

## Council of Chief Academic Officers

### MINUTES

Wednesday February 14, 2018

The February 14, 2018, meeting of the Council of Chief Academic Officers was called to order by Chair April Mason at 9:12 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

#### **In Attendance:**

Members:	April Mason, KSU Howard Smith, PSU Rick Muma, WSU	David Cordle, ESU Neeli Bendapudi, KU	Jeff Briggs, FHSU Robert Klein, KUMC
Staff:	Jean Redeker Max Fridell Susan Hancock	Karla Wiscombe Cynthia Farrier	Tim Peterson Sam Christy-Dangermond
Others:	Ed Kremer, KCKCC Stuart Day, KU Amy Hite, PSU Linnea GlenMaye, WSU Brian Niehoff, KSU Rob Catlett, ESU Steve Loewen, FHTC Brad Bennett, Colby CC Erin Shaw, Highland CC	Brian Lindshield, KSU Elaine Simmons, Barton CC Erin Shaw, Highland CC Adam Borth, Fort Scott CC Mark Smith, Cloud County CC George McNuffy, Colby CC Brenda Chatfield, NWKTC Harold Arnett, Cowley CC	Cindy Hoss, Hutchinson CC Michael Fitzpatrick, Pratt CC Todd Carter, Seward County CC Ryan Ruda, Garden City CC Lori Winningham, Butler CC Michael McCloud, Johnson CC Marc Malone, Cloud County CC Aron Potter, Coffeyville CC

Chair April Mason welcomed everyone.

#### **APPROVAL OF MINUTES**

Neeli Bendapudi moved that the minutes of the January 17, 2018, meeting be approved. Following the second of Jeff Briggs, the motion carried.

#### **PROGRAM REQUESTS**

- FHSU – Bachelor of Science in Political Science (second reading). Jeff Briggs described the degree program and stated there have been no further questions or discussions.

David Cordle moved, with the second of Rick Muma, that the Bachelor of Science in Political Science be approved. The motion carried unanimously, and this degree will be presented at the next meeting of COPS and BAASC.

- WSU – Master of Arts in Arts Leadership and Management (first reading).  
Rick Muma discussed Wichita State University's Master of Arts in Arts Leadership and Management. If there are further comments or questions, please contact Rick Muma prior to the March 14, 2018, meeting. This is a first reading and no action is required.

- KUMC – Master of Science in Athletic Training (first reading).  
Robert Klein discussed University of Kansas Medical Center’s Master of Science in Athletic Training. Discussion was held and if there are further comments or questions, please contact Robert Klein prior to the March 14, 2018, meeting. This is a first reading and no action is required.
- KU requests approval to change the degree titles for the following:
  - B.S.E. in Health and Physical Education to B.S.E. in Physical Education Plus  
COCAO discussed the change in the degree title and consensus is to table the proposal until the next meeting.
  - M.S.E in Health and Physical Education to M.S.E. in Health, Sport Management, and Exercise Science
  - Ph.D. in Health and Physical Education to Ph.D. in Health, Sport Management, and Exercise Science  
Discussion was held for the above listed degree title changes. Rick Muma moved, with the second of Howard Smith, that the degree title changes for MSE & PhD by KU be approved. The motion carried.

### **UPDATES**

Brian Lindshield, KSU, updated COCAO on the Council of Faculty Senate Presidents (COFSP). COFSP had lunch with the Regents in January and discussed various topics including alternative math pathways, open educational resources and 120 credit hour degree programs.

### **OTHER MATTERS**

- Proposed amendments to the Credit by Exam Policy were presented by Karla Wiscombe. The Credit by Exam Process was approved at the January COCAO meeting. The proposed policy amendments reflect the updated process information.

Neeli Bendapudi moved to accept the proposed amendments to the Credit by Exam Policy. Following the second of Jeff Briggs, the motion carried.

- Proposed amendments to the Accreditation Policy were presented by Jean Redeker. The changes include submitting an accreditation report every four years, and the university notifying the Board’s V.P. for Academic Affairs when the accreditation status of a program or institution adversely changes. Discussion followed, and COCAO appreciates the time and effort in revising the Accreditation Policy.

Rick Muma moved to accept the proposed amendments to the Accreditation Policy. Following the second of JuliAnn Mazacheck, the motion carried.

- Max Fridell requested feedback on the New Program Proposal form. Discussion followed and COCAO members were asked to share the document at their home institutions and be prepared to discuss it at the next meeting.

The Chair recessed the meeting at 10:13 am.

COCOA reconvened at 11:50 am.

- Robert Klein requested to add the Tilford Conference to the March COCAO agenda.

- The process for universities to submit justification for baccalaureate degrees exceeding 120 credit hours was discussed. The combined degree information and the submission process handouts were distributed. The deadline for submission is the second Friday in March.

### **Informational Items**

- Undergraduate Research Day is today at the State Capitol.
- Discussed institutional preferences for awarding honorary degrees.
- Stuart Day requested a University Press of Kansas (UPK) Board meeting. Stuart Day will coordinate availability with the UPK director.
- Jeff Briggs informed COCAO of Chris Crawford's, Black Hills State University (BHSU), interaction with Interstate Passport. Interstate Passport does not appear to have an impactful association at BHSU.
- The proposed amendments to the Auditing Policy, the Accreditation Policy, and the BS in Political Science degree at FHSU were approved by COPS.

### **ADJOURNMENT**

Neeli Bendapudi moved, with the second of David Cordle to adjourn the meeting. The motion carried and the meeting adjourned at 12:22 pm.