

**KANSAS BOARD OF REGENTS  
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS**

**MEETING AGENDA  
Tuesday, September 8, 2020  
10:15 – 10:45 am**

The System Council of Chief Academic Officers (SCOCAO) will meet by video conference. The public is welcome to listen to the meeting in Suite 520, Curtis State Office Building, located at 1000 SW Jackson, Topeka, KS 66612. Questions can be emailed to [arobinson@ksbor.org](mailto:arobinson@ksbor.org). SCOCAO is co-chaired by Brad Bennett, Colby CC, and Rick Muma, WSU.

- |  |                        |      |
|--|------------------------|------|
| <b>I. Call to Order</b>                                    | Brad Bennett, Co-Chair |      |
| A. Introductions   |                        |      |
| • KBOR Staff Update  |                        |      |
| B. Approval of Minutes from June 17, 2020                  |                        | p. 3 |
| <b>II. Transfer and Articulation Council (TAAC) Update</b> |                        |      |
| • 2020 KCOG Conference Update                              | Linnea Glenmayer       |      |
| • Revision Instructions for SWT Courses                    | Karla Wiscombe         | p. 5 |
| <b>III. Other Matters</b>                                  |                        |      |
| A. KCIA Update   | Brad Bennett, Colby CC |      |
| B. General Education Working Group                         | Daniel Archer          |      |
| C. Performance Reports Update                              | Sam Christy-Dangermond |      |
| D. OER Steering Committee Update                           | Sam Christy-Dangermond |      |
| E. Apply Kansas Update                                     | Tara Lebar             | p. 6 |
| F. Reminder that KBOR Provides State Authorization Letters | Daniel Archer          |      |
| <b>IV. Next SCOCAO Meeting – November 18, 2020 at ESU</b>  |                        |      |
| <b>V. Adjournment</b>                                      |                        |      |

Date Reminders:

- October: Apply Kansas College Application Month
- October 16: 2020 KCOG Virtual Conference

## System Council of Chief Academic Officers (SCOCAO)

The System Council of Chief Academic Officers, established in 2002, is composed of the six chief academic officers of the state universities, four chief academic officers selected by the nineteen community colleges, one chief academic officer selected by the six technical colleges, and the chief academic officer of Washburn University. The Board’s Vice-President for Academic Affairs serves as an ex officio member. The Committee meets in person the morning of the first day of the monthly Board meeting. Membership includes:

Brad Bennett, Co-Chair	Colby CC
Rick Muma, Co-Chair	WSU
Erin Shaw	Highland CC
Jill Arensdorf	FHSU
Charles Taber	K-State
Barbara Bichelmeyer	KU
Howard Smith	PSU
David Cordle	ESU
Lori Winningham	Butler CC
Jerry Pope	KCKCC
Corey Isbell	NCKTC
JuliAnn Mazachek	Washburn
Daniel Archer	KBOR

### System Council of Chief Academic Officers AY 2021 Meeting Schedule

<i>Meeting Dates</i>	<i>Location</i>	<i>Institution Materials Due</i>
September 08, 2020 @ 10:15 am	Video Conference	August 19, 2020
November 18, 2020	ESU	October 28, 2020
December 16, 2019	Topeka	November 24, 2020
January 20, 2021	Topeka	December 30, 2020
February 17, 2021	Topeka	January 27, 2020
March 17, 2021	Topeka	February 24, 2020
April 14, 2021	FHSU	March 24, 2020
May 19, 2021	Topeka	April 28, 2020
June 16, 2021	Topeka	May 26, 2020

\*SCOCAO meets from 8:30-9am unless noted otherwise.

**System Council of Chief Academic Officers  
MINUTES**

**Wednesday, June 17, 2020**

The June 17, 2020, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Brad Bennett at 8:30 a.m. The meeting was originally scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom and live streamed for the public.

**In Attendance:**

Members:	David Cordle, ESU	Jill Arensdorf, FHSU	Charles Taber, K-State
	Brad Bennett, Colby CC	Rick Muma, WSU	Corey Isbell, NCKTC
	Barbara Bichelmeyer, KU	Howard Smith, PSU	JuliAnn Mazachek, Washburn
	Erin Shaw, Highland CC	Jerry Pope, KCKCC	Daniel Archer, KBOR
Staff:	Sam Christy-Dangermond	Amy Robinson	Travis White
	Karla Wiscombe	Erin Wolfram	
Others:	Robert Klein, KUMC	Jean Redeker, KU	Joe McCann, Seward County CC
	Linnea GlenMaye, WSU	Aron Potter, Coffeyville CC	Pedro Leite, Cloud County CC
	Ryan Ruda, Garden City CC	Stanton Gartin, Salina Tech	Steve Loewen, Flint Hills Tech
	Adam Borth, Fort Scott CC	Alek Sternfeld, WSU	Michelle Schoon, Cowley CC
	Brian Niehoff, K-State	Alysia Starkey, K-State	Ryan Diehl, Hutchinson CC

Co-Chair Brad Bennett welcomed everyone.

**Approval of Minutes**

Rick Muma moved to approve the minutes of the May 20, 2020 meeting, and Chuck Taber seconded the motion. With no corrections or discussion, the motion passed.

**Transfer and Articulation Council (TAAC) Update**

Karla Wiscombe reported TAAC made the decision to host the 2020 KCOG Conference with an online format. The online conference will still be hosted by WSU. Karla noted the virtual format could increase participation and decrease costs. The next Quality Assurance report was also worked on by the sub-committee. This report is provided during the opening session of the conference. KCOG Conference information and reports can be found under: [https://www.kansasregents.org/academic\\_affairs/transfer-articulation](https://www.kansasregents.org/academic_affairs/transfer-articulation)

**Open Educational Resource (OER) Steering Committee Update**

Erin Wolfram stated the Open Textbook Network (OTN) membership is being finalized. The request has been approved by the Department of Administration and needs to be approved by KBOR general council and CEO. Erin believes the contract will be ready by the end of July. OTN membership will provide OER professional development and training opportunities, as well as access to resources and data collection mechanisms for institutions across the state. Erin stated this could be a great avenue to help with initiatives and increase OER across Kansas.

The Open Educational Resources (OER) conference scheduled for September 18, 2020, at FHSU has been moved to a virtual event. Instead of a one-day conference, the OER Steering Committee is going to offer a series of 6-12 webinars throughout the year on various OER topics. Because of this change in format, the conference sub-committee is no longer accepting presentation proposal submissions or OER Champion Award nominations. When available, information regarding format changes, fall OER webinar topics, and a schedule will be

distributed via email and updated on the main OER webpage at [https://www.kansasregents.org/academic\\_affairs/open-educational-resources](https://www.kansasregents.org/academic_affairs/open-educational-resources).

The OER grant writing sub-committee met on June 12, 2020. They applied for a grant through the Institute of Museum and Library Services, and if awarded, Kansas would receive \$165,000 to assist with administrative work and mini-grants for OER development for training across the state. The sub-committee will know by August if we are awarded the grant.

### **Statewide Online Test Proctoring Option**

Daniel Archer discussed the possible need or interest for exploring a statewide contract to potentially save costs. Brad stated Colby Community College uses a large number of test proctoring and believes they currently pay \$22 per test. He noted this works well for the student, but during the pandemic they are covering this cost for students and could benefit from any cost savings. Barbara noted while exploring options, we should look at capacities to handle volume. Erin stated KCIA is meeting next week and she could gather more feedback there. Jill stated FHSU is in the middle of renewing an RFP this year and work has been done on needs that could contribute to a statewide RFP if needed. Daniel will send out a survey to gauge interest and needs to help guide him with vendor discussions.

### **Performance Reports Reminder**

Sam Christy-Dangermond stated the Performance Reports for AY19 are due back to her by July 1, 2020. There are still a few weeks before they are due, and she is available for questions at any time. Brad asked for clarification if the special Covid-19 funding changes will apply to these reports. Sam responded if BAASC approves the guidelines for new funding, the changes will apply only to the AY20 and AY21 reports.

### **New Business**

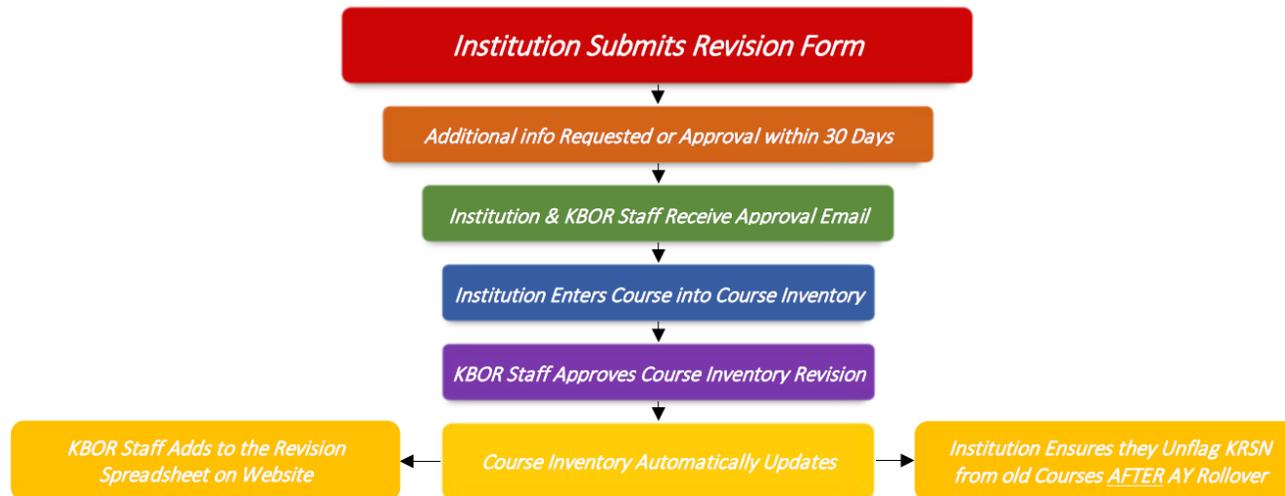
Brad stated SCOCAO membership will be finalized at the next KCIA meeting in June. This usually occurs in May but was postponed due to the pandemic. Brad noted KCIA will be compiling a current list of all institutional plans for the fall and he will email this out to SCOCAO. Brad thanked the Committee and staff for their work over the past year.

### **Adjournment**

David Cordle moved to adjourn the meeting, and Jill Arensdorf seconded the motion. With no corrections or discussion, the motion passed. The meeting adjourned at 8:43 a.m.

## **Making Revisions to Systemwide Transfer (SWT) Courses**

- Institutions complete the *Revise/Add to Existing Systemwide Transfer (SWT) Course* form found at: [https://www.kansasregents.org/academic\\_affairs/transfer-articulation/transfer\\_articulation\\_council](https://www.kansasregents.org/academic_affairs/transfer-articulation/transfer_articulation_council)
- Send the completed form to Karla Wiscombe, Director, Academic Affairs: [kwiscombe@ksbor.org](mailto:kwiscombe@ksbor.org)
- Karla will approve the revision within 30 days of receiving all necessary information and notify the institution
- Upon receiving an approval email, the submitting institution will make the revisions in Course Inventory
- Course Inventory revisions must include the appropriate academic year aligned with the effective change date
- Course Inventory automatically notifies KBOR Staff, Karla and April Henry, Director, Workforce Development, of any revisions
- KBOR Staff (Karla or April) will approve the course revisions in Course Inventory (or send back if necessary)
- Course Inventory automatically updates after KBOR Staff approval
- The Transfer KS Portal is updated every Tuesday and Friday with any revisions approved in Course Inventory
- Amy Robinson, Executive Assistant to Academic Affairs, will add revisions to the Revision tracker, post it to the website, and email Karla when completed. The Revision tracker is found at: [https://www.kansasregents.org/academic\\_affairs/transfer-articulation/transfer\\_articulation\\_council](https://www.kansasregents.org/academic_affairs/transfer-articulation/transfer_articulation_council)
- Institutions will be responsible for removing KRSN numbers from old SWT courses (no longer offered or considered equivalent) in Course Inventory, AFTER AY Collection Rollover in October



# APPLY KANSAS 2019

## A Year in Review



Social Media: @applyks

#APPLYKS



@applyks

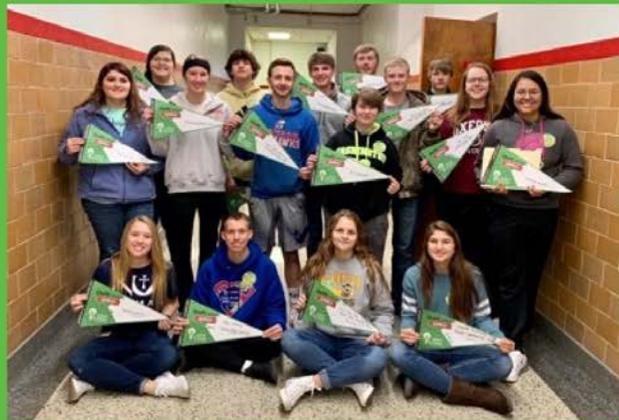


@applykansas



### THE INITIATIVE

Apply Kansas gives high school seniors time and space during the school day to work on their post high school plans. With help and guidance from school staff, community supporters, and postsecondary partners, students submit college applications and supplemental forms to connect them to such resources as financial aid.



83  
schools



5,035  
students



6,041  
applications

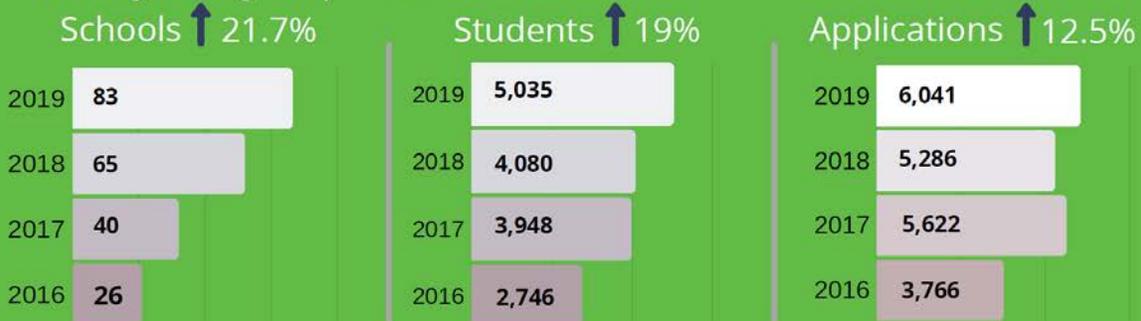


### THE NUMBERS (2019)

School and student participation has continued to grow since the program began in 2016 with record numbers in 2019!

# THE GROWTH

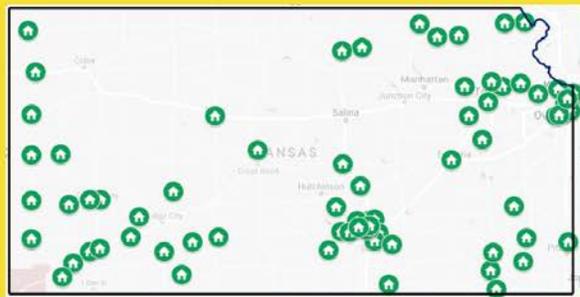
Percentages show growth from 2018.



*"The event was great! We had a really good turnout...and had college reps come from surrounding areas to help..."*

*"This is our first year, and it was well worth the time and effort...It was a great contact point for our students!"*

# THE SITES



**TO FIND OUT HOW YOU CAN BECOME INVOLVED OR TO REGISTER AS A SITE LOCATION FOR FALL 2020, CONTACT TARA LEBAR AT [APPLYKS@KSBOR.ORG](mailto:APPLYKS@KSBOR.ORG) OR 785-430-4279.**