

**System Council of Chief Academic Officers  
Minutes**

**Wednesday, January 15, 2014  
8:45 a.m.**

**Kathy Rupp Conference Room  
Kansas Board of Regents**

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas, at 8:45 a.m. on Wednesday, January 15, 2014.

**Members Present:**

Karla Fisher, Butler Community College  
David Cordle, Emporia State University  
Lynette Olson, Pittsburg State University  
Chris Crawford, Fort Hays State University  
Tony Vizzini, Wichita State University

Robert Klein, University of Kansas Med Center  
Jeffrey Vitter, University of Kansas  
Sara Harris, Independence Community College  
April Mason, Kansas State University  
Marilyn Mahan, Manhattan Area Technical College

**Board Staff**

Gary Alexander, Karla Wiscombe, Susan Fish, Jean Redeker, Jacqueline Johnson

**Others Present:**

Rick Muma, Wichita State University; Sara Rosen, University of Kansas; Ruth Dyer, Kansas State University; Stephen Donnelly, Fort Hays State University; Kim Krull, Butler County Community College; Gene George, Butler County Community College; Duane Dunn, Seward Community College; Bill Backlin, Cloud County Community College; Jim Williams, Emporia State University; Steve Loewen, Flint Hills Technical College; Mike Calvert, Pratt Community College; Andy Anderson, Johnson County Community College; and Penny Quinn, Barton County Community College

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**Approve Minutes of December 18, 2013 Meeting Minutes**

David Cordle moved, and Bill Backlin seconded the motion, to approve the December 18, 2013 minutes as submitted. Motion carried unanimously.

**Discussion:**

**Transfer and Articulation Council (TAAC) Update**

Karla Wiscombe presented an update on the Transfer and Articulation Council. The Council reviewed and approved ten courses and will review four additional courses that need further clarification. TAAC plans to have fourteen courses approved for the Board to take action at its February 2014 meeting. The Council also met with Cindy Farrier and discussed how to track transfer students from one institution to another. The next task will be to review possible courses for AY 14/15 that were not identified by the Kansas Core Outcomes Groups.

**Developmental Education Working Group Update**

Susan Fish gave an update on the progress of the Developmental Education Working Group. A survey has been sent to the institutions not represented in the Working Group to obtain information on these

institutions' developmental education plans. The Developmental Education Working Group will meet again January 31, 2014 and will receive a report from the math and advising sub-groups.

### **Student Learning Assessment Update**

Jean Redeker informed SCOCAO that the Student Learning Assessment Report will be presented to the Board at its June 2014 meeting. This is a system report on what is being done regarding student assessments. An email will be sent to the institutions with instructions on reporting the areas listed in Foresight 2020 (Mathematics/Analytical Reasoning; Written and Oral Communication; and Critical Thinking/Problem Solving).

### **Statewide Reverse Transfer Agreement Update**

At its December 18, 2013 meeting, the System Council of Presidents (SCOPs) asked the System Council of Chief Academic Officer to review the original 1997 agreement as follows:

Excerpt from SCOPs December 18, 2013 Minutes:

Review Previous Agreement & Reverse Transfer on General Education Courses – Fred Hammond, FHSU, Significant discussion regarding the proposed amendments to the current concurrent policy. Motion made and seconded (Steve Scott /Kirk Schulz) to request that SCOCAO explore the details of the original agreement that was signed in 1997. Motion passed.

This item will be placed on the February 12, 2014 SCOCAO agenda.

### **Other Business**

#### **Concurrent Enrollment Faculty Qualifications**

SCOCAO discussed the proposed revisions to the Concurrent Enrollment policy regarding faculty qualifications.

The proposed revision on faculty qualifications is as follows:

iv High School Faculty/Instructors

(1) Qualifications

(a) High school faculty teaching college-level, non-tiered Concurrent Enrollment Partnership (CEP) courses must shall attain instructional eligibility by meeting the standards established by the Higher Learning Commission of the North Central Association, as stated in that body's Criteria for Accreditation and Assumed Practices regarding faculty roles and qualifications. ~~or (2) demonstrate possession of a bachelors degree, with at least 24 credit hours in the assigned course content and utilize the same final examination as given in a representative section of the course taught at the institution awarding the course credit and apply the same scoring rubric for the assigned course as that used in the on campus class. Institutions may set higher standards. Teaching evaluations must be conducted. The postsecondary institution shall provide instructors with orientation and ongoing professional development.~~

There was no other business.

Meeting adjourned at 9:03 a.m.