

# **DECEMBER 19-20, 2012**

**Kansas Board of Regents**

2012-2013

Tim Emert, Chair

Fred Logan, Vice Chair

## **KANSAS BOARD OF REGENT MEMBERS:**

Christine Downey-Schmidt

Mildred Edwards

Tim Emert

Fred Logan

Dan Lykins

Ed McKechnie

Robba Moran

Janie Perkins

Kenny Wilk

## **FORESIGHT 2020**

A Strategic Agenda for the State's Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state's higher education system with the needs of the economy
3. Ensure state university excellence

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# MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-296-3421.

## Wednesday, December 19, 2012

Time	Committee/Activity	Location
8:30 am - 10:00 am	Governance Committee	Conference Room A
8:30 am - 9:30 am	System Council of Chief Academic Officers	Kathy Rupp Room
9:30 am or Adjournment	Council of Chief Academic Officers	Kathy Rupp Room
10:00 am - Noon	Council of Faculty Senate Presidents	Kan-Ed Conference Room
10:00 am - Noon	Students' Advisory Committee	Workforce Development Conference Room
10:30 am - 11:50 am	Fiscal Affairs & Audit Standing Committee	Board Room
10:00 am - 11:00 am	System Council of Presidents	Suite 530
11:00 am or Adjournment	Council of Presidents	Suite 530
Noon - 1:15 pm	Lunch <i>Board of Regents &amp; President Tompkins</i>	Conference Room B
Noon - 1:15 pm	Lunch <i>Council of Chief Academic Officers</i>	Kathy Rupp Room
1:30 pm	Board of Regents Meeting	Board Room
6:00 pm	Dinner <i>Board of Regents, President Tompkins, State University CEOs and Spouses</i>	Topeka Country Club

## Thursday, December 20, 2012

Time	Committee/Activity	Location
7:45 am	Breakfast <i>Board of Regents, President Tompkins, and Council of Chief Academic Officers</i>	Suite 530
9:00 am	Board of Regents Meeting	Board Room
11:30 am	Lunch <i>Board of Regents &amp; President Tompkins</i>	Conference Room B

# MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

## Wednesday, December 19, 2012

- |  |                                      |       |
|--|--------------------------------------|-------|
| <b>I. Call To Order</b>  | Regent Emert, Chair                  |       |
| A. <i>Approve Minutes</i>  |                                      | p. 6  |
| November 14-15, 2012 Meeting   |                                      |       |
|  |                                      |       |
| <b>II. Introductions and Reports</b>   |                                      |       |
| A. <i>Introductions</i>  |                                      |       |
| B. <i>Report from the Chair</i>  | Regent Emert, Chair                  |       |
| C. <i>Report from the President &amp; CEO</i>  | Andy Tompkins, President & CEO       |       |
| D. <i>Report from Council of Presidents</i>  | President Scott                      |       |
| E. <i>Report from Council of Faculty Senate Presidents</i>   | Peter Chung                          |       |
| F. <i>Report from Students' Advisory Committee</i>   | Luis Carbajal                        |       |
|  |                                      |       |
| <b>III. Standing Committee Reports</b>   |                                      |       |
| A. <i>Academic Affairs</i>   | Regent Edwards                       |       |
| B. <i>Fiscal Affairs &amp; Audit</i>   | Regent Wilk                          |       |
| C. <i>Governance</i>   | Regent Emert                         |       |
|  |                                      |       |
| <b>IV. Approval of Consent Agenda</b>  |                                      |       |
| A. <i>Academic Affairs</i>   |                                      |       |
| 1. Approve a Master of Law in American Legal Studies (CIP 22.0203) – KU  | Gary Alexander, VP, Academic Affairs | p. 14 |
| 2. Approve a Bachelor of Science in Technology – Environmental and Safety Management (CIP 15.0701) – PSU                           |                                      | p. 18 |
|  |                                      |       |
| B. <i>Fiscal Affairs &amp; Audit</i>   |                                      |       |
| 1. Amend 2014 Capital Improvements Plan and Approve Preliminary Program Statement – FHSU   | Eric King, Director of Facilities    | p. 24 |
| 2. Authorize Transfer of Ellsworth Annex from Housing Systems Operations to University Operations – KU                             |                                      | p. 25 |
| 3. Authorize Transfer of Property from KU Endowment Association to the University of Kansas for Engineering High Bay Facility – KU |                                      | p. 25 |

4. Authorize Transfer of Property from KU Endowment Association to the University of Kansas for an Ecohawks Student Fabrication Facility – KU p. 26

*C. Retirement Plan*

1. Approve Fund Investment Line-Up Changes in the Board's Mandatory TIAA-CREF Retirement Plan p. 28  
Madi Vannaman,  
Staff Affiliate

*D. Other Matters*

1. Authorize Execution of Former Shilling Air Force Base Consent Decree and Related Interlocal Agreement – KSU p. 30  
Julene Miller,  
General Counsel

**V. Consideration of Discussion Agenda**

*A. Academic Affairs*

1. Act on Nomination of Regents Distinguished Professor – WSU p. 31  
Regent Edwards  
Gary Alexander,  
VP, Academic Affairs
2. Adopt Policy on Individual Plans for Student Success p. 34

*B. Fiscal Affairs & Audit*

1. Act on FY 2014 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities p. 36  
Regent Wilk  
Diane Duffy  
VP, Finance & Administration
2. Approve Allocation of FY 2014 Rehabilitation and Repair Appropriation – Systemwide p. 63  
Eric King,  
Director of Facilities

*C. Other Matters*

1. Adopt Amended Permanent Military Residency Regulation (Roll Call Vote Required) p. 67  
Theresa Schwartz,  
Associate General Counsel
2. Adopt Amended and New Permanent State University Qualified Admission Regulations (Roll Call Vote Required) p. 69  
Julene Miller,  
General Counsel
3. Receive Legislative Update p. 71  
Mary Jane Stankiewicz,  
Director, Government  
Relations & Communications
4. Act on Proposed Amendments to the Board's Policy Manual – State University Faculty & Staff, Students Attending State Universities, and General Policy Sections p. 72  
Julene Miller,  
General Counsel

**VI. Executive Session**

Board of Regents – Personnel Matters Relating to Non-Elected Personnel

**Thursday, December 20, 2012****VII. Introductions and Reports***A. Introductions**B. Report from System Council of Presidents*

President Heilman

**VIII. Approval of Consent Agenda***A. Academic Affairs*

1. Act on Requests for Additional Degree Granting Authority for:

Gary Alexander,  
VP, Academic Affairs*p. 74*

- a) Rasmussen College
- b) The Art Institutes International – Kansas City
- c) Wright Career College

2. Act on Request for Approval of Degree and Certificate Programs Submitted from Flint Hills Technical College and Butler Community College

Blake Flanders,  
VP, Workforce Development*p. 76***IX. Consideration of Discussion Agenda***A. Other Matters*

1. Act on Proposed Revisions to Foresight 2020

Andy Tompkins,  
President and CEO*p. 79**B. Presentation*

1. Discussion on Student Debt

- a) Presentation by Kelly Edmiston, Senior Economist, Federal Reserve Bank of Kansas City
- b) Panel Discussion with Deb Byers, Director of Student Financial Aid at Wichita State University; Myrna Perkins, Director of Student Financial Aid at Barton County Community College; and Sarah Saueressig, Director of Financial Aid at Manhattan Area Technical College

Andy Tompkins,  
President and CEO*p. 82**C. Academic Affairs*

1. Act on Request for New Degree Granting Authority for the following Institutions:

Regent Edwards  
Gary Alexander,  
VP, Academic Affairs*p. 91*

- a) Heritage College
- b) Michigan State University

2. Appoint Three Members to the Kansas Private Postsecondary Advisory Commission

*p. 93*

*D. Other Matters*

- |   |  |              |
|---|--|--------------|
| 1. Receive Report from Technical Colleges       | President Greg Goode,<br>Salina Area Technical College | <i>p. 95</i> |
| 2. Receive Annual Report on Workforce Alignment | Blake Flanders,<br>VP, Workforce Development           | <i>p. 95</i> |

**X. Adjournment**

## MINUTES OF PREVIOUS MEETING(S)

### I. Call To Order

Regent Emert, Chair

#### A. Approve Minutes

### KANSAS BOARD OF REGENTS

#### MINUTES

November 14-15, 2012

The November 14, 2012, meeting of the Kansas Board of Regents was called to order by Chairman Tim Emert at 1:30 p.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

#### MEMBERS PRESENT:

Tim Emert, Chairman  
Fred Logan, Vice Chairman  
Christine Downey-Schmidt  
Dan Lykins  
Ed McKechnie  
Robba Moran  
Janie Perkins  
Kenny Wilk

#### MEMBER ABSENT:

Mildred Edwards

### APPROVAL OF MINUTES

Regent Logan moved that the minutes of the October 17-18, 2012 meeting be approved. Following the second of Regent Lykins, the motion carried.

### INTRODUCTIONS

President Schulz introduced Kansas State University's Interim Vice President for Administration and Finance, Cindy Bontrager.

### GENERAL REPORTS

#### REPORT FROM CHAIR

Chairman Emert reported the Regents visited the University of Kansas campus earlier in the month. He also announced President Terry Calaway, Johnson County Community College, will be retiring at the end of the academic year. He thanked President Calaway for his years of service.

#### REPORT FROM PRESIDENT AND CEO

President Tompkins presented a brochure on the higher education system. It provides information on how higher education helps grow the Kansas economy.

(Brochure filed with Official Minutes)

#### REPORT FROM COUNCIL OF PRESIDENTS

President Scott presented the Council of Presidents' report. The Council of Presidents received a report from the Council of Business Officers on the state employee health insurance program. Approximately 2,000 state university and Board Office employees enrolled in Plan C. COBO also reported the State Fire Marshal assigned



an officer to work with the universities. Additionally, the Council of Presidents received a report from the Council of Chief Academic Officers. COCAO reviewed Appendices G and H of the Board's Policy Manual and discussed the post-tenure review policy. The proposed language for post-tenure review has tenured faculty members being assessed five years after the most recent promotion and continuing at five year intervals. COCAO recommends changing it to seven years because the timeframe for an assistant professor to move to full professor typically occurs between five and six years after tenure and this process requires a full review. Moving the post-tenure review to seven years will make sure the two reviews do not overlap. The Council of Presidents asked COCAO to draft language on this policy to take to the Board.

The Council of Presidents approved Pittsburg State University's Bachelor of Science in Technology – Environmental and Safety Management (CIP 15.0701) and the University of Kansas' Master of Law in American Legal Studies (CIP 22.0203). The Board will consider these programs at the December meeting. Additionally, the Council of Presidents approved the University of Kansas Medical Center's proposal to add two faculty tracks to the Multiple Year Appointments policy in the Board Policy Manual.

#### REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

The Council of Faculty Senate Presidents' report was presented by Peter Chung. The Council discussed the proposed policy on post-tenure review. The Council believes tenure is fundamental to the success of the universities. It is essential to attract and retain exceptional faculty. The Council believes post-tenure review must be developed and carried out by faculty and each campus needs to create its own process for implementing the policy. Additionally, the Council recommends having a seven year review interval rather than the proposed five year assessment of faculty.

#### REPORT FROM STUDENTS' ADVISORY COMMITTEE

Luis Carbajal presented the Students' Advisory Committee report. Higher Education Day at the Capitol was discussed. In the past, each university had groups of students talk with individual legislators. This year the Committee would like to create teams that include representatives from each of universities, which will allow each legislator to hear from all the campuses. The Committee will continue to plan for Higher Education Day at its winter retreat.

#### STANDING COMMITTEE AND OTHER REPORTS

##### ACADEMIC AFFAIRS

Regent Perkins reported that the Board's Academic Affairs Standing Committee reviewed twelve performance reports.

##### FISCAL AFFAIRS AND AUDIT

Regent Wilk presented the Fiscal Affairs and Audit Standing Committee report. The Committee met with the Council of Chief Research Officers and Secretary of Commerce, Pat George, on the metrics and goals for the strategic research and development plan. Regent Wilk was assigned to work with the research officers to move the plan forward. The Committee also reviewed the safety and security reports of each of the state universities.

##### GOVERNANCE

Regent Emert presented the Governance Committee report. The Committee discussed the proposed geographic jurisdiction policy, received information from staff on post-tenure review, and reviewed background information relevant to the coordination policies.

#### APPROVAL OF CONSENT AGENDA

Regent Logan moved, with the second of Regent Lykins, that the Consent Agenda be approved. The motion carried.

Academic Affairs

FY 2013 REHABILITATION AND REPAIR LIST – KUMC

The University of Kansas received approval to amend its FY 2013 Rehabilitation and Repair list to include the following projects at the Medical Center campus: improve the infrastructure on the ground floor and first floor of the Research Support Facility, and renovate the laboratory rooms B001G and B011A in the Lied Biomedical Research Building. The estimated cost of the Research Support Facility project is \$550,000, and it will be funded through the reallocation of Rehabilitation and Repair funds. The estimated cost of the Lied Biomedical Research Building project is \$575,000, which will be funded with private funds.

CONSTRUCTION OF A NEW BASEBALL AND SOFTBALL TRAINING FACILITY – PSU

Pittsburg State University received approval to construct a new baseball and softball training facility. The estimated cost of the project is \$400,000, which will be funded with private donations.

STATE UNIVERSITY SUSTAINABILITY REPORTS

The annual sustainability reports for each of the state universities were accepted.

**CONSIDERATION OF DISCUSSION AGENDA**

Other Matters

UPDATE ON THE KANSAS BIOSCIENCE AUTHORITY

Jerry Boettcher, former Regent and current Regents' appointee to the Kansas Bioscience Authority, stated the Authority was created by the Kansas Legislature to advance the state's leadership in bioscience. Mr. Boettcher reviewed KBA's funding, which is based on the growth of state income-tax withholdings from employees of bioscience-related companies. The KBA uses the funds to invest in companies and universities working in bioscience sectors. It has invested funds to support the University of Kansas Medical Center's NCI designation and to help transfer NBAF to Manhattan. Additionally, the KBA helps attract top faculty members to the state universities through its Rising Star Program.

UPDATE ON CLINICAL INTEGRATION

Dr. Steven Stites, Acting Executive Vice Chancellor at the University of Kansas Medical Center, presented an update on clinical integration. The KU Medical Center and the KU Hospital have been discussing possible changes to improve the clinical alignment of the Hospital and Medical Center. Dr. Stites stated the key components of clinical integration include the following: 1) standard clinical practice and protocols, 2) alignment of funds and incentives, 3) common IT and health record systems, 4) common infrastructure, 5) integrated governance and decision-making structure, and 6) measurement of outcomes.

(PowerPoint filed with Official Minutes)

BREAK

The Chairman called for a short break at 2:50 p.m. and resumed the meeting at 3:00 p.m.

Academic Affairs

ANNUAL QUALIFIED ADMISSIONS REPORT 2011-2012

Gary Alexander, Vice President of Academic Affairs, presented the report on qualified admissions for the 2011-2012 freshmen class and 2011-2012 transfer students. The Board is required by statute to submit to the Legislature information on the following categories: 1) number and percentage of freshman class students

admitted as exceptions to the minimum admissions standards, and 2) the number and percentage of transfer students admitted as exceptions to the minimum admissions standards. Vice President Alexander reported no state university exceeded the 10% limit in either category. Regent Moran moved to accept the report. Following the second of Regent Perkins, the motion carried.

Other Matters

APPOINTMENT TO JOHNSON COUNTY EDUCATION RESEARCH TRIANGLE AUTHORITY (JCERTA)

Regent Logan moved to re-appoint Ed Eilert to the Johnson County Education Research Triangle Authority. Regent Downey-Schmidt seconded, and the motion carried. Mr. Eilert's second term will begin on December 1, 2012 and ends on November 30, 2016.

PANEL DISCUSSION WITH REPRESENTATIVES OF COMMUNITY AND TECHNICAL COLLEGES ON THE IMPLEMENTATION OF NEW TRANSFER AND ARTICULATION POLICY

President Terry Calaway - Johnson County Community College, President Stephen Vacik - Colby Community College, and Mr. Don Ash - President of the Kansas City Kansas Community College Board of Trustees, participated in a panel discussion on transfer and articulation. The panel thanked the Board for making transfer and articulation a priority and moving it forward. They discussed the marketing of the approved transfer and articulation courses and the importance of reverse transfer. The panel believes the next step is to look at discipline specific courses.

RECESS

The Chairman recessed the meeting at 3:40 p.m.

RECONVENE

The Chairman reconvened the meeting at 8:30 a.m.

MEMBERS PRESENT:	Tim Emert, Chairman
	Fred Logan, Vice Chairman
	Christine Downey-Schmidt
	Dan Lykins
	Robba Moran
	Janie Perkins
	Kenny Wilk

MEMBERS ABSENT:	Mildred Edwards
	Ed McKechnie

REPORTS

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS

President Heilman presented the System Council of Presidents' report. The Council received a report from the System Council of Chief Academic Officers regarding the Western Kansas Partnership Program (ACCESS US) and transfer and articulation. Additionally, the Council discussed the proposed changes to Foresight 2020.

APPROVAL OF CONSENT AGENDA

Regent Lykins moved, with the second of Regent Perkins, that the Consent Agenda be approved. The motion carried.

Academic Affairs

ADDITIONAL DEGREE GRANTING AUTHORITY FOR ARKANSAS STATE UNIVERSITY, WRIGHT CAREER COLLEGE, SOUTH UNIVERSITY, WESTERN GOVERNORS UNIVERSITY, ARGOSY UNIVERSITY, AND THE CHICAGO SCHOOL OF PSYCHOLOGY

Arkansas State University received approval to offer a Bachelor of Science in Nursing (RN-BSN).

Approval was given to Wright Career College to offer a Bachelor of Science in Accounting. This degree will be offered at the Overland Park campus.

South University received approval to offer a Bachelor of Science in Environmental Studies and a Doctor of Nursing Practice.

Western Governors University received approval to offer a Master of Science in Information Technology Network Management.

Approval was given to Argosy University to offer a Bachelor of Science in Healthcare Administration and a Bachelor of Science in Nursing (RN-BSN).

Colorado Technical University received approval to offer a Bachelor of Science in Healthcare Management and a Bachelor of Science in Project Management.

The Chicago School of Professional Psychology received approval to offer a Master of Arts in Somatic Psychology and a Doctor of Philosophy in Somatic Psychology.

MASTER IN LAW IN GLOBAL LEGAL STUDIES (CIP 22.0202) – WASHBURN UNIVERSITY

Washburn University received approval to offer a Master in Law in Global Legal Studies (CIP 22.0202). The program will be funded through student tuition and university general funds.

DEGREE AND CERTIFICATE PROGRAMS SUBMITTED FROM WICHITA AREA TECHNICAL COLLEGE AND BARTON COUNTY COMMUNITY COLLEGE

Wichita Area Technical College received approval to offer an Associate in Applied Science degree (68 credit hours) in Healthcare Administration and Management (51.0799). No additional faculty, equipment, or clinical sites will be needed for this degree option.

Barton County Community College received approval to offer technical certificates (37 and 23 credit hours) in Beef Cattle Production (01.0302). Tuition and fees will fund these program.

**CONSIDERATION OF DISCUSSION AGENDA**

Academic Affairs

NEW DEGREE GRANTING AUTHORITY FOR NORWICH UNIVERSITY

Vice President Alexander introduced Norwich University's request for new degree granting authority. Regent Downey-Schmidt moved to approve and Regent Moran seconded. The motion carried. The following degrees were approved:

- 1) Bachelor of Science in Strategic Studies and Defense Analysis

- 2) Master of Arts in Diplomacy
- 3) Master of Arts in History
- 4) Master of Arts in Military History
- 5) Master of Business Administration
- 6) Master of Civil Engineering
- 7) Master of Public Administration
- 8) Master of Science in Business Continuity Management
- 9) Master of Science in Information Assurance
- 10) Master of Science in Nursing
- 11) Master of Science in Organizational Leadership

HEALTHCARE DOCUMENTATION AND TRANSCRIPTION SPECIALIST PROGRAM ALIGNMENT

Blake Flanders, Vice President of Workforce Development, presented the proposed Healthcare Documentation and Transcription Specialist Program Alignment. Regent Perkins moved to approve the alignment. Following the second of Regent Logan, the motion carried.

(Alignment Map filed with Official Minutes)

Fiscal Affairs and Audit

FY 2014 HOUSING AND FOOD SERVICE RATE ADJUSTMENT PROPOSALS SUBMITTED BY STATE UNIVERSITIES (FIRST READING)

Proposed rates for housing and food service for FY 2014 were presented by Vice President Duffy. The Board will act on the proposed rate adjustments at its December meeting.

SUPPLEMENTAL BOND RESOLUTION – HOUSING SYSTEM IMPROVEMENTS – PSU

General Counsel Julene Miller presented Pittsburg State University's proposed Supplemental Bond Resolution. The amount of the bonds will not exceed \$22,000,000 and will be used to finance all or a portion of the costs of Student Housing System improvements and construction. Revenues derived from the operation of the Housing System and generally available unencumbered funds of the University will be pledged to pay the bonds. Regent Logan moved to adopt the Resolution and authorize the Chair and the President and CEO to execute the Resolution and related bond documents. Regent Wilk seconded, and the motion carried.

(Resolution filed with Official Minutes)

Governance

AMENDMENTS TO THE BOARD'S POLICY MANUAL – FACULTY AND STAFF, STUDENTS, AND GENERAL POLICY SECTIONS (FIRST READING)

General Counsel Miller presented the proposed amendments to the following sections of the Board Policy and Procedure Manual: State University Faculty and Staff, Students Attending State Universities, and General Policies. The Board discussed the proposed post-tenure review policy and the Council of Chief Academic Officers presented their recommendation to change the assessment intervals from five years to seven years. The Chairman stated the Board will continue its discussion on the proposed policy amendments after the Governor's remarks.

BREAK

The Chairman called for a short break at 9:00 a.m. and resumed the meeting at 9:02 a.m.

REMARKS BY GOVERNOR BROWNBACK

Governor Brownback thanked the Board and the higher education institutions for their work to promote technical education. The goal of the Career and Technical Education Initiative is to have more students earn a technical credential. The Governor stated that earning a technical education credential can help individuals with job promotion and can be a starting point for students who wish to continue in the higher education system. The Governor also talked about different opportunities for Kansas including becoming leaders in renewable energy – wind and methane. Additionally, the Governor called on the higher education institutions to produce more entrepreneurs. The Board thanked the Governor for his comments and for the project specific funding that was appropriated to the higher education system during the 2012 session.

BREAK

The Chairman called for a short break at 9:25 a.m. and resumed the meeting at 9:40 a.m.

AMENDMENTS TO THE BOARD'S POLICY MANUAL – FACULTY AND STAFF, STUDENTS, AND GENERAL POLICY SECTIONS (FIRST READING)

Regent Logan moved to amend the proposed post-tenure policy to remove “the most recent promotion” and “or personnel action” language and replace five years with five to seven years. Regent Perkins seconded, and the motion carried. The changes are shown below. General Counsel Miller noted the Board will take final action on the proposed amendments at the December Board meeting.

- (4) Regular post-tenure review. The primary purpose of this post-tenure review process is to assist faculty members with identifying opportunities that will enable them to reach their full potential for contribution to the university. Such review is intended to provide a longer term perspective than is usually provided by an annual review. The expectation is that each tenured faculty member will be assessed five to seven years after ~~the most recent promotion~~ award of tenure or personnel action, and reviews will continue at intervals of five to seven years unless interrupted by a further review for promotion. This review shall be in addition to, not in lieu of, annual evaluations.

Other MattersREVISIONS TO FORESIGHT 2020

President Tompkins presented the revisions to Foresight 2020. Last month the Board asked for more focus and greater clarity of the aspirations and measures in Foresight 2020. President Tompkins reported staff reviewed the measures and utilized those that have data or will have data connected to them, which will give the Board an indication of progress on the goals. Staff also tried to make the aspirational goals more precise and returned the focus of Goal Three to university excellence. During the discussion some minor changes were made. The revised Foresight 2020 will be placed on the Board's December agenda for consideration.

REPORT FROM KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY

Vice President Flanders presented the Kansas Postsecondary Technical Education Authority report. The TEA's last meeting was held on the campus of Wichita Area Technical College. The TEA discussed the collaboration between Wichita Area Technical College and Pratt Community College on the Nursing education program and reviewed its strategic priorities for 2013, which supports the Board's Foresight 2020. The TEA's vision is to educate a quality skilled workforce for the advancing Kansas economy, and its goal is to have the most recognized system in the United States for serving the Kansas economy.

NON-BUDGETARY LEGISLATIVE PROPOSALS

Mary Jane Stankiewicz, Director of Government Relations and Communications, introduced two proposed non-budgetary legislative proposals. The proposals include a request to amend the current educational license plate law to allow educational license plates for motorcycles and the sale or transfer of apartment units at Emporia

State University. Regent Downey-Schmidt moved to approve, and Regent Perkins seconded. The motion carried.

**ADJOURNMENT**

The Chairman adjourned the meeting at 10:35 a.m.

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Andy Tompkins, President and CEO

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Tim Emert, Chair

# CONSENT AGENDA

## II. Introductions and Reports

- |   |                                |
|---|--------------------------------|
| A. Introductions                                    |                                |
| B. Report from the Chair                            | Regent Emert, Chair            |
| C. Report from the President & CEO                  | Andy Tompkins, President & CEO |
| D. Report from Council of Presidents                | President Scott                |
| E. Report from Council of Faculty Senate Presidents | Peter Chung                    |
| F. Report from Students' Advisory Committee         | Luis Carbajal                  |

## III. Standing Committee Reports

- |                           |                |
|---------------------------|----------------|
| A. Academic Affairs       | Regent Edwards |
| B. Fiscal Affairs & Audit | Regent Wilk    |
| C. Governance             | Regent Emert   |

## IV. Approval of Consent Agenda

- |   |   |
|---|---|
| A. Academic Affairs   |   |
| 1. Approve a Master of Law in American Legal Studies (CIP 22.0203) – KU | Gary Alexander,<br>VP, Academic Affairs |

### Summary and Recommendation

*Universities may apply for approval of new academic programs following the guidelines of Appendix G in the Kansas Board of Regents Policies and Procedures Manual. University of Kansas has submitted an application for approval of a Master of Law in American Legal Studies (CIP 22.0203). The proposing academic unit has responded to all of the requirements of the program approval process. No other institution has programs utilizing this Classification of Instructional Program (CIP) code. The program will be funded through internal reallocation. The Council of Presidents and the Council of Chief Academic Officers recommends approval.*

### Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	LL.M. in American Legal Studies (ALS LL.M.) CIP code: 22.0203
2. Academic Unit	School of Law
3. Program Description	The ALS LL.M. is a masters of law degree program aimed primarily at international students who hold a basic law degree from their home country and who seek an introduction to and overview of the law and legal system of the United States. The ALS LL.M. is a survey degree, providing an introduction to the breadth of American law.



4. Demand/Need for the Program	The LL.M. in American Legal Studies will complement the Law School's existing Doctorate of Juridical Science (S.J.D.) Degree Program and the Two-Year Juris Doctor (J.D.) Degree Program for Foreign-Trained Lawyers. It is an essential element of the Law School's efforts to expand its International and Comparative Law Program and improve the school's national and international profile.
5. Comparative /Locational Advantage	Analysis of legal trends in both the U.S. and abroad indicates that student demand for the program will be strong, particularly given the Law School's comparatively low tuition rates. The program, as conceived, would carry the lowest tuition rate of any law school in the top 100 (as ranked by US News) that offers an LL.M. Because ALS LL.M. students will complete classes already offered at KU Law, the program will require minimal additional resources. The program will also allow the school to further highlight its existing International & Comparative Law program.
6. Curriculum	All ALS LL.M. students must complete 24 credit hours in classroom courses. Students may also enroll in a maximum of 6 additional credits beyond the required 24 credits, should they choose to do so. Details about the curriculum are included in the Curriculum Outline.
7. Faculty Profile	The existing instructional and administrative staff is sufficient to support the new program. The Law School does not anticipate hiring new faculty or staff to serve the ALS LL.M. program.
8. Student Profile	The ALS LL.M. is appropriate for foreign students who are not seeking to practice law in the United States, though successful completion of the Program will enable them to qualify for the New York Bar Examination. It is also appropriate for students who are interested in American legal practice, but who are not prepared for the rigors of the Two-Year J.D. Program. Likewise, the LL.M. Program is appropriate for foreign students seeking to prepare for a doctorate, the S.J.D. Degree.
9. Academic Support	The Law School already has in place an Associate Dean for International & Comparative Law who oversees the Two-Year J.D. and S.J.D. programs. Administrative responsibility for the ALS LL.M. program will fall within his office. The Law School also has an existing academic support program aimed at international students that can accommodate the ALS LL.M. students. Otherwise, the Law School has adequate support services, such as computer labs, advising, and reference materials, to allocate to the new program.
10. Facilities and Equipment	The Law School has ample classroom and library space, as well as technological support, exist for the new program without additional facilities or equipment.
11. Program Review, Assessment, Accreditation	The Dean and faculty of the Law School annually review and evaluate each of the Law School's programs. The Council on the Section of Legal Education and Admissions to the Bar of the American Bar Association is the specialized accrediting authority for law schools within the United States. Its accreditation, however, does not extend to any program for legal education beyond that culminating in the award of a J.D. degree. The program will also undergo periodic program review as required by the Board of Regents.

12. Costs, Financing	The Law School anticipates that no additional costs will be incurred for the implementation of the ALS LL.M. Tuition and course fees generated by the program will be used to enhance all the school's existing programs, including the J.D. program.
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**CURRICULUM OUTLINE  
NEW DEGREE PROPOSALS  
Kansas Board of Regents**

**I. Identify the new degree:**

LL.M. in American Legal Studies

**II. Provide courses required for each student in the major:**

	<b>Course Name &amp; Number</b>	<b>Credit Hours</b>
<b>Core Courses</b>		
	Professional Responsibility (Law 927)	2
	Lawyering Skills I (Law 820)	2
	Introduction to Constitutional Law (Law 806)	4
	<b>6 credit from the following:</b>	
	Business Organizations or Business Associations I and/or II (Law 892, 865, 866)	3-4
	Conflict of Laws (Law 881)	3
	Contracts (Law 809)	4
	Criminal Law (Law 814)	4
	Criminal Procedure (Law 878)	2.5-3
	Evidence (Law 908)	2.5-3
	Family Law (Law 909)	2.5-3
	Property (Law 826)	4
	Torts (Law 831)	4
	Trusts and Estates (Law 996)	2.5-4
	Commercial Law: Payments Systems (Law 874)	2.5-3
	Commercial Law: Secured Transactions (Law 873)	2.5-3
<b>Electives</b>	Any course offered by KU Law	10
		<b>Total</b> Min. 24 credit hours

Implementation Year FY 2013**Fiscal Summary for the Proposed Academic Program**Institution: University of Kansas - Lawrence Proposed Program: LL.M. in American Legal Studies**Part I. Anticipated Enrollment**

	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Headcount	5	0	10	0	15-20	0
B. Total SCH taken by all students in the program	120		240		360-480	

**Part II. Program Cost Projection**

A. In the implementation year, list all identifiable **General Use** costs to the academic unit(s) and how they will be funded.

In subsequent years, please include **only** the additional amount budgeted.

	Implementation Year	Year 2	Year 3
<u>Base Budget</u>			
Salaries	\$ -	\$ -	\$ -
OOE	-	-	-
Total	\$ -	\$ -	\$ -

Indicate source and amount of funds if **other than** internal reallocation:

Private funds may be used to fund scholarships for ALS LL.M. students but only if donor specifically requests it.

Revised: September,  
2003

Approved:

## 2. Approve a Bachelor of Science in Technology – Environmental and Safety Management (CIP 15.0701) – PSU

### Summary and Recommendation

*Universities may apply for approval of new academic programs following the guidelines of Appendix G in the Kansas Board of Regents Policies and Procedures Manual. Pittsburg State University has submitted an application for approval of a Bachelor of Science in Technology – Environmental and Safety Management (CIP 15.0701). The proposing academic unit has responded to all of the requirements of the program approval process. No other institution has programs utilizing this Classification of Instructional Program (CIP) code. The program will be funded through internal reallocation. The Council of Presidents and the Council of Chief Academic Officers recommends approval.*

### Background

<u>Criteria</u>	<u>Program Summary</u>
Program Identification	CIP 15.0701 Bachelor of Science in Technology (BST) with a major in Environmental and Safety Management
Academic Unit	College of Technology/School of Construction
Program Description	The Bachelor of Science in Technology (BST) degree in Environmental and Safety Management (EST) is a model integrating risk management, loss prevention and loss control concepts, environmental strategies, and industrial hygiene concepts while remaining consistent with the mission statements that drives the Kansas Board of Regents, Pittsburg State University, the PSU College of Technology and its School of Construction. The program blends a combination of academic and kinesthetic learning models that includes real world experiences with the advancement of a cutting edge laboratory to enhance learning. Students completing this degree will be afforded career choices from a variety of professional, technical and vocational fields.
Demand/Need for the Program	The demand/need for this program is supported by current Bureau of Labor Statistics data, a recent National Institute for Occupational Safety and Health (“NIOSH”) report, a recent CNN report on “Best Jobs in America 2010” indicating that a demand for Environmental Health & Safety Specialists will increase over the next 10 years. Additionally, a 2007 needs assessment designed and distributed by PSU staff and the PSU safety leadership council to area business leaders suggests that individuals with safety degrees will be important for their future. A follow-up regional survey conducted in 2011 supported the findings from the 2007 survey and indicated a growing interest in companies needing to formalize their safety process.
Comparative/ Locational Advantage.	The proposed BST in Environmental and Safety Management degree program offers a variety of advantages to employers and employees. Currently, there are no comprehensive undergraduate safety programs available for Kansas students. Our research found seven universities west of the Mississippi offering degree programs in the safety, health, and environmental profession. The two closest are the University of Central Missouri and Southeast Oklahoma State University.  The relationship with area community and technical colleges enables the BST in Environmental and Safety Management program to create a seamless transition to PSU and is consistent with KBOR initiatives and with the mission of the PSU College of Technology. Currently, there are three community colleges in the state of Kansas who offer programs of varying interest in these fields.
Curriculum	The proposed curriculum for the BST in Environmental and Safety Management is a 124-125 hour major composed of a 49 hour block of general education course-work, 44-hour block of

	technical courses, 12 hours of required emphasis courses, and 19-20 hours of required support courses. Under appropriate advisement, students can choose electives consistent with their emphasis area (general industry, construction, environment management, HR management or fire safety).
Faculty Profile	<p>The current full-time faculty consists of Pat Flynn, Cliff Morris, and Ann Petersen. The program currently utilizes one adjunct faculty, Mike Simons. Each faculty brings a specific area of expertise and knowledge to this program.</p> <p>Faculty hold certifications awarded to professionals who complete coursework recognizing them as subject matter experts or trainings from OSHA, Environmental Protection Agency (EPA), or the Department of Transportation (DOT).</p>
Student Profile	<p>Students entering this career field should have prepared themselves with high school coursework in the area of science, technical writing and deductive reasoning. The PSU admission requirements indicate that students with an ACT of 21 will be accepted into the program or students who have completed the general education requirement at an accredited community college inclusive of biology and general chemistry with a GPA of 2.0 and above.</p> <p>Students attracted to this career field have an earnest concern for others' needs and feelings while possessing strong analytical skills with ancillary skills in writing, sciences, and the art of problem solving. Safety students embrace diversity within their own education and the workplace. They are more theoretically inclined and desire to move aggressively into management within their chosen technical career fields. These students are more independent and work well on their own with corresponding needs in creativity, responsibility and autonomy. The conventional aspects to this career field require following set procedures and routines supported by data and details.</p>
Academic Support	<p>All academic support associated with the College of Technology is available for use with this program, and plans are underway to construct an outside laboratory to accommodate the kinesthetic aspect of the curriculum. The COT has 58 degree programs all with a need for specific safety curriculum.</p> <p>The COT library has demonstrated their support by adding publications, resource material, and encouraging the use of their computer lab for specific events. Students needing additional academic support are encouraged to utilize various student support services.</p>
Facilities & Equipment	<p>Laboratory facilities within the College of Technology and its School of Construction, which relate to the proposed BST in Environmental and Safety Management curriculum, will be housed on PSU property under the direct administration of the Dean.</p> <p>PSU School of Construction has a <b>vision</b> of providing education at actual worksites utilizing a mobile unit. This traveling facility/classroom can be used to expand workplace safety and instill a safety culture at remote locations. The unit will be a compliment to governmental partners such as the Kansas DOL and OSHA. PSU will gain a reputation as a leader in the environmental and safety fields and as an innovator among education providers nationwide. This mobile safety lab concept is currently in the investigative stage.</p> <p>The College of Technology and its School of Construction will provide facilities (offices, classrooms, laboratories, etc.) and equipment in support of the proposed bachelor's degree. This will include funding for new and appropriate lab equipment. PSU will also plan to utilize partnerships with manufacturers and distributors to offset perpetual costs associated with the advancement in environmental and safety technology. These vested relationships will permit the</p>

	<p>program to maintain a cutting edge mentality in and outside of the traditional classroom. Laboratory facilities within the College of Technology and its School of Construction, which relate to the proposed BST in Environmental and Safety Management curriculum, will be housed on PSU property under the direct administration of the Dean.</p>
Program Review, Assessment, Accreditation	<p>This degree program will employ the same program review procedures used for all PSU baccalaureate programs.</p> <p>The program level assessment for the BST in Environmental and Safety Management degree will be consistent with other programs in the College of Technology and its School of Construction. Assessment will include course and program level assessment (pre/post assessment, writing assessment, performance based assessment, safety &amp; environmental certification performance, capstone course assessment, senior exit surveys, etc.). Additionally the program will maintain an active leadership council (advisory board) to assist with program assessment on a biannual basis.</p> <p>This degree will use the Applied Science Accreditation Commission (ASAC) of ABET, Inc. guidelines for accreditation during its first years. Once the program produces graduates, it is our intent to seek accreditation through ABET under the Applied Science Accreditation Commission. This will be consistent with other programs within the PSU School of Construction.</p>
Costs, Financing	<p>The funding for the BST in Environmental and Safety Management will come from a State of Kansas legislative appropriation to the PSU School of Construction received in 2011-2012 academic year. This includes funding for three full time tenure earning faculty, professional development for the faculty, and equipment for the safety/environmental labs. The School of Construction will provide all administrative support as well as office space, classroom space and operating funds in support of the program. No additional funding will be requested.</p>

**CURRICULUM OUTLINE**

**NEW DEGREE PROPOSALS**  
**Kansas Board of Regents**

**INSTITUTION: PITTSBURG STATE UNIVERSITY**

I. Identify the new degree:

**Bachelor of Science in Technology with a major in Environmental and Safety Management (CIP 15.0701)**

II. Provide courses required for each student in the major: See attached Program Guide for specific courses.

Course Name & Number Credit Hours

Core Courses:	General Education	49 hrs
Technical Specialties	44 hrs	
Emphasis (HR/Construction/General Industry/ Environmental/Fire Safety)	12 hrs	
Support Courses	11 hrs	
Electives:		8-9 hrs

Total: 124-125

Proposed program guide follows:



Pittsburg State University  
School of Construction  
Program Guide  
Bachelor of Science in Technology (BST)  
**Environmental & Safety Management**  
2011-2013

**MAJOR REQUIREMENTS\*****Technical Specialties (44 hours)**

EST	101	The Environmental and Safety Industry	3
EST	204	Introduction to Fire Safety	3
EST	215	Intro. to Environmental Compliance	3
EST	326	Basic Electrical Safety	3
EST	393	Introduction to Industrial Safety	3
EST	396	Introduction to Construction Safety	3
EST	505	Water Quality & Solid Waste Mgmt	3
EST	512	Risk Assessment	3
EST	514	Industrial Hygiene	3
EST	516	Hazardous Materials	3
EST	614	Environ. & Safety Program Development	2
EST	621	Ergonomic/Human Factors	3
EST	624	Risk Control	3
EST	630	Safety Management	3
EST	400	Cooperative Education/Internship	3
Total			44

**Emphasis (12 hours) Choose one emphasis****HR Management Emphasis**

HRD	596	Intro to Human Res. Development	3
TTED	606	Industrial Supervision	3
TM	390	Trade and Job Analysis OR	
TM	520	Leadership in Workplace	3
TM	653	Workforce Preparation	3

**Construction Emphasis**

CMCET	235	Methods of Construction – Light Frame and Finishes	3
CMCET	334	Methods of Construction – Site-work and Steel	3
CMCET	335	Methods of Construction – Concrete and Masonry	3
EST	496	Construction Safety	2
EST	497	Construction Safety Lab	1

**General Industry Emphasis**

EST	403	Industrial Safety	3
MFGET	263	Manufacturing Methods I AND	2
MFGET	268	Manufacturing Methods Lab	1
TTED	606	Industrial Supervision	3
*Approved Technical Elective OR Leadership Course			3

**Environmental Management Emphasis**

EST	498	Environmental Safety	3
BIO	313	Principles of Conservation	3
BIO	615	Environmental Protection	3
EST	629	Legal Issues in Environmental Health & Safety	3

**Fire Safety Emphasis**

Approved Fire Safety transfer courses

**Support Courses**

CHEM	215/216	General Chemistry I and Lab	5
ENG	301	Technical/Professional Writing	3
TM	679	Presentation Skills	3
***Safety Electives (Choose 9 hrs from list)			9
Total			20

\*A grade of C or better is required in all technical specialties, emphasis and support course requirements.

Modified 5-17-12

**GENERAL EDUCATION****49 HOURS****Basic Skills (12 hours)**

ENGL	101	English Composition	3
ENGL	190	Honors English Composition OR	
ENGL	299	Introduction to Research Writing	3
MATH	113	College Algebra	3
COMM	207	Speech Communication	3

**General Education Electives (37 hours)****Sciences (9 hours)****Natural Sciences**

BIOL	111 & 112	General Biology & Lab OR	
Other approved Natural Science Course			5

**Physical Sciences**

PHYS	171 * 172	Physical Science & lab OR	
Other approved Physical Science course			5

**Social Studies (3 hours) (Choose 1 approved course)**

General Education Elective			3
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**Political Studies (3 hours) (Choose 1 approved course)**

POLS	101	US Politics	3
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**Producing and Consuming (6 hours)**

<b>Technology</b>			
ECON	191	Issues in Today's Economy	3
<b>Business</b>			
ACCTG	201	Financial Accounting	3

**Aesthetic Studies/Cultural Studies (3 hours)**

General Education Elective			3
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**Cultural Studies (3 hours)**

General Education Elective			3
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**Health & Well-being (4 hours)****Psychological**

PSYCH	155	General Psychology	3
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**Physical**

HHP	150	Lifetime Fitness Concepts OR	
Other approved Physical Well-being course			1

**Human Heritage (3 hours) (Choose 1 course from 1 of the following categories)**

<b>History</b> Approved History course			
<b>Literature</b> Approved Literature course			
<b>Ethics</b> Approved Ethics course			3

**\*\*\*Safety Elective**

EST	524	Emergency Planning & Emergency Response	3
HRD	575	Instructional Media in HRD	3
EST	404	Fire Protection Systems	3
EST	605	Special Topics in Safety or Environmental	1-3
***** Approved Course by Instructor			3

**Summary:**

General Education	49
Technical Specialties	44
Support Courses	19-20
Required Emphasis – S/H/E Mgmt	12
TOTAL	124 or 125 hours

NOTE: The information contained herein is intended for the use of planning of a student's academic program and does not replace the university catalog.  
Accredited by the Technology Accreditation Commission of ABET, <http://www.abet.org>



IMPLEMENTATION YEAR: 2013 Fall (FY 2014)  
Fiscal Summary for Proposed Academic Programs

Institution: PITTSBURG STATE UNIVERSITY

Proposed Program: **Bachelor of Science in Technology with a major in Environmental and Safety Management**

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	10	2	25	5	50	10
B. Total SCH taken by all students in program	320	64	800	160	1600	320
<b>Part II. Program Cost Projection</b>						
A. In implementation year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year		Year 2		Year 3	
<u>Costs:</u> Salaries	Funding is currently in place from the School of Construction legislative initiative and re-appropriated university funding.		Funding is currently in place from the School of Construction legislative initiative and re-appropriated university funding.		Funding is currently in place from the School of Construction legislative initiative and re-appropriated university funding.	
OOE	See above		See above		See above	
Total	\$0		\$0		\$0	

Indicate source and amount of funds if other than internal reallocation: None

*B. Fiscal Affairs & Audit***1. Amend 2014 Capital Improvements Plan and  
Approve Preliminary Program Statement – FHSU****Eric King,  
Director of Facilities**

Fort Hays State University requests permission to amend its FY 2014 capital improvements request for replacement of Wiest Hall. The original request was for a project of 350 beds for an estimated \$14 million. As a part of the master plan process and given projected demand for on-campus housing, FHSU is now proposing a project of up to 400 beds at an estimated cost of \$20 million, or approximately \$50,000 per bed.

A recently distributed preliminary program plan has identified costs inclusive of the demolition of Wiest B wing, including asbestos abatement, increased cost per bed, and other costs increasing the estimated cost of the project to slightly more than \$20 million.

The original plan was to phase in the project over a 3 year time frame. The new plan is to complete the project for the 2015 fall semester.

Three alternate sites are being reviewed as part of the master plan process and a final site selection should be determined in the near future. The program statement also outlines a possible suite configuration with two two-bed rooms sharing a bath. This configuration is one possibility to support the learning community concept that will be prevalent within the new facility. Learning communities are groups of students (20 to 30) with common degree aspirations placed together within the housing facility to accommodate retention and degree completion.

Total costs include site preparation, architectural fees, demolition of Wiest (including asbestos abatement), construction, moveable equipment, and contingencies. All operating and maintenance costs will be the responsibility of University housing, and paid for with housing revenue.

## **2. Authorize Transfer of Ellsworth Annex from Housing Systems Operations to University Operations – KU**

The University of Kansas requests authorization to transfer Ellsworth Annex from Housing Systems Operations to University operations effective January 2013. Board of Regents policy provides that buildings may not be transferred from auxiliary enterprise support to general use support without Board approval. The University proposes to convert Ellsworth Annex to general university use.

Ellsworth Annex was built by the Department of Student Housing around 1969 to provide a home for telephone services. Information Technology has been leasing the annex from Student Housing for many years. The space contains 7,930 gross square feet and houses nine Infrastructure Installation and Maintenance technicians and Information Technology equipment. The university will assume responsibility for housekeeping staff, all utilities, and maintenance items for this space which is estimated to cost \$36,000 per year.

## **3. Authorize Transfer of Property from KU Endowment Association to the University of Kansas for Engineering High Bay Facility – KU**

The University of Kansas requests approval to transfer certain property from the KU Endowment Association to the University for an Engineering High Bay facility. The Learned Engineering Expansion Project Phase 2 (LEEP2) project has a component of “high bay lab space” and “student project lab” that would be extremely difficult to accommodate on the Learned Hall site. The design team has reviewed possible options and proposes to locate the high bay and student project lab on west campus west of Park and Ride. The property, which contains 3.87 acres, currently is owned by the KU Endowment Association.

### **LEGAL DESCRIPTION:**

*That part of the Southeast Quarter of Section 2, Township 13 South, Range 19 East of the Sixth Principal Meridian, in the City of Lawrence, Douglas County, Kansas, described as follows:*

*Commencing at the Southwest Corner of said Southeast Quarter; thence, along the south line of said Southeast Quarter on an assumed bearing of N88°06'28"E, 839.01 feet to the extended west line of the KU West Campus Park and Ride Lease; thence, along said west line, N01°53'32"W, 903.01 feet; thence, continuing along said west line, N63°01'01"W, 209.61 feet to the Point of Beginning; thence S49°00'45"W, 284.02 feet; thence, S88°27'25"W, 280.00 feet to a point 150 feet east of the west line of said Southeast Quarter; thence, parallel with the west line of said Southeast Quarter, N01°32'35"W, 435.00 feet; thence, N88°27'25"E, 281.52 feet to the west line of said KU West Campus Park and Ride Lease; thence, along said west line, S40°59'15"E, 318.95 feet; thence, continuing along said west line, S63°01'01"E, 17.28 feet to the point of beginning.*

*The above described contains 3.87 acres, more or less.*

#### 4. Authorize Transfer of Property from KU Endowment Association to the University of Kansas for an Ecohawks Student Fabrication Facility – KU

The University of Kansas requests approval to transfer certain property and an EcoHawks Student Fabrication Facility from the KU Endowment Association to the University.

The University has identified a location on the West Campus for the construction of a 4,000 gross square foot facility for the EcoHawks program. The construction of the building will be the 2012-2013 academic year design-build project for Studio 804, a program directed by Dan Rockhill, JL Constant Distinguished Professor of Architecture.

The EcoHawks Project is a thriving student program cultivated by Dr. Chris Depcik, an Assistant Professor in Mechanical Engineering. It began with the Shell Eco-Marathon Urban Concept Challenge, a competition that would easily result in electric vehicles reaching 500 miles per gallon. However, the result was vehicles that would never be purchased by the typical consumer. Dr. Depcik challenged his students to take the theory they learned in class and apply societal objectives to deliver a design that would make a real difference to the environment and how we preserve our natural resources. The focus of the group is in step with the KU strategic initiative titled *Sustaining the Planet and Powering the World* with applications of engineering principles to solve real-world problems using tangible connections between the environment, energy, economy, education and ethics. Not only is it consistent with the University's strategic initiatives, but it will be a highly-collaborative project between Architecture and Engineering adding to its appeal as a real world experience for our students.

The EcoHawks Project will greatly benefit from the creative workings of Studio 804. Currently, this project is housed in a 1,500 square foot shed without HVAC on a site that will eventually need to be vacated. It is an exciting project for both Engineering (EcoHawks) and Architecture (Studio 804) as it:

- is multidisciplinary across environment, energy, economy, sociology, education and ethics
- supports KU's strategic initiatives
- engages K-12 students as well as undergraduates
- leads to publishable results
- encourages graduate school opportunities
- provides desperately needed student fabrication space

Studio 804 is a 501(c)(3) not-for-profit design-build program at the KU School of Architecture, Design and Planning that focuses on the creation of community-based architecture. The Studio 804 experience encompasses all aspects of the building process, from initial design through finished construction.

The cost of materials for the project is estimated at \$600,000 and will be funded with private funds. The Architecture students in Studio 804 will provide labor resulting in a building that could be valued higher than the original investment at approximately \$1,000,000.

The University requests approval to accept the property and building when construction is complete next spring.

#### LEGAL DESCRIPTION:

*That part of the Southeast Quarter of Section 2, Township 13 South, Range 19 East of the Sixth Principal Meridian, in the City of Lawrence, Douglas County, Kansas, described as follows: Commencing at the Southwest Corner of said Southeast Quarter; thence, along the south line of said Southeast Quarter on an assumed bearing of N88°06'28"E, 839.01 feet to the extended west line of the KU West Campus Park and*

*Ride Lease; thence, along said west line, N01°53'32"W, 903.01 feet; thence, continuing along said west line for the following two courses: N63°01'01"W, 226.89 feet; N40°59'15"W, 318.95 feet to the Point of Beginning; thence, S88°27'25"W, 281.52 feet to a point 150 feet east of the west line of said Southeast Quarter; thence, parallel with the west line of said Southeast Quarter, N01°32'35"W, 136.00 feet; thence, N88°27'25"E, 326.10 feet; thence, parallel with the west line of said Southeast Quarter, S01°32'35"E, 98.79 feet; thence, S48°36'20"W, 58.07 feet to the point of beginning.*

*The above described contains 43,520 square feet, more or less.*

## C. Retirement Plan

- 1. Approve Fund Investment Line-Up Changes in the Board's Mandatory TIAA-CREF Retirement Plan**      **Madi Vannaman,  
Staff Affiliate**

**Summary and Staff Recommendation**

*Fulfillment of the Board's fiduciary responsibility for its Mandatory Retirement Plan requires appropriate management and periodic review of the Plan's investment options. The Vendor Management Document adopted by the Board requires that fund changes proposed by the two KBOR Investment Providers (ING and TIAA-CREF) be approved by the Retirement Plan Committee (RPC) using the guidelines and subjective criteria listed in the Vendor Management Document and the Board's Investment Policy Statement criteria to assess the proposed funds. Information provided by TIAA-CREF for its fund line-up change was presented at the November, 2012 RPC meeting along with recommendations from KBOR's contracted investment consultants, Segal Rogerscasey. Based upon the information discussed at that November meeting, the RPC recommends that the Board approve the following changes to the Mandatory Plan lineup: Remove the Sentinel Small Company Mutual Fund and replace it with the Alliance Bernstein Small Cap Growth Fund institutional share class (QUAIX) with the assets in the Sentinel Small Company Mutual Fund mapped to the new fund for the KBOR Mandatory Retirement Plan. Funds will be mapped out of the closed fund into the new fund. Staff recommends Board approval of these changes to the fund lineup effective with the TIAA-CREF established implementation date of January 25, 2013, and revision of the Investment Policy Statement that lists available funds.*

**Vendor Management Document**

In April 2007, the Retirement Plan Committee (RPC) recommended and the Board approved use of the Vendor Management Document to address 1) the protocol for fund changes proposed by the two KBOR Investment Providers (ING and TIAA-CREF) including the guidelines for submission of fund changes; 2) the Investment Policy Statement criteria used to assess the proposed fund (i.e., adherence to investment objectives, three and five year performance relative to benchmark and relative to median peer group manager, risk and value added statistics, qualitative factors such as assets under management, manager tenure, organizational structure and stability, investment management process, and fees and expenses); and 3) use of specified subjective evaluation criteria.

At the RPC's September 28, 2012, meeting, Frank Picarelli, who is the consultant with Segal Rogerscasey, stated that TIAA-CREF brought to their attention information about the Sentinel Small Company Mutual Fund which lost four of its portfolio managers at the end of August 2012. Mr. Picarelli and others at Segal Rogerscasey met with representatives of Sentinel in early September. Mr. Picarelli's information stated that "the fund has experienced a run of assets from \$2.2 billion in September to approximately \$1.6 billion with several large institutional clients at risk of also liquidating assets from the fund."

At their September 28, 2012 RPC, the RPC requested that TIAA-CREF work with Mr. Picarelli to develop viable options for fund replacement and an implementation timeline. Segal Rogerscasey conducted a fund search and worked with TIAA-CREF to identify alternatives. Based on their detailed analysis, the proposal presented to the RPC during a November 2, 2012 conference call, was to replace the Sentinel Small Company Mutual Fund with the Alliance Bernstein Small Cap Growth Fund QUAIX institutional share class with an expense ratio of 94 basis points with 15 basis points in fund revenue sharing (the 15 basis points are part of the 94 basis points). Mr. Picarelli indicated the proposed change complies with the Investment Policy Statement's guidelines related to style consistency, peer group rankings and long term performance.

The Alliance Bernstein Small Cap Growth Fund has multiple managers with tenure of close to 12 years. The fund has 104 holdings, 95 percent in U.S. companies. The fund has had strong performance and exceeds the benchmark in the last seven years, with the exception of 2008. The top ten holdings in the fund represent 15% of the entire portfolio. The fund has a strong, good quality management team and has a strong performance

track record over the 1, 3, 5, 7 and 10 year periods where the fund is in the top quartile across the board. The fund takes on risks, but gets good returns.

The RPC voted to unanimously recommend to the Board that the Sentinel Small Company Mutual Fund be discontinued and replaced with the Alliance Bernstein Small Cap Growth Fund institutional share class (QUAIX) with the assets in the Sentinel Small Company Mutual Fund mapped to the new fund for the KBOR Mandatory Retirement Plan as the Sentinel Small Company Mutual Fund no longer meets the KBOR Investment Policy Statement criteria.

With Board approval, the implementation to replace the Sentinel Small Company Mutual Fund with the Alliance Bernstein Small Cap Growth fund and map assets will be scheduled to become effective January 25, 2013 which is the earliest TIAA-CREF can make it effective.

Staff recommends approval of these changes to the fund lineup and mapping of assets effective January 25, 2013, and revision of the Investment Policy Statement's list of funds to reflect this change.

**D. Other Matters****1. Authorize Execution of Former Shilling Air Force Base Consent Decree and Related Interlocal Agreement – KSU****Julene Miller,  
General Counsel****Background and Recommendation**

*For a number of years, the City of Salina, the Salina Airport Authority, USD 305, the United States and Kansas State University have been working toward a plan to remediate pollutants at the site of the former Schilling Air Force Base. The parties are now ready to agree to a Consent Decree, to be issued by the United States District Court for the District of Kansas. Pursuant to this Consent Decree, the Salina entities (including Kansas State University) agree to perform a Remedial Investigation (RI) and Feasibility Study (FS) of the site, in accordance with a Consent Agreement and Final Order those entities have reached with KDHE; the United States agrees to pay for 90 percent of the costs of the RI/FS. That 90 percent is currently estimated at \$8,426,700, to be paid by the United States up front. The Salina entities are not obligated to begin any RI or FS work until the payment is received. Additionally, the City of Salina and/or the Salina Airport Authority will assume responsibility for the remaining 10 percent of the costs of the RI/FS. Furthermore, the Salina entities have agreed amongst themselves to enter into an interlocal agreement to administer and manage the funds. The University seeks approval to enter and execute the Consent Decree (which will include the KDHE Consent Agreement and Final Order) and the interlocal agreement. Staff recommends approval.*



# DISCUSSION AGENDA

## V. Consideration of Discussion Agenda

### A. Academic Affairs

#### 1. Act on Nomination of Regents Distinguished Professor – WSU

Regent Edwards  
**Gary Alexander,**  
 VP, Academic Affairs

### Summary and Recommendation

*Wichita State University nominates Dr. Kenneth A. Kriz for the position of Regents Distinguished Professor of Finance. As required by Board policy, Dr. Kriz's curriculum vitae has been distributed to all Board members and the President and CEO for review, and two members of the Board Academic Affairs Subcommittee have interviewed the candidate. Staff recommends approval of the nomination.*

### Background

The Regents Distinguished Professorship program was established in FY 1964 with an appropriation from the Kansas Legislature. The Professorship is designed to support outstanding professors whose research projects augment the state's economic and industrial development.

The Board Academic Affairs Committee (BAASC) serves as the oversight subcommittee for this program. It is responsible for matters pertaining to funding, appointment, evaluation and continuance of the Regents Distinguished Professors.

Regents Distinguished Professor nominations are made by the host institution's Chief Executive Officer based on submission a proposal addressing the criteria specified in the Board Policy and Procedures Manual (Chapter II.F.4.). Wichita State President John Bardo's nomination letter is attached.

### Nominee

Professor Kenneth Kriz received his PhD. in Public Affairs from Indiana University, the Master's in Public Administration from the University of Colorado at Denver, and Bachelor's in Business Administration from the University of Iowa. He is currently a member of the faculty in the School of Public Administration at the University of Nebraska at Omaha.

President Bardo notes in his letter of nomination that Dr. Kriz is an "internationally recognized scholar in the area of public finance, public pensions and economic analysis" who has authored or co-authored two dozen peer-reviewed articles and book chapters. In addition, Dr. Kriz is regularly invited to present to both academic groups and civic and professional organizations, and in the past decade has been principal or co-investigator in over \$2 million in grants.

Regents Mildred Edwards and Robba Moran interviewed Dr. Kriz on behalf of the Board Academic Affairs Standing Committee. They agree that Dr. Kriz is a "good fit" for Wichita State University and strongly support his appointment as Regents Distinguished Professor of Finance.

### Recommendation

Staff recommends approval of the nomination of Dr. Kenneth Kriz as Regents Distinguished Professor of Finance, Wichita State University.



WICHITA STATE  
UNIVERSITY  
OFFICE OF THE PRESIDENT

Gary Alexander  
Vice President for Academic Affairs  
Kansas Board of Regents  
1000 SW Jackson St., Suite 520  
Topeka, KS 66612-520

November 27, 2012

Dear Gary:

I wish to nominate Dr. Kenneth Kriz for the position of Regents Distinguished Professor of Public Finance at Wichita State University. This nomination follows the approval granted by the Board of Regents in 2009 to search for the position and a three year national search to identify Dr. Kriz as the best qualified candidate.

Dr. Kriz is currently a faculty member in the School of Public Administration at the University of Nebraska at Omaha. He received his PhD (2000) in public affairs from Indiana University after completing a Master's degree in public administration from the University of Colorado at Denver (1996) and an undergraduate degree (1987) in business administration from the University of Iowa. He brings practitioner experience as a budget analyst for the Colorado Department of Transportation and as vice chairman of the investment committee of the City of Omaha Civilian Pension Board.

Dr. Kriz is an internationally recognized scholar in the area of public finance, public pensions and economic analysis. He has authored or co-authored two dozen peer-reviewed articles and book chapters. He has also presented over 60 invited or competitive presentations to academic groups. In addition, he has made dozens of presentations to civic and professional organizations on topics related to taxation, economic development, public finance and pension security. In the past decade, Dr. Kriz has been principal or co-investigator in over \$2 million in grants. Over the past three years he has served as an important academic resource for the Omaha region, establishing an economic index for the metropolitan area, estimating revenue for the City of Omaha budget process using dynamic modeling to estimate the impact of demand-side management for the Omaha Public Power District, and participating in over 35 newspaper, radio and television interviews regarding public finance and public policy issues.

Dr. Kriz is the recipient of two Fulbright fellowships, one in Estonia and one in the Czech Republic. Most recently he was co-principal investigator on a \$1,000,000 grant from the Czech Republic to promote economic development by training academics in measurement and management of enterprises and regional industrial clusters. The project builds on his strong record of interdisciplinary research involving aspects of entrepreneurship, economics, finance, management, and public policy.

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WICHITA STATE UNIVERSITY | Office of the President | 1845 Fairmount Street | Wichita, Kansas 67260-0001  
tele: (316) 978-3001 | fax: (316) 978-3093 | web: [www.wichita.edu](http://www.wichita.edu)

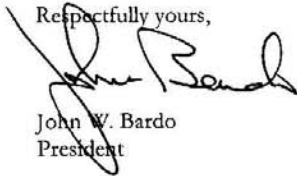
November 27, 2012

Page 2 of 2

Dr. Kriz's expertise in public finance will enhance the economic development of Kansas by promoting public-private partnerships, evaluating public policies to maximize return on public investment, and working with state and local government officials to ensure a stable financial structure that facilitates private investment. This will be accomplished in part through his direction of the Kansas Public Finance Center that addresses the critical issues of public finance in Kansas, the United States and internationally. Dr. Kriz's appointment will build on the excellent work of his predecessor, Dr. W. Bart Hildreth, whose expertise in public debt and municipal finance significantly contributed to the growth and understanding of the Kansas economy.

In addition to promoting the economic and industrial development of Kansas, Dr. Kriz's research and community service agendas will help place WSU's Hugo Wall School of Urban and Public Affairs at the forefront of U.S. public policy schools. Dr. Kriz's unique background in public administration will enable him to interact effectively with business and government officials. His vision for the Kansas Public Finance Center dovetails perfectly with the unique blend of research and practice that is the hallmark of Wichita State University and the Hugo Wall School.

Respectfully yours,



John W. Bardo  
President

JWB/lcm

cc: Keith Pickus  
Nancy McCarthy Snyder  
Ron Matson

## 2. Adopt Policy on Individual Plans for Student Success

### Summary and Recommendation

*The Kansas Legislature amended K.S.A. 76-717 to require state universities, by academic year 2014-15, to require each student who is admitted as an exception to the minimum admissions standards prescribed by that statute to adopt an individual plan for success. This item requests approval to include a section titled “Individual Plans for Student Success” in the Kansas Board of Regents Policy and Procedures Manual.*

### Background

During the 2012 Session, the Kansas Legislature amended K.S.A. 76-717 to require state universities, by academic year 2014-15, to require each student who is admitted as an exception to the minimum admissions standards prescribed by that statute to adopt an individual plan for success. The Board has directed staff to work with the universities to develop a policy for establishing a system-wide process for implementing the requirements of this statutory amendment, and to bring that proposed policy to the Board for consideration no later than the December, 2012 Board meeting. The Board has also directed the state universities to develop mechanisms for implementing the statutory requirement and to have those mechanisms in place by the fall 2013 semester. The Board Academic Affairs Committee has approved the proposed policy, which clarifies the statutory requirements and accelerates the implementation date.

### Proposed Policy

The proposed policy, *Individual Plans for Student Success*, reads as follows:

#### E. STUDENTS

...

#### 2. Individual Plans for Student Success

- a. Each state university shall develop and implement a process requiring each student admitted as an exception to the qualified admission standards set forth in K.A.R. 88-29-1 et seq. to adopt a written individual plan for student success. Processes and mechanisms to comply with this policy and statutory requirements imposed in K.S.A. 76-717 must be in place by the 2013 fall semester.
- b. Individual plans shall be developed in accordance with the requirements of K.S.A. 76-717 and shall:
  - (1) Be jointly developed by the student and the student’s advisor. Other university employees may be involved, at the discretion of the institution.
  - (2) Address the student’s academic coursework. If deemed appropriate by the student and the student’s advisor, plans may address other issues, such as extracurricular activities, financial needs and any other aspect of student life having a bearing on academic success.
  - (3) Be adopted prior to the student’s initial enrollment at the university.
  - (4) Be reviewed by the student and the student’s advisor at least once during the 12 month period immediately succeeding adoption of the plan. Based on this review, the plan may be revised upon mutual agreement between the student and the student’s advisor.
- c. Each state university shall regularly report to the Board’s Vice President of Academic Affairs on the academic progress of students admitted as exceptions.

**Recommendation**

Staff recommends approval of the proposed Board policy, *Individual Plans for Student Success*, to be added to the Kansas Board of Regents *Policy and Procedures Manual* under the Student section.

**B. Fiscal Affairs & Audit****1. Act on FY 2014 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities**

Regent Wilk

**Diane Duffy****VP, Finance & Administration****Summary**

*All six state universities submitted housing and food service rate proposals for FY 2014 in November for first reading. The details are described in documentation submitted by each university and attached to this issue paper. The documentation includes: (1) proposed rates; (2) justification for the proposed rates; (3) summary housing and food service financial information (FY 2010-FY 2014). Staff recommends the proposed rates be considered for final action by the Board.*

**Background**

Pursuant to Board policy (Ch.II,B.4.c.(1)(a)), the state universities submit housing and food service rates to the Board for first reading in November, with final action taken by the Board in December. Accordingly, all six universities submitted proposals which, if approved, become effective July 1, 2013 at KU, KSU and WSU and fall semester 2013 at ESU, FHSU and PSU for the academic year 2013-2014.

Housing and food service operations are auxiliary enterprises; therefore, user fees must cover the total cost of operation. The six universities have different housing and food service rate structures due to factors such as the amount of outstanding bonded debt, occupancy rates, age of facilities, and economies of scale related to the capacity of the housing and food service operation. In order to illustrate the level of the proposed rate increases for each university, the following table compares the current and proposed annual (two semester) rate at each institution for a typical double occupancy room and board contract.

	Current "Typical" Rate AY 2012-2013	Proposed "Typical" Rate AY 2013-2014	\$ Increase	% Increase
KU	\$7,258	\$7,442	\$184	2.5%
KSU	\$7,450	\$7,710	\$260	3.5%
WSU	\$6,460	\$6,689	\$229	3.5%
ESU	\$6,547	\$6,792	\$245	3.7%
PSU	\$6,538	\$6,734	\$196	3.0%
FHSU	\$7,003	\$7,130	\$127	1.8%

Each university describes in their respective documentation the business case for the various proposed increases. Furthermore, each state university provides summary financial information for its housing system.

Generally, the proposed increases are driven by anticipated inflationary costs and facility maintenance and enhancements. Each university indicates the proposed increases were reviewed by the appropriate campus groups with student representation.

The College Board's report, "Trends in College Pricing, 2012" calculates an average room and board charge weighted by the number of undergraduates living in college housing and reports for four-year, public institutions in the Midwest an average room and board figure of \$8,478 which compares to the FY 2013 or AY 2012-2013 column above. States included in the Midwest region are: Iowa, Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin, and West Virginia.

**THE UNIVERSITY OF KANSAS**  
**Department of Student Housing**  
**Fiscal Year 2014 Business Case for Increasing Student Housing and Dining Rates**

**I. PROPOSED RATES FOR FISCAL YEAR 2014**

The proposed rate for a traditional residence hall double room, the primary option for residence hall students, will increase from \$3,804 to \$3,902 or 2.6%. Beginning in fall 2013, each resident will pay student housing \$260 for internet data service rather than paying the internet provider directly. The total residence hall rate, with the shift of the internet charge is \$4,162. Dining plan rates proposed for 2013-14 will increase 2.4% on average. The charge for the Crimson Flex dining plan (\$3,540) plus a traditional residence hall double room (\$3,902) equals \$7,442. Excluding the new data charge, this rate compares to \$7,258 in 2012-13, an overall 2.54% increase for Fiscal Year 2014.

Rates for on-campus housing and dining plans proposed to be effective July 1, 2013 follow:

**RESIDENCE HALLS**

	<b>2012-13</b>	<b>2013-14</b>	<b>\$ Incr.</b>	<b>% Incr.</b>	<b>w/Data</b>
<b>Traditional Residence Halls</b>					
Double Room ( <i>2 residents per room</i> )	\$3,804	\$3,902	\$ 98	2.6	\$4,162
Single Room*	\$5,136	\$5,268	\$132	2.6	\$5,528
<b>Renovated Residence Halls</b>					
Double Room ( <i>Ellsworth, GSP, Hashinger</i> )	\$4,862	\$5,008	\$146	3.0	\$5,268
Double Room w/Bath; 4-Person Suite ( <i>any</i> ) & Large 2-Person ( <i>GSP, Hashinger</i> )	\$5,154	\$5,308	\$154	3.0	\$5,568
2-Person Suite ( <i>any</i> ) & 2-Person Studio ( <i>Ellsworth</i> )	\$5,544	\$5,710	\$166	3.0	\$5,970
Double Room as Single* ( <i>Ellsworth, GSP, Hashinger</i> ) & 1-Person Suite ( <i>Templin</i> )	\$6,566	\$6,760	\$194	3.0	\$7,020

Contract rates listed in the chart above are for the 9-month academic year. The 2013-14 rates listed above include utilities and basic cablevision. The far right column, which will be the contract amount, includes basic residential data service at \$260 per resident for the academic year. Previously students purchased this service directly from an internet service provider. Including this cost in the housing contract will reduce the cost per resident and now may be included in the overall cost of attendance for purposes of calculating financial aid eligibility.

\* 2-person room contracted by a single resident on a space-available basis

**SUNFLOWER DUPLEX APARTMENTS**

	<b>2012-13</b>	<b>2013-14</b>	<b>\$ Incr.</b>	<b>% Incr.</b>
Two Bedroom Apartment	\$676	\$694	\$18	2.7

This monthly contract rate includes water and sanitation. All other utilities, including telephone and data service, are paid by residents. Furnishings are not included.

Most Sunflower Duplex Apartments are short-term, transitional housing for newly hired faculty and staff relocating to Lawrence. These facilities include central air conditioning and heating, modern bath and kitchen areas, upgraded insulation, and energy-efficient windows.

### STOUFFER PLACE STUDENT FAMILY APARTMENTS – Monthly Rates

	2012-13	2013-14	\$ Incr.	% Incr.	w/Data
One Bedroom Apartment	\$419	\$430	\$11	2.6	\$452
Two Bedroom Apartment	\$474	\$488	\$14	3.0	\$510
Two Bedroom Apartment – Renovated	\$630	\$650	\$20	3.2	\$672
Three Bedroom Apartment – Renovated	\$808	\$834	\$26	3.2	\$856

Stouffer Place rates include utilities; apartments are unfurnished. Contracts are for a 12-month period. The far right column includes basic residential data service at \$260 per apartment per year.

### JAYHAWKER TOWERS APARTMENTS

	2012-13	2013-14	\$ Incr.	% Incr.	w/Data
<b>Two-Bedroom Apartments</b>					
4 residents per apartment, <i>cost for each</i>	\$3,050	\$3,130	\$ 80	2.6	\$3,390
2 residents per small apartment, <i>cost for each*</i>	\$4,394	\$4,508	\$114	2.6	\$4,768
2 residents per apartment, <i>cost for each</i>	\$5,400	\$5,540	\$140	2.6	\$5,800
<b>Renovated Two-Bedroom Apartments</b>					
4 residents per apartment, <i>cost for each</i>	\$3,950	\$4,068	\$118	3.0	\$4,328
2 residents per apartment, <i>cost for each</i>	\$6,994	\$7,204	\$210	3.0	\$7,464

Contract rates listed in the chart above are for the 9-month academic year. Apartments are partially furnished. The 2013-14 rates listed above include utilities and basic cablevision. The far right column also includes basic residential data service at \$260 per resident for the academic year. Including this cost in the housing contract will reduce the cost per resident and now may be included in the overall cost of attendance for purposes of calculating financial aid eligibility.

\* A total of 3 of these small, non-standard apartments remain in the Jayhawker Towers complex.

### SCHOLARSHIP HALLS

	2012-13	2013-14	\$ Incr.	% Incr.	w/Data
<b>Traditional Scholarship Halls</b>	\$3,340	\$3,426	\$ 86	2.6	\$3,686
<i>(Battenfeld, Douthart, Grace Pearson, Pearson, Sellards, Stephenson)</i>					
<b>Suite-Style Scholarship Halls</b>	\$3,640	\$3,750	\$110	3.0	\$4,010
<i>(Dennis E. Rieger, K.K. Amini, Margaret Amini, Krehbiel)</i>					
<b>Meal Charge for the 10 halls listed above</b>	\$1,910	\$1,966	\$ 56	2.9	
<b>Miller and Watkins Halls</b>	\$2,284	\$2,338	\$ 54	2.4	\$2,598
<i>(women in these halls purchase and prepare their own food)</i>					



Contract rates are for the 9-month academic year and include utilities. The 2013-14 rates listed above include utilities and basic cablevision. The far right column also includes basic residential data service at \$260 per resident for the academic year. Including this cost in the housing contract will reduce the cost per resident and now may be included in the overall cost of attendance for purposes of calculating financial aid eligibility.

The suite-style halls provide amenities and more square footage per resident, increasing operating costs. The Elizabeth Miller Watkins Trust provides a rate subsidy for Miller and Watkins residents and because Miller and Watkins residents cooperatively purchase and prepare their own food, there is no meal charge for residents of those two women's scholarship halls.

## RESIDENTIAL DINING PLANS

Proposed dining plan rates show an aggregate 2.4% increase for Fiscal Year 2014. As residence hall students participate in the on-line contracting process they select dining plans based on their personal preferences and needs. For 2013-14, the unlimited access dining plans continue to provide the greatest flexibility and value.

	2012-13	2013-14	\$ Incr.	% Incr.
<b>Jayhawk Unlimited Access Dining Plan</b>	\$3,882	\$3,964	\$82	2.1
Unlimited residential dining; \$500 Cuisine Cash; up to 2 Cuisine To Go meals/day; 10 guest meals; six 14" pizzas; 5% discount at register				
<b>Rock Chalk Unlimited Access Dining Plan</b>	\$3,678	\$3,764	\$86	2.3
Unlimited residential dining; \$300 Cuisine Cash; up to 2 Cuisine To Go meals/day; 6 guest meals; four 14" pizzas				
<b>Crimson Flex Dining Plan</b>	\$3,454	\$3,540	\$86	2.5
400 residential dining meals; \$200 Cuisine Cash; up to 2 Cuisine To Go meals/day; 4 guest meals				
<b>Blue Basic Dining Plan</b>	\$2,860	\$2,930	\$70	2.5
10 residential dining meals/week; \$100 Cuisine Cash; up to 2 Cuisine To Go meals/day; 4 guest meals				
<b>Campanile Dining Plan</b>	\$1,062	\$1,088	\$26	2.5
\$500 Cuisine Cash; 2 residential dining meals/week; up to 2 Cuisine To Go meals/day; 4 guest meals; 5% discount at register				

Rates for 2013-14 are proposed following study and review by staff of the Department of Student Housing, KU Dining Services, and the Student Housing Advisory Board (SHAB), which consists of faculty, staff, and students, including representatives from the Stouffer Place Association (SPA); the Association of University Residence Halls (AURH); the Jayhawker Towers Tenants' Association (JTTA); and, the All Scholarship Hall Council (ASHC). The proposals were reviewed by SHAB at the September 18, October 2, and October 16 meetings. In addition to SHAB meetings, the Student Housing director and KU Dining director met with student government leaders and student groups for further discussion and to answer questions. These rates have been reviewed and recommended by the Vice Provost for Student Affairs. SHAB's approval of these rates was confirmed by vote at the October 16, 2012 meeting.

## II. EXPENDITURE IMPACT OF PROPOSAL

Rates are established to cover costs of maintenance, materials, food (where applicable), utilities, salaries, and benefits to maintain a qualified staff and operate facilities. The proposed housing rates incorporate projected cost increases, the most significant of which include utilities and employee health insurance.

Current and future plans focus on security and life safety enhancements including fire sprinkler system installations, increased energy efficiency, and improving amenity levels throughout the system. Windows and mechanical systems are upgraded as part of an ongoing commitment to achieve greater energy efficiency.

KU has a tradition of holding rates as low as possible, although students' expectations continue to rise. Upgrades and renovations of traditional facilities must continue to ensure that campus housing remains competitive in a community environment with many options from which students may choose. The renovated Gertrude Sellards Pearson Hall was reopened for the 2012-13 academic year, and this momentum must carry over to the Daisy Hill area and the scholarship halls as well as the revitalization of the Stouffer Place Apartments in coming years.

KU Dining continues to employ management practices to control expenses and implement efficiencies leading to cost savings. The proposed rates will help fund the 2013 renovation of the Ekdahl Dining Commons which has been in operation for 20 years. Continued renovation is essential to future operations.

With the proposed increases for fiscal year 2014, KU housing and dining rates will remain below both Big-12 and national averages, reflecting good management practices and a commitment to good stewardship of students' money.

## POTENTIAL REVENUE IMPACT OF RATE PROPOSAL

Estimated revenue increases for each rate proposal are:

Residence Halls	\$449,362	Sunflower Apartments	\$4,104
Scholarship Halls	\$50,212	Stouffer Place Apartments	\$41,868
Jayhawker Towers	\$101,212		
<b>Potential Housing Revenue Impact</b>	<b>\$646,758</b>		
<b>Potential Dining Revenue Impact</b>	<b>\$216,000</b>	<i>(a unit of Kansas Memorial Unions since FY'05)</i>	

See attached supplemental financial information.

## III. EXPECTED BENEFITS FROM PROPOSAL

Approximately 5,000 students currently live in Student Housing facilities. The proposed increases will enable the housing and dining operations to continue providing exceptional on-campus living experiences, which remain a great value for the students' dollar.

## V. ALTERNATIVES TO PROPOSAL

None identified. Only basic services are being provided and these charges are established to cover expenses associated with the cost recovery of basic services. There are no State-appropriated funds in this auxiliary operation; therefore, user fees must cover total costs.

## **VI. IMPACT OF NOT IMPLEMENTING PROPOSAL**

The annual operating budget of the auxiliary housing operation is approximately \$24 million, with a physical plant insured replacement value in excess of \$300 million. Failure to increase revenue commensurate with increased operating expenses would jeopardize the fiscal stability of the operation. These proposed rates were carefully evaluated prior to presentation to the Student Housing Advisory Board and senior staff in Student Affairs. Rental income is pledged as part of a long-range renovation program which will continue to be financed by bonds. Each project is evaluated carefully to ensure the building's income can support its operation plus debt service. Inability to guarantee bond obligations would compromise the department's ability to finance future renovation projects.

Prepared: October 23, 2012  
Diana L. Robertson  
Director, Student Housing

**The University of Kansas Department of Student Housing  
Supplemental Financial Information  
KBOR Rate Increase Request**

	<b>Projected FY 2014</b>	<b>Estimated FY 2012</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>
<b>Gross Operating Revenue</b>	24,425,000	23,685,000	21,902,592	21,693,378
<b>Gross Operating Expense</b>	<u>(17,263,000)</u>	<u>(16,758,000)</u>	<u>(16,418,418)</u>	<u>(16,515,774)</u>
<b>Gross Operating Revenue (Loss)</b>	7,162,000	6,927,000	5,484,174	5,177,604
<b>Capital Improvements Expense</b>	(3,500,000)	(2,500,000)	(2,343,910)	(2,182,179)
<b>Annual Debt Service</b>	(3,686,576)	(3,670,626)	(3,636,287)	(2,698,307)
<b>Other Capital Expenditures</b>	-0-	-0-	-0-	-0-
<b>Net Operating Revenue (Loss)</b>	<u>(24,576)</u>	<u>756,374</u>	<u>(496,023)</u>	<u>297,118</u>
<b>Ending Balance</b>	8,013,750	8,038,326	7,281,952	7,777,975
<b>Residence Hall Occupancy</b>	92.4%	92.4%	92.1%	91.9%
<b>Long-Term Debt Outstanding (as of 6/30)</b>	46,215,000	48,065,000	49,855,000	51,610,000
Lewis Hall (orig. 1998D), Ellsworth Hall (orig. 2002A) and Towers A and D, 2010A Hashinger Hall and Templin Hall Refunding, 2005E-1 Ellsworth Hall, 2002 A-1 GSP Hall, 2011C				

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**Capital Improvements Detail**

Future                      \$47.8M                      Replacement of McCollum Residence Hall Project

**Capital Improvements Description**

Future - Replacement of 910-bed traditional residence hall (McCollum Residence Hall) with two 350+ bed residence halls designed for first-year students, variety of room and occupancy designs based on market research/consultant report. The Project will be funded with a combination of existing balances and revenue bonds to be issued through the Kansas Development Finance Authority. The debt service will be funded with Housing and Parking funds.

**Kansas State University  
HOUSING AND FOOD SERVICE RATES**

**I. PROPOSED RATES (Room and Board)**

These rates have been thoroughly reviewed by staff and overwhelmingly supported by the Association of Residence Halls.

<b><u>Regular Semester Effective July 1, 2013</u></b>		
<b><u>Single Students Per Person ***</u></b>	<b><u>Present</u></b>	<b><u>Room &amp; Meals * Recommended**</u></b>
Residence Halls - 20 Meal Plan Double Room	\$3,725.00	\$3,855.00
Residence Halls - 15 Meal Plan (any 15 per week) Double Room	\$3,677.00	\$3,805.00
Residence Halls - 10 Meal Plan (any 10 per week) Double Room	\$3,643.00	\$3,770.00
Residence Halls – Flex 15 Meal Plan with \$150 Marketplace \$ **** Double Room		\$3,940.00
Cooperative House - 20 Meal Plan ***** Double Room	\$3,129.00	\$3,240.00
Suite Options priced by semester		
1 Person Private Apartment		\$1,295.00
1 Person Private	\$1,056.00	\$1,095.00
1 Person by 1 Person (bath between)		\$1,000.00
1 Person side of a 1 by 2 (bath between)		\$950.00
2 Person side of a 1 by 2 (bath between)		\$820.00
2 Person Private	\$883.00	\$910.00
3 Person Private	\$705.00	\$820.00
2 Person by 2 Person (bath between)		\$725.00
4 Person Private	\$531.00	\$550.00
Unattached Triple		\$350.00
1 Person Private Inside Cluster	\$1,056.00	\$950.00
2 Person Private Inside Cluster	\$883.00	\$875.00
3 Person Private Inside Cluster	\$705.00	\$800.00
Single room with community bath additional rate	\$200.00	\$210.00

\* Includes house keeping service other than within rooms. Sunday evening meals are not served.

\*\* Plus a non-refundable application fee of \$30.00 per academic year or \$15.00 for second semester, from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee.

\*\*\* For payment due dates, cancellation dates and charges, please refer to "Student Housing Contract Terms".

\*\*\*\* Students will receive \$150 per semester of Residential Dining Market Place Dollars to be used in all Housing and Dining Services Retail options, including JPs Restaurant, Cornerstone Coffee Shop, Derby

Bakery, All 5 Quick Cats C-Stores, Rec Center C Store Operation and Housing Laundry Facilities.

Students will have unlimited Grab and Go Meals with all meal plans.

\*\*\*\*\*Plus assisting with house and food service operations on an average of one hour per day.

**Salina Campus Regular Semester<sup>1,2</sup>**  
**Effective July 1, 2013**

<u>Single Students Per Person</u>	<u>Present</u>	<u>Room &amp; Meals Recommended</u>
Residence Halls - 14 Meal Plan		
Double Room	\$2,969.00	\$3,043.00
Single Room	4,756.00	4,875.00
Residence Halls - 19 Meal Plan		
Double Room	\$3,176.00	\$3,255.00
Single Room	4,962.00	5,087.00
Other Salina Campus Housing Fees		
Application Fee	\$30.00	\$30.00
Cancellation Fee	200.00	200.00

<sup>1</sup>A sum not to exceed \$25.00 may be deducted as a recreational and social fee.

<sup>2</sup>The Cancellation Fee will be charged for all signed contracts that are terminated. Refund of hall payments will be based on the University refund schedule for tuition and fees.

**Manhattan Campus Apartments <sup>1,2,3</sup>**  
**Effective July 1, 2013**  
**Rate Per Month**

<u>Traditional Rate Per Apartment 1, 2,</u>	<u>Present</u>	<u>Recommended</u>
One Bedroom Unfurnished	\$400.00	\$420.00
Two Bedroom Unfurnished	475.00	495.00
<u>Renovated Rate Per Apartment 1, 2</u>		
One Bedroom Unfurnished	\$460.00	\$485.00
Two Bedroom Unfurnished	530.00	555.00
<u>Highly Renovated Rate Per Apartment 1, 2, 3</u>		
One Bedroom Unfurnished	\$495.00	\$520.00
Two Bedroom Unfurnished	595.00	625.00
Three Bedroom Unfurnished	695.00	725.00
<u>New Construction Rate Per Person 1, 2, 3</u>		
One Bedroom Unfurnished	\$580.00	\$600.00
Two Bedroom Unfurnished	495.00	510.00
Three Bedroom Unfurnished	430.00	450.00
Four Bedroom Unfurnished	400.00	420.00
Studio Unfurnished	540.00	555.00
Town House Unfurnished	998.00	998.00
Studio Loft Unfurnished	560.00	580.00

<sup>1</sup>In addition to the monthly rates, a refundable deposit of \$400.00 is required at time of application and a non-refundable application fee of \$30.00 for each application from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee. A late payment fee of \$10.00 will be charged for apartment rent not paid when due.

<sup>2</sup>Students provide linen, dishes, telephone and electricity.

<sup>3</sup>Furniture is available for rent on a limited basis.

**Summer Session  
Effective May, 2013**

	Double Room as Single		Double Room	
	Present	Recommended	Present	Recommended
Room and 20 Meals Weekly	\$342.00	\$354.00	\$227.00	\$235.00
	Double Room as Single		Double Room	
	Present	Recommended	Present	Recommended
Room and 15 Meals Weekly	\$338.00	\$350.00	\$224.00	\$232.00
	Double Room as Single		Double Room	
	Present	Recommended	Present	Recommended
Room and 10 Meals Weekly	\$335.00	\$347.00	\$221.00	\$229.00

**Salina Campus**

	Single Room		Double Room	
	Present	Recommended	Present	Recommended
Room and 15 Meals Weekly	\$207.00	\$213.00	\$170.00	\$175.00
	Single Room		Double Room	
	Present	Recommended	Present	Recommended
Room and 10 Meals Weekly	\$186.00	\$191.00	\$149.00	\$153.00

**Optional Meal Plans For Residents of Housing and Dining Services Apartments Per Semester**

	Present	Recommended
Optional 5 Meal Plan (Lunch, M-F), with \$75 Marketplace Value	\$575.00	\$663.00
Optional 5 Dinner Plan (Dinner M-F) with \$100 Marketplace Value	860.00	980.00
Optional 10 Meal Plan	1,490.00	1,731.00
Optional 15 Meal Plan	1,525.00	1,747.00
Optional 20 Meal Plan	1,560.00	1,770.00
Market Place Dollars (\$500 to be used in the Jardine Marketplace)		400.00

**Salina Campus**

Optional 5 Meal Plan (Lunch, M-F)	\$428.00	\$428.00
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**II. Expenditure Impact of Proposal.**

The proposed rates are recommended to cover increased costs. Expenditures for salaries and benefits, facility maintenance, food, utilities, and other operational categories such as technology are expected to rise about 3.3% collectively. Because K-State does not require any student to live in university owned residence halls or apartments, we provide excellent facilities and exemplary service to maintain the optimal number of residents.

Salaries and KPERs	\$341,000	Student Labor	\$190,000
Food Costs Increase	\$420,000	Other Operational Categories	\$82,000
Utilities Increase	\$210,000	Household Supplies	\$100,000
Debt Service	\$72,000	Capital Improvements	\$204,000

**III. Revenue Impact of Proposal**

Our Housing System operates as an auxiliary unit so all projected revenue is deposited to auxiliary funds. The estimated additional revenue, an increase of about 3.3% over FY 2013 Residence Hall and Apartment, is categorized as follows:

Residence Halls	\$1,160,000	
Apartments	\$180,000	
Total Revenue	\$1,340,000	(Including Dining Service)

**IV. Estimated Benefits from Proposal**

Approximately 5,500 students living in Residence Halls, Cooperative House and apartments will be affected. The proposed increases are primarily driven by inflationary increases in costs for labor, utilities, food and facility maintenance. Additionally, planned additional space, upgrades to roofs, elevators, dining service facilities and academic support facilities require resources. Even though it's a challenge, we successfully maintain room and board rates that are below national and Big XII averages. Within the Big XII, we will remain in the lower one-fourth.

**V. Alternatives to Proposal**

None Identified. Because Housing and Dining is entirely self supporting, user fees must cover costs.

**VI. Impact of Not Implementing Proposal**

The Housing and Dining Services annual operating budget is approximately \$33 million. The insured replacement value of the housing facilities is about \$370 million. Prudent management and legally binding bond covenants require a fiscally stable budget and a properly maintained physical plant – in other words a stable future. Failure to properly plan, budget and operate would compromise our ability to meet core responsibilities to students. Additionally, failure to meet bond covenants would jeopardize any University efforts to finance future capital improvements.



**VII. Supplemental Financial Information****Salina and Manhattan Campuses**

	<b>Projected FY 2014</b>	<b>Projected FY 2013</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>	<b>Actual FY 2010</b>
<b>Gross Operating Revenue</b>	41,594,000	40,254,000	38,186,000	37,459,000	34,562,000
<b>Salaries and Wages</b>	18,270,000	17,739,000	16,898,000	16,386,000	15,458,000
<b>Other Operating Expenditures</b>	<u>14,541,000</u>	<u>13,729,000</u>	<u>12,794,000</u>	<u>13,526,000</u>	<u>12,793,000</u>
<b>Total Gross Operating Expense</b>	32,811,000	31,468,000	29,692,000	29,912,000	28,251,000
<b>Gross Operating Revenue(Loss) (1)</b>	8,783,000	8,786,000	8,494,000	7,547,000	6,311,000
<b>Capital Improvements Expense</b>	3,499,000	3,295,000	4,020,000	1,923,000	1,526,000
<b>Annual Debt Service</b>	5,272,000	5,200,000	5,055,000	4,378,000	4,317,000
<b>Other Capital Expenditures</b>	<u>150,000</u>	<u>150,000</u>	<u>192,000</u>	<u>144,000</u>	<u>22,000</u>
<b>Net Revenue(Loss)</b>	(138,000)	141,000	(773,000)	1,102,000	446,000
<b>Occupancy Rate</b>	98.74%	99.64%	98.55%	98.55%	98.33%
<b>Housing System Earned Fund Balance (2)</b>	11,583,000	11,721,000	11,580,000	12,353,000	11,251,000
<b>L/T Debt Outstanding</b>	72,375,000	74,470,000	76,425,000	66,125,000	67,700,000

\*Capital Improvements Planned:

FY 2013 - \$3,295,000 (Rehab and Repair Renovations, and \$2 million Food Service upgrade)

FY 2014 - \$3,499,000 (Rehab and Repair Renovations, \$2 million West Hall Mechanical Renovations)

- (1) Bond covenants require 1.25 times annual debt service. Failure to meet this requirement will jeopardize the university's financial rating.
- (2) Fund Balance excludes unearned advance payments that have been collected for the upcoming academic year. The remaining fund balance is primarily in place for cash flow needs such as those associated with KSU's self operated dining services, employment protection issues, reserves for capital projects (as noted above), and emergency equipment and building repairs. KSU's housing operations have buildings with replacement values in excess of \$370 million. Long term fiscal stability requires a properly maintained physical plant.

**Wichita State University  
Proposed Housing and Board Rates for Fiscal Year 2014  
Fiscal Impact Statement and Business Case  
Submitted to the Kansas Board of Regents on October 24, 2012**

**Proposed Housing and Board Rates for Fiscal Year 2014**

Wichita State University requests authorization to amend the Comprehensive Fee Schedule for Fiscal Year 2014 for the following adjustments to housing and board rates in the residence halls.

**Wichita State University  
Proposed Housing and Board Rates for Fiscal Year 2014  
Academic Year 2013-2014**

<b>Brennan Halls Proposed Fiscal Year 2014 Room and Board Options</b>
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Plan Type	FY 2013 Double Occupancy	Proposed FY 2014 Double Occupancy	Percent Increase	FY 2013 Single Occupancy	Proposed FY 2014 Single Occupancy	Percent Increase
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**Academic Year 2013-2014**

**Standard Size Room**

19 Meal Plan with \$200 Shocker Dollars	\$5,730	\$5,930	3.49%	\$6,760	\$7,000	3.55%
15 Meal Plan with \$200 Shocker Dollars	\$5,690	\$5,889	3.50%	\$6,720	\$6,960	3.57%
10 Meal Plan with \$200 Shocker Dollars	\$5,520	\$5,714	3.51%	\$6,550	\$6,785	3.59%
5 Meal Plan with \$200 Shocker Dollars	\$4,245	\$4,357	2.64%	\$5,275	\$5,428	2.90%
19 Meal Plan with \$300 Shocker Dollars	\$5,830	\$6,033	3.48%	\$6,860	\$7,104	3.56%
15 Meal Plan with \$300 Shocker Dollars	\$5,790	\$5,992	3.49%	\$6,820	\$7,063	3.56%
10 Meal Plan with \$300 Shocker Dollars	\$5,620	\$5,817	3.51%	\$6,650	\$6,888	3.58%
5 Meal Plan with \$300 Shocker Dollars	\$4,345	\$4,503	3.64%	\$5,375	\$5,574	3.70%
\$500 Shocker Dollars	\$3,300	\$3,412	3.39%	\$4,330	\$4,483	3.53%
\$750 Shocker Dollars	\$3,550	\$3,662	3.15%	\$4,580	\$4,733	3.34%
\$1,000 Shocker Dollars	\$3,800	\$3,912	2.95%	\$4,830	\$4,983	3.17%
\$1,500 Shocker Dollars	\$4,300	\$4,412	2.60%	\$5,330	\$5,483	2.87%

**Note: Increase due to additional dates for meals on academic calendar.**

**Large Size Room**

19 Meal Plan with \$200 Shocker Dollars	\$5,930	\$6,138	3.51%	\$6,960	\$7,209	3.58%
15 Meal Plan with \$200 Shocker Dollars	\$5,890	\$6,097	3.51%	\$6,920	\$7,168	3.58%
10 Meal Plan with \$200 Shocker Dollars	\$5,720	\$5,922	3.53%	\$6,750	\$6,993	3.60%
5 Meal Plan with \$200 Shocker Dollars	\$4,445	\$4,565	2.70%	\$5,475	\$5,636	2.94%
19 Meal Plan with \$300 Shocker Dollars	\$6,030	\$6,241	3.50%	\$7,060	\$7,312	3.57%
15 Meal Plan with \$300 Shocker Dollars	\$5,990	\$6,200	3.51%	\$7,020	\$7,271	3.58%
10 Meal Plan with \$300 Shocker Dollars	\$5,820	\$6,025	3.52%	\$6,850	\$7,096	3.59%
5 Meal Plan with \$300 Shocker Dollars	\$4,545	\$4,711	3.65%	\$5,575	\$5,782	3.71%
\$500 Shocker Dollars	\$3,500	\$3,620	3.43%	\$4,530	\$4,691	3.55%
\$750 Shocker Dollars	\$3,750	\$3,870	3.20%	\$4,780	\$4,941	3.37%
\$1,000 Shocker Dollars	\$4,000	\$4,120	3.00%	\$5,030	\$5,194	3.26%
\$1,500 Shocker Dollars	\$4,500	\$4,620	2.67%	\$5,530	\$5,691	2.91%

<b>Fairmount Towers</b> <b>Proposed Fiscal Year 2014 Room and Board Options</b>
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<b>Plan Type</b>	<b>FY 2013 Double Occupancy</b>	<b>Proposed FY 2014 Double Occupancy</b>	<b>Percent Increase</b>	<b>FY 2013 Single Occupancy</b>	<b>Proposed FY 2014 Single Occupancy</b>	<b>Percent Increase</b>
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**Academic Year 2013-2014**

19 Meal Plan with \$200 Shocker Dollars	\$6,460	\$6,689	3.54%	\$7,490	\$7,760	3.60%
15 Meal Plan with \$200 Shocker Dollars	\$6,420	\$6,648	3.55%	\$7,450	\$7,719	3.61%
10 Meal Plan with \$200 Shocker Dollars	\$6,250	\$6,473	3.57%	\$7,280	\$7,544	3.63%
19 Meal Plan with \$300 Shocker Dollars	\$6,560	\$6,792	3.54%	\$7,590	\$7,863	3.60%
15 Meal Plan with \$300 Shocker Dollars	\$6,520	\$6,751	3.54%	\$7,550	\$7,822	3.60%
10 Meal Plan with \$300 Shocker Dollars	\$6,350	\$6,576	3.56%	\$7,380	\$7,647	3.62%

**Summer Session 2013**

Pre-Session with 10 Meal Plan (Rate increase due to 4 weeks of housing and meals)	\$432	\$516	19.34%	\$558	\$675	21.04%
Four Week Session	\$576	\$590	2.49%	\$744	\$773	3.91%
Pre-Session Plus Four Week Session	\$910	\$931	2.36%	\$1,204	\$1,269	5.43%
Eight Week Session	\$1,040	\$962	-7.47%	\$1,376	\$1,322	-3.91%
Pre-Session Plus Eight Week Session	\$1,430	\$1,409	-1.45%	\$1,892	\$1,927	1.83%

**Note: The above plans include 10 meals per week at \$60/week with No Shocker Dollars. 15 and 19 meals are available for an additional \$20/week and \$30/week respectively.**

Weekly Break Housing Only (No meals)	\$70	\$70	NA	\$112	\$112	NA
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<b>Wheatshocker Hall</b> <b>Proposed Fiscal Year 2014 Room and Board Options</b>
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<b>Apartment Style</b>	<b>FY 2013 Double Occupancy Monthly Rate</b>	<b>Proposed FY 2014 Double Occupancy Monthly Rate</b>	<b>Percent Increase</b>	<b>FY 2013 Single Occupancy Monthly Rate</b>	<b>Proposed FY 2014 Single Occupancy Monthly Rate</b>	<b>Percent Increase</b>
Plan 1, Studio, One Bedroom – One Bath	NA	NA	NA	\$555	\$577	4.00%
Plan 2, Large Corner ½ Suite – One Bath	NA	NA	NA	\$555	\$577	4.00%
Plan 3, Four Bedroom – One Bath	\$295	\$307	4.00%	\$455	\$473	4.00%
Plan 4, Two Bedroom – Two Bath	\$455	\$473	4.00%	\$555	\$577	4.00%
Plan 5, One or Two Bedroom – One Bath	\$455	\$473	4.00%	\$555	\$577	4.00%
Plan 6, Large Accessible Studio	NA	NA	NA	\$640	\$666	4.00%

<b>Other Housing Fees</b> <b>Proposed Fiscal Year 2014</b>
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<b>Fee Description</b>	<b>FY 2013 Rate</b>	<b>Proposed FY 2014 Rate</b>	<b>Percent Increase</b>
Non-refundable Application Fee	\$75	\$75	NA
Late Payment Fee	\$15	\$15	NA
Contract Cancellation Fee	\$275	\$275	NA

Contract Prepayment - Fairmount & Brennan Only	\$200	\$200	NA
Contract Prepayment- Wheatshocker Only	\$200	\$200	NA

**Note: The \$200 deposit is being converted to a \$200 pre-payment for all facilities. All facilities are now furnished.**

### **Expenditure Impact of the Proposal**

The revenue received from the proposed housing and board rates will be used to pay for operating expenditures, utilities, staffing, capital expenditures, major remodeling and improvements and debt service on the residence halls. The Fiscal Year 2014 rate increases will also cover mandatory meal plan cost increases in accordance with the WSU's food service management contract.

### **Revenue Impact of the Proposal**

The increased revenue anticipated from the proposed housing and board rate increases of approximately 4% is estimated to be \$200,000 based on 92% occupancy. This would impact approximately 1,100 residential students.

### **Student Involvement with the Proposal**

The WSU housing staff is in discussion with students and student groups about the housing and board rate changes.

### **Estimated Benefits from the Proposal**

Students who live on campus accrue a variety of benefits, including easy access to classrooms, laboratories, dining facilities, Ablah Library, the Heskett Center and the Rhatigan Student Center. Professional and paraprofessional staff members live in each building to provide academic and personal support services to the residents. Additionally, residents are provided with computer rooms, laundry facilities, meeting facilities, and are more easily able to participate in campus events and activities compared to those who commute.

Cable television service, local telephone service and Ethernet connections are provided to each student room. Extensive renovations to Fairmount Towers have resulted in improvements to the quality of the residential living experience. Scheduled facilities maintenance projects for Fiscal Years 2013 and 2014 are: washers and dryers, proximity door locks, proximity exterior entry system, selected bathroom repairs, back up heating pump, and first floor lobby renovation.

The cost of the aforementioned items is included in the recommended rates outlines in this proposal and from existing reserves.

### **Alternatives to the Proposal**

Alternatives to the proposed rate increases have not been identified. The projected revenue from the increased rates is to be used for inflationary increases in expenditures for basic services, planned improvements and contractual agreements as mentioned above. As an auxiliary operation, housing must cover all expenses through fees charged to students living in the residence hall facilities.

### **Impact of Not Implementing the Proposal**

If the proposed housing and board rates are not implemented, the current financial stability of the housing and residence life operations would be compromised. Financial stability is also important to maintaining quality ratings on the outstanding revenue bonds.

### **Implementation Date**

If approved, the rates will become effective on July 1, 2013. Rates for the summer session housing will become effective with the beginning of the summer contract.

**Supplemental Financial Information**

<b><u>Revenue and Expenditures</u></b>	<b><u>Projected FY 2014</u></b>	<b><u>Budget FY 2013</u></b>	<b><u>Actual FY 2012</u></b>	<b><u>Actual FY 2011</u></b>	<b><u>Actual FY 2010</u></b>
Gross Operating Revenue – See Note 1	\$6,800,000	\$6,600,000	\$6,531,994	\$6,470,509	\$6,277,068
Gross Operating Expenditures	5,100,000	4,975,000	4,826,257	4,343,870	3,804,810
<b>Gross Operating Revenue (Loss)</b>	<b>\$1,700,000</b>	<b>\$1,625,000</b>	<b>\$1,705,737</b>	<b>\$2,126,639</b>	<b>\$2,472,258</b>
Annual Debt Service	\$1,073,716	\$1,072,897	\$1,029,171*	\$1,202,688	\$956,798
Other Capital Expenditures	4,500	4,500	1,171,844	283,011	501,704
Transfers (In) Out	0	0	19,093	19,026	1,653
<b>Other Operating (Revenue) Expenditures</b>	<b>\$1,078,216</b>	<b>\$1,077,397</b>	<b>\$2,220,108</b>	<b>\$1,504,725</b>	<b>\$1,460,155</b>
<b>Net Operating Revenue (Loss)</b>	<b>\$621,784</b>	<b>\$547,603</b>	<b>(\$514,371)</b>	<b>\$621,914</b>	<b>\$1,012,103</b>
Less Capital Improvement Expense – See Below	\$300,000	\$300,000	\$603,337	\$730,407	\$1,288,515
Refunding Bond Expenditures from Bond Reserve	0	0	961,963*	0	0
<b>Net Change in Fund Balance</b>	<b>\$321,784</b>	<b>\$247,603</b>	<b>(\$2,079,671)</b>	<b>(\$108,493)</b>	<b>(\$276,412)</b>
Occupancy Rate	92.0%	92.0%	92.2%	88.7%	92.3%
<b>Housing System Earned Fund Balance - See Note 2</b>	<b>\$3,229,882</b>	<b>\$2,908,098</b>	<b>\$2,660,495</b>	<b>\$4,740,166</b>	<b>\$4,848,659</b>
<b>Long Term Debt Outstanding</b>	<b>\$5,245,000</b>	<b>\$6,030,000</b>	<b>\$6,780,000*</b>	<b>\$9,250,000</b>	<b>\$10,010,000</b>

\*The 2002 Series bond issue was refunded in advance in May 2012, resulting in a savings of \$1.4 million.

**Notes to Supplemental Financial Information**

Note 1 – It is common for bond covenants to require a gross revenue coverage of 1.25 times the annual debt service requirement. Gross revenue for FY 2012 provided a 6.35 coverage versus the 1.25 factor requirement.

Note 2 – The Housing Fund Balance is needed for cash flow purposes, current and future capital improvements, major maintenance expenditures, capital equipment purchases, additional security for the bond holders, and the enhancement of security for future bond ratings.

**Capital Improvement Expense**

Capital equipment and capital improvement expenditures in Fiscal Years 2010, 2011, and 2012 addressed needs for new dormitory room furniture and related equipment.

**Emporia State University  
Division of Student Affairs  
Department of Residential Life and Memorial Union Corporation**

**Statement of proposed Residence Hall and Contract Board Rates  
Academic Year 2013-2014**

Emporia State University requests authorization to amend the Comprehensive Fee Schedule, effective fall semester 2013 as follows:

Description of Fee Adjustment: Figures shown represent academic year totals, unless otherwise noted. The housing and meal contract's default time period includes both the fall 2013 and the spring 2014 semesters.

**Room & Board Options Total Standard Double**

	<u>From*</u>	<u>To*</u>	<u>Increase</u>	<u>% Increase</u>	<u>Room+Board, % Increase</u>	
Morse Double Room Rate	\$3,438	\$3,558	\$120	3.50%		
Morse Single Room Rate	\$4,466	\$4,689	\$223	5.00%		
Towers/Trusler/Singular Dbl Rate	\$3,829	\$3,963	\$134	3.50%		
Towers Suite & Morse Triple Rate	\$4,034	\$4,175	\$141	3.50%		
Towers/Trusler/Singular Sngl Rate	\$4,835	\$5,077	\$242	5.00%		
All access Meal Plan	\$3,191	\$3,320	\$129	4.0%	\$6,878	3.8%
15 Block Meal Plan	\$3,109	\$3,234	\$125	4.0%	\$6,792	3.7%
10 Block Meal Plan	\$2,678	\$2,732	\$54	2.0%	\$6,290	2.8%

**Justification for Fee Adjustment and Projected Revenue**

**Residence Hall Impact**

Proposed room rates for FY14 have been held to increases of approximately 3.8%. Rate increases will generate additional gross revenue of approximately \$87,000. Estimated expenses for FY 2014 are expected to hold flat or increase moderately, with most increases coming from changes in utility rates and fringe benefit rates. Any additional revenue, not obligated by operating increases, will be utilized to finance capital improvements related to the Trusler Hall renovations.

**Memorial Union Impact**

The proposed rates for meal plans represent a 4.0% increase in food plan costs. Proposed adjustments to the board rate are needed to meet the higher food costs of dining operations. All students living in the Residence Halls participate in one of the meal plans. The proposed increase would generate approximately \$69,000 of additional revenue, which will be used to fund projected increased costs of the food service contract for FY13.

**Review of Proposal Increases**

The Residence Hall and meal plan increases were developed in consultation with students who live in the residence halls and serve on the Memorial Union board of directors which has student board member positions representing the Residence Halls and Associated Student Government. The proposed increases contained in this document were presented to the Memorial Union Board of Directors and approved by that body on October 5, 2012. Housing rate increases were presented and discussed through the residential hall Complex Governments during the week of October 8, 2012. They were also reviewed and approved by the University's Budget Development and Tuition Advisory Committee on October 9, 2012.

**Emporia State University  
Housing System Financial Report Summary Prepared for KBOR Increase  
Request**

**Fiscal Years 2010 through 2014**

	<b>Projected FY 2014</b>	<b>Estimated FY 2013</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>	<b>Actual FY 2010</b>
<b>Gross Operating Revenue</b>	\$3,083,215	\$2,978,952	\$3,131,652	\$3,034,279	\$3,423,330
<b>Salaries and Wages</b>	1,328,035	1,355,573	1,341,800	1,376,079	1,343,922
<b>Other Operating Expenditures</b>	725,000	711,000	715,630	685,645	753,078
<b>Gross Operating Expense</b>	2,053,035	2,066,573	2,057,430	2,061,724	2,097,000
<b>Gross Operating Revenue Gain/(Loss)</b>	\$1,030,180	\$912,379	\$1,074,222	\$972,555	\$1,326,330
Capital Improvements Expense*	\$150,000	\$150,000	\$0	\$256,294	\$265,334
Annual Debt Service	707,560	706,960	720,041	697,414	688,226
Other Transfers	160,000	163,019	178,144	296,190	319,403
Other Additional Transfers				2,617	4,569
Bond Reserve Matured					(173,256)
<b>Net Operating Revenue Gain/(Loss)</b>	\$12,620	(\$107,600)	\$176,037	(\$279,960)	\$222,054
<b>Operating Fund Balance-June 30th</b>	\$774,052	\$761,432	\$869,032	\$692,995	\$972,955
<b>Occupancy Rate **</b>	90.0%	90.0%	79.0%	87.0%	72.0%
<b>Long Term Debt Outstanding</b>	\$6,610,000	\$7,025,000	\$7,425,000	\$7,825,000	\$8,205,000

**\*Capital Improvements Description**

FY 09 Continued Remodeling of Singular/Trusler Area

FY 10 Continued remodeling and windows in Singular/Trusler Area; Improved Internet in Morse, Singular/Trusler

FY 11 Finish internet in Morse and Towers, Chiller in Morse

FY 13 Phase 1 of continued remodeling of Singular/Trusler (assuming funding availability)

FY 14 Continue Phase 1 remodeling of Singular/Trusler (assuming funding availability)

**\*\* Occupancy rates reflect adjustment of temporary closure of Trusler Hall**



KANSAS BOARD OF REGENTS  
AGENDA ITEM  
Pittsburg State University  
November, 2012

REQUEST AMENDMENT TO HOUSING RATES - Pittsburg State University

In accordance with Board Policy, Pittsburg State University requests that the Board of Regents consider for final action at its December 2012, meeting the following adjustments in housing rates to be effective with the 2013 Fall Semester.

Residence Halls	Academic Year	
	<u>12-13</u>	<u>13-14</u>
Double Room/Seven Day Access	\$6,538	\$6,734
Double Room/Any 14 Access	6,160	6,344
Double Room/Any 10 Access	5,804	5,978
Single room charge (maximum)	900	900
Crimson Commons room additional charge*	1,000	1,000
Willard Hall room additional charge	440	440
Renovated Hall room additional charge**	220	220
Application fee	45	45
Installment fee (optional payment plan)***	32	32
Late Payment fee (maximum)	30	30

\*new residence hall complex opened Fall 2010

\*\*charged on all rooms in Bowen, Trout, Tanner, and Tanner Annex

\*\*\*per semester

	<u>12-13</u>	<u>13-14</u>	<u>Increase for</u> <u>Annual Cost</u>	<u>%</u>
Double Room/Unlimited Meal Plan	\$6,538	\$6,734	\$196	3.00
Double Room/14 Meal Plan	6,160	6,344	184	2.99
Double Room/10 Meal Plan	5,804	5,978	174	3.00

Student Family Apartments	Academic Year	
	<u>12-13</u>	<u>13-14</u>
Two Bedroom	\$490	\$490
Three Bedroom	555	555
Processing Fee for each new lease	45	45
Late Payment Fee	30	30

The proposed rates were developed by the Director of University Housing in consultation with the Assistant Director of University Housing for Operations and the Associate Vice President for Campus Life and Auxiliary Services.

**Pittsburg State University  
Financial Impact Statement  
Housing Rates**

**I. DESCRIPTION OF RATE ADJUSTMENT**

An increase in the rates is proposed. If approved, the new rate schedule would be effective for the 2013 fall semester.

<b>Residence Halls</b>	<b>Academic Year</b>		<b>Increase for</b>	
	<u>12-13</u>	<u>13-14</u>	<u>Annual Cost</u>	<u>%</u>
Double Room/Unlimited Meal Plan	\$6,538	\$6,734	\$196	3.00
Double Room/14 Meal Plan	6,160	6,344	\$184	2.99
Double Room/10 Meal Plan	5,804	5,978	\$174	3.00
Single room charge (maximum)	900	900	--	--
Crimson Commons room charge*	1,000	1,000	--	--
Willard Hall room charge	440	440	--	--
Renovated Hall room charge**	220	220	--	--
Application Fee	45	45	--	--
Installment Fee (optional payment plan)***	25	25	--	--
Late payment fee (maximum)	30	30	--	--

\*new residence hall complex opened Fall 2010

\*\*charged on all rooms in Bowen, Trout, Tanner, and Tanner Annex

\*\*\*per semester

**Crimson Village Apartments**

Two Bedroom	\$490	\$490	--	--
Three Bedroom	555	555	--	--
Processing Fee (new lease)	45	45	--	--
Late Payment fee	30	30	--	--

**II. JUSTIFICATION FOR RATE ADJUSTMENT**

In late May, 2009, Pittsburg State University began an ambitious but critical, multi-year, \$22 million effort to renovate all existing residence halls (approximately 1,100 beds) and a twelve month project to construct a new residence hall complex designed to accommodate 204 additional students. Funding for the new construction and an initial phase of renovation (\$14 million) was derived from sale of bonds to be repaid from the revenues received from operation of the housing system. The revenue pledged for repayment of the bonds, approved in the initial authorization for the overall project, included in part, targeted room rental rate increases beyond those authorized for annual operating cost increases (\$100 per occupant per year for each of five consecutive years beginning FY09). The remaining increased revenue for debt service will come from occupancy growth derived from the additional bed space in the new construction and reallocation of historically large and growing annual expenditures for maintenance of facilities from that category to debt service.

Aside from annual debt service, the remaining majority of University Housing expenditures are tied to areas that are subject to annual increases (food service board plan rate increases negotiated with contract provider, utility costs, and salaries and benefits). Food service, utilities, and benefits costs continue to increase. While cost of living increases and merit raises in staff compensation have been minimal in recent years, even minimal

increases (1-2%) and pay plan adjustments stipulated by the legislature for classified employees have had an impact on the budget.

It is important to note that as with any complex renovation, taking place over a total project period of several years, hidden issues arise and inflation occurs which increase the total cost of the project. To address these factors, in the past four fiscal years, University Housing funded \$2.4 million from annual revenues and reserves in furnishing and other renovation costs in order to preserve the availability of authorized bond funding to sufficient levels to complete the project. Continued expenditures of this nature are expected through the final two phases over the next two fiscal years. Most notable in the coming fiscal year is a projected expenditure of nearly \$500,000 from University Housing revenues and reserves for new furnishings in Nation, Dellinger, and/or Mitchell halls.

### III. STUDENT REVIEW OF FEE ADJUSTMENT

The rate adjustment of a maximum 4% increase for residence halls was presented to the Residence Hall Assembly at their September 25, 2012, regular session. The assembly voted in favor of the proposed changes at that same meeting, by the following vote: 10 affirmative, 0 negative, and 8 abstentions [Note: The abstentions were from Resident Assistants (staff) who are part of the assembly or were from students who plan to graduate or live off campus next year who did not believe it appropriate to participate in the decision process relative to setting of rates]. The group endorsed the university's continuing efforts to invest funds in the updating and improvement of the residence halls.

### V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENT AFFECTED BY FEE ADJUSTMENT

The rate increases should increase annual revenue by approximately \$225,000. Over 1,300 students are projected to live in the residence halls.

### VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Because residence halls are in direct competition with off-campus rentals for student occupancy, any rate increase must remain within the appropriate levels that the overall market will support. University Housing is committed to providing students with high quality accommodations at reasonable rates. Given the proximity to campus, the programmatic efforts of the departmental staff, the amenities and services provided, and the reliable maintenance provided by the university, residence hall rates are very competitive with other student housing options of equal quality in the community. The additional 204 beds available with the completion of the new construction are occupied and the housing system is at 101% occupancy of rated capacity for the Fall 2012 semester.

**Pittsburg State University Housing  
KBOR Rate Increase Request  
Supplemental Financial Information  
October 12, 2012**

	<b>Projected FY 2014</b>	<b>Estimated FY 2013</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>
<b>Gross Operating Revenue</b>	\$8,400,000.00	\$8,200,000.00	\$8,477,899.00	\$7,669,076.00
<b>Salaries and Benefits</b>	2,019,000.00	1,902,730.00	1,862,012.00	1,737,009.00
<b>Other Operating Expenses</b>	3,283,045.00	3,126,711.00	3,025,909.00	2,858,087.00
<b>Gross Operating Revenue(Loss)</b>	\$3,097,955.00	\$3,170,559.00	\$3,589,978.00	\$3,073,980.00
<b>Capital Improvements Expense</b>	900,000.00	932,407.00	1,389,021.00	1,019,600.00
<b>Annual Debt Service</b>	1,836,020.00	1,852,205.00	1,849,175.00	1,329,754.00
<b>Other Capital Expenditures</b>	0	0	* 2,062,915.00	0
<b>Net Operating Revenue(Loss)</b>	\$361,935.00	\$385,947.00	(\$1,711,133.00)	\$724,626.00
<b>Operating Fund Balance (EOY)</b>	\$2,746,820.00	\$2,384,885.00	\$1,998,938.00	\$3,710,071.00
<b>L/T Debt Outstanding</b>	\$17,450,000.00	\$17,900,000.00	\$18,300,000.00	\$18,930,000.00
<b>Occupancy Rate</b>	100.00%	102.00%	101.00%	102.20%

**Capital Improvements Planned**

**\*FY 2012 \$2,062,195—Out of Reserves to fund Tanner Annex project**

**FY 2013 \$ 5,000,000 -- Phased improvements to existing student housing facilities (bonded debt)**

**FY 2014 \$ 5,000,000 -- Phased improvements to existing student housing facilities (bonded debt)**

**FORT HAYS STATE UNIVERSITY**  
**DIVISION OF STUDENT AFFAIRS**  
 Department of Residential Life

Consistent with Board of Regents policy, the following amendments to the Comprehensive Fee Schedule are submitted to the Board's November 2012 meeting.

Recommended Residence Hall & Apartment Rates – 2013-2014  
*Rates are reported for both fall and spring semesters*

**Residence Hall Double Room Rates, Fall & Spring Semester**

Accommodations/Plan	2012-2013 Rate	2013-2014 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$3,475	\$3,510	\$35	1.0%
Open access meal plan	\$7,003	\$7,130	\$127	1.8%
10 meals per week	\$6,842	\$6,965	\$123	1.8%
7 meals per week	\$6,793	\$6,914	\$121	1.8%

**Residence Hall Single Room Rates, Fall & Spring Semester**

Accommodations/Plan	2012-2013 Rate	2013-2014 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,000	\$4,040	\$40	1.0%
Open access meal plan	\$7,528	\$7,660	\$132	1.8%
10 Meals per week	\$7,367	\$7,495	\$128	1.7%
7 Meals per week	\$7,318	\$7,444	\$126	1.7%

**Agnew Hall Suites, Fall & Spring Semester**

Accommodations	2012-2013 Rate	2013-2014 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,500	\$4,545	\$45	1.0%
Open access meal plan	\$8,028	\$8,165	\$137	1.7%
10 Meals per week	\$7,867	\$8,000	\$133	1.7%
7 Meals per week	\$7,818	\$7,949	\$131	1.7%

**Wooster Place Apartment, Fall & Spring Semester (10 Months)**

Accommodations (Unfurnished)	2012-2013 Rate	2013-2014 Proposed Rate	Difference in Amount	Difference in Percentage
1 Bedroom	\$5,000	\$5,050	\$50	1.0%
2 Bedroom	\$5,420	\$5,475	\$55	1.0%
2 Bedroom Shared	\$4,420	\$4,465	\$45	1.0%

**Stadium Place Apartment, Fall & Spring Semester (10 Months)**

<b>Accommodations</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
2 Bedroom	\$5420	\$5475	\$55	1.0%
4 Bedroom	\$4920	\$4970	\$50	1.0%

**Additional Fees**

<b>Fee</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
Upgrade charge for a Wiest Hall suite	\$200	\$200	\$0	0%
Application fee	\$35	\$35	\$0	0%
Late fee	\$25	\$25	\$0	0%

**Weekly Rates**

<b>Accommodations</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
Early arrival for students with housing contracts	\$113	\$120	\$7	6.2%
Guest room	\$165	\$167	\$2	1.2%

**Daily Rates**

<b>Accommodations</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
Early arrival for students with housing contracts	\$52	\$55	\$3	5.8%
Guest Room	\$26	\$27	\$1	3.8%

**Summer Term**

<b>Accommodations</b>	<b>2012-2013 Rate</b>	<b>2013-2014 Proposed Rate</b>	<b>Difference in Amount</b>	<b>Difference in Percentage</b>
Camper daily rate for a double room	\$13	\$13	\$0	0%
Camper daily rate for a single room	\$26	\$26	\$0	0%

**FORT HAYS STATE UNIVERSITY  
PROPOSED INCREASES IN RESIDENCE HALL, CONTRACT BOARD AND APARTMENT  
RENTAL RATES AND FEES  
2013 -2014**

**Business Impact of Proposed Rates**

**Expenditures Impact**

The proposed increase of 1.0% in the traditional residence halls, suites, and apartments and an increase of 2.6% in contract board rates, equaling a blended increase of 1.8%, will generate approximately \$200,000 in additional revenue for the 2014 fiscal year. These resources will become part of the base budget and will be used for non-salary purposes. In the residence halls, the rate increase is the result of cost increases in food service in addition to utility and hall improvement costs. The board rate increase submitted by Chartwells is to help cover the price increase of food, transportation and services. Housing increases will help cover the utility increases as well as hall improvements within the buildings.

**Estimated Benefits from Proposal**

The proposed rate increase in university housing will be used to help offset utility increases, for increases in the board rates proposed by our food service provider due to increases in overall food and benefits costs of operation and to help fund facility improvements throughout housing. A significant improvement to McMinder Hall is scheduled for completion during the summer of 2013 which includes replacement of doors and windows to make the building more efficient. Future plans (FY 2014) include replacement/refurbishing of furniture and built-ins within the facility, elevator replacement/repair and replacement of floor coverings. In addition plans are being developed for window replacement in Custer Hall.

**Alternatives to Proposal**

The proposed rates of increase depicted on the accompanying “Recommended Residence Hall and Apartment Rates—2013-2014” were determined to be the most advantageous to all parties concerned. The rate proposal was presented to the Residence Hall Association at its regular meeting on October 1, 2012 and was approved. No alternatives were discussed.

**Impact of Not Implementing Proposal**

The rate increases proposed are to cover anticipated and known increases in operational costs for residential life. While the operation could survive without the increase, future plans for the maintenance, improvement, and replacement of the facility would have to be reconsidered. The goal of residential life over the next five years is to replace or refurbish all its facilities and to accomplish that its price increases minimally should be near inflation during that time period. Decisions on what type and location of the replacement facility needed (for Wiest Hall) will be determined as a part of the master planning process proceeding on campus currently.

**Residential Life****Supplemental Financial Information  
KBOR Rate Increase Request**

	<b>Projected FY 2014***</b>	<b>Estimated FY 2013***</b>	<b>Actual FY 2012</b>	<b>Actual FY 2011</b>
<b>Gross Operating Revenue</b>	\$9,580,288	\$8,618,456	\$7,550,117	\$6,604,525
<b>Gross Operating Expense</b>	\$5,773,658	\$5,370,449	\$4,846,874	\$4,382,219
<b>Gross Operating Revenue(Loss)</b>	\$3,806,630	\$3,248,007	\$2,703,243	\$2,222,306
<b>Capital Improvements Expense*</b>	\$4,812,000	\$1,364,755	\$1,449,295	\$1,581,283
<b>Annual Debt Service</b>	\$981,446	\$498,150	\$ -	\$500,000
<b>Other Capital Expenditures</b>	\$ -	\$ -		\$ -
<b>Net Operating Revenue(Loss)</b>	\$(1,986,816)	\$1,385,102	\$1,253,948	\$141,023
<b>Occupancy Rate</b>	90%	90%	91%	87%
<b>Reserve Balance (EOY)</b>	\$2,391,775	\$4,378,591	\$2,993,489	\$1,738,511
<b>L/T Debt Outstanding</b>	\$ -	\$ -	\$ -	\$ -
<b>Capital Improvements Planned*</b>				
<b>FY 2013</b>		\$1,364,755		
<b>FY 2014</b>	\$4,812,000			

**\* Capital Improvements Description:**

**FY 2013-** Second phase of McMindes window replacement, tear down Wiest A, Custer Windows, Wooster stairwells.

**FY 2014-** Wiest replacement capital investment, Agnew storm room, McMindes furnishings replacement.

**Debt Service:**

**\*\*\*** Agnew replacement cash flow guarantee estimate beginning 2013 for first phase. 2014 includes guarantee cash flow for second phase.



**2. Approve Allocation of FY 2014 Rehabilitation and Repair Appropriation – Systemwide**

**Eric King,  
Director of Facilities**

**Allocation of Funds for Rehabilitation and Repair Projects for Institutions of Higher Education as Appropriated to the Kansas Board of Regents**

**FY 2014 - \$35,000,000 (EBF)**

Adjusted gross square feet (mission-critical buildings only):

	<u><b>GSF</b></u>	<u><b>% of Total</b></u>
The University of Kansas	5,488,301	26.87
The University of Kansas Medical Center	2,297,176	11.25
Kansas State University	6,105,374	29.90
Wichita State University	2,243,148	10.98
Emporia State University	1,232,601	6.04
Pittsburg State University	1,507,841	7.38
Fort Hays State University	<u>1,548,171</u>	<u>7.58</u>
	20,422,612	100.00

**Priority Listing of Projects**

**Allocation**

**The University of Kansas**

1. Campus Fire Code Improvements	\$400,000
2. Campus Electrical Service Improvements	1,988,000
3. Campus Elevator Improvements	150,000
4. ADA Improvements	100,000
5. Campus Tuckpointing	370,000
6. Campus Roof Repair/Replacement	260,000
7. Campus HVAC Improvements	3, 220,000
8. Streets and Site Improvements	2,500,000
9. Campus Classroom Improvements	266,000
10. Research Laboratory Improvements	<u>150,000</u>
	<b>\$9,404,000</b>

**The University of Kansas Medical Center**

1. Campus Facility Code Issues	\$200,000
2. Campus Interior Maintenance	200,000
3. Campus Fire Alarm / Sprinkler Systems	50,000
4. Campus Exterior Maintenance	50,000
5. Campus Utility Infrastructure	482,340
6. Applegate Energy Center Infrastructure	100,000
7. Campus Energy Conservation	350,000
8. Campus Roof Repair/Replacements	100,000
9. Research Support Facility HVAC Improvements	2,050,000
10. ADA Compliant Restroom for Francisco Lounge	80,000
11. Campus Infrastructure Maintenance (Wichita)	125,000
12. Campus Exterior Maintenance (Wichita)	80,000
13. Campus Interior Maintenance (Wichita)	<u>70,660</u>
	<b>\$3,938,000</b>

**Kansas State University**

1. Campus Roof Replacement & Replacement	\$1,050,000
2. Campus Infrastructure Improvements	2,153,050
3. Campus Utility Maintenance	2,893,082
4. Campus Fire Code Improvements	1,999,848
5. Campus Masonry Repairs & Exterior Joint Caulking	1,000,000
6. Campus Classroom Improvements	819,020
7. Campus Hazardous Material Abatement	150,000
8. Campus Cyclic Painting	200,000
9. Campus Cyclic Floor Covering Replacement	<u>200,000</u>
	<b>\$10,465,000</b>

**Wichita State University**

1. Campus Floor Covering Replacement	\$200,000
2. Campus Sidewalk Repair	100,000
3. Campus Street Repair	75,000
4. Campus Door and Hardware Replacement	300,000
5. Campus Lighting Upgrades	100,000
6. Replace Chilled/Steam Lines West Campus - Phase II	475,000
7. Beggs Hall Roof Replacement	100,000
8. Henrion Hall Electrical Panel Upgrades	25,000
9. Central Energy Plant Rebuild Chillers	175,000
10. Central Energy Plant New Feedwater Controls	10,000
11. Upgrades Utility Tunnel Infrastructure Piping, Supports, and Valves	150,000
12. Blake Hall HVAC Replacement Study	15,000
13. Campus Cyclic Painting	100,000
14. Campus Exterior Waterproofing	75,000
15. Hubbard Hall Replace Windows	300,000
16. Fiske Hall Replace South Entrance and Install Elevator	150,000
17. Hubbard Hall Replace North Steps	50,000
18. Morrison Hall Repair Entry Steps	50,000
19. Refurbish lecture hall Heskett Center	75,000
20. DFAC ADA Accessibility to Basement	325,000
21. Hubbard Hall 209/211 Stage Refurbishment	40,000
22. Campus Classroom/Corridor Finish Upgrades	200,000
24. Campus Restroom Refurbishments	200,000
25. DFAC Amphitheatre Light Structures Replacement	15,000
26. Wiedemann Construct Accessible Entrance	75,000
27. Campus Roof Repairs	50,000
28. McKnight Replace East Roof	50,000
29. Elevator Safety Improvements	20,000
30. Wilner Auditorium Remodel Dressing Rooms	75,000
31. Wiedemann Hall Seat Replacement	75,000
32. Computing Center Replace Air Conditioning	<u>193,000</u>
	<b>\$3,843,000</b>

**Emporia State University**

1. Campus Roof Repairs & Maintenance	\$50,000
2. Campus Fire Alarm Repairs & Maintenance	30,000

3.	Campus Floor Finish Improvements	50,000
4.	Campus Elevator Repairs & Maintenance	30,000
5.	Campus HVAC Repairs & Maintenance	50,000
6.	Campus Sidewalk & Exterior Repairs & Maintenance	50,000
7.	Renovate Outdated Corridors into Learning Centers	250,000
8.	Improve Pedestrian Safety at Campus Entries	250,000
9.	Morse South Roof Replacement Project	125,000
10.	Highland Street Sidewalk	175,000
11.	Corridor Improvements at Visser and Cremer Halls	150,000
12.	Upgrade Fire Alarm Systems at Visser Hall	75,000
13.	Albert Taylor Hall RTU Replacement	50,000
14.	Resurface Market Street	100,000
15.	Enhance Teaching Laboratories	250,000
16.	Resurface 16 <sup>th</sup> Avenue	100,000
17.	School of Nursing Lobby Remodel	25,000
18.	Exterior Renovation and Repair to the Power House	175,000
19.	Campus Retaining Wall Slope Repairs	29,000
20.	Remodel Vacated Space in Cremer Hall	<u>100,000</u>
		<b>\$2,114,000</b>

**Pittsburg State University**

1.	Heckert Wells HVAC System Replacement	2,200,000
2.	Campus Classroom Improvements	350,000
3.	Campus Fire Code Improvements	<u>33,000</u>
		<b>\$ 2,583,000</b>

**Fort Hays State University**

1.	Campus Sidewalk Replacements	\$30,000
2.	HVAC Repairs/Replacement	30,000
3.	Campus Asbestos Abatement	5,000
4.	Steam Generation & Distribution Upgrades	10,000
5.	Exterior Utility Repairs & Maintenance	10,000
6.	Campus Carpet Replacement	100,000
7.	Life Safety Systems Repairs and Maintenance	15,000
8.	Campus Life Safety Improvements	70,000
9.	Campus Street Repairs	70,000
10.	Medium Voltage Electrical Improvements – Phase III	900,000
11.	Rarick Hall AHU Coil Replacement	150,000
12.	Malloy Hall West Wing Roofing Replacement	170,000
13.	Akers Energy Center Window Replacement	170,000
14.	Cunningham Hall Natatorium Roofing Replacement	230,000
15.	Davis Hall Northwest Low Roofing Replacement	18,000
16.	Rarick Hall 2 <sup>nd</sup> Floor VAV Replacement – Phase 2	170,000
17.	Masonry Cleaning & Sealing @ Cunningham/Gross Coliseum	110,000
18.	Agnew to Wiest Tunnel Repairs	35,000
19.	Repaint Gross Coliseum Concourses	90,000
20.	Sheridan Hall Chiller Replacement	<u>270,000</u>
		<b>\$2,653,000</b>

**SUMMARY**

	<b><u>Allocation</u></b>
<b>The University of Kansas</b>	<b>\$9,404,000</b>
<b>The University of Kansas Medical Center</b>	<b>3,938,000</b>
<b>Kansas State University</b>	<b>10,465,000</b>
<b>Wichita State University</b>	<b>3,843,000</b>
<b>Emporia State University</b>	<b>2,114,000</b>
<b>Pittsburg State University</b>	<b>2,583,000</b>
<b>Fort Hays State University</b>	<b><u>2,653,000</u></b>
<b>TOTAL</b>	<b>\$35,000,000</b>

**C. Other Matters****1. Adopt Amended Permanent Military Residency Regulation (Roll Call Vote Required)****Theresa Schwartz,  
Associate General Counsel****Summary and Staff Recommendation**

*K.A.R. 88-3-8a only applies to state universities and the proposed amendments are intended to make it clear that in-state tuition rates are available to members of active military who are residing in Kansas or who have a permanent duty station in Kansas, as well as to their spouse or dependents. The new language is intended to clarify that the regulation is consistent with applicable federal law. Staff recommends that the Board approve the amendments to K.A.R. 88-3-8a by roll call vote.*

**Background**

K.S.A. 2012 Supp. 76-729 establishes the general residency qualifications for purposes of paying in-state tuition rates at a state university. Three sections of K.S.A. 2012 Supp. 76-729 relate to members of the military (active and retired) and their spouses or dependents.<sup>1</sup> K.S.A. 76-730 authorizes the Board of Regents to adopt regulations to carry out the statutory provisions.

K.A.R. 88-3-8a is the Board regulation that establishes the rules used to determine if an active member of the military (or their spouse or a dependent) is eligible for in-state tuition rates at a state university, despite the fact that the person might not otherwise qualify as a domiciliary resident of Kansas.

Under the applicable federal law, as of July 1, 2009, members of the armed forces on active duty for a period of more than 30 days (and their spouse and dependents) are eligible to receive in-state tuition at public colleges and universities in the state where they reside or *alternatively* where they are permanently stationed. Additionally, this federal law requires that once a service member, spouse or dependent are enrolled and paying in-state tuition, they must be allowed to continue to pay the in-state tuition rate as long as the student remains continuously enrolled at the institution, even if the service member is reassigned outside the state. The proposed amendments to K.A.R. 88-3-8a are intended to clarify that the regulation is consistent with federal law.<sup>2</sup>

The current version of the regulation could be read to apply only to members of the military who currently reside in Kansas. However, the federal law clearly requires that the in-state tuition rate benefit also be provided if the member of the military has a Kansas permanent duty station. Board legal staff and university attorneys are not aware of any actual situation wherein the federal law was not followed under the current version of the regulation. However, the proposed amendment to the regulation is designed to insure that the regulation mirrors federal requirements by making it clearer that the in-state tuition rate is available for those members of military who either reside in Kansas or who have Kansas as their permanent duty station.

In compliance with state law concerning required procedures for adoption of agency regulations, the proposed amendments have been approved by the Kansas Department of Administration and the Attorney General's office, a summary of the changes was published in the Kansas Register and a public hearing was held. No public comments have been received on this proposed amendment or the regulation. One slight punctuation change was made, following the suggestion made by the Joint Committee on Rules and Regulations.

The remaining steps for adoption of the amended regulation are Board approval and publication in the Kansas Register.

<sup>1</sup> See K.S.A. 2012 Supp. 76-729(b)(2)(3) and (9).

<sup>2</sup> Specifically section 135 of the Higher Education Opportunity Act (H. R. 4137) (HEOA), which was signed into law on Aug. 14, 2008 and amends and extends the federal Higher Education Act of 1965 (HEA). This requirement applies to all public institutions that receive funds under a program authorized by the HEA.

**Staff Recommendation**

Staff recommends that the Board approve the proposed amendments to K.A.R. 88-3-8a, and as required by state law concerning adoption of regulations, do so by roll call vote. The amended regulation is set out in full below.

**88-3-8a. Military personnel.** (a) The resident fee privilege shall be accorded to any person who meets the following conditions:

(1) Is enrolled at any state educational institution, as defined by K.S.A. 76-711 and amendments thereto; and

(2) meets one of the following conditions:

(A) Is actively serving in any armed service of the United States for 30 or more days immediately preceding enrollment and, regardless of the individual's duty station, meets one of the following conditions:

(i) Resides in Kansas; or

(ii) is assigned to a permanent duty station located in Kansas;

(B) is a member of the Kansas army or air national guard; or

(C) is the spouse or dependent of a person who meets both of the following conditions:

(i) Is actively serving in any armed service of the United States or the Kansas army or air national guard for 30 or more days immediately preceding enrollment; and

(ii) either resides in Kansas or is assigned to a permanent duty station located in Kansas.

~~(b) The resident fee privilege shall be accorded to the spouse and the dependents of a person that meets the requirements of paragraph (a)(2)(A) unless one of the following occurs:~~

~~(1) The person meeting the requirements of paragraph (a)(2)(A) is reassigned from a Kansas duty station to a duty station outside the state, and the spouse or dependents do not continue to reside in Kansas. The resident fee privilege accorded to a person who meets the requirements of paragraph (a)(2)(A), or to the spouse or dependents of the person, shall continue if the person is reassigned to a duty station outside the state as long as the person or the person's spouse or dependents maintain continuous enrollment at the institution.~~

~~(2) The person meeting the requirements of paragraph (a)(2)(A) never had a duty station assignment in Kansas and does not continue to reside in Kansas.~~

(c) The resident fee privilege shall be accorded to a spouse and the qualifying dependents of a person ~~that who~~ meets the requirements of paragraph (a)(2)(B) ~~unless only if~~ the spouse or dependents ~~do not~~ reside in Kansas.

(d) This regulation shall not be construed to prevent a person in the military service from acquiring or retaining a bona fide residence in Kansas.

~~(e) This regulation shall apply retroactively beginning with any student who enrolled in the fall semester of 2006 at any state educational institution as defined by K.S.A. 76-711 and amendments thereto. (Authorized by K.S.A. 76-730; implementing K.S.A. 2006 2011 Supp. 76-729, as amended by 2007 HB-2425, §1 and 2007 HB-2185, §10, and K.S.A. 76-730; effective July 27, 2007; amended P-\_\_\_\_\_.)~~

**2. Adopt Amended and New Permanent State  
University Qualified Admission Regulations (Roll  
Call Vote Required)**

**Julene Miller,  
General Counsel**

**Summary and Recommendation**

*At the request of the Board, the 2009 Legislature amended K.S.A. 76-717 to allow the Board to set state university admission standards that differ from those set forth in the statute. Last June, the Board adopted regulations based on recommendations submitted by its State University Admissions Task Force, which included: 1) changing the precollege curriculum to add an option to the English requirement, revise the mathematics requirement, and add electives; 2) requiring students to successfully complete the Board's precollege or Kansas Scholars curriculum as a condition for admission; and 3) providing for additional admission categories and other provisions to balance access issues with the new more stringent requirements. These changes, codified in Article 29a, will be effective for all state universities beginning with students who apply for admission for the 2015 summer session.*

*Shortly after adoption of the Article 29a regulations, the Board began working with the University of Kansas to investigate whether those newly developed standards or something different would be the best mechanism for enhancing student success specifically at the University of Kansas. It was determined that an earlier application deadline, a slightly higher automatic admission standard, and an ability to base non-automatic admissions on a more comprehensive review of the student's background would result in better retention of students from the first to second year as well as better graduation rates for those students who begin at the University as freshmen. Accordingly, the Board directed its staff to develop rules and regulations to incorporate these requirements for the University of Kansas. In accordance with the statutorily imposed timeline, these regulations will first be applicable with applications reviewed for the 2016 summer session. The proposed changes have been developed in concert with the University of Kansas.*

*Board staff is also presenting amendments to existing regulations to implement the 2012 Legislature's requirements for individual student success plans and giving preference to military when admitting students as exceptions to the minimum standards.*

*Other than from the Joint Committee on Rules and Regulations, no comments were received during the 60-day public comment period or during the public hearing, which was held on November 27. The regulations have received all the requisite approvals. The Board's vote on whether to adopt these permanent regulations must be by a roll call. Staff recommends adoption.*

**Background**

During the 1996 Session, the Legislature enacted K.S.A. 76-717, thereby replacing the State's open admissions policy with a qualified admissions policy. The legislation authorized the Kansas Board of Regents to adopt rules and regulations to require that students applying as freshmen achieve one of three goals to be eligible for admission to any of the six state universities: 1) complete a Board prescribed precollege curriculum in high school; 2) score 21 or higher on the ACT; or 3) rank in the top 1/3 of the student's high school class. The rules and regulations that were adopted by the Board to address these statutory requirements are currently contained in Chapter 88, Article 29 of the Kansas Administrative Regulations.

In 2009, K.S.A. 76-717 was amended to allow the Board to adopt rules and regulations establishing standards for admission of students to the six state universities that differ from those set forth in that statute. Pursuant to this authority and based on recommendations of a task force established to study ways to enhance student success at the state universities, the Board adopted the regulations that are now contained in Chapter 88, Article 29a of the Kansas Administrative Regulations. The primary difference between the Article 29a regulations on the one hand, and the statute and Article 29 regulations on the other, is that under the Article 29a regulations

students applying as freshmen will need to achieve either a score of 21 or higher on the ACT or rank in the top 1/3 of the student's high school class AND complete the Board prescribed precollege curriculum. In accordance with the statutorily imposed timeline, the Article 29a regulations will first be used with applications reviewed for the 2015 summer session.

Shortly after adoption of the Article 29a regulations, the Board began working with the University of Kansas to investigate whether those newly developed standards or something different would be the best mechanism for enhancing student success specifically at the University of Kansas. Studies were conducted that determined an earlier application deadline, a slightly higher automatic admission standard, and an ability to base non-automatic admissions on a more comprehensive review of the student's background would result in better retention of students from the first to second year as well as better graduation rates for those students who begin at the University as freshmen. Accordingly, the Board directed its staff to develop rules and regulations to incorporate these requirements for the University of Kansas. Those are the regulations that are contained in proposed Article 29b. Again, in accordance with the statutorily imposed timeline, the Article 29b regulations would first be used with applications reviewed for the 2016 summer session. These proposed regulations have been developed in concert with the University of Kansas.

Also before you today are amendments to existing regulations to do three things:

- Account for the new Article 29b regulations, primarily by changing the definition of "state educational institution" in Article 29a to exclude the University of Kansas beginning with the 2016 summer session
- Accelerate the 2012 Legislature's requirement for student success plans for all students admitted as exceptions to the qualified admission standards
- Implement the 2012 Legislature's requirement that persons in military service be given preference when determining which students to admit as exceptions to the minimum qualified admission standards.

The Joint Committee on Rules and Regulations reviewed these proposed regulations at their meeting on November 26, 2012. The Committee subsequently sent a letter expressing concern regarding: 1) In Article 29a, defining the term "state educational institution" differently than how that term is defined by statute; 2) how or whether articles 29 and 29a might overlap; and 3) other state universities' opportunity to delineate unique admission requirements. The Committee also suggested clarifying the language related to the individual student success plans to make it clear that each individual student must adopt and review a plan. Board staff has made changes to the regulations in an attempt to address most of these concerns, and will assure the Committee that each state university has the same opportunity to seek unique admission standards as the University of Kansas had.

### **Staff Recommendation**

The following new and amended permanent regulations are now ready for the Board's consideration and adoption:

**K.A.R. 88-29-1, 88-29-7, 88-29-8, 88-29-8a, 88-29-8b, 88-29-8c, 88-29a-1, 88-29a-2, 88-29a-7, 88-29a-8, 88-29a-8c and 88-29b-1 through 88-29b-10.**

The full text of each of these regulations has been forwarded to the Board as a separate document and can be found on the Board web site at [http://www.kansasregents.org/proposed\\_qa\\_changes](http://www.kansasregents.org/proposed_qa_changes). The Board's vote on whether to adopt these permanent regulations must be by a roll call. Staff recommends adoption.



**3. Receive Legislative Update**

**Mary Jane Stankiewicz,  
Director, Government Relations &  
Communications**

Twenty-six days from now the conservative lead Senate and House will start the 2013 session with the following people at the helm.

Senate

- 32 Republicans/8 Democrats
- 16 new senators (40% new – kind of)
  - 10 were House members
  - 2 served in the House previously but not last session (Pat Pettey and Tom Hawk)
- Leadership
  - Senate President - Susan Wagle from Andover
  - Senate VP - Jeff King from Independence
  - Majority Leader - Terry Bruce from Hutchinson
  - Assistant Majority Leader - Julia Lynn from Olathe
  - Caucus Whip - Garrett Love from Montezuma
- Democratic leadership
  - Minority Leader - Anthony Hensley from Topeka
  - Assistant Minority leader - Marci Francisco from Lawrence
  - Whip - Laura Kelly from Topeka
  - Agenda Chair - Tom Holland from Baldwin
  - Caucus Chair - Tom Hawk from Manhattan

House

- 92 Republicans/33 Democrats
- 55 new members (44%/40% new)
  - 50 that have never served before
  - 5 that have previous service (Julie Menghini, Tom Sawyer, Ray Merrick, John Edmonds and Larry Campbell)
- Leadership
  - Speaker - Ray Merrick from Stillwell
  - Majority Leader - Jene Vickrey from Louisburg
  - Speaker pro tem - Peggy Mast from Emporia
  - Assistant Majority Leader - David Crum from Augusta
  - Whip - Brian Weber from Dodge City
  - Caucus Chair - Kyle Hoffman from Coldwater
- Democratic leaders
  - Minority Leader – Paul Davis from Lawrence
  - Assistant Minority Leader – Tom Burroughs from Kansas City
  - Minority Whip – Julie Menghini from Pittsburg
  - Minority Caucus Chair – Barbara Ballard from Lawrence
  - Agenda Chair – Annie Tietze from Topeka
  - Policy Chair – Valdenia Winn from Kansas City

**4. Act on Proposed Amendments to the Board's Policy Manual – State University Faculty & Staff, Students Attending State Universities, and General Policy Sections** **Julene Miller, General Counsel**

**Summary**

*As part of the ongoing effort to update all portions of the Board Policy and Procedure Manual, the Governance Committee is proposing a number of amendments to the following sections: State University Faculty and Staff, Students Attending State Universities, and General Policies. The Faculty and Staff section and the Student section have also been reviewed by the Council of Presidents and the University Attorneys, and portions of these sections by a number of other individuals from each state university campus. The General Policy sections have also been reviewed by either the Fiscal Affairs and Audit Committee and the Council of Business Officers, the Board Academic Affairs Standing Committee, or the University Attorneys, as appropriate.*

*These proposed amendments, set out in the separate booklet entitled "Proposed Amendments to Sections of the Kansas Board of Regents Policy and Procedure Manual II," and dated December 19, 2012, are presented today for adoption. The proposed amendments have also been posted on the Board website at [http://www.kansasregents.org/regents\\_agendas\\_meetings](http://www.kansasregents.org/regents_agendas_meetings).*

*Proposals to amend the remainder of the Policy and Procedure Manual sections will be brought to the Board in the Spring.*

*The Governance Committee and Board staff recommend adoption of these proposed amendments, to be effective immediately.*

**BACKGROUND**

Last year the Governance Committee set out to begin updating all portions of the Board's Policy and Procedure Manual. In June, the Board adopted amendments to the following sections: 1) Preface/History of the Kansas Regents System, 2) Mission of the Kansas Regent System, 3) By-Laws of the Board, 4) The Board and Its Staff, 5) Fiscal Management, 6) Facilities, 7) Academic Affairs.

At this time, the Governance Committee is ready to present for adoption the following sections: 1) State University Faculty and Staff, 2) Students Attending State Universities, and 3) General Policies. For each section, various Board Committees and Councils reviewed the existing policy and made suggested revisions. The specific review process and timeline for each of these sections is set out below.

**Review Process**

1. State University Faculty and Staff
  - a. Reviewed by the University Attorneys – June 4, 13, 22 and September 6
  - b. Reviewed by the Council of Presidents – June 20 and September 19
  - c. Portions reviewed by the Council of Chief Academic Officers – September 19 and October 17
  - d. Portions reviewed by the Council of Faculty Senate Presidents – October 17
  - e. Reviewed by the Governance Committee – October 17
2. Students Attending State Universities
  - a. Reviewed by the University Attorneys – September 6
  - b. Reviewed by the Council of Presidents – September 19
  - c. Reviewed by the Governance Committee – October 17

3. General Policies – Affiliated Corporations, Auxiliary Enterprises, Service Clearing Activities, Vehicles and Equipment, Use of Campus Facilities, Advertising, Travel, Parking and Traffic Rules and Policies
  - a. Reviewed by the Council of Business Officers – April 4
  - b. Reviewed by the Fiscal Affairs and Audit Standing Committee – May 16
  - c. Reviewed by the Governance Committee – June 20 and/or September 19
4. General Policies – Use of Campus Facilities, Cereal Malt Beverages, Service of Alcohol in Non-Classroom Areas, Interference with Conduct of Institution, Policy on Aids, Policy on Affirmative Action and Equal Opportunity, Policy on Racial and Sexual Harassment, Policy on Diversity and Multiculturalism, Policy on the Sale of Products and Services, Whistle-Blower Policy, On-Campus Credit Card Solicitation, Policy on Weapons Possession
  - a. Reviewed by the University Attorneys – April 20, June 4 and/or June 13
  - b. Reviewed by the Governance Committee – June 20
5. General Policies – General Policy, Communications with the Board, Agenda Items, Minutes, Interaction with Legislature and Other State Agencies, Complaint Process, CEO Appointment Policy, Procedures for Public Comment, Procedures Relating to Open Records Policy, Sustainability Policy and Implementation Principles
  - a. Reviewed by the Governance Committee – April 18 or May 16
6. General Policies – Policy on the use of Controversial Material in Instruction Including the use of Sexually Explicit Materials in Instruction
  - a. Reviewed by the Board Academic Affairs Standing Committee – April 3
  - b. Reviewed by the Governance Committee – September 19

These proposed amendments were submitted to the Board for a first reading on November 15, 2012. The only changes made since that time are related to post-tenure review in paragraph 12.d.(4) of the Faculty and Staff Section, as follows:

(4) Regular post-tenure review. The primary purpose of this post-tenure review process is to assist faculty members with identifying opportunities that will enable them to reach their full potential for contribution to the university. Such review is intended to provide a longer term perspective than is usually provided by an annual review. The expectation is that each tenured faculty member will be assessed five to seven years after ~~the most recent promotion or personnel action~~ award of tenure, and reviews will continue at five-year intervals of five to seven years unless interrupted by a further review for promotion. This review shall be in addition to, not in lieu of, annual evaluations.

These changes were made pursuant to the discussion at the November 15 Board meeting.

The proposed amended sections, as presented for adoption, are set out in the separate booklet entitled “Proposed Amendments to Sections of the Kansas Board of Regents Policy and Procedure Manual II,” and dated December 19, 2012.

#### **RECOMMENDATION**

Staff recommends approval of the policy manual sections as amended, effective immediately.

#### **VI. Executive Session**

##### **Board of Regents – Personnel Matters Relating to Non-Elected Personnel**

# CONSENT AGENDA

## VII. Introductions and Reports

A. *Introductions*

B. *Report from System Council of Presidents*

President Heilman

## VIII. Approval of Consent Agenda

A. *Academic Affairs*

### 1. Act on Requests for Additional Degree Granting Authority for:

Gary Alexander,  
VP, Academic Affairs

a) Rasmussen College

b) The Art Institutes International – Kansas City

c) Wright Career College

### Staff Recommendation

*The following institutions request approval for additional degree granting authority: (1) Rasmussen College, (2) The Art Institutes International – Kansas City, and (3) Wright Career College. After a thorough review of staff qualifications, record keeping systems, coursework, materials, website platforms, extended studies, and campuses, the listed institutions demonstrate they meet and maintain compliance with all of the statutorily imposed requirements described below. Staff recommends approval for additional degree granting authority.*

### Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

### Institution Request

#### Rasmussen College

The Kansas Board of Regents first approved Rasmussen College for degree granting authority in May of 2011. The first campus opened its doors in 1900 in Stillwater, Minnesota and now offers online learning programs with more than 14,000 students from around the globe supported by more than 1,000 faculty members. This program will be offered at the Topeka and Overland Park campuses as well as online. Rasmussen College also

has 21 other campuses located throughout the U.S. Currently, Rasmussen College is approved by the Kansas Board of Regents to offer 114 programs at the associate and bachelor level.

Rasmussen College is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

**Degree requested by Rasmussen College**

- Bachelor of Science in Early Childhood Education Leadership

**The Art Institutes International-Kansas City**

The Art Institutes International Kansas City (AI-KC) was first approved by the Board of Regents in May of 2008. There are 50 Art Institutes located throughout North America delivering a broad range of programs including: Audio Production, Computer Animation, Culinary Arts, Culinary Management, Fashion Design, Fashion Marketing, Graphic Design, Industrial Design Technology, Web Design and Interactive Media, Interior Design, Media Arts & Animation, Photography, Restaurant Management, and Video Production. The Art Institutes International – Kansas City is currently approved by the Kansas Board of Regents to offer 19 programs at the associate and bachelor level.

The Art Institutes are accredited by the Accrediting Council for Independent Colleges and Schools (ACICS), a United States Department of Education approved accrediting agency. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

**Degree requested by The Art Institutes International–Kansas City**

- Bachelor of Arts in Designing for Tablets: Digital Publishing

**Wright Career College**

Wright Career College was previously approved by the Kansas Board of Regents in October of 1983. It is a not-for-profit institution with a history dating back to 1921. The school's main campus is in Overland Park, with a branch location in Wichita. Wright Career College offers degrees in business, technology, healthcare and wellness training. The Overland Park campus is currently approved by KBOR to offer 17 programs at the associate and bachelor level.

Wright Career College has been accredited since 1982 by the Accrediting Council for Independent Colleges and Schools (ACICS), an approved accrediting agency by the United States Department of Education. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

**Degree requested by Wright Career College for the Overland Park Campus:**

- Associate of Applied Science in Veterinary Technology

**2. Act on Request for Approval of Degree and Certificate Programs Submitted from Flint Hills Technical College and Butler Community College**

**Blake Flanders,  
VP, Workforce Development**

**Summary and Staff Recommendation**

*Each month community colleges and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received a request from Flint Hills Technical College to offer an associate degree in Healthcare Administration and Management and a request from Butler Community College to offer an associate degree in Culinary Arts. The programs submitted addressed all criteria requested and were subject to the 14 day comment period required by policy. The programs were reviewed by the Program and Curriculum Committee and are recommended by the Postsecondary Technical Education Authority for approval.*

**Background**

Community colleges and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Student and employer demand for the program
- Current and projected job openings and anticipated wages
- Level of program duplication across institutions, based on Classification of Instructional Program (CIP) code, and any efforts to collaborate to provide the needed program
- Rationale for why collaboration is not a viable option and/or need for a duplicative program
- Program description and designation of required and elective courses
- Measurable program outcomes and course competencies
- Process and frequency for review of program content, level of program success, and process for addressing any areas of concern
- Any specialized accreditation required and/or available for the proposed program
- Faculty qualifications and proposed student to faculty ratio
- Description of facilities and equipment needed and available
- Projected program costs and designation of adequate resources
- Membership of a steering/advisory committee for the program
- Approval by institutional academic committee and local governing board

**Description of Proposed Programs**

**Flint Hills Technical College** requests approval for the following associate degree program:

- Healthcare Administration & Management (51.0799) AAS degree—68 credit hours

The proposed AAS program is designed to provide Practical Nursing (PN) students with an alternate associate degree option (in addition to registered nursing) and to prepare students with initial leadership and management skills to be successful in entry-level administrative/management positions in healthcare. The core of the proposed degree program is the existing practical nurse certificate which currently graduates about 60 practical nursing students each year. All of the technical certificate courses are aligned with other PN programs across the state. The additional coursework supports the needs of employers by preparing practical nursing graduates to assume PN level administrative and management duties.

Flint Hills Technical College (FHTC) surveyed current practical nursing students; 78% responded they would enroll in the associate degree program if the program were approved. Kansas Department of Labor projections for the Administrative Service Managers and Medical and Health Services Managers occupational areas within the southeast region of the state indicate expected job growth at around 9.4% for new positions and approximately 26% when new and replacement positions are combined. The average wage for administrative

managers in southeast Kansas is \$52,550; the median wage is \$48,056. The average wage for medical/health services managers in southeast Kansas is \$66,712; the median wage is \$65,598

FHTC partners with multiple facilities in the surrounding area which serve as clinical sites for the PN program. FHTC surveyed 60 long-term and acute-care facilities regarding the need for the proposed program for existing and future employees. Twenty responses were received, with responses being almost evenly split between long-term and acute-care facilities. Sixteen responses strongly supported the proposed new associate degree program; 7 facilities indicated they would encourage current employees to enroll in the program. The new program proposal also included letters from facilities agreeing to serve as clinical sites for the management internships, as advisory committee members, and employment of program graduates.

FHTC and Wichita Area Technical College are the only colleges with approved Practical Nursing programs that do not also offer an associate degree nursing option for students. As a result, the two colleges worked closely together in the development of this program. The associate degree program from WATC was presented for approval last month.

FHTC has existing agreements with Fort Hays State University, Pittsburg State University and Washburn University to accept FHTC's AAS degree into their BAS degree programs. The college also has a program-to-program articulation agreement with Wright Career College in Overland Park, KS.

No additional faculty, equipment, or clinical sites will be needed to begin or sustain the addition of this degree option. Additional costs associated with only the proposed associate degree are estimated to be approximately \$154,747 (salaries \$23,547; other instructional costs \$131,200). These costs will be supported through the program budget from the college's general fund and student tuition and program fees.

No letters of objection were received in response to this proposed program.

**Butler Community College** requests approval for the following associate degree program:

- Culinary Arts (AAS degree 62 credits)

Butler Community College is proposing the addition of an Associate of Applied Science degree in Culinary Arts to expand the college's offerings in the area of hospitality management. The proposed two-year Culinary Arts program will prepare students for entry and employment in a variety of culinary venues. Curriculum for the proposed program includes a strong foundation in hospitality management, focuses on development of classical culinary skills and incorporates knowledge from a variety of cooking schools. The proposed program also includes a required internship to allow students to gain experience working in the field.

The American Culinary Federation (ACF) chapter in Wichita has an active student group in which current Butler students participate. The ACF requires programs to be active for 3 years before seeking full accreditation. Butler will continue to participate in ACF activities and events, maintain and upgrade facilities to meet ACF standards and apply for accreditation when eligible.

Butler's hospitality management programs have always offered some culinary courses within program tracks. The college's fall 2011 enrollment in the hospitality management area generated 469 credit hours. As of the 20th day of fall 2012, enrollment increased 33%. Much of this gain occurred specifically in the culinary courses, increasing from 132 credit hours in fall 2011, to 177 credit hours in fall 2012, a 34.1% increase. Butler's Office of Institutional Research and Effectiveness prepared an outlook report for culinary occupations in the region, showing a projected annual growth at 5.7% over the next decade with 163 job openings annually. Median annual earnings for various culinary occupations within the region range from approximately \$23,920 to \$30,430.

The proposed program is supported by a Culinary Arts Advisory Board made up of industry experts and top local culinarians and entrepreneurs. Numerous letters of support indicating internship, apprenticeship and employment opportunities; business/industry partnerships; financial pledges of resources; and academic expertise have been received from a diverse group of regional employers and supporters.

Currently, there is no active Culinary Arts (CIP 12.0500) Associate of Applied Science degree program available in the South Central Kansas region. Allen County Community College has an approved Culinary Arts degree program, with the same CIP code but does not view Butler's program request as unnecessary duplication of, nor competition for, Allen County's program and is supportive of Butler's initiative.

Similar degree programs, Food and Beverage Management, AAS (CIP 12.0504) and Chef Apprenticeship, AAS (CIP 12.0503), are currently available at Johnson County Community College. Johnson County Community College is also supportive of the proposed new program at Butler.

Butler County high schools in Augusta, Douglass, and Rose Hill have established Hospitality and Culinary Career Pathways and have expressed a strong desire to partner and collaborate with Butler's initiative. Articulation agreements and concurrent study is already underway with the Sanitation Management course where high school students can earn the ServSafe certification, a basic industry recognized culinary credential. Additionally, Butler has established a 2+2 agreement with Kansas State University in Hotel and Restaurant Management and expects to further expand this relationship with the new Culinary Arts program. Butler has communicated with noted culinary schools such as Johnson & Wales, the Culinary Institute of America, and Metro State in Denver to seek possible 2+2 partnerships for students seeking a 4 year culinary degree.

In preparation for this potential program expansion, Butler reached out to stakeholders for assistance in relocating the hospitality management programs which had outgrown their current location. The City of Wichita made available to the college to leased space (eventually to include some commercial kitchen equipment) at the Boston Recreation Center located in Wichita, Kansas. Funding for the proposed program is supported through the partnership with the City of Wichita; Butler's Board of Trustees, who authorized the renovation budget of \$187,000; and support of program advisory members who have donated additional equipment, cash, time, and talent. In addition, \$25,000 was used from a Kansas Technology Grant to further equip the facility with audio visual and computer-aided instruction devices.

A full time faculty position was re-allocated to allow for the hiring of the new lead instructor. Hiring up to two additional adjunct instructors for the culinary arts program is anticipated to meet the enrollment projected for the upcoming culinary courses in the fall of 2013. No new full time instructors will be required at this time. Additionally, other non-personnel dollars have been re-allocated for support and operations. All other costs have been built into the operating budget as a result of the support of current program.

No letters of objection were received in response to this proposed program.

### **Recommendation**

After a review of the application materials, the Postsecondary Technical Education Authority recommends final KBOR approval of the Healthcare Administration and Management AAS degree program submitted by Flint Hills Technical College and the Culinary Arts AAS degree program submitted by Butler Community College.



# DISCUSSION AGENDA

## IX. Consideration of Discussion Agenda

### A. Other Matters

#### 1. Act on Proposed Revisions to Foresight 2020

**Andy Tompkins,  
President and CEO**

### Summary

*A revised format for Foresight 2020 was initially presented to the Board at its August retreat. A revised format was discussed with the System Council of Presidents in September. Then at the October Board meeting the Board again reviewed the proposed format changes and expressed an interest in making some additional changes that would bring greater clarity and focus to Foresight 2020. At the November Board meeting, a revised version of Foresight 2020 was proposed and a few additional changes were suggested. Included below is a final revised version of Foresight 2020. The only changes proposed in this final version that were not present in November are the addition of a measure for the community and technical colleges on Goal One referenced as “student success index” and the moving of a research measure in Goal Two to a periodic reporting requirement. We have had a workgroup on the student success index and are close to finalizing the index. It provides a means for measuring each institution’s success with students not only in graduation and retention but also with those who earn certificates and those who transfer. We believe it will provide a much richer picture of student success for those attending the community and technical colleges. The other change was to move a measure in Goal Two related to reporting on research to Current Strategies which will require this report on a periodic basis focused on specific sectors of the economy.*

### Strategic Goal One

#### Increase Higher Education Attainment Among Kansans

- Aspirations
  - Increase, to 60 percent, the number of Kansas adults who have a certificate, an associate’s degree, or a bachelor’s degree by 2020.
  - Achieve a ten percentage point increase in retention and graduation rates.
- Measures
  - Comparison of state demographics with higher education participation levels of Kansas citizens including underrepresented groups. (SY-SC-IN)
  - Comparison of postsecondary attainment of Kansans by age groups to the Nation (SY)
  - In-state postsecondary participation by age groups. (SY)
  - Percentage of adult basic education participants in postsecondary education. (SY)
  - Number of adult basic education participants. (SY)
  - First to second year retention rates at universities and community and technical colleges. (SY-SC-IN)
  - Three-year graduation rates for community and technical colleges. (SC-IN)
  - Student success index for community and technical colleges. (SC-IN)
  - Six-year graduation rates for universities. (SC-IN)
  - Number of certificates and degrees awarded at universities and community and technical colleges. (SY-SC-IN)
  - Number of adults with college credit returning to complete a certificate/credential, an associate’s or bachelor’s degree. (SY-SC)
- Current Strategies
  - Increase alignment with preK-12:

- Identify and address gaps in college readiness by conducting institutional meetings with local high schools,
- Create an Education Coordination Council in cooperation with the Kansas State Department of Education (KSDE) and State Board of Education,
- Cooperate with KSDE in the use of common core assessments as placement tests for higher education credit bearing courses,
- Improve development education.
- Adopt policies on transfer and articulation of courses throughout the higher education system:
  - Utilize the Transfer and Articulation Advisory Council to oversee the identification of transfer courses, develop core outcomes, and resolve issues that arise.
- Revise qualified admissions policies and communicate those to parents, students, and counselors.
- Sustain the Accelerating Opportunities Initiative to help ABE students transition to technical programs.

### **Strategic Goal Two**

#### **Improve Alignment of the State's Higher Education System with the Needs of the Economy**

- Aspirations
  - Meet business and industry expectations for core workplace skills in mathematics/analytical reasoning, communications, and problem solving.
  - Enhance understanding of the role of university research in supporting the economy
  - Reduce workforce shortages in selected high demand fields.
  - Meet expectations of quality in all technical programs.
  - Continue to exceed the regional average for percent of credential or degrees awarded in Science, Technology, Engineering and Mathematics (STEM) fields.
- Measures
  - Performance of students on institutional assessments in three areas: (IN)
    - Mathematics/Quantitative/Analytical Reasoning,
    - Written and Oral Communication,
    - Critical Thinking/Problem Solving.
  - Performance of students on selected third party technical program certificate/credential assessments. (SC-IN)
  - Percent of graduates employed in Kansas. (SY-SC-IN)
  - Average wages earned by graduates. (SY-SC-IN)
  - Number of certificates and degrees awarded in selected high demand occupations. (SC-IN)
  - Percent of certificates and degrees awarded in STEM fields. (SY-SC-IN)
- Current Strategies
  - Ensure assessments of core workplace skills are identified at each college and university and publically reported by Fiscal Year 2014.
  - Receive periodic reports from universities on research projects that align with the needs of the economy.
  - Periodically review the gaps in workforce needs and the number of persons educated in higher education to fill those needs.
  - Continue the technical program alignment initiative through the work of the Kansas Postsecondary Technical Education Authority (TEA).
  - Identify and approve outcomes metrics to be used in assessing program quality in technical programs.
  - Continue cooperation with the Kansas Departments of Commerce and Labor on initiatives aimed at understanding industry and labor market needs.

**Strategic Goal Three**  
**Ensure State University Excellence**

- Aspiration
  - Improve the regional and national reputations of the universities.
- Measures
  - Selected regional and national rankings for research universities. (IN)
  - Institutional performance of comprehensive universities on quality measures compared to peers. (IN)
  - Amount and proportion of federal research dollars awarded. (SC-IN)
  - Private giving to universities. (SC-IN)
- Current Strategies
  - Advocate for resources to support programs seeking improvement in regional and national rankings.
  - Require all universities to develop aspirational goals and identify benchmarks of excellence in comparison with peers.

SY = System

SC = Sector

IN = Institution

**B. Presentation****1. Discussion on Student Debt****Andy Tompkins,  
President and CEO**

- a) **Presentation by Kelly Edmiston, Senior Economist, Federal Reserve Bank of Kansas City**
- b) **Panel Discussion with Deb Byers, Director of Student Financial Aid at Wichita State University; Myrna Perkins, Director of Student Financial Aid at Barton County Community College; and Sarah Saueressig, Director of Financial Aid at Manhattan Area Technical College**

**Background**

*The Board has been concerned about student debt and expressed interest in learning more about student loans and student debt. During its August retreat, the Board asked staff to develop an agenda item on this topic. The December agenda will include a presentation on “Student Loans: Overviews and Issues” from Kelly D. Edmiston, Senior Economist, Federal Reserve Bank of Kansas City and a panel of student financial aid professionals from our higher education institutions. This paper provides some general background information in preparation for this discussion topic.*

*Higher education is integral to the future of Kansas and our country. As tuition costs grow, students are increasingly finding themselves having to finance their education through student loans. As a result, some are being overwhelmed by the amount of debt that they have incurred and are concerned about the impact of repayment on their future. This discussion is intended to help the Board better understand what is actually happening in the U.S. and in Kansas regarding student borrowing and debt.*

**Introduction**

There is much in the news these days about student loan debt. Some have described this debt as the new mortgage crisis. It has been reported that student loan debt has now surpassed credit card debt in this country. A study released by the Pew Research Institute in September 2012 reported that one out of five (19 percent) of the nation’s households owed student debt in 2010, more than double the share two decades earlier and a significant rise from the 15 percent that owed such debt in 2007.<sup>1</sup>

According to the study, the incidence of student debt has increased since 2007 in nearly every demographic and economic category, as has the size of that debt. Nationally, the average student loan debt of borrowers in the college class of 2011 rose to about \$26,500, a 4.5 percent increase from \$25,350 the previous year.<sup>2</sup>

In Kansas, during the same time, our student’s average indebtedness for those who have attended four year public and independent institutions is \$23,321.<sup>3</sup> Although below the national average amount for student loan debt, 64 percent of Kansas graduates (public and independent) have student loan debt.<sup>4</sup>

1 Fry, Richard (2012, September 26), “A Record One-in-Five Household Now Owe Student Loan Debt”, Pew Research Center, retrieved November 26, 2012 from [www.pewsocialtrends.org](http://www.pewsocialtrends.org).

2 Lewin, Tamar (2012, October 18), “Student Loan Borrowers Average \$26,500 in Debt”, New York Times, retrieved November 26, 2012 from [www.nytimes.com/2012/10/18/education/report-says-average-student-loan-debt-is-up-to-26500.html](http://www.nytimes.com/2012/10/18/education/report-says-average-student-loan-debt-is-up-to-26500.html)

3 The Institute for College Access & Success, College InSight, retrieved from [www.college-insight.org](http://www.college-insight.org).

4 Ibid.

Table 1 depicts the percentage of first-time, full-time degree/certificate seeking freshmen who borrow and the average amount this group borrowed over the previous five academic years for each sector of Kansas public higher education. Schedule A presents this same data by Institution.

<b>Table 1</b> <b>Student Loan Borrowing Patterns of First Time Full Time Degree/Cert. Seeking Freshmen</b> <b>Kansas Public Higher Education</b> <b>Percent Borrowing and Average Student Loan Amount <sup>1/</sup></b> <b>2006-07 to 2010-11</b>										
	% FullTime Freshmen who Receive Student Loans					Average Student Loan Amount by Freshmen Who Borrow				
	2006-07	2007-08	2008-09	2009-10	2010-11	2006-07	2007-08	2008-09	2009-10	2010-11
<b>State Universities</b>	<b>45%</b>	<b>50%</b>	<b>46%</b>	<b>51%</b>	<b>54%</b>	<b>\$3,645</b>	<b>\$5,545</b>	<b>\$4,942</b>	<b>\$5,597</b>	<b>\$5,579</b>
<b>Washburn University</b>	<b>56%</b>	<b>57%</b>	<b>58%</b>	<b>63%</b>	<b>61%</b>	<b>\$3,724</b>	<b>\$4,593</b>	<b>\$7,421</b>	<b>\$5,794</b>	<b>\$5,883</b>
<b>Community Colleges</b>	<b>35%</b>	<b>32%</b>	<b>34%</b>	<b>35%</b>	<b>36%</b>	<b>\$2,492</b>	<b>\$3,151</b>	<b>\$3,594</b>	<b>\$4,045</b>	<b>\$4,222</b>
<b>Technical Colleges and WIT</b>	<b>52%</b>	<b>56%</b>	<b>53%</b>	<b>68%</b>	<b>60%</b>	<b>\$3,177</b>	<b>\$4,610</b>	<b>\$5,768</b>	<b>\$5,667</b>	<b>\$5,122</b>
<sup>1/</sup> Student Loans include Federal Student Loans and Other Student Loans issued to students (not to parents).  Source: The Institute for College Access & Success, College InSight, <a href="http://www.college-insight.org">http://www.college-insight.org</a> . Most college-level data are taken directly from U.S. Department of Education sources and the Common Data Set (CDS). Student debt and undergraduate financial aid data are licensed from Peterson's Undergraduate Financial Aid and Undergraduate Databases, (c) 2011 Peterson's, a Nelnet company, all rights reserved.										

Student financial aid administrators are feeling increased pressure to be certain that student loan borrowers fully understand what their repayment obligations are. The Higher Education Act requires colleges to provide borrowers of federal student loans with loan counseling. Entrance counseling occurs before the loan is disbursed and exit counseling occurs shortly before the student graduates or drops below half-time enrollment. While the loan counseling is focused on helping students understand their rights, responsibilities and obligations to repay the debt, some colleges also use the opportunity to teach budgeting and money management tips. Some of our Kansas colleges and universities now have financial counseling programs available on campus to assist students with debt management and budget strategies. The U.S. Department of Education, as well as other educational entities, also has developed web-based loan counseling tools that students can use to assist with money management and loan counseling. Financial literacy and debt management are definitely front burner issues for higher education administrators.

### Student Loan Background

To understand how we got to this point, we need to understand where we started. The federal government officially entered the student loan arena in 1958 with the introduction of the National Defense Education Act and the National Defense Student Loan Program (the precursor to the Perkins Loan Program) that included government – backed loans for select categories of students, such as those studying science, engineering, or education. The loan program was established in response to the Soviet Union's launch of the Sputnik satellite and the perception that the United States was falling behind in the areas of education and technology in the Cold War era. Student loans were extended through the Higher Education Act of 1965 under the Federal Family Education Loan Program (FFELP) to encourage equality of opportunity.

Prior to 2010, federal FFELP loans included both direct loans – those originated and funded directly by the U.S. Department of Education – and guaranteed loans – those originated and funded by private investors, but guaranteed by the federal government. Guaranteed loans were eliminated in 2010 and replaced with direct loans.

There are two types of direct loans – subsidized and unsubsidized. Both types are guaranteed by the U.S. Department of Education. With unsubsidized loans, however, the government does not pay interest for the student; rather the interest accrues during college.

In addition to the subsidized and unsubsidized student loans, there is also the PLUS loan (Parent Loan for Undergraduate Students). This is a loan available to parents to borrow on behalf of their students. Unlike loans made to students, parents can borrow much more – usually enough to cover any gap in the cost of a public education. However, there is no grace period and payments begin immediately.

Although the federal government is the lender in the direct student loan program, there are private loans also available to students. These are loans that are not guaranteed by a government agency and are made to students by banks or finance companies. Private loans have higher costs associated with them and are generally only used when students have exhausted the borrowing limit under federal student loans. They generally offer higher loan limits than federal student loans, but generally have higher interest rates, multiple fees, and lack of borrower protections associated with federal loans.

The Federal Perkins Student Loan Program is a low-interest financial need campus-based program in which the college is the lender and payment is owed to the college that made the loan. Interest does not accrue on the loan and there is no repayment while the student is enrolled at least half-time. Repayment begins nine months following graduation. This program has been discussed at length over the last two congressional budget cycles and is at risk of being eliminated.

### Kansas Students

Typically, Kansas students receive some form of financial aid. The federal Integrated Postsecondary Education Data System (IPEDS) collects financial aid information at the aggregate level for first-time, full-time undergraduate students. At an aggregate level, 85.3 percent of first-time, full-time Kansas undergraduates received some form of financial aid. The chart below breaks this figure down by sector.

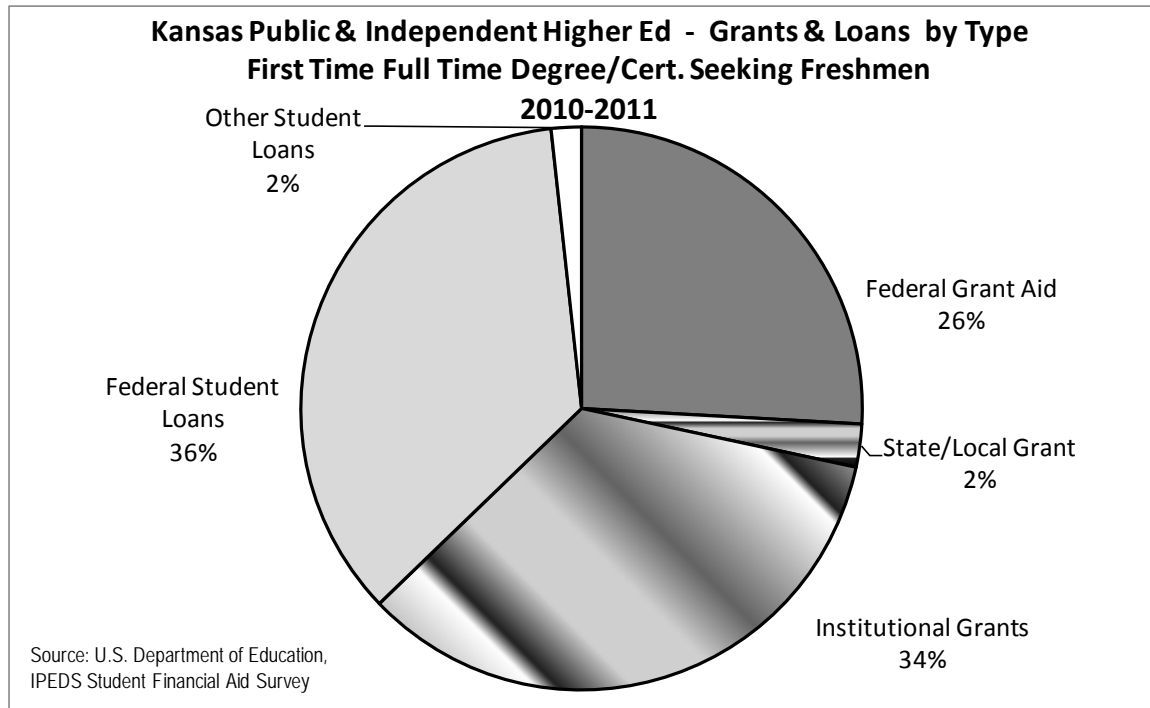
Table 2

#### Financial Aid for First-Time, Full-Time Kansas Undergraduates, 2010-2011

Institution Type	Number of Students	Percent Receiving Any Financial Aid
State Universities	10,705	83.6%
Washburn University	782	89.3%
Kansas Independent Colleges	2,888	99.0%
Community Colleges	10,701	83.0%
Technical Colleges and WIT	1,055	84.7%
<b>Total</b>	<b>26,131</b>	<b>85.3%</b>

source: U.S. Department of Education, IPEDS Student Financial Aid Survey

The various forms of financial aid through grant and loans by type are depicted below.



### Grants

There are two federal grant programs available to low-income, high need undergraduate students – the Pell Grant and the Supplemental Educational Opportunity Grant (SEOG). Neither of these grants need to be repaid and are awarded to students who have not completed an undergraduate degree. Amounts vary, the maximum Pell Grant award for the 2012-13 academic year is \$5,550. The SEOG is a campus-based program and institutions must give priority to those students with exceptional need and those who are also federal Pell Grant recipients. Award amounts for the SEOG vary from \$100 to \$4,000.

The Kansas Comprehensive Grant is the largest state grant available to Kansas students. Kansas residents, with demonstrated financial need attending the four year public and independent institutions are eligible for consideration for this grant. Awards amounts are variable from \$100 to \$3,500.

The chart below describes various forms of grants awarded to Kansas undergraduates.

Table 3

**Financial Aid for First-Time, Full-Time Kansas Undergraduates Receiving Grants, 2010-2011**

	<b>Number of Students in Group</b>	<b>Number Receiving Any Grant Aid</b>	<b>Percent Receiving Any Grant Aid</b>	<b>Average Amount Any Grant Aid</b>
State Universities	10,705	7,673	71.7%	\$5,267
Washburn University	782	619	79.2%	\$4,831
Kansas Independent Colleges	2,888	2,840	98.3%	\$13,087
Community Colleges	10,701	8,236	77.0%	\$4,001
Technical Colleges and WIT	1,055	767	72.7%	\$4,143
<b>Total</b>	<b>26,131</b>	<b>20,135</b>	<b>77.1%</b>	<b>\$5,796</b>

	<b>Percent Receiving Federal Grant Aid</b>	<b>Average <sup>1/</sup> Federal Grant</b>	<b>Percent Receiving State Grant Aid</b>	<b>Average <sup>1/</sup> State Grant</b>	<b>Percent Receiving Institutional Grant Aid</b>	<b>Average <sup>1/</sup> Institutional Grant</b>
State Universities	29.8%	\$4,391	16.4%	\$1,121	62.6%	\$3,652
Washburn University	47.2%	\$4,706	12.8%	\$1,318	50.3%	\$2,854
Kansas Independent Colleges	44.2%	\$4,768	27.5%	\$2,743	96.5%	\$10,376
Community Colleges	52.7%	\$4,154	2.3%	\$967	48.1%	\$1,806
Technical Colleges and WIT	63.7%	\$4,289	9.7%	\$824	17.8%	\$1,126
<b>Total</b>	<b>42.6%</b>	<b>\$4,318</b>	<b>11.5%</b>	<b>\$1,534</b>	<b>58.2%</b>	<b>\$4,207</b>

1/ Average Amounts are calculated for those who receive the type of Aid measured.

source: U.S. Department of Education, IPEDS Student Financial Aid Survey

Overall, 53 percent of first-time, full-time students attending the four year public institutions, community colleges and technical colleges in Kansas received federal student loans with an average loan of \$5,105 per student. Just slightly more than one percent of these students borrowed money through private or other loan programs, with an average loan of \$5,861.<sup>5</sup>

The percentage of first-time, full-time undergraduates who received loans varied by type of institution. Among first-time, full-time students at four year public institutions, 57 percent received loans, averaging \$5,545 per student. Among similar students attending community colleges, 36.5 percent received student loans, averaging \$4,218 per student. For those students attending technical colleges, 59.8 percent borrowed through federal loan programs in the amount of \$5,112.<sup>6</sup>

<sup>5</sup> U.S. Department of Education, IPEDS Student Financial Aid Survey 2010-11

<sup>6</sup> Ibid.



The chart below describes loans.

Table 4

### Financial Aid for First-Time, Full-Time Kansas Undergraduates Receiving Loans, 2010-2011

	Number of Students	Number of Students Receiving Any Student Loans	Percent Receiving Any Student Loans	Average Student Loans
State Universities	10,705	5,751	53.7%	\$5,579
Washburn University	782	476	60.9%	\$5,883
Kansas Independent Colleges	2,888	2,192	75.9%	\$6,628
Community Colleges	10,701	3,909	36.5%	\$4,222
Technical Colleges and WIT	1,055	635	60.2%	\$5,122
<b>Total</b>	<b>26,131</b>	<b>12,963</b>	<b>49.6%</b>	<b>\$5,336</b>

	Percent Receiving Federal Student Loans	Average Federal Student Loan	Percent Receiving Non- Federal Student Loans	Average Non- Federal Student Loan Amount
State Universities	53.4%	\$5,267	2.6%	\$7,112
Washburn University	60.6%	\$5,822	0.9%	\$5,818
Kansas Independent Colleges	75.4%	\$6,164	6.0%	\$6,408
Community Colleges	36.5%	\$4,218	0.1%	\$5,163
Technical Colleges and WIT	59.8%	\$5,112	0.5%	\$5,352
<b>Total</b>	<b>49.3%</b>	<b>\$5,114</b>	<b>1.8%</b>	<b>\$6,778</b>

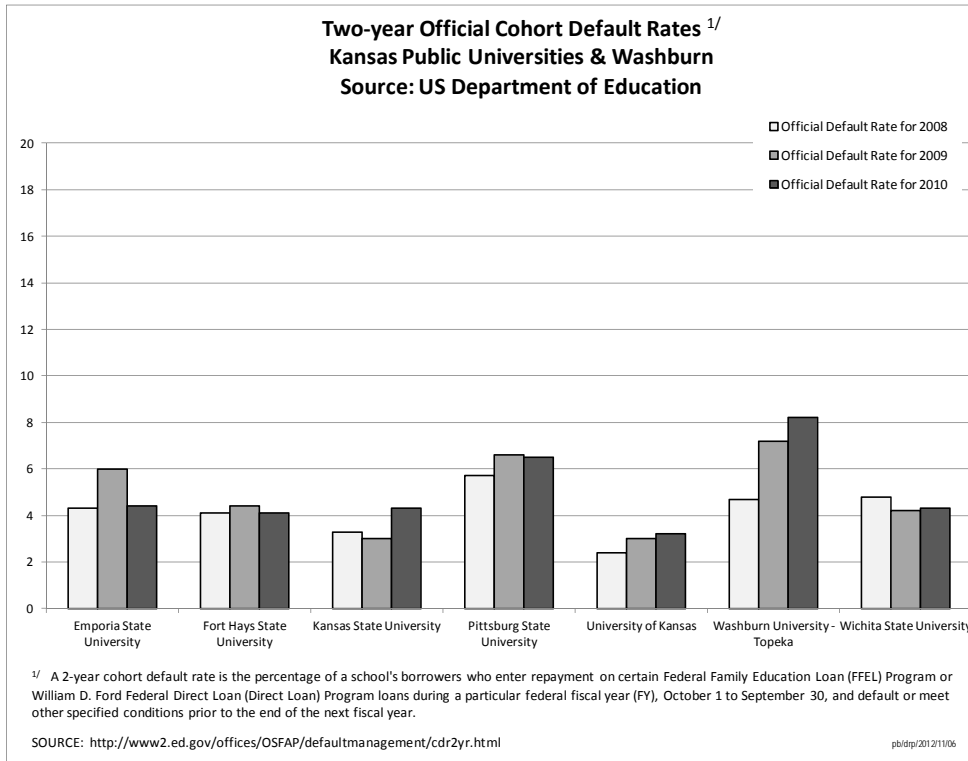
<sup>1/</sup> Average Amounts are calculated for those who receive the type of Aid measured.

source: U.S. Department of Education, IPEDS Student Financial Aid Survey

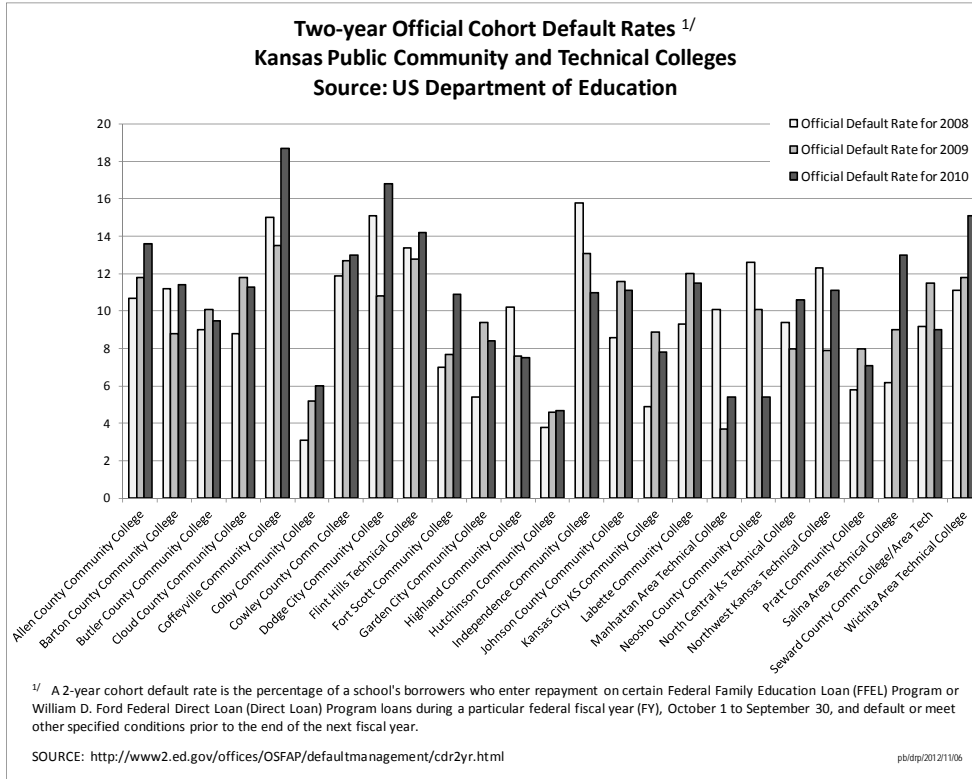
### Loan Default Rates

Despite concern about escalating levels of debt, the two year default rates in Kansas remain relatively low, 6.8 percent, compared to the national level of 9.1 percent.<sup>7</sup>

The chart below provides data regarding the two year default rates for two year and four year public institutions in Kansas.



<sup>7</sup> U.S. Department of Education, Press release September 28, 2012, [www.ed.gov/news/press-releases/first-official-three-year-student-loan-default-rates](http://www.ed.gov/news/press-releases/first-official-three-year-student-loan-default-rates)



## Conclusion

Although our Kansas students are borrowing student loans and incurring student debt at levels below the national average, debt, along with the factors that influence debt, should be monitored to ensure debt will not overburden students now and in the future.

## Schedule A

**Student Loan Borrowing Patterns of First Time Full Time Degree/Cert. Seeking Freshmen**  
**Kansas Public Higher Education**  
**Percent Borrowing and Average Student Loan Amount <sup>1/</sup>**  
**2006-07 to 2010-11**

	% FullTime Freshmen who Receive Student Loans					Average Student Loan Amount by Freshmen Who Borrow				
	2006-07	2007-08	2008-09	2009-10	2010-11	2006-07	2007-08	2008-09	2009-10	2010-11
Emporia State University	63%	64%	59%	63%	72%	\$3,846	\$4,462	\$5,084	\$5,470	\$5,608
Fort Hays State University	63%	63%	61%	62%	65%	\$3,218	\$4,326	\$4,611	\$5,342	\$5,227
Kansas State University	40%	60%	50%	53%	55%	\$3,216	\$7,452	\$4,652	\$5,558	\$5,740
Pittsburg State University	55%	57%	54%	56%	59%	\$2,794	\$3,967	\$4,814	\$5,229	\$5,188
University of Kansas	40%	40%	39%	45%	47%	\$4,078	\$4,769	\$5,287	\$5,898	\$5,714
Wichita State University	41%	38%	40%	45%	47%	\$4,425	\$4,462	\$5,092	\$5,483	\$5,409
<b>State Universities</b>	<b>45%</b>	<b>50%</b>	<b>46%</b>	<b>51%</b>	<b>54%</b>	<b>\$3,645</b>	<b>\$5,545</b>	<b>\$4,942</b>	<b>\$5,597</b>	<b>\$5,579</b>
<b>Washburn University</b>	<b>56%</b>	<b>57%</b>	<b>58%</b>	<b>63%</b>	<b>61%</b>	<b>\$3,724</b>	<b>\$4,593</b>	<b>\$7,421</b>	<b>\$5,794</b>	<b>\$5,883</b>
Allen County Community College	35%	30%	60%	37%	34%	\$2,341	\$2,885	\$2,147	\$3,742	\$3,602
Barton County Community College	30%	28%	31%	41%	35%	\$1,673	\$3,969	\$4,888	\$5,141	\$4,894
Butler Community College	38%	35%	40%	39%	41%	\$2,591	\$3,177	\$3,478	\$3,543	\$4,512
Cloud County Community College	60%	54%	58%	57%	48%	\$2,327	\$2,957	\$3,582	\$3,500	\$4,099
Coffeyville Community College	58%	32%	33%	13%	14%	\$2,840	\$1,998	\$3,940	\$4,317	\$3,652
Colby Community College	44%	37%	35%	46%	39%	\$2,618	\$3,073	\$3,816	\$4,247	\$4,170
Cowley County Community College	43%	35%	46%	47%	52%	\$2,972	\$3,887	\$4,202	\$3,946	\$3,850
Dodge City Community College	10%	16%	20%	20%	26%	\$1,140	\$1,319	\$3,126	\$4,192	\$1,694
Fort Scott Community College	25%	27%	18%	49%	50%	\$2,654	\$2,944	\$4,166	\$4,599	\$4,911
Garden City Community College	33%	28%	23%	21%	20%	\$1,161	\$2,948	\$2,538	\$2,339	\$2,560
Highland Community College	55%	52%	52%	59%	61%	\$2,537	\$2,928	\$3,773	\$5,237	\$5,313
Hutchinson Community College	32%	34%	34%	34%	35%	\$2,574	\$3,565	\$4,165	\$4,252	\$4,036
Independence Community College	15%	20%	21%	22%	23%	\$1,942	\$2,474	\$2,152	\$2,280	\$2,170
Johnson County Community College	31%	28%	29%	31%	37%	\$2,538	\$3,008	\$3,582	\$3,554	\$4,254
Kansas City Kansas Community College	20%	19%	20%	21%	30%	\$3,250	\$4,314	\$4,712	\$5,408	\$5,372
Labette Community College	31%	45%	18%	16%	19%	\$1,307	\$3,045	\$3,656	\$2,870	\$3,241
Neosho County Community College	40%	37%	39%	35%	36%	\$2,494	\$2,923	\$3,173	\$3,697	\$4,149
Pratt Community College	0%	47%	48%	46%	49%	\$0	\$2,808	\$3,183	\$3,609	\$3,538
Seward County Community College and Area Technical School	0%	19%	18%	23%	8%	\$0	\$3,434	\$3,318	\$3,599	\$3,494
<b>Community Colleges</b>	<b>35%</b>	<b>32%</b>	<b>34%</b>	<b>35%</b>	<b>36%</b>	<b>\$2,492</b>	<b>\$3,151</b>	<b>\$3,594</b>	<b>\$4,045</b>	<b>\$4,222</b>
Flint Hills Technical College	52%	68%	65%	67%	56%	\$2,018	\$5,751	\$6,205	\$5,351	\$5,228
Manhattan Area Technical College	60%	58%	57%	62%	57%	\$2,818	\$3,861	\$5,596	\$5,446	\$6,180
North Central Kansas Technical College	53%	72%	69%	69%	65%	\$3,986	\$4,417	\$5,727	\$5,857	\$6,155
Northeast Kansas Technical Center	59%	66%	0%	0%	0%	\$3,990	\$4,487	\$0	\$0	\$0
Northwest Kansas Technical College	66%	53%	67%	93%	70%	\$4,481	\$5,059	\$8,870	\$6,403	\$2,872
Salina Area Technical College	40%	40%	41%	63%	40%	\$2,340	\$3,595	\$4,589	\$4,660	\$5,061
Southwest Kansas Technical School	0%	0%	0%	0%	0%	\$0	\$0	\$0	\$0	\$0
Washburn Institute of Technology	23%	53%	74%	54%	56%	\$3,504	\$5,527	\$5,312	\$5,799	\$6,161
Wichita Area Technical College	61%	39%	38%	66%	65%	\$4,465	\$3,972	\$4,414	\$5,527	\$5,702
<b>Technical Colleges and WIT</b>	<b>52%</b>	<b>56%</b>	<b>53%</b>	<b>68%</b>	<b>60%</b>	<b>\$3,177</b>	<b>\$4,610</b>	<b>\$5,768</b>	<b>\$5,667</b>	<b>\$5,122</b>

<sup>1/</sup> Student Loans include Federal Student Loans and Other Student Loans issued to students (not to parents).

Source: The Institute for College Access & Success, College InSight, <http://www.college-insight.org>. Most college-level data are taken directly from U.S. Department of Education sources and the Common Data Set (CDS). Student debt and undergraduate financial aid data are licensed from Peterson's Undergraduate Financial Aid and Undergraduate Databases, (c) 2011 Peterson's, a Nelnet company, all rights reserved.

**C. Academic Affairs**

Regent Edwards

**1. Act on Request for New Degree Granting Authority for the following Institutions:****Gary Alexander,  
VP, Academic Affairs**

- a) Heritage College
- b) Michigan State University

**Staff Recommendation**

*The following institutions request approval for new degree granting authority: (1) Heritage College and (2) Michigan State University. After a thorough review of staff qualifications, record keeping systems, coursework, materials, extended studies delivery, and online platforms, the institutions demonstrate they meet and comply with all statutorily imposed requirements described below. Staff recommends approval for their new degree granting authority.*

**Summary of Institution Requirements**

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

**Institution Request****Heritage College – Wichita, KS**

Heritage College was founded in 1986 in Lakewood, CO. It is part of a system of schools operating seven campuses in other cities around the U.S: Columbus, OH; Denver, CO; Oklahoma City, OK; Little Rock, AR; Kansas City, MO; Ft Myers, FL, and Jacksonville, FL. Heritage College offers certificate and associate degree programs designed to lead to careers in occupations such as a Massage Therapist, X-Ray Medical Technician® - Medical Assistant, Esthetician, Surgical Tech, Dental Assistant, Healthcare Admin, Personal Trainer, and Pharmacy Technician. This request is the Wichita branch’s first degree granting offerings. Heritage College in Wichita was first approved to offer certificate programs in April of 2006. Today, the school is approved to offer 12 certificate programs.

Heritage College and Heritage Institute are accredited by the Accrediting Bureau of Health Education Schools (ABHES). The Accrediting Bureau of Health Education Schools is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

**Degrees Requested by Heritage College – Kansas City, MO for Approval:**

- Associate of Occupational Studies in Hospital and Health Services Management
- Associate of Occupational Studies in Personal Training
- Associate of Occupational Studies in Therapeutic Massage
- Associate of Occupational Studies in X-Ray Medical Technology – Medical Assisting

**Michigan State University**

Michigan State University is a public land-grant university established in 1855. The university was a prototype for 69 land-grant institutions established under the Morrill Act of 1862 and was the first institution of higher learning in the United States to teach scientific agriculture. Today Michigan State University offers undergraduate, graduate, and professional study programs to nearly 49,000 students in all 50 states and more than 130 countries.

Michigan State University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The Higher Learning Commission is recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

**Degrees Requested by Michigan State University for Approval:**

- Bachelor of Science in Nursing (RN-BSN)
- Master of Arts in Biomedical Laboratory Science
- Master of Arts in Education
- Master of Arts in Educational Technology
- Master of Arts in Foreign Language Teaching
- Master of Arts in Health Professions Education
- Master of Arts in Higher, Adult and Lifelong Education
- Master of Arts in Special Education
- Master of Arts in Youth Development
- Master of Public Health
- Master of Science in Biomedical Laboratory Operations
- Master of Science in Clinical Laboratory Science
- Master of Science in Criminal Justice
- Master of Science in Law Enforcement Intelligence and Analysis
- Master of Science in Nursing
- Master of Science in Packaging
- Master of Science in Pharmacology and Toxicology

## 2. Appoint Three Members to the Kansas Private Postsecondary Advisory Commission

### Summary and Staff Recommendation

*As required by the Kansas Private and Out of State Postsecondary Educational Institution Act, Advisory Commission 74-32,166, the Commission shall consist of nine members appointed by the Kansas Board of Regents. Three candidates are being put forth to fill available positions. Recommended for renewal are Dr. Linda Wiley, Principal, Topeka High School, and Jerrad Tausz, J.D., Vice President, Chief Student and Campus Operating Officer, University of Phoenix. In addition, staff is presenting a new candidate, Kerry Norbury, Campus Director, National American University, Overland Park. These candidates fulfill the statutory requirements set forth and staff recommends their approval to the Private Postsecondary Advisory Commission to serve four year terms, respectively, from December 31, 2012 to December 31, 2016.*

### Background

According to subsection (f) of the Kansas Private and Out of State Postsecondary Educational Institution Act, 74-32, 166, the purpose of the advisory board is to recommend to the state board such policies, minimum standards and rules and regulations that the commission deems necessary for administering the provisions of this act. The advisory commission is to consist of nine members and meet each October (or more as necessitates). Candidates are selected to represent specific sectors. A brief summary of each candidate is provided below, together with their sector.

### **Renewing Candidate: Dr. Linda Wiley, Principal at Topeka High School, Topeka, KS, Nominee Representing the Secondary Sector**

Dr. Wiley is the principal at Topeka High School. She has also served as a high school classroom teacher, curriculum coordinator and K-12 technology specialist. Dr. Wiley places student achievement and academic rigor as her highest priority. She leads the efforts at Topeka High School to provide a challenging and comprehensive curriculum for all students. New programs are implemented to ensure all students at Topeka High School, and particularly those who perform in the middle, are ready for postsecondary schools, if they so desire.

### **Renewing Candidate: Jerrad Tausz, J.D. Vice President, Chief Student and Campus Operating Officer, University of Phoenix, Nominee Representing School Owner/Operator (of institution over 125 in enrollment)**

Mr. Tausz has been with the University for 20 years and served in a variety of leadership and teaching roles in local and state venues. He was most recently the Regional Vice President for the Plains Region. Prior to this he was Vice-President and Campus Director for the Kansas and Missouri Campuses. He was also Vice-President and campus Director at Washington, Oregon and Nevada campuses. He earned a Bachelor of Arts in Communications, with emphasis in Mass Media, from the University of Iowa, and a Master of Arts in Organizational Management from the University of Phoenix.

### **New Candidate: School Owner/Operator (of institution over 125 in enrollment) Nominee Kerry Norbury, Campus Director, National American University, Overland Park, KS**

Ms. Norbury holds a Master of Education Administration with an emphasis in Urban Leadership from the University of Missouri Kansas City and received her Bachelor's degree in Political Science and Secondary Education from Fort Hays State University. She joined NAU-OP in 2010 as the Learner Services Coordinator then became Academic Dean in 2011. Prior to joining NAU, Ms. Norbury worked in the Kansas City Kansas Public Schools; 12 years as a secondary social studies teacher and coach and 5 years as a secondary building level administrator and athletic director. Ms. Norbury has a wide spectrum of education experience spanning 20 years of professional growth and excellence.

**The Kansas Private and Out-of-State Postsecondary Educational Institution Act**

The Kansas Private and Out-of-State Postsecondary Educational Institution Act, 74-32, 166, gives the Board of Regents responsibility for appointing the nine member advisory commission. The scope of the advisory commission includes:

- (a) The advisory commission on private and out-of-state postsecondary educational institutions is hereby created. The commission shall consist of nine members appointed by the state board. Except as provided by this section, members shall be appointed for terms of four years. Vacancies shall be filled by the state board for the unexpired term. Five members of the commission shall be owners or managers of private postsecondary educational institutions, at least two of the five members shall represent institutions, which at the time of appointment of such members, have enrollments of under 125 students, and at least one shall represent a degree granting institution. Four members shall be selected from among persons representing: Secondary schools, postsecondary schools, business and industry, members of the employment community, economic development interests of the state and health occupations.
- (b) The commission shall elect one member as chairperson of the commission and such other officers as may be necessary.
- (c) The commission shall meet at least once annually in Topeka during the month of October, and shall conduct special meetings on the call of the chairperson or the state board or at the request of at least four members of the commission.
- (d) Members attending meetings of such commission, or attending a subcommittee meeting thereof authorized by such commission, shall be paid amounts provided in subsection (e) of K.S.A. 75-3223, and amendments thereto.
- (e) A majority of the commission is a quorum to conduct business, but no less than four members must concur to pass upon any matter before the commission.
- (f) The commission may recommend to the state board such policies, minimum standards and rules and regulations that the commission deems necessary for administering the provisions of this act.

**Staff Recommendation**

Staff recommends approval of the recommended candidates.



**D. Other Matters****1. Receive Report from Technical Colleges****President Greg Goode,  
Salina Area Technical College****Summary**

*Greg Goode, president of Salina Area Technical Colleges and the current year's chair of the technical college presidents, has requested time to give you a brief update on the training provided by the technical colleges in Kansas. As you know, we have six technical colleges (Northwest Technical College at Goodland, North Central Technical College at Beloit, Flint Hills Technical College at Emporia, Salina Area Technical College at Salina, Manhattan Area Technical College at Manhattan, and Wichita Area Technical College at Wichita) and one technical school (Washburn Institute of Technology in Topeka) which is affiliated with Washburn University.*

**2. Receive Annual Report on Workforce Alignment****Blake Flanders,  
VP, Workforce Development****Summary**

*This report will include information on the workforce needs of the state and the number of persons educated in the higher education system to fill those needs to determine alignment and gaps.*

**Background**

Within the Board's adopted strategic agenda for Kansas higher education, Foresight 2020, strategic goal #2 addresses the issue of improving the alignment of the state's higher education system with the needs of the Kansas economy. One aspiration supporting this strategic goal is to reduce workforce shortages in selected high demand fields. This report aligns with the Board's current strategy of reviewing gaps in workforce needs and the number of persons educated in higher education to fill those needs.

**X. Adjournment**

# AGENDA

Fiscal Affairs and Audit Standing Committee  
Wednesday, December 19, 2012  
10:30am-11:50am  
Kansas Board of Regents Office, Board Room

- I. Follow- up Answers to Committee Questions and Any Further Questions or Clarifications about the Fiscal Affairs and Audit Standing Committee Items on the Board's Agenda

## **Consent Items**

1. AUTHORIZATION TO AMEND 2014 CAPITAL IMPROVEMENTS PLAN AND APPROVAL OF PRELIMINARY PROGRAM STATEMENT – FHSU
2. AUTHORIZATION TO TRANSFER ELLSWORTH ANNEX FROM HOUSING SYSTEMS OPERATIONS TO UNIVERSITY OPERATIONS – KU
3. AUTHORIZATION TO TRANSFER PROPERTY FROM KU ENDOWMENT ASSOCIATION TO THE UNIVERSITY OF KANSAS FOR ENGINEERING HIGH BAY FACILITY – KU
4. AUTHORIZATION TO TRANSFER PROPERTY FROM KU ENDOWMENT ASSOCIATION TO THE UNIVERSITY OF KANSAS FOR AN ECOHAWKS STUDENT FABRICATION FACILITY – KU

## **Discussion Items**

1. APPROVE ALLOCATION OF FY 2014 REHABILITATION AND REPAIR APPROPRIATION – SYSTEMWIDE
2. RECEIVE FY 2014 HOUSING AND FOOD SERVICE RATE ADJUSTMENTS SUBMITTED BY STATE UNIVERSITIES–FINAL ACTION

- II. Other Matters

- Staff Briefing on Process Used to Produce Deferred Maintenance Report
- Discussion Expectations Related to State University FY 2014 Tuition Proposals
- Staff Briefing Productivity Measure for State Universities

# AGENDA

Board Governance Committee  
Wednesday, December 19, 2012  
8:30-10:00, Conference Room A

**I. APPROVE MINUTES FROM NOVEMBER 14, 2012**

**II. OLD BUSINESS**

A. Re-Review Policy Sections

1. Geographic Jurisdiction
2. Appendix C, Reporting Requirements

**III. NEW BUSINESS**

A. Review Coordination Policies

**IV. OTHER COMMITTEE ITEMS**

- A. Next meeting dates
1. January 16
  2. February 13

# MINUTES

## GOVERNANCE COMMITTEE November 14, 2012 Minutes

The Kansas Board of Regents' Governance Committee met on Wednesday, November 14, 2012. Chairman Tim Emert called the meeting to order at 8:30 a.m. Proper notice was given according to law.

Members Present: Tim Emert, Chair  
Fred Logan  
Ed McKechnie

Others Present: Andy Tompkins, KBOR; Julene Miller, KBOR; Gary Alexander, KBOR; Blake Flanders, KBOR; Vanessa Lamoreaux, KBOR; and Renee Burlingham, KBOR

### POST-TENURE REVIEW

Gary Alexander, Vice President of Academic Affairs, presented an overview of post-tenure review. Vice President Alexander stated the universities have policies for annual reviews of faculty and academic staff and for chronic low performance. He clarified that post-tenure review is separate from annual review. Post-tenure review is a systematic, comprehensive process that is used to assess performance and nurture faculty growth and development. The Committee reviewed a sample post-tenure review policy from The University System of Georgia and discussed the language of the Board's policy. Additionally, the Committee discussed a time frame for the universities to implement the policy on the campuses. It was suggested that if the Board adopts the policy in December, the Board should consider having the universities adopt post-tenure review procedures for their campuses by April, 2014 unless they have collective bargaining agreements that would require additional time. General Counsel Miller noted the first reading of this policy and other policies are on Thursday's Board agenda. The Board will consider adopting the policies at the December meeting.

### MINUTES

The Committee approved the October 17, 2012 minutes.

### GEOGRAPHIC JURISDICTION

General Counsel Miller presented the proposed amendments to the geographic jurisdiction policy. She stated that at the August Board retreat, the Board received feedback from the survey Board staff sent to all the institutions. The majority of the respondents recommended including in the policy a right of first refusal and a right of appeal. The Governance Committee reviewed the proposed language and directed staff to be more specific in the factors the Board's President and CEO will consider in the appeal process. The focus needs to be on student needs, expanding education possibilities without duplication, and the extent to which the parties tried to reach a collaborative agreement.

### AUTHORITY OF THE BOARD

The Committee reviewed the regulation authority of the Board of Regents.

### UNIVERSITY PEERS

The Committee reviewed the proposed peers submitted by the University of Kansas, Kansas State University, Wichita State University, and Emporia State University. Staff will continue to work on this process.

### ADJOURNMENT

The meeting was adjourned at 9:50 a.m.

# AGENDA

System Council of Presidents  
Kansas Board of Regents Office  
1000 S.W. Jackson, Suite 530  
Topeka, KS  
December 19, 2012

1. Approve minutes of November 14, 2012
2. Discuss geographic jurisdiction
3. Report from System Council of Chief Academic Officers
4. Other matters

# MINUTES

System Council of Presidents  
Kansas Board of Regents Office  
1000 SW Jackson, Suite 530  
Topeka, KS  
November 14, 2012  
10:00 a.m.

President Steve Scott, serving as co-chair, called the meeting to order at 10:00 am.

1. Minutes of the October 15, 2012 meeting were approved.
2. Report from System Council of Chief Academic Officers

Vice President Alysia Johnston reported from SCOCOA.

---SCOCOA discussed the Western Kansas Partners Program (Access Kansas) and voted to support the transfer of funds from that program to Ft. Hays State University.

--SCOCOA reviewed Appendix K in the Board Policy and Procedures Manual and had no issues with the revisions.

--The Transfer and Articulation Council and the Core Outcomes group met October 19th at K-State and did come up with outcomes for 19 disciplines.

3. Update on Revisions to Foresight 2020

Dr. Tompkins presented the update to the KBOR Foresight 2020 plan. The Board has asked for more specific information in the levels of reporting. The Board Office has worked to find third party credentialing for technical programs and has found a national group for KBOR to access data for third party credentialing purposes. KBOR does have agreements with the Departments of Commerce and Labor to determine how many graduates are working as well as salary data for those graduates. KBOR is also working on agreements with Missouri because of the number of Kansas graduates working in Missouri.

Dr. Tompkins asked everyone to look at the measures in Foresight 2020 to see if they are focused on what the institution can do to move the state forward.

Performance agreements were discussed. Dr. Tompkins will form a group to look aligning performance agreements with Foresight 2020.

4. Other matters.

Shawn Naccarator, Director of Government and Community Relations, Pittsburg State University and Mary Jane Stankiewicz addressed the group. Members of the Council of Government Relations Officers asked for input on issues that might surface during the legislative session. They were advised to follow the same course as they followed during last year's legislative session.

There being no further business, the meeting adjourned at 11:00 a.m.

# AGENDA

Council of Presidents  
Kansas Board of Regents Office  
1000 S.W. Jackson, Suite 530  
Topeka, KS  
December 19, 2012

1. Approve minutes of November 14, 2012
2. Discuss authority to make multiple year appointments – Julene Miller (Memo Attached)
3. Discuss geographic jurisdiction
4. Report from Council of Business Officers
5. Report from Council of Chief Academic Officers
6. Other matters



## KANSAS BOARD OF REGENTS

## MEMO

TO: Council of Presidents

FROM: Julene Miller

CC: Andy Tompkins, Gary Alexander, University Attorneys

DATE: December 7, 2012

RE: Multi-year Appointments

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President Tompkins relayed to me that the above-referenced topic arose at the November 14 meeting of the Council of Presidents. He indicated that the specific question posed was whether multi-year appointments can be made under Kansas law, particularly if the appointee's salary is paid, in whole or in part, with State General Fund dollars.

As I understand it, the issue arose in connection with the University of Kansas' proposal for two additional exceptions to the current Board policy on annual and multiple year appointments. As you know, the general rule of the policy is that all appointments of unclassified non-tenure track and non-tenured personnel are to be made on an annual basis except as otherwise provided therein. Over time, apparently beginning in 1995, exceptions have been made to this general rule for certain categories of unclassified non-tenure track and non-tenured personnel. Looking back at our files related to the first such exception that was brought to the Board for inclusion in the policy manual, I found the following comments made by the Board's attorney at that time:

"Since 1978, regularly funded fixed-term, annually renewable, or indefinite full-time tenure-ineligible appointments, running parallel to, and in some cases, replacing traditional tenure-track positions, have become a persistent phenomenon in American colleges and universities. In June of 1986, the AAUP approved for publication a statement on full-time non-tenure-track appointments.

"In my opinion, I believe the Board can legally create this specific type of appointment or this special type of academic employee. . . ."

The Board's attorney then proceeded to advise that there were legal pitfalls that could arise from creating such appointments, primarily that in making such appointments the university would essentially be providing a property interest in the position, for the length of the appointment,

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where otherwise there would be no reasonable expectation of continued employment. This heightened expectation and interest triggers due process requirements for any termination in the employment during the period of the appointment.

Thus, the issue appeared to be whether the Board and universities could create a category of unclassified employee who would have a property interest in their employment, distinct from tenure. The concern was that this might be viewed as some sort of “de facto tenure” that did not require compliance with the tenure review and probation process. (These concerns were addressed in subsequent versions of the policy, by limiting transfer between these non-tenure track and tenure-track positions, that time in one of these non-tenure track positions did not count toward the probationary period, and clarifying that the university could terminate the appointment/contract at the end of any contract term.) There was not any discussion at that time, at least on the record, regarding the ability to commit SGF or other state funds beyond one year. However, the original policy stated that “[a]ny such appointments must be made in specific compliance with parameters approved by the Kansas Board of Regents” and one of the parameters adopted by the Board was that “[w]hile Medical Center Clinical Appointments can be for terms up to five years in length, every such appointment shall specifically state that it is subject, on an annual basis, to appropriations being provided by the Legislature.” This parameter was incorporated into the policy itself in 1999.

In 2006, at the same time the exception for the Kansas State University College of Veterinary Medicine clinical track faculty was adopted, the following provision was added to the policy:

“Except as provided in this section, all appointments of unclassified non-tenure track and non-tenured personnel shall be annual. Every appointment of more than one year shall be subject, on an annual basis, to appropriations being provided by the Kansas Legislature.”

The issue paper that accompanied this policy amendment proposal stated:

“In addition, a paragraph is added expressly stating the long time Board practice that all appointments of non-tenure track and non-tenured unclassified personnel are to be annual appointments. This provision clarifies that the purpose of the policy is to approve multiple year contracts in specific instances and subject to specific conditions.”

Again, no discussion is included regarding appointments being made subject to appropriation.

While I can find no explanation of the “subject to annual appropriation” requirement, it has been a part of the multiple year appointments policy, in one form or another, from its inception. My assumption is that it was included because the Department of Administration has for many years required state agency contracts to include “mandatory contract provisions,” including a clause for “Termination Due to Lack of Funding Appropriation.” While there is no law specifically prohibiting agencies from entering into contractual arrangements without making them subject to annual appropriation, it has been viewed as a best practice and serves to protect the agency should a Legislature ever choose to include a proviso in the agency’s appropriation bill limiting

or proscribing the agency's use of its appropriations to satisfy the terms of a particular contract. State agencies (including state universities) cannot commit the Legislature to appropriate funds for a specific purpose, and thus would be going out on a limb to agree to payments that may not be forthcoming. Even with the block grant funding that we currently enjoy, the Legislature could very well place restrictions on use of university funds that could impact specific contracts.

Thus, in answer to the question posed, multiple year appointments can be made under Kansas law, regardless whether the appointee's salary is paid, in whole or in part, with State General Fund dollars. However, such appointments should be made subject to annual appropriation and with the understanding that persons given such appointments will have a property interest in the position for the length of the appointment, subject to the parameters of the Board policy and the terms included in the appointment letter. I recommend that you include university counsel in preparing any appointment letters.

# MINUTES

Council of Presidents  
Kansas Board of Regents Office  
1000 S.W. Jackson, Suite 530  
Topeka, KS  
November 14, 2012

1. Minutes of October 17, 2012 meeting were approved.
2. Report from Council of Business Officers -- Mr. Mike Barnett, Vice President for Administration and Finance, Ft. Hays State University

COBO met on November 7, 2012.

1) The State Fire Marshall (Doug Jorgensen) attended the meeting to discuss his expectations for fire safety across the state. A member of his staff has been given responsibility for coordinating fire safety between their office and the delegated inspectors employed by each campus. Campuses were encouraged to make certain the inspectors were involved in all remodeling and new construction projects.

2) General Health Insurance enrollment has been completed. There are over 4,000 state Employees now enrolled in the Health Savings Account option. 2,000 of the 4,000 are in the Regent's system (with about 1,000 at KSU).

3) The latest State's Consensus Revenue Estimate is now available. Overall, the estimate for FY13 is relatively unchanged. The estimate for FY14 includes a 10% reduction in state general fund revenues. The State Budget Director's recommendations are expected to be released on November 12, 2012 in time for the upcoming Regent's meeting.

4) Since COBO met on October 17th, all institutions have received information from State Budget Director that he is proposing an across-the-board cut of 8.5% in SGF for FY 14.

3. Report from Council of Chief Academic Officers – Dr. Lynette Olson, Provost and Vice President for Academic Affairs, Pittsburg State University reported:

- 1) COCAO heard on first reading proposals for two Master's degrees from KU to be offered at the Edwards campus.
- 2) COCAO reviewed areas being reviewed under Policy Review of the Board Manual.
  - Had a discussion about Appendix G which addresses New Program Approval. It was asked how to count 2<sup>nd</sup> majors as it does affect Program Review. Staff is going to review that.
  - COCAO reviewed Appendix H which addresses policies and guidelines for affiliation. Staff recommends no change to this policy.
  - Reviewed the policy on student success. This was added because of a new state statute.
- 3) COCAO discussed Post Tenure Review. Gary Alexander shared with COCOA the discussion with the governance committee. Outcome of the governance committee is a continued commitment to the language that has been suggested. COCAO indicated that they would suggest a 7 year process rather than a 5 year process for post tenure review. The goal is to have the post tenure review process in place by 2014.
- 4) COCOA will cover the remainder of their agenda at lunch.

4. Dr. Hammond thanked K-State for hosting the successful Tilford Conference in October.
5. Request approval for a Masters of Law in American Legal Studies (CIP 22.0203) - KU  
COPS recommended approval.
6. Request approval for a Bachelor of Science in Technology – Environmental and Safety Management (CIP 15.0701) – PSU  
COPS recommended approval.
7. KUMC – Proposal to Add Two Faculty Tracks to the Policy Manual  
COPS recommended approval.
8. Sustainability reports  
President Scott informed COPS that all sustainability reports have been submitted, and he will report that to the Board during his presentation this afternoon.
9. Post tenure review  
There was much discussion about post tenure review and how the process is in place on some campuses.  
COPS asked COCAO to make suggestions to the proposed language for post tenure review and share those suggestions during the first reading at the Board meeting.
9. There being no further business, the meeting adjourned at 11:50 a.m.

# AGENDA

## System Council of Chief Academic Officers

Wednesday, December 19, 2012

8:30 a.m. – 9:30 a.m.

Kathy Rupp Conference Room

Kansas Board of Regents

1. Approve Minutes of November 14, 2012
2. Smarter Balanced Presentation – Robert Stein
3. Discussion:
  - a. Transfer and Articulation Advisory Council Update
  - b. Performance Agreement Process
  - c. Fort Hays State University Proposal: Complete College Kansas
4. Other Business

## SCOCAO Schedule – September 2012 – June 2013

AGENDA MATERIALS DUE	MEETING DATES
August 27 2012	September 19, 2012
September 24, 2012	October 17, 2012
October 22, 2012	November 14, 2012
November 21, 2012	December 19, 2012
December 28, 2012	January 16, 2013
January 22, 2013	February 13, 2013
February 22, 2013	March 13, 2013
March 27, 2013	April 17, 2013
April 24, 2013	May 15, 2013
May 30, 2013	June 19, 2013

# MINUTES

## System Council of Chief Academic Officers Minutes

Wednesday, November 14, 2012  
8:15 a.m.  
Room 530  
Curtis State Office Building  
Topeka, KS

The System Council of Chief Academic Officers met in the Room 530 in the Curtis State Office Building, 1000 SW Jackson, Topeka, Kansas, at 8:15 a.m. on Wednesday, November 14, 2012.

### Members Present:

Alysia Johnston, Coffeyville Community College  
Allen Rawitch, University of KS Med Ctr  
Ruth Dyer for April Mason, Kansas State University  
Lynette Olson, Pittsburg State University  
Jon Marshall, Allen County Community College  
Karla Fisher, Butler County Community College  
Marilyn Mahan, Manhattan Area Technical College

Jeffrey Vitter, University of Kansas  
Larry Gould, Fort Hays State University  
Keith Pickus, Wichita State University  
Gwen Alexander, Emporia State University  
Donna Estill, Fort Scott Community College  
Randy Pembroke, Washburn U

### Board Staff:

Gary Alexander, Karla Wiscombe, Jean Redeker and Terry Schwartz

### Others Present:

Brian Niehoff, Kansas State University; Rick Muma, Wichita State University; Sara Rosen, University of Kansas; Penny Quinn, Barton County Community College; Kim Krull, Cloud County Community College; Duane Dunn, Seward County Community College; and Michael Ahern, Dodge City Community College

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### Approve Minutes of October 17, 2012 Meeting Minutes

Larry Gould moved, and Randy Pembroke seconded the motion, to approve the October 17, 2012 minutes. Motion carried.

### Diane Duffy - Appendix J – Western Kansas Partnership Program (ACCESS US)

Diane Duffy presented the proposal to transfer funds for ACCESS US to Fort Hays State University to administer.

SCOCAO discussed the proposal and recommends moving the fiscal responsibilities to Fort Hays State University to administer and to amend the policy to reflect the change in administering the funds.

Gwen Alexander moved, and Jeff Vitter seconded the motion, to move the ACCESS US fiscal responsibilities to Fort Hays State University to administer and to amend Appendix J to reflect the change. Motion carried.

SCOCAO asked the Western Kansas Education Compact to review Appendix J and to recommend any changes.

### Appendix K – Collaborative Program/Degree Procedures

Jean Redeker presented the proposed policy revisions which combined Section 25 – Collaborative Program/Degree Policy and Appendix K – Collaborative Program/Degree Procedures. Any duplicative language was omitted.

SCOCAO, by consensus, recommends the proposed revisions be approved.

**Discussion:**

**Transfer and Articulation Advisory Council – October 19 Update**

Karla Wiscombe provided an overview of the Core Outcomes Project meeting at Kansas State University in Manhattan on October 19, 2012. There were over 500 participants and the outcomes were very positive.

**Performance Agreement Process**

Jean Redeker advised the Council Foresight 2020 revisions are proposed and the performance agreement model will change to align with those revisions upon approval. The performance agreement process will be placed on the December 2012 agenda.

**Other Business**

There being no other business, meeting adjourned at 9:14 a.m.

# AGENDA

## COUNCIL OF CHIEF ACADEMIC OFFICERS

Wednesday, December 19, 2012  
9:30 a.m. or upon adjournment of SCOCOA  
Kathy Rupp Conference Room  
and reconvene at noon  
1000 SW Jackson Street

1. Approve Minutes of November 14, 2012
2. KBOR update – Gary Alexander  
Student Success Policy
3. New Program Requests
  - a. KU - Request Approval for a Professional Science Masters in Project Management (CIP 52.0211) (SECOND READING)
  - b. KU - Request Approval for a Masters of Engineering in Project Management (CIP 52.0211) (SECOND READING)
  - c. FHSU - Request Approval for a Bachelor of Science in Tourism and Hospitality Management (CIP 52.0901) (FIRST READING)
4. Program Requests
  - a. FHSU - Department Name Change from the Department of Technology Studies to the Institute of Applied Technology
  - b. WSU - Name Change for the Bachelor of Business Administration degree in the Barton School of Business, from the Business Administration Major to the General Business Major
  - c. WSU - Name Change for the Ph.D. in Electrical Engineering to Ph.D. in Electrical Engineering and Computer Science
  - d. KSU - Move the Department of Kinesiology from the College of Arts and Sciences to the College of Human Ecology
  - e. WSU - A New track/concentration in the Master of Arts in Teaching Degree Program – Middle/secondary residency track
  - f. WSU - Two New BA Performing Arts Concentrations – Dance and Musical Theater
  - g. KU - The Service Learning Center Renamed the Center for Civic and Social Responsibility
5. Informational Items
  - a. KU - A new Undergraduate Certificate in Social Responsibility
  - b. KUMC - Discontinuance of Joint MS Nursing/MPH degree program
6. Discussion
  - a. Policy Revisions  
Update on Appendix G
7. Other Business  
Thursday, December 20, 2012 8:00 a.m. Breakfast with the Regents
8. University Press Board of Trustees Executive Meeting (if needed)



## COCAO Fall 2012 – Spring 2013

AGENDA MATERIALS DUE	MEETING DATES	LUNCH ROTATION
August 24, 2012	September 19, 2012	KU
September 28, 2012	October 17, 2012	KUMC
October 26, 2012	November 14, 2012	Washburn U
November 23, 2012	December 19, 2012	FHSU
December 21, 2012	January 16, 2013	KSU
January 25, 2013	February 13, 2013	PSU
February 22, 2013	March 13, 2013	ESU
March 29, 2013	April 17, 2013	WSU
April 26, 2013	May 15, 2013	KU
May 31, 2013	June 19, 2013	KUMC
*Please Note: New Programs Proposals should to be submitted 4 weeks prior to the next COCAO meeting for review and processing purposes.		

# MINUTES

## Council of Chief Academic Officers

**Wednesday, November 14, 2012  
9:00 a.m. – 10:00 a.m.  
Or upon adjournment  
of SCOCAO  
Room 530  
Curtis State Office Building  
Reconvene at noon  
Kathy Rupp Conference Room**

## MINUTES

The Council of Chief Academic Officers met in Room 530, of the Curtis State Office Building, at 9:00 a.m. on Wednesday, November 14, 2012 and reconvened at noon in the Kathy Rupp Conference Room in the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas.

### Members Present:

Larry Gould, Provost, FHSU  
Jeffrey S. Vitter, Provost and EVC, KU  
Allen Rawitch, VCAA, KU Med Ctr  
Lynette Olson, Provost, PSU  
Randy Pembroke, Washburn University

Gwen Alexander, Interim Provost, ESU  
Keith Pickus, Interim Provost, WSU  
Ruth Dyer for April Mason, Provost, KSU  
Gary Alexander, KBOR

### Staff Present:

Gary Alexander, Jean Redeker, Jacqueline Johnson, and Karla Wiscombe

### Others Present:

Kim Krull, Cloud County Community College; Alysia Johnston, Coffeyville Community College; Sara Rosen, KU; Mike Werle, KUMC; and Rick Muma, WSU

### Approve Minutes of October 17, 2012

Allen Rawitch moved, and Keith Pickus seconded the motion, to approve the October 17, 2012 minutes as submitted. Motion carried.

### New Program Requests

**KU - Request Approval for a Professional Science Masters in Project Management (CIP 52.0211) (FIRST READING)**

**KU - Request Approval for a Master of Engineering in Project Management (CIP 52.0211) (FIRST READING)**

Jeff Vitter provided a brief overview of the proposed University of Kansas Professional Science Masters in Project Management and Master of Engineering in Project Management. This is a first reading of these proposals and no action is required. Please provide any input/concerns to Jeff Vitter prior to the December 2012 meeting.

### Discussion

#### Policy Revisions

(1) Appendix G: New Program Approval

Jean Redeker presented the proposed policy revisions for Appendix G which combines Appendix G with Academic Affairs 6 – Instructional Program. Duplicative language was deleted and language was edited for clarification. The forms in Appendix G were deleted and are posted on the web site under Forms and Documents.

COCAO recommended under Program Justification (2) (ii) “Normally ~~three~~ five years after inception of the program, doctoral programs should have five students, masters programs should have ~~20~~ students, and baccalaureate programs should have ~~50~~ 25 students.” The Council recommended checking the language against the program review standards and check national practice for the number of masters students.

The Kansas Board of Regents, Data, Research and Planning Unit do count second majors in program review.

## **(2) Appendix H: Principles and Guidelines for Institutional Affiliation with Regents Universities**

Gary Alexander advised the Council the recommendation for Appendix H is to keep it as written.

## **(3) Draft Policy on Student Success**

Gary Alexander presented the draft policy on Student Success which reflects the elements of the state statute K.S.A. 76-717.

These policy recommendations will be presented to the Governance Committee and the Board of Regents for first reading.

The Council of Chief Academic Officers recessed at 10:00 a.m. until noon in the Kathy Rupp Conference Room.

## **Tilford Conference**

Allen Rawitch reported the conference was excellent. COCAO discussed the purpose for the conference and made recommendations as follows:

- Sharing the best practices with presentations to the entire assembly
- Need more focus on curriculum
- The budget needs to be reviewed especially in regard to the number of participants per institution
- Assess the impact of the conference – perhaps a survey
- Campus evaluations of the long term impact of the conference

Place this item on the January, 2014 COCAO again.

## **KBOR update/Post Tenure Review – Gary Alexander**

Gary Alexander presented the proposed Post Tenure Review policy. COCAO recommended changing the period of time for review from five to seven years as follows:

- (4) Regular post-tenure review. The primary purpose of this post-tenure review process is to assist faculty members with identifying opportunities that will enable them to reach their full potential for contribution to the university. Such review is intended to provide a longer term perspective than is usually provided by an annual review. The expectation is that each tenured faculty member will be assessed ~~five~~ seven years after the most recent promotion or personnel action, and reviews will continue at ~~five~~ no more than seven year intervals unless interrupted by a further review for promotion. This review shall be in addition to, not in lieu of, annual evaluations.

## **Other Business**

There being no further business, meeting adjourned at 1:05 p.m.

**University Press of Kansas Board of Trustees Executive Session**

At 1:05 p.m. Jeff Vitter moved, and Gwen Alexander seconded, that the University Press of Kansas Board of Trustees go into executive session for twenty minutes. The Board of Trustees adjourned at 1:25 p.m.

Sincerely,  
Lynette Olson  
Provost for Academic Affairs  
Pittsburg State University

## CURRENT FISCAL YEAR MEETING DATES

### Fiscal Year 2013

<u>Meeting Dates</u>	<u>Agenda Material Due to Board Office</u>
August 15-17, 2012 Retreat	
September 19-20, 2012	August 29, 2012 at noon
October 17-18, 2012	September 26, 2012 at noon
November 14-15, 2012	October 24, 2012 at noon
December 19-20, 2012	November 27, 2012 at noon
January 16-17, 2013	December 26, 2012 at noon
February 13-14, 2013	January 23, 2013 at noon
March 13-14, 2013	February 20, 2013 at noon
April 17-18, 2013	March 27, 2013 at noon
May 15-16, 2013	April 24, 2013 at noon
June 19-20, 2013	May 29, 2013 at noon

## TENTATIVE MEETING DATES

### Fiscal Year 2014

#### Meeting Dates

August 13-15, 2013 – Retreat  
 September 18-19, 2013  
 October 16-17, 2013  
 November 20-21, 2013  
 December 18-19, 2013  
 January 15-16, 2014  
 February 19-20, 2014  
 March 19-20, 2014  
 April 16-17, 2014  
 May 14-15, 2014  
 June 18-19, 2014

## COMMITTEES (2012-2013)

**Tim Emert, Chair**  
**Fred Logan, Vice Chair**

### Standing Committees

#### Academic Affairs

Mildred Edwards, Chair  
 Christine Downey-Schmidt  
 Robba Moran  
 Janie Perkins

#### Fiscal Affairs and Audit

Kenny Wilk, Chair  
 Fred Logan  
 Dan Lykins  
 Ed McKechnie

#### Governance

Tim Emert, Chair  
 Fred Logan  
 Ed McKechnie

#### Regents Retirement Plan

Dan Lykins, Chair

### Board Representatives and Liaisons

Education Commission of the States	Robba Moran
Postsecondary Technical Education Authority	Tom Burke Connie Hubble
Kansas Bioscience Authority	Kenny Wilk Jerry Boettcher
Kansas Campus Compact	Kenny Wilk
KSU Research Foundation Board	Robba Moran
Midwest Higher Education Compact (MHEC)	Janie Perkins
Washburn University Board of Regents	Dan Lykins
Transfer and Articulation Advisory Council	Fred Logan
P-20 Workgroup	Christine Downey-Schmidt Robba Moran