order at 10:00 am.

1. Minutes of the September 19, 2012 meeting were approved.
2. Discussion on student finance data collection.

Diane Duffy discussed the Student Financial Aid Data Collection process proposed by Board Staff. Fiscal year 2014 serve as the pilot year for collection of this data while collection of actual data begins in fiscal year 2015.

3. Report from System Council of Chief Academic Officers

Vice President Alysia Johnston reported from SCOCOA.

---SCOCOA discussed the Western Kansas Partners Program (Assess Kansas). The program has been in place since 2003 with FHSU, K-State, ESU and six community colleges in western Kansas participating. Currently only FHSU and some community colleges are participating. Board staff is proposing that the dollars in the program be transferred from the Board Office to FHSU.

--Dr. Larry Gould presented to SCOCOA information about the "Complete College Kansas" program currently being utilized in 33 states. FHSU has offered to take the lead on the program. The topic will be researched and discussed at a later meeting. Members were asked to look at the website for "Complete College America" for further information.

--The core outcomes work continues with a meeting on the K-State campus on Friday, October 19th.

4. Discussion on marketing proposal

--The two year colleges will take the lead to develop the framework for marketing the unified transfer course message. A Transfer Marketing Information handout was distributed for comment identifying audience and message details. There were no comments. Further progress will be shared at next meeting.

5. Informational item -- Master in Law in Global Legal Studies (CIP 22.0202) -- Washburn University

This item has been discussed with the academic officers.

6. Other matters.

There being no further business, the meeting adjourned at 10:40 a.m.

# AGENDA

Council of Presidents  
Kansas Board of Regents Office  
1000 S.W. Jackson, Suite 530  
Topeka, KS  
November 14, 2012

1. Approve minutes of October 17, 2012
2. Report from Council of Business Officers
3. Report from Council of Chief Academic Officers
4. Request approval for a Masters of Law in American Legal Studies (CIP 22.0203) - KU
5. Request approval for a Bachelor of Science in Technology – Environmental and Safety Management (CIP 15.0701) – PSU
6. KUMC – Proposal to Add Two Faculty Tracks to the Policy Manual
7. Sustainability reports
8. Post tenure review
9. Other matters

# MINUTES

Council of Presidents  
Kansas Board of Regents Office  
100 S.W. Jackson, Suite 530  
Topeka, KS  
October 17, 2012  
10:45 a.m.

1. Minutes of September 19, 2012 were approved.
2. Report from Council of Business Officers -- Mr. John Patterson, Vice President for Administration and Campus Life, Pittsburg State University

The Council of Business Officers met on October 10, 2012. The Council received public market disclosure training from Rebecca Floyd and Jim MacMurray from the Kansas Development Finance Authority. Because of some well known incidents of financial stress in previously issued public bonds, additional disclosure requirements are being required for new bond issues. The training focused on primary disclosures at the time bonds are issued, on public statements made by owners of the bonds which could reasonably be expected to reach investors and markets, and on continuing disclosures required over the life of the bonds. The bottom line is that more data and information is being required as well as it costs more time and money to issue bonds. Mike Michael, the Director of the State Health Insurance Program, provided an update to COBO on the status of the self-insured employee health insurance program. Because of increases in premiums over the last three years, the fund balance has improved to the point where it is projected no general increases in premiums will be required for the next two years. The State continues to push Option C as a way to encourage employees to take a more active role in their own health care. There are only 900 employees state-wide in this program but it is expected, with the recent change to upfront the state's share, that participation will grow substantially.

Madi Vannaman joined the group to provide additional information about Plan C and to answer questions about this option, both about how it would affect individual employees and how the upfront contribution would affect the institutions.

COBO received preliminary data on degrees granted and spending per degree granted for the seven institutions (including Washburn). The Council will work with Board Staff in developing a final set of data to share with the Regents. This topic will remain on the agenda for the next COBO meeting.

3. Report from Council of Chief Academic Officers -- Dr. April Mason, Provost, Kansas State University

COCOA met this morning and reports the following:

--Approved two new programs; one from KU and one from PSU

-- Approved two program name changes; one from K-State and one from ESU

--Heard as an informational item from ESU -- an office name change.

--Heard an update from Board staff on proposed changes to Appendix G and Appendix H from the Board Policy Book. They are now sending those proposed changes forward to the Governance Committee.

--Two items discussed by COCOA were:

(a) This Friday is the first core outcomes meeting on the new format for transfer articulation, The meeting is being held at K-State. Over 250 have pre-registered for this meeting.

(b) Began the discussion of post-tenure review. Board staff brought this topic to the COCOA meeting at the request of the Regents. This topic was discussed at length. COCOA asked that they be provided enough time to discuss post-tenure review on each individual campus with Faculty Senate. Provosts appreciate the input from COPS and indicated that the timeframe is a concern.

COCOA will continue their meeting at lunch to discuss:

- Institutional presentations on their retention programs.
- Interstate reciprocity of new program approvals.
- KUMC to add 2 new programs.

There being no further business, the meeting adjourned at 11:30 a.m.

# AGENDA

## System Council of Chief Academic Officers

Wednesday, November 14, 2012  
 8:15:00 a.m. – 9:00 a.m.  
 Kathy Rupp Conference Room  
 Kansas Board of Regents  
 1000 SW Jackson, Ste 520  
 Topeka, Kansas

1. Approve Minutes of October 17, 2012
2. Diane Duffy - Appendix J – Western Kansas Partnership Program (ACCESS US)
3. Appendix K – Collaborative Program/Degree Procedures
4. Discussion:
  - a. Transfer and Articulation Advisory Council – October 19 Update
  - b. Performance Agreement Process
5. Other Business

### SCOCAO Schedule – September 2012 – June 2013

AGENDA MATERIALS DUE	MEETING DATES
August 27 2012	September 19, 2012
September 24, 2012	October 17, 2012
October 22, 2012	November 14, 2012
November 21, 2012	December 19, 2012
December 28, 2012	January 16, 2013
January 22, 2013	February 13, 2013
February 22, 2013	March 13, 2013
March 27, 2013	April 17, 2013
April 24, 2013	May 15, 2013
May 30, 2013	June 19, 2013

# MINUTES

## System Council of Chief Academic Officers

Wednesday, October 17, 2012

8:15 a.m.

Kathy Rupp Conference Room

Kansas Board of Regents

Curtis State Office Building

Topeka, KS

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room in the Kansas Board of Regents office, Suite 520, 1000 SW Jackson, Topeka, Kansas, at 8:15 a.m. on Wednesday, October 17, 2012.

### Members Present:

Alysia Johnston, Coffeyville Community College

Allen Rawitch, University of KS Med Ctr

Larry Gould, Fort Hays State University

Bill Ivy for Lynette Olson, Pittsburg State University

Jon Marshall, Allen County Community College

Karla Fisher, Butler County Community College

Jeffrey Vitter, University of Kansas

April Mason, Kansas State University

Keith Pickus, Wichita State University

Gwen Alexander, Emporia State University

Donna Estill, Fort Scott Community College

Nancy Tate for Randy Pembroke, Washburn U

### Board Staff:

Gary Alexander, Karla Wiscombe, Jean Redeker, and Susan Fish

### Others Present:

Ruth Dyer, Kansas State University; Rick Muma, Wichita State University; Sara Rosen, University of Kansas; Penny Quinn, Barton County Community College; Kim Krull, Cloud County Community College; Duane Dunn, Seward County Community College; and Michael Ahern, Dodge City Community College; Lori McMillian, Washburn University; and Aida Alaka, Washburn University

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### Approve Minutes of September 19, 2012 Meeting Minutes

April Mason moved, and Keith Pickus seconded the motion, to approve the September 19, 2012 minutes. Motion carried.

### Additional Programs for MSEP Programs – PSU

Bill Ivy presented the list of programs Pittsburg State University has added to the Midwest Student Exchange Program as follows:

### Current MSEP Majors

Automotive Technology

Biology

Chemistry

Construction Engineering Technology

Construction Management

Electronic Engineering Technology

Physics

Plastics Technology

Printing Management  
Wood Technology

**Additional MSEP Majors**

English  
Technology and Engineering Education

This is an information item and no action is required.

**A Master in Law in Global Legal Studies (CIP 22.0202) – Washburn University**

Nancy Tate presented the Master of Law in Global Legal Studies. Lori McMillan and Aida Alaka were present from the Washburn University School of Law. This program prepares lawyers educated outside the United States to understand U. S. law and jurisprudence.

This is an informational item and no action is required.

**Appendix J – Western Kansas Partnership Program (ACCESS US)**

Gary Alexander presented a proposed fiscal recommendation regarding ACCESS US as follows:

“If there are no objections or alternative suggestions for streamlining and improving the management of appropriated funds, Board staff recommends the FAA Committee recommend eliminating the policy and provide for the transfer of any such appropriations and responsibility for the administration of the program to FHSU, with an annual report on activity to the Board.”

Discussion followed:

- Council would like Diane Duffy to come to its November meeting
- The concept of ACCESS US needs to be revisited
- Duane Dunn will provide an ACCESS US report

This item will be placed on the November 2012 agenda.

**Discussion:**

**a. Fort Hays State University Proposal: Complete College Kansas**

Larry Gould presented a proposal for “Complete College Kansas” for consideration by the Council.

“At the time this report is being written, approximately 33 states have coalesced under the banner of Complete College America, a non-profit consortium dedicated to increasing the number of college graduates in the United States. While Kansas considers whether or not to join this group, we, as leaders in higher education, can look at the “best practices” employed by colleges and universities in member states to address this problem in Kansas. How, when and how well we address this issue will have a serious and long-term impact on the economic viability of our state and the quality of life of our citizens.”

Discussion followed:

- Degree completion is a national issue Kansas needs to address
- FHSU would be the liaison/coordinator of the data for Kansas reporting to Complete College America
- The Council wants to gather input from the institutions and discuss further in December
- Websites to research are: Complete College America and the National Governors Association website  
Complete to Compete



**b. Transfer and Articulation Advisory Council**

The Core Outcomes Project is meeting Friday, October 19, 2012 for the first time under the auspices of the Transfer and Articulation Advisory Council at Kansas State University.

**c. Appendix K – Collaborative Program/Degree Procedures**

Gary Alexander presented the policy manual Appendix K – Collaborative Program/Degree Procedures for consideration by the Council. The Board's Governance Committee is revising the Board's Policy Manual and has requested input regarding this appendix.

Discussion followed:

- Propose placing Appendix K into Chapter IV Section 25 Collaborative Program/Degree Policy
- Council recommended providing a report on the 2+2 programs

**Other Business**

There being no other business, meeting adjourned at 9:14 a.m.

# AGENDA

## Council of Chief Academic Officers

Wednesday, November 14, 2012  
 9:00 a.m. – 10:00 a.m.  
 or upon adjournment of SCOCOA  
 Kathy Rupp Conference Room  
 and reconvene at noon  
 in Kathy Rupp Conference Room

1. Approve Minutes of October 17, 2012
2. New Program Requests
  - a. KU - Request Approval for a Professional Science Masters in Project Management (CIP 52.0211) (FIRST READING)
  - b. KU - Request Approval for a Master of Engineering in Project Management (CIP 52.0211) (FIRST READING)
3. Discussion
  - a. Policy Revisions
    - (1) Appendix G: New Program Approval
    - (2) Appendix H: Principles and Guidelines for Institutional Affiliation with Regents Universities
    - (3) Draft Policy on Student Success
  - b. Tilford Conference
4. KBOR update/Post Tenure Review – Gary Alexander
5. Other Business
6. University Press of Kansas Board of Trustees Executive Session

### COCAO Fall 2012 – Spring 2013

AGENDA MATERIALS DUE	MEETING DATES	LUNCH ROTATION
August 24, 2012	September 19, 2012	KU
September 28, 2012	October 17, 2012	KUMC
October 26, 2012	November 14, 2012	Washburn U
November 23, 2012	December 19, 2012	FHSU
December 21, 2012	January 16, 2013	KSU
January 25, 2013	February 13, 2013	PSU
February 22, 2013	March 13, 2013	ESU
March 29, 2013	April 17, 2013	WSU
April 26, 2013	May 15, 2013	KU
May 31, 2013	June 19, 2013	KUMC
*Please Note: New Programs Proposals should to be submitted 4 weeks prior to the next COCAO meeting for review and processing purposes.		

# MINUTES

## Council of Chief Academic Officers

Wednesday, October 17, 2012

9:00 a.m. – 10:00 a.m.

Or upon adjournment  
of SCOCOA

Kathy Rupp Conference Room

Kansas Board of Regents

Reconvene at noon

Topeka, Kansas

## MINUTES

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room in the Kansas Board of Regents office, Suite 520, 1000 SW Jackson, Topeka, Kansas, at 9:00 a.m. on Wednesday, October 17, 2012.

### Members Present:

Larry Gould, Provost, FHSU

Jeffrey S. Vitter, Provost and EVC, KU

Allen Rawitch, VCAA, KU Med Ctr

Bill Ivy for Lynette Olson, Provost, PSU

Nancy Tate for Randy Pembroke, VPAA, WU

Gwen Alexander, Interim Provost, ESU

Keith Pickus, Interim Provost, WSU

April Mason, Provost, KSU

Gary Alexander, KBOR

### Staff Present:

Jean Redeker and Karla Wiscombe

### Others Present:

Kim Krull, Cloud County Community College; Alysia Johnston, Coffeyville Community College; Sara Rosen, KU; Dennis King, FHSU; Brad Goebel, FHSU; Robert Klein, KUMC; and Rick Muma, WSU

### Approve Minutes of September 19, 2012

Keith Pickus moved, and Allen Rawitch seconded the motion, to approve the September 19, 2012 minutes as submitted. Motion carried.

### KBOR update – Gary Alexander

- The Governance Committee has proposed including a post-tenure review requirement in Board Policy and is asking for input from COCAO:
  - Each campus would develop its own procedures
  - Potentially a faculty development model
  - The universities have an annual review of all faculty

COCAO recommended Gary Alexander share this proposed post-tenure review with the Council of Faculty Senate Presidents.

- The Legislative Educational Planning Committee has asked for a representative to speak about educating dyslexic students at its November 13, 2012 meeting. Board staff will email the Council asking for nominations of individuals who can speak on dyslexia.

- Kansas Board of Regents representatives on the Education System Coordinating Council will have an initial planning meeting with Diane DeBacker, Commissioner of the Board of Education, on Thursday, October 18, 2012.
- A survey is in progress to collect data on graduation rates and debt ratios from the for-profit institutions in response to a request from the Board Academic Affairs Standing Committee.

#### **New Program Requests**

##### **KU - Request Approval for a Masters of Law in American Legal Studies (CIP 22.0203) (SECOND READING)**

Keith Pickus moved, and Allen Rawitch seconded the motion, to recommend approval of the University of Kansas' proposed Masters of Law in American Legal Studies (CIP 22.0203) to the Council of Presidents to be placed on its November, 2012 agenda. Motion carried.

##### **PSU - Request Approval for a Bachelor of Science in Technology (BST) – Environmental and Safety Management (CIP 15.0701)**

Keith Pickus moved, and Allen Rawitch seconded the motion, to recommend approval of Pittsburg State University's proposed Bachelor of Science in Technology (BST) (CIP 22.0203) to the Council of Presidents to be placed on its November, 2012 agenda. Motion carried.

#### **Program Request**

##### **KSU - Request approval to Change the Name of the Department of Biochemistry to the Department of Biochemistry and Molecular Biophysics**

Keith Pickus moved, and Gwen Alexander seconded the motion, to approve Kansas State University's request to change the name of the Department of Biochemistry to the Department of Biochemistry and Molecular Biophysics. Motion carried.

##### **ESU - Request to Change the Name of the Department of Technology and Computing Services to Department of Information Technology**

Keith Pickus moved, and Larry Gould seconded the motion, to approve Emporia State University's request to change the name of the Department of Technology and Computing Services to Department of Information Technology. Motion carried.

##### **ESU - Request to Change the Name of the Office of Professional Education Services to the Teachers College Office of Field Placement and Licensure**

This is an informational item and no action is required.

The Council at 9:55 a.m. recessed until noon.

#### **Discussion**

##### **Retention Efforts by Individual Universities**

COCAO discussed what the various universities are currently doing regarding students admitted in the exceptions window:

- Study programs
- Add contact hour per week as needed by the student
- Peer tutoring
- Learning communities
- First year seminars
- Freshman Comp
- Graduation partnerships

- Supplemental instruction
- Some First Year Experiences are in the General Education courses

### **Board Appendices: G and H**

The Governance Committee is working on the Board Policy Manual and has asked for input regarding Appendix G and Appendix H.

The Council asked Board Staff to review the language of Appendix G, Policies and Procedures for the Approval of New Academic Programs, removing extraneous language and clarifying areas.

COCAO indicated Appendix H, Principles and Guidelines for Institutional Affiliations with Regents Universities, should be kept.

### **Interstate Reciprocity for New Program Approval**

The Council discussed the topic of Interstate Reciprocity for New Program Approval. It was noted by Gary Alexander Kansas would have to change its statute to participate.

The Council of Chief Academic Officers wants to gather input from the university campuses and discuss this at its November meeting.

### **KUMC – Proposal to Add Two New Clinical Tracks to the Policy Manual**

The University of Kansas Medical Center is requesting discussion regarding its proposal to add a clinical track and an educator track faculty to the Board Policy Manual. Allen Rawitch presented information concerning the clinical track as follows:

“This proposal is to change the length of appointments to allow 1, 2, or 3 year-term appointments. It should be noted that a change in the clinical track to 1, 2 or 3-year contracts has recently been approved by the Board of Regents for the Kansas State University Professional Schools.”

Robert Klein presented the educator track faculty proposal as follows:

“Appointments on the non-tenure, Educator track are intended for part-time or full-time faculty members whose primary contributions are to teaching or administration related to medical or healthcare education. The Educator track allows for the appointment and promotion of those faculty members who are engaged primarily in the education mission of the University of Kansas Medical Center. While the defining feature of this track is a requirement for making contributions to education, candidates are expected to contribute to scholarship, particularly the scholarship of medical/nursing/health professions education, and service. There is no required or recommended timeline or deadline for promotion on this track. Faculty members will be considered for promotion when they have attained the achievements and met the criteria of the next academic rank.”

Keith Pickus moved, and Jeff Vitter seconded the motion, to endorse the proposal for a clinical track and a faculty educator track to be added to the Board Policy Manual. Motion carried.

Board staff will forward this request to the Board’s Governance Committee for consideration.

### **Other Business**

#### **Qualified Admissions Annual Report**

The Qualified Admissions Annual Report will be on the Board’s November agenda. It was noted Individual Education Plans (IEP) will be included in the report next fall.

**University Press of Kansas Board of Trustees**

Reminder that the Board of Trustees will meet on Saturday, October 20 at the University Press of Kansas in Lawrence.

There being no further business, meeting adjourned at 1:15 p.m.

Sincerely,  
Lynette Olson  
Provost for Academic Affairs  
Pittsburg State University

## CURRENT FISCAL YEAR MEETING DATES

### Fiscal Year 2013

<u>Meeting Dates</u>	<u>Agenda Material Due to Board Office</u>
August 15-17, 2012 Retreat	
September 19-20, 2012	August 29, 2012 at noon
October 17-18, 2012	September 26, 2012 at noon
November 14-15, 2012	October 24, 2012 at noon
December 19-20, 2012	November 27, 2012 at noon
January 16-17, 2013	December 26, 2012 at noon
February 13-14, 2013	January 23, 2013 at noon
March 13-14, 2013	February 20, 2013 at noon
April 17-18, 2013	March 27, 2013 at noon
May 15-16, 2013	April 24, 2013 at noon
June 19-20, 2013	May 29, 2013 at noon

## TENTATIVE MEETING DATES

### Fiscal Year 2014

#### Meeting Dates

August 13-15, 2013 – Retreat  
 September 18-19, 2013  
 October 16-17, 2013  
 November 20-21, 2013  
 December 18-19, 2013  
 January 15-16, 2014  
 February 19-20, 2014  
 March 19-20, 2014  
 April 16-17, 2014  
 May 14-15, 2014  
 June 18-19, 2014

## COMMITTEES (2012-2013)

**Tim Emert, Chair**  
**Fred Logan, Vice Chair**

### Standing Committees

#### Academic Affairs

Mildred Edwards, Chair  
 Christine Downey-Schmidt  
 Robba Moran  
 Janie Perkins

#### Fiscal Affairs and Audit

Kenny Wilk, Chair  
 Fred Logan  
 Dan Lykins  
 Ed McKechnie

#### Governance

Tim Emert, Chair  
 Fred Logan  
 Ed McKechnie

#### Regents Retirement Plan

Dan Lykins, Chair

### Board Representatives and Liaisons

Education Commission of the States	Christine Downey-Schmidt
Postsecondary Technical Education Authority	Tom Burke Connie Hubble
Kansas Bioscience Authority	Kenny Wilk Jerry Boettcher
Kansas Campus Compact	Kenny Wilk
KSU Research Foundation Board	Robba Moran
Midwest Higher Education Compact (MHEC)	Janie Perkins
Washburn University Board of Regents	Dan Lykins
Transfer and Articulation Advisory Council	Fred Logan
P-20 Workgroup	Christine Downey-Schmidt Robba Moran