

KANSAS BOARD OF REGENTS



ESEA Title II: Improving Teacher Quality State Grant Program

Technical Assistance Teleconference
Overview of RFP
October 21, 2014

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LEADING HIGHER EDUCATION





Technical Assistance Teleconference

- ★ Date: October 21, 2014
- ★ Time: 8:30am -10 am
- ★ Calling in:
 - Dial 866 620 7326
 - Use conference code 1366296630



Session Outcomes

- ★ To develop a common understanding of the Improving Teacher Quality Competitive Grants
- ★ To identify the timeline for the grants
- ★ To define the requirements of the Improving Teacher Quality Grants
 - define eligible partners for the grants
 - define eligible projects for the grants
 - review project and budget guidelines
 - review evaluation rubric



Purpose of ITQ Grant

- ★ Improve educational attainment of students by ensuring teachers, paraprofessionals and principals have access to sustained and high quality professional development in core academic subjects.



Important Dates

- ★ January 12, 2015: Proposals due.
- ★ January 27, 2015: Applicants required to meet with review committee in Topeka via video or tele-conference.
- ★ February 5, 2015: Grants awarded.
- ★ September 15, 2016: Grant period ends.



Amount of Funds

★ Approximately \$480,000

- Typically 3-4 applications are funded.
- Applications should fall within a range of \$100,000 to \$200,000. However, because numerous small school districts are on the high-need LEA list, applicants working with a small school district or districts that request \$100,000 (or less) will be given equal consideration.



Federal Requirements

- ★ The document *Title II, Part A Non-Regulatory Guidance (Revised October 5, 2006)* is available at the following website address under the Policy Guidance section near bottom of page:
www.ed.gov/programs/teacherqual/legislation.html



Eligibility

- ★ A public or private institution of higher education and the division of the institution that prepares teachers and principals;
- ★ A school of arts and sciences; **and**
- ★ One or more high-need local education agencies (LEAs).



Rationale for Partnership

- ★ Strong disciplinary expertise of college of arts and science faculty.
- ★ Strong instructional/pedagogical expertise of the college of education faculty.
- ★ Need to improve students' achievement through professional development in high need LEAs.



High Need LEAs

- ★ Not less than 20% of the children served by the agency are below the poverty line, and
- ★ High percentage of teachers not teaching in the academic subjects or grade levels that they were trained in, or
- ★ High percentage of teachers w/ provisional or conditional certification or licensing.



Optional Partners

- ★ Public schools/districts that do not qualify as high need, including public charter schools
- ★ Educational service agency
- ★ Nonprofit educational and/or cultural organizations
- ★ Teacher and/or principal organizations



Optional Partners

- ★ Entity carrying out a pre-kindergarten program
- ★ Private schools
- ★ Businesses



Eligible Participants

- ★ Public and private teachers currently teaching in the proposed content area
- ★ Public and private principals and assistant principals with responsibility for instructional leadership in the proposed content area



Ineligible Participants

- ★ Teachers, discipline-area supervisors and other personnel with no teaching responsibilities in the grant area topic area (public or private)
- ★ Pre-service teachers (public or private)



Equitable Service for Private Schools

- ★ Private schools are not required to be a part of the partnership, but must be invited to participate if they reside within partner LEA(s) boundaries
- ★ Their needs should be identified during the design and development of proposal



Competitive Priorities for Projects

- ★ Priorities set jointly with KSDE
- ★ Core Academic Subjects & Standards
 - State Standards for Literacy in History/Social Studies and Science
 - State Standards for Math
 - State Standards for Science



Eligible Projects

- ★ Intensive & sustained instructional format so teachers can make gains
- ★ Activity-based, problem solving approach based on scientific research
- ★ Systematic follow-up
- ★ Separate sessions for teachers and principal



Eligible Projects

- ★ Recommend summer institute with follow-up throughout year
- ★ 90 contact hours with same group of participants is required



Examples of Eligible Project Activities

- ★ Subject matter knowledge in the core academic subjects that teachers teach
- ★ Use of challenging State academic content standards and State assessments to improve instructional practices and student academic achievement



Examples of Eligible Project Activities

- ★ Train the trainer PD models
- ★ Improve teaching and learning at low-performing schools
- ★ Principal leadership skill training to close performance gaps
- ★ Pre-service activities are not eligible



Streamlined Guidance on Federal Awards and Subawards

- ★ Some changes in format of proposal related to increased federal administrative and reporting requirements
- ★ Changes increase efficiency and strengthen oversight



Application

- ★ Introductory Materials
- ★ Narrative (10 pages)
- ★ Budget (form and 3 page narrative)
- ★ Additional Materials



Introductory Materials

- ★ Cover page (use form provided)
- ★ Project Summary (250 words)
- ★ Partner Information (use form provided)
- ★ Private Schools certification (use form provided)
- ★ Table of Contents



Narrative

- ★ 10 page limit with 4 sections
- ★ Local Need (15%)
- ★ Measurable Objectives (5%)
- ★ Recruitment and Selection Plan (15%)
- ★ Instructional and Evaluation Plan (40%)



Local Needs (15%)

- ★ Address how district's PD plan informed local need
- ★ Two Components of Local Need
 - LEA/Campus Need
 - ▶ Which campuses are targeted? Why? Provide evidence.
 - Teacher and/or Principal Need
 - ▶ How were the local needs determined? Provide evidence.



Measurable Objectives (5%)

★ Objectives

- What participants should know (content)
- What participants should be able to do (instructional)
- Must be measurable and clearly defined
- Must relate to specific needs in “Local Needs” section
- Reference state standards where appropriate

Recruitment and Selection Plan(15%)



- ★ Should reach teachers most in need
- ★ Must provide equitable participation by teachers from private and charter schools
- ★ Two components
 - Recruitment
 - Selection

Recruitment and Selection Plan(15%)



★ Recruitment

- Describe how and when you will recruit the least prepared teachers
- Include specific methods for recruiting educators of underrepresented and underserved students
- Describe how you will recruit teams of teachers from the same building (if appropriate)

Recruitment and Selection Plan(15%)



★ Selection

- Describe and rank order criteria that will be used for selecting teachers most in need
- Include specific methods for selecting educators of underrepresented and underserved students



Instructional and Evaluation Plan(40%)

- ★ Criteria for Instructional Plan are listed on page 7 of the RFP
- ★ Evaluation Plan
 - describe how each objective will be measured.
 - include a means to assess increases in teachers' content & pedagogical knowledge.
 - include a means to assess increases in students' content knowledge.



Budget and Cost Effectiveness (25%)

★ Criteria listed on page 8



Use of Funds

- ★ No single partner may directly benefit from more than 50% of the sub-grant.
- ★ University must serve as fiscal agent.
- ★ Funds must supplement, cannot supplant.
- ★ Costs must be reasonable and necessary.
- ★ Travel limited.
- ★ Indirect costs limited to 10%.



Use of Funds

- ★ No federal funds may be used for food and beverage costs. (Local funds are ok.)
- ★ Participants receive either tuition or stipend.
- ★ Participants from private schools receive same benefits with the exception that grant cannot pay for subs.



Use of Funds

- ★ Expenses must be reasonable, necessary and related to the objectives of the grant.
- ★ cost effectiveness is measured by cost per participant and/or the potential impact of the project on the improvement of instruction.



Consolidated Project Budget Form

- ★ Form divides costs into 7 areas:
 - Personnel
 - Participant support
 - Professional/outside services
 - Staff Travel
 - Operations Costs
 - Other
 - Indirect Costs



50% Rule Form

- ★ No single partner may benefit from more than 50% of the grant funds
- ★ This is based on who benefits from the funds, not who receives the funds
- ★ Submit completed form which may be found on website



Budget Justification

- ★ Limit to three pages
- ★ Relate costs to objectives
- ★ Itemize costs



Additional Items

- ★ One-page vitae of key personnel
- ★ Signed certifications form



Proposal due January 12

- ★ Project narrative addresses all evaluation criteria in 10 pages
- ★ Completed budget form and budget justification
- ★ Statement addressing private schools
- ★ One page vitae
- ★ Signed certifications form



Review Process

- ★ Reviewers from KBOR, KSDE, colleges/universities, K-12 schools
- ★ January 27th meeting with review panel (audio or video teleconference)
- ★ Notification of awards no later than February 5, 2015
- ★ Applications for funded projects will be posted to website



Project Director Responsibilities

- ★ Conducting professional development
- ★ Monitoring all fiscal expenditures for eligible project activities
- ★ Receiving, holding, disbursing and accounting for all assets and liabilities of the project
- ★ Submitting required reports



Questions???