

# **Council of Chief Academic Officers**

**Wednesday, October 16, 2013  
9:15 a.m. – 10:00 a.m.  
Or upon adjournment  
of SCOCAO  
Kathy Rupp Conference Room  
Reconvene at noon  
Kathy Rupp Conference Room  
Kansas Board of Regents  
Topeka, Kansas**

## **MINUTES**

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room, at 8:35 a.m. on Wednesday, October 16, 2013, and reconvened at noon in the Kathy Rupp Conference Room in the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas.

### **Members Present:**

Chris Crawford for Larry Gould, Provost, FHSU	David Cordle, Provost, ESU
Jeffrey S. Vitter, Provost and EVC, KU	Tony Vizzini, VPAA, WSU
Robert Klein, VCAA, KU Med Ctr	Ruth Dyer for April Mason, Provost, KSU
Lynette Olson, Provost, PSU	Randy Pembroke, Provost, Washburn U

### **Staff Present:**

Gary Alexander, Jean Redeker, Jacqueline Johnson, Karla Wiscombe, and Kirk Haskins

### **Others Present:**

Rick Muma, Wichita State University; Sara Rosen, University of Kansas; Ruth Dyer, Kansas State University; Brian Niehoff, Kansas State University; and Mike Calvert, Pratt Community College

### **Approve Minutes of September 18, 2013**

Tony Vizzini moved, and Jeff Vitter seconded the motion, to approve the September 18, 2013 minutes as submitted. Motion carried unanimously.

### **New Program Request**

#### **KSU - Request Approval for a B.S. in Personal Financial Planning (CIP 52.0804) [FIRST READING]**

Ruth Dyer introduced Kansas State University's proposed Bachelor of Science in Personal Financial Planning (CIP 52.0804). If anyone has input/concerns, please send them to April Mason prior to the November 2013 meeting.

### **Program Requests**

- a. **KU - Request Approval to Change the Name of the BA Major and Minor in the Department of Germanic Languages and Literatures from Germanic Languages and Literature to German Studies**
- b. **KU - Request Approval to Change the Bachelor of Music Education in Music Therapy in the School of Music to the Bachelor of Music in Music Therapy**
- c. **KSU - Request Approval to Establish Two New Departments to House Existing Degree Programs – American Ethnic Studies and Women's Studies**

Tony Vizzini moved, and Lynette Olson seconded the motion, to approve the above listed program requests a. – c. Motion carried unanimously.

## **Informational Items**

### **KUMC - Discontinuance of the Master of Public Health concentration in Biostatistics**

The above listed information item does not require action.

## **Discuss**

### **Academic Calendars Status Update**

This is a reminder regarding submission of academic calendars for Fall 2016 through Spring 2019. The Board of Regents By-Laws state, “the regular meeting date of the Board shall be the third Thursday of each month and the Wednesday preceding it.” Calendars are due to Board staff by January 15, 2014.

## **Other Business**

### **Introduction**

Gary Alexander introduced Kirk Haskins, a doctoral student, who is interning in the Board of Regents office.

### **Program Review**

At its November meeting, COCAO would like to discuss that credentials/certificates are not included in program review. This is an issue due to the Foresight 2020 goal to increase, to 60 percent, the number of Kansas adults who have a certificate, credential, associate’s degree or bachelor’s degree by 2020. Staff noted that credentials are counted toward the Foresight 2020 goal.

### **Legislative Bus Tour**

COCAO asked if the Board has policy or procedures for responding to Legislative requests. The Board always makes it a priority to respond to the Legislature.

### **University Press of Kansas**

The Council mentioned that Fred Woodward is retiring and will express appreciation of his service as Director of the University Press to the Board of Regents at its November 2013 Board meeting.

### **Tilford Conference**

The Tilford Conference is Tuesday, October 22, 2013 at Emporia State University. COCAO is scheduled to meet with the planning committee during lunch. A list of issues were brought up in the March 2013 COCAO meeting. The Council will continue discussing the various aspect of the Tilford Conference at its lunch meeting today.

Tony Vizzini moved, and Jeff Vitter seconded the motion, to recess until noon. Motion carried. The Council of Chief Academic Officers recessed at 8:57 a.m. until noon.

COCAO reconvened at 12:28 p.m. in the Kathy Rupp Conference Room.

### **Tilford Conference continued discussion**

The Council’s February 2013 Minutes on the Tilford Conference:

### **Tilford Conference**

Shelley Gehrke and Sheryl D. Lidzy presented information on the next Michael Tilford Conference on Diversity and Multiculturalism scheduled for October 21 – 22, 2013. The theme is ***Embracing Diversity through Shared Experience***. Emporia State University asked about including students as attendees in the Conference.

Discussion followed:

- Students from the hosting institution have participated in the past as support staff for the event

- Students could be included if the money contributed is sufficient to cover the costs
- COCAO suggested the following:
  - Use the conference as a part of how multiculturalism diversity is used in curriculum
  - Have time for discussion among the institutions in our state about best practices
  - Need a clear and concise purpose for the conference
    - directed at department chairs
    - at programs
    - what do you do in terms of enhancing the curriculum
  - Each institution report how it is dealing with diversity
    - How is it organized
    - Are there issues encountered and if so, how are they dealt with
- The budget is a concern – how much is each institution willing to support the event
- What would the students portion include:
  - Student tracks
  - Focused workshops
  - Separate set of programs for students

Discussion followed:

- Impact of the Conference for participants and/or campuses
- Well attended conference
- Budget for future conferences

The Council will continue discussing the Tilford Conference in November.

### **Learning Outcomes Data**

COCAO asks for direction in submitting the data – format and appearance. Board staff will provide a potential format for reporting the data.

Lynette Olson moved, and Jeff Vitter seconded the motion, to adjourn. Motion carried.

The meeting adjourned at 1:00 p.m.

Sincerely,  
 David Cordle  
 Provost  
 Emporia State University