

**KANSAS BOARD OF REGENTS
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS**

**VIRTUAL MEETING AGENDA
Wednesday, December 13, 2023
8:30 – 9:00 a.m.**

The System Council of Chief Academic Officers (SCOCAO) will meet virtually via Zoom. An in-person option will be available at the Curtis State Office Building at 1000 SW Jackson, Suite 530, Topeka, Kansas, 66612. Meeting information will be sent to participants via email, or you may contact arobinson@ksbor.org.

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| I. Call to Order | | Mickey McCloud, Co-Chair | |
| A. Roll Call and Introductions | | | |
| B. Approve Minutes from November 15, 2023 | | | p. 3 |
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| II. Systemwide Updates | | | |
| A. Transfer and Articulation Council (TAAC) Report | | Jane Holwerda | |
| B. Systemwide General Education | | Karla Wiscombe & Sam
Christy-Dangermond | |
| C. Math Pathways | | Karla Wiscombe & Sam
Christy-Dangermond | |
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| III. Other Matters | | | |
| A. Johnson County Education Research Triangle (JCERT) policy
revision | | Karla Wiscombe | p. 5 |
| B. Off-Campus Delivery of Academic Courses and Programs | | Karla Wiscombe | |
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| IV. Next SCOCAO Meeting – January 17th Virtual Meeting | | | |
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| V. Adjournment | | | |

Date Reminders:

- January 31st: Dual Credit reports due

SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS

The System Council of Chief Academic Officers (SCOCAO), established in 2002, is composed of the six chief academic officers of the state universities, four chief academic officers selected by the nineteen community colleges, one chief academic officer selected by the six technical colleges, and the chief academic officer of Washburn University. The Board’s Vice-President for Academic Affairs serves as an ex officio member. The Committee meets in person on the morning of the first day of the monthly Board meeting. Membership includes:

Mickey McCloud, Co-Chair	JCCC
Charles Taber, Co-Chair	K-State
Barbara Bichelmeyer	KU
Brent Thomas	ESU
Howard Smith	PSU
Jane Holwerda	Dodge City CC
Jill Arensdorf	FHSU
Laura Stephenson, Interim	Washburn
Luke Dowell	Seward CCC
Shirley Lefever	WSU
Tom Nevill	Butler CC
Scott Lucas	WSU Tech
Karla Wiscombe, Interim	KBOR

System Council of Chief Academic Officers AY 2024 Meeting Schedule

<i>SCOCAO Academic Year 2023- 2024 Meeting Dates</i>		
Meeting Dates	Location (virtual or in-person)	Institutional Materials Due
September 20, 2023	Virtual	August 30, 2023
November 15, 2023	Emporia State University	October 25, 2023
December 13, 2023	Virtual	November 22, 2023
January 17, 2024	Virtual	December 27, 2023
February 14, 2024	Virtual	January 24, 2024
March 20, 2024	Virtual	February 28, 2024
April 17, 2024	Fort Hays State University	March 27, 2024
May 15, 2024	Virtual	April 24, 2024
June 18, 2024	Virtual	May 29, 2024

SCOCAO meets at 8:30 a.m. unless otherwise noted.

**System Council of Chief Academic Officers
MINUTES**

Wednesday, November 15, 2023

The November 15, 2023, System Council of Chief Academic Officers (SCOCAO) meeting was called to order by Co-Chair Mickey McCloud at 8:30 a.m. The meeting was held at Emporia State University with a virtual option through Zoom.

In Attendance:

Members: Mickey McCloud, JCCC	Chuck Taber, K-State	Tom Nevill, Butler CC
Barbara Bichelmeyer, KU	Howard Smith, PSU	Luke Dowell, Seward County CC
Brent Thomas, ESU	Jill Arensdorf, FHSU	Jane Holwerda, Dodge City CC
Shirley Lefever, WSU	Scott Lucas, WSU Tech	Karla Wiscombe, KBOR

Roll call was taken for members and presenters.

Approval of Minutes

Barbara Bichelmeyer moved to approve the September 20, 2023, meeting minutes, and Tom Nevill seconded the motion. With no corrections, the motion passed.

2023 Transfer and Articulation (TAAC) Quality Assurance Report

Casey Fraites-Chapes presented a summary of the report, which can be found on the [TAAC Council webpage](#).

Open Education Resources (OER) Annual Report

Tara Lebar and Barry Bailey presented a summary of the report, which can be found on the [OER Across Institutions webpage](#).

Systemwide Updates

- Jane Holwerda provided the Transfer and Articulation Council (TAAC) Report. The Council reviewed the work done at the 2023 Kansas Core Outcomes Groups (KCOG) Conference and approved four new courses for inclusion in systemwide transfer courses. The Council will review the 30 review courses at its next meeting.
- Karla Wiscombe summarized the 2023 KCOG Conference with over 600 registrants. Seward County Community College will host the next two KCOG Conferences: October 11, 2024, and October 10, 2025. These dates were chosen to avoid conflict with the Michael Tilford Conference on Diversity and Multiculturalism. The next step is for universities that do not offer the four new courses to submit clarification on why they do not offer the course.
- Karla Wiscombe provided a systemwide elementary education transfer associate degree update. Karla noted that fifteen institutions have committed to offering the program.
- Karla Wiscombe and Sam Christy-Dangermond provided a systemwide general education update. Master course lists have been submitted, and 26 institutions have been approved and notified. Karla and Sam are working on exception and deviation requests. Dr. Flanders makes the final decisions on these requests. KBOR staff met with registrars to review process questions, and a January meeting with this group will be scheduled.

- Karla Wiscombe provided an update on math pathways. Several members of this working group are attending a Dana Center math pathways convening to help with the initial launch years. Math course placement nominations have been provided, and a meeting is scheduled. Next will be getting nominations for the English course placement group. Sam noted that if anyone would like additional information on degree maps, they can email her at schristy@ksbor.org.
- Tara Lebar provided an Apply Kansas and Apply Kansas Free Days update. There were 220 high schools hosting events this year. This total is up 10% from last year, with 47 sites new to the campaign. The first Apply Kansas free days happened November 7-9th, and early reports indicate public institutions processed thousands of applications during this window. Data will be provided at an upcoming meeting. For more information on Apply Kansas, you can visit <https://www.kansasregents.org/students/apply-kansas>.

Other Matters

Karla Wiscombe reminded institutions that there are new program requests and material due dates on page two of each agenda. Due to staffing shortages, she noted the importance of adhering to these deadlines moving forward.

Adjournment

Tom Nevill moved to adjourn the meeting, and Brent Thomas seconded the motion. With no further discussion, the motion passed. The meeting adjourned at 9:11 a.m.

C. *Other Matters*

2. **Act on Policy revision to the Service Areas of State Universities**

**Karla Wiscombe
Interim VP, Academic
Affairs**

Summary and Recommendation

The Johnson County Education Research Triangle Authority (JCERTA) Act was implemented in November 2008 when Johnson County residents voted to establish JCERTA and to approve a one-eighth cent sales tax. The sales tax proceeds fund undergraduate and graduate programs through a partnership between Johnson County, the University of Kansas, and Kansas State University. JCERTA-funded programs include degree programs at the Edwards campus of the University of Kansas, the International Animal Health and Food Safety Institute at KSU's Innovation campus in Olathe, and the medical education and life sciences and cancer research programs at the University of Kansas Medical Center's Johnson County locations. The Act was amended in 2022 to also allow for the sales tax to support other undergraduate and graduate programs, subject to the approval of Kansas State University, the University of Kansas and the JCERTA board of directors. However, this new authorization excludes the following programs offered at the Johnson County location of Kansas State University: pre-baccalaureate programs and lower-division courses or courses for students attending high school. Board staff recommends updating the Board's course and program approval policies applicable to universities' out-of-service area, face-to-face offerings to align with the amended statute.

Background

Revisions to the Johnson County Education Research Triangle Authority Act require a Board policy revision in Chapter III, A.8.e.ii.(1) if the Board desires to align the policy's treatment of JCERTA-funded courses with the expanded, permissible use of JCERTA funds under a 2022 amendment to K.S.A. 19-5005. This amendment will only impact courses and programs offered by Kansas State University at its Johnson County location. In addition, Board staff recommend including a stipulation that those courses and programs must be approved by the Board Vice President of Academic Affairs, which approval shall only be given if the courses and programs are properly supported by JCERTA funds.

e. **State Universities and Washburn University**

i Credit awarded by a state university or Washburn University for off-campus academic courses shall be accepted for transfer by one another. Application of transfer credit toward fulfilling degree requirements shall remain the prerogative of the faculty of the receiving institution.

ii **Service Areas**

(1) **In-State Responsibilities and Requirements**

(a) The State shall be divided into three geographic areas to ensure that needs for off-campus face-to-face courses and programs are met without unnecessary duplication. These areas shall be served dually by the University of Kansas and Pittsburg State University, Wichita State University and Emporia State University, and Kansas State University and Fort Hays State University. These geographic service areas shall be established by the Board. (See "Map of State University and Washburn University Service Areas" at the end of this policy.) In addition, the University of Kansas, Kansas State University, Emporia

State University, and Washburn University will share responsibility for serving Shawnee County. Instances of apparent duplication in Shawnee County among the state universities and Washburn University shall be evaluated and resolved by the Board's Vice President for Academic Affairs.

(b) Assignment of particular service areas to specific state universities and Washburn University applies only to off-campus academic courses and programs that are offered for credit and delivered on a face-to-face basis. These service areas do not apply to distance education courses or programs or to credit courses offered as part of a conference.

(c) The universities that share a service area have primary responsibility, in coordination with one another, for meeting the needs of the area that are within the university's mission, and have priority in offering off-campus face-to-face academic courses and programs within the area over other state universities and Washburn University.

(d) The universities that share a service area have the responsibility, in coordination with one another, to request that other public institutions in Kansas serve identified or expressed needs in that area when the home institutions are unable to do so.

(e) ~~With the exception of the Kansas City metropolitan area, off-campus face-to-face academic courses that are not part of an approved off-campus academic specialty program and offered by a state university or Washburn University outside the university's service area must be approved by the home universities and by the Vice President for Academic Affairs prior to any public announcement of the course or program. This paragraph shall not apply to off-campus face-to-face academic courses and programs offered by a state university or Washburn University outside the university's service area in the Kansas City metropolitan area of Johnson and Wyandotte Counties, which are subject to paragraph (f).~~

(f) Off-campus face-to-face academic courses and programs that are not part of an approved off-campus academic specialty program and offered by a state university or Washburn University outside the university's service area in the Kansas City metropolitan area must be approved by the Board and require additional documentation concerning the need/demand and a justification for any duplication. This paragraph (f) shall not apply to face-to-face academic courses or programs that Kansas State University seeks to offer at its Olathe location, which are subject to paragraph (g). Animal health and food safety and security courses and programs may be offered by Kansas State University at its Olathe location in accordance with the approval requirements of K.S.A. 19-5001 et seq.

(g) Any face-to-face academic course or program that Kansas State University seeks to offer at its Olathe location shall be subject to approval by the Vice President of Academic Affairs prior to any public announcement of the course or program. Before receiving such approval, the university shall demonstrate compliance with any applicable requirements of K.S.A. 19-5001, et seq. The Vice President of Academic Affairs shall not approve the course or program unless it is an animal health or food safety and security course or

program as described by K.S.A. 19-5001(a)(2); or an undergraduate or graduate course or program, not including pre-baccalaureate programs, lower-division courses or courses for students attending high school, as described by K.S.A. 19-5001(a)(3).

~~(g)~~(h) Institutions shall maintain a record of off-campus academic courses and programs and provide information to the Board as requested.

Staff Recommendation

Staff recommends approval of the policy revision to account for changes to the JCERTA Act.