

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

The January 22, 2014 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Capitol Plaza Hotel, Bison Room, 1717 SW Topeka Boulevard, Topeka, Kansas.

Members Present:

Kathy Howell, Chair	Keith Meyers
Eddie Estes, Vice Chair	Joe Glassman
Bruce Akin	Connie Hubbell
Thomas Burke	Steve Kearney
Jeannette Nobo for Diane DeBacker	Jackie Vietti

Members Absent:

David Coleal
Lana Gordon

Others Represented

Barton County Community College	Neosho County Community College
Dodge City Community College	North Central Kansas Technical College
Flint Hills Technical College	Northwest Kansas Technical College
Garden City Community College	Salina Area Technical College
Hutchinson Community College	Washburn Institute of Technology
Johnson County Community College	Washburn University
Kansas City Kansas Community College	Linda Fund
Manhattan Area Technical College	Steve Hendrickson

The meeting was called to order by Chair Howell at 9:00 AM.

APPROVAL OF MINUTES

Motion: Vice Chair Estes moved to approve the minutes of December 12, 2013. Following a second by Member Akin, the motion carried.

REPORTS

Chair's Report

Chair Howell congratulated President Ed Mills and Northwest Kansas Technical College (NWKTC) for their designation as an Apple Distinguished School for 2013-2015. The designation recognizes the college's leadership, educational excellence and innovative implementation of technology in education. NWKTC is the first two-year college to receive this award.

Chair Howell welcomed Jackie Vietti as a new member of the TEA representing the community colleges. Dr. Vietti served as president of Butler Community College and retired after seventeen years of service in that position. She continues to serve on several area and local boards and steering committees.

Member Liaison Report

Vice Chair Estes introduced Steve Hendrickson, director of government operations with The Boeing Company. Steve also serves on the National Association of Workforce Boards and is involved with the 2014 Workforce Summit.

Vice President for Workforce Development Report

Vice President Flanders reported presenting testimony to a joint session of the Kansas House and Senate Education Committees on January 21, 2014 with an update on the career technical education (CTE) initiative in the state. Vice Chair Estes and Member Kearney were also in attendance. Vice President Flanders noted the testimony was well received.

On November 19, 2013 Vice President Flanders presented testimony on the reauthorization of the Carl D. Perkins Career and Technical Education Act before the U.S. House of Representatives Committee on Education and the Workforce. His testimony included recommendations to:

- create a central clearinghouse for industry credential attainment data that could be accessed by states;
- remove the gender non-traditional requirements as a core indicator of performance as the gender issues have been addressed and no longer are an access concern;
- reward technical education competitively based on outcomes and practices with up to fifty percent of the formula grant funds (level to be determined by individual states) while continuing with a base level of support distributed by formula; and
- develop regional joint advisory committees for secondary and postsecondary level programs to bring business leaders together for one meeting that serves multiple institutions.

Vice President Flanders was in Wichita on January 24, 2014 for site visits with United States congressional staff members, state and local officials and business leaders. The congressional site visits began at the National Center for Aviation Training with a panel discussion and tour. Vice President Flanders thanked Wichita Area Technical College President Tony Kinkel and Sheree Utash, Vice President of Academic Affairs, for their hospitality. The congressional staff members were interested in the TEA's work with program alignment and credentials as well as SB 155.

Vice President Flanders attended a White House Summit on degree attainment on January 16, 2014. He noted the importance for Kansas citizens to maintain a higher level of attainment for the state to grow economically.

Vice President Flanders reported Associate Director Steve Larrick has taken a new employment opportunity in the Kansas City area. Associate Director Lisa Beck will assume his duties in the Workforce Development unit. Mary Jane Stankiewicz, KBOR Director of Government Relations and Communications, will be leaving KBOR for a new employment opportunity at the end of January 2014. Dan Murray will serve as Interim Director of Government Relations.

TEA members are invited to join the Regents for breakfast on Thursday, April 17, 2014. The breakfast will be held in Suite 530 of the Curtis State Office Building.

CONSENT AGENDA**Technical Program and Curriculum Committee****New Program Proposals**

After discussion and a thorough review of the application materials, the Technical Program and Curriculum Committee recommended TEA approval of the AAS degree in Welding Technology (48.0508) submitted by Flint Hills Technical College and the technical certificate in Heavy Diesel Construction Technology (47.0302) submitted by Washburn Institute of Technology as listed below and forwarding to KBOR for final approval.

- **Flint Hills Technical College**
Welding Technology (48.0508) - AAS/62 credit hours
- **Washburn Institute of Technology**
Heavy Diesel Construction Technology (47.0302) - Technical Certificate/59 credit hours

Motion: Member Hubbell moved to recommend approval of the AAS degree in Welding Technology (48.0508) at 62 credit hours submitted by Flint Hills Technical College (FHTC) and the technical certificate in Heavy Diesel Construction Technology (47.0302) at 59 credit hours submitted by Washburn Institute of Technology

and forward to KBOR for final approval. Following a second by Member Kearney, the motion passed unanimously.

DISCUSSION AGENDA

Technical Program and Curriculum Committee

Vice Chair Estes recognized Senior Director Johnson to present the program alignment proposals.

Program Alignment

- Diesel Technology (47.0613) - AAS/68 credit hours; Technical Certificate/59 credit hours

Senior Director Johnson presented the proposed program alignment map for Diesel Technology (47.0613) dated January 22, 2014. The TEA Technical Program and Curriculum Committee reviewed the Diesel Technology proposed program alignment map at the January 9, 2014 meeting and recommended approval.

The business and industry committee representing the diesel technology community across the state agreed that with the wide variety of vehicles and equipment using diesel engines there is no one credential recognized across industries and organizations in the field. The business and industry committee identified a specific set of skills relative to diesel engines and equipment to facilitate the hiring of knowledgeable employees who could then specialize in diesel products and equipment as needed. The ASE Credentials in Diesel Engines, Electrical/Electronic Systems, Brakes, Suspension and Steering was recommended by the committee as the best validation of skill levels attained by students for companies to provide additional specialized training if necessary. General work-related competencies were also identified to incorporate into the program within existing courses or as separate courses.

Diesel technology program faculty, representatives from the state business and industry committee and staff met initially on May 6, 2013. The group further defined the alignment map with the clarification of value-added exit points, common courses and agreed upon competencies on October 3, 2013. The group agreed on two exit points, a Certificate C with 45 - 59 credit hours and an AAS degree with no more than 68 credit hours, including a minimum of 15 credit hours of general education. The group also reached consensus that, although not the most complete description of the curriculum, the 47.0613 CIP code more appropriately fits the diesel technology program in comparison to the current CIP code of 47.0605.

The proposed map reflecting the recommendations of the state business and industry committee and the state curriculum committee was issued for presidential comment in November 2013 and no comments were received.

Motion: Member Vietti moved to approve the Diesel Technology (47.0613) program alignment map and to forward to KBOR for final approval. Following a second by Member Hubbell, the motion passed unanimously.

- Modified Practical Nursing (51.3901) - Technical Certificate/48 credit hours

Rita Johnson presented the Modified Practical Nursing program alignment map and explained it was the first program to go through the alignment process. The practical nursing program alignment was approved in September 2007 and implementation became effective in September 2008. Requests were received from faculty to review the program due to the prescriptive nature of the common courses and other changes including increased use of simulation labs. The Education Committee of the Kansas State Board of Nursing voted on September 17, 2013 to approve curriculum changes which moved identified clinical courses from designated common courses to flexible credit hours and provided for variation of individual programs with the understanding that all PN programs must maintain a 45 credit hour minimum and a 48 credit hour maximum for Level C Certification. On September 18, 2013 the Kansas State Board of Nursing concurred with the recommendations of the Education Committee. KBOR staff modified the PN program alignment map to reflect these changes and sent notice to all colleges for the required 14-day presidential comment period from December 12, 2013 to January 3, 2014. No objections were received.

The TEA Technical Program and Curriculum Committee reviewed the proposed Modified Practical Nursing program alignment map on January 9, 2014 and recommended approval.

Motion: Member Kearney moved to adopt the Modified Practical Nursing (51.3901) program alignment map. Following a second by Member Burke, the motion passed unanimously.

Budget and Finance Committee Report

Member Glassman recognized Vice President Duffy to review budget recommendations and state aid distribution information.

Review of Governor's 2015 Budget Recommendations

Vice President Duffy reported the Governor's revised budget recommendations for FY 2014 and FY 2015 were released on January 16, 2014 and reminded TEA members this is the first "off year" in the biennial budget process when only budget revisions relative to the appropriations adopted by the Legislature in the last session are considered.

The Governor's FY 2014 recommendation for higher education is an increase of \$14.4 million over the budget approved last session. This recommended increase includes \$9.25 million state general fund (SGF) supplemental funding for the Governor's CTE initiative for secondary students earning industry-recognized credentials. The recommended increase would bring the total line item to \$19.5 million - \$18 million for calculated course delivery cost expenditures to the community and technical colleges and \$1.5 million for incentive payments to the school districts. The remaining \$5.2 million is a restoration to the state universities for half of the salary reductions imposed last session.

The Governor is recommending an increase of \$29.5 million for higher education in FY 2015. This includes \$15.25 million in SGF supplemental funding for the Governor's CTE initiative for a total of \$25.5 million - \$24 million for calculated course delivery cost expenditures to the community and technical colleges and \$1.5 million for incentive payments to the school districts. Also included in the recommended increase are \$5,840,791 SGF for complete restoration of the salary reduction for state universities and \$8.3 SGF for targeted strategic investments at the state universities. Vice President Duffy noted \$1.0 million of the \$8.3 million SGF recommendation for university investments is for modification and capacity expansion of the Technical Teacher Education Program at Pittsburg State University.

Vice President Duffy explained the FY 2015 1.5 percent across-the-board reduction remains in place. The Governor recommends no change to the Economic Development Initiative Fund (EDIF) for technical college and eligible community college spending on equipment, technology innovation and internships, community college competitive grants and Wichita Area Technical College spending for the National Center for Aviation Training.

Review of 2015 Tiered Technical Education State Aid Distribution

Vice President Duffy reviewed the FY 2015 Tiered Technical Education State Aid proposed distribution based on the approved FY 2015 appropriation of \$57.4 million. The chart details the FY 2014 state distribution and the FY 2015 distribution with the 1.5 percent reduction for each institution.

Vice President Duffy reminded TEA members that KBOR's top priority has been the restoration of the higher education budget cuts. She also noted KBOR is appreciative of the restoration that has been recommended to the Legislature by the Governor as well as the increased funds for the secondary CTE initiative.

Innovative Technology Internship Grant Approval

Director Beene reported an allocation of \$179,879 was received for the Kansas Technology Innovation and Internship grant program for FY 2014. Previous innovative technology grants of \$137,008 were awarded in September 2013 resulting in a balance of \$42,871 for additional faculty internship proposals. The deadline for expenditure of the grant funds is June 20, 2014. The faculty internship grant awards enable

faculty of career technical education institutions to work in an industrial setting or industrial employees to work in an educational setting at career technical education institutions.

Director Beene presented two recommendations for the Kansas Technology Innovation and Internship grant award as follows. The proposals were reviewed by KBOR staff and submitted to the TEA for approval consideration.

- A request for \$500 in grant funds was received for Theresa Ann Renner from Wichita Area Technical College to increase skill and knowledge of Interdisciplinary Care Team Interaction in Care Plan Development and increase knowledge in utilization of the long term care software, MDS 3.0 RAI. The required business/industry match for this project is a donation of training time and online access to MDS 3.0 RAI updates valued at \$565.
- A request for \$1,250 in grant funds was received for Rachael Wiebe from Wichita Area Technical College to provide remediation on skills taught in the Dental Assistant program and to experience updated industry technology and procedures, such as the use of lasers in dentistry and digital panoramic technology. The required business/industry match for this project is a donation of training time and supplies valued at \$2,480.

Motion: Member Estes moved to approve Kansas Technology Innovation and Internship grant awards of \$500 to Wichita Area Technical College for Theresa Ann Renner and \$1,250 to Wichita Area Technical College for Rachael Wiebe. Following a second by Chair Howell, the motion passed unanimously.

OTHER MATTERS

Outcome Metrics Update

Associate Director Beck reminded TEA members that three technical program performance metrics were identified by Kansas business and industry, adopted by the TEA and formally approved by KBOR in the fall of 2012. The three approved metrics are 1) student attainment of industry-recognized credentials, 2) employment of students after exiting postsecondary education, and 3) wages earned by students after exiting postsecondary education. The outcome metrics implementation plan was modified by TEA approval in August 2013 to include a pilot incentive program format. Eleven community and technical colleges volunteered to participate in the outcome metrics pilot project with 14 participating programs.

Associate Director Beck reported, after meeting with participating institutions and reviewing Kansas Department of Labor (KDOL) data as well as state and federal program standards, the following three parameters are recommended for participating pilot programs: a required minimum of six students per program, meeting minimum targets in all three metrics for incentive funding and programs must be aligned or currently in the alignment process. Only students completing an approved exit point and exiting postsecondary education will be measured.

To develop recommended employment, wage and credential targets for the three metrics, KBOR staff researched KDOL data and data from neighboring states as well as reviewed national standards for program accreditation and performance targets. For employment and credential attainment targets, KBOR staff recommended requirements similar to system achievement of Perkins Core Indicators. For wage targets, statewide entry level wages were compared against the balance of state entry level wages per KDOL data to account for regional variance. The balance of state data excludes the Metropolitan Statistical Areas (MSA) of Kansas City, Lawrence, Manhattan, Topeka and Wichita. The balance of state entry level wage for nine occupations corresponding to participating programs exceeds 95 percent of the statewide entry level wage, and for three additional occupations, the wages are within \$535 annually. A table detailing the KDOL wage data for participating programs was provided. Target recommendations drafted by KBOR staff were reviewed by participating institutions and their comments were taken into consideration.

Associate Director Chambers reported the following targets are recommended for students completing an approved exit point and exiting postsecondary education: 80 percent must be employed by the end of the second quarter following the end of the academic year; wages must be 95 percent of the statewide entry level wage for

occupations corresponding to the field of study; and 90 percent must earn the industry-recognized program credential per program alignment.

Vice President Flanders recognized Associate Directors Beck and Chambers for their efforts on the outcome metrics project including coordination of large amounts of data and work with the institutions.

Considerable discussion following the presentation focused on the metrics selected, data collection for employment and credentials, progress of the pilot program and recommended performance targets. A recommendation was made for the Process Management Committee (PMC) to review the proposed pilot program parameters and target suggestions at the next meeting on January 31, 2014. The recommendations will be presented to the TEA for approval consideration at the February 27, 2014 conference call and, if approved, forwarded to KBOR for consideration in March 2014.

Workforce Aid

Due to time constraints, the Workforce Aid report was tabled till the next face-to-face meeting.

TRAC-7 Outcomes to Date

Debra Mikulka from Washburn University provided an update on the Technical Retraining to Achieve Credentials (TRAC-7) consortium. The consortium - Cloud County Community College, Dodge City Community College, Flint Hills Technical College, Garden City Community College, Highland Community College, Salina Area Technical College, Washburn Institute of Technology, Washburn University - was awarded \$19.6 million in 2011 from the U.S. Department of Labor (DOL) Employment and Training Administration (ETA). The funding was awarded for a Round 1 Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant with Washburn University serving as the lead institution.

TRAC-7 delivers seven programs that prepare workers for employment in high-wage, high skill occupations. The institutions offer industry-standard technical training at partner institutions or remote locations through specialized mobile units and provide opportunities for students to gain degrees, certificates or credentials at their local institutions that would not otherwise be available.

The grant builds capacity at the consortium institutions through industry-based career pathways, industry-standard facilities improvements and leases, industry-standard equipment and supply purchases, mobile lab planning and ordering, staff professional development for technology-enabled learning and enhanced student support and advising services. The TRAC-7 project served 592 participants during the first year of implementation which well exceeded their participation target of 290. By the end of the second year for TRAC-7, participants attained 380 stackable, industry-recognized credentials, including 356 certificates and 24 associate degrees. Twenty of these participants have entered the workforce with average annualized earnings of approximately \$40,000. Participation for the third year of TRAC-7 is expected to exceed the Year 3 target outcome of 865 based on current performance.

TEA members toured the TRAC-7 mobile lab units following the meeting.

ADJOURNMENT

Chair Howell called for adjournment. The next TEA meeting is scheduled for 10:00 AM on Thursday, February 27, 2014, via conference call.

Respectfully submitted by:
Deej Cowling, Executive Assistant