

JUNE 17-18, 2020

Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, KS 66612

2019-2020
Shane Bangerter, Chair
Bill Feuerborn, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Shane Bangerter	Ann Brandau-Murguia	Bill Feuerborn
Cheryl Harrison-Lee	Mark Hutton	Shelly Kiblinger
Jon Rolph	Allen Schmidt	Helen Van Etten

FORESIGHT 2020

A Strategic Agenda for the State's Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state's higher education system with the needs of the economy
3. Ensure state university excellence

FORESIGHT 2020

A 10-Year Strategic Agenda for the State's Public Higher Education System



Foresight 2020 is a 10-year strategic agenda for the state's public higher education system. Originally adopted by the Kansas Board of Regents in 2010, updated in 2012, and modified in 2015, the plan sets long-range achievement goals that are measurable, reportable, and ensure the state's higher education system meets Kansans' expectations.

Find each year's progress report at: kansasregents.org/foresight2020.

INCREASE HIGHER EDUCATION ATTAINMENT

Aspirations

- ★ Increase to 60 percent the number of Kansas adults who have earned a certificate, associate or bachelor's degree by 2020.
- ★ Achieve a ten percentage point increase in retention and graduation rates by 2020.

Measures

- ★ Number of certificates and degrees awarded by universities, community and technical colleges
- ★ Attainment Model progress
- ★ Graduation rates: 4/5/6-year rates for universities and 2/3/4-year rates for community and technical colleges
- ★ First to second year retention rates at universities, community and technical colleges
- ★ Student Success Index rates
- ★ Comparison of state demographics with higher education participation levels, including race/ethnicity, Pell Grant eligibility, and age
- ★ Comparison of postsecondary attainment in Kansas to the nation, by age groups
- ★ Adult Education: participation, percent served among working-age adults in Kansas without a high school diploma or its equivalent, and percent transitioning to postsecondary within 3 years of enrollment
- ★ Number of adults with college credit but no certificate or degree who are returning to complete a certificate, associate/bachelor degree
- ★ Seamless Transition: total number of courses approved for guaranteed transfer and number of Reverse Transfer degrees awarded systemwide

IMPROVE ECONOMIC ALIGNMENT

Aspirations

- ★ Respond to business and industry expectations for graduates and ensure all technical programs meet expectations of quality.
- ★ Reduce workforce shortages in select high-demand fields by increasing the number of certificates and degrees awarded, including in science, technology, engineering, and mathematics (STEM) fields.

Measures

- ★ Percent of graduates employed and average wages in Kansas, by award level
- ★ Number of certificates and degrees awarded in selected high-demand fields, and progress made on special state initiatives
- ★ Summary findings from latest K-TIP Report, providing systemwide analysis of all approved postsecondary CTE programs, by program
- ★ Percent of certificates/degrees awarded in STEM fields

ENSURE STATE UNIVERSITY EXCELLENCE

Aspiration

- ★ Improve regional and national reputations of state universities.

Measures

- ★ Comparison to peers for each of the six state universities on established metrics
- ★ Private giving to universities
- ★ Total research dollars awarded, highlighting federal research dollars (as percent of total) and specific industry support secured
- ★ University Excellence Profile: select rankings, Composite Financial Index, and assessment of economic impact

BOARD GOALS 2019-2020



1. The Board will hire a new president at Wichita State University.
2. The Board will finalize a new strategic plan for the public higher education system.
3. The Board will develop a strategy for addressing deferred maintenance at state universities.
4. The Board will explore positive pathways to help students who do not meet Qualified Admissions standards achieve success beyond high school.
5. The Board will review the university CEO assessment process.
6. The Board will continue to implement a unified communications and advocacy plan for all sectors of the higher education system.

TABLE OF CONTENTS

Item	Page
Meeting Information and Schedule	1
Board Agenda	2
Minutes of Previous Meeting	6
Wednesday Consent Agenda	22
Wednesday Discussion Agenda	59
Thursday Consent Agenda	95
Thursday Discussion Agenda	106
Other Agendas	
Board Academic Affairs Standing Committee	121
Board Fiscal Affairs and Audit Standing Committee	125
Governance Committee	126
System Council of Presidents	128
Council of Presidents	133
System Council of Chief Academic Officers	136
Council of Chief Academic Officers	140
Resources	
Board Meeting Schedule	147
Deadlines for Agenda Item Submission	147
Board of Regents Committee Listing	148

MEETING INFORMATION AND SCHEDULE

The Kansas Board of Regents will meet at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612. This will be a virtual meeting in accordance with K.A.R. 16-20-1(f) with only Board members and a limited number of university and Board staff physically present. Individuals who wish to attend these meetings may do so using the livestream links provided below and on the Board website.

Wednesday, June 17, 2020

Time	Committee/Activity	Location
8:30 am - 9:00 am	System Council of Chief Academic Officers	Livestream Link
9:00 am or Adjournment	Council of Chief Academic Officers	Livestream Link
10:15 am - Noon	Fiscal Affairs & Audit Standing Committee	Livestream Link
10:15 am - Noon	Academic Affairs Standing Committee	Livestream Link
10:15 am - 10:45 am	System Council of Presidents	Livestream Link
10:45 am or Adjournment	Council of Presidents	Livestream Link
Noon - 1:15 pm	Council of Faculty Senate Presidents	Dial: 1 312 626 6799 US Meeting ID: 913 4247 8315
1:00 pm - 1:15 pm	Governance Committee	Livestream Link
1:30 pm	Board of Regents Meeting	Livestream Link

Thursday, June 18, 2020

Time	Committee/Activity	Location
8:30 am	Board of Regents Meeting	Livestream Link

MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, June 17, 2020

- | | | | |
|--|--|--|-------|
| I. Call To Order | | Regent Bangerter, Chair | |
| A. <i>Approve Minutes</i> | | | |
| May 20-21, 2020 Meeting | | | p. 6 |
| II. Introductions and Reports | | | |
| A. <i>Introductions</i> | | | |
| B. <i>Report from the Chair</i> | | Regent Bangerter, Chair | |
| C. <i>Report from the President & CEO</i> | | Blake Flanders, President & CEO | |
| D. <i>Report from Council of Presidents</i> | | President Garrett | |
| E. <i>Report from Council of Faculty Senate Presidents</i> | | Aleks Sternfeld-Dunn | |
| III. Standing Committee Reports | | | |
| A. <i>Academic Affairs</i> | | Regent Schmidt | |
| B. <i>Fiscal Affairs & Audit</i> | | Regent Hutton | |
| C. <i>Coordinating Council</i> | | Regent Kiblinger | |
| IV. Approval of Consent Agenda | | | |
| A. <i>Academic Affairs</i> | | | |
| 1. Act on Request to Offer a Bachelor of Science Degree in Geographic Information Science and Technology – KSU | | Daniel Archer,
VP, Academic Affairs | p. 22 |
| 2. Act on Request to Offer a Bachelor of Science Degree in Sports Nutrition – KSU | | | p. 32 |
| 3. Act on Request to Offer a Master of Science in Genetic Counseling – KUMC | | | p. 40 |
| 4. Act on Request for a New Certificate of Approval for Degree Granting Authority for National University | | | p. 52 |
| B. <i>Fiscal Affairs & Audit</i> | | | |
| 1. Act on Request to Sell Real Property—KSU | | Eric King,
Interim Director of Facilities | p. 53 |
| 2. Act on Request to Amend the FY 2021 Capital Improvement Plan and Approve Program Statement for the Marcus Welcome Center Addition—WSU | | | p. 54 |

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|----|---|--|-------|
| 3. | Act on Proposed Amended Memorandum of Agreement between Fort Hays State University and the Fort Hays State University Chapter of the American Association of University Professors, Representing Faculty – FHSU | Natalie Yoza,
Associate General Counsel | p. 55 |
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C. Retirement Plan

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|----|---|-----------------------------------|-------|
| 1. | Act on Appointment to the Retirement Plan Committee | Madi Vannaman,
Staff Affiliate | p. 57 |
|----|---|-----------------------------------|-------|

V. Consideration of Discussion Agenda

A. Academic Affairs

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|----|--|--|-------|
| 1. | Act on Proposed Associate-to-Baccalaureate Program Transfer Plan | Regent Schmidt
Daniel Archer,
VP, Academic Affairs | p. 59 |
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| 2. | Receive an Update on Faculty Development Board Theme: Research Universities | | p. 66 |
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| 3. | Act on Strategic Program Alignment Final Recommendations: | | p. 69 |
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- Kansas State University – Provost Taber
- Emporia State University – Provost Cordle
- Fort Hays State University – Provost Arensdorf

- | | | | |
|----|--|--|-------|
| 4. | Act on Request to Review Low-Enrollment Undergraduate Programs Under Strategic Program Alignment | | p. 72 |
|----|--|--|-------|

B. Fiscal Affairs & Audit

- | | | | |
|----|---|---|-------|
| 1. | Receive Presentations and Act on the State University Tuition and Fee Proposals for FY 2021 | Regent Hutton
Elaine Frisbie
VP, Finance & Administration | p. 82 |
|----|---|---|-------|

- Kansas State University
- University of Kansas
- Fort Hays State University
- Pittsburg State University
- Emporia State University
- Wichita State University

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| 2. | Act on Temporary Suspension of Part of the Board Policy on Auxiliary Enterprises | | p. 84 |
|----|--|--|-------|

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| 3. | Act on Changes to Board Policy on External Management Reviews | | p. 85 |
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| 4. | Act on Bond Resolution for Construction and Equipping of New School of Business Building and Purchase of On-Campus Housing; Execution of | Julene Miller,
General Counsel | p. 87 |
|----|--|-----------------------------------|-------|

Various Other Documents in Connection Therewith –
WSU

C. *Other Matters*

- 1. [Receive Update on the University Engineering Initiative Act](#)

Scott Smathers,
VP, Workforce Development

p. 94

VI. Executive Session

Board of Regents – Personnel Matters Relating to Non-Elected Personnel

Thursday, June 18, 2020

VII. Introductions and Reports

- A. *Introductions*
- B. *Report from System Council of Presidents*
- C. *Report from the Community Colleges*
- D. *Report from the Technical Colleges*

President Trzaska
President Trzaska
President Genandt

VIII. Approval of Consent Agenda

A. *Technical Education Authority*

- 1. [Act on Request for New Programs at the Following Colleges: 1\) Butler Community College: Construction Technology, 2\) Dodge City Community College: Electrical Technology, 3\) Dodge City Community College: Climate and Energy Control Technologies \(HVAC\), 4\) Neosho County Community College: Aerostructures, 5\) Neosho County Community College: Industrial Maintenance Technology, 6\) Pratt County Community College: Welding, 7\) Seward County Community College: Grain Elevator Operations, 8\) WSU Tech: Cloud Computing, and 9\) WSU Tech: Hospitality and Events Management](#)

Scott Smathers,
VP, Workforce Development

p. 95

IX. Consideration of Discussion Agenda

A. *Strategic Plan*

- 1. [Discuss and Act on New Board Strategic Plan](#)

Blake Flanders,
President and CEO

p. 106

B. *Fiscal Affairs & Audit*

- 1. [Act on Distribution of FY 2021 State Appropriations to Community Colleges, Technical Colleges, and Washburn Institute of Technology – System](#)
- 2. [Receive and Discuss Proposals for the Board’s FY 2022 Unified State Budget Request](#)

Regent Hutton
Elaine Frisbie
VP, Finance & Administration

p. 107

p. 112

C. *Other Matters*

- | | | |
|---|--|---------------|
| 1. Receive Report from Kansas Postsecondary Technical Education Authority | Ray Frederick,
TEA Chair | <i>p. 114</i> |
| 2. Act on Proposed Regulation To Ensure Continued Student Eligibility for the Board’s Student Health Insurance Plan | Julene Miller,
General Counsel | <i>p. 118</i> |
| 3. Receive Legislative Update | Matt Casey,
Director, Government
Relations | <i>p. 120</i> |

X. Executive Session

Board of Regents – Personnel Matters Relating to Non-Elected Personnel

XI. Adjournment

MINUTES OF PREVIOUS MEETING(S)

I. Call To Order

Regent Bangerter, Chair

A. Approve Minutes

KANSAS BOARD OF REGENTS

MINUTES

May 20-21, 2020

The May 20, 2020, meeting of the Kansas Board of Regents was called to order by Chair Shane Bangerter at 1:30 p.m. This was a virtual meeting, and proper notice was given according to law.

MEMBERS PRESENT:

Shane Bangerter, Chair
Bill Feuerborn, Vice Chair
Ann Brandau-Murguia
Cheryl Harrison-Lee
Mark Hutton
Shelly Kiblinger
Jon Rolph
Allen Schmidt
Helen Van Etten

ANNOUNCEMENT

Chair Bangerter welcomed everyone and noted this meeting is being livestreamed. He explained that because the meeting is entirely virtual, with all members of the Board as well as all Board staff, institutional staff and the public participating or listening remotely, he was going to follow the Attorney General’s regulation and best practices for conducting virtual only meetings. He asked all participants to place their microphones on mute when they are not speaking to allow listeners and observers to hear the meeting unimpeded. Chair Bangerter stated that participants should ask to be recognized if they have a question or comment and when recognized, the participant should state their name and title so he or she can be identified by the audience. Chair Bangerter noted for each action item a roll call vote would be taken to be clear how each Regent has voted. However, a roll call vote will not be taken for the approval of the minutes and no motion is needed to adjourn the meeting.

APPROVAL OF MINUTES

Regent Murguia moved that the minutes of the April 10, 2020 special meeting and the April 15-16, 2020 regular meeting be approved. Following the second of Regent Rolph, the motion carried.

INTRODUCTIONS

Chancellor Girod introduced the University of Kansas’ new Provost, Barbara Bichelmeyer. Provost Bichelmeyer started in her role nine days before KU moved all its instruction online because of the COVID-19 pandemic. Chancellor Girod also introduced KU’s new Vice Chancellor of Public Affairs and Economic Development, David Cook. Chancellor Girod noted that Vice Chancellor Cook previously served as the Vice Chancellor of the KU Edwards Campus. President Flanders introduced Cloud County Community College’s Interim President, Amber Knoettgen.

GENERAL REPORTS

REPORT FROM CHAIR

Chair Bangerter thanked Board staff for organizing the virtual meetings and noted the meetings have gone well. He recognized Regent Harrison-Lee, who was selected by Governor Kelly to lead the Kansas Recovery Office,

and announced that he participated in University of Kansas' virtual commencement ceremony. On behalf of the Board, he congratulated all the 2020 graduates.

Chair Bangerter then reported on the activities of the Board's Retirement Plan Committee and Governance Committee. At its last meeting, the Retirement Plan Committee discussed money market funds and adopted a new distribution option called the coronavirus-related distribution that would allow qualifying individuals to receive the lesser of \$100,000 or 100% of a participant's vested balance, in accordance with federal legislation enacted in response to the pandemic. Chair Bangerter encouraged Plan participants to speak with their investment consultants to ensure that their investments are best positioned to meet their retirement goals. He reported that the Governance Committee met earlier in the day and authorized the Board President and CEO to execute the space utilization study contract with Gould Evans.

REPORT FROM PRESIDENT AND CEO

President Flanders stated that Kansas City Kansas Community College's reopening plan was recognized in the American Association of Community College Journal. He congratulated President Mosier and his team. President Flanders then asked Chancellor Girod to give a brief update on how the state universities are going to address the fall semester.

Chancellor Girod stated the measures the state put into place to slow the spread of the COVID-19 virus have been effective. Over the last several weeks the number of new cases has declined, and hospitalizations have remained low. Chancellor Girod reported that all the universities are planning to have face-to-face classes in the fall but there are still concerns with the COVID-19 testing process. He noted in order to adhere to social distancing standards, the universities are looking at campus spaces including classrooms and dorm rooms. He also noted that each university will have its own reopening plan that will follow the guidelines set out by the state and its local county health department. The Chancellor thanked the Board and the Chair for their leadership during these difficult times.

REPORT FROM COMMISSIONER WATSON

Randy Watson, Kansas Commissioner of Education, gave an update of the activities that are occurring at the Kansas State Department and Board of Education. Commissioner Watson announced that Tabatha Rosproy, a Kansas preschool teacher at the Winfield Early Learning Center, was named the 2020 Kansas Teacher of the Year and is nominated for the 2020 National Teacher of the Year. He noted it has been 58 years since a Kansas teacher won this title and that the winner will be announced on Thursday.

Dr. Watson reported in mid-March when schools across Kansas closed their facilities due to the pandemic, a taskforce of 40 members was formed, and they developed the Continuous Learning Plan. This Plan includes guidelines on how student learning outside of normal practices can move forward. The Commissioner noted the taskforce developed the Plan within 72 hours and many states around the country have requested copies of it. He stated this development process went smoothly because the Kansas State Board of Education has set a clear vision for the state, which is for Kansas to lead the world in the success of each student.

Commissioner Watson then shared data on some of the barriers teachers and school districts encountered while providing continuous learning opportunities for students. The biggest barriers for most districts included the following: internet service issues, truancy issues, lack of technology skills in the home, and the inability to contact families. Commissioner Watson reported that when the school facilities closed, 75-100% of learning was delivered online for high school students in 252 districts. A small percentage of learning was delivered face-to-face but appropriate safety measures were put into place. Moving forward, the Kansas State Board of Education is cautiously optimistic that school will resume face-to-face delivery in August. Commissioner Watson stated that planning for the next school year has already begun.

(PowerPoint filed with Official Minutes)

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS

President Rittle reported the System Council of Presidents received an update from the System Council of Chief Academic Officers. The Academic Officers informed the CEOs that the 2020 Kansas Core Outcomes Group Conference will be held in October. Faculty from all 32 institutions are invited to participate. The Academic Officers also provided an update on the activities of the Open Educational Resource (OER) Steering Committee and discussed the proposed revisions to the performance agreements funding guidelines. The System Council of Presidents then received an update from President Flanders on the Board's new strategic plan. A draft plan was provided to the members and it was noted that the Board will review the document at the June meeting. Additionally, the Council discussed the plans for reopening the campuses for the fall semester. There are still concerns with the state's testing capacity and the cost associated with all the cleaning and protective supplies that will be needed to open the campuses.

REPORT FROM THE COMMUNITY COLLEGES

President Rittle presented the report for the community colleges. Like the universities, the colleges are busy working on plans to reopen the campuses for the fall semester. A taskforce between the community and technical colleges was formed so the different sectors can share ideas on how to open safely. President Rittle stated the colleges are looking at learning spaces on the campuses to determine what the appropriate class sizes are for this new environment. The institutions are also increasing their marketing to encourage students to keep moving forward with their educational plans. Additionally, President Rittle reported that the colleges are distributing the CARES Act relief funds to eligible students.

REPORT FROM COUNCIL OF PRESIDENTS

President Garrett presented the Council of Presidents report. The Council received reports from the Council of Chief Academic Officers, Council of Business Officers, the Council of Student Affairs Officers, and the Council of Chief Diversity Officers. The Academic Officers presented the following three degrees, which were approved by the Council of Presidents: Kansas State University's Bachelor of Science in Geographic Information Science and Technology, Kansas State University's Bachelor of Science in Sports Nutrition, and the University of Kansas Medical Center's Master of Science in Genetic Counseling. These degrees will be forwarded to the Board for consideration at a future meeting. The Business Officers provided an update on the deferred maintenance initiative including the space utilization study. The vendor, Gould Evans, will start its on-campus assessments in June. They will visit the University of Kansas, Kansas State University and Wichita State University first and then will move to the regional campuses. A legislative update was provided by the Government Relations Officers and the Student Affairs Officers provided an update on their discussions, which centered around reopening the campuses in the fall. The Chief Diversity Officers presented a report that highlighted the demographics of the public higher education institutions as compared to the state's demographics. The data shows that Hispanic and Black students are underrepresented at the public universities but are evenly represented at the community and technical colleges. To address the issues related to diversity on the campuses, the Diversity Officers recommended developing a systemwide diversity, equity and inclusion plan that focuses on the three pillars of the Board's new strategic plan – family, business, and the economy.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

Greg Schneider stated this will be his last report to the Board because the newly elected Faculty Senate Presidents begin their terms in June. He recognized the outgoing members of the Council and thanked them for all their work this year. Dr. Schneider then reported that the Council discussed the campus reopening plans and thanked the university administrations on all the campuses for including faculty on the reopening committees. He also reported that Wichita State University's new Faculty Senate President, Aleks Sternfeld-Dunn, will Chair the Council next year.

On behalf of the Board, Chair Bangerter thanked Dr. Schneider for his leadership this year.

REPORT FROM STUDENTS' ADVISORY COMMITTEE

Paul Frost stated this is his last report to the Board and noted he enjoyed his time on the Committee. He then introduced Riya Khan, who is Wichita State University's new Student Body President and the new Chair of the Students' Advisory Committee.

On behalf of the Board, Chair Bangerter thanked Mr. Frost for his leadership this year.

REPORT FROM THE TECHNICAL COLLEGES

President Genandt presented the report for the technical colleges. The technical colleges are entering their third week of having some of their students back on the campuses. These students are in programs that require hands-on training and by being on campus they will be able to finish the course work for the semester. The technical colleges are also in the process of distributing the CARES Act funds to eligible students and are monitoring the COVID-19 legislation that will be discussed tomorrow when the Legislature returns.

STANDING COMMITTEE AND OTHER REPORTSACADEMIC AFFAIRS

Regent Schmidt reported the Board Academic Affairs Standing Committee received an update on the KU Edwards and Johnson County Community College pilot program, which allows the KU Edwards campus to accept over 60 credit hours from Johnson County Community College students. So far, the Edwards Campus has enrolled 50 students from Johnson County Community College. The Committee then discussed the next steps for the low-enrollment program review, and it was determined that a plan will be developed for the universities to review all undergraduate low-enrollment programs. The Board will receive an update on the low-enrollment program review plan at the June meeting. The Committee also received an update on the direct support professionals' initiative, and it was noted that Wichita State University is developing a curriculum that can be used systemwide.

FISCAL AFFAIRS AND AUDIT

Regent Hutton presented the Fiscal Affairs and Audit Standing Committee report. The Committee reviewed all the fiscal items on today's Board agenda. Regent Hutton noted this meeting was shorter than most because the university tuition proposal discussion was moved to June.

APPROVAL OF CONSENT AGENDA

Regent Murguia moved, with the second of Regent Harrison-Lee, that the Consent Agenda be approved. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

Academic AffairsBACHELOR OF SCIENCE IN EDUCATION – PSU

Pittsburg State University received approval to offer a Bachelor of Science in Education. This program will total 120 semester credit hours and will replace the University's Early Childhood Unified: Birth through Third Grade degree. The estimated cost of the program for the first three years is as follows: year one - \$80,387, year two - \$82,133, and year three - \$83,924. The primary source of funding for the program will be student tuition and fees.

DOCTORATE IN EDUCATION IN COMMUNITY COLLEGE LEADERSHIP – KSU

Kansas State University received approval to offer a Doctorate in Education in Community College Leadership. The estimated cost of the program for the first three years is as follows: year one - \$1,290,003.20, year two - \$1,985,363.22, and year three - \$2,359,771.23. The primary source of funding for the program will be student tuition and fees.

Fiscal Affairs & Audit

SELL REAL PROPERTY – KSU

Kansas State University received authorization to seek legislative approval for the sale of the gym property located at 3142 Scanlan Ave, Salina Kansas.

The correct legal description for the original gym and 5.04 acres of land the university intends to sell is:

Lot Eleven (11), less West 100’ feet, Block Twelve (12), Schilling Subdivision No. 5, to the City of Salina, Saline County, Kansas.

Formerly a tract of land in Block Two (2) Schilling Subdivision Lying in the Northeast Quarter (NE/4) of Section Three (3), Township Fifteen (15) South, Range Three (3) West of the Sixth (6th) P.M. as shown in Deed recorded November 18, 1966, in Book 268, pages 476 through 503 and legal found on page 485.

BUILDING LEASE RELATED TO PRIVATE HOUSING AGREEMENT – KSU

Kansas State University received approval to lease Jack Vanier Hall on the Saint Francis campus, which will be used to provide additional student housing for the Polytechnic campus. The lease will be for a one-year period beginning August 1, 2020.

LEASE AMENDMENT BETWEEN ESU AND ESU MEMORIAL UNION CORPORATION

Emporia State University received authorization to amend the Real Estate Lease Agreement dated July 1, 1994 between Emporia State Memorial Union Corporation and Emporia State University. In the amended agreement, ESU will pay a new annual lease payment of \$50,000 and in exchange the Memorial Union Corporation will no longer assess or charge any room rental fees to the University.

Retirement Plan

CHANGE TO THE NEW FUND INVESTMENT LINE-UP FOR THE BOARD’S VOLUNTARY RETIREMENT PLAN EFFECTIVE JANUARY 2021

The Retirement Plan Committee’s recommendation to remove the CREF Money Market Account from the new TIAA Voluntary Plan investment lineup and substitute the TIAA-CREF Money Market Fund instead were approved. These changes will take effect with the new Voluntary Plan contract in January 2021.

Technical Education Authority

FY 2021 DISTRIBUTION OF THE KANSAS NURSING GRANT INITIATIVE

The FY 2021 distributions of the Kansas Nursing Grant initiative were approved. The following amounts will be awarded:

Institution	Award
<i>Application B - NCLEX score improvement</i>	
Colby Community College	\$ 57,465.00
Kansas City Kansas Community College	\$ 27,400.00
Kansas Wesleyan University	\$ 46,921.00
Neosho County Community College	\$ 53,745.00
Seward County Community College	\$ 40,274.00
<i>Full Application</i>	
Baker University	\$ 40,454.00
Barton Community College	\$ 62,000.00
Butler Community College	\$ 28,900.00
Cloud County Community College	\$ 18,011.00
Dodge City Community College	\$ 30,000.00
Emporia State University	\$ 173,830.00
Fort Hays State University	\$ 177,448.00
Fort Scott Community College	\$ 43,105.00
Garden City Community College	\$ 32,022.00
Hesston College	\$ 24,142.00
Hutchinson Community College	\$ 9,000.00
Johnson County Community College	\$ 73,142.00
University of Kansas	\$ 231,714.00
Labette Community College	\$ 58,902.00
Manhattan Area Technical College	\$ 72,986.00
MidAmerica Nazarene University	\$ 9,000.00
North Central Kansas Technical College	\$ 41,221.00
Pittsburg State University	\$ 224,230.00
University of St. Mary	\$ 87,622.00
Washburn University	\$ 163,060.00
Wichita State University	\$ 67,300.00
Total Awarded	\$ 1,893,894.00
Total Grant Funds Available	\$ 1,894,662.44
Remaining	\$ 768.44

TWO NEW PROGRAMS – KANSAS CITY KANSAS COMMUNITY COLLEGE

Kansas City Kansas Community College received approval to offer a technical certificate B (39 credit hours) and an Associate of Applied Science degree (61 credit hours) in Baking (12.0501). The program will begin in the fall of 2020 and the estimated cost is \$353,813.80. All costs for

the program will be funded through the College's local fund, current student fees, donations, and the program agency account.

Kansas City Kansas Community College received approval to offer an Associate of Applied Science degree (62 credit hours) in Culinary Arts. The College estimates the cost of the program to be \$370,380. The program will be funded with the College's local funds, tuition and Carl Perkins grant funds.

CONSIDERATION OF DISCUSSION AGENDA

BREAK

Chair Bangertter called for a break at 2:48 p.m. and resumed the meeting at 2:53 p.m.

Academic Affairs

UPDATE ON BOARD GOAL: POSITIVE PATHWAYS FOR STUDENTS WHO DO NOT MEET QUALIFIED ADMISSIONS CRITERIA

Daniel Archer, Vice President for Academic Affairs, stated one of the Board's goals this year was to explore positive pathways to help students who do not meet Qualified Admissions criteria achieve success beyond high school. A working group of admission representatives from the six state universities was formed to explore and identify proposed tactics to advance this goal. The group noted that under the current regulations, universities are permitted to admit applicants who do not meet the minimum freshman admissions criteria. For residents and non-residents, a university may admit up to 10% of its total freshman admissions through the exception window. However, the group found that the information on the qualified admissions' websites for the universities do not inform applicants of this exception window, which may prevent some perspective students from applying. To address this concern, the group recommended that the universities include language on their websites that encourages all students to apply even if they do not meet the qualified admission criteria.

Next the working group looked at the applicant data for the state universities. In 2018, the state universities reviewed over 19,000 resident applicants and of those only 537 were inadmissible, which is 2.8 percent. In that same year, 15,869 non-resident applicants were reviewed and only 906 were declined, which is 5.7 percent. Even though the number of applicants that were denied is low, the working group recommended that the state universities include a statement in the denial letter that promises that the applicant will be reconsidered for admission if he/she re-applies after completing 24 college credit hours with at least a 2.0 (2.5 for KU). The letter should also include the link to the Board's webpage that provides details about the community and technical colleges in the state. Dr. Archer stated the working group believe these steps will help inform applicants of all their options.

The Board discussed the recommendations and believe they are a great first step. Some Regents are still concerned about being able to reach the individuals who decide not to apply. Regent Hutton asked the committee to explore how the colleges and universities can work together to engage with individuals who are not applying because they believe they do not meet the admission criteria. Regent Murguia is also concerned with students being able to access higher education. It was noted some universities around the country are moving away from using standardize test score as admission criteria. There was also discussion regarding non-degree seeking students and whether those individuals need to be formally admitted to the university before taking classes.

(PowerPoint filed with Official Minutes)

PROGRAM REVIEW REPORT

Vice President Archer reported the state universities are required to review approved programs at least once every eight years to ensure academic quality. The following criteria are used in reviewing academic programs: 1) centrality of the program to fulfilling the mission and role of the institution; 2) quality of the program as assessed by the strengths, productivity and qualifications of the faculty; 3) quality of the program as assessed by its curriculum and impact on students; 4) demonstrated student need and employer demand for the program; 5) service the program provides to the discipline, the university and beyond; and 6) cost-effectiveness. For the academic year 2018-2019 program review cycle, Emporia State University, Fort Hays State University, Kansas State University, Pittsburg State University, the University of Kansas, the University of Kansas Medical Center, and Wichita State University reviewed a total of 216 academic programs at various academic levels. As a result, 199 programs were recommended to continue, 14 were recommended for additional review, one was recommended for enhanced review, and two were identified to be discontinued.

Dr. Archer also reported the program review process is separate from the Board's low enrollment program discussion that occurred last month. This review is focused on low enrollment undergraduate programs whereas the program review process focuses on six different criteria. Dr. Archer stated that some programs being reviewed for low enrollment will move through the Board's Strategic Program Alignment Review process.

STRATEGIC VISIONING PROCESS – PSU

Provost Howard Smith presented Pittsburg State University's strategic visioning process. PSU originally envisioned this process as a way to address budget reductions within its divisions but has since shifted to focus on maximizing return on investment rather than cost cutting. Provost Smith reported the first step in the process was to form the Program Review Council, which was charged with reviewing the University's undergraduate and graduate anchor and core programs. The Council developed an academic portfolio, which is based on student credit hours produced and includes recommendations for each program. These recommendations include whether a program should be continued, discontinued, or placed on notice for follow-up review to address concerns. A department may also be asked to develop a plan of action for enhancement to address concerns of a program.

Next the University developed a net revenue model to determine the direct and indirect cost associated with each program. Doug Ball, PSU's Chief Financial Officer, reported that this information allows the University to determine a program's return on investment, and he noted twelve programs have been identified for further study based on the costs associated with them. PSU also did a market analysis on its programs to determine a program's demand at the campus and in the workforce.

Provost Smith stated the next steps in the process for the University will include: 1) identifying opportunities for reallocation of resources to better meet strategic goals; 2) creating better alignment between academic portfolio and the resource allocation model; 3) enhancing the level of transparency and accountability across the portfolio; 4) improving data capture for future analysis; and 5) determining PSU's next best investments based upon a mission to market approach.

(PowerPoint filed with Official Minutes)

EXCEPTION TO INTERNATIONAL BACCALAUREATE POLICY

Vice President Archer stated that because of the COVID-19 pandemic, International Baccalaureate (IB) exams will not be administered in 2020. Instead students will be awarded a score for each of their registered subjects using a calculation that considers their coursework marks and their predicted grade, as submitted by schools to IB. Dr. Archer noted that this change conflicts with the requirements in the Board's Credit by Exam policy. To address this conflict, staff is recommending a one-time exception to the policy that will allow the state universities to use IB's alternative framework for awarding credit for equivalent courses at the universities. If approved, IB scores issued in July 2020 would allow students who earn a four or higher to be awarded credit for the equivalent course or courses at each state university. Regent Harrison-Lee moved to approve the one-time exception to the

Credit by Examination policy. Regent Kiblinger seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

Fiscal Affairs and Audit

JOHNSON COUNTY RESEARCH TRIANGLE (JCERT) FY 2021 BUDGETS – KU, KUMC, AND KSU

Vice President Frisbie presented the Johnson County Education Research Triangle FY 2021 budgets for the University of Kansas Edward Campus, the University of Kansas Medical Center, and Kansas State University Olathe Campus. Regent Hutton moved to approve the budgets. Regent Harrison-Lee seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

(Budgets filed with Official Minutes)

SPRING DISTRIBUTION OF FY 2020 APPROPRIATIONS FOR TECHNICAL EDUCATION (EXCEL IN CAREER TECHNICAL EDUCATION INITIATIVE, AO-K PROVISO AND POSTSECONDARY EDUCATION PERFORMANCE-BASED INCENTIVES FUND)

Vice President Frisbie presented the proposed second distribution of state funds for Technical Education (Excel in Technical Education and the Accelerating Opportunity-Kansas proviso) and the Postsecondary Education Performance-Based Incentives Fund (GED Accelerator). For FY 2020, the Board of Regents has available \$35,076,841 million for high school students' postsecondary tiered technical course tuition, and for tuition for adults without a high school diploma or GED who are enrolled in tiered technical courses in designated Accelerating Opportunity: Kansas (AO-K) approved pathways. Funds are also available for the Postsecondary Education Performance-Based Incentives Fund (GED Accelerator). Funding for the tuition portion is distributed twice a year based on actual student enrollments submitted to the Kansas Higher Education Data System by the institutions. In January 2020, the Board distributed \$18,379,219 for Excel in CTE, and \$350,188 for AO-K adult tuition based on the Fall 2019 enrollment data collection.

Vice President Frisbie stated because COVID-19 has disrupted on-campus activities, the Board Office decided to cancel the spring enrollment data collection that would have normally formed the basis of the state grant distributions for Spring 2020. Instead staff reviewed statistical models using program cost data for the three programs from prior years and from Fall 2019 to guide the Spring 2020 distributions. The linear trend forecast model uses FY 2016, 2017, 2018 and 2019 data to predict FY 2020, which will provide estimated amounts for distributing the Excel in CTE appropriation in FY 2020. However, in FY 2017 it was determined that Cowley Community College certified faulty data and to adjust for this discrepancy, the Technical Education Authority excluded that one year of data in their linear trend forecast.

Vice President Frisbie stated the amounts for the AO-K program were also calculated based on data submitted from the colleges in Fall 2019, or predicting a 10 percent increase over the prior year, whichever is greater. Amounts recommended for the GED Accelerator reflect data submitted in Fall 2019, where the college did not have an amount to be returned for a prior year overpayment. She noted that there were three colleges with negative amounts that will need to be repaid due to overpayment prior year distributions.

Additionally, Vice President Frisbie reported that in the fall of 2020, the colleges will submit their full Academic Year data collection, which will include participation in the three relevant programs. At that time the FY 2020 amounts will be reconciled to the fall special collection and spring estimates on a college by college basis, within the January 2021 distribution. She also noted the distribution amounts set forth in the following table do not reflect the Board's assessment of each institution's performance pursuant to K.S.A. 74-3202d(e) and thus the actual distribution to an institution, in accordance with the performance agreement process, may be less than the

amount set forth in the table for that institution. Regent Schmidt moved to approve the distribution amounts, and Regent Kiblinger seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried. The following distributions were approved:

Institution	Excel in CTE Initiative	AOK Proviso Adult Tuition	GED Accelerator
Allen County Community College	\$644,676	\$ --	\$ --
Barton County Community College	239,937	4,497	1,838
Butler Community College	300,629	5,875	-228
Cloud County Community College	87,996	--	--
Coffeyville Community College	525,356	--	--
Colby Community College	198,414	--	--
Cowley County Community College	439,303	--	527
Dodge City Community College	148,085	964	--
Flint Hills Technical College	293,826	--	--
Fort Scott Community College	341,559	14,529	-58
Garden City Community College	61,918	--	2,697
Highland Community College	969,520	5833	612
Hutchinson Community College	1,703,982	7,072	914
Independence Community College	63,475	--	--
Johnson County Community College	854,772	14,108	2,361
Kansas City Kansas Community College	1,490,707	--	--
Labette Community College	109,648	--	--
Manhattan Area Technical College	53,057	--	--
Neosho County Community College	487,521	4,409	-143
North Central Kansas Technical College	154,376	--	--
Northwest Kansas Technical College	198,255	--	--
Pratt Community College	199,543	--	--
Salina Area Technical College	470,769	21,282	1,983
Seward County Community College	342,948	31,328	1,050
Washburn Institute of Technology	2,096,120	142,018	14,782
WSU Campus of Applied Sci. and Tech.	3,397,057	130,685	245
Total	\$15,873,449	\$382,600	\$26,580

BOARD’S UNIFIED BUDGET REQUEST PREPARATIONS

Vice President Frisbie stated the Kansas Higher Education Coordination Act requires the Board of Regents to develop and present to the Governor and Legislature a unified request for state appropriations for postsecondary education each year. The Board’s request must be submitted by October 1 every year. Vice President Frisbie reviewed the proposed calendar below.

Unified Appropriation Request Schedule

April 2020 Board Meeting	Capital improvement requests for state universities (First Reading)
May 2020 Board Meeting	Board acts on capital improvement requests for July 1
June 2020 Board Meeting	Board staff reviews potential areas of request. Board receives institution and sector specific requests. (If possible, sector and institutions’ proposals are submitted to the Board Office by Monday, June 1.)
Summer 2020 Board Retreat	Board conducts budget session to discuss FY 2022 requests. Board continues discussion of system, institution, and sector specific requests and indicates preference for inclusion in the FY 2022 Budget Request.
September 2020 Board Meeting	Board officially approves FY 2022 unified budget request
October 1, 2020	Board’s FY 2022 unified budget request submitted

CAPITAL IMPROVEMENT REQUESTS FOR FY 2022 AND FIVE-YEAR PLANS – UNIVERSITY SYSTEM

Eric King, Interim Director of Facilities, presented the Capital Improvement requests for FY 2022 and Five-Year plans for the state universities. A question was asked on whether construction budgets will be impacted by the COVID-19 crisis. Director King stated he has not heard of any issues from the universities. Regent Hutton moved to approve the FY 2022 Capital Improvement project requests listed on Table 2 of the materials. Regent Rolph seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

(Tables filed with Official Minutes)

AMENDMENT TO WSU GROUND LEASE TO WSIA AND WSIA GROUND SUBLEASE TO MWCB, LLC TO EXPAND THE LEASED SQUARE FOOTAGE FOR AN AMENITY AREA FOR NETAPP – WSU

General Counsel Julene Miller stated in 2019 the Board authorized Wichita State University to enter into a ground lease with its affiliated corporation, Wichita State Innovation Alliance, Inc. (WSIA), and authorized WSIA to enter a ground sublease with a private developer, MWCB, LLC, to develop the Partnership 4 building on the Innovation Campus. WSU is now requesting to amend those ground leases to expand the leased square footage from 373,000 square feet to up to approximately 475,000 square feet. General Counsel Miller noted that NetApp, Inc. is developing and will ultimately occupy this partnership building and has provided a design plan on how the expanded square footage, which is external to the building, will be utilized. She also reported the expanded leased area will be developed, constructed, operated and maintained by the ground lease tenant during the term of the lease. Regent Harrison-Lee moved to approve the amendments to the ground lease and the ground sublease. Regent Schmidt seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

Technical Education Authority

AO-K TO WORK REGULATIONS

Natalie Yoza, Associate General Counsel, presented the proposed AO-K to Work regulations. In 2019, the Legislature enacted K.S.A. 74-32,267 establishing Accelerating Opportunity: Kansas (AO-K) to Work, a Kansas pathway to career program providing an alternative path to a high school equivalency credential for Kansas adults.

The proposed regulations implement the statute by listing the approved career pathways and industry-recognized credentials (adopted by reference in K.A.R. 88-25-2), establishing the qualifying career readiness assessments and certificates (K.A.R. 88-25-3), establishing additional criteria required to obtain the credential (K.A.R. 88-25-4), and setting a fee for the students to receive the credential (K.A.R. 88-25-5). Regent Feuerborn moved to approve the regulations. Regent Kiblinger seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

(Regulations filed with Official Minutes)

Other Matters

RESOLUTION TO TRANSFER AUTHORITY TO EXERCISE MANAGEMENT CONTROL OVER NIAR RELATED CLASSIFIED INFORMATION TO EXECUTIVE SECURITY COMMITTEE – WSU

General Counsel Miller presented a Resolution that transfers the Board’s authority to exercise management control over NIAR related classified information to a Security Executive Committee at Wichita State University. General Counsel Miller stated the membership of the Executive Committee will include the WSU President, Senior Vice President of Industry and Defense Programs, and Facility Security Officer for Wichita State University, as well as the Board President and Chief Executive Officer. As part of this process, WSU will be required to make an annual report to the Board on the activities on the Executive Committee. General Counsel Miller noted this Resolution is similar to the ones that were approved for Kansas State University and the University of Kansas. Regent Schmidt moved to approve the Resolution. Regent Van Etten seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

(Resolution Filed with Official Minutes)

TEMPORARY AMENDMENT TO POLICY ON ACADEMIC CALENDAR CHANGES

General Counsel Miller presented the proposed temporary amendment to the Academic Calendar policy. The amendment will authorize the Board Chair and the Board President and CEO to approve revisions to a university’s academic calendar when those revisions need to be made effective prior to the time it would take for the Board to act on them. General Counsel Miller stated this policy amendment would be in effect until December 31, 2021. Regent Kiblinger noted the intent of this amendment is to allow the universities to move quickly when addressing issues related to COVID-19 but the policy does not specifically reference COVID-19. She asked that language be added to make it clear that the Board Chair and Board President can make calendar adjustments related to the COVID-19 pandemic. Regent Harrison-Lee agreed with Regent Kiblinger. Regent Harrison-Lee then moved to table this agenda item until Thursday so that new language can be drafted and presented to the Board for consideration. Regent Schmidt seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Harrison-Lee, Regent Kiblinger, Regent Rolph, Regent Schmidt, and Regent Bangerter. The motion carried.

TEMPORARY SUSPENSION OF BOARD POLICY ON AUXILIARY ENTERPRISES (FIRST READ)

Vice President Frisbie stated that section “b” of the Board’s Auxiliary Enterprises policy says: “State funds shall not be used to subsidize the operation of any organization operated as an auxiliary enterprise unless specified by bond covenants or by Board action.” The universities are requesting to temporarily suspend this portion of the policy to all them more flexibility as they respond to the impact that COVID-19 has had on their campus operations. If approved, this suspension will begin on July 1, 2020 and end on June 30, 2021. Vice President Frisbie noted that this is a first read and that the Board will act on this request at the June meeting.

AMENDMENTS TO BOARD POLICY ON EXTERNAL MANAGEMENT REVIEWS (FIRST READ)

Vice President Frisbie presented proposed amendments to the Board's Financial Review policy. Under the current policy, external management reviews are conducted at the state universities either every five years or upon the departure of a university CEO. Vice President Frisbie noted over the last several years no material findings have been identified during these audits. To be more efficient and to reduce cost, the recommendation is to have these audits conducted once every eight years at the universities and to have the Fiscal Affairs and Audit Standing Committee determine the length of the review. Audits will still be conducted when there is a change at the University CEO position. Vice President Frisbie noted that this is a first read and that the Board will act on this request at the June meeting.

NAME A BUILDING – KU

Chancellor Girod presented a request to name the Law Enforcement Training Center's East Dormitory in honor of Ed Pavey, KLETC Director Emeritus. Regent Rolph moved to approve, and Regent Feuerborn seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried. The dormitory will be named Pavey Hall.

LEGISLATIVE UPDATE

Matt Casey, Director of Government Relations, reported the Legislature adjourned early in March 19 due to the COVID-19 pandemic but are scheduled to return to the Statehouse tomorrow for *sine die*. Director Casey expects the Legislature to work on bills that did not get passed before their first adjournment as well as bills addressing COVID-19 issues. Director Casey stated that liability protection for businesses and higher education institutions will likely be discussed along with moving the authority to distribute the \$1.2 billion CARES Act funding from the Governor to the Legislative Coordinating Council. The Legislature will also review whether to extend the state's emergency disaster declaration.

APPOINTMENTS TO THE FUTURE OF HIGHER EDUCATION COUNCIL

President Flanders stated last month the Board approved the creation of the Future of Higher Education Council and appointed Regent Harrison-Lee to serve as the Council's chair. The following individuals have been identified to serve on the Council with Regent Harrison-Lee:

- **Senator Molly Baumgardner** – Chair of Senate Education Committee
- **Representative Steve Huebert** – Chair of House Education Committee
- **Representative Ken Rahjes** – Chair of House Higher Education Budget Committee
- **Representative Brandon Woodard** – Ranking Minority Member of House Higher Education Budget Committee
- **Senator Ed Berger** – Chair of Senate Ways & Means Higher Education Subcommittee
- **Senator Tom Hawk** – Ranking Minority Member of Senate Ways & Means Higher Education Subcommittee
- **Cynthia Lane** – Representative of the Governor
- **Terry Beck** – Chairman-Elect, Washburn University Board of Regents
- **Jim Lewis** (Dodge City Community College Trustee) – Community College Representative from Western Kansas
- **Nancy Ingram** (Johnson County Community College Trustee) – Community College Trustee Representative from Eastern Kansas
- **Ken Roemer** – (Flint Hills Technical College Trustee) – Technical College Trustee Representative
- **Blake Flanders** – President and CEO of the Kansas Board of Regents

Regent Kiblinger moved to appoint the identified individuals to the Council. Regent Rolph seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia,

Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

FY 2021 BOARD CHAIR AND VICE CHAIR

Regent Van Etten moved to elect Regent Bill Feuerborn as Chair of the Board for FY 2021. Regent Kiblinger seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

Regent Kiblinger moved to elect Regent Cheryl Harrison-Lee as Vice Chair. Regent Murguia seconded. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

The Regents thanked Chair Bangerter for his leadership this year.

EXECUTIVE SESSION

At 4:50 p.m., Regent Feuerborn moved, followed by the second of Regent Harrison-Lee, to recess into executive session for 45 minutes to discuss personnel matters of non-elected personnel. The subject of this executive session was personnel matters and the purpose was to protect the privacy of the individual Board employees involved. Participating in the executive session were members of the Board, President Flanders, and General Counsel Julene Miller. After a roll call vote, the motion carried. At 5:35 p.m., the meeting returned to open session. Regent Feuerborn moved to extend the session for 15 minutes. Regent Schmidt seconded, and the motion carried. At 5:50 p.m. the meeting returned to open session.

RECESS

Chair Bangerter adjourned the meeting at 5:54 p.m.

RECONVENE

Chair Bangerter reconvened the meeting at 8:30 a.m. on Thursday, May 21.

MEMBERS PRESENT:

- Shane Bangerter, Chair
- Bill Feuerborn, Vice Chair
- Ann Brandau-Murguia
- Cheryl Harrison-Lee
- Mark Hutton
- Shelly Kiblinger
- Jon Rolph
- Allen Schmidt
- Helen Van Etten

CONSIDERATION OF DISCUSSION AGENDA

Other Matters

ENROLLMENT REPORT

Elaine Frisbie, Vice President of Finance and Administration, presented the report on system enrollments for Academic Year (AY) 2019. In 2019, the enrollment headcount for public higher education sector was 242,310 and the full-time equivalency (FTE) student count was 135,976. Vice President Frisbie noted the enrollment for the public higher education system is down one percent from AY 2018 and is down six percent from its peak enrollment in AY 2012. For state universities, headcount is down from its peak in AY 2012 by two percent and

FTE is down .7 percent. Vice President Frisbie reported international student enrollments are also down at every state university except for Fort Hays State University. The community colleges are experiencing similar enrollment trends with headcount down 16.6 percent and FTE down 17.4 percent since its peak enrollment in AY 2011. Vice President Frisbie stated the community colleges are more susceptible to economic changes because they have more part-time, adult students enrolled, and these individuals tend to enter the workforce when the economy is strong. The technical colleges have grown over the last five years in headcount (41.5 percent) and FTE (20 percent). It was noted that this sector is less likely to be impacted by economic cycles and has seen increased enrollment related to the Excel in CTE program. Vice President Frisbie reviewed the state's net migration of first-time students. The state universities' recruitment efforts this last year has increased out-of-state first-time student enrollments from 1,975 in 2018 to 3,846 in 2019. Many of these students came from neighboring states and over-subscribed states like Texas, California, and Georgia.

Vice President Frisbie reviewed the College Going Rate, which is the percent of high school students entering postsecondary. Over the last five years this rate has been trending downward in Kansas. In 2014, 55 percent of high school graduates were entering college one year after graduation. That number had dropped to about 44 percent in 2018. Vice President Frisbie stated the College Going Rate will continue to be monitored as the new state university qualified admissions are implemented. Vice President Frisbie also reviewed data regarding Kansas high school graduates entering college. One of the metrics that is tracked is the percent of high school students meeting ACT benchmarks. She noted 72 percent of 2019 high school graduates (not all high school students) took the ACT resulting in an average composite of 21.2 with 27 percent meeting all four benchmarks. Over the last several years, Kansas high school students' ACT benchmarks have declined. She noted Kansas high school juniors and seniors can take the ACT for free beginning with the 2019 class and that states that have implemented similar policies have seen the benchmark percentages decrease as more students' test. Kansas can expect to see a similar trend. However, ACT also recently changed its policy to allow students to retake a single subject without retaking the entire test, starting in September 2020. The impact of this policy change may improve benchmarks for the 2021 class. Vice President Frisbie also reviewed data regarding developmental education, dual enrollment, and distance education.

Regent Bangerter asked the university CEOs about next year's projected enrollment numbers. The university campuses are expecting to be down in enrollment with some predicting between an eight and ten percent decline. Most noted that international student enrollment will be down along with out-of-state student enrollment. The Board discussed strategies for encouraging students to move forward with their educational priorities and plans to continue this discussion at the retreat.

(PowerPoint filed with Official Minutes)

UNIVERSITY CEO AND BOARD PRESIDENT SALARIES FOR FY 2020 AND FY 2021

Regent Bangerter stated because the COVID-19 pandemic has caused substantial financial strain for the state universities, Chancellor Girod and President Golden have requested the Board reduce their salaries. He also noted the other CEOs are considering donating portions of their salaries, but those donations do not require Board action. Regent Hutton moved to approve Chancellor Girod's request to reduce his salary by 10 percent for six months, starting with the pay period that began April 19, 2020 as was done for other KU senior administrators. The Chancellor's 10 percent six-month salary reduction shall be to the university's share of his base salary. He also moved to approve President Golden's request to reduce his FY 2021 salary by the equivalent of one week's pay. This reduction shall be to the university's share of President Golden's base salary and spread over the pay periods beginning June 14, 2020 and ending December 12, 2020. Regent Feuerborn seconded. It was noted that WSU's senior administrators took the same reduction as President Golden. On a roll call vote, the following Regents voted affirmatively to adopt the motion: Regent Feuerborn, Regent Murguia, Regent Harrison-Lee, Regent Hutton, Regent Kiblinger, Regent Rolph, Regent Schmidt, Regent Van Etten, and Regent Bangerter. The motion carried.

EXECUTIVE SESSION

At 9:40 a.m., Regent Feuerborn moved, followed by the second of Regent Rolph, to recess into executive session for 2 hours and 30 minutes to discuss personnel matters of non-elected personnel. The subject of this executive session was two regular university CEO evaluations and preparation for two more regular CEO evaluations and the purpose was to protect the privacy of the individual Board employees involved. Participating in the executive session were members of the Board, President Flanders, President Mason (for a portion), and General Counsel Julene Miller (for a portion). After a roll call vote, the motion carried. At 12:15 p.m., the meeting returned to open session.

ADJOURNMENT

Chair Bangerter adjourned the meeting at 12:15 p.m.

Blake Flanders, President and CEO

Shane Bangerter, Chair

REPORTS AND CONSENT AGENDA

II. Introductions and Reports

- A. *Introductions*
- B. *Report from the Chair* Regent Bangerter, Chair
- C. *Report from the President & CEO* Blake Flanders, President & CEO
- D. *Report from Council of Presidents* President Garrett
- E. *Report from Council of Faculty Senate Presidents* Aleks Sternfeld-Dunn

III. Standing Committee Reports

- A. *Academic Affairs* Regent Schmidt
- B. *Fiscal Affairs & Audit* Regent Hutton
- C. *Coordinating Council* Regent Kiblinger

IV. Approval of Consent Agenda

- A. *Academic Affairs*
 - 1. **Act on Request to Offer a Bachelor of Science Degree in Geographic Information Science and Technology – KSU** **Daniel Archer,
VP, Academic Affairs**

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Kansas State University has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

- A. **Institution** Kansas State University
- B. **Program Identification**
 - Degree Level: Bachelor’s Program
 - Program Title: Geographic Information Science and Technology (GIS&T)
 - Degree to be Offered: Bachelor of Science in Geographic Information Science and Technology (GIS&T)
 - Responsible Department or Unit: Department of Geography and Geospatial Sciences
 - CIP Code: 45.0702
 - Modality: Hybrid
 - Proposed Implementation Date: Fall 2020
 - Total Number of Semester Credit Hours for the Degree: 120

II. Justification

Geographic Information Science (GIScience) is the academic discipline that underpins the wise use of geospatial technologies and methods, including geographic information systems (GIS), acquisition and analysis of remotely sensed imagery, cartography and mapping, and quantitative spatial analysis and modeling. Collectively, this knowledge and skills area is referred to as Geographic Information Science and Technology (GIS&T).

Graduates with expertise in GIS&T enjoy excellent employment prospects in a variety of career fields well beyond that suggested by the CIP code 45.0702 (cartographers and photogrammetrists) used to characterize this proposal. Other common job titles include GIS analyst and GIS technician. Associated duties include analyzing spatial data using mapping and statistical software, designing digital maps with geographic data and other non-spatial datasets, designing and maintaining relational databases, writing programs and scripts to improve and expedite analyses, and developing custom software applications to deliver web-based geographic services to end users. These tasks require technical skills, critical thinking, and creativity.

Undergraduate degree programs at many universities in fields such as geography – the traditional academic home of GIScience – have long addressed this need. However, GIS&T is (1) a domain that experiences rapid change due to technological developments, (2) a subject area often conflated by employers with computer science and data analytics/statistics skillsets, and (3) a career field that is highly dispersed across many job sectors within the global workforce. It is, by its very nature, an interdisciplinary field of study and career path.

This proposed interdisciplinary program delivers focused content in the specific areas of geographic, or spatial, data management, analysis, and application development that is in high demand within the public and private sectors. It also affords students the opportunity to specialize in a variety of application areas through electives to customize their educational experience. This design provides students with the ability to earn additional academic credentials (e.g., double-majors, minors, certificates) at little to no cost that are in line with their interests and career objectives, whether that is immediate workforce entry or further graduate-level education.

Specifically, this program will prepare students to:

- Develop technical competencies in analysis/modeling, programming, and cartography/visualization.
- Apply technical skills critically to solve spatial problems.
- Enhance the effectiveness of technical skills by developing expertise in cognate fields of study (e.g., areas of specialization through electives).
- Provide a strong STEM undergraduate degree experience that increases the competitiveness of graduates for private and public sector employment or admittance to graduate school for further study in GIS&T or cognate fields.
- Prepare students for future professional GIS&T certification through third parties such as the GIS Certification Institute for continued job advancement.
- Function effectively as both a member and leader of a team engaged in the analysis or visualization of geospatial data.

Employment projections from market research firms and government agencies point toward considerable growth in the geospatial technology industry (Prescient & Strategic Intelligence 2019) and growth in GIS-related employment sectors and fields (Bureau of Labor Statistics 2020, U.S. Department of Labor 2020). Such jobs exist in private companies and government agencies focused on consumer navigation technology, engineering consulting, environment and natural resources, disaster management, land surveying, transportation, geospatial intelligence, agriculture and biosecurity, socioeconomic analysis, business planning, public health and healthcare, and urban planning and design. GIS&T employer expectations across these varied sectors continue to evolve with prerequisite knowledge and skill sets that span traditional academic discipline boundaries that can best be met – both now and into the future – with an interdisciplinary degree program (Hong 2016).

III. Program Demand: Market Analysis

We conducted a market analysis and found strong potential for a new GIS&T program in Kansas to succeed. Key findings included:

- Multiple indicators suggest growing student demand for bachelor’s degree programs in GIS&T.** Despite rising tuition costs and fewer credit hours required for graduation, the undergraduate GIS Certificate at Kansas State University (established 2004) enjoys strong participation and completion rates. Between 2006 and 2019, 110 undergraduates from 11 majors and four colleges have chosen to pursue, and earn, this additional credential. In an internal survey conducted in 2018 of students, alumni, and faculty from the Department of Geography and Geospatial Sciences, over 80% (n = 30) strongly supported the development of a new GIS&T major to strengthen our reputation of excellence in this area and to make our students even more competitive for expanding employment opportunities. Finally, the College Board is currently considering an Advanced Placement GIS&T course, which illustrates the diffusion of interest in this career field to the high school level.
- Future GIS&T graduates have promising job prospects over the next decade at the national, regional, and state levels.** Driven by continued dramatic growth in the global GIS market (Prescient & Strategic Intelligence 2019), occupational projections made by the U.S. Bureau of Labor Statistics through 2028 forecast 15% job growth for cartographers and photogrammetrists compared to the average growth rate of 5% for all occupations (Bureau of Labor Statistics 2020a). GIS&T is also highly dispersed across many job titles and fields, most of which (e.g., geosciences) are expected to see continued job growth into the future (Bureau of Labor Statistics 2020b) or, as with the career “geographer”, comprise necessary skills for highly-ranked science jobs (U.S. News and World Report 2019).
- Regional competitive saturation for bachelor’s programs in GIS&T is low.** Our internal research revealed that only six of the 22 public R1 universities (doctoral – very high research activity) within a 500-mile radius of Kansas State University offer a separate bachelor’s program with a focus related to this proposal. Most of these programs are in Oklahoma, Texas, and Illinois. However, few are interdisciplinary or feature a balanced curriculum with equal parts computer science and geography/geographic techniques. No separate GIS&T bachelor’s degree program is currently offered by any university or college in the state of Kansas (Kansas Board of Regents 2019).
- An opportunity to earn national recognition and position students for professional certification.** This proposed GIS&T degree program is designed to facilitate future accreditation by the U.S. Geospatial Intelligence Foundation (USGIF). If successful, Kansas State University would become the 15th non-military academy in the United States to earn such recognition and only the third located west of the Mississippi River (USGIF 2020). Given the mission of the USGIF, program accreditation will enhance the already strong relationship enjoyed between the university and the Department of Defense and increase our stature as a partner with, and educational resource for, the geospatial intelligence community, as well as students interested in national defense careers.

IV. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	10	---	280	---
Year 2	15	---	720	---
Year 3	20	---	1,320	---

V. Employment

Many employment projections from government agencies and market research firms point toward considerable growth of the geospatial technology industry as well as growth in GIS-related employment sectors and fields. According to the U.S. Department of Labor’s Bureau of Labor Statistics (BLS) (2020a), jobs in the fields of cartography and photogrammetry are expected to grow by 15% between 2018 and 2028, with a total estimated growth of 1,700 jobs (11,800 to 13,500) over this same period. The BLS additionally estimates that cartography and photogrammetry will be one of the twenty fastest growing occupations in the United States between 2014

and 2024. In Kansas, the projected growth rate between 2016 and 2026 is 24% (Department of Labor 2020). With a median salary of \$64,500 and only a four-year college degree expected for entry-level employment, employment in jobs related to cartography and photogrammetry are excellent opportunities for recent university graduates who have GIS&T training (BLS 2020a).

VI. Admission and Curriculum

A. Admission Criteria

Normal Kansas State University admissions criteria for incoming freshmen, transfer, and international students will apply for this proposed program. No additional special criteria are included.

B. Curriculum

Year 1: Fall

SCH = Semester Credit Hours

Course #	Course Name	SCH 13
CC 110	Introduction to Computer Programming	3
ENGL 100	Expository Writing I	3
GEOG 121	Earth Systems Science	3
GEOG 122	Earth Systems Science Laboratory	1
College Requirement	Social Sciences (not GEOG)	3

Year 1: Spring

Course #	Course Name	SCH 15
CC 210	Fundamental Computer Programming Concepts	4
COMM 105	Public Speaking IA	2
GEOG 100	World Geography & Globalization	3
STAT 325	Introduction to Statistics	3
College Requirement	Social Sciences (not GEOG)	3

Year 2: Fall

Course #	Course Name	SCH 14
BIOL 198	Principles of Biology	4
GEOG 302	Cartography & Thematic Mapping	3
MATH 205	General Calculus and Linear Algebra	3
PHYS 101	The Physical World	3
PHYS 103	The Physical World Laboratory	1

Year 2: Spring

Course #	Course Name	SCH 16
CMST 135	Web Fundamentals	3
CC 310	Data Structures & Algorithms 1	3
ENGL 200	Expository Writing II	3
GEOG 508	Geographic Information Systems I	4
MATH 312	Finite Applications of Mathematics	3

Year 3: Fall

Course #	Course Name	SCH 15
CC 315	Data Structures & Algorithms 2	3
GEOG 602	Computer Mapping & Geographic Visualization	3

GEOG 605	Remote Sensing of the Environment	3
GEOG 608	Geographic Information Systems II	3
College Requirement	Humanities: Literary/Rhetorical Arts	3

Year 3: Spring

Course #	Course Name	SCH 16
CC 410	Advanced Programming	4
GEOG 705 OR	Thematic Remote Sensing	3
GEOG 706 OR	Biophysical Remote Sensing	3
GEOG 707	Remote Sensing of Water	3
PHILO 386	Philosophy of Computer Science and Engineering	3
Elective	Specialization or Free Elective	3
College Requirement	Humanities: Fine Arts	3

Year 4: Fall

Course #	Course Name	SCH 16
CC 560	Database Essentials	3
GEOG 728	Programming for Geographic Analysis	3
GEOG 497 OR	Undergraduate Research in Geography	1
GEOG 610	Geography Internship	1
Elective	Specialization or Free Elective	3
Elective	Specialization or Free Elective	3
College Requirement	Humanities: Western Heritage	3

Year 4: Spring

Course #	Course Name	SCH 15
GEOG 495	Capstone Seminar in Geography	3
GEOG 712	Internet GIS and Distributed Geographic Information Services	3
Elective	Specialization or Free Elective	3
Elective	Specialization or Free Elective	3
College Requirement	U.S. Multicultural Overlay	3

Total Number of Semester Credit Hours.....120

Completion of the curriculum above will result in students earning a BS in GIS&T, minor in Geography, and a Computer Science Certificate. Students must take a minimum of 15 SCH in electives to complete the 120 SCH program of study. Focused collections of electives, or specialization areas, have been designed to help students build an area of practical expertise in the application of GIS&T (e.g., bioinformatics, water resources, public health). Many of these specializations enable students to earn additional academic credentials at little to no extra cost. New specializations can be developed as student interest and/or employment trends dictate or in conjunction with extramurally funded projects having specific workforce development goals.

VII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program.

Core faculty FTE’s were calculated based on courses that will be taught during the first three years using the following assumptions. For faculty teaching on-campus courses, each class represents 0.1 FTE, with a full teaching load of four courses per year representing 40% of the faculty member’s official duties. For faculty facilitating online courses, one class is 0.0625 FTE with eight courses per year comprising 50% of official duties.

Since all core faculty listed in this proposal will be teaching classes that already exist, and would exist to serve other programs without the GIS&T undergraduate major, FTE values are halved (0.05 and 0.03125 per class for on-campus and online courses, respectively) to account for existing but shared faculty time in the classroom.

Funding is provided in the budget (Section VIII) to hire two and four new graduate teaching assistants in Year 2 and Year 3, respectively, to support faculty in courses with increased enrollment generated by this new program.

VIII. Expenditure and Funding Sources

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	\$3,523	\$19,300	\$47,889
Administrators (<i>other than instruction time</i>)	\$10,500	\$10,605	\$10,711
Graduate Assistants (0 FY1, 2 FY2, 4 FY3)		\$39,000	\$78,780
Support Staff for Administration (<i>e.g., secretarial</i>)	\$5,000	\$5,050	\$5,101
Fringe Benefits (<i>total for all groups</i>)	\$6,597	\$15,053	\$27,552
Other Personnel Costs			
Total Existing Personnel Costs – Reassigned or Existing	\$25,620	\$89,008	\$170,033
Personnel – – New Positions			
Faculty			
Administrators (<i>other than instruction time</i>)			
Graduate Assistants			
Support Staff for Administration (<i>e.g., secretarial</i>)			
Fringe Benefits (<i>total for all groups</i>)			
Other Personnel Costs			
Total Existing Personnel Costs – New Positions	\$0	\$0	\$0
Start-up Costs - - One-Time Expenses			
Library/Learning Resources			
Equipment/Technology	\$22,500	\$3,000	
Physical Facilities: Construction or Renovation	\$18,000		
Other – USGIF Accreditation		\$6,000	
Total Start-up Costs	\$40,500	\$9,000	\$0
Operating Costs – Recurring Expenses			
Supplies/Expenses	\$2,520	\$6,660	\$12,240
Library/Learning Resources (Software Site License)	\$6,250	\$6,250	\$6,250
Equipment/Technology		\$25,000	\$25,000
Travel			
Other – USGIF Accreditation Maintenance			\$4,000
Other – UCGIS Membership	\$2,500	\$2,500	\$2,500
Total Operating Costs	\$11,270	\$40,410	\$49,990

GRAND TOTAL COSTS	\$77,390	\$138,418	\$220,023
B. FUNDING SOURCES <i>(projected as appropriate)</i>	First FY	Second FY	Third FY
Tuition (on campus and online)	\$96,173	\$245,444	\$449,670
Student Fees (university, college)	\$24,626	\$50,599	\$94,988
GRAND TOTAL FUNDING	\$120,799	\$296,043	\$544,658
C. Projected Surplus/Deficit (+/-) (Grand Total Funding <i>minus</i> Grant Total Costs)	\$43,409	\$157,625	\$324,635

IX. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions

All core faculty are currently employed by Kansas State University in the College of Arts & Sciences, College of Engineering, or K-State Polytechnic and already teach the listed courses as part of their current appointments. No new faculty or instructor hires are required to initiate or maintain the new program.

The percent time dedicated to this program varies by faculty member and the number of courses taught each year as explained in Section VII (Core Faculty) of this proposal. Faculty salary amounts come from the published Kansas State University FY 2019 Annual Budget (Kansas State University 2018) and are included here in the fiscal years when future students begin taking courses as prescribed by the curriculum guide in Section VI.B. Dr. Shawn Hutchinson will assist the department head in administering the program within the Department of Geography and Geospatial Sciences. This effort is reflected in the Administrators line of the budget with one summer month of pay each year.

New graduate teaching assistant positions are also included as part of this proposal with two being added in Year 2 and four in Year 3. The pay rate per GTA position is \$19,500. Also, due to the anticipated increased office administrative support, \$5,000 per year is included to offset costs for the single professional staff position in the Department of Geography and Geospatial Sciences.

For budgeting purposes, all salary estimates (faculty, administrative support, graduate teaching assistants, and support staff) include a 1% pay increase after the first fiscal year. Fringe benefit rates are applied at the current rates in use at Kansas State University (Kansas State University 2019a).

Personnel – New Positions

No new positions are required to initiate the proposed program.

Start-Up Costs – One-Time Expenses

The proposed program requires a one-time investment to expand the Kansas GeoSMART computer teaching laboratory within the Department of Geography and Geospatial Sciences to increase student capacity from its current level of 35 to its maximum of 40 in order to meet projected increases in course enrollments. The Kansas GeoSMART facility is an integrated learning and research space that combines state-of-the-art communications,

computing, visualization, GIS, remote sensing, and spatial analysis technologies and practices to develop learning, research, and outreach tools of the future using GIS&T approaches.

Expansion of the current space requires one additional table (for 5 students) and 5 chairs, In addition, a new glass wall will be installed in the GeoSMART laboratory to physically separate the teaching and research sides of the facility. The room is currently one large bay and the wall will improve security while maintaining the integrated nature of the space. Total estimated cost: \$18,000 (in Year 1).

The IT infrastructure to support increased enrollment will require updating and expansion. In Year 1, we will purchase and install two new data storage arrays to replace the current single server. The new system will be able to store (and backup) a minimum of 48 TB of instructional data. In addition, five new desktop computer workstations will be purchased to support single course enrollments to a maximum of 40 students each. Beginning Year 2, an additional virtual machine server will be acquired to support the anticipated increased demand for geographic information system and database servers in required classes. This equipment will also require one additional uninterrupted power supply. Total estimated cost: \$25,500 (\$22,500 in Year 1 and \$3,000 in Year 2)

Beginning in Year 2 of the program, we plan to seek accreditation through the United States Geospatial Intelligence Foundation (USGIF) and become the 16th non-military academy program in the U.S. to earn this recognition (USGIF 2020). Costs for accreditation include a fee and funds to support a three-day site visit by two USGIF personnel. Total estimated cost: \$6,000 (in Year 2).

Operating Costs – Recurring Expenses

Operating costs for supplies and equipment/technology are based on student credit hours for courses within the College of Arts and Sciences at the rates of \$4.00/SCH for supplies and \$8.00/SCH for equipment/technology. These costs represent the approximate expense of operating the GeoSMART teaching space (utilities and custodial services) as well as replacement parts for student computer workstations. Total estimated recurring cost: \$21,420 (\$2,520 in Year 1, \$6,660 in Year 2, and \$12,240 in Year 3)

Kansas State University operates a campus-wide software site license for GIS software from the Environmental Systems Research Institute (Esri). The annual cost is \$25,000 and is currently paid by KSU Libraries. Given the critical role played by GIS software in this proposed program, we plan to assist KSU Libraries by paying for 25% of this cost annually. Total estimated recurring cost: \$6,250/YR.

A subset of all student computer workstations in the Kansas GeoSMART computer teaching laboratory will be replaced periodically to keep classroom technology up to date. Beginning Year 2, we will purchase ten new computers each year to replace older machines in the teaching laboratory. This replacement cycle ensures no computer in the classroom is older than four years. Replaced machines will be repurposed in the Department of Geography and Geospatial Sciences to support other computer classrooms, office technology needs, and as graduate student office computers. Total estimated recurring cost: \$25,000/YR (starting Year 2).

Following successful accreditation by USGIF, the program will be required to submit an annual academic partner fee and participate in the USGIF Annual Summit. Total estimated recurring cost: \$4,000 (starting Year 3).

Kansas State University is currently a member of the University Consortium for Geographic Information Science (UCGIS), a non-profit organization that creates and supports communities of practice for GIScience research, education, and policy endeavors in higher education and allied institutions (UCGIS 2020). It is the professional hub for the academic GIS&T community in the United States. Approval of this program will strengthen the KSU member portfolio and provide a long-term mechanism to fund the annual member fee. Total estimated recurring cost: \$2,500/Year.

B. Revenue: Funding Sources

The table below shows the total university revenue stream from tuition and fees generated by coursework taken by students in Years 1-3, including the small Academic Infrastructure Enhancement Fee collected by central administration. For on-campus and in-person courses, only the current in-state undergraduate tuition rate of \$312.50 and published fee schedules are used in this budget (Kansas State University 2019b). Similarly, the current KSU Global Campus tuition and fee schedule is incorporated for online courses (Kansas State University 2019c). Given the proposed curriculum, these amounts reflect that 77%, 20%, and 3% of all SCH will be generated by the Colleges of Arts and Sciences (COAS), College of Engineering (COE), and K-State Polytechnic (KSUP), respectively. All courses from the COE and KSUP are online and offered through K-State’s Global Campus, hence the “hybrid” modality of this proposed degree program. After Year 3, and depending on specialization electives selected by students, this percentage could change as courses from additional KSU colleges may be involved. The fee structures for other academic units such as the College of Agriculture; College of Architecture, Planning, and Design; College of Business; College of Veterinary Medicine; and Staley School of Leadership Studies are not factored into this budget analysis.

COAS has a general fee of \$16.70/SCH for on-campus courses, while the COE has a general fee of \$80/SCH, equipment fee of \$19/SCH, and distance education fee of \$190.70/SCH. KSUP currently lists no additional fees for the single online course that is part of this proposal. All funds generated by fees will be retained by the generating college. For COAS fees, 100% of the revenue generated for courses taught in the program will be returned to the Department of Geography and Geospatial Sciences to support the proposed program. Based on enrollment estimates, between \$8,673 and \$37,170 will be returned to KSU Global Campus for operation costs related to online courses that comprise parts of the proposed program.

28-31 SCH/YR	Tuition/SC H	SCH YR 1	Sub-Totals	SCH YR 2	Sub-Totals	SCH YR 3	Sub-Totals
In-State On-Campus Tuition	\$312.50	210	\$65,625	555	\$173,438	1,020	\$318,750
Global Campus Tuition	\$436.40	70	\$30,548	165	\$72,006	300	\$130,920
Academic Infrastructure Enhancement Fee	\$4.00	210	\$840	555	\$2,220	1,020	\$4,080
COAS Fees	\$16.70	210	\$3,507	555	\$9,269	1,020	\$17,034
COE Fees	\$289.70	70	\$20,279	135	\$39,110	255	\$73,874
KSUP Fees	\$0.00	0	\$0	30	\$0	45	\$0
Total Incoming Revenue		280	\$120,799	720	\$296,043	1,320	\$544,658

C. Projected Surplus/Deficit

Our budget estimate suggests the cost of initiating this new major will be recovered in the first year and that the program will generate a revenue surplus from that point. Projected revenue is sufficient to maintain appropriate IT support infrastructure throughout the lifetime of the program at no additional cost to the department, college, or university.

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2. Act on Request to Offer a Bachelor of Science Degree in Sports Nutrition – KSU

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Kansas State University has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

A. Institution

Kansas State University

B. Program Identification

Degree Level:	Bachelor’s
Program Title:	Sports Nutrition
Degree to be Offered:	Bachelor of Science in Sports Nutrition
Responsible Department or Unit:	Department of Food, Nutrition, Dietetics, and Health
CIP Code:	30.1901
Modality:	Face-to-Face, On-line, and Hybrid
Proposed Implementation Date:	Fall 2020

Total Number of Semester Credit Hours for the Degree: 120

II. Clinical Sites: Does this program require the use of Clinical Sites? No

III. Justification

Twenty years ago, there were very few formal positions in sports nutrition, even though it has been an area of academic study for many decades. Currently, nearly all professional sports teams and the vast majority of NCAA Division I athletic programs now have at least one Sports Nutritionist (Kansas State University now employs two) on staff. However, with this rapid rise in employment opportunities, there are currently no degree programs in Kansas offering this degree at the bachelor’s level. Likewise, there are few opportunities nationwide. According to the Academy of Nutrition and Dietetics, the majority of academic programs are offered at the master’s level (<https://www.scandpg.org/home>).

In addition to the market analysis, our students have indicated a desire for this specific degree program. Student surveys have indicated that 79% would prefer KSU offer a Sports Nutrition degree. Further, they agreed that it would be preferred to the dual degree option in Nutrition and Kinesiology that KSU currently offers. With this option, students are awarded the BS in Nutrition and the BS in Kinesiology. Thus, the approval of the Bachelor of Science in Sports Nutrition would result in the discontinuance of that dual degree option as current students matriculate through.

Kansas State University has offered the dual degree option in Nutrition and Kinesiology, both of which are housed in the same department, and that curriculum does provide some supporting nutrition and kinesiology coursework. But that option does not provide sport-specific courses and content to prepare students for this industry. To complete that option, students must take over 130 credit hours to earn two bachelor of science degrees. This new program meets the 120 hour requirement with sufficient unrestricted electives to make the program more viable for transfer students and those freshmen coming into universities or colleges with college credit attained in high school.

Additionally, the new Sport Nutrition degree will promote research, scholarly and creative activities, and discovery by engaging a new population of undergraduate students with unique life experiences in learning opportunities at a distance. This will prompt conversations and research opportunities as new learning takes place. Our Sports Nutrition program will be a national model for other programs interested in training students for this growing profession.

IV. Program Demand:

A. Survey of Student Interest

Number of surveys administered:	<u>142</u>
Number of completed surveys returned:	<u>100</u>
Percentage of students interested in program: ...	79%

Include a brief statement that provides additional information to explain the survey.

This survey was provided to students in two lower-level courses in our department by one of our dietetics faculty members. Thus, the response is mostly from freshman and sophomores.

Project Statement

Research in the labor market shows demand for developing an online Sports Nutrition Bachelor’s Degree (EMSI, 2019). This demand is supported by data and information from the Bureau of Labor Statistics (<https://www.bls.gov/ooh/healthcare/mobile/dietitians-and-nutritionists.htm>) indicating nutrition positions will increase at a rate greater than other fields.

Sports Nutrition is a proposed 120 credit hour bachelor's degree program focusing on nutrition principles as they relate to sport and human performance. Students will explore how nutrition impacts performance. Graduates of this program may pursue careers in sports nutrition/dietetics, health program positions offered by hospitals, industries, wellness centers, public and private clinics, fitness camps, post-graduate sports medicine programs, and athletic clubs.

EMSI is a labor market analytics firm used by K-State Global Campus to estimate future labor markets and career opportunities. Many of the top institutions offering online bachelor’s degrees focus on Nutrition and/or Health Science but have limited emphasis on Exercise Science or Kinesiology. As found in our data from EMSI, the region is expected to experience a nearly 8% increase in jobs as dietitians and nutritionists over the next five years. Median hourly earnings in the region of \$27.17 are just below the national average of \$29.01. According to payscale.com, Sports Nutrition/Nutrition is a degree with high meaning (81%), which ranks it in the top 50 of over 400 degrees.

Sports Nutritionist Certification and Licensing

Since sports nutrition is not a federally regulated occupation, each state is free to set its own certification and licensing standards. Some states currently require sports nutritionists to obtain a license or certificate from their Board of Nutrition in order to practice, while other states do not. Kansas has no requirement for certification or licensing of sports nutritionists. If a sports nutritionist wants to also be a dietitian, then they would follow the licensing requirements of that field. Even sports nutritionists who are not legally obligated to become certified or licensed professionals often earn credentials through a national credentialing agency such as the Commission on Dietetic Registration (CDR) to establish professional competency in the field.

Education for Sports Nutritionists

Most employers hire sports nutritionists who have completed an undergraduate degree in a relevant career-related major. However, sports nutritionists who complete graduate or post-graduate education often attract a greater

volume of employers and clients alike. Additionally, there are more job opportunities for those who earn the accredited credentials for dietitians (registered dietitian, registered dietitian nutritionist, and certified specialist in sports dietetics) by successfully completing the necessary requirements through accredited dietetics programs.

V. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	20	10 (on-line)	600	150
Year 2	20	10 (on-line)	1,180	300
Year 3	20	10 (on-line)	1,810	450

Currently, the dual degree option in Nutrition and Kinesiology enrolls about 40 students. At one time, that program enrolled more than 120 students. However, due to the restrictive nature (requirement of 134 credit hours required with no unrestricted electives) of that program, it is not as feasible or attractive to students. Additionally, there are no specific jobs in Nutrition and Kinesiology, but there are Sports Nutrition positions and careers.

It is expected KSU will add about 20 new students to the Sports Nutrition program each year. Additionally, KSU expect to offer this program through our Global Campus, and there are very few competing programs locally or nationally. The online cohort will be primarily part-time students, and the University is conservatively expecting to add about ten students per year for this modality. This is based on the employment data from the Bureau of Labor Statistics indicating employment in nutrition fields will increase a faster rate than other fields.

VI. Employment

As noted earlier, the Bureau of Labor Statistics expects that opportunities for dietitians and nutritionists will increase at a rate greater than the national average. In May 2018, the BLS reported that individuals in the top-paid ten percent of the field earned \$84,610 or more. Additionally, sports nutritionists with the proper experience and credentials may be suitable for other lines of work, too, including health and wellness coaching. This is important, as KSU currently offer a Health Coach Certificate through its department.

The Collegiate and Professional Sports Dietetics Association, a national organization of sports nutrition professionals, recently published data from their workforce survey (<https://www.sportsrd.org/wp-content/uploads/2018/10/SalarySurvey2018.pdf>). The survey indicated the average salary for BS-level professional reported an average salary of \$76,533/yr. Additionally, Sports nutritionists with the proper experience and credentials may be suitable for other lines of work, including health and wellness coaching.

VII. Admission and Curriculum

A. Admission Criteria

University Admission Requirements:

The requirements for this program are the same as entry into Kansas State University. Currently those requirements are to complete the precollege curriculum with at least a 2.0 GPA (2.5 for non-residents) **AND** achieve one of the following:

- A 21 or higher composite score on the ACT assessment **OR**
- A 1060 or higher on the SAT ERW+M if taken after March 2016 **OR**
- A 980 or higher on the SAT CR + M if taken before March 2016 **OR**
- Rank in the top third of your graduating class,
- **AND**, if applicable, achieve a 2.0 GPA or higher on all college credit taken in high school.

B. Curriculum**Year 1: Fall****SCH = Semester Credit Hours**

Course #	Course Name	SCH=15.5
FNDH 115	Introduction to Health and Nutrition Professions	2
FNDH 132	Basic Nutrition	3
PSYCH 110	General Psychology	3
CHM 110	General Chemistry	3
CHM 111	General Chemistry Lab	1
ENGL 100	Expository Writing I	3
HHS 101	Introduction to Well-being	0.5

Year 1: Spring

Course #	Course Name	SCH=14.5
MATH 100	College Algebra	3
BIOL 198	Principles of Biology	4
HHS 201	Community Well-being	0.5
KIN 220	Biobehavioral Aspects of Physical Activity	4
COMM 106	Public Speaking I	3

Year 2: Fall

Course #	Course Name	SCH=15
XXXX	Unrestricted Elective	3
XXXX	Unrestricted Elective	3
ENGL 200	Expository Writing II	3
ECON 110	Principles of Macroeconomics	3
XXXX	Unrestricted Elective	3

Year 2: Spring

Course #	Course Name	SCH=14
XXXX	Unrestricted Elective	3
KIN 360	Anatomy & Physiology	8
XXXX	Unrestricted Elective	3

Year 3: Fall

Course #	Course Name	SCH=15
FNDH 400	Human Nutrition	3
BIOCH 265	Introductory Organic and Biochemistry	5
KIN 380	Principles of Exercise Training	3
XXXX	Humanities Elective	3
HHS 202	Social Well-being	0.5
HHS 203	Financial Well-being	0.5

Year 3: Spring

Course #	Course Name	SCH=16.5
FNDH xxx	300 level and above elective course	3
KIN 335	Exercise Physiology	4
FNDH 413	Science of Food	4
FNDH 450	Nutrition Assessment	2

XXXX	Unrestricted Elective	3
HHS 204	Social Well-being	0.5

Year 4: Fall

Course #	Course Name	SCH=15.5
XXXX	Humanities elective	3
FNDH xxx	300 level and above elective course	3
KIN 594	Sport and Exercise Psychology	3
FNDH 635	Nutrition and Exercise	3
STAT 325	Introduction to Statistics	3
HHS 301	Career Well-being	0.5

Year 4: Spring

Course #	Course Name	SCH=14
FNDH 620	Nutrient Metabolism	3
FNDH 575	Research Methods and Scientific Communication in Health Sciences	3
FNDH 510	Lifespan Nutrition	2
FNDH 631	Clinical Nutrition	3
XXXX	Elective course	3

Total Number of Semester Credit Hours 120

VIII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. Three graduate assistants will teach in this program.

IX. Expenditure and Funding Sources (List amounts in dollars. Provide explanations as necessary.)

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty (10-25% FTE are shared among programs)	\$81,917		\$81,917
Administrators (other than instruction time - 10% FTE)	\$16,800	\$16,800	\$16,800
Graduate Assistants (0.5 FTE for 3 students)	\$18,000	\$18,000	\$18,000
Support Staff for Administration (e.g., secretarial)	\$10,000	\$10,000	\$10,500
Fringe Benefits (total for all groups)	\$40,682	\$40,682	\$40,907
Other Personnel Costs			
Total Existing Personnel Costs – Reassigned or Existing	\$167,399	\$167,399	\$168,124
Personnel – New Positions			
Faculty	N/A	N/A	N/A
Administrators (other than instruction time)			
Graduate Assistants			
Support Staff for Administration (e.g., secretarial)			
Fringe Benefits (total for all groups)			
Other Personnel Costs			

Total Existing Personnel Costs – New Positions			
Start-up Costs - One-Time Expenses			
Library/learning resources	N/A	N/A	N/A
Equipment/Technology			
Physical Facilities: Construction or Renovation			
Other			
Total Start-up Costs			
Operating Costs – Recurring Expenses			
Supplies/Expenses	3,000	3,000	3,000
Library/learning resources			
Equipment/Technology			
Travel			
Other			
Total Operating Costs			
GRAND TOTAL COSTS	\$170,399	\$170,399	\$171,124

B. FUNDING SOURCES <i>(projected as appropriate)</i>	First FY	Second FY	Third FY
Tuition / State Funds	\$251,325	\$496,400	\$757,100
Student Fees	\$5,000	\$20,424	\$28,928
Other Sources			
GRAND TOTAL FUNDING	\$256,325	\$516,824	\$786,028
C. Projected Surplus (Grand Total Funding <i>minus</i> Grand Total Costs)	\$85,926	\$346,425	\$614,904

X. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions

Faculty currently teaching within the existing Nutrition and Kinesiology degree program will be reassigned to this program. No new faculty are required.

For salaries, all faculty serve other degree programs, and many of those courses are part of this degree program. Thus, there is other significant tuition revenue being produced by these faculty — especially due to their capacity to teach across programs and a department that increased enrollment by 25% over the last year, and 30% the past two years. This program is expected to double in size over the first three to four years given expressed interest in sports programs from potential students. Staff support for the program includes a \$500 increase in pay for the third year.

Expenditures also include fringe benefits on the staff position at 45% of salaries, and 31% of unclassified salaries (faculty, grad assistants, and administrator).

Personnel – New Positions

None

Start-up Costs – One-Time Expenses

None. The program will not require additional courses or new faculty. Faculty currently teaching the courses required for the program will continue to do so in their normal load of courses. Thus, there will be no start-up costs for the program.

Operating Costs – Recurring Expenses

There are costs for several courses, including Science of Food, Care and Prevention of Injuries, Nutrition Assessment, but those courses are currently existing, and serving other programs (Athletic Training, Dietetics, and Human Nutrition Nutrition). Thus, the costs are being distributed across several current viable programs (> 100 students enrolled in each).

B. Revenue: Funding Sources

Revenue for the program will be uniquely shared with that produced from other programs (Athletic Training, Dietetics, and Human Nutrition). Thus, the revenue from this program will be additional to that already provided by those programs. In other words, if KSU did not offer this program, the University would still have these expenditures. Thus, this is a value-added degree option for the University and the state of Kansas. Overall, given the unique nature of this program (not offered at any other state institution in Kansas and very few options regionally), it would attract new students to KSU and Kansas.

Tuition

YR1 Tuition:	On campus	=	600 SCH*\$312.50	= \$187,500
	Online (PT)	=	150 SCH*\$425.50	= \$ 63,825
	Total			= \$251,325
YR2 Tuition:	On campus	=	1,180 SCH * \$312.50	= \$368,750
	Online (PT)	=	300 SCH * \$425.50	= \$127,650
	Total			= \$496,400
YR3 Tuition:	On campus	=	1,810 SCH * \$312.50	= \$565,625
	Online (PT)	=	450 SCH * \$425.50	= \$191,475
	Total			= \$757,100

Fees (HHS college fee = \$20 per credit hour for all students)

YR1 Fees (33% of SCH are HHS courses)	=750 SCH*33%* \$20	= \$ 5,000
YR2 Fees (69% of SCH are HHS courses)	=1,480 SCH*69% * \$20	= \$ 20,424
YR3 Fees (64% of SCH are HHS courses)	= 2,260 SCH*64%* \$20	= \$ 28,928

C. Projected Surplus/Deficit

As noted in the spreadsheet, projections are that the program will generate funds the first year. Since there are no new faculty to hire, it will continue to generate a surplus.

XI. References (data gathered from websites in October 2019)

Academy of Nutrition and Dietetics, 2019, <https://www.scandpg.org/scan-career-paths/sports-dietetics>.

Bureau of Labor Statistics, 2019, <https://www.bls.gov/ooh/healthcare/mobile/dietitians-and-nutritionists.htm>.

Collegiate and Professional Sports Dietetics Association, 2019, <https://www.sportsrd.org/wp-content/uploads/2018/10/SalarySurvey2018.pdf>

EMSI (2019 report), www.economicmodeling.com.

Payscale.com, 2019, <https://www.payscale.com/college-salary-report/majors-that-pay-you-back/bachelors>

3. Act on Request to Offer a Master of Science in Genetic Counseling – KUMC

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. The University of Kansas Medical Center has submitted an application for approval and the proposing academic unit has responded to all of the requirements of the program approval process. Board staff concurs with the Board Academic Affairs Standing Committee, the Council of Presidents and the Council of Chief Academic Officers in recommending approval.

I. General Information

A. Institution

University of Kansas Medical Center

B. Program Identification

Degree Level: Master’s degree
 Program Title: Genetic Counseling
 Degree to be Offered: Master of Science in Genetic Counseling
 Responsible Department or Unit: Dept. Clinical Laboratory Sciences, School of Health Professions
 CIP Code: 51.1509
 Modality: Face-to-Face
 Proposed Implementation Date: Fall 2022 (initial enrollment of students)

Total Number of Semester Credit Hours for the Degree: 57

C. Contact

Jeff Radel, PhD
 Associate Dean for Academic & Student Affairs
 School of Health Professions
jradel@kumc.edu
 (913) 588-7165

II. Clinical Sites: Does this program require the use of Clinical Sites? **YES**

KU Medical Center is party to the Inter-Institutional Non-Binding Memorandum of Understanding for Clinical Affiliation Site Cooperation.

The program will be offered in the Department of Clinical Laboratory Sciences in the School of Health Professions (SHP) on the University of Kansas Medical Center (KUMC) campus in Kansas City, KS. The Genetic Counseling program’s curriculum is designed to capitalize on the strengths of the academic and clinical environments present at KUMC and the Children’s Mercy Hospital (CMH) system.

The Medical Center will recruit Kansans and others attracted to the variety of practice settings existing in Kansas. The focus on interprofessional education and teamwork at both KUMC and CMH offers a firm foundation for later clinical learning and practice. KUMC will leverage an extensive network of sites and supervisors already associated with the institutions’ programs, actively seeking opportunities for interprofessional clinical settings to engage students and advance the range of their skills and experiences. To limit the training burden at sites already supporting students, the University is proactive in discussions with other clinical directors at KUMC and its clinical affiliates in the University of Kansas Health System (UKHS) and Children’s Mercy Hospital. The University will arrange placements at sites in the KUMC/UKHS/CMH network strategically, to limit burdening the clinic settings while reinforcing the interprofessional and teamwork skills essential for modern medical practice.

III. Justification

Genetic counseling is both a science and an art, involving not only the use of technical genetic knowledge and precise medical diagnosis, but also accurate dissemination of genetic information in a sensitive, empathetic manner. Genetic counseling programs are accredited through the Accreditation Council for Genetic Counseling¹. Genetic counselors are licensed and board-certified professionals with specialized graduate training in molecular genetics, in grief and crisis counseling, and in genetic disorders. The practice of genetic counseling involves the application of knowledge pertaining to genetic mechanisms of disease, but also accompanying knowledge and competencies pertaining to psychosocial and ethical issues. Certified genetic counselors are key members of health care teams, skilled in risk assessment, interpretation of genetic test results, and in integrating and conveying complex information to patients and health providers. Genetic counselors function in many areas including cancer centers, perinatal centers, internal medicine clinics, pediatric genetics and specialty clinics, and laboratory settings.

The School of Health Professions will offer the only professional degree program leading to a Master of Genetic Counseling degree within the University of Kansas system, and in the State of Kansas. There are currently 32 fully accredited genetic counseling education programs in the United States and four programs in Canada². There are no accredited programs in Kansas or Missouri; nearby accredited programs are at the University of Nebraska – Omaha, University of Colorado Denver and the University of Oklahoma Health Sciences Center.

Institutional Advantages

- This program is consistent with KU Medical Center’s strategic plan and mission statement
- This program strengthens an existing relationship between KUMC and CMH
- This program will contribute to the clinical and scholarly missions of both institutions
- This program will strengthen and enhance genetics education content in KUMC curricula
- This program will promote interprofessional collaborations within KUMC and CMH
- This program will increase access to training in Genetic Counseling for regional students

Community and National Visibility

- This program will establish visibility of KUMC within a context of a growing and maturing Clinical Genetic Division
- This program will advance opportunity for increased scholarly activity at KUMC
- This program will promote Genetic Counseling as a career option to previously untapped potential students
- This program will strengthen collaborative relations of KUMC and the KU Health System with other health systems in the KC Metro region.

Workforce Enhancement

- This program will create professionals who are more likely to fill local positions, allowing for greater access to care for Kansans and others in the region
- This program will attract genetics professionals with an interest in education to our region
- This program will decrease overall healthcare costs by adding professionals to the healthcare workforce knowledgeable about appropriate use of genetic and genomic diagnostic tools
- This program will be an initial and essential milestone in the eventual development of a clinical genetics residency training program

IV. Program Demand:

There presently are 50 genetic counselor programs in the United States. Of these, 15 are newly accredited and three are in the candidacy stage of the accreditation process. There is no other genetic counseling program in Kansas, with the nearest programs located at the University of Oklahoma Health Science Center, University of

Arkansas Medical Sciences Center, Washington University in St. Louis (candidacy), University of Nebraska Medical Center, and the University of Colorado Denver.

The interest and need for training of new genetic counselors was gauged by inviting regional members of genetic counseling professional societies to participate in an online survey (REDCap) in December 2019. There were 60 invitations delivered, and 24 responses. All respondents are certified genetic counselors practicing in the Midwest; 13 located within five miles of KU Medical Center, five within 5-25 miles, and four at a distance of more than 100 miles (two did not answer the question). All respondents indicated there is a need to training more genetic counselors and 23 of 24 said they would advise students interested in a health care career to consider genetic counseling, with the remaining respondent indicating they also would so advise a student, but only if the student already was informed about this career path. The majority of respondents (18 of 24, or 75%) also indicated their clinical site is open to supporting student training experiences and internships.

When asked to elaborate on their answers or provide suggestions to consider in developing the curriculum, the following comments were submitted:

- *It can be difficult to attract genetic counselors to the Midwest. If we were able to train them here, we will likely have more success of enticing them to work locally.*
- *Any training in laboratory/industry roles that can be provided to students is beneficial, as this specialty of genetic counseling is growing rapidly. Working through cases as a small team of 2-3 students in a workshop-style class helped me learn case prep and other valuable skills. Using standardized patients (if available) is great practice for students. Begin thesis groundwork as soon as possible; we had a research methods/development class our first semester and it was very helpful.*
- *This is wonderful news! I feel like what I benefited the most from during my training is having access to a large number of GCs (professors and from satellite clinics, in- and out--of-state). Genetic counseling has a vast amount of counseling styles and it is important for students to have the opportunity to rotate with clinics not directly in the KU health system. This will help them learn how different corporations and hospital systems operate. Opportunities for contracts with out-of-state clinics (i.e., clinics closer to a student's home or in locations of future work interest for a student) would greatly help with this endeavor.*
- *It will be essential to involve all GCs in the region and create healthy collaboration between sites. Children's Mercy has a robust clinical molecular genetics laboratory, so the inclusion of a laboratory rotation would be both important to the education of the students as well as give the program a competitive edge against other programs*
- *It may be helpful to consider some flexibility in balancing coursework and rotations. If rotation sites seem limited, setting up a program with the vast majority of coursework in the first year to open up the rotation sites mostly to the second years who could be more fully immersed.*
- *Currently I host students from the UAMS program and cannot take on any others, sorry. I do know there is a desire for more training programs in the Midwest, and especially with the number of patients in the KC area.*
- *I work as a laboratory representative and am more than happy to host a student for a rotation, it would just be an outside of the box rotation and not include direct exposure to patients. Thank you for seeing this huge need and acting on it! I would be happy to be involved training our next generation of GCs in any way possible.*
- *I think having a MSGC program in this area is a great idea. We have several groups of genetic counselors in the area and there are no close programs nearby.*
- *I don't do any clinical work so could not host a student for clinical rotations, but I expect others in my department who do clinical work would be open to discussions about this. I'd be happy to support student research projects.*
- *I think we are an excellent location to grow a GC program, as we have a wealth of GC experience in the KC area.*

- *A program in KC and even Missouri/Kansas is definitely important, very exciting to see this possibility! I think a well-rounded GC program is the most important aspect to consider. Meaning exposure to adult genetics, prenatal, cancer, pediatric-including sub-specialties, and a laboratory/testing component is critical to giving students a good foundation. Another aspect to consider are alternative classroom/online experiences. As GC grows in profession, adult learners are interested in pursuing a degree and this can help accommodate their schedules.*
- *I am fully supportive of more training sites in the Midwest, and in KC specifically.*

V. Projected Enrollment for the Initial Three Years of the Program

Year	Headcount Per Year		Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	0	0	0	0
Year 2	6	0	174	0
Year 3	(9+6) = 15	0	429	0
Year 4	(12+9) = 21	0	601	0
Year 5 (capacity)	(12+12) = 24	0	685	0

Proposed enrollment is based on accreditation standards¹, available clinical rotation sites, and projected faculty resources, and is congruent with enrollment at University of Kansas Board of Regent peer institutions, Big Ten institutions, and universities in contiguous states offering genetic counseling education programs. The initial year of the program will focus on hiring faculty, who will consult with regional genetic counselors to design a curriculum aligned with accreditation standards for the profession and to formalize the clinical affiliations necessary to support practical training for genetic counseling students. The program proposes to enroll six students in the second year of the program, nine students in year three, and 12 students in the fourth year of the program, for a total ongoing enrollment of 12 students annually at full implementation.

VI. Employment

The workforce demand for master’s prepared genetics counselors continues to accelerate nationally, commensurate with the tremendous explosion of knowledge in the field of genetics and genetic testing. Factors driving demand include, 1) personalized disease management, 2) emerging specialty areas for genetic counselors (e.g., cancer, cardiovascular, neurologic and genetic disorders), 3) increasing use of genetic testing as a component of high quality care, 4) the increasing number of new genetic tests, and 5) the demographic trend of delayed child-bearing.³

Projections vary regarding the exact increase in demand for genetic counselors as a result of these factors. The U.S. Department of Labor, Bureau of Labor Statistics⁴ reports a 2018 median pay of \$80,000 annually for genetics counselors and a national increase in demand of 29% during the decade from 2014-2024, whereas the average growth rate for all occupations is projected at 7%. Rapidly accelerating advances in genomics and gene-editing capabilities, and the associated bioethical challenges these advances pose, will require highly-trained, deeply-knowledgeable, yet compassionate and empathetic counselors to serve as resources for future medical professionals and the lay public.⁵

VII. Admission and Curriculum

D. Admission Criteria

The Master’s in Genetic Counseling program is designed for individuals having an undergraduate degree and background in genetics, biology, bioethics, public health, and counseling, who also wish to obtain a clinically oriented master’s degree.

- **Transcript(s):**
 - Transcripts from all prior institutions attended
 - BS degree from a regionally-accredited institution
 - Science courses up to and including biochemistry
 - At least one upper-level human genetics course
 - General statistics
 - Minimum GPA of 3.0
- **Curriculum Vita**
- **GRE:** Verbal >150; Quant >150; Writing >4.0; all within the last five years
- **Personal statement** (750 words): personal characteristics and perspective on potential challenges, and a description of motivating factors in career choice as genetics counselor
- **Advocacy experience:** Compensated or volunteer advocacy experience(s) in a counseling or support role related to health care, health behaviors, or interpersonal/family dynamics. Ideally, the experience should include ongoing supervision and some form of performance review.
- **Three Letters of Recommendation:** One letter must be from a mentor in the applicant's advocacy experience.

Required prior to matriculation into the program:

- **Background Check**
- **Health and other certifications** (immunizations, basic life support training, drug screening)
- **Technical Standards**

E. Curriculum

The curriculum for this professional master's program will be delivered at KUMC, primarily via classroom delivery, with selected content provided through synchronous and asynchronous online delivery. Clinical education components of the curriculum will take place at KUMC's clinical partners, at CMH and at existing clinical affiliate sites.

The proposed program is a 57-credit (five terms over 21 months, full-time enrollment) post-baccalaureate course of study for individuals with career goals focused on patient care in the field of genetic counseling, genetic testing, public health, and/or bioethics. We propose a concise and efficient academic plan to facilitate a rapid path to degree completion and optimal preparation for professional certification. The proposal addresses student fiscal burden by identifying courses and clinical experiences that acknowledge prior coursework, experiences, or specialized training these students already may possess. This flexibility acknowledges the heterogeneous backgrounds of potential students and is strategic about course content and sequence, thereby streamlining the curriculum while delivering the specialized training required by this career path.

Degree Requirements

The curriculum will include both didactic and clinical education in a variety of settings intended to expose students to evidence-based practice, interprofessional collaboration, patient-centered care, and informatics. The required curriculum includes specialized coursework not currently offered through other KUMC programs. This content will be developed and delivered by program faculty, genetic counselors, and other genetics professionals.

Program Outcomes

Graduates will have the education, clinical experience, and applied research skills to:

- deliver genetic counseling to patients and families in the areas of prevention;
- deliver counseling for care and recurrence in disease states across the age continuum;
- apply risk assessment skills to improve disease management for patients and their families in clinical and research settings;

- become clinical faculty in genetic counseling programs;
- translate research findings generated by other basic and clinical scientists into direct patient care;
- meet accreditation requirements for an entry-level degree in genetic counseling and successfully complete the state licensure examination.

Year 1: Fall**SCH = Semester Credit Hours**

Course #	Course Name	SCH
GENC 600	Introduction to Genetic Counseling	2
GENC 605	Psychosocial Genetic Counseling	3
GENC 610	Human Reproduction & Embryology	3
GENC 615	Prenatal Genetic Counseling	2
GENC 620	Molecular Genetics & Genomics I	3
GENC 625	Clinical Observation I	1
	Total Credit Hours	14

Year 1: Spring

Course #	Course Name	SCH
GENC 630	Molecular Genetics & Genomics II	2
GENC 635	Cancer Genetic Counseling	2
GENC 640	Principles of Medical Genetics I	3
GENC 650	Research Methods	3
GENC 655	Ethical Issues in Genetic Counseling	3
GENC 660	Clinical Observation II	2
	Total Credit Hours	15

Year 2: Summer

Course #	Course Name	SCH
GENC 657	Clinical Clerkship I	4
	Total Credit Hours	4

Year 2: Fall

Course #	Course Name	SCH
GENC XXX	Biochemical Genetics	3
GENC 710	Principles of Medical Genetics II	2
GENC 720	Teratology	2
GENC 730	Clinical Clerkship II	3
GENC 740	Capstone Project I	2
	Total Credit Hours	12

Year 2: Spring

Course #	Course Name	SCH
GENC 760	Professional Development	3
GENC 770	Genetic Counseling and the Community	3
GENC 780	Clinical Clerkship III	3
GENC 790	Capstone Project II	3
	Total Credit Hours	12

VIII. Core Faculty

The Council of Chief Academic Officers has reviewed and approved the list of faculty who will teach in this program. No graduate assistants will teach in this program.

IX. Expenditure and Funding Sources (List amounts in dollars. Provide explanations as necessary.)

# students/year	0	6+0	9+6	12+9	12+12
total # students/year	0	6	15	21	24
credits	0	29	57	57	57
Master of Genetic Counseling		<i>our goal is to enroll a maximum of 12 students each year, based on projected availability of practicum sites & capacity for clinical supervision</i>			<i>(enrollment capacity)</i>
	pre-launch AY	AY2022	AY2023	AY2024	AY2025
A. EXPENDITURES	First FY	Second FY	Third FY	Fourth FY	Fifth FY
Personnel – Reassigned or Existing Positions*					
Faculty	\$0	\$0	\$0	\$0	\$0
Administrators (other than instruction time)	\$0	\$0	\$0	\$0	\$0
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Support Staff for Administration (e.g., secretarial)	\$0	\$0	\$0	\$0	\$0
Fringe Benefits (total for all groups)	\$0	\$0	\$0	\$0	\$0
Other Personnel Costs	\$0	\$0	\$0	\$0	\$0
Total Existing Personnel Costs – Reassigned or Existing	\$0	\$0	\$0	\$0	\$0
Personnel – New Positions* (explanation attached...)					
Faculty	\$181,250	\$181,250	\$181,250	\$181,250	\$181,250
Administrators (other than instruction time)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Graduate Assistants	\$0	\$0	\$0	\$0	\$0
Support Staff for Administration (e.g., secretarial)	\$0	\$0	\$0	\$0	\$0
Fringe Benefits (total for all groups)	\$40,386	\$40,386	\$62,429	\$62,429	\$62,429
Other Personnel Costs	\$0	\$0	\$0	\$0	\$0
Total New Personnel Costs -- New Positions	\$241,636	\$241,636	\$263,679	\$263,679	\$263,679
Start-up Costs – One-Time Expenses*					
Accreditation application fee	\$2,500	–	–	–	–
Accreditation submission fee	\$4,500	–	–	–	–

Accreditation site visit	\$4,500	–	–	–	–
Office equipment (desk, chair, computer, bookcase, file cabinet, etc.)	\$11,500	\$0	\$0	\$0	\$5,500
Physical Facilities: Construction/Renovation	\$50,000	–	–	–	–
Other					
Total Start-up Costs	\$73,000	\$0	\$0	\$0	\$5,500
Operating Costs – Recurring Expenses (<i>explanation attached...</i>)					
<i>OOE – not related to students</i>					
Faculty Travel	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Supplies/Office - stationary, household	\$500	\$500	\$500	\$500	\$500
telephone/networking, IT, videoconferencing	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
postage	\$100	\$100	\$100	\$100	\$100
printing/copying	\$200	\$150	\$150	\$150	\$150
copier/scanner rental	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
facilities operations (repair, services)	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
food/university catering	\$500	\$500	\$500	\$500	\$500
Recruitment/advertising	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<i>OOE – student related</i>					
TYPHON (\$100 ea.)	\$0	\$600	\$1,500	\$2,100	\$2,400
annual accreditation maintenance fee for program	\$0	\$4,000	\$4,000	\$4,000	\$4,000
simulation costs	\$0	\$5,000	\$5,000	\$5,000	\$5,000
travel to recruit clinical sites/preceptor training	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Total Operating Costs	\$15,800	\$25,350	\$26,250	\$26,850	\$27,150
GRAND TOTAL COSTS	\$330,436	\$266,986	\$289,929	\$290,529	\$296,329
	First AY (pre-launch)	Second AY	Third AY	Fourth AY	Fifth AY
B. FUNDING SOURCES*					
Tuition	\$0	\$73,280	\$180,673	\$252,690	\$288,067
Student Fees	\$0	\$14,808	\$36,684	\$51,324	\$58,560
State funds & Other Sources	\$0	\$0	\$0	\$0	\$0
GRAND TOTAL FUNDING	\$0	\$88,088	\$217,357	\$304,014	\$346,627
C. Projected Surplus/Deficit (+/-) (<i>Grand Total FUNDING minus Grand Total Costs</i>)					
	-\$330,436	-\$178,898	-\$72,572	\$13,485	\$50,297

X. Expenditures and Funding Sources Explanations

A. Expenditures**Personnel – Reassigned or Existing Positions**

We do not anticipate there will be costs associated with reassigned or existing positions.

Personnel – – New Positions

We expect all faculty will possess at least an MS degree with background in relevant healthcare settings, to be credentialed as a genetic counselor, and to be licensed to practice in both Kansas & Missouri. An advanced academic degree (PhD, MD, or another doctorate) is preferred.

Pre-launch Academic year (prior to enrolling students; curriculum integration; recruiting clinical affiliations; program accreditation)

- 1) Program Director (FTE 1.0): This faculty position (\$100,000) will be the program director (PD) for the GC program. This individual must possess certification as a genetic counselor (CGC) to meet accreditation requirements. It will be preferable for this person to possess a terminal degree and be appointed on the tenure-track at an appropriate rank. Alternatively, the PD may be appointed to a non-tenure modified (clinical) faculty track at an appropriate rank. The salary must be competitive with salaries of practicing CGCs to attract and retain this faculty member (<https://www.bls.gov/ooh/healthcare/genetic-counselors.htm>). The program director will be hired in the first year of the program, to oversee alignment of the curriculum with accreditation requirements. This allows the PD to review and revise the proposed curriculum if necessary, to organize the administrative elements needed to begin teaching the curriculum, to hire new faculty who will begin teaching the next year, and to review applications and select the first cohort of students without delay once accreditation is awarded.
- 2) Clinical Coordinator (FTE 0.5): This non-tenure track, modified title (clinical) faculty position (\$75,000) primarily will focus on identifying and developing relationships with clinical affiliates and supervisors and coordinating contracts with those sites according to institutional protocols. This faculty member also will contribute to a successful accreditation process with close attention to accreditation elements related to student clinical experiences. This faculty member will possess a master's degree and the CGC credential; the role may involve a limited degree of teaching. It will be essential to fill this role as early as possible, prior to the bulk of preparation related to accreditation and prior to arrival of students for classes in the fall of the second year of the program.
- 3) Clinical Faculty member (FTE 0.5): This faculty member (\$75,000) will provide applied knowledge for first-year students related to foundation content, grounding their classroom information with clinical applications of physiology, pharmacology, biochemistry, ethics, and professionalism. This approach to content delivered in the classroom is essential to form an applied understanding of principles prior to patient contact. This faculty member will possess the CGC certification, with at least five years of experience working as a genetic counselor. This faculty member will be hired on the non-tenure modified title (clinical) faculty track. This position also is critical to the success of the program, and this individual will need to be identified and hired before or early in the 1st year of the program to ensure a successful accreditation of the program.
- 4) Administrator (FTE 0.5): This individual (\$20,000) is essential to support the program director in finalizing the Genetic Counseling curriculum, to coordinate administrative tasks (room scheduling for the next year, etc.), to interface with emerging clinical affiliates, and to oversee logistics related to accreditation.

First AY: *(first year of enrolled students; N=6; recruiting additional clinical affiliations)*

No additional faculty or staff are proposed.

Second AY: *(enroll second cohort of students; N=9)*

No additional faculty or staff are proposed.

Third AY: *(enroll third cohort of students; N=12; enrollment cap = 12 students/year thereafter)*

No additional faculty or staff are proposed.

Start-up Costs – One-Time Expenses

Each new faculty member and staff member will require an office equipped with a personal computer (\$2,200 each), office desk (\$1,500 each) and chair (\$500 each), bookcase (\$150 each), and filing cabinet (\$250 each), to support teaching and administrative activities. These will be purchased in the pre-enrollment year. Funds are estimated (\$20,000 each) for office renovations for faculty & staff. Accreditation policy requires approval of program accreditation prior to recruiting and enrolling students. Costs associated with applying for accreditation (\$11,500) will occur during the first (pre-enrollment) year of the program.

Operating Costs – Recurring Expenses

Non-student Operating Costs – Recurring Expenses

- 1) Faculty travel: Funds (\$2,500 each) will support faculty travel, initially to consult with existing genetic counseling programs and for on-site visits to clinical sites, and later as a commitment to on-going faculty development supporting faculty to attend meetings or workshops focused on best teaching and clinical practices for students.
- 2) Office supplies: Costs of paper, pens and other office supplies consumed by routine activities.
- 3) Telephone/networking/IT: Costs associated with digital communications and teaching courses; particularly important for maintaining an ongoing relationship with clinical sites and supervisors, and for mentoring GC students in training at these sites.
- 4) Postage: Funds to support program-related correspondence by courier and mail services. (extrapolated from current costs incurred by other programs)
- 5) Printing/copying: Funds to support printing costs associated with program management and documentation (extrapolated from current costs incurred by other programs)
- 6) Copier/scanner rental: Funds to support copier/scanner rental annually.
- 7) Accreditation fees: The Accreditation Council for Genetic Counseling (ACGC; <https://www.gceducation.org/establishing-a-new-program/>) assesses a \$2,500 application fee, a \$4,500 submission fee, and a \$4,500 site visit fee for undertaking accreditation of a new genetic counseling program.
- 8) Facilities operations: Funds to support maintenance and repairs exclusive of renovation costs
- 9) Food/university catering: Funds to support program-related activities, such as catering costs associated with faculty interviews or seminars.

Student-related Operating Costs – Recurring Expenses

1. Accreditation process: Includes training, documentation, tracking, and visits. Training of the program director and other faculty will be essential to ensure faculty are prepared to teach students to meet rigorous examination standards, and in preparation for initial visits by accreditation teams. Familiarity with the standards, with the documentation required, and ongoing tracking of program components will be accomplished by visits to other accredited genetic counseling programs to consult with experienced program directors.
2. Program Review: We will host a formal review session for students in the second year of their program of study, prior to when they undertake their national certification exam. We anticipate this directly will enhance student success upon an initial attempt at the exam, particularly for the first several cohorts of students passing through the new curriculum. Feedback from these reviews will inform the Program Director about changes to content delivery needed in subsequent years.
3. TYPHON: This comprehensive software platform allows for efficient tracking of student clinical placements, student performance at these placements, and feedback from supervisors about students. This documentation is useful in planning clinical placements and also will provide a source for documentation required by the accreditation process.
4. Faculty travel to recruit clinical sites/preceptor training: It will be essential for faculty to establish relations with clinical training sites, to engage regularly with ongoing relations, and to train new preceptors prior to the arrival of students at each site. Preparing preceptors for needs and expectations of students will be a crucial step toward successful clinical experiences. These activities taking place at more remote distances will be conducted virtually when possible, although we anticipate a need for in-person contact during the initial phases of program implementation and when establishing a new clinical site. Ongoing and regular contact

with preceptors and clinical site administrators will further the goals of maintaining good relations and enhancing student outcomes.

5. Accreditation fees: To be eligible for the certification exam, students must graduate from an accredited Genetic Counseling program. The accreditation process is governed by Accreditation Council for Genetic Counseling (ACGC; <https://www.gceducation.org>).
 - a. The cost of the accreditation process is \$15,000, and the award of accreditation must occur prior to recruiting and enrolling students.
 - b. Once the program is accredited, there will be an annually-recurring fee of \$4,000 for accreditation maintenance.
6. Simulation costs: Annually recurring cost (\$5,000) based upon the current cost for use of the ZIEL and NICE simulation teaching environments by the School of Health Professions Clinical Lab Sciences program. This amount will be tracked and examined closely to confirm the accuracy over time. Note that simulation costs are assessed to programs separately, even when multiple programs participate in interprofessional simulation activities (e.g., these are not shared costs).
7. Recruitment/advertising: We will support recruiting of new students through visits to campuses and military bases, career fairs, and alumni publications, and we will purchase advertising in nationally visible venues.

B. Revenue: Funding Sources

The costs of starting the new degree program will initially be supported by the University of Kansas Medical Center and by endowment funds from a generous donor. Program costs will be offset by tuition revenue and student fees in the third year of enrolling students.

The tuition rate and student fees will be similar to those of other graduate-level clinical courses now offered in the School of Health Professions. Tuition is \$421.15 per credit hour for residents and course fees are \$56 per credit hour plus a KUMC campus fee of \$422 per semester. The course fee revenue will be managed in a restricted fee (RFF) account set up for this specific purpose and governed by the fiscal accounting policies now employed by other programs offered at KU Medical Center.

D. Projected Surplus/Deficit

Given these sources, the program is expected to have a positive revenue stream in the fourth year of the program (the third year of enrolling students).

XI. References

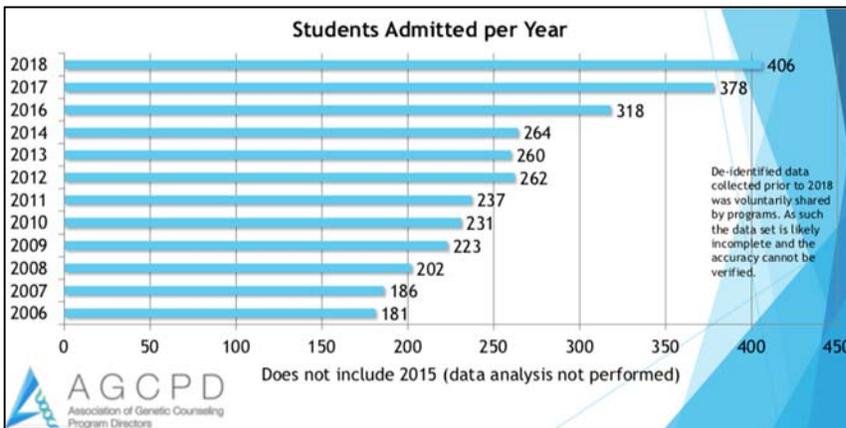
1. [Accreditation Council for Genetic Counseling](#) (ACGC), Accreditation Council for Genetic Counseling, Inc, 7918 Jones Branch Drive, Ste 300, McLean, VA 22102. Telephone: (703) 506 - 7667.
2. Accreditation Council for Genetics Counseling: Program Directory webpage. <http://gceducation.org/Pages/Accredited-Programs.aspx>; accessed July 26, 2019.
3. Hoskovec JM, Bennett RL, Carey ME, DaVanzo JE, Dougherty M, Hahn SE, LeRoy BS, O'Neal S, Richardson JG, Wicklund CA (2018) Projecting the Supply and Demand for Certified Genetic Counselors: a Workforce Study. J Genet Couns., 27(1):16-20. doi: 10.1007/s10897-017-0158-8. Epub 2017 Oct. 20.
4. United States Department of Labor, Bureau of Labor Statistics: Occupational Outlook Handbook – Genetic Counselors. <https://www.bls.gov/ooh/healthcare/genetic-counselors.htm>; accessed July 15, 2019.
5. Riconda, D., Grubs, R.E., Champion, M.W. (2018) Genetic counselor training for the next generation: Where do we go from here? Amer. J. Medical Genetics. <https://doi.org/10.1002/ajmg.c.31598>

Supplemental information

- U.S. Bureau of Labor Statistics: Occupational Outlook Handbook (<https://www.bls.gov/ooh/healthcare/genetic-counselors.htm>) <updated: 09/04/2019>

Quick Facts: Genetic Counselors	
2018 Median Pay	\$80,370 per year \$38.64 per hour
Typical Entry-Level Education	Master's degree
Work Experience in a Related Occupation	None
On-the-job Training	None
Number of Jobs, 2018	3,000
Job Outlook, 2018-28	27% (Much faster than average)
Employment Change, 2018-28	800

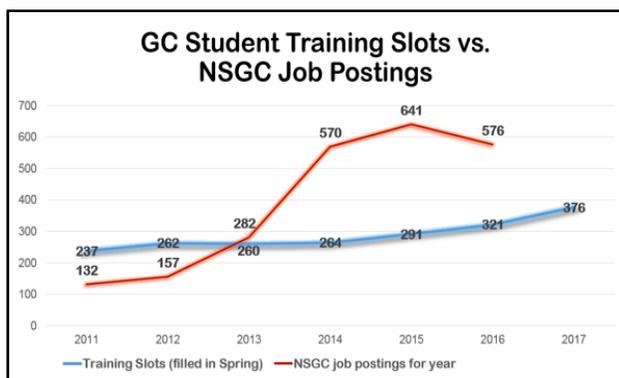
- 2006 - 2018 Genetic Counseling Applicant Pools, Assoc. Genetic Counselor Program Directors 2019 Annual Report (<https://agcpd.org/Member/Default.aspx>)



In 2018:

- 87% of GC students were employed before they graduated
- There were more than 4,600 certified Genetic Counselors now in practice.
- 90% of practicing GCs report being highly satisfied with their career choice

- National Society for Genetic Counselors (@GeneticCounselors)



- Midwestern Genetic Counseling programs (<https://www.gceducation.org/program-directory/>)



4. Act on Request for a New Certificate of Approval for Degree Granting Authority for National University

Summary

National University has applied for a Certificate of Approval to operate in Kansas and is requesting degree granting authority. After a thorough review of staff qualifications, record keeping systems, coursework, and supporting materials, the institution demonstrates it meets and complies with all statutorily imposed requirements. The Board Academic Affairs Standing Committee (BAASC) and Board staff recommend the institution be issued a Certificate of Approval.

Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) to lawfully operate in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas but also schools that offer or provide online distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing institutions to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews for facilities when applicable), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuition and fees, and refund policies are reviewed by Board staff. Institutions are also required to provide descriptions of their programs and courses, clinical or externship requirements, instructor credentials, a statement of the objectives of the programs, and qualifications of administrators and owner information.

National University

National University, located in La Jolla, CA, was founded in 1971. National University has ground locations in California and Nevada and offers online programs to students across all 50 states and from 65 countries. The University offers undergraduate and graduate programs in healthcare, business, education, fine arts, engineering, law, criminal justice, and homeland security. National University is seeking to offer online programs to Kansas students.

National University is accredited by the WASC Senior College and University Commission, an accreditation agency recognized by the U.S. Department of Education.

Staff Recommendation

Staff recommends issuance of a Certificate of Approval with new degree granting authority to National University.

B. Fiscal Affairs & Audit

1. Act on Request to Sell Real Property—KSU

**Eric King,
Interim Director of Facilities**

Kansas State University requests Board of Regents’ approval to finalize the sale of the old gym building and 5.04 acres of land on the Polytechnic campus, 3142 Scanlan Ave., Salina, KS. In November 2018, the Board approved the university’s request to seek legislative authority to sell the property. Legislative authorization was contained in House Substitute for Senate Bill 25 and signed into law by Governor Kelly. The legislative authorization did not contain the correct legal description for the property, so in May 2020, the Board approved the university’s request to seek legislative authorization to sell the property using the correct legal description. The 2020 Legislature authorized the sale of the property in Section 8 of 2020 House Bill 2510, but the Governor vetoed the legislation and the language could not be resurrected in the Special Session. The new legislation would have become effective July 1, 2020, and the sale of the property would have been contingent upon approval from the Attorney General. As a result, the University is now pursuing the Department of Administration’s surplus property process, which will require State Finance Council approval for the land sale. Proceeds from the sale will be apportioned in accordance with K.S.A. 75-6609, which will result in Kansas State University retaining 20% of the proceeds and 80% will be credited to the KPERS unfunded actuarial pension liability.

The legal description of the property is:

Lot Eleven (11), less West 100’ feet, Block Twelve (12), Schilling Subdivision No. 5, to the City of Salina, Saline County, Kansas.

Formerly a tract of land in Block Two (2) Schilling Subdivision Lying in the Northeast Quarter (NE/4) of Section Three (3), Township Fifteen (15) South, Range Three (3) West of the Sixth (6th) P.M. as shown in Deed recorded November 18, 1966, in Book 268, pages 476 through 503 and legal found on page 485.

2. Act on Request to Amend the FY 2021 Capital Improvement Plan and Approve Program Statement for the Marcus Welcome Center Addition—WSU

Wichita State University requests authorization to construct an addition on the south side of the Marcus Welcome Center to house the Career Development Center and the Applied and Experiential Learning Department.

This building addition will bring together the work of three offices into one central location—the Offices of Admissions, Career Development and Applied and Experiential Learning. Having the offices in one unified space will allow prospective students and their families to get a comprehensive view on how Wichita State University will engage with students starting from their first year at WSU, provide assistance in resume and LinkedIn profile-building, and offer career counseling and skill development in networking and interviewing. The support builds toward Innovation Campus-sourced internships, real-world learning experiences with major Wichita employers, and ultimately post-college job placement. This suite of services to be housed within the Marcus Welcome Center is termed the Shocker Career Accelerator.

The new location for Career Development and Applied and Experiential Learning in the Marcus Welcome Center will allow for greater visibility for employers to connect with the career team. The location also provides convenient access to event and workshop spaces for students and multiple suites for employer-student interviews – all with better access to come-and-go parking.

The Office of Admissions team brings 10,000 prospective students and their families to campus annually, so this project provides considerable opportunity to capitalize on first, second and later impressions of Wichita State. As part of the project, multiple spaces within the Marcus Welcome Center (lobby, auditorium, and pre-function corridor) will be updated. The visibility of a new Career Center combined with student recruitment will connect the history of WSU (with relocated pieces of Shocker memorabilia in the new Shocker History Corridor), the entrepreneurial beacon of the Pizza Hut Museum next door, and the adjacent Innovation Campus – all leading to the future experience of a Wichita State student.

The project consists of approximately 5,500 square feet of renovated space and an 8,000 gross square foot building addition. The estimated total cost of the project is \$3.4 million and will be funded with private gifts. Planning, design and construction are expected to take approximately 27 months. It is likely that interior renovations will need to occur in phases to keep the building operational during construction. The cost of future maintenance and operations will be funded by the university.

- 3. Act on Proposed Amended Memorandum of Agreement between Fort Hays State University and the Fort Hays State University Chapter of the American Association of University Professors, Representing Faculty – FHSU** **Natalie Yoza,
Associate General Counsel**

Summary and Staff Recommendation

Fort Hays State University (FHSU) requests that the Kansas Board of Regents approve and execute the amended Memorandum of Agreement (MOA) between the University and the Fort Hays State University Chapter of the American Association of University Professors (FHSU-AAUP). In compliance with state law concerning negotiations with represented employee groups, the University and AAUP have met and conferred, and have reached agreement on proposed modifications to the MOA, which will replace the previous MOA that the Board approved in September 2019. Negotiations were opened in the spring semester of 2020 by joint agreement between FHSU and FHSU-AAUP. If approved, the amendments will include changes to address salary terms only. Due to the economic impact of the novel coronavirus disease 2019 (COVID-19) pandemic, the proposed amendments provide that FHSU will not fund salary or merit increases and it will pause implementation of its market adjustment plan. FHSU will fund promotion stipends for promotions awarded in fiscal year 2020.

Board staff reviewed the proposed amendments for compliance with Board policy as well as state and federal law and finding no conflict recommends approval of the amendments and authorizing the Board Chairman to execute the Agreement, as amended, on behalf of the Board.

Background

Under the Public Employer-Employee Relations Act (PEERA), State agencies are required to meet and confer with their employees’ recognized bargaining units over terms and conditions of employment.¹ As the governing body under PEERA, the Kansas Board of Regents “must approve any proposed agreement in order to make it binding and effective.”² The Kansas Secretary of Administration must also approve such agreements once the Board has approved them, and the Secretary’s designee participates in the negotiations.

Summary of Changes to the Agreement Between FHSU-AAUP and the University

This Memorandum of Agreement (MOA) involves approximately 357 faculty at Fort Hays State University who are represented by the Fort Hays State University Chapter of the American Association of University Professors (FHSU-AAUP). The bargaining unit is comprised of all full-time FHSU faculty members who hold academic rank as instructor, lecturer, assistant professor, associate professor or professor. It also includes employees who hold the rank as program specialist, librarian, or research scientist.³

The existing MOA between the parties was approved by the Board in September 2019. In accordance with the MOA, the only item opened for negotiation this year was the Salary article for FY 2021. Pursuant to Board policy, President Flanders and KBOR’s general counsel office spoke with President Mason and members of the FHSU negotiating team.⁴ The University and FHSU-AAUP representatives participated in meet and confer sessions from March 2020 until the University and the FHSU-AAUP reached tentative agreement on the Salary article. The tentative agreement includes no increase in salary or merit, and a pause in implementation of FHSU’s four-year market adjustment plan, in light of the current economic environment and budget outlook. The FHSU-AAUP

¹ K.S.A. 75-4321 *et seq.*

² *Kansas Board of Regents and Pittsburg State University v. Pittsburg State University Chapter of KNEA and PERB*, 233 Kan. 801, 812 (1983).

³ Kansas Public Employee Relations Board, Case No. 75-UCA-2-2005, dated April 12, 1999, as amended on January 21, 2009, p. 17.

⁴ See Board Policy Ch. 1, sec. B(3)(c)(iii) (adopted at the May 2019 meeting).

representative notified the University that the membership voted to accept the amended MOA, thus bringing the parties' negotiations to a close.

The following discussion outlines the changes to the existing MOA negotiated between the parties in the course of their meet and confer sessions. The amendments include the following:

1. Article IV: Salary (FY-2021)

- Promotion Stipends and Degree Completion. The University will fund promotion stipends for promotions awarded in FY 2020 and amounts previously contracted for degree completion. This is estimated to cost \$70,000.
- Salary and Merit-Based Increase. The University will not fund an increase for salary or merit in light of the post-COVID 19 economic environment and uncertain budget outlook for the State of Kansas.
- Market Adjustment Plan. The University will pause implementation of the third year of the market adjustment plan ("Move-to-Market") in light of the post-COVID 19 economic environment and uncertain budget outlook for the State of Kansas.

Proposed Action

FHSU recommends that the Board approve these amendments to the MOA containing, as outlined above, the terms that have been negotiated and agreed on in the course of the meet and confer sessions conducted between the University and FHSU-AAUP. Staff concurs and recommends the Board approve the amended MOA and authorize the Chair to execute the Agreement on behalf of the Board.

C. Retirement Plan

1. Act on Appointment to the Retirement Plan Committee

Madi Vannaman,
Staff Affiliate

Summary and Staff Recommendation

To fulfill the Board’s fiduciary responsibility for oversight of its retirement plans, appropriate management and periodic review of the investment options provided is required. In order to better provide such oversight, the Board created the “Retirement Plan Committee” (RPC) to serve as a co-fiduciary, and it delegated responsibility for plan administration and investment oversight to the RPC. Board Policy and the RPC’s Charter establish the composition of that Committee. Michele Sexton, a current RPC member, will be retiring June 30, 2020, the end of the term for this position, and a replacement needs to be appointed to represent Human Resources and Pittsburg State University. Staff recommends the appointment of Debbie Amershek, Pittsburg State University’s Assistant Director of Human Resource Services, to serve a three-year term.

Background on the Kansas Board of Regents Retirement Plan

The Kansas Board of Regents (KBOR) Retirement Plans are essential components of the benefits and compensation package available to faculty and certain staff who serve at the six state universities and the Board office. There are four components: (1) a mandatory 403(b) retirement plan; (2) a voluntary 403(b) retirement plan; (3) a long term disability plan; and (4) a phased retirement plan. This issue paper addresses the Board’s oversight of the Retirement Plans and the composition of the Board-created Retirement Plan Committee (RPC).

Formed in 2005, the RPC’s assigned duties include oversight of the Mandatory and Voluntary Retirement Plans, including their administration and investments, as well as having the responsibility for creating and reviewing plan documents and investment provider agreements, implementing an investment policy with performance standards, and reviewing the investment performance on a semi-annual basis. In 2018, after a competitive bid process, Advanced Capital Group was awarded a contract to provide the RPC with consulting services regarding the oversight and performance of investment options for the Mandatory and Voluntary Plans.

As of December 31, 2019, the total value of the retirement funds in the Board’s Mandatory Plan was \$4.215 billion dollars. The total value of the funds in the Board’s Voluntary Plan was \$1.281 billion dollars.

Retirement Plan Committee and Appointments

The RPC is comprised of ten individuals, with nine voting members, eight of whom represent the universities. Members are appointed by the Board to serve staggered three-year terms. And Board policy requires that the Committee include: one member of the Board; one member of the Council of Presidents, or designee; two members of the Council of Business Officers (COBO); three state university human resource directors; and two individuals nominated from the state universities who are experts in the subject matter of investments and retirement planning.⁵

The RPC is currently chaired by Regent Shane Bangerter.

One of the state university human resource directors, Michele Sexton, Director of Human Resource Services, Pittsburg State University, will be retiring June 30, 2020, the end of her term on the RPC. Sexton has been a dedicated member of the RPC since its inception in 2005, and she often volunteered to serve on RPC subcommittees.

President Scott nominated Debbie Amershek, Assistant Director of Human Resources at Pittsburg State University. Ms. Amershek began working at PSU in 1984 and has been in her current position since 1997. She

⁵ See Board Policy Manual Section A.4.a.(3).

earned a Bachelor of Arts degree from PSU with a major in history and minor in accounting. Her current duties include administration of the retirement plans (KBOR and KPERS), administration of other benefit programs, and administration of university employment actions such as hiring, terminations, position reclassifications and disciplinary actions.

Board staff recommend that the Board appoint Amershek to the RPC for a three-year term ending June 30, 2023.

DISCUSSION AGENDA

A. Academic Affairs

1. Act on Proposed Associate-to-Baccalaureate Program Transfer Plan

Regent Schmidt
Daniel Archer,
 VP, Academic Affairs

Summary

This issue paper explores and examines the challenges and potential opportunities associated with associate-to-baccalaureate degree program transfer. The paper addresses three core components that are critical in establishing a systemwide associate-to-baccalaureate transfer framework and outlines proposed recommendations.

Background

In recent years, Kansas has established systemwide transfer (SWT) as a robust transfer framework for individual courses. The SWT inventory is comprised of 100 courses that transfer among the 32 public colleges and universities in Kansas. This system exists in conjunction with a long-standing tradition of Kansas community colleges playing a vital role in supporting baccalaureate degree completion. In 2019, Kansas ranked second in the nation in the percentage of baccalaureate degree earners who started at two-year public colleges.⁶

While Kansas has built an effective model for individual course transfer and has a documented history of students progressing from two-year colleges to universities, the state does not currently have a systemwide policy or strategy that advances associate-to-baccalaureate degree program transfer. Seeing an opportunity for growth, the Board directed Board staff to collaborate with colleges and universities to design a systemwide transfer framework at the programmatic level.

A systemwide program transfer approach is intended to preserve credits and establish a clear transfer pathway between two-year colleges and universities.⁷ As a result, this approach creates a concrete trajectory in which all courses completed within an earned associate degree transfer and apply toward the completion of specific baccalaureate degree requirements. Implementing a systemwide associate-to-baccalaureate transfer model is advantageous to students, states, universities, and community colleges for a multitude of reasons. Among others, the benefits include:

Benefits to the Student

- Provides a shorter path to completion, thereby reducing time-to-degree⁸
- Decreases the cost of the degree⁸
- Creates more flexibility and increases options for students⁹

Benefits to the State

- Increases efficiencies and reduces course redundancy⁹
- Saves state costs associated with excessive credits⁸
- Aligns with the KBOR Strategic Plan – Promotes affordability, retention, and completion

⁶ National Student Clearinghouse. (2019). *Completing college-state-2019*. Retrieved from <https://nscresearchcenter.org/signature-report-16-state-supplement-completing-college-a-state-level-view-of-student-completion-rates/>

⁷ Gross, B., & Goldhaber, D. D. (2009). *Community college transfer and articulation policies: Looking beneath the surface*. Bothell, WA: Center on Reinventing Public Education, University of Washington.

⁸ Root, M. (2013). *Essential elements of state policy for college completion*. Retrieved from http://publications.sreb.org/2013/013_ess_elem_tran_courses.pdf

⁹ Kisker, C. B., Wagoner, R. L., & Cohen, A. M. (2012). Elements of effective transfer associate degrees. *New Directions for Community Colleges*, 2012(160), 5-11.

Benefits to the University

- Provides an opportunity to attract more non-traditional students as universities adapt to recruiting from smaller high school graduating classes¹⁰
- Establishes an opportunity to have a larger population of junior transfer students, which could increase the demand for upper-division coursework¹⁰
- Simplifies transfer student advising and streamlines degree audits because the transferability has previously been determined¹¹
- Creates opportunities to increase baccalaureate degree completion (transfer students who have an associate degree are more likely to earn a baccalaureate degree)¹²

Benefits to the Community College

- Creates opportunity to increase associate degree completion¹³
- Simplifies transfer student advising¹¹

Core Components in a Systemwide Associate-to-Baccalaureate Transfer Framework

A review of practitioner and scholarly literature revealed that three components are commonly cited when establishing a systemwide associate-to-baccalaureate program transfer model.

- Developing a common general education (GE) package^{8,9}
- Creating a framework in which program courses transfer as a block without the loss of credit^{7,8}
- Examining associate and/or baccalaureate degree credit limits⁹

A description of each component, as well as the challenges and opportunities associated with it, are detailed herein.

Developing a Common General Education Package

A common general education package “is the foundation upon which transfer associate degrees are built, and is key to achieving statewide gains in efficiency and cost savings.”⁹ Accordingly, many states have established a common general education framework that guarantees a transferable associate degree automatically satisfies the receiving university's general education requirements.

A breakdown of systemwide general education packages in nine states is detailed below.

State	Total Common General Education Hours	Link to General Education Package
Arkansas	35 Hours	Arkansas GE Package
Colorado	35 Hours	Colorado GE Package
State	Total Common General Education Hours	Link to General Education Package
Florida	36 Hours	Florida GE Package
Iowa	40 Hours	Iowa GE Package
Maryland	30-36 Hours	Maryland GE Package

¹⁰ Jenkins, D., Kadlec, A., & Votruba, J. (2014). *Maximizing resources for student success: The business case for regional public universities to strengthen community college transfer pathways*. Retrieved from http://hcmstrategists.com/maximizingresources/images/Transfer_Pathways_Paper.pdf

¹¹ Manz, N. (2015). *The transfer handbook: promoting student success*. Washington, DC: American Association of Collegiate Registrars and Admissions Officers.

¹² Shapiro, D., Dundar, A., Ziskin, M., Chiang, Y.-C., Chen, J., Harrell, A., & Torres, V. (2013). *Baccalaureate attainment: A national view of the postsecondary outcomes of students who transfer from two-year to four-year institutions* (Signature Report No. 5). Herndon, VA: National Student Clearinghouse Research Center.

¹³ Spencer, G. (2017). *Improving transfer pathways: the impact of statewide articulation policies* (Doctoral dissertation).

Missouri	42 Hours	Missouri GE Package
Oklahoma	36 Hours	Oklahoma GE Package
Pennsylvania	30 Hours	Pennsylvania GE Package
Tennessee	41 Hours	Tennessee GE Package

In contrast to these states, Kansas does not currently have a policy guaranteeing that completing a transferable associate degree satisfies baccalaureate general education requirements. While there is no such policy concerning associate degrees, current Board policy specifies that a combination of transfer courses should be recognized as completing general education requirements at state universities and Washburn University.

It should be noted that the combination of courses detailed in policy is dated and does not align with general education requirements used by many Kansas colleges and universities. As an example, this combination of courses requires 45 total hours, including nine hours of science courses. These requirements exceed what is currently prescribed by many Kansas colleges and universities and surpass the credit hour parameters established in the aforementioned systemwide general education packages.

Recommendation

It will be critical to develop a policy that addresses both general education requirements and how such requirements will apply within an associate-to-baccalaureate transfer framework. Therefore, it is recommended that a working group develop a proposed policy that:

- defines a common general education package for transferable associate degrees; and
- guarantees that a transferable associate degree is used to satisfy the general education at the receiving baccalaureate-degree granting university.
-

The proposed working group is detailed below:

University Members		Two-Year College Members	
Emporia State University	Gaile Stephens, Associate Dean of the College of Liberal Arts & Sciences	Allen County Community College	Jon Marshall, Vice-President for Academic Affairs
Fort Hays State University	Tim Crowley, Associate Provost	Butler Community College	Lori Winningham, Vice President of Academics
Kansas State University	Brian Niehoff, Associate Provost	Coffeyville Community College	Aron Potter, Vice President for Academic Services
Pittsburg State University	Melinda Roelfs, Registrar	Cowley County Community College	Michelle Schoon, Vice President of Academic Affairs
University of Kansas	Barbara Bichelmeyer, Provost and Executive Vice Chancellor	Flint Hills Tech	Steve Loewen, Vice President of Instructional Services
Wichita State University	Linnea GlenMaye, Associate Vice President for Academic Affairs	Highland Community College	Erin Shaw, Vice President for Academic Affairs
Washburn University	Jennifer Ball, Associate Vice President for Academic Affairs	Johnson County Community College	Cathy Almai-Mahurin, Director of Career/Transfer Services

Creating a framework in which program courses transfer as a block without the loss of credit

In Kansas, transferring a block of program courses has primarily been based upon a university establishing a set of bilateral agreements with community colleges. Thus, if a university wishes to establish a program transfer agreement with each community college in the state, it must develop 19 individual agreements. This is cumbersome for universities and community colleges and necessitates ongoing oversight because any program change made by either party triggers a need to re-examine and revise the agreement.

In addition to bilateral agreements with community colleges, universities also have transfer guides that specify program-specific courses from community colleges that will transfer. While this is a helpful resource, a transfer guide does not guarantee that community college credits will transfer because it may change between the point at which the student took the course at the community college and the date in which he/she is admitted to the university.¹⁴

On account of the challenges and limitations associated with transferring program-specific courses, multiple states have established systemwide associate degrees in which a block of program-specific courses transfer and apply toward the completion of baccalaureate degrees in like programs.⁹ This has been executed by using pre-major and early-major courses to 1) fulfill the program portion of associate of arts/science degrees and 2) satisfy specific baccalaureate degree course requirements, without the loss of credit. This model aligns program-specific courses across community colleges and universities, which, in turn, reduces course overlap and eliminates the need to repeat similar courses at the university.

The states that are often cited as having effective systemwide associate-to-baccalaureate transfer models are detailed below.

State	Total Systemwide Associate-to-Baccalaureate Transfer Programs
California	38 Programs
Colorado	36 Programs
Connecticut	27 Programs
Ohio	51 Programs
Pennsylvania	25 Programs
Tennessee	57 Programs

A review of these associate-to-baccalaureate program transfer inventories revealed that there are many common program areas among the states. The common associate-to-baccalaureate transfer program areas are highlighted below.

All Six States Implemented the following as Systemwide Associate-to-Baccalaureate Transfer Programs	
1. Business	6. English
2. Biology	7. History
3. Chemistry	8. Political Science
4. Criminal Justice	9. Psychology
5. Early Childhood Education	10. Sociology
Five out of the Six States Implemented the following as Systemwide Associate-to-Baccalaureate Transfer Programs	
1. Communications	5. Physics
2. Computer Science	6. Social Work
3. Geography	7. Spanish/Modern Languages

¹⁴ Schudde, L. (2019). *Why Texas should mandate that associate degree credits can be readily transferred from two- to four-year colleges*. Retrieved from <https://scholars.org/contribution/why-texas-should-mandate-associate-degree-credits-can-be-readily-transferred-two-four>

4. Philosophy	8. Theatre
Multiple States Implemented the following as Systemwide Associate-to-Baccalaureate Transfer Programs	
1. Accounting	12. Exercise Science
2. Agriculture Business	13. Finance
3. Agriculture Plant Sciences	14. Geology
4. Animal Science	15. Information Systems
5. Art	16. Journalism
6. Art History	17. Marketing
7. Economics	18. Management
8. Elementary Education	19. Music
9. Engineering	20. Nursing
10. Engineering Technology	21. Nutrition and Dietetics
11. Environmental Science	22. Secondary Education

Nearly all these states have created degree sheets that detail the associate degree course requirements within systemwide associate-to-baccalaureate transfer programs. Examples of systemwide associate degree sheets in common program areas are detailed below.

State	Systemwide Program
Colorado	Business
Connecticut	Biology
Ohio	Psychology
Pennsylvania	Criminal Justice
Tennessee	Early Childhood Education

In addition to highlighting the common program areas in other states, it is also essential to recognize the common program areas selected by Kansas students who have transferred from community colleges to state universities. When reviewing the fall enrollment data between 2014 and 2018:

- 51% of incoming state university students who transferred from a community college were enrolled in 10-program areas;
- 61% of incoming state university students who transferred from a community college were enrolled in 15-program areas; and
- 75% of incoming state university students who transferred from a community college were enrolled in 30-program areas.

These data show that much of the incoming community college transfer student population were concentrated in select program areas. To provide more context, the five-year enrollment averages for the top 30 program areas selected by community college students who transferred to state universities in the fall between 2014 and 2018 are detailed below.

Top 30 Programs Selected by Community College Students Who Transferred to Universities	5 Year Average
Teacher Education and Professional Development, Specific Levels and Methods	294.4
Liberal Arts and Sciences, General Studies and Humanities	255.8
Registered Nursing, Nursing Administration, Nursing Research and Clinical Nursing	193
Psychology, General	139.8
Business Administration, Management and Operations	136.8
Social Work	99.6
Biology, General	97
Accounting and Related Services	97

Teacher Education and Professional Development, Specific Subject Areas	78
Health and Physical Education/Fitness	74.8
Criminal Justice and Corrections	64
Communication, General	58.2
Animal Sciences	54.2
Mechanical Engineering	53.8
Fine and Studio Arts	53.2
Marketing	44.8
Agricultural Business and Management	43
Computer and Information Sciences, General	36.4
Allied Health Diagnostic, Intervention, And Treatment Professions	34.4
Finance and Financial Management Services	33.8
English Language and Literature, General	33.6
Business/Commerce, General	32.4
Sociology	32.2
Construction Management	20.8
Political Science and Government	20.8
History	20.8
Communication Disorders Sciences and Services	20.4
Health Services/Allied Health/Health Sciences, General	19.2
Design and Applied Arts	17.8
Human Resources Management and Services	13.8

When considering these data in relation to the systemwide program inventories in other states, it should be noted that nearly all the top 30 programs selected by community college students who transferred to state universities are classified by multiple states as associate-to-baccalaureate transfer programs.

Recommendation

Kansas has a tremendous opportunity to create a systemwide approach to support program transfer. Before any concrete steps are taken, it will be vital to establish the foundational components that are needed to construct a robust systemwide associate-to-baccalaureate transfer initiative.

After the proposed working group establishes a common general education package, it is recommended that the proposed working group:

- develops a conceptual framework for a systemwide associate-to-baccalaureate transfer initiative;
- identifies the potential programs for a systemwide associate-to-baccalaureate transfer initiative; and
- establishes a proposed timeline for creating and implementing systemwide associate-to-baccalaureate transfer programs.

Examining Associate and/or Baccalaureate Degree Credit Limits

Current policy states that a “Baccalaureate degree” means a degree:

(a) Requiring the equivalent of at least four academic years of full-time postsecondary study consisting of courses totaling a minimum of 120 semester credit hours in the liberal arts, sciences or professional fields.

(b) Incorporating in its program design the equivalent of two or more academic years of full-time study consisting of courses totaling a minimum of 60 semester credit hours from institutions that have a majority of degree conferrals at or above the baccalaureate level, and a minimum of 45 semester credit hours in upper division courses. Institutions are not permitted to make programmatic exceptions, except as authorized in paragraph 2(e). Institutions may make a limited number of exceptions from the 60-hour requirement for individual students, up to a maximum of 6 hours.

(c) The degree shall require distinct specialization, i.e., a “major,” which should entail approximately the equivalent of one academic year of work in the main subject plus one academic year in related subjects, or two academic years in closely related subjects within a liberal arts interdisciplinary program.

(d) The equivalent of the first two academic years of full-time study (associate degree programs ordinarily require 64, but in some cases may extend up to 72, semester credit hours) may be from institutions that have a majority of degree conferrals below the baccalaureate level.

(e) The University of Kansas Edwards campus may have transfer agreements with Johnson County Community College that make programmatic exceptions to the requirement that a minimum of 60 semester credit hours be from institutions that have a majority of degree conferrals at or above the baccalaureate level. The University of Kansas and Johnson County Community College shall report annually to the Board Academic Affairs Standing Committee on the number and type of programs subject to transfer agreements entered into pursuant to this exception, the number of Johnson County Community College students transferring in more than 60 hours into such programs, and their success.

There is Board interest in examining section e, which allows the University of Kansas Edwards campus (KUEC) to apply more than 60 hours from Johnson County Community College (JCCC) toward the completion of a baccalaureate degree. This particular provision was approved as a pilot program in March 2019.

On May 20, 2020, KUEC and JCCC presented the early results of the pilot to the Board of Academic Affairs Standing Committee (BAASC). In Fall 2019, 43 students participated in this program and an additional 106 began participating in the pilot in Spring 2020. Of the 43 students who began participating in Fall 2019, 86% were retained in the Spring 2020 semester. Additionally, the pilot produced its first KUEC graduate in December 2019 and as of May 20, 2020, 15 students had applied for graduation in Spring and Summer 2020 at KUEC. Additional data points may be added to future reports as the pilot evolves and usage trends are analyzed.

Recommendation

Given that this is relatively new, it will be essential to continue collecting data to analyze and assess the effectiveness of the pilot. This will provide an opportunity to determine how the alternative parameters have impacted credit hour completion at each institution as well as baccalaureate completion at KUEC. Thus, it is recommended that KUEC and JCCC continue reporting outcomes to BAASC before any large-scale baccalaureate degree policy changes are recommended.

2. Receive an Update on Faculty Development Board Theme: Research Universities

Summary

This report summarizes research outcomes that were produced by tenure and tenure-track faculty at Kansas State University, the University of Kansas, and Wichita State University between FY 2016 and 2018.

Background

At its September 2017 meeting, the Board adopted a faculty development theme. This prompted the Board to explore faculty expectations and reward structures at the six state universities.

When the Board discussed faculty at the research universities, they expressed a desire to examine research productivity. As such, Board staff worked with the universities to identify a series of research metrics that were subsequently approved by the Board in June and September 2019. Over the last few months, Board staff have worked with the research universities to collect these data, which spanned between FY 2016 and FY 2018. These data are detailed in a report herein.

Common Research Metrics

Federal Research Expenditures¹⁵

University	2016		2017		2018	
	Total	Normalized ¹⁶	Total	Normalized ¹⁶	Total	Normalized ¹⁶
K-State	71,224,000	68,882	75,468,000	72,426	80,436,000	78,550
KU	140,002,000	113,637	148,178,000	122,158	155,147,000	132,152
WSU	10,442,000	24,980	21,685,000	54,484	18,706,000	48,087

Non-Federal Research Expenditures^{15 17}

University	2016		2017		2018	
	Total	Normalized ¹⁶	Total	Normalized ¹⁶	Total	Normalized ¹⁶
K-State	56,773,000	54,906	53,240,000	51,094	54,524,000	53,246
KU	57,556,000	46,717	56,045,000	46,203	77,567,000	66,070
WSU	43,736,000	104,631	46,925,000	117,902	51,117,000	131,406

¹⁵ Source: Higher Education Research and Development (HERD) Report

¹⁶ Normalization ratio for K-State and WSU = core research outcome ÷ IPEDS Employee Assigned by Position Descriptors (all categories are for full-time institutional employees — excluding medical schools — with faculty status who are on the tenure track or tenured). These categories include:

- Instructional staff, primarily instruction
- Instructional staff, instruction/research/public service
- Research Staff
- Management

Note: Excludes Public Service Staff category.

Normalization ratio for KU = core research outcome ÷ IPEDS Employee Assigned by Position Descriptors (all categories are for full-time institutional employees with faculty status who are on the tenure track or tenured). These categories include:

- Instructional staff, primarily instruction
- Instructional staff, instruction/research/public service
- Research Staff
- Management

-Basic science medical school faculty counts from AAMC

Note: Excludes Public Service Staff category.

¹⁷ Includes state/local government, business, nonprofit organizations, and all other sources, but excludes institutional funds & unrecovered indirect costs

Industry Research Expenditures¹⁵

University	2016		2017		2018	
	Total	Normalized ¹⁶	Total	Normalized ¹⁶	Total	Normalized ¹⁶
K-State	4,823,000	4,664	5,388,000	5,170	6,709,000	6,551
KU	14,341,000	11,640	16,834,000	13,877	19,095,000	16,264
WSU	33,193,000	79,409	38,166,000	95,894	43,747,000	112,460

Research Doctorates Awarded¹⁸

University	2016		2017		2018	
	Total	Normalized ¹⁶	Total	Normalized ¹⁶	Total	Normalized ¹⁶
K-State	179	0.17	191	0.18	180	0.18
KU	336	0.27	353	0.29	366	0.31
WSU	40	.10	50	.13	49	.13

Postdoctoral Appointees¹⁹

University	2016		2017		2018	
	Total	Normalized ¹⁶	Total	Normalized ¹⁶	Total	Normalized ¹⁶
K-State	48	0.046	82	0.079	117	0.11
KU	190	0.15	188	0.15	174	0.15
WSU	2	.005	3	.008	4	.01

National Academy Memberships²⁰

University	2016	2017	2018
K-State	1	1	1
KU	7	7	7
WSU	0	0	0

Personnel Information

Employee Category	K-State			KU			WSU		
	2016	2017	2018	2016	2017	2018	2016	2017	2018
Instructional Staff, Primarily Instruction ²¹	782	788	780	0	0	0	389	365	358
Instructional Staff, Instruction/Research/Public Service ²¹	0	0	0	1011	992	961	6	9	8
Research Staff ²¹	182	188	182	5	5	4	0	0	0
Management ²¹	70	66	62	72	80	78	23	24	23
Basic Medical School Faculty ²²	0	0	0	144	136	131	0	0	0
Totals	1034	1042	1024	1232	1213	1174	418	398	389

¹⁸ Source: Integrated Postsecondary Education Data System

¹⁹ Source: National Science Foundation

²⁰ Source: Academic Analytics or Self-Report

²¹ Source: Integrated Postsecondary Education Data System (Includes Fall Tenured & Tenure-Track Employees)

²² Basic Science Medical School Faculty Counts from the Association of American Medical Colleges

Institution Specific Metrics

K-State: Patents/Plant Varietal Protections Issued in a Given Year²³

# of Patents/Plant Varietal Protections	2016	2017	2018
	11	17	10

KU: Faculty Honorific Awards²⁴

# of Faculty Honorific Awards	2016	2017	2018
	69	61	59

WSU: Graduate Enrollment¹⁷

Degree Level	2016	2017	2018
Total Master’s Student Enrollment	2,094	1,966	1,901
Total Doctoral Student Enrollment	501	503	499

²³ Self Reported

²⁴ Source: Academic Analytics

3. Act on Strategic Program Alignment Final Recommendations:

- **Kansas State University – Provost Taber**
- **Emporia State University – Provost Cordle**
- **Fort Hays State University – Provost Arensdorf**

Summary

On January 15, 2020, the Board approved the degree programs in which Kansas State University, Emporia State University, and Fort Hays State University requested to review under strategic program alignment. Kansas State reviewed its Bachelor of Science in Computer Science and Master of Software Engineering. Emporia State University reviewed its Master of Science in Rehabilitation Counseling and Master of Science in Industrial/Organizational Psychology. Fort Hays State University reviewed its Associate in Applied Science in Technology and Leadership and Bachelor of Science in Technology Leadership and Bachelor of Science in Information Systems Engineering. These universities will present their strategic program alignment findings and recommend if the programs should be continued, further evaluated, discontinued, or merged.

Policy

Below is the Board’s policy on Strategic Program Alignment.

“In addition to and distinct from the regular program review cycle and process, the Board may direct one or more state university chief executive officers to undertake a strategic program alignment review to determine which of the university’s programs shall be recommended to the Board for continuation, further evaluation, merger, or discontinuance. Guidelines will be established by the Board.

If directed to do so under this provision, the state university chief executive officer shall present to the Board a list of programs for strategic alignment review. Upon receipt of the list, the Board shall review, approve one or more programs for alignment review, and may select one or more additional programs to evaluate.

Upon completion of the strategic alignment at the campus level, the state university chief executive officer shall recommend to the Board whether identified programs should be continued, further evaluated, discontinued, or merged, and provide a rationale for each recommendation. The Board shall review the recommendations and make the final determination whether the evaluated programs continue, merit further evaluation, merge, or discontinue. For programs the Board has identified for merger or discontinuance, the state university chief executive officer shall provide a plan for the transition.”

Background

The Board selected the University of Kansas (KU) and Wichita State University (WSU) to pilot this policy. The Board approved the strategic program alignment recommendations made by WSU and KU on February 20, 2020. On January 15, 2020, the Board approved the programs that Kansas State University (K-State), Emporia State University (ESU), and Fort Hays State University (FHSU) requested to review under the strategic program alignment policy. The findings and recommendations from these strategic program alignment reviews are detailed below.

Strategic Program Alignment Reviews and Recommendations

Kansas State University

B.S. in Computer Science

It was noted in KSU's earlier presentation of this program, the B.S. in Computer Science is highly enrolled, with an average of over 400 students per year. However, since the program is in the College of Engineering, with its high entry standards, it was felt that the program is not accessible to those students who want computer coding skills but not be seeking an engineering degree. This created an opportunity for innovation.

The College of Arts and Sciences has partnered with the Department of Computer Science to create a new B.S. degree in Integrated Computer Science. This program will combine the basic courses in computer science in which students can learn coding skills, with preparation in a specialized content area defined within the arts, humanities, social science, and hard science realm. This will prepare students with strong technical skills who would be able to find employment across many industries and types of businesses and organizations, within public or private sectors.

The B.S. in Integrated Computer Science has been approved by K-State's internal process and is currently going through the KBOR program approval process.

M.S. in Software Engineering

The M.S. in Software Engineering is offered by the Department of Computer Science within the College of Engineering. It is one of two masters degrees offered in the department. While the M.S. in Computer Science experiences high enrollments and graduates, the Software Engineering program has not experienced the same level of success. Their enrollments have been declining and have not met the minimum standards of KBOR for the past four years. After the program review process this past year, discussions with the department led to the department concurring with the decision to discontinue the program.

K-State has suspended admissions to the M.S. in Software Engineering and is recommending it be formally discontinued. K-State is currently following its discontinuance policy for closure of the program.

Emporia State University

Master of Science in Rehabilitation Counseling

The program was reviewed in consultation with Institutional Research, the dean and department chair, and Faculty Senate Executive Committee. The primary consideration in the review was low student demand. Average enrollment over the past 5 years was 21, but by Fall 2019 enrollment was down to seven. A contributing factor was a change in CACREP accreditation standards requiring an increase from 48 hours to 60 hours, which significantly increased the cost of delivering the program.

ESU recommends discontinuing the program. Rehabilitation Counseling is no longer viable as a separate program due to limited student demand and the additional resources that would be required in order to meet CACREP accreditation standards. A Rehabilitation Counseling emphasis will be offered as a part of the MS program in Clinical Counseling.

Master of Science in Industrial/Organizational Psychology

The program was reviewed in consultation with Institutional Research, the dean and department chair, and Faculty Senate Executive Committee. The primary consideration in the review was low student demand. Average enrollment over the past five years was 20, but by Fall 2019 enrollment was down to six. Centrality to mission was also considered; as currently configured, this is a traditional, face-to-face, research-intensive program that is

somewhat of an outlier given ESU's emphasis on applied master's programs. Finally, the department has struggled at times to staff the program with highly-qualified faculty.

ESU recommends discontinuing the program. ESU proposes designating the MS in Industrial/Organizational Psychology as "on hold" in the KBOR Program Inventory in order to facilitate its possible reinstatement in the future as an online program with an applied emphasis.

Industrial/Organizational Psychology as currently configured is no longer viable due to limited student demand and the challenges of staffing and delivering it as a traditional research-intensive program.

Fort Hays State University

Associate in Applied Science in Technology and Leadership and Bachelor of Science in Technology Leadership
Both of these programs had been recently reviewed through the KBOR program review process. Neither program met all of the required KBOR minima with regard to enrollments and graduates. However, there is unique synergy that could occur between these two programs and FHSU utilized the strategic alignment process to evaluate that potential. FHSU recently revised the Applied Technology and Leadership AAS degree, adding a Leadership component to better articulate with new and ongoing military initiatives. The Technology Leadership program had not undergone revisions since its inception as a completion program for students with AAS credentials. Reviewing both of these programs in tandem was needed to 1) re-evaluate the degree format and demand for the Technology Leadership program and better align it with the Applied Technology and Leadership AAS and 2) align and articulate the AAS with military initiatives.

FHSU recommends to continue both programs and keep evaluating them.

Since January 2020, a review of both programs has occurred and current enrollments indicate that both the AAS and BS programs are growing (24 students in AAS and 30 in BS) and have online enrollment potential for new populations of students. FHSU will focus recruitment and marketing efforts on these unique pathway programs utilizing an AAS degree and military credits.

Bachelor of Science in Information Systems Engineering

FHSU utilized the strategic program alignment process to determine the fit for the Information Systems Engineering program at FHSU. This program was also reviewed through the KBOR Program Review process last year. The initial recommendation during the alignment review was to discontinue the program. This program has yielded very low enrollments and currently has no enrollments.

FHSU recommends to discontinue the program.

Students interested in this area are pursuing undergraduate degrees in either Computer Science or Informatics. At this time, these two academic programs are a better fit for the FHSU student profile and industry needs.

4. Act on Request to Review Low-Enrollment Undergraduate Programs Under Strategic Program Alignment

Summary

In February and April 2020, the Board reviewed low-enrollment program data and determined that low-enrollment undergraduate programs will be reviewed under strategic program alignment. Most recently, on May 20, 2020, the Board of Academic Affairs Standing Committee recommended that all low-undergraduate programs would be reviewed under strategic program alignment. This month, it is requested that the Board finalizes the guidelines for this review.

Background

On January 15, 2020, the Board reviewed and approved the degree programs in which Emporia State University, Fort Hays State University, and Kansas State University requested to review under strategic program alignment. During this discussion, the Board requested enrollment data on the current academic programs offered by the six state universities. As such, data for all undergraduate programs were discussed at the February 19, 2020 Board meeting and data and information concerning low-enrollment undergraduate programs (less than 25 majors) were discussed at the April 15, 2020 Board meeting. For reference purposes, the latter is detailed in Appendix A. A summary of the number of active low-enrollment undergraduate programs that are at least 5-years old are detailed below by each average major range:

University	# of Programs Averaging 17-24 Majors	# of Programs Averaging 8-16 Majors	# of Programs Averaging 1-7 Majors	Totals
Emporia State University	6	5	2	13
Fort Hays State University	1	4	1	6
Kansas State University	1	6	0	7
Pittsburg State University	6	7	3	16
University of Kansas	5	6	4	15
Wichita State University	1	1	1	3
Totals	20	29	11	60

The data presented in April were intended to provide foundational information about these programs. Given that the review was limited, the Board determined that more detailed analysis is needed to gauge the breadth and depth of these programs. As such, the Board concluded that the state universities would 1) review some or all their low-enrollment programs under strategic program alignment and 2) report their findings and final recommendations to the Board between November 2020 and January 2021.

Program Review Process

On May 20, 2020, the Board of Academic Affairs Standing Committee (BAASC) recommended that each university review all its low-enrollment undergraduate programs under strategic program alignment in FY 21. While BAASC outlined this as a proposed parameter, the committee also suggested that there should be a commitment to providing flexibility to a university that expresses concerns with completing this entire review amid COVID-19. Thus, it is suggested that the following is applied as a guideline to provide additional flexibility: *Each university will present its low-enrollment strategic program alignment findings and recommendations to the Board in the middle of FY 21 (November 2020, December 2020, and January 2021). If a university wishes to extend its review beyond this period due to the challenges involving COVID-19, it may request an extension from the Board of Academic Affairs Standing Committee. If approved, the university will present a minimum of 50% of its low-enrollment programs to the Board in the middle of FY 21 and any remaining such programs will be presented to the Board at the end of FY 21 (May and June 2021).*

Scope of the Review

While there are no policy-defined Strategic Program Alignment review criteria, Board policy states strategic program alignment “guidelines will be established by the Board.”

In the first cycle of strategic program alignment program review, no explicit guidelines were prescribed. Given the issues surrounding this specific review, it is suggested some foundational guidelines are outlined to ensure that the program review focuses on examining institutional fit and viability. A detailed summary of the criteria that will guide this review will be provided in a supplemental handout.

Appendix A

For reference purposes, the detailed inventory of low-enrollment programs that was presented to the Board on April 15, 2020 is included herein. For each low-enrollment program, this inventory includes:

- The average number of majors;
- The average number of graduates; and
- A notes section that provides information regarding certain programs.

It should be noted that the KBOR undergraduate minimum threshold for 1) majors is an average of 25 over a 5-year period 2) and degree completers is an average of 10 over a 5-year period.

None of the programs listed in this inventory met the major threshold and five met the graduation threshold.

An explanation of the notes section is detailed below.

Note	Explanation
New Program	A program that in its infancy stage and has not existed long enough to establish a 5-year enrollment average.
Interdisciplinary Program	A program that integrates a variety of related courses from existing programs into one degree. As a result, this program typically utilizes the resources of more than one existing program.
Phase-Out Status	A program that is teaching out its existing students but is no longer accepting new enrollments. The programs under this status will eventually be discontinued.
On-Hold Status	A status used for a program that is considered inactive. No enrollments of any kind can be submitted in an on-hold status program. Institutions may reactivate an on-hold status program, allowing for student enrollments.
Supports General Education	A program that has courses that support the university’s general education course requirements.
Supports Other Programs	A program that supports other programs at the university.

EMPORIA STATE UNIVERSITY

The updated data show that 17 programs at Emporia State University are below the minimum enrollment threshold.

Of the 17 programs:

- 4 programs are new or are being/will be phased out
 - 2 are new;
 - 1 is being phased out; and
 - 1 is scheduled to move into phase-out status.
- 13 programs are active and at least 5-years old.

The average number of majors and graduates in each low enrollment program is detailed below.

Program	Average Number of Majors ¹	Average Number of Graduates ²	Notes
BUSINESS AND INNOVATION/ ENTREPRENEURSHIP TEACHER EDUCATION.	8	4	• Supports Other Programs
HEALTH TEACHER EDUCATION.	6	6	• Supports Other Programs
MUSIC TEACHER EDUCATION.	14	5	• Supports Other Programs
FOREIGN LANGUAGES AND LITERATURES, GENERAL.	19	6	• Supports General Education
GENERAL STUDIES.	23	N/A	• New • Interdisciplinary
BIOCHEMISTRY AND MOLECULAR BIOLOGY.	20	7	• Supports General Education • Interdisciplinary
MULTI-/INTERDISCIPLINARY STUDIES, OTHER.	5	2	• In Phase-Out Status
PHYSICAL SCIENCES, GENERAL.	5	4	• Supports General Education • Interdisciplinary
CHEMISTRY, GENERAL.	18	9	• Supports General Education
GEOLOGY/EARTH SCIENCE, GENERAL.	17	9	• Supports General Education
PHYSICS, GENERAL.	12	7	• Supports General Education
ECONOMETRICS AND QUANTITATIVE ECONOMICS.	16	9	• Supports General Education
POLITICAL SCIENCE AND GOVERNMENT, GENERAL.	16	7	• Supports General Education

Program	Average Number of Majors ¹	Average Number of Graduates ²	Notes
DRAMA AND DRAMATICS/THEATRE ARTS, GENERAL. ³	24	7	<ul style="list-style-type: none"> Supports General Education
ATHLETIC TRAINING/TRAINER.	15	4	<ul style="list-style-type: none"> Will move to Phase-Out Status (ESU recommended to discontinue in 2019 Program Review Report)
MANAGEMENT SCIENCE.	2	N/A	<ul style="list-style-type: none"> New
HISTORY, GENERAL.	24	12 (Meets Graduation Threshold)	<ul style="list-style-type: none"> Supports General Education

¹ Represents the 5-year average number of juniors and seniors majoring in a program between 2014-2018.

² Represents the 5-year average number of program graduates between 2014-2018.

³ Teacher education students are not included in these counts.

FORT HAYS STATE UNIVERSITY

The updated data show that 12 programs at Fort Hays State University are below the minimum enrollment threshold.

Of the 12 programs:

- 6 programs are new, being/will be phased out, or being reviewed under strategic program alignment
 - 3 are being phased out;
 - 2 will be phased out; and
 - 1 is currently being reviewed under strategic program alignment.
- 6 are active and at least 5-years old.

The average number of majors and graduates in each low enrollment program is detailed below.

Program	Average Number of Majors	Average Number of Graduates	Notes
ART TEACHER EDUCATION.	11	3	<ul style="list-style-type: none"> Supports Other Programs
COMPUTER ENGINEERING TECHNOLOGIES/TECHNICIANS, OTHER.	1	N/A	<ul style="list-style-type: none"> Under strategic program alignment Review (will report to the Board in June)
FOREIGN LANGUAGES AND LITERATURES, GENERAL.	13	6	<ul style="list-style-type: none"> Interdisciplinary Supports General Education
BIOLOGICAL AND PHYSICAL SCIENCES.	11	9	<ul style="list-style-type: none"> Will Phase Out (Recommended by FHSU to discontinue in 2019 Program Review)

Program	Average Number of Majors	Average Number of Graduates	Notes
PHILOSOPHY.	15	3	• Supports General Education
PHYSICS, GENERAL.	20	6	• Supports General Education
GEOGRAPHY.	24	5	• In Phase-Out Status
ART/ART STUDIES, GENERAL.	5	3	• Supports Other Programs.
MUSIC, GENERAL.	13	7	• Supports General Education
ATHLETIC TRAINING/TRAINER.	5	5	• Will phase out based on accreditation requirement
ADMINISTRATIVE ASSISTANT AND SECRETARIAL SCIENCE, GENERAL.	12 ³	2	• In Phase-Out Status
BUSINESS/CORPORATE COMMUNICATIONS, GENERAL.	2	3	• In Phase-Out status. Will be discontinued in 2023.

¹ Represents the 5-year average number of juniors and seniors majoring in a program each fall between 2014-2018.

² Represents the 5-year average number of program graduates between 2014-2018.

³ Also includes freshman and sophomores because this is an associate program.

KANSAS STATE UNIVERSITY

The updated data show that 11 programs at Kansas State University are below the minimum enrollment threshold.

Of the 11 programs:

- 4 programs are new or in phase-out status
 - 3 are new; and
 - 1 is being phased out.
- 7 programs are active and at least 5-years old.

The average number of majors and graduates in each low enrollment program is detailed below.

Program	Average Number of Majors	Average Number of Graduates	Notes
LATIN AMERICAN STUDIES.	3	3	• In Phase-Out Status
ETHNIC STUDIES.	10	4	• Interdisciplinary • Supports General Education (Diversity Area)

Program	Average Number of Majors	Average Number of Graduates	Notes
WOMEN'S STUDIES.	15	7	<ul style="list-style-type: none"> • Interdisciplinary • Supports General Education (Diversity Area)
BIOENGINEERING AND BIOMEDICAL ENGINEERING.	2	N/A	<ul style="list-style-type: none"> • New
HUMANITIES/HUMANISTIC STUDIES.	8	7	<ul style="list-style-type: none"> • Interdisciplinary (General Humanities Degree)
STATISTICS, GENERAL.	21	6	<ul style="list-style-type: none"> • Supports Other Programs • Supports general education area of quantitative reasoning
PHYSICAL SCIENCES, GENERAL.	12	3	<ul style="list-style-type: none"> • Interdisciplinary (General Science Degree)
AIRFRAME MECHANICS AND AIRCRAFT MAINTENANCE TECHNOLOGY/TECHNICIAN.	5	N/A	<ul style="list-style-type: none"> • New associate degree (Phasing out bachelors and starting an associates)
AIRLINE/COMMERCIAL/ PROFESSIONAL PILOT AND FLIGHT CREW.	9	N/A	<ul style="list-style-type: none"> • New associate degree (Phasing out bachelors and starting an associates)
CLINICAL LABORATORY SCIENCE/MEDICAL TECHNOLOGY/TECHNOLOGIST.	12	1	<ul style="list-style-type: none"> • Interdisciplinary – Program is composed of courses from other programs (BIOL, CHEM, etc.)
ACCOUNTING AND BUSINESS/MANAGEMENT. ³	16	6	<ul style="list-style-type: none"> • Specified that the program will be enhanced to improve recruitment

¹ Represents the 5-year average number of juniors and seniors majoring in a program each fall between 2014-2018.

² Represents the 5-year average number of program graduates between 2014-2018.

³ Also includes freshman and sophomores because this is an associate program.

PITTSBURG STATE UNIVERSITY

The updated data show that 25 programs at Pittsburg State University are below the minimum enrollment threshold.

Of the 25 programs:

- 9 programs are new or being phased out

- 8 are being phased out; and
- 1 is new.
- 16 programs are active and at least 5-years old.

The average number of majors and graduates in each low enrollment program is detailed below.

Program	Average Number of Majors	Average Number of Graduates	Notes
FAMILY AND CONSUMER SCIENCES/HOME ECONOMICS TEACHER EDUCATION.	17	6	
MATHEMATICS TEACHER EDUCATION.	18	6	● Supports Other Programs
BIOLOGY TEACHER EDUCATION.	9	3	● Supports Other Programs
CHEMISTRY TEACHER EDUCATION.	4	1	● In Phase-Out Status
FRENCH LANGUAGE TEACHER EDUCATION.	3	1	● In Phase-Out Status
PHYSICS TEACHER EDUCATION.	1	N/A	● In Phase-Out Status
SPANISH LANGUAGE TEACHER EDUCATION.	19	2	● In Phase-Out Status
PSYCHOLOGY TEACHER EDUCATION.	1	2	● In Phase-Out Status
TEACHER EDUCATION AND PROFESSION DEVELOPMENT, SPECIFIC SUBJECT AREAS, OTHER.	5	2	
FOREIGN LANGUAGES AND LITERATURES, GENERAL. ³	12	4	● Supports General Education
SPANISH LANGUAGE AND LITERATURE. ³	1	5	● In Phase-Out Status
MATHEMATICS, GENERAL.	19	6	● BS Active (BA in Phase-Out Status)
MULTI-/INTERDISCIPLINARY STUDIES, OTHER.	21	9	● In Phase-Out Status
POLYMER CHEMISTRY.	3	1	
PHYSICS, GENERAL.	9	3	● Supports General Education
ECONOMICS, GENERAL.	14	4	● Supports General Education
GEOGRAPHY.	6	5	● Supports General Education
POLITICAL SCIENCE AND GOVERNMENT, GENERAL.	21	7	● Supports General Education
SOCIOLOGY, GENERAL.	13	6	● Supports General Education

Program	Average Number of Majors	Average Number of Graduates	Notes
INTERIOR DESIGN.	17	5	• New
GRAPHIC DESIGN.	6	20 (meets graduation threshold)	• In Phase-Out Status
MUSIC PERFORMANCE, GENERAL.	15	4	• Supports General Education
CLINICAL LABORATORY SCIENCE/MEDICAL TECHNOLOGY/ TECHNOLOGIST.	8	3	
INTERNATIONAL BUSINESS/TRADE/COMMERCE.	23	8	
HISTORY, GENERAL.	20	10 (Meets Graduation Threshold)	• Supports General Education

¹ Represents the 5-year average number of juniors and seniors majoring in a program each fall between 2014-2018.

² Represents the 5-year average number of program graduates between 2014-2018.

³ Due to the incapability of determining the degree code of the major, the major count could be either BA (Spanish Language and Literature) or BSE (Spanish Language Teacher Education).

UNIVERSITY OF KANSAS

The updated data show that 20 programs at the University of Kansas are below the minimum enrollment threshold.

Of the 20 programs:

- 5 are new or being phased out
 - 4 are new; and
 - 1 is being phased out.
- 15 are active and at least 5-years old.

The average number of majors and graduates in each low enrollment program is detailed below.

Program	Average Number of Majors	Average Number of Graduates	Notes
INTERIOR ARCHITECTURE.	1	N/A	• New
AFRICAN STUDIES.	14	8	• Supports General Education
AMERICAN/UNITED STATES STUDIES/CIVILIZATION.	18	14 (Meets Graduation Threshold)	• Interdisciplinary • Supports General Education

Program	Average Number of Majors	Average Number of Graduates	Notes
EUROPEAN STUDIES/CIVILIZATION.	2	2	• Interdisciplinary
RUSSIAN STUDIES.	5	2	• Interdisciplinary • Unit federally funded; Title VI National Resource Center since 1965
LATIN AMERICAN AND CARIBBEAN STUDIES.	5	4	• Interdisciplinary • Unit federally funded; Title VI National Resource Center
ART TEACHER EDUCATION.	17	6	• Supports Other Programs
PHYSICAL EDUCATION TEACHING AND COACHING.	18	10 (Meets Graduation Threshold)	• Supports Other Programs
SLAVIC LANGUAGES, LITERATURES, AND LINGUISTICS, GENERAL.	15	7	• Interdisciplinary • Supports General Education
GERMAN STUDIES.	17	7	• Supports General Education
CLASSICS AND CLASSICAL LANGUAGES, LITERATURES, AND LINGUISTICS, GENERAL.	6	4	• Interdisciplinary • Supports General Education
LEGAL PROFESSIONS AND STUDIES.	11	2	• New
BIOTECHNOLOGY.	13	1	• New
HUMANITIES/HUMANISTIC STUDIES.	12	5	• Supports General Education • Interdisciplinary
ANCIENT STUDIES/CIVILIZATION.	14	5	• Interdisciplinary • Supports General Education
RELIGION/RELIGIOUS STUDIES.	15	7	• Supports General Education
JEWISH/JUDAIC STUDIES.	5	3	• New
ASTRONOMY.	13	3	• Interdisciplinary
DEVELOPMENTAL AND CHILD PSYCHOLOGY.	5	8	• In Phase-Out Status
DANCE, GENERAL.	22	9	

¹ Represents the 5-year average number of juniors and seniors majoring in a program each fall between 2014-2018.

² Represents the 5-year average number of program graduates between 2014-2018.

WICHITA STATE UNIVERSITY

The updated data show that 7 programs at Wichita State University are below the minimum enrollment threshold.

Of the 7 programs:

- 4 programs are merging, being phased out/will be phased out, or new
 - 1 is folding into an interdisciplinary program (per strategic program alignment);
 - 1 is being phased out (plan to discontinue per strategic program alignment);
 - 1 will be phased out based on a programmatic accreditation requirement; and
 - 1 is new.
- 3 programs are active and at least 5-years old.

The average number of majors and graduates in each low enrollment program is detailed below.

Program	Average Number of Majors	Average Number of Graduates	Notes
WOMEN'S STUDIES.	17	5	<ul style="list-style-type: none"> • Folding into an interdisciplinary program per strategic program alignment
MANUFACTURING ENGINEERING.	16	4	<ul style="list-style-type: none"> • Specified it will place this program under additional review
LIBERAL ARTS AND SCIENCES/LIBERAL STUDIES.	23	7	<ul style="list-style-type: none"> • Moving to phase-out status (plan to discontinue per strategic program alignment)
MULTI-/INTERDISCIPLINARY STUDIES, OTHER.	2	1	<ul style="list-style-type: none"> • Interdisciplinary
PHILOSOPHY.	20	7	<ul style="list-style-type: none"> • Supports General Education
HOMELAND SECURITY.	7	N/A	<ul style="list-style-type: none"> • New
ATHLETIC TRAINING/TRAINER.	23	5	<ul style="list-style-type: none"> • Will be phased out due to accreditation requirements

¹ Represents the 5-year average number of juniors and seniors majoring in a program each fall between 2014-2018.

² Represents the 5-year average number of program graduates between 2014-2018.

B. Fiscal Affairs & Audit

Regent Hutton

1. Receive Presentations and Act on the State

Elaine Frisbie

University Tuition and Fee Proposals for FY 2021

VP, Finance & Administration

- **Kansas State University**
- **University of Kansas**
- **Fort Hays State University**
- **Pittsburg State University**
- **Emporia State University**
- **Wichita State University**

Summary

The FY 2021 fee and tuition proposals of each state university are submitted to the Board for first read and for final action at the June meeting. The state universities' proposals can be found on the Board's website at: http://kansasregents.org/about/regent_meetings_agendas_and_minutes.

Background

When evaluating university tuition proposals, it is important to keep in mind the financial structures around which the universities operate. The state's financial investment in the universities added to their tuition revenues represent the general use budget for the institution (with some exceptions for KSU Veterinary Medical Center and KSU Extension and Research Programs). These dollars are what the universities can devote to any function or program necessary to operate the institution. They are generally not dedicated to any one purpose or use, again with some exceptions from legislative appropriations.

Expenses to operate institutions of higher education are weighted heavily toward staff and buildings. For universities' general use expenditures, typically some 75 percent of the costs are devoted to employee salaries and benefits, just over three percent on utilities and the rest of the budget is devoted to all other operating expenditures (e.g., consumable supplies, contractual services, equipment).

The current tuition model is that the state budget is finalized first, so that tuition proposals are considered by the Board of Regents with the knowledge of the state funding available to the universities for the upcoming fiscal year. As the universities' tuition proposals were prepared this year, the 2020 Legislature passed an appropriations bill for FY 2021 that added \$11.9 million for the Board to distribute among the universities as an operating grant, and also appropriated targeted funds to the KU Medical Center's Cancer Center. The amounts approved were well below the \$50 million requested by the Board in its unified appropriations request.

The Board's approach has been to set tuition and fee rates for each state university that reflects each university's mission, program offerings, geographic locations, competitive environments, level of state support and other considerations. In recent years, the universities have sustained recurrent State General Fund appropriation cuts. Tuition increases, although not intended to make up for those reductions, have clearly served to mitigate the financial dilemma created by the budget cuts.

Per Board policy, the Board delegates to the chief executive officer of each institution the authority to establish user and administrative fees where the increase does not generate revenues in excess of \$250,000 annually.

Summary tables are provided for more context:

Table 1 displays the tuition rates for a full-time student in all four categories (resident/non-resident, undergraduate/graduate).

Table 2 displays the same information, but with campus-wide mandatory fees added to the tuition rates.

Table 3 lays out the revenue collections realized by the universities from the tuition rate decisions made by the Board.

Tuition and fees are eventually incorporated along with housing rates and all other fees assessed by the state universities into the Comprehensive Tuition and Fees Report, published annually on the KBOR web site at http://www.kansasregents.org/data/system_data/tuition_fees_reports

2. Act on Temporary Suspension of Part of the Board Policy on Auxiliary Enterprises

Summary

Board staff recommend the Board suspend one aspect of the section of the policy manual related to finances of the universities' auxiliary enterprises for FY 2021.

Background

Board policy prohibits the use of state funds for the operation of auxiliary enterprises of the state universities. It is suggested that **the last sentence** of Section II.D.10.b. of Chapter II of the policy manual be suspended from July 1, 2020 until June 30, 2021 to grant the universities greater flexibility as they respond to the impact of the coronavirus pandemic on campus operations.

D FISCAL MANAGEMENT AND BUSINESS ADMINISTRATION (see Chapter III., Section B. for additional fiscal management policies applicable to state universities)

...

10 AUXILIARY ENTERPRISES

- a Auxiliary enterprises are self-supporting state university-operated enterprises, which include, but are not limited to, student housing, student health services, unincorporated student unions, and parking.
- b The operation of auxiliary enterprises on campus is authorized when such business is related to the educational objectives of the university. Before commencing operation of an auxiliary enterprise, the university shall first submit the proposed plan for the financing, operation and management of the auxiliary enterprise to the Board for approval. **State funds shall not be used to subsidize the operation of any organization operated as an auxiliary enterprise unless specified by bond covenants or by Board action.**
- c Buildings may not be transferred from auxiliary enterprise restricted use support to general use support without approval by the Board.

3. Act on Changes to Board Policy on External Management Reviews

Summary

Staff recommend that the Board change the state universities’ financial reporting requirements in the policy manual.

Background

Current Board policy requires each state university to submit reports on the non-public, unrestricted funds under the direction of the CEO or under the direction of the CEO’s direct subordinates. Each state university must also review on an annual basis the roles of direct subordinates in or with the affiliated corporations to identify potential conflicts of interest. This section also provides that the Board may initiate external reviews, which have been performed by an accounting firm on contract with the Board Office.

Originally enacted in 2010, the reviews were placed into policy to perform an analysis of transactions and review of the inter-relationships between a university’s affiliated corporations (both controlled and non-controlled). The first reviews were conducted by audit firms under contract with the universities themselves. In 2014, the Office of the Board of Regents issued a request for proposals and a contract was signed with BKD, LLC. Under that contract and in accordance with Board policy, the reviews are scheduled either every five years or upon the departure of a university CEO, and they are paid for by the universities themselves. In FY 2020, there were two reviews conducted: a five-year review on Pittsburg State University and on Wichita State University with the passing of President Bardo. In FY 2021, there would be a five-year review of Emporia State University, under current Board policy.

For the reviews conducted by BKD under the Board’s contract since FY 2015, the universities have spent a total of \$472,569. Although the BKD auditors have made some recommendations on processes, documentation of transactions and strengthening controls, there have been no material findings identified. In order to reduce the cost to the universities for these reviews, staff recommend that the Board consider changing Chapter II of the policy manual as follows

D FISCAL MANAGEMENT AND BUSINESS ADMINISTRATION (see Chapter III., Section B. for additional fiscal management policies applicable to state universities)

...

6. FINANCIAL REPORTING

...

c Non-Public Funds Management Review

- i Each state university chief executive officer shall maintain on file at the university a current list and description of the non-public, unrestricted funds under his or her direction or that of direct subordinates.
- ii Each state university chief executive officer shall maintain and provide to the Board annually a list of all affiliated corporations (controlled and non-controlled) and a description of their respective governing boards and management structure.
- iii Each state university shall annually review the roles of direct subordinates in or with such affiliated corporations for the purpose of identifying potential conflicts of interest. If appropriate and to the extent it is within the chief executive officer’s control, the university chief executive officer shall initiate a plan to either eliminate or manage any identified actual or potential conflicts of interest and shall file the plan with the President and Chief Executive Officer of the Board of Regents.

- iv The President and Chief Executive Officer of the Board shall annually review the roles of the state university chief executive officers in or with all affiliated corporations for the purpose of identifying potential conflicts of interest. If appropriate, the President and Chief Executive Officer of the Board shall initiate a plan to either eliminate or manage any actual or potential conflicts of interest and shall submit such plans to the Board Chair and Vice-chair for approval.

- v The Board may initiate external management reviews of the use and expenditure of non-public, unrestricted funds held by the university or an affiliated corporation of the university and under the direction of each state university chief executive officer and each state university chief executive officer's direct subordinates at any time, but such reviews shall be conducted no less than once every ~~5~~8 years beginning fiscal year ~~2013~~2021. For the once every ~~five~~ eight years audit, the period under review may be limited to the immediately preceding fiscal year, as determined by the Fiscal Affairs and Audit Standing Committee. Additionally, such reviews shall be conducted when there is a change in the chief executive officer. All such reviews shall be contracted by the Board and financed by ~~a transfer of funds to the Board from~~ the state university under review. The university shall request its university non-controlled affiliated corporations having non-public, unrestricted funds that are under the direction of the university chief executive officer or the chief executive officer's direct subordinates to cooperate in the conduct of such reviews.

- 4. Act on Bond Resolution for Construction and Equipping of New School of Business Building and Purchase of On-Campus Housing; Execution of Various Other Documents in Connection Therewith – WSU**
- Julene Miller,
General Counsel**

Summary

Wichita State University requests that the Board of Regents adopt this Resolution for the issuance of Revenue Bonds, proceeds of which will be used to finance (1) a portion of the costs of the construction and equipping of a new school of business building on the innovation campus of the University to be known as Woolsey Hall and the purchase of the student housing units commonly known as the Flats and the Suites on the campus of the University, (2) refunding previously issued bonds and (3) paying certain costs of issuance of the Bonds.

The Resolution would authorize the issuance of KDFAs Revenue Bonds in a total aggregate principal amount sufficient to finance expenditures for costs of the Projects in an amount not to exceed \$74 million plus costs of issuance and any required reserves. The Bonds will be secured with a pledge of generally available unencumbered funds of the University, excluding Restricted Revenues as defined in the KDFAs 2020P Bond Resolution, but the debt service will be paid with a combination of housing revenues and general revenues.

As of July 2020, the University and its affiliated corporations had approximately \$75.68 million in outstanding revenue bonds, of which \$9.455 will be refunded as part of this financing. While the University has identified a specific revenue source to pay the debt service on all outstanding bonds (housing revenues for one issuance and general revenues for the other), repayment is also supported by a pledge of generally available unencumbered funds of the University.

The Resolution also authorizes the Chair and the President and CEO to execute documents and certificates in such forms as are approved by the General Counsel to the Board and necessary to accomplish the purposes set forth in the Resolutions and the issuance of the Bonds, and authorizes the President of the University to execute, on behalf of the University, the Pledge of Revenues Agreement, Administrative Agreement and such other documents as are necessary to accomplish the purposes set forth in the Resolution in such form as is approved by the General Counsel to the University.

Background

In March 2019, the Board approved Wichita State University’s capital improvement and program review request to finance the construction and related project costs for the Innovation campus New School of Business Building. This project has been on the University’s five-year capital improvement plan submitted to and approved by the Board in FY2015 and the project is consistent with the University’s master campus plan. The architectural program statement and request to seek revenue bonds to finance the project were approved by the Board September 19, 2018. The University is now requesting the Board’s authority to move forward with the issuance of the revenue bonds, which the Board signifies by adoption of a Resolution that becomes part of the bond transcript.

In addition, in April 2020, the Board approved Wichita State University’s request to pursue issuance of revenue bonds and to use the bond proceeds to purchase two privately-owned apartment complexes located on the Wichita State University’s innovation campus and exclusively used by WSU as student residence halls. The University is now requesting the Board’s authority to move forward with the issuance of the revenue bonds, which the Board signifies by adoption of a Resolution that becomes part of the bond transcript.

The Kansas Development Finance Authority (KDFAs), created by the 1987 Kansas Legislature, K.S.A. 74-8901, *et seq.*, has authority to issue bonds on behalf of the State for projects authorized by the Legislature. K.S.A. Supp. 74-8905(b) provides, in part, that:

The authority may issue bonds for activities and projects of state agencies as requested by the secretary of administration. Research facilities of state educational institutions shall be subject to the provisions of this subsection (b). No bonds may be issued pursuant to this act for any activity or project of a state agency unless the activity or project either has been approved by an appropriation or other act of the legislature or has been approved by the state finance council acting on this matter which is hereby characterized as a matter of legislative delegation and subject to the guidelines prescribed in subsection (c) of K.S.A. 75-3711c, and amendments thereto.

Authority to initiate and complete a capital improvement project and to issue revenue bonds for the construction and equipment of a new school of business building on the innovation campus of Wichita State University was granted by the Legislature in HB 2246, as amended by the conference committee report on HB 2246,²⁵ which provides:

In addition to the other purposes for which expenditures may be made by Wichita state university from the moneys appropriated from the state general fund or from any special revenue fund or funds for fiscal year 2021 as authorized by 2019 Senate Bill No. 66 or other appropriation act of the 2020 regular session of the legislature, expenditures may be made by Wichita state university from the moneys appropriated from the state general fund or from any special revenue fund or funds for fiscal year 2021 to provide for the issuance of bonds by the Kansas development finance authority in accordance with K.S.A. 74-8905, and amendments thereto, for a capital improvement project for the construction and equipment of a new school of business building on the innovation campus of Wichita state university: *Provided*, That such capital improvement project is hereby approved for Wichita state university for the purposes of K.S.A. 74-8905(b), and amendments thereto, and the authorization of the issuance of bonds by the Kansas development finance authority in accordance with that statute: *Provided further*, That Wichita state university may make expenditures from the moneys received from the issuance of any such bonds for such capital improvement project: *Provided, however*, That expenditures from the moneys received from the issuance of any such bonds for such capital improvement project shall not exceed \$25,000,000, plus all amounts required for costs of bond issuance, costs of interest on the bonds issued for such capital improvement project during the construction of such project, credit enhancement costs and any required reserves for payment of principal and interest on the bonds: *And provided further*, That all moneys received from the issuance of any such bonds shall be deposited and accounted for as prescribed by applicable bond covenants: *And provided further*, That debt service for any such bonds for such capital improvement project shall be financed by appropriations from any appropriate special revenue fund or funds: *And provided further*, That any such bonds and interest thereon shall be an obligation only of the Kansas development finance authority, shall not constitute a debt of the state of Kansas within the meaning of section 6 or 7 of article 11 of the constitution of the state of Kansas and shall not pledge the full faith and credit or the taxing power of the state of Kansas: *And provided further*, That Wichita state university shall make provisions for the maintenance of the school of business building on the innovation campus.

In addition, the authority to purchase the two on-campus apartments commonly known as the Flats and the Suites was granted by the Legislature in Chapter 5, Section 148, of the 2020 Session Laws, which provides:

In addition to the other purposes for which expenditures may be made by Wichita state university from the moneys appropriated from the state general fund or from any special revenue fund or

²⁵ HB 2246 was recently amended by the conference committee report and signed by the Governor on June 1. As such, the bill has not yet been published in the Session Laws of Kansas.

funds for fiscal year 2021 as authorized by this or other appropriation act of the 2020 regular session of the legislature, expenditures may be made by Wichita state university from moneys appropriated from the state general fund or from any special revenue fund or funds for fiscal year 2021, to provide for the issuance of bonds by the Kansas development finance authority in accordance with K.S.A. 74-8905, and amendments thereto, for a capital improvement project to purchase the student housing units commonly known as the flats and the suites on the campus of Wichita state university: Provided, That such capital improvement project is hereby approved for Wichita state university for the purposes of K.S.A. 74- 8905(b), and amendments thereto, and the authorization of the issuance of bonds by the Kansas development finance authority in accordance with that statute: Provided further, That Wichita state university may make expenditures from the moneys received from the issuance of any such bonds for such capital improvement project: Provided, however, That expenditures from the moneys received from the issuance of any such bonds for such capital improvement project shall not exceed \$49,000,000 plus all amounts required for costs of bond issuance, costs of interest on the bonds issued for such capital improvement project during the construction of such project, credit enhancement costs and any required reserves for the payment of principal and interest on the bonds: And provided further, That all moneys received from the issuance of any such bonds shall be deposited and accounted for as prescribed by applicable bond covenants: And provided, however, That the state board of regents shall approve such capital improvement project prior to any action by Wichita state university to purchase such property: And provided further, That debt service for any such bonds for such capital improvement project shall be financed by appropriations from any appropriate special revenue fund or funds: And provided further, That any such bonds and interest thereon shall be an obligation only of the Kansas development finance authority, shall not constitute a debt of the state of Kansas within the meaning of section 6 or 7 of article 11 of the constitution of the state of Kansas and shall not pledge the full faith and credit or the taxing power of the state of Kansas: And provided further, That Wichita state university shall make provisions for the maintenance of the flats and the suites.

Pursuant to these authorizations, and after consulting with KDFA, the University proposes to issue Revenue Bonds in an aggregate principal amount sufficient to finance expenditures for costs of the Projects not to exceed *\$74 million*, plus all amounts required for costs of issuance, costs of interest on such revenue bonds during the construction of the project, credit enhancement costs, and any required reserves for the payment of principal and interest on such revenue bonds, for the purpose of funding the Projects. WSU and KDFA also intend to include a refunding of previously issued bonds in this issuance. However, refundings meeting specific criteria were approved by the Board in a Resolution dated November 17, 2010 and in policy and thus a request to include the refunding is not necessary. The bonds will be secured by a pledge of generally available unencumbered funds of the University. The debt will be serviced with generally available unencumbered funds of the University. The term of the bonds will not exceed 30 years.

The School of Business Project Executive Summary

The project described is the Wayne and Kay Woolsey Hall, Home of W. Frank Barton School of Business located on the campus of Wichita State University, in Wichita, Kansas.

A series of work sessions were held with all of the departments, centers, and support groups to be located in the building. Approximately 50 faculty, department heads, support staff, and interested parties participated in the work sessions held over four days. A list of recurring themes was developed from the work sessions. These themes include, in no particular order:

- The need for a stronger and new image for the School of Business
- Technology throughout the building
- Accessibility concerns

- Inadequate classrooms, both quantity and quality
- Inadequate faculty offices, both quantity and quality
- Business Centers on the lower floors
- Faculty on the upper floors
- All faculty offices to be at the exterior glass
- Decentralize faculty within the five departments
- Mix faculty and classrooms on the same floor(s)
- Open space on the interior of the building
- Lots of natural light in the building
- Large Multi-Use space for guest lecturers and formal events – anticipated 300 seat tiered lecture theater
- Space for Student Organizations
- Faculty/staff lounge in the building
- Parking dedicated for visitors to the Business Centers
- Some food service “snacks” in the building
- Flexibility for ALL classrooms and throughout the facility
- Strong Pedestrian link(s) with other buildings on campus
- The building program was originally created in 2014 and was revised in 2018 to be in line with a total project cost of \$50 million. The total project cost includes construction, site development, fixtures furniture and equipment, information technology, audio visual equipment, door security, moving costs, professional fees, WSU Foundation costs, State of Kansas OFPM fee, and contingency and is now estimated at \$60 million.

Architectural Concept & Considerations

A successful exterior appearance for this facility should complement the “family” of construction materials that is currently used on the Wichita State University campus while imparting the “new” image for the functions that will occupy the building.

An important part of the current and future business and Wichita State University dialogue needs to include social, economic, and environmental sustainability. The building should be a productive environment for today’s environmentally savvy students, faculty, and staff while creating an opportunity to incorporate a sustainable philosophy into curriculum and culture. The new facility should present an academic and business model for lowered operating costs and increased operating efficiencies while improving the health, well-being, and productivity of students, faculty, and visitors in the building.

Although LEED certification is not a design requirement for the building, it has been determined that the building should meet (or exceed) “LEED Silver” standards based on conversations with the President’s Executive Committee. Some of the sustainable solutions that should be considered include:

- High-efficiency mechanical system
- Daylight design and electronic light dimming systems
- Occupancy sensors
- Low-flow fixtures
- Locally sourced, renewable or recycled building materials, where possible
- Low-VOC and healthy building materials
- Use of exterior shading devices on sun-exposed elevations of the building

Additional considerations for the architectural concept include:

- The building should allow for visually open spaces on all floors.
- The upper floors of the building allow for student/faculty interaction with wide open corridors and casual seating throughout the building.

- Flexibility in all of the academic environments is very important for the diversity of teaching styles. Except for the tiered classrooms and auditorium, all furniture in the classrooms should be freestanding and mobile.
- The facility should have integrated vertical and horizontal chase systems for flexibility and adaptability of mechanical, electrical, plumbing and telecommunications systems.

Administrative Costs

In conjunction with the issuance of the proposed bonds, since KDFFA has and will incur expenses in relation to the issuance of the proposed bonds and subsequent administration of the Bond Resolution and Pledge of Revenues Agreement, it will be necessary to execute an Administrative Agreement to provide for reimbursement of those expenses, as well as other documents and certificates necessary to accomplish the purposes set forth in the Resolution and the issuance and delivery of the bonds.

Conclusion

The Board is asked to adopt the Resolution (set out in full below), which approves the issuance of bonds for the business building and purchase of the on-campus housing. This Resolution would authorize the WSU President to execute, on behalf of the University, the Pledge Agreement and Administrative Agreement in such form as is approved by the General Counsel to the University, and authorizes the Board Chair, President and CEO of the Board to execute on behalf of the Board any other documents and certificates necessary to accomplish the purpose of the Resolution and the issuance of the bonds. Staff recommends approval of this Resolution.

RESOLUTION

A RESOLUTION OF THE KANSAS BOARD OF REGENTS APPROVING THE ISSUANCE BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY OF ITS REVENUE BONDS TO PROVIDE ALL OR A PORTION OF THE FUNDS NECESSARY TO (1) UNDERTAKE A CAPITAL IMPROVEMENT PROJECT FOR THE CONSTRUCTION AND EQUIPPING OF A NEW SCHOOL OF BUSINESS BUILDING ON THE INNOVATION CAMPUS OF WICHITA STATE UNIVERSITY TO BE KNOWN AS WOOLSEY HALL AND (2) UNDERTAKE A CAPITAL IMPROVEMENT PROJECT TO PURCHASE THE STUDENT HOUSING UNITS COMMONLY KNOWN AS THE FLATS AND THE SUITES ON THE CAMPUS OF WICHITA STATE UNIVERSITY; AUTHORIZING THE EXECUTION OF A PLEDGE OF REVENUES AGREEMENT BETWEEN WICHITA STATE UNIVERSITY AND THE KANSAS DEVELOPMENT FINANCE AUTHORITY THAT CONTAINS CERTAIN COVENANTS AND PROVISIONS WITH RESPECT TO THE PLEDGE OF CERTAIN FUNDS OF WICHITA STATE UNIVERSITY THAT WILL PROVIDE FOR THE PAYMENT OF SUCH BONDS; AND AUTHORIZING THE EXECUTION OF VARIOUS OTHER DOCUMENTS RELATING TO THE ISSUANCE OF, SECURITY AND PAYMENT OF SUCH BONDS.

WHEREAS, the Kansas Board of Regents (the "Board") is vested under the Constitution and laws of the State of Kansas with supervision and control over Wichita State University (the "University"), and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution in connection with the acquisition and improvement of certain facilities located on the campus of the University and the University's operation thereof; and

WHEREAS, the Board and the University have heretofore determined that it is advisable to (i) undertake a capital improvement project for the construction and equipping of a new school of business building on the innovation campus of the University to be known as Woolsey Hall (the "Business School Project"); and (ii) undertake a capital improvement project to purchase the student housing units commonly known as the Flats and the Suites on the campus of the University (the "Housing Project"); and

WHEREAS, Section 98(b) of Senate Bill 66 of the 2020 Kansas Legislature and Section 10 of House Bill 2246 of the 2020 Kansas Legislature authorize the Authority, on behalf of the University, to issue its revenue bonds in an aggregate principal amount sufficient to finance costs of the Business School Project in an amount not to exceed \$25,000,000, plus all amounts required to finance costs of issuance, costs of interest on such revenue bonds during the construction of such project, credit enhancement costs and any required reserves for the payment of principal and interest on such revenue bonds; and

WHEREAS, Section 148(d) of Senate Bill 66 of the 2020 Kansas Legislature authorizes the Authority, on behalf of the University, to issue its revenue bonds in an aggregate principal amount sufficient to finance costs of the Housing Project in an amount not to exceed \$49,000,000, plus all amounts required to finance costs of issuance, credit enhancement costs and any required reserves for the payment of principal and interest on such revenue bonds; and

WHEREAS, the University has requested that revenue bonds secured by a pledge of generally available unencumbered funds of the University be issued by the Authority pursuant to K.S.A. 74-8901 *et seq.* on behalf of the University to finance all or a portion of the costs of the Projects (the "Bonds"); and

WHEREAS, the University intends to make provisions for the maintenance of the Projects and the payment of debt service on the Bonds; and

WHEREAS, the Board, upon recommendation of the University, hereby finds and determines that it is advisable that the Bonds be issued by the Authority on behalf of the University, such bonds to be secured by the pledge of generally available unencumbered funds of the University; and

WHEREAS, prior to the issuance of the Bonds, the Authority will receive from the Secretary of Administration a request to issue bonds for the purpose of financing the Projects and paying related interest, costs and reserves on behalf of the University; and

WHEREAS, in conjunction with the issuance of the Bonds, the University will be required to execute a Pledge of Revenues Agreement between the University and the Authority (the "Pledge Agreement"), which contains certain covenants and provisions with respect to the pledge of generally available unencumbered funds of the University; and

WHEREAS, it is recognized that the Authority has and will incur additional expenses in relation to the issuance of the Bonds and subsequent administration and enforcement of the Pledge Agreement; and the University desires to reimburse the Authority for said additional expenses through the execution of an Administrative Service Fee Agreement (the "Administrative Agreement").

NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:

SECTION 1. The Board hereby approves the issuance of the Bonds by the Authority on behalf of the University in an aggregate principal amount sufficient to (i) finance costs of the Business School Project in an amount not to exceed \$25,000,000, and (ii) finance costs of the Housing Project in an amount not to exceed \$49,000,000, plus all amounts required to finance costs of issuance, costs of interest on the Bonds during construction of the

Business School Project, credit enhancement costs and any required reserves for the payment of principal and interest on the Bonds. The Bonds may be issued jointly with other revenue bonds for the University and shall be issued substantially in the form and with the repayment terms and provisions contained in information to be presented to the Board by the Authority and the University.

SECTION 2. The Board hereby authorizes the President of the University to execute on behalf of the University the Pledge Agreement, the Administrative Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the University. The Board hereby further authorizes and instructs the Chair and President and CEO of the Board to execute on behalf of the Board such documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the Board.

SECTION 3. This Resolution shall be in full force and effect from and after its adoption.

CERTIFICATE

We, the undersigned Chair and President and CEO of the Kansas Board of Regents, hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on June 17, 2020.

KANSAS BOARD OF REGENTS

(SEAL)

By _____

D. Shane Bangerter, Chair

ATTEST:

By _____

Blake Flanders, Ph.D.
President and CEO

C. *Other Matters*

1. **Receive Update on the University Engineering Initiative Act**

**Scott Smathers,
VP, Workforce Development**

Summary

The University Engineering Initiative Act (UEIA) [K.S.A. 74-8768(a)] was enacted and signed into law effective July 1, 2011. The Kansas Legislature appropriated \$1 million in 2011 for the purpose of expanding the state’s professional engineering training programs at Kansas State University, the University of Kansas and Wichita State University, to address needs for engineers in industries that were not being met with the current levels of graduating students. The appropriation was enhanced by a commitment of \$3.5M per year for ten years (with a 1:1-dollar match) for each of the three colleges of engineering to continue the expansion and produce a combined total of 1,365 engineering graduates per year by 2021. Results and progress of the UEIA are tracked using a “scorecard” and other metrics, and universities provide an annual report including metrics to the Department of Commerce.

While the focus of the grant is to increase the number of engineering graduates (1,496 in FY 2019), additional information including data on enrollments, employment, etc. for engineering graduates will be presented to the Board along with results from the student survey that was conducted this past year.

The Engineering Initiative Act is scheduled for further discussion during the August Board retreat as the Act sunsets at the end of FY 2021 and there is a strong desire for it to be continued.

VI. Executive Session

Board of Regents – Personnel Matters Relating to Non-Elected Personnel

CONSENT AGENDA

VII. Introductions and Reports

- A. *Introductions*
- B. *Report from System Council of Presidents* President Trzaska
- C. *Report from the Community Colleges* President Trzaska
- D. *Report from the Technical Colleges* President Genandt

VIII. Approval of Consent Agenda

- A. *Technical Education Authority*
 - 1. **Act on Request for New Programs at the Following Colleges: 1) Butler Community College: Construction Technology, 2) Dodge City Community College: Electrical Technology, 3) Dodge City Community College: Climate and Energy Control Technologies (HVAC), 4) Neosho County Community College: Aerostructures, 5) Neosho County Community College: Industrial Maintenance Technology, 6) Pratt County Community College: Welding, 7) Seward County Community College: Grain Elevator Operations, 8) WSU Tech: Cloud Computing, and 9) WSU Tech: Hospitality and Events Management** **Scott Smathers,
VP, Workforce Development**

Summary

The Board office received requests from Butler Community College to offer an Associate of Applied Science degree in Construction Technology; from Dodge City Community College to offer a Technical Certificate B in Electrical Technology, and a Technical Certificate B and Associate of Applied Science degree in Climate and Energy Control Technologies; from Neosho County Community College to offer a Technical Certificate A in Aerostructures, and a Technical Certificate C in Industrial Maintenance Technology; from Pratt Community College to offer a Technical Certificate A and Associate of Applied Science degree in Welding; from Seward County Community College to offer an Associate of Applied Science degree in Grain Elevator Operations; and from Wichita State University Campus of Applied Sciences and Technology to offer a Technical Certificate C and Associate of Applied Science degree in both Cloud Computing and Hospitality and Event Management.

The programs submitted addressed all criteria requested and were subject to the 10-day comment period required by policy. The programs were approved by Technical Education Authority and are recommended for approval.

Background

Community and technical colleges submit requests for new certificate and degree programs utilizing forms approved by Board staff. Criteria addressed during the application process include, but are not limited to, the following: program description, demand for the program, duplication of existing programs, faculty, costs and funding, and program approval at the institution level.

Description of Proposed Programs:

Butler Community College requests approval of the following program:

- Construction Technology (46.0415) – Associate of Applied Science degree/63 credit hours

The proposed Construction Technology program prepares individuals to apply technical knowledge and skills to residential and commercial building construction and remodeling. The program includes construction equipment and safety, site preparation and layout, construction estimating, blueprint reading, building codes, framing, masonry, heating, ventilation, and air conditioning, electrical and mechanical systems, interior and exterior finishing, and plumbing.

Upon completion of the program, students are eligible for the Core, Carpentry Level I, and Construction Technology certifications from the National Center for Construction Education and Research.

The Kansas Department of Labor, Long-term Occupation Projections 2016-2026, indicates a statewide change of employment for Construction Trade Workers of 5.1% with an annual median wage of \$38,762 (or about \$18.63 per hour) with no typical education needed for entry. Annual openings equate to 5,847 jobs per year.

Currently, fifteen institutions offer similar programs. According to the AY18 Kansas Training Information Program (K-TIP) report, as a system, 61 students graduated and exited the higher education system with average wages of ranging from \$17,863 to \$36,520 per year.

Butler Community College plans to collaborate with regional high schools (Andover High School, Douglas High School, and Wichita's Bishop Carroll High School). Collaboration with higher education institutions has not taken place; however, the college plans to initiate conversations with Hutchinson Community College and Wichita State University Campus of Applied Sciences and Technology. Butler Community College asserts the proposed program is more broadly focused while regional partners' primary focus is carpentry.

Seven letters of support for the proposed program were received from Beran Concrete Inc., Hutton, Simpson Construction Services, Wildcat Construction Co, Inc., Alloy Architecture, Belford Electric Inc., and Rose Hill School District (USD 394). Proposed supports for the program include serving on the program advisory committee, providing internships, providing scholarships, providing tools, supplies, donations, and equipment, and assisting students with job placement.

Butler Community College plans to begin the proposed Construction Technology program in the fall of 2020. The college estimated the cost of the proposed program at approximately \$99,258 (\$54,758 salaries, \$5,000 equipment, \$23,000 tools and supplies, \$7,000 instructional supplies, \$5,000 facility modifications, \$2,500 technology/software, \$2,000 recruiting, travel, and professional dues/subscriptions). Mel Whiteside, Dean of Science, Technology, Engineering, and Mathematics, will assume responsibility for the proposed program. Faculty salaries will be paid for by reallocating funds from a full-time faculty member expected to retire June 1, 2020. The college is in the process of building a new facility on the Andover campus, which was funded through a combination of certificates of participation and general fund reserves and provided the remaining funds for the program.

The proposed program was subject to the 10-day comment period from April 24, 2020, to May 7, 2020 during which no formal comments were received.

Dodge City Community College requests approval of the following program:

- Electrical Technology (46.0302) – Technical Certificate B/30 credit hours

The proposed Electrical Technology program prepares individuals to apply technical knowledge and skills to install, operate, maintain, and repair electric apparatus and systems such as residential, commercial, and industrial electric-power wiring; and DC and AC motors, controls, and electrical distribution panels. The program includes instruction in the principles of electronics and electrical systems, wiring, power transmission, safety, industrial and household appliances, job estimation, electrical testing and inspection, and applicable codes and standards.

Upon completion of the program, students are eligible for the OSHA-30 and Electrician Apprentice certifications. Students are also eligible for the Core, Field Safety, and Electricity Level I certifications from the National Center for Construction Education and Research.

The Kansas Department of Labor, Long-term Occupation Projections 2016-2026, indicates a statewide change of employment for Electricians of 4% with an annual median wage of \$55,253 (or about \$26.56 per hour) with the typical education needed for entry as a high school diploma or equivalent. Annual openings equate to 714 jobs per year.

Currently, ten institutions offer similar programs. According to the AY18 K-TIP report, as a system, 98 students graduated and exited the higher education system with average wages of ranging from \$18,119 to \$41,848 per year.

Dodge City Community College has not collaborated with existing programs, citing geographical distance and regional employer needs as the reason. The Electrical program is aligned statewide, and the proposed program meets program alignment standards.

Six letters of support for the proposed program were received from the Community Housing Association of Dodge City, Pruitt Electric, Christian Bros Construction, Conant Construction LLC, Dodge City Ford County Development Corporation, and L.R. Lee Contracting. Proposed supports for the program include serving on the program advisory committee, providing internships, providing job shadowing, serving as guest speakers, monetary donations, and worksite demonstrations.

Dodge City Community College plans to begin the proposed Electrical Technology program in the fall of 2020. The college estimated the cost of the proposed program at approximately \$225,000 (\$74,000 salaries, \$80,000 equipment, \$24,000 tools and supplies, \$2,000 instructional supplies, \$20,000 facility modifications, \$25,000 lease and furnishings). Dr. Clayton Tatro, Vice President for Workforce Development, will assume responsibility for the proposed program. The college has placed various programs on pause or developed partnerships with other colleges. This has allowed Dodge City Community College to repurpose general and reserve funds to focus on new programs. The college applied for a US Department of Education D-HIS Title V in February 2020 to purchase equipment. If the grant application is not successful, repurposed funds will be utilized.

The proposed program was subject to the 10-day comment period from April 24, 2020, to May 7, 2020 during which no formal comments were received.

Dodge City Community College requests approval of the following program:

- Climate and Energy Control Technology (HVAC) (47.0201) – Technical Certificate B/44 credit hours and Associate of Applied Science degree/60 credit hours

The proposed Climate and Energy Control Technology (HVAC) program prepares individuals to apply technical knowledge and skills to repair, install, service and maintain the operating condition of heating, air conditioning, and refrigeration systems. The program includes instruction in diagnostic techniques, the use of testing equipment

and the principles of mechanics, electricity, and electronics as they relate to the repair of heating, air conditioning, and refrigeration systems.

Upon completion of the program, students are eligible for the Industry Competency Exam, North American Technician Excellence certification. Students are also eligible for the, Building Automation Systems certification offered through the National Coalition of Certification Centers.

The Kansas Department of Labor, Long-term Occupation Projections 2016-2026, indicate a statewide change of employment for Heating, Air Conditioning, and Refrigeration Mechanics and Installers of 10.2% with an annual median wage of \$46,596 (or about \$22.40 per hour) with the typical education needed for entry as a postsecondary nondegree award. Annual openings equate to 264 jobs per year.

Currently, eleven institutions offer similar programs. According to the AY18 K-TIP report, as a system, 118 students graduated and exited the higher education system with average wages of ranging from \$29,738 to \$43,951 per year.

Dodge City Community College has not collaborated with existing programs, citing geographical distance and regional employer needs as the reason. The HVAC program is aligned statewide, and the proposed program meets program alignment standards.

Six letters of support for the proposed program were received from the Community Housing Association of Dodge City, Pruitt Electric, Christian Bros Construction, Conant Construction LLC, Dodge City Ford County Development Corporation, and L.R. Lee Contracting. Proposed supports for the program include serving on the program advisory committee, providing internships, providing job shadowing, serving as guest speakers, monetary donations, and worksite demonstrations.

Dodge City Community College plans to begin the proposed Climate and Energy Control Technology (HVAC) program in the fall of 2020. The college estimated the cost of the proposed program at approximately \$452,000 (\$74,000 salaries, \$214,000 equipment, \$24,000 tools and supplies, \$2,000 instructional supplies, \$95,000 facility modifications, \$8,000 technology and software, \$35,000 lease and furnishings). Dr. Clayton Tatro, Vice President for Workforce Development, will assume responsibility for the proposed program. The college has placed various programs on pause or developed partnerships with other colleges. This has allowed Dodge City Community College to repurpose general and reserve funds to focus on new programs. The college applied for a US Department of Education D-HIS Title V in February 2020 to purchase equipment. If the grant application is not successful, repurposed funds will be utilized.

The proposed program was subject to the 10-day comment period from April 24, 2020, to May 7, 2020 during which no formal comments were received.

Neosho County Community College requests approval of the following program:

- Aerostructures (47.0607) – Technical Certificate A/16 credit hours

The proposed Aerostructures program prepares individuals to apply technical knowledge and skills to repair, service, and maintain all aircraft components other than engines, propellers, avionics, and instruments. The program includes instruction in layout and fabrication of sheet metal, fabric, wood, and other materials into structural members, parts, and fittings, and replacement of damaged or worn parts such as control cables and hydraulic units.

Upon completion of the program, students are eligible for the Aerospace/Aircraft Assembly certification offered by the National Center for Aerospace & Transportation Technology.

Neosho County Community College started aerostructures training in 2008 when Spirit Aerostructures was in Chanute, Kansas. The program was considered a short-term program and met the training needs required by the facility. Orizon Aerostructures replaced Spirit Aerostructures, and training continued. The proposed Technical Certificate A program comes as a result of a collaborative effort between Orizon Aerostructures, Chanute High School, Iola High School, and Neosho County Community College. Increasing the program to 16 credit hours allows the program to become financial aid eligible for students.

The Kansas Department of Labor has small cell suppressed employment data for Aircraft Structure, Surfaces, Rigging, and Systems Assemblers as a stand-alone occupation. The Long-term Occupation Projections 2016-2026 does indicate an annual median wage of \$54,254 (or about \$26.08 per hour) with the typical education needed for entry as a high school diploma or equivalent.

Currently, one institution (Wichita State University Campus of Applied Sciences and Technology) offers a similar program. According to the AY18 K-TIP report, as a system, 19 students graduated and exited the higher education system with an average wage of \$54,130 per year.

Three letters of support for the proposed program were received from LMI Aerospace, Ducommun, and Orizon Aerostructures. Proposed supports for the program include serving as guest speakers, and a commitment to hire program graduates.

Neosho County Community College plans to begin the proposed Aerostructures program in the fall of 2020. The college estimates the cost of the proposed program at approximately \$10,060 (\$8,400 salaries, and \$1,660 tools and supplies). Brenda Krumm, Dean of Outreach and Workforce Development, will assume responsibility for the proposed program. The proposed program is already operating as a short-term program. All associated costs will be funded by student tuition, fees, state aid, and local mil levy.

The proposed program was subject to the 10-day comment period from April 24, 2020 to May 7, 2020 during which no formal comments were received.

Neosho County Community College requests approval of the following program:

- Industrial Maintenance Technology (47.0303) – Technical Certificate C/45 credit hours

The proposed Industrial Maintenance Technology program prepares individuals to apply technical knowledge and skills to repair and maintain industrial machinery and equipment such as cranes, pumps, engines and motors, pneumatic tools, conveyor systems, production machinery, marine deck machinery, and steam propulsion, refinery, and pipeline-distribution systems.

Upon completion of the program, students are eligible for the Certified Maintenance and Reliability Technician certification from the Society for Maintenance and Reliability Professionals.

The Kansas Department of Labor, Long-term Occupation Projections 2016-2026, indicates a statewide change of employment for Industrial Machinery Mechanics of 6.3%, with an annual median wage of \$52,020 (or about \$25 per hour) with the typical education needed for entry as a high school diploma or equivalent. Annual openings equate to 453 jobs per year.

Currently, two institutions offer similar programs. According to the AY18 K-TIP report, as a system, 26 students graduated and exited the higher education system with average wages ranging between \$41,718 to \$49,288 per year.

Development for the proposed program came from local business and industry and review of the Carl D. Perkins V Comprehensive Regional Needs Assessment. Neosho County Community College, worked with local business and industry, referencing the program alignment of 47.0303 Industrial Machine Mechanic, to develop the program. The proposed program is a collaboration between Neosho County Community College, local industry, and regional high schools (USD413 Chanute and USD 257 Iola). Formal collaboration with higher education institutions has not taken place; however, the proposed program does meet the statewide program alignment standards.

Eight letters of support for the proposed program were received from AID Inc., Ash Grove Cement Company, B&W, IBT Industrial Solutions, LaRue Machine, Inc., Oil Patch Pump & Supply Inc., Optimized Process Furnaces, Inc., and Xcursion Pontoons. Proposed supports for the program include general support for the program, pledge to utilize the program to upskill existing employees, and a commitment to hire program graduates.

Neosho County Community College plans to begin the proposed Industrial Maintenance Technology program in the fall of 2020. The college estimated the cost of the proposed program at approximately \$21,582 (\$13,125 salaries, \$23,000 tools and supplies, and \$1,100 NCCER Training). Brenda Krumm, Dean of Outreach and Workforce Development, will assume responsibility for the proposed program. Faculty salaries will be paid for by reallocating funds from a full-time faculty member retirement. All other costs will be funded through remaining Mid-American Manufacturing Technology Center grant funds.

The proposed program was subject to the 10-day comment period from April 24, 2020 to May 7, 2020 during which no formal comments were received.

Pratt Community College requests approval of the following program:

- Welding (48.0508) – Technical Certificate A/19 credit hours, Technical Certificate B/37 credit hours and Associate of Applied Science degree/60 credit hours

The proposed Welding program prepares individuals to apply technical knowledge and skills to join or cut metal surfaces. The program includes instruction in arc welding, resistance welding, brazing and soldering, cutting, high-energy beam welding and cutting, solid state welding, ferrous and non-ferrous materials, oxidation-reduction reactions, welding metallurgy, welding processes and heat treating, structural design, safety, and applicable codes and standards.

Upon completion of the program, students are eligible for the Sense certification from the American Welding Society.

The Kansas Department of Labor, Long-term Occupation Projections 2016-2026, indicates a statewide change of employment for Welders, Cutters, Solderers, and Brazers of 4.2%, with an annual median wage of \$40,314 (or about \$19.38 per hour) with the typical education needed for entry as a high school diploma or equivalent. Annual openings equate to 671 jobs per year.

Currently, twenty-two institutions offer similar programs. According to the AY18 K-TIP report, as a system, 347 students graduated and exited the higher education system with average wages ranging between \$25,825 to \$53,520.

Development for the proposed program came from seven school districts in the college's service area. Formal collaboration with higher education institutions has not taken place; however, the proposed program does meet the statewide program alignment standards.

Eight letters of support for the proposed program were received from Harper Industries, Inc., Pioneer Tank & Steel, Inc., Airgas, APAC Kansas Inc., Striker Welding Service, Attica Public Schools, Pratt High School, and Chaparral Schools. Proposed supports for the program include general support for the program, serving on the program advisory committee, serving as guest speakers, serving as a training site, providing internships, and a commitment to hire program graduates.

Pratt Community College plans to begin the proposed Welding program in the fall of 2020. The college estimated the cost of the proposed program at approximately \$143,500 (\$50,000 salaries, \$75,000 equipment, \$4,000 tools and supplies, \$2,500 instructional supplies and materials, \$10,000 facilities, and \$2,000 technology and software). Daryl Lucas, Automotive Instructor, will assume responsibility for the proposed program. \$75,000 of Capital Outlay funds will be utilized for equipment. All other costs will be funded through institutional funds.

The proposed program was subject to the 10-day comment period from April 24, 2020, to May 7, 2020 during which no formal comments were received.

Seward County Community College requests approval of the following program:

- Grain Elevator Operations (01.0204) – Technical Certificate B/32 credit hours, and Associate of Applied Science degree/60 credit hours

The proposed Grain Elevator Operations program takes courses from a variety of disciplines to gain the knowledge and skills necessary to safely operate equipment in the area of Grain Elevators. The curriculum provides training in operating and troubleshooting equipment, measuring and maintaining grain quality, identifying potential pests and recommending plans for pest control, simple maintenance and repair of equipment.

Development of the proposed program was Seward County Community College's response to business and industry request. The proposed program consists of a grouping of courses already taught by various departments within the college.

The Kansas Department of Labor, Long-term Occupation Projections 2016-2026, indicates a statewide change of employment for Agriculture Equipment Operators of 8.3%, with an annual median wage of \$36,106 (or about \$17.36 per hour) with the typical education needed for entry as no formal education. Annual openings equate to 228 jobs per year.

Currently, no similar programs are offered in the state, therefore no K-TIP data is available.

Three letters of support for the proposed program were received from MKC, Meade Co-op, and Skyland Grain, LLC. Proposed supports for the program include general support for the program, serving on the program advisory committee, serving as guest speakers, providing internships, providing job shadow experiences, and a commitment to interview program graduates.

Seward County Community College plans to begin the proposed Grain Elevator Operations program in the fall of 2020. The college estimated the cost of the proposed program at approximately \$2,000 (\$1,000 tools and supplies, \$1,000 repair of donated equipment). Luke Dowell, Division Chair of Math, Science & HPERD, will assume responsibility for the proposed program. All costs will be funded through institutional funds.

The proposed program was subject to the 10-day comment period from April 24, 2020 to May 7, 2020, during which no formal comments were received.

Wichita State University Campus of Applied Sciences and Technology requests approval of the following program:

- Cloud Computing (11.0801) – Technical Certificate C/47 credit hours and Associate of Applied Science degree/65 credit hours

The proposed Cloud Computing program prepares individuals to apply HTML, XML, JavaScript, graphics applications, and other authoring tools to the design, editing, and publishing (launching) of documents, images, graphics, sound, and multimedia products on the World Wide Web. Curriculum includes instruction in fundamental concepts of object-oriented programming, continuous integration continuous delivery, test-driven development, HTML/CSS/Web-Application development, cloud fundamentals, and multi-cloud development services. With these essential skills in place, students will learn how to build a full-stack React web-application on Amazon Web Services (AWS); React is supported and maintained by Facebook for Facebook. With step-by-step guidance through the frontend and backend, students will cover all the different aspects of building their first full-stack React app on the cloud that will be accessible from any internet-facing device, including mobile devices. At the end of this learning path, students will convert their React application into a fully automated full stack serverless cloud application that will be highly available, globally scalable, and on par with Facebook, Netflix, YouTube, or any other performant cloud application to date.

Upon completion of the program, students are eligible for the Certified Cloud Developer certification from Amazon Web Services.

According to the U.S. Bureau of Labor Statistics, the Occupational Outlook Handbook indicates a national growth rate for Web Developers of 13%, with an annual median wage of \$73,760 (or about \$35.46 per hour) with the typical education needed for entry as an associate degree.

The Kansas Department of Labor, Long-term Occupation Projections 2016-2026, indicates a statewide change of employment for Web Developers 14.2%, with an annual median wage of \$53,488 (or about \$25.72 per hour) with the typical education needed for entry as an associate degree. Annual openings equate to 1,096 jobs per year.

Currently, six institutions offer similar programs. According to the AY18 K-TIP report, as a system, 15 students graduated and exited the higher education system with an average wage of \$42,182.

Wichita State University Campus of Applied Sciences and Technology (WSU Tech) did not seek any collaboration with other two-year colleges in Kansas. The college states the reason for this is the proposed program is “the first of its kind in Kansas. Although it does live in the Web Developer realm of careers and pathways, the Cloud Computing arena offers a much different career path than traditional Web Development programs.”

WSU Tech is collaborating with Wichita State University in multiple ways to partner specific in Cloud Computing. Following the joint missions of supporting the local business and industry community, there is a strong possibility of Cloud Computing becoming a potential pathway option and two + two pathway with Wichita State University’s Applied Computing degree.

Five letters of support for the proposed program were received from High Touch Technologies, Pen Publishing Interactive, Sigma Consulting LLC., Flint Hills Group, and Digital Office Systems. Proposed supports for the program include serving on the program advisory committee, providing apprenticeships, providing internships, referring denied applicants to the proposed program for training, and providing guaranteed interviews for program graduates.

WSU Tech plans to begin the proposed Cloud Computing program in the fall of 2020. The college estimated the cost of the proposed program at approximately \$111,500 (\$111,000 salaries and \$500 instructional supplies and materials). Russ Henry, Associate Dean of IT programs, will assume responsibility for the proposed program. All costs for the proposed program will be funded from revenue generated from existing IT courses and programs.

The proposed program was subject to the 10-day comment period from April 24, 2020 to May 7, 2020 during which no formal comments were received.

Wichita State University Campus of Applied Sciences and Technology requests approval of the following program:

- Hospitality and Events Management (12.0504) – 3 Technical Certificate C’s/48-50 credit hours and Associate of Applied Science degree/65 credit hours

The proposed Hospitality and Events Management program offers a multi-disciplinary degree intended to provide students the knowledge and practical skills for success in the Hospitality Industry. In the first half of the programs, students will complete a core set of courses designed to provide a solid foundation of industry skills. Course topics include customer service, foundational skills in food and beverage operations, as well as hospitality finance and human resource management. In the second half of the program, the student selects an area of focus in the Hospitality Industry. The technical certificate C option offers three distinct tracks including Food and Beverage Management, Events Management, and Lodging Management. Course work varies depending on the selected track but includes topics such as Wine Fundamentals, Front Office Operations, and Event Catering Strategies. Students in each track will participate in an internship course which allows them to apply classroom and lab experiences in the real world.

Upon completion of the program, students are eligible for the ServSafe Alcohol and ServSafe Food Handlers certifications from the National Restaurant Association.

The CIP 12.0504 crosswalks to four occupations, 11-9051 Food Service Managers, 35-1011 Chefs and Head Cooks, 35-1012 First-Line Supervisors of Food Preparation and Serving Workers, and 35-2016 Cooks, Private Household.

The Kansas Department of Labor, Long-term Occupation Projections 2016-2026, indicates a statewide change of employment for:

- 1) 11-9051 Food Service Managers 8.2% with an annual median wage of \$62,509 (or about \$30 per hour) with the typical education needed for entry a high school diploma or equivalent. Annual openings equate to 288 jobs per year.
- 2) 35-1011 Chefs and Head Cooks 7.4% with an annual median wage of \$31,194 (or about \$15 per hour) with the typical education needed for entry a high school diploma or equivalent. Annual openings equate to 170 jobs per year.
- 3) 35-1012 First-Line Supervisors of Food Preparation and Serving Workers 6.8%, with an annual median wage of \$27,939 (or about \$13.43 per hour) with the typical education needed for entry a high school diploma or equivalent. Annual openings equate to 1,595 jobs per year.
- 4) 35-2013 Cooks, Private Household has been small cell suppressed by the Kansas Department of Labor.

Currently, thirteen institutions offer similar programs. According to the AY18 K-TIP report, as a system, 72 students graduated and exited the higher education system with average wages ranging between \$19,936 to \$39,892.

As WSU Tech began the research and discovery process for the proposed Hospitality and Events Management program, the college entered into discussions with Butler Community College on the possibility of a collaboration. The discussions focused on the two institutions joining forces to provide the community with a variety of educational options in a state-of-the-art hospitality industry event center. At the heart of this vision is both institutions providing educational opportunities that play to their strengths. WSU Tech will provide the Hospitality and Events Management program while Butler Community College will provide the culinary programming. Currently, the two institutions continue to discuss the options and opportunities for collaboration.

The Leadership in the Hospitality and Events Management program at WSU Tech intends to pursue accreditation with the Accreditation Commission for Programs in Hospitality; however, due to the accreditation guidelines, the program cannot apply until AY 2024/2025, at the earliest.

Five letters of support for the proposed program were received from Hilton Garden Inn Downtown, Double Tree by Hilton Wichita, Douglas Market Development LLC., Hampton Inn Airport Wichita, and Springhill Suites Wichita. Proposed supports for the program include serving on the program advisory committee, providing apprenticeships, providing internships, referring denied applicants to the proposed program for training, and providing guaranteed interviews for program graduates.

WSU Tech plans to begin the proposed Hospitality and Events Management program in the fall of 2020. The college estimated the cost of the proposed program at approximately \$81,800 (\$45,000 salaries, \$30,000 equipment, \$2,800 instructional supplies and materials, and \$4,000 technology and software). Matt Vogt, Campus Dean of WSU Tech South, will assume responsibility for the proposed program. The salary costs will be funded through industry support during the initial year of the program. All other costs for the proposed program will be funded from the college's New Program Development fund, which are funds set aside in each year's budget to support the implementation of new programming required by labor market demand.

The proposed program was subject to the 10-day comment period from April 24, 2020 to May 7, 2020 during which one formal comment was received from Butler Community College (Butler).

Butler's response stated that WSU and WSU Tech have granted approval for Butler's culinary program to be in Wichita since the program's inception. Butler noted they have seen an enrollment decline, adding a second program would be detrimental to both programs. Butler provided data from the Brookings Institute, Emsi, and Wichita State University's economic research department, all predicting an economic downturn in the region due to the current pandemic – with the data showing the hospitality industry taking significant hits. Butler's comments also showed a side-by-side of the two programs and asserted the programs would be duplicative. Butler agreed that conversations have taken place between the two colleges; however, no formal agreement has been reached.

WSU Tech authored a response to Butler's formal comment. WSU Tech said they respect the information and concerns provided by Butler; however, they asserted that the college is looking further ahead than the immediate pandemic and its aftereffects. They encouraged approval of the proposed program for the following reasons:

1. The proposed program is the beginning of a partnership between WSU and WSU Tech in which the program, including a brewing program, will have pathways into WSU school of business. Students from both institutions will work together on creation of small business.
2. Butler has been approved to offer the program in Sedgwick county; however, WSU and WSU Tech believe it is their responsibility to serve the community in which WSU and WSU Tech are situated.
3. WSU Tech has the facility at its South campus to begin this program without additional costs to the institution.

Recommendations

The new program request submitted by Butler Community College for an Associate of Applied Science degree at 63 credit hours in Construction Technology has been reviewed by Technical Education Authority and is recommended for approval.

The new program request submitted by Dodge City Community College for a Technical Certificate B at 30 credit hours in Electrical Technology has been reviewed by Technical Education Authority and is recommended for approval.

The new program request submitted by Dodge City Community College for a Technical Certificate B at 44 credit hours and Associate of Applied Science degree at 60 credit hours in Climate and Energy Control Technology (HVAC) has been reviewed by Technical Education Authority and is recommended for approval.

The new program request submitted by Neosho County Community College for a Technical Certificate A at 16 credit hours in Aerostructures has been reviewed by Technical Education Authority and is recommended for approval.

The new program request submitted by Neosho County Community College for a Technical Certificate C at 45 credit hours in Industrial Maintenance Technology has been reviewed by Technical Education Authority and is recommended for approval.

The new program request submitted by Pratt Community College for a Technical Certificate A at 19 credit hours, Technical Certificate B at 37 credit hours, and Associate of Applied Science degree at 60 credit hours in Welding has been reviewed by Technical Education Authority and is recommended for approval.

The new program request submitted by Seward County Community College for Technical Certificate B at 32 credit hours and Associate of Applied Science degree at 60 credit hours in Grain Elevator Operations has been reviewed by Technical Education Authority and is recommended for approval.

The new program request submitted by Wichita State University Campus of Applied Sciences and Technology for a Technical Certificate C at 47 credit hours and an Associate of Applied Science degree at 65 credit hours in Cloud Computing has been reviewed by Technical Education Authority and is recommended for approval.

The new program request submitted by Wichita State University Campus of Applied Sciences and Technology for three Technical Certificate C's ranging from 48-50 credit hours and an Associate of Applied Science degree at 65 credit hours in Hospitality and Events Management has been reviewed by Technical Education Authority and is recommended for approval. The Technical Education Authority approved the program with the understanding that Butler Community College will have the opportunity to deliver the Culinary portion of their program in Sedgwick County for the time being and that the two colleges will continue to pursue a long term partnership toward a comprehensive Hospitality/Events Management/Culinary program.

DISCUSSION AGENDA

A. *Strategic Plan*

1. **Discuss and Act on New Board Strategic Plan**

**Blake Flanders,
President and CEO**

Background

In 2017, the Board directed President Flanders to begin the process of developing of a new strategic plan for the Kansas public higher education system. During this process, Board staff had many discussions with the Board, the Governance Committee, the System Council of Presidents, and other institutional representatives on the structure and metrics for the plan. In 2018, Board staff also conducted focus group meetings across the state to get feedback from Kansans on how higher education can best help Kansas families and businesses.

The final draft of the plan will be presented to the Board for discussion and consideration.

B. Fiscal Affairs & Audit

1. Act on Distribution of FY 2021 State Appropriations to Community Colleges, Technical Colleges, and Washburn Institute of Technology—System

Regent Hutton
Elaine Frisbie
VP, Finance & Administration

Summary and Recommendation

For FY 2021, there are four state appropriations that require the Kansas Board of Regents (KBOR) and Postsecondary Technical Education Authority to approve the distribution of funds among eligible institutions. The 2020 Legislature has finalized its appropriations for FY 2021 and increased the State General Fund appropriations in two of the grant programs. Table 1 displays Tiered Technical Education State Aid, Table 2 Non-Tiered Credit Hour Grant, Table 3 Career Technical Education Capital Outlay Aid, and Table 4 the Technology Grants.

The distributions are contingent upon the Board’s assessment of each institution’s performance pursuant to the performance agreement process. The Postsecondary Technical Education Authority approved the distributions at their meeting on May 28, 2020. Board staff recommends allocating the distributions as outlined below.

Tiered Technical Education State Aid Distribution

2011 SB 143 created a new postsecondary technical education formula, which became effective July 1, 2011. The heart of the formula is the KBOR cost model that calculates costs at a course level and recognizes the cost differential in delivering technical education courses. The state funding process includes updating the state rates per the KBOR cost model, utilizing the prior year’s credit hour enrollment data by student and course (Fall, Spring, Summer), calculating the adjustment in financing that accounts for an off-set for colleges with local appropriations that help finance in-district credit hours, and producing the gap report that identifies the gap for each individual college. The gap is the difference between the KBOR calculated state amount and the actual amount received by each college.

For FY 2021, the Legislature has appropriated a total of \$60,967,448, which is increase over FY 2020. In accordance with the appropriation proviso below, \$2,667,448 is to be treated as new funding in FY 2021:

Provided, That if the amount of moneys appropriated for the above agency for the fiscal year ending June 30, 2021, by this or other appropriation act of the 2020 regular session of the legislature, in the postsecondary tiered technical education state aid account (561-00-1000-0760) is \$58,300,000 or greater, then the difference between the amount of moneys appropriated for the fiscal year 2021 and \$58,300,000 shall be distributed based on each eligible institution’s calculated gap, according to the postsecondary tiered technical education state aid act, K.S.A. 71-1801 through 71-1810, and amendments thereto, as determined by the state board of regents:
Provided further, That if the amount of moneys appropriated for the above agency for fiscal year 2021 is less than \$58,300,000, then each eligible institution shall receive an amount of moneys proportionally adjusted to equal the amount of moneys such eligible institution received in fiscal year 2016.

In accordance with the proviso, staff recommend that each institution receive the amount reflected in the table below. A few institutions will receive less funding in FY 2021 than in FY 2020.

Table 1			
Tiered Technical Education State Aid Distribution			
Institution	FY 2020 Funding	FY 2021 Funding	Increase/ (Decrease)
Allen County Community College	\$1,327,658	\$1,327,658	\$0
Barton County Community College	3,521,294	3,519,749	(1,545)
Butler Community College	4,351,908	4,378,298	26,390
Cloud County Community College	1,364,522	1,364,522	0
Coffeyville Community College	1,221,598	1,221,598	0
Colby Community College	753,297	847,221	93,924
Cowley County Community College	2,522,575	2,522,575	0
Dodge City Community College	1,175,503	1,175,503	0
Flint Hills Technical College	1,789,872	1,791,222	1,350
Fort Scott Community College	1,508,066	1,508,066	0
Garden City Community College	1,014,384	1,025,433	11,049
Highland Community College	1,833,613	1,833,613	0
Hutchinson Community College	4,191,506	4,284,098	92,592
Independence Community College	558,687	558,687	0
Johnson County Community College	6,563,299	6,536,167	(27,132)
Kansas City Kansas Community College	4,373,333	4,388,879	15,546
Labette Community College	1,133,003	1,153,072	20,069
Manhattan Area Technical College	1,904,299	1,909,844	5,545
Neosho County Community College	1,428,152	1,488,937	60,785
North Central Kansas Technical College	2,794,057	2,780,372	(13,685)
Northwest Kansas Technical College	2,167,114	2,167,114	0
Pratt Community College	1,189,790	1,189,790	0
Salina Area Technical College	1,902,328	1,902,328	0
Seward County Community College	1,184,750	1,184,750	0
Washburn Institute of Technology	2,856,752	3,039,393	182,641
WSU Campus of Applied Science and Technology	5,199,305	5,868,559	669,254
Total	\$59,830,665	\$60,967,448	\$1,136,783

Non-Tiered Credit Hour Grant Distribution

For non-tiered course credit hours, the law provides that each college is eligible for a grant from the State General Fund, in an amount determined by the Board of Regents after dialogue with college presidents. The Legislature also increased the non-tiered credit hour grant in FY 2021 to a new total of \$79,995,039. In accordance with the appropriation proviso below, \$3,498,710 is to be treated as new funding in FY 2021:

Provided, That if the amount of moneys appropriated for the above agency for the fiscal year ending June 30, 2021, by this or other appropriation act of the 2020 regular session of the legislature, in the non-tiered course credit hour grant account is \$76,496,329 or greater, then the difference between the amount of moneys appropriated for the fiscal year 2021 and \$76,496,329 shall be

distributed based on each eligible institution’s calculated gap, as determined by the state board of regents.

In accordance with the proviso, staff recommend that each institution receive the amount reflected in the table below. A few institutions will receive less funding in FY 2021 than in FY 2020.

Table 2			
Non-Tiered Credit Hour Grant Distribution			
Institution	FY 2020 Funding	FY 2021 Funding	Increase/ (Decrease)
Allen County Community College	\$3,561,298	\$3,591,858	\$30,560
Barton County Community College	4,705,436	4,986,441	281,005
Butler Community College	10,998,700	11,284,336	285,636
Cloud County Community College	3,069,883	3,065,428	(4,455)
Coffeyville Community College	1,798,887	1,798,887	0
Colby Community College	1,389,663	1,415,975	26,312
Cowley County Community College	4,410,683	4,410,683	0
Dodge City Community College	1,529,674	1,535,283	5,609
Flint Hills Technical College	510,916	541,758	30,842
Fort Scott Community College	1,968,812	1,960,649	(8,163)
Garden City Community College	1,753,383	1,790,242	36,859
Highland Community College	4,015,987	4,008,803	(7,184)
Hutchinson Community College	5,269,986	5,333,431	63,445
Independence Community College	1,429,492	1,429,492	0
Johnson County Community College	15,437,047	15,651,974	214,927
Kansas City Kansas Community College	5,991,668	5,988,485	(3,183)
Labette Community College	1,679,312	1,743,344	64,032
Manhattan Area Technical College	485,613	498,103	12,490
Neosho County Community College	1,578,645	1,611,148	32,503
North Central Kansas Technical College	761,691	758,829	(2,862)
Northwest Kansas Technical College	622,527	661,927	39,400
Pratt Community College	1,247,479	1,266,794	19,315
Salina Area Technical College	140,947	206,909	65,962
Seward County Community College	1,831,297	1,831,297	0
Washburn Institute of Technology	186,221	212,448	26,227
WSU Campus of Applied Science and Technology	2,128,226	2,410,515	282,289
Total	\$78,503,473	\$79,995,039	\$1,491,566

Career Technical Education Capital Outlay Aid Distribution

2011 SB 143 directed that capital outlay aid be distributed to the six technical colleges, nine of the community colleges with merged technical schools, and Washburn Institute of Technology. The total funding for capital outlay aid for FY 2021 is \$2,619,311 (which includes \$71,585 from the State General Fund and \$2,547,726 from the Economic Development Initiatives Fund). This is equal to the appropriations in FY 2020.

Career Technical Education Capital Outlay Aid according to the statute is to be distributed to the institutions based on need and the condition of existing facilities and equipment. Since FY 2005, the following formula has been used for the distribution of career technical education capital outlay aid. First, provide each school a base distribution of \$100,000, recognizing that each school has significant need regardless of size, and second, distribute the remaining portion of funds based on enrollment production. For FY 2021, Board staff recommends use of the same distribution methodology. By proviso, the Legislature has historically required a 50 percent local match of state funds, and this is repeated in the FY 2021 appropriations bill. Previously, capital outlay aid had to be spent within the fiscal year in which it was distributed. In order to assist institutions with funding larger equipment purchases and capital projects, Board staff recommends carryover allowance by the institution of up to three years (this was initiated with FY 2019). The table below displays the proposed distribution of capital outlay aid.

Table 3			
Career Technical Education Capital Outlay Aid Distribution			
Institution	FY 2020 Funding	FY 2021 Funding	Increase/ (Decrease)
Coffeyville Community College	\$119,981	\$120,641	\$660
Cowley County Community College	132,710	134,283	1,573
Dodge City Community College	126,887	122,865	(4,022)
Flint Hills Technical College	129,507	129,489	(18)
Highland Community College	127,504	126,800	(704)
Hutchinson Community College	213,347	208,777	(4,570)
Johnson County Community College	347,596	338,088	(9,508)
Kansas City Kansas Community College	205,848	206,118	270
Manhattan Area Technical College	132,745	132,759	14
North Central Kansas Technical College	149,192	146,415	(2,777)
Northwest Kansas Technical College	131,468	133,093	1,625
Pratt Community College	119,771	119,099	(672)
Salina Area Technical College	120,669	121,941	1,272
Seward County Community College	127,765	126,779	(986)
Washburn Institute of Technology	175,567	176,315	748
WSU Campus of Applied Science and Technology	258,754	275,849	17,095
Total	\$2,619,311	\$2,619,311	\$0

Technology Grant Distribution

For FY 2021, funding for technology grants at the community colleges and Washburn University is \$398,475, which is the same amount as appropriated in FY 2020. The appropriation authorizes the Board to make such grants for purchase of technology equipment, in accordance with guidelines the Board establishes. Such guidelines provide that grant funds shall be used for the purchase of only instructional technology equipment and that a 50 percent local match shall be provided. The table below displays the staff recommendation.

Table 4			
Technology Grants Distribution			
Institution	FY 2020 Technology Grant	FY 2021 Technology Grant	Increase/ (Decrease)
Allen County Community College	\$14,168	\$14,168	\$0
Barton County Community College	19,482	19,482	0
Butler Community College	24,794	24,794	0
Cloud County Community College	16,824	16,824	0
Coffeyville Community College	16,824	16,824	0
Colby Community College	16,824	16,824	0
Cowley County Community College	19,482	19,482	0
Dodge City Community College	16,824	16,824	0
Fort Scott Community College	16,824	16,824	0
Garden City Community College	16,824	16,824	0
Highland Community College	18,597	18,597	0
Hutchinson Community College	25,678	25,678	0
Independence Community College	16,824	16,824	0
Johnson County Community College	38,962	38,962	0
Kansas City Community College	25,678	25,678	0
Labette Community College	14,170	14,170	0
Neosho County Community College	16,824	16,824	0
Pratt Community College	12,401	12,401	0
Seward County Community College	16,824	16,824	0
Washburn University	33,647	33,647	0
TOTAL	\$398,475	\$398,475	\$0

2. Receive and Discuss Proposals for the Board’s FY 2022 Unified State Budget Request

Summary

The Kansas Higher Education Coordination Act requires the Board of Regents to develop and present to the Governor and Legislature a unified request for state appropriations for postsecondary education. The statutory deadline for submission of the Board’s request is October 1. Capital improvement requests are submitted July 1 and are also included in the fall budget submission. Staff recommends the Board begin to develop its unified budget request for FY 2022 and utilize the standard calendar used in recent years to allow for input and discussion. The official approval of the final unified request will occur at the September 2020 Board meeting.

Guiding Principle

The Higher Education Coordination Act provides that the Kansas Board of Regents shall “serve as the representative of the public postsecondary educational system before the Governor and the Kansas Legislature.” K.S.A. 74-3202c(b)(2). This statute provides the foundation for an approach to state funding that reflects a system-wide focus on requesting and advocating for state investment in public postsecondary education.

Key Themes

- Kansas public higher education is a system of 32 institutions representing a \$3.8 billion enterprise, financed through a mix of state, student, local, federal, and private revenue sources. While State General Fund support represents less than 21% of the total revenues for the system, that support is a critical component for leveraging other funding sources, as well as to finance those activities that do not garner interest from donors or private industry partners.
- The Kansas public higher education system is a major engine of economic growth, both as a source of innovation and expertise, and as an educator of future members of the Kansas workforce.
- The Kansas public higher education system is committed to attainment and workforce goals that ensure the state’s higher education system meets the needs of Kansans and fulfills its role in building an economic recovery for Kansas.

Unified Appropriation Request Calendar

April 2020 Board Meeting	Capital improvement requests for state universities (First Reading)
May 2020 Board Meeting	Board acts on capital improvement requests for July 1
June 2020 Board Meeting	Board staff reviews potential areas of request. Board receives institution and sector specific requests.
Summer 2020 Board Retreat	Board conducts budget session to discuss FY 2022 requests. Board continues discussion of system, institution, and sector specific requests and indicates preference for inclusion in the FY 2022 Budget Request.
September 2020 Board Meeting	Board officially approves FY 2022 unified budget request
October 1, 2020	Board’s FY 2022 unified budget request submitted

Initial Requests for FY 2022

University System-Wide Issues

Proposals	
Deferred Maintenance of Facilities	TBD
Extend Kan-Grow Engineering Initiative ELARF Transfers (by statute they end in FY 2021)	\$10,500,000
Advance Kansas' Economic Recovery via Student Financial Aid	TBD

Postsecondary Technical Education Authority

Proposals	Amount
Retain State Funding at FY 2021 Level	\$ --

Washburn University Priorities

Proposals	Amount
Center for STEM Education	\$866,000 ongoing + \$670,000 one-time startup
Ensuring Pathways to Student Success	\$880,000 ongoing + \$925,000 one-time startup

Community College Priorities

Proposals	Amount
Retain State Funding at FY 2021 Level	\$ --
Kansas Promise Scholarship Act (2020 House Bill 2510)*	\$10,000,000

**Governor Kelly vetoed the legislation that would have created the scholarship program.*

Technical College Priorities

Proposals	
Fully Fund Excel in CTE based on a three-year rolling average	TBD
Increase Career Technical Education Capital Outlay	\$7,500,000
Fully fund any existing “gap” for tiered technical courses	TBD
Fully fund any existing “gap” for non-tiered courses	TBD

C. *Other Matters*

**1. Receive Report from Kansas Postsecondary
Technical Education Authority**

**Ray Frederick,
TEA Chair**

Summary

The Kansas Postsecondary Technical Education Authority (TEA) continues to work on improving and expanding Career and Technical Education (CTE) within Kansas. Since the last Board update in November, along with items the Board has already acted on such as the Nursing Grant, New Program approvals, Excel in CTE fees, etc., the TEA has approved multiple State Innovation Technology Internship Grants and reviewed the FY 2020 Adult Education program awards. Specifics regarding these grants and awards are provided below.

In addition, the TEA is continuing its review of existing programs using updated data and criteria and working to finalize criteria for Excel in CTE student fees. While delayed due to the COVID-19 pandemic, the TEA is also proceeding with reviewing extraordinary costs within the cost model. Lastly, a new committee has been established to work on apprenticeship program model and process development by establishing criteria for how apprenticeships are accounted for and recognized.

The TEA greatly appreciates the effort of the Board to fully fund Excel in CTE, Tiered Technical Education State Aid and Non-Tiered Credit Hour Grants and will continue to work with the Board in advocating for adequate funding in these areas.

Other Key Items Approved and/or Reviewed by the TEA

State Innovative Technology Internship Grants

The State Innovative Technology Internship grant provides career technical education faculty an opportunity to participate in an internship with business and industry partners for the purpose of upgrading knowledge and skills in their profession, vocation, or trade. The business and industry partners provide a 1-1 match, which can be in-kind, cash, or combination of the two. Grants were awarded to:

Kristen Ball, Business Program

ScrapsKC, Kansas City, MO

Kansas City Kansas Community College

\$3,000

The instructor will receive training in non-profit organization operation. ScrapsKC's operations include an intake, sorting, and warehouse area; a retail store; classrooms for education and maker activities; a kitchen for providing food to the homeless workers; and offices. The skills and knowledge gained will revolve around these operational areas and will allow the instructor to:

- develop office skills working as an administrative assistant in a non-profit organization
- distinguish between an administrative assistant work in a non-profit versus profit organization
- demonstrate the technical and non-technical skills required of employees working in the office, intake, processing, and retail operations of ScrapsKC
- discover the challenges and opportunities for a new entrepreneurial enterprise in the KC metro area
- identify possible job opportunities and internships for students

The skills/knowledge gained will be used to inform classroom instruction and to benefit the students in the Administrative Office Professional program at KCKCC.

The required industry match will be provided by commitment of personnel time for instructor training, use of office space and equipment, and access to facility staff and administration.

Christopher Zeko
Building Engineering and Maintenance Technology
Kansas City Kansas Community College

Westbrooke Glen Apartments
Shawnee Mission, KS
\$3,000

The instructor plans to update his knowledge of residential building maintenance through a three-week internship with Westbrooke Glen Apartments (operated by Axiom Property Management) in Shawnee Mission, KS. The residential apartment community will offer opportunities to work on plumbing, electrical, carpentry, and other projects. The intern will have access to apartments with a variety of maintenance needs. The project will impact at least nine courses in the program, including Residential Plumbing, HVAC Maintenance, Appliance Maintenance, etc. As the result of the internship, the instructor will update the program competencies and outcomes to match the latest industry standards.

The Axiom Management Group will provide the required industry match by contributing the time and salary of the training personnel.

Michael Florence
Commercial and Residential Equipment Technology
Kansas City Kansas Community College

Food Equipment Repair, Inc.
Kansas City, MO
\$3,000

The instructor plans to update his knowledge of industry standards and new regulations in equipment and appliance repair and to learn about the most recent safety precautions. The internship will be focused on commercial cooking and refrigeration equipment and will require installing, repairing, and removing commercial cooking equipment in restaurant and hospital settings. At least six core courses in the program will be impacted by this internship, including Cooking Equipment, Commercial Refrigeration, Steam Ovens/Fryers, etc. The instructor will be better equipped to prepare students for employment.

Food Equipment Repair, Inc. will provide the required match through commitment of a Lead Commercial Appliance Technician's time and salary and tools necessary to perform the required duties.

Matthew Mazouch
Carpentry
Barton Community College

E & J Construction and Concrete, LLC
Great Bend, KS
\$2,160

The instructor plans to update his teaching methodology with industry-based experience in the construction business and further knowledge as to how technology has changed the business. The internship will be focused on new skills and provide real world examples for an enhanced and up-to-date classroom experience. The instructor will be better equipped to prepare students for employment.

E & J Construction and Concrete, LLC will provide the required match through a commitment of salary which will match 100% of grant funds.

Adult Education Awards

To comply with the requirements of the new WIOA State plan, KBOR released a request for proposals seeking applications to provide adult education services. The RFP was released in January 2020 and applications were submitted in March. Funding to provide adult education services for a period of four years is based on a competitive, multi-year grant starting July 1, 2020.

Funding

<i>FY21 Estimated Adult Education Funding Allocations</i>	
State Funds	\$1,457,031
Federal Funds:	
Flow-through to Adult Education Programs	\$3,258,461
Integrated English Literacy and Civics Education	\$373,280
Integrated English Literacy and Civics Education Administration	\$19,646
State Administration	\$197,482
State Leadership Activities	\$493,706
Total	\$5,799,606

<i>FY21 Estimated Adult Education Provider Awards</i>	
State Funds	\$1,420,000
Federal Flow-through Funds	\$3,258,461
Federal Integrated English Literacy and Civics Education Funds	\$373,280
Total	\$5,051,741

State and federal funds also provide adult education students access to services such as unlimited pre- and post-testing with the Test for Adult Basic Education (TABE), and a variety of online educational support programs to improve basic skills, prepare for the high school equivalency test (GED), and improve English language and literacy skills.

The following funding formula, approved by the Kansas Postsecondary Technical Education Authority and the Kansas Board of Regents, is utilized to allocate funds:

Base Funding	30%
Institutional Grant	17%
Enrollment	11%
Need (<i>Determined by eligible population at beginning of each grant cycle</i>)	2%
Performance Funding	70%
Outcomes	45%
Quality Points	25%

FY21 Estimated Grant Awards

Barton Community College	\$188,180
Butler Community College*	\$275,169
Cloud County Community College	\$126,615
Colby Community College	\$170,377
Cowley Community College	\$147,828
Dodge City Community College*	\$251,446
Flint Hills Technical College	\$134,340
Garden City Community College*	\$342,874
Highland Community College	\$159,310
Hutchinson Community College	\$179,958
Johnson County Community College*	\$752,116
Kansas City Kansas Community College*	\$432,610

Lawrence USD 497	\$140,309
Manhattan Area Technical College	\$133,305
Neosho County Community College	\$274,383
Paola USD 368	\$256,514
Salina USD 305	\$177,728
Seward County Community College*	\$319,854
Washburn University	\$244,473
WSU Tech/NexStep Alliance*	\$344,352
TOTAL	\$5,051,741

**Indicates those providers receiving funds for Integrated English Literacy and Civics Education activities.*

2. Act on Proposed Regulation To Ensure Continued Student Eligibility for the Board’s Student Health Insurance Plan **Julene Miller, General Counsel**

Summary and Staff Recommendation

Current Board regulations preclude online only students from eligibility for the Board’s student health insurance plans. In light of the COVID pandemic and the potential for universities to limit participation in face-to-face classes, Board staff recommend that the Board adopt a proposed amendment to this regulation to provide an exception for any semester in which the university suspends or substantially modifies its in-person attendance requirements. Adoption must be accomplished by roll call vote.

Background

K.S.A. 75-4101(e)(1) authorizes the Board to “enter into one or more group insurance contracts to provide health and accident insurance coverage . . . for all students attending a state educational institution . . . and such students’ dependents” K.S.A. 75-4101(e)(4) authorizes the Board to “adopt rules and regulations necessary to administer and implement the provisions of this section.”

K.A.R. 88-30-1 defines terms that are used in the Board’s student health insurance regulations and currently defines a “student” who would be eligible for coverage under the Board’s plans to exclude any student who is enrolled in only online/distance education courses. This limitation was required to allow the insurance provider to eliminate the possibility of covering students who might be anywhere in the world and never physically present on campus in order to moderate the plans’ costs so that the Board could keep the premiums as low as possible. Because one of the primary reasons the Board offers student health insurance is to keep the campus community healthy, and because the insurance provider works closely with our campus health clinics to contain costs, it is normally appropriate to limit eligibility in this manner.

However, with the COVID-19 stay-at-home orders and the need to avoid group activities, the six state universities have suspended in-person classes and there may be a need to do so again should there be a public health reason to do so. Board staff is therefore recommending an amendment to the definition, both on a temporary and permanent basis, to allow for continued coverage for students who wish to take advantage of the Board’s plans in a semester when classes are substantially online only.

The proposed amendment to K.A.R. 88-30-1 would suspend the eligibility requirement that students not be entirely online or receive instruction by distance education only, beginning with the upcoming plan year, August 1, 2020, during any semester when the institution at which the student is enrolled has eliminated or substantially restricted in-person class options.

State law establishes the procedures an agency must follow to promulgate administrative regulations, including Director of the Budget approval of the Economic Impact Statement accompanying the regulations, Kansas Department of Administration approval of language and format, approval by the Attorney General’s office of the legal authority and compliance with applicable laws, and approval by the State Board of Rules and Regulations for temporary regulations such as this one.²⁶ Board staff completed all those steps, save for the State Rules and Regulations Board review, which comes after adoption. A roll call vote of the Board is now required to adopt the temporary version of this amended regulation.

Staff Recommendation: Board staff recommend the Board adopt upon a roll call vote K.A.R. 88-30-1, as amended. The proposed regulation is set forth below:

²⁶ See the Rules and Regulations Filing Act, K.S.A. 77-415 *et seq.*

Article 30. Student Health Insurance Program

88-30-1. Definitions. Each of the following terms, wherever used in this article of the board of regents' regulations, shall have the ~~meanings~~ meaning specified in this regulation:

(a) "Degree-seeking undergraduate student" means a student who has formally indicated to the state educational institution the intent to complete a program of study that is designated by the United States department of education as a program that is eligible for federal financial aid.

(b) "Dependent" means a student's unmarried child under the age of 19 who is not self-supporting.

(c) "Employer contribution" means the amount paid by a state educational institution for the coverage of a student employee that equals ~~75%~~ 75 percent of the cost of student-only coverage.

(d) "State board" means the state board of regents.

(e) "State educational institution" has the meaning specified in K.S.A. 76-711, and amendments thereto, except that for purposes of this article of the board of regents' regulations, the university of Kansas medical center shall be considered a state educational institution separate from the university of Kansas, Lawrence, and its campuses.

(f)(1) "Student" means any individual who meets ~~each of~~ the following conditions:

(A) Is enrolled at a state educational institution, except as provided in paragraph (f)(1)(C)(iv);

(B) is not eligible for coverage under K.A.R. 108-1-1; and

(C) meets one of the following conditions:

(i) Is a degree-seeking undergraduate student who is enrolled in at least six hours in the fall or spring semesters or at least three hours in the summer semester or is participating in an internship approved or sponsored by the state educational institution;

(ii) is a master's degree student who is enrolled in at least three hours each semester;

(iii) is an individual with J-1 or other nonimmigrant status;

(iv) is an individual with nonimmigrant status who is engaged in optional practical training or academic training, even though the individual is not enrolled;

(v) is a doctoral student;

(vi) is a master's or doctoral student who is participating in an internship approved or sponsored by the state educational institution; or

(vii) has been appointed as a postdoctoral fellow.

(2) "Student" shall not include either of the following:

(A) Except as provided in paragraph (f)(3), any individual who is enrolled exclusively in any of the following:

(i) One or more semester-based internet courses;

(ii) one or more semester-based television courses;

(iii) one or more home study courses; or

(iv) one or more correspondence courses; or

(B) a concurrent enrollment pupil, as defined in K.S.A. 72-11a03, and amendments thereto.

(3) The limitations of paragraph (f)(2)(A) shall not apply to any student employee whose official workstation is on the main campus of a state educational institution. On and after August 1, 2020, the limitations of paragraph (f)(2)(A) shall not apply during any semester for which a state educational institution suspends or substantially modifies its in-person attendance requirements.

(4) Each individual who meets the criteria for being a "student," as specified in this subsection, at the time of application for coverage under the student health insurance program shall remain eligible for coverage throughout the coverage period.

(g) "Student employee" means a student who meets one of the following conditions:

(1) Is appointed for the current semester to a graduate assistant, graduate teaching assistant, or graduate research assistant position that is at least a ~~50%~~ 50 percent appointment; or

(2) holds concurrent appointments to more than one graduate assistant, graduate teaching assistant, or graduate research assistant position that total at least a ~~50%~~ 50 percent appointment.

(h) "Student health insurance program" means the health and accident insurance coverage or health care

services of a health maintenance organization for which the state board has contracted pursuant to K.S.A. 75-4101, and amendments thereto.

~~This regulation shall be effective on and after August 1, 2011.~~ (Authorized by and implementing K.S.A. 2009 Supp. 75-4101; effective, T-88-6-14-07, June 14, 2007; effective Oct. 12, 2007; amended Aug. 1, 2011; amended, T-_____,_____.)

3. Receive Legislative Update

**Matt Casey,
Director, Government Relations**

X. Executive Session

Board of Regents – Personnel Matters Relating to Non-Elected Personnel

XI. Adjournment

AGENDA

**Kansas Board of Regents
ACADEMIC AFFAIRS STANDING COMMITTEE
VIDEO CONFERENCE AGENDA
Wednesday, June 17, 2020
10:15 am**

The Board Academic Affairs Standing Committee (BAASC) will meet by video conference (this was originally scheduled as a face-to-face meeting in Topeka) and will be live streamed for the public. Meeting information will be sent to participants via email, or you may contact arobinson@ksbor.org.

- | | | |
|---|--|----------------------------|
| I. Call to Order | | Regent Schmidt |
| A. Roll Call | | |
| B. Approve minutes from June 1, 2020 video conference | | |
| II. | Consent Items | |
| 1. | Request approval to seek accreditation for MS in Physician Assistant Studies at Kansas State University | K-State |
| III. Other Matters | | |
| 1. | Revision to Performance Agreements: Funding Guidelines | Sam Christy-
Dangermond |
| 2. | Concurrent Enrollment Partnership (CEP) Report | Karla Wiscombe |
| 3. | Credit for Prior Learning (CPL) Report
https://www.kansasregents.org/academic_affairs/credit_for_prior_learning | Erin Wolfram |
| 4. | Act on a Request to Finalize Strategic Program Alignment for FY 21
Low-Enrollment Program Review | Daniel Archer |
| 5. | Direct Support Professionals (DSP) Update | Regent Schmidt |
| 6. | Coordinating Council Update | Regent
Kiblinger |
| IV. | Suggested Agenda Items for September BAASC Video Conference | |
| | <ul style="list-style-type: none"> • Approve Minutes from June 17, 2020 • New Program Approvals and Requests • Direct Support Professionals (DSP), Coordinating Council, and Gen Ed Working Group Updates | |
| V. | Adjournment | |

Date Reminders:

- September: Introduce New Members and Confirm Meeting Schedule
- September: Discuss BAASC AY2020 Work Topics
- October: Apply Kansas College Application Month

MINUTES

**Kansas Board of Regents
Board Academic Affairs Standing Committee
MINUTES
Monday, June 1, 2020**

The June 1, 2020 meeting of the Board Academic Affairs Standing Committee (BAASC) of the Kansas Board of Regents was called to order by Regent Schmidt at 11:03 a.m. The meeting was held by Zoom and live streamed for the public.

In Attendance:

Members:	Regent Schmidt, Chair Regent Kiblinger	Regent Harrison-Lee	Regent Van Etten
Staff:	Daniel Archer Amy Robinson Julene Miller	Karla Wiscombe Crystal Puderbaugh Natalie Yoza	Samantha Christy-Dangermond Travis White Scott Smathers
Others:	Brian Niehoff, K-State Mark Haub, K-State Shawn Hutchinson, K-State Chuck Martin, K-State Howard Smith, PSU	Jeff Radel, KUMC Mike Werle, KUMC Matt Schuette, KUMC Jill Arensdorf, FHSU	Eric Elsinghorst, KUMC Robert Klein, KUMC Jean Redeker, KU Linnea GlenMaye, WSU

Regent Schmidt welcomed everyone. Roll call was taken for members, presenters, and KBOR staff.

Approval of Minutes

Regent Kiblinger moved to approve the May 20, 2020 meeting minutes, and Regent Harrison-Lee seconded the motion. With no corrections or discussions, the motion passed.

Consent Items

- K-State is requesting a BS in Geographic Information Science and Technology. Brian Niehoff provided a brief overview of the program. Shawn Hutchinson, Professor of Geography and Director of K-State's Geographic Information Systems Spatial Analysis Laboratory was available for questions. Regent Kiblinger moved to approve the new program, and Regent Van Etten seconded the motion. With no further questions or discussion, the motion passed. Regent Schmidt noted this proposal will be forwarded to the Board for approval on June 17, 2020.
- K-State is requesting a BS in Sports Nutrition. Brian Niehoff provided a brief overview of the program. Mark Haub, Department of Food, Nutrition, Dietetics and Health, was available for questions. Regent Kiblinger asked for clarification on the number of students in the first year, and if the program is estimated to grow. Brian responded he believes this program will grow quickly and he noted funding will be available for additional classes. Mark clarified there are about 60 students in the current Nutrition and Kinesiology dual degree option, and 24 students admitted for fall 2020 under the new degree plan. He noted the goal is to have about 80 students in the fall.

Regent Kiblinger moved to approve the new program, and Regent Harrison-Lee seconded the motion. With no further questions or discussion, the motion passed. Regent Schmidt noted this proposal will be forwarded to the Board for approval on June 17, 2020.

- KUMC is requesting an MS in Genetic Counseling. Eric Elsinghorst, Chair of the Department of Clinical Laboratory Sciences, and Jeff Radel, Department of Occupational Therapy Education, provided a brief overview and were available for questions. Eric noted this is a 57-credit hour, 2-year master's program. He stated genetic testing is the most rapidly growing area in the clinical laboratory. The ability to provide an interpretation and communication of the outcome of that kind of testing to both patients and healthcare teams, while also providing counseling in terms of that interpretation and the impact of that meaning, is a rapidly growing aspect of healthcare teams. Eric noted there is no similar program in Kansas. Jeff commented that he has been contacted by students interested in this program, and they have facilitated a survey to Genetic Counselors in the region which also demonstrated support. Regent Van Etten asked about science prerequisites for the program. Jeff responded they have expectations of basic science prerequisites and counseling psychology prerequisites or other courses with similar content. There aren't many specific course requirements, besides biochemistry and genetics. One of the letters of recommendation they require for admission is a letter from a supervisor who can speak to the applicant's advocacy experience. Eric noted they have left requirements relatively broad to avoid exclusion. Accreditors will have input on prerequisite courses.

Regent Van Etten moved to approve the new program, and Regent Harrison-Lee seconded the motion. With no further questions or discussion, the motion passed. Regent Schmidt noted this proposal will be forwarded to the Board for approval on June 17, 2020.

Act on Request for a New Certificate of Approval for Degree Granting Authority for National University

Crystal Puderbaugh presented an overview of the request. Crystal noted the application includes catalogs, enrollment agreements, financial statements, refund policies, mission and attendance requirements, and that they meet Kansas Statute requirements. Crystal stated she looks at faculty qualifications and the programs and compares them to similar programs offered in Kansas or elsewhere. This includes looking at regional and national standards, certifications, or accreditation to ensure the course work is relevant to the program offered.

Regent Harrison-Lee moved to approve the request, and Regent Kiblinger seconded the motion. With no further questions or discussion, the motion passed.

Private Post-Secondary (PPS) Report

Crystal Puderbaugh provided an overview of the private and out-of-state postsecondary footprint in Kansas from July 2017 to June 2019. Crystal highlighted the following background information:

- Kansas Private and Out-of-State Postsecondary Educational Institution Act enacted in 2004 by K.S.A. 74-32, 162. This authorizes private and out-of-state institutions to operate in Kansas with a Certificate of Approval.
- Approved institutions offer instruction in business trades, technical and industrial occupations, and confer degrees.
- Institutions complete an annual renewal application for continued approval. The application includes ownership, financial statements, admission documentation, recruiting and marketing materials, program course work, and faculty qualifications. This includes an application fee. Schools must also submit an annual renewal application.

Crystal provided data and highlighted the following information:

- In 2018 and 2019 there was a continued decrease in approved institutions.
- Of the 128 approved institutions in 2019, 76 were in-state both physically located and incorporated or organized in Kansas.
- Only one institution is public, and they offer a dental hygiene program at Colby Community College.
- The largest level of approved programs is at the certificate/diploma level, and this includes real estate

and insurance prelicensure programs. Most completions are in business and health related professions.

- Approved institutions have seen a decline in enrollment. In FY 2018 there were 19,422 enrolled, and in FY 2019 there were 18,032.

Crystal provided legislative updates. Due to the shortened legislative session, the Private and Out-of-State Postsecondary Educational Institution Act will be proposed next session. This legislation would strengthen the Board's authority by focusing on:

- Jurisdiction
- Consumer Protection
- Strengthening Oversight
- Penalties

Regent Schmidt asked if the certificates could be sorted out from the diplomas. Crystal responded that they combine these in the title because institutions call these different things, and there is nothing that delineates the difference. Regent Schmidt asked if the number of credits are consistent. Crystal responded that the credits or awarded program details are different for each and are based on the type of program. They are usually less than the 60-hour level. Regent Schmidt would like to look further into how many credit hours are going out-of-state to private institutions. Crystal will provide this as a follow-up.

Direct Support Professional (DSP) Update

Regent Schmidt will provide an update at the next meeting on June 17, 2020.

Coordinating Council Update

Regent Kiblinger noted the Council met on May 28, 2020. Items discussed include:

- Finalizing their charter;
- Standardizing spring break dates for post-secondary and K-12 schools;
- KBOR Workforce Development developing a database of online CTE courses for high school seniors;
- Developing advising connections between K-12 counselors and post-secondary academic advisors; and
- Discussions on developing common advisory committees for career and technical education programs.

Adjournment

Regent Schmidt discussed the next tentative agenda. The next meeting will be via video conference on June 17, 2020 and livestreamed for the public. There is a chance that Board members and university Presidents may be present in person, but all others will be virtual.

Regent Kiblinger moved to adjourn the meeting, and Regent Harrison-Lee seconded the motion. With no further discussion, the meeting adjourned at 11:42 a.m.

AGENDA

**Fiscal Affairs and Audit Standing Committee
Wednesday, June 17, 2020
10:15 AM - 11:45 AM
Zoom Virtual Meeting Broadcast to YouTube
Kansas Board of Regents**

I. OLD BUSINESS

- A. Approve minutes of May 20, 2020 committee meeting
- B. Follow up on issues raised during the June 2 teleconference regarding FAA items on the Board's agenda and any other questions/clarifications about Board agenda items

II. NEW BUSINESS

- A. Board Agenda Items under Fiscal Affairs
- B. Audits for committee review and discussion (standing item)
- C. Other Committee Business

AGENDA

**Board Governance Committee
Wednesday, June 17, 2020
9:45-10:15
Zoom Meeting Broadcast on YouTube**

- I. APPROVE MINUTES FROM May 20, 2020**
- II. CONSIDER REQUEST TO AUTHORIZE EXECUTION OF BOARD CONTRACTS EXCEEDING \$250,000 OR THREE YEARS**
- III. NEXT MEETING DATES**
 - A. August Board Retreat**
 - B. September 2020**

MINUTES

GOVERNANCE COMMITTEE May 20, 2020 Minutes

The Kansas Board of Regents Governance Committee met virtually on Wednesday, May 20, 2020. Regent Shane Bangerter called the meeting to order at 9:46 a.m. Proper notice was given according to law.

Members Present: Shane Bangerter, Chair
 Bill Feuerborn
 Mark Hutton
 Allen Schmidt

MINUTES

Regent Hutton moved to approve the minutes of February 19, 2020. Regent Feuerborn seconded, and the motion carried.

GOULD EVANS ARCHITECTURAL SERVICES CONTRACT FOR THE SPACE UTILIZATION STUDY

Natalie Yoza, Associate General Counsel, stated that at the April meeting the Board approved a \$2.4 million allocation from the Educational Building Fund (EBF) to conduct two systemwide studies of university facilities as part of the Board's deferred maintenance initiative. For one of those studies, the Department of Administration coordinated a request for proposals (RFP) for an architecture firm to conduct a space utilization study of classrooms, specialized instructional space, and offices in university mission critical buildings. Through that process Gould Evans of Topeka was selected. The contract with Gould Evans is for \$982,460, plus reimbursable expenses not to exceed \$34,500. Associate General Counsel Yoza stated this contract is being presented to the Committee because Board policy requires the Committee's approval to authorize the Board President and CEO to execute any contract involving expenditures greater than \$250,000 or for a term greater than three years. The members discussed the terms in the contract including the timeline. It was noted that a detailed schedule that the vendor must adhere to is included in the contract. Following discussion, Regent Schmidt moved to approve the execution of the contract by the Board President and CEO. Regent Hutton seconded. The motion carried.

ADJOURNMENT

The Chair adjourned the meeting at 9:59 a.m.

AGENDA

**System Council of Presidents
Kansas Board of Regents
June 17, 2020
10:15 a.m. – 10:45 a.m.
Virtual**

1. Approve minutes of May 20, 2020 meeting
2. Report from System Council of Chief Academic Officers
3. Act on Proposed Changes to Performance Agreements Funding Guidelines (Attachment)
4. Act on Proposed Associate-to-Baccalaureate Program Transfer Plan (Page 59)
5. Receive update on reopening plans
6. Other matters

Summary

Due to the COVID-19 pandemic, institutions are struggling to adjust to unprecedented circumstances. Many measures of institutional performance could be negatively affected during AY 2019-20 and AY 2020-21. As such, the Performance Agreement Working Group reconvened on May 1, 2020 to discuss ways to mitigate the impact on performance reporting. The Working Group recommended proposed changes to the [Performance Agreements: Funding Guidelines](#) that were approved by the System Council of Chief Academic Officers on May 20, 2020. These proposed changes are detailed herein.

Background

Pursuant to K.S.A. 74-3202d, each public postsecondary educational institution's receipt of "new state funds" shall be contingent upon achieving compliance with its performance agreement, as determined by the Kansas Board of Regents. Each performance agreement consists of several performance indicators chosen by the institution by which their performance is measured. The performance agreements for AY 2020 – AY 2021 were approved by the Board March 18, 2020.

Due to the unprecedented disruption caused by the COVID-19 pandemic, many measures of institutional performance could be negatively affected for Academic Year 2019-20 and Academic Year 2020-21. At its April 15, 2020 meeting, the System Council of Chief Academic Officers (SCOCAO) agreed to reconvene the Performance Agreement Working Group to discuss ways to mitigate the negative effects on performance reporting. The group met Friday, May 1, 2020, and recommended changing the "Annual Evaluation of Compliance and Funding" section of the [Performance Agreements: Funding Guidelines](#) to allow for additional flexibility for institutions while maintaining accountability and the current funding tiers. Most recently, these proposed changes were approved by SCOCAO on May 20, 2020. The current performance agreement framework is addressed below, and the proposed changes are detailed in the second to last paragraph.

Annual Evaluation of Compliance and Funding

To be eligible for any new funding appropriated by the Legislature and approved by the Governor, each institution annually submits a performance report that updates the Board on an institution's progress toward meeting the indicators in the performance agreement. The performance report provides the Board a basis for awarding any new funding.

Institutions establish a baseline for each indicator in the performance agreement. Awarding of new funding is based on the following three outcomes for the indicators in the performance agreement:

- (1) maintaining the baseline; (2) improving on the baseline; or (3) declining from the baseline. The Board annually awards new funds based on the following levels of compliance:

- 100% of New Funding Available

The Board has determined the institution maintained the baseline or improved from the baseline in four or more of the indicators.

- 90% of New Funding Available

An institution will be awarded 90% of the new funding for which it is eligible if:

- The institution has made a good faith effort;
- The effort has resulted in the institution maintaining the baseline or improving from the baseline in three of indicators; and
- The performance report includes specific plans for improvement.

- 75% of New Funding Available

An institution will be awarded 75% of the new funding for which it is eligible if:

- The institution has made a good faith effort;
- The effort has resulted in the institution maintaining the baseline or improving from the baseline in two of the indicators; and
- The performance report includes specific plans for improvement.

- No New Funding Awarded

The institution did not make a good faith effort, as defined by:

- Lacking an approved performance agreement;
- Failing to submit a performance report; or
- Maintaining or improving from the baseline in only one indicator, or none of the indicators.

In cases where an institution qualifies for the 0%, 75%, or 90% funding tier, the institution may make a case to move to the next higher funding tier. In such cases, an institution chooses one indicator for which it did not maintain or improve from the established baseline and submits evidence to BAASC that the indicator meets one or more of the following alternative evaluation criteria:

- Sustained excellence;
- Improvement from the prior year;
- Ranking on the indicator based on a relevant peer group;
- Improved performance using a three-year rolling average of the most recent three years; and/or
- Any extenuating circumstances beyond the control of the institution.

If more than one indicator was affected by an unforeseen emergency, such as the COVID-19 pandemic or a natural disaster, the institution may make a case for each indicator affected. Each case shall include a narrative with specific evidence to substantiate that the unforeseen emergency contributed to the institution's inability to meet the indicator. BAASC will review the evidence case and determine if an institution warrants recommended funding at the next a higher funding tier. If such a determination is made, the institution shall only be recommended for funding at the next higher funding tier and shall not qualify for funding tiers beyond that.

Compliance is evaluated annually, and levels of funding are determined on an annual basis. Funding levels awarded in one reporting year do not affect funding levels in subsequent years. For each reporting year, an institution may be awarded 100%, 90%, 75%, or 0% of new funding, based on its compliance with the performance agreement.

MINUTES

**System Council of Presidents
Kansas Board of Regents
May 20, 2020
10:10 a.m.
Virtually via Zoom**

Members present: President Allison Garrett, Emporia State University – Co-Chair
President Ken Trzaska, Seward County Community College – Co-Chair
Chancellor Douglas Girod, University of Kansas
President Tisa Mason, Fort Hays State University
President Jerry Farley, Washburn University
President Jay Golden, Wichita State University
President Richard Myers, Kansas State University
President Steve Scott, Pittsburg State University
President Jim Genandt, Manhattan Technical College
President Flanders, Kansas Board of Regents

The meeting was convened at 10:19 a.m. by President Ken Trzaska – Co-Chair. Because the meeting was conducted virtually, roll call was taken and rules for participation were shared prior to beginning the meeting.

1. Minutes from the April 15, 2020 meeting, moved by President Myers and seconded by Chancellor Girod, were approved.
2. Dr. Brad Bennett, System Council of Chief Academic Officers, Colby Community College, reported on the following items:
 - SCOCAO heard an update from the Transfer and Articulation Council. The KCOG meeting is scheduled for October.
 - SCOCAO heard an update from the OER Steering Committee. They are planning a conference in the fall.
 - The Council approved a change to the funding guidelines regarding Performance Agreements to allow flexibility for institutions impacted by the pandemic.
 - SCOCAO heard an update on KU's Edwards Campus Transfer Agreement with Johnson County. A lot of data has been shared. The agreement will allow students to transfer more than 60 hours.
3. President Blake Flanders led a discussion on the Board's new strategic plan. The following key points were discussed:
 - The Board's new strategic plan focuses on three pillars:
 - a. What can we do for Kansas Families?
 - b. How can we help serve Kansas Businesses?
 - c. How can we connect with our communities and increase our level of corporate engagement so we can increase economic prosperity in the state?
 - Universities will be asked to identify different sectors in which to improve in terms of workforce goals.

- The Board expressed an interest in conducting a face-to-face work session on the plan and hopes to do this at the June KBOR meeting with a limited audience. Send feedback on this topic to KBOR.
4. President Trzaska led a discussion on testing issues for COVID-19. The following key points were discussed:
- The technical colleges are back to business as usual with constant monitoring, use of masks and taking temperatures etc.
 - The CEOs have been collaborating to develop a plan and sharing ideas and best practices on re-opening campus. Testing is the biggest challenge. There is an inadequate capacity to test.
 - By opening up campus, the need to test will increase dramatically. However, the testing won't help much without contact tracing and the ability to provide quarantining, which is typically done by the county health department. Resources for contact tracing are not readily available.
 - Health clinic directors are meeting regularly to understand what best practices are and coordinating planning across the system.
5. Other matters
No other matters were discussed.

There being no further business, the meeting adjourned at 10:35 a.m.

AGENDA

**Council of Presidents
Kansas Board of Regents
June 17, 2020
10:45 a.m. or adjournment
Virtually via Zoom**

1. Approve minutes of May 20, 2020 meeting
2. Report from Council of Chief Academic Officers: David Cordle
3. Report from Council of Chief Business Officers: Diana Kuhlmann
4. Report from Council of Government Relations Officers: Don Hill
5. Report from Council of Chief Student Affairs Officers: Jim Williams
6. Report from Title IX Workgroup: Jennifer Ananda
7. Receive Update on the Chief Council of Diversity Officers request and recent events: Aswad Allen
8. Other matters

MINUTES

**Council of Presidents
Kansas Board of Regents
May 20, 2020
10:35 a.m. – adjournment of SCOPS
Virtually via Zoom**

Members present: President Allison Garrett, Emporia State University
Chancellor Douglas Girod, University of Kansas
President Tisa Mason, Fort Hays State University
President Jay Golden, Wichita State University
President Richard Myers, Kansas State University
President Steve Scott, Pittsburg State University

The meeting was convened at 10:35 a.m. by President Garrett.

1. Minutes from the April 15, 2020 meeting, moved by President Golden, and seconded by Chancellor Girod, were approved.
2. Provost David Cordle, Emporia State University, gave a report from the Council of Chief Academic Officers on the following items:
 - The COCAO received an update on the Positive Pathways for students who do not meet qualified admissions criteria and information for improvement.
 - The Tilford Conference was a success for the fall but plan to suspend plans for fall 2020 and use the resources for campus level programming.

President Golden moved to approve the following programs. The motion was seconded by President Myers. The programs approved.

- The COCAO heard the second reading of KSU's Bachelor of Science in Geographic Information Science and Technology.
- The COCAO heard the second reading of KSU's Bachelor of Science in Sports Nutrition.
- The COCAO heard the second reading of KUMC's Masters in Genetic Counseling.

Provost Cordle reported on COCAO's approval of the following changes:

- ESU's request to consolidate the Master of Science in Psychology (general option) with the Master of Science in School Psychology.
- KU's request for a Minor in Design Entrepreneurship.
- KU's request for a Minor in Nutrition.
- KU's request for a Minor in Public and Population Health.

3. Diana Kuhlmann, Vice President for Administration and Finance, Emporia State University, gave a report from the Council of Chief Business Officers on the following items:
 - i. The data collection phase for the space utilization study is complete. Campus visits will begin in June.
 - ii. The campus visits for the Building Condition Assessments have started.
 - iii. The COBO reviewed and supported two KBOR policy changes:
 - a. To suspend for one year the policy which prohibits universities from using use state funds for non-controlled affiliated corporations, and

- b. To change the frequency of external management reviews from 5 years to 8 if there are no significant findings. This would provide a significant cost saving to the institution.
 - iv. Tuition and fees proposals are due to the Board on May 29.
 - v. The COBO approved the request to record military leave during this time as military leave rather than COVID-19 leave which aligns with state coding.
4. Don Hill, Government Relations Officer, Emporia State University, gave a report from the Council of Government Relations on the following items:
 - i. The COGRO meets weekly to stay updated.
 - ii. The Legislatures will have a one-day veto session on May 21. Liability protection for businesses against claims related to COVID-19 is an item under consideration. The COGRO provided language to have higher education included in the proposal.
 - iii. The COGRO is monitoring the federal stimulus funds.
5. Vice President Jim Williams, Emporia State University, gave a report from the Vice Presidents of Student Affairs on the following items:
 - The committee focused discussions on sharing information on the development of a plan to return to campus.
 - The priority is modeling proper behavior and social distancing and how that will impact events.
6. Dr. Aswad Allen, Chief Diversity Officer, Emporia State University, gave a report from the Chief Diversity Officers on the following key items:
 - The population growth rate in Kansas has been flat for the past 5 years, but K-12 Public School population has had growth in the Hispanic/Latino population.
 - Overall system enrollment is flat/declining.
 - White students exceed representation compared to the portion of the population, while Hispanic and Black students are underrepresented compared to the population representation.
 - Hispanic and Black students attend our Universities at a lower percentage than our Community Colleges and Technical Colleges.
 - The Diversity Committee made the following recommendations for building an infrastructure for system-wide diversity, equity, and inclusion:
 - a. Chief Diversity Officers meet for monthly KBOR meetings in Topeka.
 - b. KBOR Level Diversity, Equity & Inclusion Plan (focused on family, business, and economy)
 - c. KBOR Level Diversity, Equity & Inclusion Representative
 - d. Identify Creative Resource Solutions (securing KBOR support for advancing DEI strategies)
 - e. Future strategic state and institutional funding
7. Other matters
 - i. No other matters for discussion.

There being no other business, the meeting was adjourned at 11:30 a.m.

AGENDA

**Kansas Board of Regents
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
VIDEO CONFERENCE agenda
June 17, 2020
8:30 am – 9:00 am**

The System Council of Chief Academic Officers (SCOCAO) will meet by video conference (this was originally scheduled as a face-to-face meeting in Topeka) and will be live streamed for the public. Meeting information will be sent to participants via email, or you may contact arobinson@ksbor.org. SCOCAO is co-chaired by Brad Bennett, Colby CC and David Cordle, ESU.

- | | |
|---|----------------------------|
| I. Call to Order | Brad Bennett, Co-Chair |
| A. Roll Call | |
| B. Approval of Minutes from May 20, 2020 | |
| II. Transfer and Articulation Council (TAAC) Update | Jon Marshall |
| III. Open Educational Resource (OER) Steering Committee Update | Erin Wolfram |
| IV. Other Matters | |
| A. Statewide Online Test Proctoring Option | Daniel Archer |
| B. Performance Reports Reminder | Sam Christy-
Dangermond |
| C. New Business | SCOCAO Members |
| V. Next SCOCAO Meeting – September in Topeka | |
| • Approve June 17, 2020 minutes | |
| • Introductions/Potential Schedule Adjustments | |
| VI. Adjournment | |

Tentative Date Reminders:

- October: Apply Kansas College Application Month
- October 16: KCOG Conference

MINUTES

**System Council of Chief Academic Officers
MINUTES
Wednesday, May 20, 2020**

The May 20, 2020, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Brad Bennett at 8:30 a.m. The meeting was originally scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom and live streamed for the public.

In Attendance:

Members:	David Cordle, ESU Brad Bennett, Colby CC Barbara Bichelmeyer, KU Erin Shaw, Highland CC Daniel Archer, KBOR	Jill Arensdorf, FHSU Rick Muma, WSU Howard Smith, PSU Jerry Pope, KCKCC	Charles Taber, K-State Corey Isbell, NCKTC Robert Klein, KUMC JuliAnn Mazachek, Washburn
Staff:	Sam Christy-Dangermond Karla Wiscombe	Amy Robinson Erin Wolfram	Travis White
Others:	Adam Borth, Fort Scott CC Mark Haub, K-State Jon Marshall, Allen CC Cindy Hoss, Hutchinson CC Brian Niehoff, K-State John Buckwalter, K-State Michael Calvert, Pratt CC	Jeff Radel, KUMC Shannon Portillo, KU Elaine Simmons, Barton CC Jason Sharp, Labette CC Jean Redeker, KU Kaye Monk-Morgan, WSU Janice Stover, Cowley CC	Eric Elsinghorst, KUMC Mickey McCloud, JCCC Aron Potter, Coffeyville CC Jane Holwerda, Dodge City CC Amber Knoettgen, Cloud County CC Pedro Leite, Cloud County CC Linnea GlenMaye, WSU

Co-Chair Brad Bennett welcomed the newest SCOCOA member Jerry Pope from Kansas City Kansas Community College (KCKCC). Attendance was taken by roll call for the Committee, presenters, and KBOR staff.

Approval of Minutes

Barbara Bichelmeyer moved to approve the minutes of the April 15, 2020 meeting, and JuliAnn Mazachek seconded the motion. With no corrections or discussion, the motion passed.

Transfer and Articulation Council (TAAC) Update

Jon Marshall stated the council met on May 13, 2020. Jon discussed the procedure TAAC uses to identify courses and noted at this past meeting the council identified 12 courses required for review and updating of learning outcomes and specified 7 courses for possible inclusion into systemwide transfer. These courses will be reviewed at the next KCOG Conference, which will be held on October 16, 2020 at WSU or virtually. KCOG Conference information and identified courses can be found at:

https://www.kansasregents.org/academic_affairs/transfer-articulation/annual-kcog-conference

Open Educational Resource (OER) Steering Committee Update

Erin Wolfram stated the OER Steering Committee met on May 15, 2020. The committee is in the process of securing membership to the Open Textbook Network (OTN). Membership includes access to resources such as professional development opportunities, OER data collection mechanisms, and a network of peers to enhance OER across Kansas institutions. Erin is currently working on KBOR web content additions which will include

general OER information, the OER Action Plan, OER highlights from individual institutions, and an OER resource repository. Erin will provide an update when these resources become available.

The OER Steering Committee is getting involved in a group called Driving OER Sustainability for Student Success (DOERS3). DOERS3 is a collaborative made up of public higher education systems and statewide OER organizations. Lee Miller, Barton Community College, will be our liaison for this group.

The OER Conference is planned for September 18, 2020 at FHSU or online. (The steering committee hopes to decide on the venue by July 1st.) Erin noted that if the conference is online it will be free of charge, and those who had previously registered would be refunded. Erin will be sending out an email with conference information as well as a call for presentation proposals to secure presenters.

The OER Steering Committee grant development sub-committee is working on a grant being provided through the Cares Act due to COVID-19. This grant could award \$150,000 or more to go towards OER initiatives across Kansas.

Revision to Performance Agreements: Funding Guidelines

Sam Christy-Dangermond stated institutions should plan to continue to report for AY 2020 and AY 2021 per the performance agreements, which are required by state statute, but KBOR is working on adjustments that can be made to help lessen the impact of the COVID-19 pandemic on performance-based funding. Sam noted that performance-based funding is only available if new money is allocated by the legislature.

At the direction of SCOCOA, the Performance Agreement Working Group reconvened on May 1, 2020. The group endorsed changes to Performance Agreements: Funding Guidelines as outlined in the provided materials. These changes will allow institutions to make a case for any indicators affected by COVID-19 to move to a higher funding tier. Further, the changes will remove the limitation of moving up only one tier. No questions were presented by the Committee.

JuliAnn Mazachek motioned to approve the revisions to the Performance Agreement: Funding Guidelines, and Jill Arensdorf seconded. The motion passed by roll call vote.

ACCUPLACER Contract Requirement Reminder

Sam Christy-Dangermond stated this will mainly affect community and technical colleges or anyone who uses the ACCUPLACER exams. Last year the Board negotiated a new contract with College Board for a discounted price per exam of \$1.95, which is down from the original \$2.30 per exam. This contract is in place until June 30, 2022. Sam noted there are two requirements of the contract:

1. Email the College Board with an estimated incoming freshman enrollment for fall 2020. This is due by June 15 to the contact listed on page 8 of the agenda.
2. Any participating institutions that discontinue using ACCUPLACER exams must notify the College Board within 15 days following the cessation.

Sam stated this process has created conversations about the move to online testing and the College Board requirement that the exams be proctored a specific way. Institutions can either use the College Board's virtual proctor service, Examity, or use their own proctors, along with a video chat service. There is concern over the Examity fee, which is at an already discounted rate of \$20 per exam. Several institutions have indicated they are using their own proctors with the Zoom option, as it is more economical.

Committee members asked if there were any consequences to being significantly off when reporting estimated fall enrollment data to the College Board. Sam responded that she has spoken with the College Board and she doesn't foresee any.

KU Edwards Campus Transfer Agreement Update

Shannon Portillo, KU, and Mickey McCloud, JCCC, presented an overview of the transfer agreement. This is the first year of the pilot agreement, and their goal is making transfer more accessible and recognizable. The first-year data shows students are participating at higher rates in the spring semester and participating students are persisting at high rates. Success rates show that out of the 149 participating students, 50 were returning students to JCCC and acquired by internal outreach. Mickey credited the success with outreach to counseling and advising staff at both campuses. Shannon stated a surprising success of the pilot has been the high persistence to graduation rate. Mickey stated another unexpected success was how many students were willing to come back through transfer. While they have not done formal surveys, counselors obtained data from participating students. About 75% of students asked indicated they are interested in the ability to transfer more or all of their previous credits. Mickey believes this has been a selling point for the pilot as it allows more credits to transfer.

Mickey discussed impacts on advising at JCCC which include the additional opportunity to advise students due to grade requirements and discuss courses that better align with a future major. Shannon echoed Mickey's statement and added the two main ways that advising has shifted at KU due to the pilot are 1) providing more opportunity to counsel students into looking at courses that flow into majors and 2) allowing students to meet with faculty early on for career exploration. Shannon clarified for the Committee that the requirement that specifies that students must complete 60-hours at a university is waived for all students in the agreement.

Adjournment

Rick Muma moved to adjourn the meeting, and Chuck Taber seconded the motion. With no corrections or discussion, the motion passed by roll call vote. The meeting adjourned at 9:06 a.m.

AGENDA

KANSAS BOARD OF REGENTS COUNCIL OF CHIEF ACADEMIC OFFICERS VIDEO CONFERENCE AGENDA

June 17, 2020
9:00 am – 9:50 am

The Council of Chief Academic Officers (COCAO) will meet by video conference (this was originally scheduled as a face-to-face meeting in Topeka) and will be live streamed for the public. Meeting information will be sent to participants via email, or you may contact arobinson@ksbor.org.

- | | |
|---|-----------------------------------|
| I. Call to Order | David Cordle, Chair |
| A. Roll Call | |
| B. Approve Minutes from the May 14, 2020 Special Meeting | |
| C. Approve Minutes from the May 20, 2020 Meeting | |
| II. Requests | |
| A. First Readings | |
| 1. BA & BS in Integrated Computer Science – K-State | Chuck Taber |
| 2. BS in Public Health – K-State | Chuck Taber |
| 3. Bachelor of Health Sciences - KU | Barbara Bichelmeyer |
| B. Other Requests | |
| 1. Request for Degree Name Change of BA and BS in Fisheries, Wildlife, and Conservation Biology to Fisheries, Wildlife, Conservation, and Environmental Biology – K-State | Chuck Taber |
| 2. Act on Request for Approval to change MA in Microbiology to MS in Microbiology – KU | Barbara Bichelmeyer |
| 3. Act on Request for Approval to change MA in Biochemistry & Biophysics to MS in Biochemistry & Biophysics – KU | Barbara Bichelmeyer |
| 4. Act on Request for Approval to change MA in Molecular, Cellular, & Developmental Biology to MS in Molecular, Cellular, & Developmental Biology – KU | Barbara Bichelmeyer |
| III. Council of Faculty Senate Presidents Update | Aleksander Sternfeld-Dunn,
WSU |
| A. Welcome and Introductions | |
| III. Other Matters | |
| A. Discuss Opportunities (new degree programs, partnerships, strategic initiatives, etc.) that Universities are Considering or Planning to Pursue in the Future | COCAO Members |
| B. New Business | COCAO Members |
| IV. Next COCAO Meeting – September 2020 | |
| • Approve minutes from June 17 th Meeting | |
| • New Program Approvals and Requests | |
| • Introductions/Potential Schedule Adjustments | |
| V. Adjournment | |
| The University Press of Kansas Board of Trustees will meet upon adjournment via a separate video conference. | |

MINUTES

Council of Chief Academic Officers MINUTES Thursday, May 14, 2020

The May 14, 2020 special meeting of the Council of Chief Academic Officers was called to order by Chair David Cordle at 8:32 a.m. Due to the COVID-19 Pandemic, this meeting was held through Zoom and live streamed for the public.

In Attendance:

Members:	David Cordle, ESU	Jill Arensdorf, FHSU	Charles Taber, K-State
	Howard Smith, PSU	Rick Muma, WSU	JuliAnn Mazachek, Washburn
	Barbara Bichelmeyer, KU	Robert Klein, KUMC	
Staff:	Daniel Archer	Sam Christy-Dangermond	Amy Robinson
	Karla Wiscombe	Erin Wolfram	Steve Funk
Others:	Brian Niehoff, K-State	Jean Redeker, KU	Linnea GlenMaye, WSU
	Lori Winningham, Butler CC		

Chair David Cordle welcomed everyone. Attendance was taken by roll call for Committee members, university members, and KBOR staff. This special meeting was called for Kansas public universities to continue sharing information on their planning efforts for summer and fall semesters.

Future Enrollment Discussion

Committee members shared what they are doing on their campus for face-to-face instruction for summer 2020.

- JuliAnn stated Washburn has moved online, with the exception, of health professions and their tech school.
- Chuck stated K-State has moved online, with the exception, of aviation and doctorate of med for clinical experiences.
- Howard stated PSU has moved online, with the exception, of their technology area.
- Jill stated FHSU has moved online, with the exception, of limited work in health professions.
- Barbara stated KU is fully online for the summer.
- Linnea stated WSU has moved online or remote. They have additionally changed their coding to remote learning to avoid applying an online fee.
- David stated ESU is online and has also changed coding to avoid fee charges. They have a second summer term starting in July and are trying to hold some of these face-to-face to gain experience with protocols and procedures in a limited capacity.

Committee members shared how they are preparing for on and off campus student services.

- Jill stated FHSU has moved student health services to telehealth for the summer.
- Howard stated PSU is also using telehealth services for the summer.
- Chuck stated K-State has gone to telehealth. As they approach fall, some offices will start to open back up.
- Linnea stated WSU is working on plans to have limited staff on campus during the summer. Some services such as counseling are fully online for the summer.

Committee members discussed the process of making decisions and how they are bringing working groups together to come up with an overall plan.

- Chuck stated K-State has several working groups. These groups report to a hierarchy, and they link the groups to functional areas of relevance.
- David shared that ESU had a central group focusing on the spring semester. This group is now working on planning for late summer and fall. This group works with other smaller groups who deal with instruction, facilities, student life, and other areas.
- Howard stated PSU is similar to ESU. They have asked their larger group to identify crossovers, and each larger group has members comprised of the smaller groups.
- Barbara stated KU is similar. They are creating a document that will articulate guiding principles. KU has morphed their new strategic plan and their recovery plan into a comprehensive plan for fall. They have teams working on specific areas and are intentional about participants.

Committee members discussed safety, instructional delivery, faculty response, and other basic parameters that all universities are working on.

- Barbara stated KU has three risk levels: facilities, type of activity, and people. They are also looking at two mitigation factors: who comes in and out and what system do they use to create parameters.
- Rick questioned how a consistent approach could be developed when each institution has a variety of cultural and student differences. Rick noted he is keeping a journal to document how WSU is working through the pandemic.
- Jill stated the FHSU library is working on archiving projects, including media records.

Committee members discussed how they are preparing faculty for future direction.

- Rick stated WSU has launched training modules. This includes scenarios and how faculty should handle each.
- Jill stated at FHSU they currently have work groups identifying faculty needs.
- Chuck responded that K-State has put together resources and these continue to be enriched. They have also created an online modular course for faculty. More resources will be created as fall plans become identified.
- Howard stated PSU is creating a course inventory to identify courses that are easier to transition. They are also reaching out to faculty to identify training needs.
- Barbara stated KU is setting up parameters, evaluating course inventory, and developing a faculty plan which focuses on areas where support is needed. She noted they are encouraging faculty to recognize the grieving process for changes that have occurred.
- David stated ESU will be sending out faculty communication that puts forth expectations. One of the expectations is that all faculty make use of their Canvas Learning Management System. To help faculty meet these expectations they will do training over the summer, as well as using Zoom based classes to establish a baseline level of ability to use the resources.
- Jill added that FHSU had listening sessions where faculty with more experience teaching online were willing to assist others over the summer. She believes they will use these faculty members as informal mentors.
- Rick stated WSU has launched "Shockers United". This is modeled after the states reopening plan and encompasses their 7 different work groups. https://www.wichita.edu/about/COVID-19/shockers_united They will also be rolling out faculty expectations as they will be requiring all faculty to move to a hybrid course model.
- Robert Klein, from KUMC, discussed their unique clinical situation. The School of Nursing has been an online learning leader for decades. They have moved their remaining courses online as well as becoming a resource for other schools in the university. While he sees some similarities, he noted those having clinical programs will have challenges balancing safety and trying to move students forward.

David asked the Committee if there were any other items for discussion.

- Jill stated she is concerned about obtaining proper supplies that will be required for returning to campus.
- Howard has similar concerns for PSU. They are also looking at the emotional piece as was mentioned by Barbara earlier.
- Barbara noted that while each campus is working independently, they are all trying to answer similar questions. She stated KU recognizes they are asking faculty to do more than ever before, and they want to make sure to include the emotional component as well as the work involved in changing course structure.
- Chuck agreed the emotional health issues are important. He noted that many items are interconnected such as acquiring appropriate testing to help relieve possible faculty concerns.
- Barbara discussed how to best mitigate the risks, how to be best informed by science, and how they calculate the risks with this information.
- JuliAnn believes there could be a universal statement on behalf of all Kansas higher education institutions which addresses what they are doing and why it is important for Kansas.
- Barbara noted they have a group called "advocates and champions". This group brings their Endowment and Alumni Associations together to help educate the public on what changes mean to KU and how it will impact the university and the community.
- Robert Klein noted the need to remain flexible as future outbreaks could potentially happen.

Daniel Archer asked if there was potential interest in a statewide test proctoring contract. He believes this could be an area that KBOR can assist with. David noted this was a past concern, noting resources were not as readily available at that time. Several members noted this could be helpful and possible during the current climate as they have had similar barriers in the past.

Adjournment

The meeting adjourned at 9:35 a.m.

**Council of Chief Academic Officers
MINUTES**

Wednesday, May 20, 2020

The May 20, 2020, meeting of the Council of Chief Academic Officers was called to order by Chair David Cordle at 9:08 a.m. The meeting was originally scheduled to be held in Topeka. Due to the COVID-19 Pandemic, this meeting was held through Zoom and live streamed for the public.

In Attendance:

Members:	David Cordle, ESU Howard Smith, PSU Barbara Bichelmeyer, KU	Jill Arensdorf, FHSU Rick Muma, WSU Charles Taber, K-State	JuliAnn Mazachek, Washburn Robert Klein, KUMC
Staff:	Daniel Archer Karla Wiscombe	Sam Christy-Dangermond Erin Wolfram	Amy Robinson Travis White
Others:	Adam Borth, Fort Scott CC Brian Niehoff, K-State Cindy Hoss, Hutchinson CC Jason Sharp, Labette CC Jerry Pope, KCKCC Cory Isbell, KCKTC Mark Haub, K-State Shawn Hutchinson, K-State	Brad Bennett, Colby CC Elaine Simmons, Barton CC Jane Holwerda, Dodge City CC Jean Redeker, KU Kaye Monk-Morgan, WSU Pedro Leite, Cloud County CC Erin Shaw, Highland CC Greg Schneider, ESU	Aron Potter, Coffeyville CC Eric Elsinghorst, KUMC Jeff Radel, KUMC Jennifer Ng, KU Linnea GlenMaye, WSU Shannon Portillo, KU Mickey McCloud, JCCC Amber Knoettgen, Cloud County CC

Chair David Cordle welcomed everyone. Attendance was taken by roll call for the Committee, presenters, and KBOR staff.

Approval of Minutes

Chuck Taber moved to approve the minutes of the April 15 meeting, and Jill Arensdorf seconded the motion. With no corrections or discussion, the motion passed.

Howard Smith moved to approve the minutes of the April 24 special meeting, and Chuck Taber seconded the motion. With no corrections or discussion, the motion passed.

2nd Readings

- K-State is requesting approval for a BS in Geographic Information Science and Technology. Shawn Hutchinson, Professor of Geography and Director of K-State's Geographic Information Systems Spatial Analysis Laboratory was available for questions. Jill Arensdorf moved to approve the new program, and Howard Smith seconded the motion. With no further questions or discussion, the motion passed. David noted this proposal will be forwarded to COPS for approval later in the morning.
- K-State is requesting approval for a BS in Sports Nutrition. This would be offered in the Department of Food Nutrition, Dietetics and Health. Mark Haub, Department of Food, Nutrition, Dietetics and Health, was available for questions. Barbara Bichelmeyer moved to approve the new program, and Rick Muma seconded the motion. With no further questions or discussion, the motion passed. David noted this proposal will be forwarded to COPS for approval later in the morning.
- KUMC is requesting approval for an MS in Genetic Counseling. Eric Elsinghorst, Chair of the Department of Clinical Laboratory Sciences, and Jeff Radel, Department of Occupational Therapy Education, were available for questions. Rick Muma moved to approve the new program, and Chuck

Taber seconded the motion. With no further questions or discussion, the motion passed. David noted this proposal will be forwarded to COPS for approval later in the morning.

Other Requests

- ESU is requesting to consolidate its Master of Science in Psychology (general option) with its Master of Science in School Psychology. David Cordle provided a brief overview. Jill Arensdorf moved to approve the consolidation, and Howard Smith seconded the motion. With no further discussion, the motion passed. The request will go to Dr. Flanders for final approval.
- KU is requesting a Minor in Design Entrepreneurship. Barbara Bichelmeyer provided a brief overview. Howard Smith moved to approve the new minor, and Jill Arensdorf seconded the motion. With no further discussion the motion passed. The request will go to Dr. Flanders for final approval.
- KU is requesting a Minor in Nutrition. Barbara Bichelmeyer provided a brief overview. Chuck Taber moved to approve the new minor, and Howard Smith seconded the motion. With no further discussion the motion passed. The request will go to Dr. Flanders for final approval.
- KU is requesting a Minor in Public and Population Health. Barbara Bichelmeyer provided a brief overview. Rick Muma moved to approve the new minor, and Chuck Taber seconded the motion. With no further discussion, the motion passed. The request will go to Dr. Flanders for final approval.

Council of Faculty Senate Presidents Update

Greg Schneider, ESU, noted this will be the last meeting update from the outgoing group of COFSP. The new Chair will be Aleksander Sternfeld-Dunn of WSU. Aleksander will report to COCAO at the June 17 meeting. Greg thanked the departing members, members who will stay on, and the provosts for their work and communication. Greg also noted they appreciated being involved in the shared governance approach of reopening universities in the fall.

Positive Pathways

- Daniel Archer provided an update on the Board goal of Positive Pathways in relation to helping students who do not meet Qualified Admissions Criteria to help achieve success beyond high school. Earlier in the spring, a working group was formed consisting of admissions staff from each institution. Daniel discussed three core items that the group worked on:
 1. Looking at the exception window and how this message is communicated to perspective students.
 2. Referring inadmissible applicants to two-year colleges.
 3. Ensuring the intent of positive pathways through positive messaging and communications.

The working group came up with three recommendations:

1. Universities will provide the statement "If you do not meet either of the guaranteed admission requirements, you are still encouraged to apply. Your application will be reviewed individually";
2. Admission denial letters will contain a statement that promises that the applicant will be reconsidered for admission if they reapply after completing 24 college credit hours with at least a 2.0 GPA (2.5 for KU); and
3. A link to a newly developed KBOR webpage which provides a list of community and technical colleges in Kansas and provides contact information for each respective college.
https://www.kansasregents.org/academic_affairs/qualified_admissions/alternative-admissions-options

JuliAnn commented that she would like to discuss Washburn being involved in the working group. Rick asked if the working group recommendations sent to admissions staff could be sent to the CAO's. The committee discussed if the recommendations needed formal action taken. Daniel clarified the

recommendations do not include policy changes, but more so a small change in communication that has been created by a working group previously appointed by the committee. He noted this item can be pulled if they would like to do so. The committee agreed to move forward with these recommendations, and in the future working group recommendations will be taken back to the committee before proceeding.

- Jennifer Ng, KU, provided the 2019 Tilford Conference Report. Jennifer noted the conference was an overall success with a historic number of attendees. The 2019 conference included changes to extend the timeframe to allow for extended sessions in the afternoon and included an exclusive session for upper institutional leaders. Both received positive feedback. Jennifer stated areas of improvement include opening the registration and submission of proposals earlier, communications, and improving accommodations through the registration system. Jennifer provided conference costs and stated they felt good about the cost compared to past years.

Barbara asked her to discuss communication plans for this vulnerable population during the COVID-19. Jennifer responded the senior diversity officers across KBOR institutions have been meeting weekly to discuss grading, teaching evaluation, and technology needs to name a few. She anticipates this will continue, and as they look at summer and fall, she believes there will be a great importance on sharing data on enrollment trends and representations. Jennifer believes there is increasing attention being given to international students, and they will monitor and be informed on this population through data.

Jennifer discussed plans for the 2020 Tilford Conference. They are considering holding the October conference virtually but have come to the consensus that it may be better to suspend the conference instead, due to financial and staffing constraints, as well as pressing immediate needs. If suspended, they ask the institutional contributions to be directed towards the purposes of diversity, equity, and inclusion initiatives on their respective campuses for the year 2020. Jennifer discussed alternative possibilities being considered for 2020 for either virtual statewide or smaller campus specific meetings or activities to continue moving forward during the current year. David Cordle noted the present structure and responsibility of the Tilford Conference falls under the Chief Diversity Officers. Jennifer responded the officers are from different institutions and have indicated they are not comfortable making funding decisions for others outside of their own institution.

Chuck asked if there was an opportunity or need to be thinking about the impact of COVID-19 on their campuses in reference to diversity. Jennifer responded there is and stated she could put some additional information together. Several committee members agreed this could be beneficial. Jill commented she supports some type of conversations or webinars in lieu of the conference to continue making progress. David noted the participants thought 2019 was a high-quality event, and he continues to hear good comments. The Committee thanked Jennifer for her presentation.

Adjournment

David noted the University Press of Kansas Board of Trustees will meet after adjournment.

Chuck Taber moved to adjourn the meeting, and Howard Smith seconded the motion. With no further discussion, the motion passed. The meeting adjourned at 9:58 a.m.

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2020

Meeting Dates

Agenda Material Due to Board Office

August 8-10, 2019

August 28, 2019 at noon

September 18-19, 2019

October 16-17, 2019 (WSU Campus Visit)

November 20, 2019 (PSU)

October 30, 2019 at noon

December 18-19, 2019

November 26, 2019 at noon

January 15-16, 2020

December 26, 2019 at noon

February 19-20, 2020

January 29, 2020 at noon

March 18, 2020 (KUMC)

February 26, 2020 at noon

April 15, 2020 (KSU)

March 25, 2020 at noon

May 20-21, 2020

April 29, 2020 at noon

June 17-18, 2020

May 27, 2020 at noon

TENTATIVE MEETING DATES

Fiscal Year 2021

Meeting Dates

August 4-6 – Budget Workshop/Retreat

September 9-10, 2020

October 14-15, 2020

November 18-19, 2020

December 16-17, 2020

January 20-21, 2021

February 17-18, 2021

March 17-18, 2021

April 14-15, 2021

May 19-20, 2021

June 16-17, 2021

COMMITTEES (2019-2020)

Shane Bangerter, Chair
Bill Feuerborn, Vice Chair

Standing Committees

Academic Affairs

Allen Schmidt – Chair
 Shelly Kiblinger
 Cheryl Harrison-Lee
 Helen Van Etten

Fiscal Affairs and Audit

Mark Hutton – Chair
 Ann Brandau-Murguia
 Bill Feuerborn
 Jon Rolph

Governance

Shane Bangerter – Chair
 Mark Hutton
 Allen Schmidt
 Bill Feuerborn

Regents Retirement Plan

Shane Bangerter – Chair

Board Representatives and Liaisons

Education Commission of the States	Ann Brandau-Murguia
Postsecondary Technical Education Authority	Mark Hess Mike Johnson Rita Johnson
Midwest Higher Education Compact (MHEC)	Helen Van Etten Blake Flanders
Washburn University Board of Regents	Helen Van Etten
Transfer and Articulation Advisory Council	Shane Bangerter
Governor’s Education Council	Allen Schmidt Helen Van Etten