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**KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE
AGENDA**

Conference Call
October 1, 2013
11:00 a.m.

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**Board Academic Affairs Standing Committee
Conference Call Schedule
September 2013 to June 2014**

BAASC Conf Call – 11:00 a.m.	Board of Regents Meeting Dates
Tues, September 3, 2013 BAASC Conf Call	September Board – September 18-19, 2013
Tues, October 1, 2013 BAASC Conf Call	October Board – October 16-17, 2013
Tues, November 5, 2013 BAASC Conf Call	November Board – November 20-21, 2013
Tues, December 3, 2013 BAASC Conf Call	December Board – December 18-19, 2013
Thurs, January 2, 2014 BAASC Conf Call	January Board – January 15-16, 2014
Tues, January 28, 2014 BAASC Conf Call	February Board – February 12-13, 2014
Tues, February 25, 2014 BAASC Conf Call	March Board – March 12-13, 2014
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Tues, April 29, 2014 BAASC Conf Call	May Board – May 14-15, 2014
Tues, June 3, 2014 BAASC Conf Call	June Board – June 18-19, 2014

Board Academic Affairs Standing Committee Minutes

**Wednesday, September 18, 2013
10:30 a.m.
Kathy Rupp Conference Room
Topeka, KS**

The Board Academic Affairs Standing Committee met in the Kathy Rupp Conference Room, Kansas Board of Regents, 1000 SW Jackson, Suite 520, Topeka, Kansas, at 10:30 a.m. on Wednesday, September 18, 2013.

Members Present: Robba Moran, Chair
Mildred Edwards
Tim Emert
Helen Van Etten

Board Staff: Gary Alexander, Karla Wiscombe, Susan Fish, Jean Redeker, Jacqueline Johnson, and Crystal Puderbaugh

Others Present: Sue Maes, Kansas State University; Brian Niehoff, Kansas State University; Ruth Dyer, Kansas State University; Sara Rosen, University of Kansas; Rick Ginsberg, University of Kansas; Howard Smith, Pittsburg State University; and Robert Scott, Fort Hays State University

Approve September 3, 2013 Minutes

The Minutes of the September 3, 2013 Board Academic Affairs Standing Committee Conference Call were approved as submitted by consensus.

BAASC 13-05, Teacher Preparation

Gary Alexander introduced Robert Scott, Dean of Education, Fort Hays State University, and Rick Ginsberg, Dean of Education, University of Kansas. They provided the Standing Committee with presentations regarding their institution's Teacher Education Programs. The presentations included information on what the institutions are doing well, innovations, how they respond to changing demographics, and how they are incorporating the Common Core Standards.

A copy of their presentations is attached to the official minutes.

BAASC 13-02, Transfer and Articulation: Quality Assurance

The Quality Assurance subcommittee's proposed appeals process is to be used in cases in which an institution finds students unable to transfer a course that has been approved for system-wide transfer was reviewed. The Transfer and Articulation Advisory Council will review the draft appeals process at its meeting on Thursday, September 19, 2013.

BAASC indicated it likes the detail of the process. The Committee discussed how the appeal process would be initiated.

BAASC 13-19, Advising Policy Update

The Council of Chief Academic Officers supported the draft advising policy as it was presented to them this morning. Written reports on advising will be submitted every three years to the Board office by the State universities.

BAASC approved the proposed policy by consensus.

The policy will be taken to the Governance Committee for review.

BAASC 13-03, Reciprocity Background Discussion

Marshall Hill and Larry Isaac will speak this afternoon at the Board meeting.

The cost for a State university to be authorized to operate in other states varies from \$36,000 to \$368,000 per year. Gary Alexander will email BAASC the institutional estimated costs for state regulation of online academic programs from submitted reports.

Kansas Board of Regents currently collects data from educational institutions it regulates, but will the agency have access to that data once it participates in SARA?

Revised Board Academic Affairs Standing Committee Conference Call Schedule

The previous schedule included in the June 18, 2013 agenda materials has been revised to reflect the changes made in the February and March Board dates. Please note that BAASC will meet by conference call on January 28, 2014 and February 25, 2014.

Adjournment

Regent Moran adjourned the meeting at 11:30 a.m.

Act on Requests for Additional Degree Granting Authority for the Following Institutions:

- Columbia College
- Anthem College
- Rasmussen College

Staff Recommendation

The following institutions request approval for additional degree granting authority: (1) Columbia College, (2) Anthem College and (3) Rasmussen College. After a thorough review of staff qualifications, record keeping systems, coursework, materials, website platforms, extended studies and campuses, the listed institutions demonstrate they meet and maintain compliance with all of the statutorily imposed requirements described below. Staff recommends approval for additional degree granting authority. October 2013

Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

Institution Requests:

Columbia College

The Kansas Board of Regents first approved Columbia College in September of 2011. Founded in Columbia, MO in 1851 as a Christian Female College, the college was the first women’s college west of the Mississippi River to be chartered by a state legislature. The college changed its name to Columbia College in 1970 when it changed from a two-year women’s college to a four-year coeducational college. More than 3,500 students attend at the main campus in Columbia, MO and over 30,000 students, including working adults and military personnel and their families, attend the 34 nationwide campuses around the country and online. Columbia College is currently approved by the Board of Regents to offer 38 programs at the associate, bachelor and master degree level.

Graduation rate data are based on undergraduate students who enrolled full-time and have never enrolled in college before. This may not represent all undergraduates who attend this institution. The U.S. Department of Education reports that 24% of entering students at Columbia College were counted as

“full-time, first-time” in 2012 with a graduation rate of 43% and an 11.6% federal student loan default rate.

Columbia College is accredited by The Higher Learning Commission and a member of the North Central Association since 1918. The Higher Learning Commission is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Degrees Requested by Columbia College for Approval:

- Bachelor of Arts in Public Administration
- Bachelor of Arts in Political Science
- Bachelor of Arts in English

Anthem College

The Kansas Board of Regents first approved Anthem College in October 2009. Anthem College is part of Anthem Education, originally founded in 1965 as High-Tech Electronics Institute of Arizona. Anthem College Online, a division of Anthem College – Phoenix, was established in 2002. In 2012, Anthem Education was acquired by Education Training Corporation. In addition to the online division, there are 20 Anthem College campuses throughout the country including Kansas City, MO. Anthem College Online is currently approved by the Kansas Board of Regents to offer 16 programs at the associate and bachelor level.

Graduation rate data are based on undergraduate students who enrolled full-time and have never enrolled in college before. This may not represent all undergraduates who attend this institution. The U.S. Department of Education reports the overall graduation rate for students beginning studies in 2009-10 as 69.2% and a federal student loan default rate of 8.8%.

Anthem College is accredited by the Accrediting Commission of Career Schools & Colleges (ACCSC), a United States Department of Education approved accrediting agency. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

Degrees Requested by Anthem College for Approval:

- Associate of Science in Business Administration
- Associate of Science in Health Services Administration
- Associate of Science in Information Technology
- Bachelor of Science in Business Administration
- Bachelor of Science in Information Technology

Rasmussen College

The Kansas Board of Regents first approved Rasmussen College’s online division for degree granting authority in May of 2011. Both the Topeka and Overland Park campuses were approved in May of 2012. The first campus opened its doors in 1900 in Stillwater, Minnesota and now offers online learning programs with more than 14,000 students from around the globe supported by more than 1,000 faculty members. This program will be offered at the Topeka and Overland Park campuses, as well as online.

Rasmussen College also has 21 other campuses located throughout the U.S. Currently, Rasmussen College is approved by the Kansas Board of Regents to offer 114 programs at the associate and bachelor level.

The Topeka and Overland Park campuses are new campuses; therefore, graduation data is not available.

Rasmussen College is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Degree requested by Rasmussen College

- Associate of Applied Science in Graphic Design
- Bachelor of Science in Graphic Design

Act on Requests for Degree and Certificate Programs Submitted from Community Colleges and Technical Colleges for Seward County Community College and Fort Scott Community College

Summary and Staff Recommendation

Each month community colleges and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received requests from Seward County Community College to offer an associate of applied science degree and a technical certificate in Natural Gas Compression Technology and from Fort Scott Community College to offer a technical certificate in Welding. The programs submitted addressed all criteria requested and were subject to the 14 day comment period required by policy. The programs were reviewed by the Postsecondary Technical Education Authority and are recommended for approval.

Background

Community colleges and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Student and employer demand for the program
- Current and projected job openings and anticipated wages
- Level of program duplication across institutions, based on Classification of Instructional Program (CIP) code, and any efforts to collaborate to provide the needed program
- Rationale for why collaboration is not a viable option and/or need for a duplicative program
- Program description and designation of required and elective courses
- Measurable program outcomes and course competencies
- Process and frequency for review of program content, level of program success, and process for addressing any areas of concern
- Any specialized accreditation required and/or available for the proposed program
- Faculty qualifications and proposed student to faculty ratio
- Description of facilities and equipment needed and available
- Projected program costs and designation of adequate resources
- Membership of a steering/advisory committee for the program
- Approval by institutional academic committee and local governing board

Description of Proposed Programs

Seward County Community College requests approval for the following program:

- Natural Gas Compression Technology (15.0903)—AAS degree/64 credit hours; Technical Certificate/47 credit hours

The career field of natural gas compression technology applies principals of mechanical engineering, electricity, thermodynamics, and other sciences to maintain natural production equipment. The proposed Natural Gas Compression Technology (NGCT) program prepares students for employment as entry-level maintenance technicians with the ability to trouble shoot, repair and maintain a wide range of natural gas engines, compressors, and related equipment and specialize in areas such as instrumentation, electronics, emissions or failure analysis.

The proposed program, developed in cooperation with regional gas production, transport, and service companies, provides students with stackable exit point options. The technical certificate is designed to

prepare students for entry-level positions primarily consisting of preventive maintenance and routine repair of natural gas compression equipment. The Associate of Applied Science level prepares students for an accelerated career path leading to advancement into supervisory roles.

The Occupational Outlook Handbook (U.S. Bureau of Labor Statistics) and the Kansas Long-Term Occupational Projections (Kansas Department of Labor) do not specifically list natural gas compression technician as a job category. However, these reports do list Industrial Machinery Mechanics and Maintenance Workers, Machinery as an employment field under which students graduating from this program would qualify. Nationally, the projected job growth is approximately 19%. The median wage for industrial machinery mechanics is \$45,420 while the median wages for machinery maintenance technicians is \$38,460. Within Kansas the projected growth is nearly 21% (a need for approximately 1,400 new and replacement positions). The median wage for industrial machinery mechanics is \$40,400 and for machinery maintenance technicians the median wage is \$39,640.

A majority of the coursework in the proposed program is currently being delivered as a non-credit business and industry program. As such, an instructor has been hired by the college, space has been allocated for the program, a strong advisory board has been established and essential equipment has been secured through industry donations. To date this business/industry program has awarded 14 certificates of completion to students successfully completing the stringent training requirements. Twelve of these students are currently employed in the industry. Now in the third year of instruction, there is an every-increasing demand from industry leaders for an approved associate degree and technical certificate level offerings.

Local demand for these technicians is strong and growing. Letters of support and a listing of contributions from a number of local businesses were included in the application materials. Among the types of support provided by businesses were donations of money and equipment, student scholarships, internships, curriculum development, and employment of program graduates.

There are currently two programs being offered in the state that are somewhat similar to the proposed program. Garden City Community College has an approved Oil and Gas Technician program (15.0903—same CIP as the proposed program). However, the primary focus of the Garden City program is on oil exploration and production. In addition, Barton County Community College has a long established Natural Gas Transmission and Distribution program (15.0699—different CIP from the proposed program) which includes an associate of applied science in Natural Gas Transmission and Distribution and two technical certificates (Natural Gas Transmission and Distribution and Natural Gas Measurement).

In 2010, the college received a U.S. Department of Education, Title V Developing Hispanic-Serving Institutions Grant to develop and implement three new programs, the last of which is the proposed NGCT program. Estimated implementation costs are approximately \$257,694 (\$77,250-salary/benefits; \$107,500-equipment/supplies; \$72,944-facility renovation). The total costs associated with implementation of the proposed program will be supported through this federal award to the college. Support for program sustainability beyond the grant funding will come from the college's general fund and continued industry support.

The proposed program was subject to the 14-day comment period during which one letter of comment was received. Comments received from Barton County Community College included support for the

proposed new program at Seward, clarifying information regarding the Natural Gas Transmission and Distribution program currently offered by Barton and a note indicating they had not previously been contacted regarding similarities between the two programs.

Staff Recommendation

The new program request submitted by Seward County Community College for an AAS degree and technical certificate in Natural Gas Compression Technology was reviewed the Postsecondary Technical Education Authority and is recommended for approval.

Fort Scott Community College requests approval for the following program:

- Welding (48.0508)12.0504)—Technical Certificate/24 credit hours

The proposed technical certificate program provides the necessary instruction and hands-on training for students to acquire entry-level industry certifications from the American Welding Society (AWS) and includes the following welding processes: shielded metal arc, gas metal arc, and gas tungsten arc welding. The 24 credit hour technical certificate can be completed in either two 12-credit hour semesters or four 6-credit hour semesters to accommodate both full- and part-time students.

Labor market data from Economic Modeling Specialist International (EMSI) indicates job growth for welders and metal workers in Kansas as approximately 11% with a median wage of \$34,923. The 2012 Wage Survey (from the Kansas Department of Labor) shows a projected growth of 17% with a median wage of approximately \$33,259.

Welding programs of varying lengths are currently approved at 20 postsecondary institutions. (Barton County Community College, Butler Community College, Coffeyville Community College, Cowley Community College, Dodge City Community College, Garden City Community College, Highland Community College, Hutchinson Community College, Independence Community College, Johnson County Community College, Kansas City Kansas Community College, Neosho Community College, Seward County Community College, Flint Hills Technical College, Manhattan Area Technical College, North Central Kansas Technical College, Northwest Kansas Technical College, Salina Area Technical College, Wichita Area Technical College, and Washburn Institute of Technology.)

The proposed technical certificate program was developed based on specific requests from Pittsburg Public Schools, the Crawford County Workforce Education Alliance, and local business and industry. Some existing welding courses were initially offered in conjunction with Pittsburg High School during the spring 2013 semester. Conversations with superintendents, principals, and counselors at Pittsburg High School, Frontenac High School, Northeast High School and Southeast High Schools indicated a projected estimate of approximately 36 high school students (unduplicated count) per year.

The Crawford County Workforce Education Alliance was established as an industry-led, public-private partnership to coordinate efforts of workforce, education, and economic development partners. A major project of the Alliance (2014-2017) includes the development of a technical education center, in collaboration with Fort Scott Community College, to consolidate and expand both existing and proposed technical programs and offerings to meet the workforce needs in southeast Kansas. Specific support from local businesses outlined in the letters of support include: use of business facilities for evening classes,

flexible working arrangements to allow industry employees to teach welding courses, financial support, internships, on-the-job training opportunities, job shadowing, career fairs and classroom presentations.

Fort Scott Community College has been in contact with and received approval from Pittsburg State University to conduct welding courses in Crawford County.

The proposed program was subject to the 14-day comment period during which no letters of comment were received.

Staff Recommendation

The new program request submitted by Fort Scott Community College for a technical certificate in Welding has been reviewed by the Postsecondary Technical Education Authority and is recommended for approval.

Act on Request for a Master of Studies in Law (22.0201) – Washburn University

Summary and Recommendation

Universities apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policies and Procedures Manual. Washburn University has submitted an application for approval of a Master of Studies in Law (CIP 22.0201). This program is presented to the System Council of Chief Academic Officers and the System Council of Presidents for information before submission to the Board Academic Affairs Committee for placement on the Board agenda.

The proposing academic unit has responded to all of the requirements of the program approval process. No other institution has a program using this Classification of Instructional Program (CIP) code. The program will be funded through internal reallocation.

Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	<u>Master of Studies in Law</u> <u>Detail for CIP Code 22.0201</u>
2. Academic Unit	School of Law
3. Program Description	Washburn's M.S.L. degree provides a focused course of study for students who will benefit from a background in legal education and who do not require the broad training of a Juris Doctor degree. The program begins with an introductory course and at least one foundational course related to the individual's chosen career path. Subsequent course selections provide in depth study of a particular field of law tailored to meet the interests of each individual student. The goal of the program is to provide a legal background that will complement the professional interests of the participants, strengthen their ability to interact effectively with the legal community, and provide professional certification of those accomplishments.
4. Demand/Need for the Program	<p>The market for students who may be interested in a master's level law-related degree has changed dramatically in recent years. Larger numbers of prospective students have decided that they lack the interest and resources needed for a full three year study of law, and their professional interests do not require admission to the bar. Employers in fields ranging from human resources departments to oil and gas field representatives recognize the value of legal study, but do not required services of a licensed attorney.</p> <p>By offering the program for either full or part-time students, it will be possible to reach individuals making career changes as well as those wanting to advance their existing professional positions. The proposed M.S.L. degree would meet this demand while also allowing the law school to make relative adjustments to the size of its existing J.D. program.</p> <p>The M.L.S. program will offer new opportunities for prospective students</p>

	<p>and will enhance the educational opportunities of existing students. Admission of a limited number of M.S.L. students will offset comparable reductions in the size of the J.D. program. This strategy will allow the school to maintain or increase the standards for admission of J.D. students while also allowing the school to maintain a wide range of viable courses and adding diverse perspectives to the students enrolled in those courses. J.D. students would gain insight into the interests and concerns of people in parallel professions with whom they will be likely to interact as lawyers. The total size of the M.S.L. program would be limited so that combined enrollment of J.D. and masters' level students will not exceed historical levels of J.D. enrollment, and the low student/faculty ratio at Washburn will be maintained.</p>
5. Comparative /Locational Advantage	<p>Washburn Law currently provides a professional curriculum in all of the subject areas addressed in this proposal. A growing number of law schools, including Nebraska, Illinois, Arizona State, Ohio State, Georgetown, and Yale, have recently recognized this degree, but it is not currently offered by law schools in this immediate vicinity. Topeka is an ideal location for such a program because of the high level of state government related professional activity in this community.</p>
6. Curriculum	<p>All students in the program will participate in an introduction to law course, and will be guided to upper level courses consistent with their individual career pathway. The curriculum pathway selected for each student will build upon the particular strengths of Washburn Law, with the Centers and certificate programs of the school providing a framework for selection of courses. The Law School currently maintains five centers: Business and Transactional Law Center; Children and Family Law Center; Center for Excellence in Advocacy; Center for Law and Government; Oil and Gas Law Center. In addition to the center program areas, certificates indicating in depth study are also offered for the following: Advocacy; Business and Transactional Law; Estate Planning; Family Law; International and Comparative Law; Law and Government; Natural Resources Law; and Tax Law.</p> <p>Students must satisfactorily complete a minimum of 30 credit hours of approved work within the individualized professional pathway determined on the basis of the student's professional background and career goals; and complete all such credit hours within four calendar years beginning with the first semester after enrollment.</p>
7. Faculty Profile	<p>There are more than 30 Law School faculty. All faculty have Juris Doctor degrees (or the equivalent). Approximately 1/3 have a post J.D. Masters in Law degree, and 4 have earned or are working toward Doctorates in Juridical Sciences (or the equivalent). No new faculty need be hired to put on this program.</p>
8. Student Profile	<p>Preference will be given to students who have a strong undergraduate record and substantial prior experience in fields that parallel the legal profession.</p>

	Students who lack that experience will be expected to demonstrate their potential to meet academic expectations by performance on the LSAT or GRE. Enrollment is expected to total 5 to 10 full time students and 5 to 10 part time students.
9. Academic Support	We will use the existing academic support network at the Law School, which includes small group study experience and assigned faculty guidance for students who perform poorly after their first semester of law study. In addition, a member of the law faculty will be designated as Director of Graduate Legal Programs, and will provide individual guidance to these students to assure appropriate upper level course selections.
10. Facilities and Equipment	We will use existing facilities and equipment. No new facilities and/or equipment will be needed.
11. Program Review, Assessment, Accreditation	The ABA does not accredit or assess MSL programs. However, we will apply for ABA acquiescence to ensure our proposed program does not detract from the program we have for our J.D. students and request approval from the Higher Learning Commission. The Dean and faculty of the Law school annually review and evaluate each of the school's programs.
12. Costs, Financing	Because the total size of the student body would not change from historical levels, there would not be a significant fiscal impact. Costs per credit hour would be the same for J.D. and M.S.L. students. Expenses will include addition of one course, marketing, and scholarship support, but no new faculty would be hired for this program.

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree:

Master of Studies in Law

II. Provide courses required for each student in the major:

	Course Name & Number	Credit Hours
Core Courses	<u>Introduction to Law, Legal Analysis, Legal Research, and Legal Writing</u>	<u>3</u>
	<u>Plus one of the following courses depending upon student career path.</u>	
	<u>Contracts I and II</u>	<u>5</u>
	<u>Criminal Law</u>	<u>3</u>
	<u>Property</u>	<u>3</u>
	<u>Constitutional Law I</u>	<u>3</u>
	<u>Family Law</u>	<u>3</u>
Electives	<u>Students enroll in a variety of courses from one of the following career pathways: Business and Transactional Law; Children and Family Law; Tax or Estate Planning; Government Law; Natural Resources; or Criminal Justice,</u>	<u>24</u>
Research	<u>An introduction to Law, Legal Analysis, Research and Writing is required and students have the option of enrolling in an advanced research course.</u>	
Practica	<u>Optional externship will be offered for most career paths.</u>	
Total		<u>30</u>

IMPLEMENTATION YEAR FY 2014

Fiscal Summary for Proposed Academic Programs

Institution: Washburn University Proposed Program: Master of Studies in Law

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	2-5	3-5	5-10	5-10	5-10	5-10
B. Total SCH taken by all students in program	84-190		190-380		190-380	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year		Year 2		Year 3	
	July 2014					
<u>Base Budget</u>						
Salaries	-		-		-	
OOE	-	\$15,000	--	\$1,000	-	
Total	-	\$15,000	--	\$1,000	-	

Indicate source and amount of funds if other than internal reallocation:

tuition

(Revised: September, 2003)

Approved: _____

Request Approval for a Master of Science in Informatics (CIP 11.0104) –ESU

Summary

Universities may apply for approval of new academic programs following the guidelines of in the Kansas Board of Regents Policies and Procedures Manual. Emporia State University has submitted an application for approval of a Master of Science in Informatics. The proposing academic unit has responded to all of the requirements of the program approval process. While no institutions have programs utilizing this Classification of Instructional Program (CIP) code, two universities in Kansas offer informatics-related degrees. However, these degrees are structured differently than the program proposed by ESU. Board staff concurs with the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

9/20/2013

Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification CIP	11.0104
2. Academic Unit	School of Library and Information Management
3. Program Description	<p>The proposed online graduate program will educate students in the discipline of Informatics with a concentration in Nursing. The degree is designed to meet informatics needs more directly by focusing the entire curriculum on the intersection of Information Science and Information Systems with a concentration in Nursing.</p> <p>The proposed program was developed in response to a state of Kansas request for workforce development opportunities. The initial funding of \$250,000 received from the Kansas Legislature is being used to fully develop the proposed graduate degree program, which consists of an Informatics core that is adaptable to additional concentrations and an initial Nursing Informatics concentration. The interdisciplinary program is being developed by a committee of faculty from the Nursing Department, School of Library and Information Management, and School of Business. The program will comprise new and existing courses from these Schools with student practicums developed and supervised by the Nursing Department.</p>
4. Demand/Need for the Program	<p>Approximately 70,000 health informatics specialists are needed in the next decade. Job titles specific to this degree request include: Nursing Informatics Specialist, Nursing / Health Informatics Consultant, Nursing Informatics Analyst, etc.</p> <p>Student demand for Informatics in Nursing is demonstrated by increasing enrollments in online programs offered by many universities, including Indiana University-Bloomington, Purdue University, and University of California-Irvine. Alumni and students in the Emporia State University baccalaureate Nursing program have requested a graduate program in Nursing Informatics. The proposed</p>

	<p>program would provide them with an opportunity for graduate studies in the Nursing field. In addition, the Nursing Department received requests for information about the future Informatics program immediately following the announcement that ESU had received legislative funding to develop the now-proposed program. Interest & requests for information continues and supports the need for such a program.</p> <p>Nurses are expected to provide documentation in the medical electronic record that is critical to patient care in urban & rural areas of Kansas. The Informatics with a concentration in Nursing program conforms to the push toward increased electronic medical documentation in Kansas by expanding career opportunities. In addition, a nurse trained to design & implement software to increase the reliability of medical documentation may be hireable as a trainer to introduce healthcare providers to the use of technology in nursing informatics.</p>
5. Comparative/Locational Advantage	<p>ESU has a legislative appropriation based on a convincing argument to the legislature to locate such a program at ESU. Graduate faculty with the School of Library & Information Management and School of Business are adept at offering online courses, including those existing courses that comprise the Informatics with a Concentration in Nursing program.</p>
6. Curriculum	<p>The 36-hour program includes six core courses (Introduction to Informatics, System Analysis & Design, Database Design, Information Technology Project Management, Information Retrieval, & Knowledge Management), four electives (Nursing & Healthcare Informatics, Nursing & Healthcare Systems Technology Integration, Evidence-based Practice in Nursing & Healthcare, & Nursing & Healthcare Informatics Applications), & one six-credit-hour Informatics Practicum. The Informatics Practicum for the Nursing concentration will be supervised in a clinical setting. Students will be proficient in the use of information structures, information processes, & information technology.</p>
7. Faculty Profile	<p>The School of Business & the School of Library & Information Management faculty qualifications are governed by their respective accrediting bodies (Association to Advance Collegiate Schools of Business & American Library Association). Faculty who will teach in the program include Associate Professor Kalyani Ankem, Ph.D., tenure track; & Professor Ann O'Neil, Ph.D., tenured, from the School of Library & Information Management as well as Ronald Freeze, Ph.D., Assoc. Professor, tenured; Terence Saldanha, Ph.D., Assist. Professor, tenure-track; & Sharath Sasidharan, Ph.D., Assoc. Professor, tenured, from the School of Business. A new faculty member with a specialty in Nursing Informatics will be recruited to oversee the program & supervise practicums for students who are in the Nursing concentration of the Informatics program.</p>

8. Student Profile	Prospective students will have undergraduate degrees that include but are not limited to library & information management, information systems, nursing, allied health, & biological sciences.
9. Academic Support	Additional academic support includes new journal subscriptions, monographs, database licenses, reports, & UA membership.
10. Facilities & Equipment	Existing facilities & equipment are adequate.
11. Program Review, Assessment, Accreditation	The program will be reviewed by the required evaluation methods of the Higher Learning Commission, Kansas Board of Regents, the Association to Advance Collegiate Schools of Business, & the American Library Association. Internal review will be based on the Program Assessment of Student Learning (PASL), which includes direct & indirect assessment of student learning.
12. Costs, Financing	\$250,000 is allocated by the Kansas State Legislature annually to support this program. The funding is \$238,000 for salaries & benefits for 2.5 FTE faculty, \$8,000 for membership to the University Alliance for software & databases resources, & \$4,000 for additional library resources.

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree: **Masters of Science in Informatics with a Concentration in Nursing**

II. Provide courses required for each student in the major:

	<u>Course Name & Number</u>	<u>Credit Hours</u>
Core Courses:	LI 800 – Introduction to Informatics	3 Hrs
	IS 823 – System Analysis and Design	3 Hrs
	LI 844 – Database Design	3 Hrs
	IS 813 – Information Technology Project Management	3 Hrs
	LI 819 – Information Retrieval	3 Hrs
	IS 833 – Knowledge Management	3 Hrs
Electives:	LI 867 – Nursing and Healthcare Informatics	3 Hrs
	IS 834 – Nursing & Healthcare Systems Technology Integration	3 Hrs
	LI 869 – Evidence Based Practice in Nursing and Healthcare	3 Hrs
	IS 835 – Nursing & Healthcare Informatics Applications	3 Hrs
Research:		
Practica:	LI 874 – Informatics Practicum	6 Hrs
		<hr/>
		Total: 36 Hrs

IMPLEMENTATION YEAR FY 2013 **Fiscal Summary for Proposed Academic Program**

Institution: Emporia State University

Proposed Program: Master of Science in Informatics
with a Concentration in Nursing

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	15		35		45	
B. Total SCH taken by all students in program	270		630		810	
Part II. Program Cost Projection						
A. In implementation year one, list all identifiable General Use Costs to the Academic Unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Spring, 2014 Implementation Year		Year 2		Year 3	
<u>COSTS:</u>						
Salaries	\$ 238,000		\$ 238,000		\$ 238,000	
OOE	\$ 8,000 (UA Fee) \$ 4,000 (Library Resources)		\$ 8,000 (UA Fee) \$ 4,000 (Library Resources)		\$ 8,000 (UA Fee) \$ 4,000 (Library Resources)	
Total	\$ 250,000		\$ 250,000		\$250,000	

Indicate source and amount of funds if other than internal reallocation:

__ On-going \$250,000 annual allocation from State Legislature _____

Revised: September 2003

Approved: _____

Act on Request for New Degree Granting Authority for the University of Nebraska

Staff Recommendation

University of Nebraska requests approval for new degree granting authority. After a thorough review of staff qualifications, record keeping systems, coursework, materials, extended studies delivery, and online platforms, the institution demonstrates it meets and complies with all statutorily imposed requirements described below. Staff recommends approval for new degree granting authority. October 2013

Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

Institution Request

University of Nebraska

The University of Nebraska is a four-campus, public university that was founded in 1869. Today the University serves students online through its University of Nebraska Online Worldwide division. The Online Worldwide division is a system wide distance education initiative made up of campuses in Kearney, Lincoln, Omaha and the Medical Center located in Omaha.

Graduation rate data are based on undergraduate students who enrolled full-time and have never enrolled in college before. This may not represent all undergraduates who attend this institution. The U.S. Department of Education reports a graduation rate of 56% and federal financial aid loan default of 5.5% and the Kearney campus, a graduation rate of 65% and loan default of 3.7% at the Lincoln campus and a graduation rate of 46% and loan default of 7.5% at the Omaha campus. The Medical Center does not admit full time first time undergraduate students therefore graduation rate data is not available. The Medical Center has a loan default rate of 1.6%.

Nebraska University is accredited by the North Central Association of the Higher Learning Commission, an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary

Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Degrees Requested by University of Nebraska at Kearney:

- Master of Arts in Education
- Master of Arts in History
- Master of Science in Education

Degrees Requested by University of Nebraska at Lincoln:

- Master of Applied Science
- Master of Arts in German Education
- Master of Arts in Special Education
- Master of Arts in Teaching
- Master of Arts in Textiles, Merchandising, and Fashion Design
- Master of Education in Special Education
- Master of Science in Child, Youth and Family Studies
- Master of Science in Entomology
- Master of Science in Nutrition and Health Sciences
- Master of Science in Textiles, Merchandising, and Fashion Design
- Doctorate of Education Educational Studies
- Doctorate of Philosophy in Educational Studies

Degrees Requested by University of Nebraska at Omaha:

- Bachelor of General Studies in Criminology and Criminal Justice
- Bachelor of General Studies in General Administration
- Bachelor of General Studies in General Studies
- Bachelor of General Studies in Geography
- Bachelor of General Studies in Information Assurance
- Bachelor of General Studies in Information Technology
- Bachelor of General Studies in Library Science
- Bachelor of General Studies in Management Information Systems
- Bachelor of General Studies in Nonprofit Administration
- Bachelor of General Studies in Political Science
- Bachelor of General Studies in Sociology
- Bachelor of Science in Education
- Master of Arts in Social Gerontology
- Master of Fine Arts in Creative Writing
- Master of Public Administration
- Master of Science in Child, Youth and Family Studies
- Master of Science in Criminology and Criminal Justices
- Master of Science in Elementary Education
- Master of Science in Political Science
- Master of Science in Reading
- Master of Science in Secondary Education
- Master of Science in Special Education

Degrees Requested by University of Nebraska Medical Center:

- Bachelor of Science in Clinical Laboratory Sciences
- Bachelor of Science in Radiation Science Technology
- Master of Science in Emergency Preparedness
- Master of Science in Perfusion Science
- Master of Public Health
- Master of Science in Nursing