

Council of Chief Academic Officers

Wednesday, September 18, 2013

9:15 a.m. – 10:00 a.m.

or upon adjournment of SCOCAO

Kathy Rupp Conference Room

1000 SW Jackson Street, Suite 520

Kansas Board of Regents

Topeka, Kansas

and reconvene at noon

A G E N D A

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1. Approve Minutes of June 19, 2013 [Attachment 1]

2. New Program Request

- a. KU - Request Approval of a Master of Science in Geography (CIP 45.0701)
(SECOND READING) [Attachment 2] 6**
- b. PSU - Request Approval of a Master of Science in Education (CIP 13.9999)
(SECOND READING) [Attachment 3] 11**

3. Program Requests

- a. KSU - Request Approval to Change the Name of the Master of Science in Foodservice,
Hospitality Management and Dietetics Administration to Master of Science in
Hospitality and Dietetics Administration [Attachment 4] 16**
- b. ESU - Request Approval to Consolidate the Bachelor Music and the Bachelor Music
Education into a single Bachelor of Music degree with Separate Concentrations,
One in Music Performance and One in Music Education [Attachment 5] 17**
- c. WSU - Request Approval to Create an Honors College [Attachment 6] 18**
- d. PSU - Request Approval to Rename the School of Nursing to the Irene Ransom Bradley
School of Nursing [Attachment 7] 20**
- e. ESU - Request Approval to Change the Master of Accounting and Information Systems
to the Master of Accountancy [Attachment 8] 21**
- f. ESU - Combining the Assessment and Teaching Enhancement Center with the Office of
Institutional Research and Renaming it the Office of Institutional Research and
Assessment [Attachment 9] 22**

4. Informational Items

- a. KSU - College of Technology and Aviation Discontinuances:**
 - Salina (1) In the Department of Engineering Technology – Degree Option: Associate of
Technology in Engineering Technology, Construction Engineering Technology
Option (AETA_CN)**
 - (2) In the Department of Arts Sciences and Business – Associate of Applied
Science in Applied Technologies (AATECH)**
- b. KSU - College of Human Ecology, Department of Hospitality Management and Dietetics:**
 - (1) Ph.D. in Human Ecology Name Change of Specialization – From: the
Specialization in Food Service and Hospitality Management To: the
Specialization in Hospitality and Dietetics Administration**
 - (2) Ph.D. in Human Ecology Add New Specialization in Kinesiology**

- c. ESU - Moving the Master of Science in Computer Science From: the College of Liberal Arts and Sciences in the Department of Mathematics, Computer Science and Economics To: the School of Business in the Department of Accounting and Information Systems
- d. ESU - Adding a New Concentration in Marketing Communication within the Business Administration Major
- e. ESU - Dual Degree Program with Wichita State University – ESU three years of study toward a BS degree with a mathematics or physics major followed by two years at WSU pursuing course work toward one of several engineering program curricula
- f. ESU - New Concentrations in Sales Management, Human Resources Management, E-Commerce, International Business, Financial Services, and Entrepreneurship within the Bachelor of Science in Business
- g. ESU - New Minor in Entrepreneurship for all undergraduate academic majors and degree programs
- h. KU - New Concentration in Environmental Design for the MA in Design
- i. KU - New Concentration in Foreign Area Studies for the Center for Global and International Studies within the College of Liberal Arts and Sciences

5. Discuss

- a. Advising Policy [Attachment 10] 23
- b. Timing and Content of Presentations of Campus Policies on Post-Tenure Review
- c. Reporting to Vice President for Academic Affairs on Student Success Plans
- d. State Reciprocity and Associated Costs [Attachment 11] 25

6. Other Business

**University Press of Kansas Board of Trustees Meeting
immediately following the noon Council of Chief Academic Officers meeting**

AGENDA MATERIALS DUE	MEETING DATES	LUNCH ROTATION
August 23, 2013	September 18, 2013	Washburn U
September 20, 2013	October 16, 2013	FHSU
October 25, 2013	November 20, 2013	KSU
November 22, 2013	December 18, 2013	PSU
December 20, 2013	January 15, 2014	ESU
January 22, 2014	February 12, 2014	WSU
February 19, 2014	March 12, 2014	KU
March 21, 2014	April 16, 2014	KUMC
April 18, 2014	May 14, 2014	Washburn U
May 23, 2014	June 18, 2014	FHSU
*Please Note: New Programs Proposals should to be submitted 4 weeks prior to the next COCAO meeting for review and processing purposes.		

Council of Chief Academic Officers

Wednesday, June 19, 2013

8:45 a.m. – 9:30 a.m.

Or upon adjournment
of SCOCAO

Kathy Rupp Conference Room

Kansas Board of Regents

Topeka, Kansas

MINUTES

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room, at 9:00 a.m. on Wednesday, June 19, 2013 in the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas.

Members Present:

Larry Gould, Provost, FHSU

Jeffrey S. Vitter, Provost and EVC, KU

Allen Rawitch, VCAA, KU Med Ctr

Lynette Olson, Provost, PSU

Gwen Alexander, Interim Provost, ESU

Rick Muma, Assoc. VP, WSU

April Mason, Provost, KSU

Nancy Tate, Assoc. VP, Washburn U

Staff Present:

Gary Alexander, Jean Redeker, Jacqueline Johnson, and Karla Wiscombe

Others Present:

Sara Rosen, University of Kansas; John Dahlstrand, Washburn University; Steve Loewen, Flint Hill Technical College

Minutes

April Mason moved to approve the May 15, 2013 minutes. Following the second of Gwen Alexander, the motion carried.

New Program Request

ESU – Request Approval of a Master of Science in Informatics (CIP 11.0104) (Second Reading)

Rick Muma moved to approve, and Sara Rosen seconded. The motion carried.

KU – Request Approval of a Master of Science in Geography (CIP 45.0701) (First Reading)

Sara Rosen introduced the University of Kansas' proposed Master of Science in Geography (CIP 45.0701). There was discussion on notifying the other institutions before a program is brought forward for a first reading.

PSU – Request Approval of a Master of Science in Education (CIP 13.9999) (First Reading)

Lynette Olson presented Pittsburg State University's proposed Master of Science in Education (13.9999).

KUMC – Request Approval of a Doctorate in Speech-Language Pathology (CIP 51.0203) (First Reading)

Allen Rawitch presented the University of Kansas Medical Center's proposed Doctorate in Speech-Language Pathology (CIP 51.0203). There was discussion on notifying the other institutions before a program is brought forward for a first reading. Rick Muma indicated WSU has concerns about the program and will email those concerns to KUMC and copy Board staff.

Program Requests

KU – Request Approval to Consolidate Two Existing MA in Design Degrees – Design Management and Interaction Design into One Program and retain the Programs as Concentrations.

Allen Rawitch moved to approve, and Gwen Alexander seconded. The motion carried.

Informational Items

There was no discussion on the following informational items:

1. KU – A New Minor in Humanities
2. WSU – Creation of the Applied Psychology Research Institute (APRI)
3. PSU – A New Emphasis in Automotive Mechanical Design for the BS in Automotive Technology Degree (CIP 15.0803)
4. PSU – A Deletion of the Automotive Training Emphasis for BS in Automotive Technology Degree (CIP 15.0803)
5. ESU – Discontinue the BSE in General Science (Grades 5-8) Degree in favor of a concentration within the existing BSE in Physical Science degree program

Discussion

Advising Policy

The Board's Academic Affairs Standing Committee directed the Council of Chief Academic Officers to review the reporting requirement in the Academic Advising policy. COCAO discussed the annual reporting requirement and supports eliminating it. COCAO recommended submitting a written report on advising to BAASC every three years. COCAO asked Gary Alexander to forward their recommendation to the Student Advisory Committee for input.

State Reciprocity and Associated Costs

The universities plan to layout how much it costs them to register with each state they want to offer online courses to the Board's Academic Affairs Standing Committee.

Other Business

Reverse Transfer

Jeff Vitter discussed the issues of reverse transfer. He stated it may be possible to track students who transfer within the State if they sign a waiver. He would like to place this topic on the System Council of Chief Academic Officers' agenda for further discussion.

Universities Fighting World Hunger

April Mason asked the other institutions to consider issuing a supplemental payment to Kansas State University to help finance the summit.

Program Review

Lynette Olson sought clarification on changes to program review. Procedural changes are being made to program review. Program review is using CIP to group programs for program review instead of disciplines.

Adjournment

April Mason moved to adjourn. Rick Muma seconded, and the motion carried.

Request Approval for a Master of Science in Geography (CIP 45.0701) –KU (SECOND READING)**Summary**

Universities may apply for approval of new academic programs following the guidelines of in the Kansas Board of Regents Policies and Procedures Manual. The University of Kansas has submitted an application for approval of a Master of Science in Geography. The proposing academic unit has responded to all of the requirements of the program approval process. The University of Kansas and Kansas State University offer a Master of Arts degree utilizing this Classification of Instructional Program (CIP) code; however, no university offers a Master of Science degree utilizing this CIP code. A PDF of the full proposal is available at http://www.kansasregents.org/forms_documents.

Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	M.S. in Geography, CIP Code: 45.0701
2. Academic Unit	College of Liberal Arts & Sciences, Geography Department
3. Program Description	<p>As an interdisciplinary field, geography spans the humanities, physical sciences, and social sciences, often distinctly incorporating spatial and temporal analysis in its understanding of Earth Systems. Although the department offers B.A., B.G.S., as well as B.S. degrees for undergraduates to reflect this diversity, it only offers a M.A. degree for graduate students.</p> <p>An increased number of graduate students seek to specialize in the study of the Earth System's bio-physical components, acquiring advanced skills in spatial and quantitative analytical techniques in hopes of being hired by regional and national data analysis and environmental consulting firms. A M.S. degree in geography would better reflect the nature of students' training and benefit them in markets where a strong physical science background is required. The M.S. program aims to expand the student's knowledge of how earth systems work and how humans interact with its components. The student will become familiar with how to analyze geographic data both statistically and through models. The student will gain an in depth ability to learn a set of specific skills and use these skills in his/her thesis work. These skills may consist of statistical analysis, numerical modeling, working with laboratory or field instrumentation, or other skills useful for collecting or analyzing geographic data. The students will learn to apply this knowledge and these skills to new problems in geography. The program will be flexible by requiring only a few specific courses and having a wide variety of acceptable courses for meeting degree requirements. Thus, it will be able to accommodate students with a variety of interests.</p>

<p>4. Demand/Need for the Program</p>	<p>In a recent survey of current Master graduate students and undergraduate students, the majority of respondents expressed the desire to obtain a M.S. instead of a M.A. degree, which would better reflect the nature of these students' interests. The need for the degree is not only driven by student demand. As more graduate students seek to specialize in the study of the Earth System's bio-physical components, it is apparent that the advanced skills in quantitative and spatial analytical techniques are at the core requirements for careers in regional and national data analysis and in environmental consulting firms. Since research and professional employment in physical geography and GIScience careers typically require graduate level education with rigorous scientific training, an M.S. degree would make graduate students in those subfields more marketable. As an example, the NASA graduate fellowship requires a M.S. program and a M.A. program is not acceptable. A M.S. degree in geography would better reflect the nature of students' training and benefit them in markets where a strong physical science background is required. Moreover, by offering a M.S. degree the department will be able to attract more students with strong quantitative skills and interests in physical geography and geographic information science.</p> <p>The traditional employer of geography graduates with a science focus is the federal, state, and local governments. Federal government agencies and laboratories (for example, U.S. Geological Survey, National Resource Conservation Service, Oak Ridge National Laboratory and other DOE and DOD laboratories, and National Renewable Energy Laboratory) and state government (Department of Natural Resources, Department of Health and Environment, and Department of Transportation) are increasingly tending to hire people with graduate degrees. Kansas City is a major environmental consulting hub in the nation – a M.S. degree would greatly benefit those students who wish to enter this growing environmental job market. KU students will continue to be at a disadvantage in applying for these positions if they do not have a M.S. degree.</p> <p>Overall employment of physical geography and GIScience is expected to grow in the next few decades. According to private research firm Daratech, the GIS industry grew in the double digits in 2010 and another 8% in 2011. The Bureau of Labor Statistics' 2010-2011 Handbook labeled GIS skilled workers as having "favorable job prospects" and the US Department of Labor's High Growth Industry Profile–Geospatial Technology report found that the geospatial market is "growing at an annual rate of almost 35 percent, with the commercial subsection of the market expanding at the rate of 100 percent each year."</p>
<p>5. Comparative /Locational Advantage</p>	<p>Several leading geography programs in the nation offer M.S. degrees. UW Madison offers M.S. programs in Geography and Geographic Information Science (GIScience). Penn State offers a M.S. in GIScience. SUNY Buffalo also offers M.S. programs in GIScience and Environmental and Earth Systems sciences. Northwest Missouri State University is the nearest school that offers an on-line M.S. degree in GIScience. Several other regional universities also offer M.S. degrees in GIScience and physical geography including Michigan State, Indiana</p>

	University, Northern Illinois University, UW Milwaukee, and North Texas. In Kansas, no geography program offers M.S. degrees. Our proposed M.S. degree will, therefore, provide a unique program to graduate students who would like to focus on bio-physical and geographic information science areas in geography.
6. Curriculum	A minimum of thirty credit hours will be required for the M.S. degree. Students must pass an oral examination and write a thesis. Students must take 805 and 716 (Advanced Geostatistics); 716 may be replaced with an equivalent graduate-level course in statistics and experimental design. Students are also required to take one course (500-level or above) in each of three areas in geography (GIScience, Physical Geography/Atmospheric Sciences, and Regional/Human Geography). In addition, at least three courses (above 500-level) in an approved area of concentration (GIScience or Physical Geography) will be required.
7. Faculty Profile	The current faculty who can teach in this program: David Braaten (Professor), Nate Brunsell (Associate Professor), Jerry Dobson (Professor), Steve Egbert (Associate Professor), Johannes Feddema (Professor), Dan Hirmas (Assistant Professor), Bill Johnson (Professor), Xingong Li (Associate Professor), George McCleary (Associate Professor), David Mechem (Assistant Professor), Terry Slocum (Associate Professor), Donna Tucker (Associate Professor), and Kees van der Veen (Professor).
8. Student Profile	It is anticipated that most of these students would have earned an undergraduate degree in geography or an undergraduate degree in the related disciplines of earth sciences, engineering, computer science and other physical sciences. People who have moved to Kansas and are employed and now want to earn a graduate degree in geography are another source of students. We also anticipate drawing students from other states, especially states which do not have M.S. graduate programs in geography. In addition, the program could attract international students as the demand for graduate study in the U.S. is high in geography.
9. Academic Support	No additional support required.
10. Facilities and Equipment	No additional facilities and equipment are required.
11. Program Review, Assessment, Accreditation	This program will participate in the Kansas Board of Regents program review cycle. The College of Liberal Arts and Sciences conducts departmental reviews. The geography department is reviewed every 7-8 years, most recently in 2009-2010. Curricula for department courses are reviewed annually during the faculty evaluation process to ensure that they are appropriate for the courses being taught. No professional organization accredits masters (both M.A. and M.S.) programs in geography.
12. Costs, Financing	No new funding is required.

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree:

Master of Science in Geography

II. Provide courses required for each student in the major:

	Course Name & Number	Credit Hours
Core Courses	GEOG 805 History of Geographic Thought	2
	GEOG 716 Advanced Geostatistics or an equivalent course in statistics and experimental design	3
	Two-day required (non-credit) field trip before classes begin in the fall semester	0
	GEOG 980 Colloquium for 1 credit hour during each of the first two semesters	1
Electives	One course, 500 level or above, in each of the three areas in geography: - GIScience -Physical Geography/Atmospheric Sciences -Regional / Human Geography	9-10
	Three courses, 500 level or above, in an approved area of concentration: -Physical Geography -GIScience, computer programming course must be one of the three electives for this concentration	9-10
Research	Thesis	6
Practica	None	
Total		30

Implementation Year FY 2013

Fiscal Summary for the Proposed Academic Program

Institution: University of Kansas – Lawrence

Proposed Program: Master of Science in Geography

Part I. Anticipated Enrollment

	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Headcount	6	2	10	4	16	6
B. Total SCH taken by all students in the program	8		14		22	

Part II. Program Cost Projection

A. In the implementation year, list all identifiable **General Use** costs to the academic unit(s) and how they will be funded.

In subsequent years, please include **only** the additional amount budgeted.

	Implementation Year	Year 2	Year 3
<u>Base Budget</u>			
Salaries	\$0	\$0	\$0
OOE	\$0	\$0	\$0
Total	\$0	\$0	\$0

Indicate source and amount of funds if **other than** internal reallocation:

Revised: September, 2003

Approved: _____

Request Approval for a Master of Science in Education (CIP 13.9999) –PSU (SECOND READING)**Summary**

Universities may apply for approval of new academic programs following the guidelines of in the Kansas Board of Regents Policies and Procedures Manual. Pittsburg State University has submitted an application for approval of a Master of Science in Education. The proposing academic unit has responded to all of the requirements of the program approval process. No institution has a program utilizing this Classification of Instructional Program (CIP) code. A PDF of the full proposal is available at http://www.kansasregents.org/forms_documents.

Background

<u>Criteria</u>	<u>Program Summary</u>
Program Identification CIP	Master of Science in Education, School Health emphasis 13.9999
Academic Unit	College of Education, Department of Teaching and Leadership
Program Description	<p>The Master of Science Degree in Education with an emphasis in School Health will be offered online and consists of 36 graduate hours. The purpose of the program is to: 1) provide professional development in nursing for School Nurses and 2) provide an education background that would benefit School Nurses as they work with a more diverse PreK- Grade 12 student population.</p> <p>This graduate program combines professional nursing, leadership, research, and <u>special education courses</u>. The program will help School Nurses understand and work with special needs and special education students and their parents more efficiently and effectively. This program will help School Nurses be more effective leaders in their school and in their communities.</p>
Demand/Need for the Program	<p>Nursing programs do not regularly include information about the culture of PreK-12 schools. While nurses are thoroughly prepared to provide health care, they have little background in learning disabilities, autism spectrum disorder, school law, and leadership. This is especially true for School Nurses who work in Special Education Cooperatives.</p> <p>School Nurses must enroll in continuing education nursing courses in order to maintain their nursing license. Most school districts do not permit School Nurses to use their continuing nursing education courses or a Master of Nursing degree for advancement on the salary schedule, therefore after ten years as a School Nurse the salary is generally capped. With a Master of Science in Education/School Health from an education program, most school districts will permit the school nurse to move on the salary schedule both horizontally and vertically (added years of experience) resulting in a significant pay increase for most School Nurses.</p> <p>There are over 700 School Nurses in the state of Kansas. A survey was completed by School Nurses attending the annual Kansas School Nurses Association in July 2012. Of those who responded to the survey more than 85% were interested in learning more about the program and more than 95% wanted the program to be offered online.</p>

Cooperative/Locational Advantage	There are no Master of Science with a major in Education and an emphasis in School Health programs in the state of Kansas or in the nation (based on our best research). This graduate program is the only one that combines professional nursing, leadership, research, and <i>special education courses</i> .		
Curriculum	This program is interdepartmental and uses only existing courses with no new or additional courses required. The curriculum combines coursework in health care, learning disabilities, autism spectrum disorder, school law, research and leadership. Students in the program are required to take a research course (3 hours), nursing courses (12 hours), special education courses (15 hours), internship/practica (7 hours) and electives from Nursing, Leadership, and/or Special Education (3 hours). Students completing the thesis option take an additional research course instead of an elective.		
Faculty Profile	<i>Special Education Courses:</i> Marti York, Ed.D. Associate Professor Core Faculty Ann George, Ed.D. Assistant Professor Core Faculty Gloria Flynn, Ph.D. Assistant Professor Core Faculty Cindy Smith, Ph.D Assistant Professor Core Faculty <i>Leadership and Methods of Research Courses:</i> Brenda Roberts, Ed.D Associate Professor Core Faculty <i>Nursing Courses:</i> Mary Carol Pomatto, Ed.D University Professor Core Faculty Barbara McClaskey, Ph.D, MN, RNC, APRN-CNS Professor Core Faculty Janis Schiefelbein, RNC, MS, Ph.D Associate Professor Core Faculty		
Student Profile	There are approximately 700 School Nurses in Kansas. According to the Health Resources and Services Administration (HRSA), there are 73,697 registered nurses working as School Nurses in the United States (HRSA, 2010). Participants will be School Nurses who want to earn an advanced degree that will improve their ability to be efficient and effective School Nurses and for whom a Master of Nursing degree is not a good fit. Since the program is totally online School Nurses, regardless of location, will be able to enroll. Participants in this program want professional development in nursing along with special education, research, and leadership. The students in this program at minimum will hold a Baccalaureate Degree in Nursing (BSN) and be able to use technology to access the online courses.		
Academic Support	No additional academic support is needed.		
Facilities and Equipment	The existing facilities and equipment are sufficient to support the proposed online program.		
Program Review	The program is anchored in the Discrepancy Evaluation Model (DEM). A DEM evaluation assesses the extent of program implementation and the accomplishment of the program goals and objectives, a comparison of performance to a designated standard. DEM also addresses the process or qualitative concerns and includes an analysis of the process used during the evaluation cycle. DEM consists of a number of specific steps. All data will be housed within the College of Education		

Assessment	<p>Assessment System under the direction of the Assistant Coordinator for Field Placement and Assessment. All PSU program reports and program assessments will be submitted as required.</p> <p>A variety of assessment tools will be used to assess the program's effectiveness. Formative assessments will include, but are not limited to: identified assignments in core courses evaluated using rubrics, criterion referenced tests, case studies, practica reflections, log books, journals, and research projects.</p> <p>A summative assessment will take the form of a program portfolio created by the student. The portfolio will reflect how the individual student met the program goals and indicators.</p>
Accreditation	<p>There are no national or state accrediting agencies for School Health or School Nursing programs. The proposed program does not result in licensure or endorsements to a teaching or nursing license because no licenses or endorsements are available.</p>
Cost, Financing	<p>No additional cost or financing is required.</p>

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree:
Master of Science with a major in Education, Emphasis in School Health

II. Provide courses required for each student in the major:

	Course Name and Number	Credit Hours
Core Courses:	<u>NURS 850: Curriculum Development</u>	<u>3</u>
	<u>NURS 855: Teaching Strategies</u>	<u>2</u>
	<u>NURS 865: Strategic Development</u>	<u>3</u>
	<u>SPED 743: Characteristics of Young Children with Disabilities</u>	<u>3</u>
	<u>SPED 822: Seminar in Special Education Law</u>	<u>3</u>
	<u>SPED 815: Individuals with Exceptionalities</u>	<u>3</u>
	<u>SPED 849: Partnerships with Families of Exceptional Children and Youth</u>	<u>3</u>
	<u>SPED 812: Characteristics of Learners with With Autism Spectrum Disorders</u>	<u>3</u>
Electives:	<u>From Nursing, Leadership, and/or Special Ed (Coursework option only)</u>	<u>3</u>
Research:	<u>TCHL 891: Methods of Research</u>	<u>3</u>
	<u>TCHL 890: Research and Thesis (Research option only)</u>	<u>3</u>
Practica:	<u>NURS 854: Teaching Strategies: Practicum</u>	<u>1</u>
	<u>NURS 836: Family Process/Management of Chronic Illness: Practicum</u>	<u>3</u>
	<u>LDSP 800: Educational Leadership</u>	<u>3</u>
Total:		<u>36</u>

IMPLEMENTATION Year FY 2014
(Spring 2014 semester)

Fiscal Summary for Proposed Academic Programs

Institution: Pittsburg State University

Proposed Program: Master of Science Education with an emphasis in School Health

Part I. Anticipated Enrollment	Implementation year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-Time Headcount:	5		10		15	
B. Total SCH taken by all students in Program	18 credit hours X 5 students = 90 credit hours		18 credit hours taken by 10 students = 180 credit hours		18 credit hours taken by 15 students = 270 credit hours	
Part II. Program Cost Projection						
A. In implementation year one, list all identifiable General Use costs to the academic units(s) and how they will be funded. In subsequent years, please include on the additional amount budgeted.						
	Spring, Implementation Year		Year 2		Year 3	
<u>Costs:</u>						
Salaries	\$0		\$0		\$0	
OOE	\$0		\$0		\$0	
Total	\$0		\$0		\$0	

Indicate source and amount of funds if other than internal reallocation:

No additional salaries, resources or equipment will be needed for this program as all of the courses are already taught in other programs and there is capacity for growth.

KSU – Department of Hospitality Management and Dietetics – Degree Name Change

Rationale: Change in name of the on-campus Master of Science program from *Foodservice, Hospitality Management and Dietetics Administration* to *Hospitality and Dietetics Administration* is more concise and representative of our program focus. We believe that foodservice is subsumed in the terms hospitality and dietetics and thus can be deleted as a separate term. The term “dietetics” can stand alone as representing both management and clinical aspects of dietetics practice. Options for coursework in both aspects of dietetics are available through selection of appropriate courses on the student’s Program of Study.

Attachment 5



PROVOST/VICE PRESIDENT FOR ACADEMIC AFFAIRS

Campus Box 4045
1200 Commercial Street
Emporia, KS 66801-5087
620-341-5171
620-341-5686

July 12, 2013

TO: Gary Alexander

FROM: David P. Cordle 
Provost and Vice President for Academic Affairs

RE: Combining Bachelor of Music and Bachelor of Music Education Degrees

The Department of Music at Emporia State University proposes to combine the Bachelor of Music degree and the Bachelor of Music Education degree into a single Bachelor of Music degree with separate concentrations, one in Music Performance and one in Music Education.

The core course work for the two degrees are identical, so there would be no change in requirements for the students by combining the degree programs into one degree with separate concentrations. The combined degree would better meet program minima standards.

Please add this request to the COCAO agenda.



TO: Anthony Vizzini
Vice President for Academic Affairs
FROM: Kimberly Engber
Director of the Emory Lindquist Honors Program
DATE: July 22, 2013
RE: Creation of a Wichita State University Honors College

The Emory Lindquist Honors Program at Wichita State University (WSU) proposes the creation of an Honors College within the existing Academic Affairs structure.

Current Structure

The Emory Lindquist Honors Program currently exists within the Office for Faculty Development and Student Success, a unit within the Office of the Vice President for Academic Affairs reporting administratively to an Associate Vice President for Academic Affairs.

Eight academic units currently exist within the Office of the Vice President for Academic Affairs reporting administratively to the Vice President for Academic Affairs:

1. W. Frank Barton School of Business
2. College of Education
3. College of Engineering
4. College of Fine Arts
5. College of Health Professions
6. Fairmount College of Liberal Art and Sciences
7. Graduate School
8. University Libraries

Proposed Structure

The proposed structure involves creating a ninth unit within the Office of the Vice President for Academic Affairs reporting administratively to the Vice President for Academic Affairs.

1. W. Frank Barton School of Business
2. College of Education
3. College of Engineering
4. College of Fine Arts
5. College of Health Professions
6. Fairmount College of Liberal Art and Sciences
7. Graduate School
8. University Libraries
9. Honors College

This administrative structure will allow WSU to better focus resources on coordinating programs for academically exceptional and highly motivated students, while at the same time providing leadership for student-faculty collaborative research and interdisciplinary curriculum development across campus.

Rationale

This is a natural development of an academic unit that currently serves approximately 250 students each year. The Honors College administrative offices and classrooms will be housed in a new residence hall currently under construction on WSU's main campus.

The structure proposed for a WSU Honors College reflects the basic characteristics of a fully developed Honors College identified by the National Collegiate Honors Council, including:

- "The honors college exists as an equal collegiate unit within a multi-collegiate university structure."
- "The head of the honors college is a dean reporting directly to the chief academic officer of the institution and serving as a full member of the Council of Deans if one exists. The dean has a fulltime, 12-month appointment."

<http://nchchonors.org/faculty-directors/basic-characteristics-of-a-fully-developed-honors-college/>

The Honors College will benefit the University by:

- Elevating honors programming to a level that will allow direct interaction and collaboration with other colleges.
- Attracting and retaining academically exceptional and highly motivated students from the Wichita area, the region, the nation, and the world.
- Enhancing the recruitment of high-achieving transfer students.
- Increasing undergraduate enrollment.
- Increasing student-faculty collaboration in teaching, research, and service.
- Attracting and retaining high-quality faculty and staff.
- Creating compelling connections across disciplines and with the greater Wichita community.
- Enhancing the academic reputation of the University.

The Honors College will benefit students and faculty by:

- Emphasizing academic rigor along with exploration, creativity, and discovery.
- Providing Honors students individualized advising and priority enrollment.
- Engaging students in intellectual dialogue and real-world problems.
- Facilitating undergraduate research and creative activity across campus.
- Preparing students for top graduate schools, competitive national scholarships, and leadership roles in professional careers.
- Supporting interdisciplinary courses and curriculum development.
- Serving as a curricular laboratory for faculty to experiment with course design and content.

Honors curricular modifications under consideration include a first-year Science Honors program, interdisciplinary Honors minors, and an Honors degree.

Cost

The creation of the Honors College will involve a reallocation of funding from the existing Honors Program and additional resources from the University.

Summary

Creation of an Honors College within the Office of the Vice President for Academic Affairs at Wichita State University makes sense strategically for a number of reasons, including:

1. Marketing our university to prospective students.
2. Increasing WSU's visibility within Kansas as a high research institution.
3. Enhancing the likelihood of securing donor support.
4. Providing a more unified identity for Honors students.
5. Providing more efficient and effective management of high-achieving student academic programs.
6. Enhancing the high quality educational experiences WSU offers to citizens of the State of Kansas.

Pittsburg State University
COLLEGE OF ARTS AND SCIENCES

311 Grubbs Hall
1701 South Broadway
Pittsburg, KS 66762-7515
620-235-4685 Fax: 620-235-4686
arrsc@pittstate.edu
www.pittstate.edu/artsc

July 9, 2013

TO: Dr. Lynette Olson, Provost

FROM: Dr. Karl Kunkel, Dean, College of Arts and Sciences



Dr. Mary Carol Pomatto, Director, School of Nursing

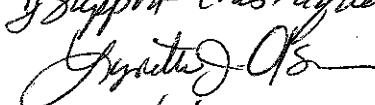


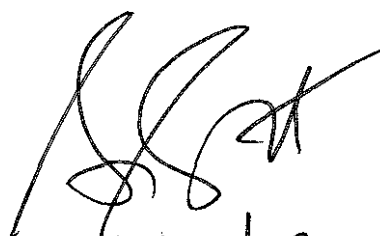
RE: Request to Name the Pittsburg State University School of Nursing

We recently were informed by the Pittsburg State University Foundation that an agreement was reached with Dr. Fay Bradley to name the School of Nursing in honor of his mother. Dr. Bradley is providing a \$1 million gift to the School of Nursing under terms agreeable to the Foundation.

We recommend the PSU School of Nursing be named the ***Irene Ransom Bradley School of Nursing***.

Please contact us, Vice President of University Advancement Dr. Brad Hodson, or Director of Development Ms. Kathleen Flannery, if you have any questions or need additional information.

I support this request.

7/10/13


07/15/13


EMPORIA STATE
UNIVERSITY



PROVOST/VICE PRESIDENT FOR ACADEMIC AFFAIRS

Campus Box 4045
1200 Commercial Street
Emporia, KS 66801-5087
620-341-5171
620-341-5686

August 23, 2013

TO: Gary Alexander
FROM: David P. Cordle 
Provost and Vice President for Academic Affairs

RE: Masters of Accounting and Information Systems Name Change

Emporia State University wishes to change the name of the degree program Masters of Accounting and Information Systems to Masters of Accountancy. In preparation to implement this program the department found students are confused regarding the purpose and who are viable candidates to enroll. The title of Masters of Accounting and Information Systems has been misinterpreted as a program that is orientated to students who have a Bachelors in Business with any major, in particular Information Systems majors or those who majored in accounting. In reality, the program is intended to further the education of individuals who already possess an accounting background, i.e. a bachelor's degree with an accounting emphasis. The request to change title to Master of Accountancy reflects the intended student population that will be successful in the program.

Please add this request to the COCAO agenda.

CHANGING LIVES SINCE 1863

EMPORIA STATE
UNIVERSITY



PROVOST/VICE PRESIDENT FOR ACADEMIC AFFAIRS

Campus Box 4045
1200 Commercial Street
Emporia, KS 66801-5087
620-341-5171
620-341-5686

July 11, 2013

TO: Gary Alexander

FROM: David P. Cordle 
Provost and Vice President for Academic Affairs

RE: Departmental Reorganization and Name Change

Emporia State University has combined the Assessment and Teaching Enhancement Center with the office of Institutional Research. Due to this reorganization, we request approval to change the name of the department to the Office of Institutional Research and Assessment.

Please add this request to the COCAO agenda.

CHANGING LIVES SINCE 1863

Revise KBOR Advising Policy

At its May 16, 2013 meeting, the Board revised its policy on academic advising, eliminating the requirement of an annual report. The Council of Chief Academic Officers was asked to recommend a new procedure for campuses to report on their advising systems. The Council of Chief Academic Officers recommends institutions provide a brief report every three years, beginning in spring 2016, as described in section d. of the proposed revised policy on academic advising.

Background

As Foresight 2020 illustrates, student success is a strong component of institutional success. Student success not only looks at issues such as retention and graduation rates, but also looks at other aspects such as enrollment, persistence, relationship building, leadership development, career preparedness, and character development. These are all critical for students to succeed academically, personally, and professionally.

Academic advising is just one of many factors that contribute to student success and in turn institutional success—albeit a critical one. Because the needs of students vary, institutions tailor academic advising to meet the needs of individual students who may fall into one or more of the following categories: at risk students, first-year students, first-generation students, returning adult students, students with children, veterans, students in the military, students with disabilities, international students, transfer students, students of color, high-achieving students, students at a distance, etc. Academic advising is further customized for those completing the general education curriculum, those who are completing the discipline-specific requirements, and those who are transitioning from general education to discipline-specific courses.

Because of the complexity of academic advising, institutions employ professional advisors and faculty advisors, with support from, and referrals made to, offices that offer such services as counseling, career and employment services, tutoring, study abroad opportunities, disability services, wellness services, money management services, research opportunities, service learning opportunities, etc. Its complexity makes it difficult to capture the character and impact of academic advising in a single annual report. Therefore, the Council of Chief Academic Officers recommends institutions provide a brief report every three years, beginning in spring 2016, as described in section d. of the proposed revised policy on Academic Advising.

Proposed Revision to Current Policy

The policy on academic advising was revised May 16, 2013, to eliminate the section requiring an annual report on academic advising, with the understanding that the Council of Chief Academic Officers (COCAO) would recommend a procedure for campuses to report on their advising systems. COCAO recommends the following revision to the Board policy on Academic Advising.

1410. ACADEMIC ADVISING (5-16-13)

- a. Effective academic advising is central to the educational mission of the Board of Regents. To ensure that all students have access to high quality advising, each state university shall establish an Academic Advising System, which shall provide the following:

—————(1)i. Goal Setting: Each Academic Advising System should help students to set both short-term and long-term educational goals.

- (2)ii. Information: Each Academic Advising System should be able to accurately inform students of graduation requirements of their department. It should be sensitive to the importance of strategic course selections so as to minimize the number of semesters required for graduation. Additionally, the System should be able to inform students of career opportunities in their field of study.
 - (3)iii. Transitions: Each Academic Advising System should inform students how to change colleges and/or departments. Furthermore, the System should provide information to explain the process students follow to enroll in their curriculum and to drop or add courses during the semester.
 - (4)iv. Accessibility: Each Academic Advising System should have reasonable hours and methods of availability for students. Additionally, students should be able to set up appointments within the System for an adequate amount of time to make curricular selections and career choices.
 - (5)v. Referral to Campus Resources: Each Academic Advising System should be able to refer students to various campus resources including, but not limited to: university counseling services, student activities, and career and employment services.
- b. Each Academic Advising System shall provide information to students to inform them of their responsibilities in the Academic Advising process.
 - c. Each Academic Advising System shall be responsible for the necessary training of academic advisors to assist them in meeting the responsibilities of this policy.
 - d. Every three years, beginning in spring 2016, each campus shall provide the Vice President for Academic Affairs with a written report, no more than two pages in length, describing how its Academic Advising System advances the Board's strategic goals pertaining to retention and graduation. The Vice President for Academic Affairs shall summarize the campus reports in a single document and provide it to the President and CEO for transmission to the Board at the President/CEO's discretion. (5-20-99; x-xx-13)

Kansas State University State Authorization Summary

May 2013

Authorization Still Needed

Authorized, no cost	Authorized, with cost	Authorization Still Needed			No Information Available
		Has cost	No Cost	Regulates Experiences/Physical Presence trigger	
Alabama (1) Arizona Arkansas (1) California Colorado (2) Connecticut Delaware Florida Georgia Hawaii Idaho Indiana Kentucky (2) Maine Michigan Mississippi (2) Missouri Montana Nebraska (1) New Jersey (1) New Mexico (waived till 6/30/13) New York (2) North Carolina (1) Ohio (1) Oklahoma (3) Oregon (1) Rhode Island South Carolina South Dakota Tennessee Texas (1) Vermont Virginia Washington (1) West Virginia (1) Wisconsin	Alaska Maryland* Minnesota** Nebraska (1) Utah Wyoming	Arkansas (1) D.C. Iowa (applied) Oregon (1) Texas (1) Puerto Rico	Alabama (1) Illinois North Dakota Pennsylvania	Louisiana Massachusetts Nevada New Hampshire New Jersey (1) North Carolina (1) Ohio (1) Washington (1) West Virginia (1)	Republic of Palau American Samoa Federated States of Guam Republic of the U.S. Virgin Islands Northern Mariana Islands
<div>State Authorization Costs to Date</div> <div>Authorization payments in 6 states\$19,100</div> <div>Surety Bond (MD)\$2,800</div> <div>Staff (1.0 FTE, salary + fringe):\$100,000</div> <div>Total Spent to Date\$121,900</div>					
<div>*Only authorized in Maryland for programs not requiring internships, externships, etc.</div> <div>** Only authorized for 9 programs, charge applies per program to be authorized</div>					
<div>State Authorization Cost Estimate</div> <div>Fees for Authorization in all 50 states:\$368,000</div> <div>Annual Authorization Renewals:\$34,000</div> <div>Surety Bonds, Site Visits:\$27,000</div> <div>Staff (1.0 FTE, salary + fringe):\$100,000</div>					
<div>Other Issues:</div> <div>Many states considering revision of regulations</div> <div>Difficulty in identifying student experiences related to physical presence</div> <div>Several states require institutions to also register with the State Department of that state</div>					