New Program Request Form CA1 General Information

	General Information
Institution submitting proposal	Pratt Community College
Name, title, phone, and email of person submitting the application (contact person for the approval process)	Daryl Lucas Welding Program Coordinator 620-450-2275 (office) or 620-786-5023 (cell) daryll@prattec.edu
Identify the person responsible for oversight of the proposed program	Daryl Lucas Monette DePew
Title of proposed program	Welding Technology/Welder
Proposed suggested Classification of Instructional Program (C1P) Code	Welding Program Alignment CIP:48.0508
CIP code description	A program that prepares individuals to apply technical knowledge and skills to join or cut metal surfaces. Includes instruction in arc welding, resistance welding, brazing and soldering, cutting, high-energy beam welding and cutting, solid state welding, ferrous and non-ferrous materials, oxidation- reduction reaction, welding metallurgy, welding processes and heat treating, structural design, safety and applicable codes and standards.
Standard Occupation Code (SOC) associated to the proposed program	SOC:51-4121 Welders, Cutters, and Welder Fitters(Solderers and Brazers) SOC:51-4122 Welders, Soldering, and Brazing Machine Setters, Operators, and Tenders
SOC description	Use hand-welding or flame-cutting equipment to weld or join metal components or to fill holes, indentations, or seams of fabricated metal products. Braze or solder together components to assemble fabricated metal parts, using soldering iron, torch or welding machine and flux. Set up, operate, or tend welding, soldering, or brazing machines or robots that weld, braze, solder, or heat treat metal products, components, or assemblies. Includes workers who operate laser cutters or laser-beam machines.
Number of credits for the degree and all certificates requested	60 Credit Hours for Associate of Applied Science in Welding 19 Credit Hours for Level 1 Welding Certificate (CertA) 37 Credit Hours for Level II Welding Certificate (CertB)
Proposed Date of Initiation	Fall 2020
Specialty program accrediting agency	Sense AWS (American Welding Society)
Industry certification	AWS (American Welding Society)

Signature of College Official Mesette 12

Date J-25-2121

Date

Signature of KBOR Official



348 NE SR 61 Pratt, KS 67124 www.prattcc.edu 620-672-5641

3-24-20

Mr. Scott Smathers Director of Workforce Development Kansas Board of Regents 1000 SW Jackson 5t., Suite 520 Topeka, Kansas 66612-1368

Dear Mr. Smatherst

Pratt Community College respectfully requests the approval to add a Welding Technology Program. We have had requests from several of the high schools in our seven county service area asking for a welding program. In addition, as you will see in our documentation, representatives from area industries have expressed a need for certified welders. Based on input from the high schools, area industry, and current students, Pratt Community College administration believes our service area is located in an underserved area of the state in regard to welding training.

If approved, we would offer a Level I Certificate, Level II Certificate, and an Associate of Applied Science in Welding Technology degree. All follow the state aligned curriculum.

Please consider our request to add these two certificates and the AAS Degree in Welding Technology.

If you have additional questions, please do not hesitate to contact us. Thank you for considering our request.

Sincerely,

Colorette P. Par

Monette DePew Interim VP of Instruction

Narrative

Completely address each one of the following items for new program requests. Provide any pertinent supporting documents in the form of appendices, (i.e., minutes of meetings, industry support letters, CA1-1a form).

Program Description

• Description:

The welding technology program at Pratt Community College is a professional welder training program. Up-to-date equipment, exceptional learning environment, and experienced teachers can help you reach your training goals. As a student you will gain experience in cutting processes, shielded metal arc welding (SMAW), gas metal arc welding (GMAW), gas tungsten arc welding (GTAW) and various construction techniques. Students can earn American Welding Society (AWS) Certification as well as Kansas Board of Regents Level 1 Welding Certificate. Pratt Community College also offers an Associate of Applied Science Degree in Welding.

• Objectives:

- 1. Stay in constant contact with employers across the state to determine employment need.
- 2. Develop a pathway for high school students to transition to a college welding program.
- 3. Provide professional welding training for South Central Kansas, which is an underserved vocational training location in the state of Kansas.
- 4. Direct welding program completers to employment that utilizes training received.
- 5. Pratt Community College will be the pipe line for future program completers entering the work force.
- 6. Program instructors will stay up to date on all welding industry trends and provide this information to patrons.
- 7. Maintain up-to-date Welding Curriculum

List and describe the admission and graduation requirements for the proposed program.

Admission Requirements

Any person who qualifies in one or more of the following categories is eligible for general admission:

- A high school or home school graduate.
- A holder of a G.E.D. Certificate of high school equivalency.
- A student in good standing who is transferring from another college.
- Person 18 years or older with the ability to benefit.

Any person who qualifies in one or more of the following categories is eligible for guest admission:

A high school student, who is a sophomore, junior or senior status, has demonstrated an ability to benefit from college study and has received written permission from his/her high school principal.

A gifted student who's IEP specifies college study. A copy of the IEP must be filed with the college registrar.

Specified programs and/or courses may have additional admission requirements. These requirements are published by the individual department or the Associate Director of Special Programs.

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Students who do not qualify under the criteria listed above may be admitted by the registrar as guest students. Students on probation at other institutions may be admitted. Each applicant is considered individually. While there are no examination requirements for general admission, Pratt Community College requires all degree-seeking students to take an assessment test for placement in English, reading and mathematics prior to registration in classes. The assessment is offered during pre-scheduled early enrollment days, on the day of registration and at other publicized dates or by appointment.

Requirements for Graduation:

Graduation requirements for all students enrolled in PCC associate degree and certificate programs are listed in the current edition of the PCC College Catalog and online. The degree requirements must be successfully completed for the academic year when the student first became a full-time student or when a part-time student earned more than 15 credit hours from PCC. A student who fails to earn credit from PCC for two or more consecutive semester must meet the requirement of the catalog for the year of their return. The summer session does not count as a semester for catalog compliance purposes.

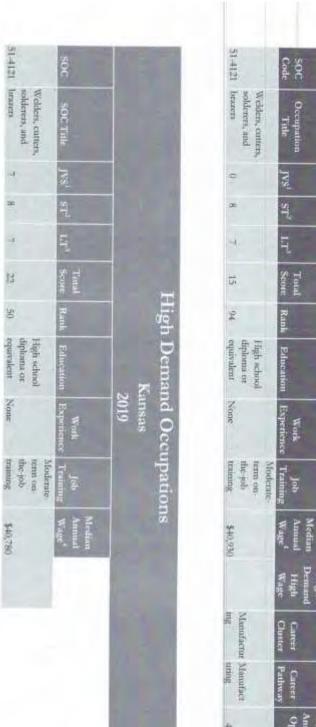
A post assessment examination such as ETS Proficiency Profile or WorkKeys is required of every graduating student.

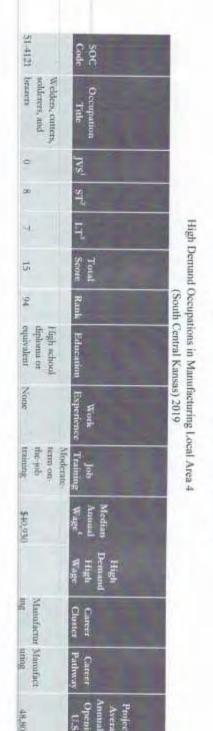
Candidates for graduation must have earned at least 15 credit hours from PCC. To be eligible for graduation, a minimum cumulative GPA of 2.0 is required.

Demand for the Program

- Using the Kansas Department of Labor's Long Term Occupational Outlook, (<u>https://klic.dol.ks.gov</u>) identify employment trends and projections: occupational growth, occupational replacement rates, estimated annual median wages, and typical education level needed for entry.
- Show demand from the local community. Provide letters of support from <u>at least three</u> potential employers, <u>which state the specific type of</u> <u>support</u> they will provide to the proposed program.

 Describe/explain any business/industry partnerships specific to the proposed program. If a formal partnership agreement exists, agreement explaining the relationship between partners and to document support to be provided for the proposed program must be submitted to the Board office independently of the CA1 materials for review purposes. The agreement will not be published or posted during the comment period. We currently have no business/industry partnerships.





DEMAND FOR PROGRAMS LABOR OUT LOOK INFORMATION FROM KANSAS DEPARTMENT OF LABOR

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3

None

\$40,780

Information From U.S. Bureau of Labor Statistics				
	Quick facts: Welders,	cutters, Solderers, and Brazers		
	\$41,380 per year	\$19.89		
2018 Median Pay	per hour	•		
Typical Entry-Level Education		High school dipoloma or equivalent		
Work Experience in a Related Occupation		None		
On-the-job Training		Moderate-term-on-the-job training		
Number of Jobs, 2018		424,700		
Job Outlook, 2018-28		3% (Slower than average)		
Employment Change, 2018-28		14,500		

Welders, cutters, solderers, and brazers held about 424,700 jobs in 2018 The largest employers of welders, cutters, solderers, and brazers were as follows:

Manufacturing	63%
Specialty trade	
contractors	6%
Self-employed worker	6%
Repair and maintenance	4%
Merchant wholesalers, durable	
goods	3%

February 11, 2020

Daryl Lucas Pratt Community College 348 KS-61 Pratt, KS 67124

Re: Harper County Welding Program

Dear Mr. Lucas,

We are excited about the potential opportunity of a welding program here in Harper County. Our company exists to create opportunity in our rural community. To continue creating opportunity we must continue to grow.

We have a manufacturing facility with 125 employees, including 17 welders currently. We have everything from basic welding up to one of the largest robot welders in the area. As our company has grown and continues to expand, we are finding it more difficult than ever to find qualified welders. We believe one initiative that could be mutually beneficial to us, other manufacturers in the area and local students is a program specific to welding technology.

Additionally, we have a large opportunity regarding poverty in our community. A piece of breaking the cycle of multi-generational poverty is ensuring our young adults joining the workforce have skills that allow them to provide for their families in a uniquely better way than they have experienced thus far. We believe a welding program would create additional opportunity in this effort.

We are interested in discussing what involvement would look like from our end in assisting with such a program. We would entertain the idea of students coming here from time to time, our welders going to talk/demonstrate certain skills, and potentially sending real-world examples to the classroom for students to experience. We desire to be a partner in a program like this and would welcome other ideas you may have. Please contact me as you have further questions.

Sincerely,

Luke J. Thornton VP of Operations Harper Industries, Inc.

PIONEER TANK & STEEL, INC

P.O. BOX 866 40190 RUNWAY BLVD PRATT, KS 67124 620-672-2153

Dr. Calvert

My name is Mike Pina, I own and operate Pioneer Tank and Steel. The pool of qualified/experienced welders is nonexistent in our surrounding area. Our high schools and college currently offer very limited training for welding in our community. In order for me to stay competitive as a manufacturer I need a readily available work force.

I will support any and all efforts to bring a Certified Welding Program to our community. I will participate on an advisory committee to show my commitment. I will also provide internships and employment for future graduates.

I hope this letter will represent our local need for a Certified Welding Program. If you need more information I have enclosed my business eard.

Thank you for listening.

Mike Pina

*1 any writing this letter to address a local concern.

Revised/Approved January 2018



1200 N Grand, Huanhimson, NS-

Dr. Calvert,

It has come to my attention that you are examining the possibility of designing, developing and implementing a two year certified welding technical program at your institution. First, let me congratulate you on this endeavor! I believe, given the local industry in your region that a program of this magnitude at PCC would have the potential to:

- Support local businesses through employer certifications
- Give your local community an avenue to have a successful career
- Lead to prospects of additional companies that would look at the growing town of Pratt as a
 destination to land and succeed due to the number of qualified students who would graduate
 with a technical certification to help support their workforce.

At Airgas we have the expertise and support to help you attain this goal whether it be through support and equipment or through our large internal team of specialists who are always happy to assist in any way we can to help you attain your goals. Feel free to reach out to us if there is anything we can do to help.

> lason Stanley Airgas Branch Manager - Hutchinson Jason.stanley@airgas.com 620-665-5551

Revised/Approved January 2018



APAC Kansas Inc. Shears Division 1600 N. Lorraine St. Suite 1 Hutchinson, KS 67501

January 24, 2020

Dear Dr Galvert,

We appreciate our partnership with your team and all of Pratt Community College. We currently have about 400 employees state wide. Our company does road construction as well as operating rock and sand quartes. We are always looking for good people to fill multiple positions from Engineers. Clerical, Lab technicians, accounting staff, equipment operators.

We have hired a current student that will graduate in May from your Automotive Technology program. We find that if you would offer some basic welding to your Automotive curriculum, it would benefit the student and their employer. Our company only has 1 Full Time welder. We count on our shop folks to pick up the slack on smaller, less critical projects. We would be glad to discuss further or assist in any way you need.

Scott Cunningham

HR Manager 620 960 2818

STRIKER WELDING SERVICE P.O. BOX 436 40075 KENNEDY AVE, AIRPORT PRATT, KS 67124 620-388-2809

Dr. Calvert,

Striker Welding Service is a family owned welding service in operation for more than 15 years. We provide professional welding repair for the oilfield. Striker welding employs 3 to 5 certified welders depending on work flow demand. It seems we always need another certified welder. I have ask for help from our local community college but all they have are Auto Mechanics and Agricultural trained students. These students do not fill my needs for skilled labor.

Dr. Calven please start a certified welding program. My business may be small but I have a need for skilled people. I will pay a fair wage for students that are certified as welders.

Thank you for your time:

Keith Ray

Kind Ray

Mike Sanders

Attica Public Schools

Unified School District 511 "Home of the Bulldogs" 718 N Main P.O. Box 415 K-12 Principal/ Superintendent Attica, Kansas 67009 620-254-7915

Brandie Waldschmidt K-12 Assistant Principal

February 14, 2020

Daryl Lucas Pratt Community College 348 KS-61 Pratt. KS 67124

Dear Mr. Lucas -

Our district, USD 511 Attica High School, would like to add a certified welding program to our curriculum. We currently offer Ag Welding and have many students who want to learn more, take more welding classes, and work toward welding certification. We believe a Certified Welding Program would bring value and success to our students. In addition to student need, one of the largest employment opportunities in our county is in manufacturing. Many of these jobs are held by welders.

Bringing a certified program to our high school students has many benefits. Students can graduate from high school with a certification that will provide employment, both locally and outside our county. It also encourages students to continue their education after high school. Finally, it provides hands-on, professional learning that produces successful students.

The enrollment at our high school is currently fifty students. Of our student population, 48% currently receive free or reduced lunches. Providing our students the opportunity to earn a certification while in high that will provide them with an opportunity for good employment is not only a win for the student but a win for our county.

We look forward to working with you to give our students this opportunity.

Thank you.

Milu Norden

Superintendent Attica Public Schools

This is an equal opportunity program. If you believe you have been discriminated against because of race, solor, national origin, age, we or handlesp, write crumidiately to the Secretary of Agriculture, Washington, D.C. 20250. The Kanuas State Board of Education does not discriminate. Any questions

Revised/Approved January 2018





Steve Blankenship, Principal

David Swank, Assistant Principal / Activities Director

To: Dr. Mike Calvert, President Pratt CC

From: Tony Helfrich, Superintendent USD 382 Pratt, Steve Blankenship, Principal Pratt HS

Re: Letter of Support for Welding Program at PCC

Date: December 16, 2019

Dear Dr. Calvert,

After discussing this opportunity with our college and career readiness counselors at PHS, our own welding instructor and with other area high schools we absolutely support PCC's endeavor to start a welding program as we believe there is high demand in the region for licensed welders. We currently have fourteen welders in our own program at PHS, a number of them could potentially move into such a program.

Sincerely,

Tony Helfrich

Toy Notio

Superintendent, Pratt USD 382 (620) 672-4500 Steve Blankenship Start

Principal, Pratt HS (620) 672-4540

Revised/Approved January 2018



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Client) (Mice 124 R. Jacon F.O. Eco alu F.O. Eco alu Phone, "201 542 510 Face (820) 442 510 Face (820) 442 510 Face (820) 442 510

February 12, 2020

Daryl Lucas Pratt Community College 348 KS-61 Pratt, KS 67124

Dear Mr. Lucas -

Our district, USD 361 Chaparral High School, would like to add a certified welding program to our curriculum. We currently offer Ag Welding and have many students who want to learn more, take more welding classes, and work toward welding certification. We believe a **Certified Welding Program** would bring value and success to our students. In addition to student need, one of the largest employment opportunities in our county is in manufacturing. Many of these jobs are held by welders.

Bringing a certified program to our high school students has many benefits. Students can graduate from high school with a certification that will provide employment, both locally and outside our county. It also encourages students to continue their education after high school. Finally, it provides hands-on, professional learning that produces successful students.

The enrollment at our high school is currently 206. Of our student population, 53% currently receive free or reduced lunches. Providing our students the opportunity to earn certification while in high that will provide them with an opportunity for good employment is not only a win for the student but a win for our county.

We look forward to working with you to give our students this opportunity.

Thank you,

Josh Swartz USD 361 Chaparral Schools Superintendent

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Duplication of Existing Programs

• Identify similar programs in the state based on CIP code, title, and/or content. For each similar program provide the most recent K-TIP data: name of institution, program title, number of declared majors, number of program graduates, number of graduates exiting the system and employed, and annual median wage for graduates existing the system and employed.

EXISTING WELDING PROGRAMS

Welding CIP code: 48.0508

The current number of community college and technical college welding programs is 21. Pratt Community College's service area is located in South Central Kansas. Our residents currently do not have access to welding training. Other service areas across the state provide many opportunities for students to learn how to weld. Pratt Community College believes this is an underserved part of the state for skill development in welding. The next several pages represent locations of welding programs in service areas. Also included is a list of schools that have AWS Sense Certifications. Notice lack of high school, college and Vo-tech training in our area. Pratt Community College would like to address and correct this problem within our local communities. Please allow us to start our own certified welding program.

	acturingAcademic rea									
CIP Code	Program Name	Institution	Award	Total # Declared Majors	Total # Concentrators	Total # Pursuing Additional Education	Total # Graduates	Total # Graduates Exited	Total # Graduates Exited and Employed	Average Wage: Graduates Exited and Employed
48.0508	Welding Technology/Welder	Barton Community College	ASSOC/CERT	80	61	11	38	36	33	\$30,949
48.0508	Welding Technology/Welder	Butler Community College	ASSOC/CERT	31	20	11	17	12	11	\$33,233
48.0508	Welding Technology/Welder	Coffeyville Community College	ASSOC/CERT	118	72	54	17	14	14	\$30,838
48.0508	Welding Technology/Welder	Cowley Community College	ASSOC/CERT	71	51	31	21	18	15	\$35,570
48.0508	Welding Technology/Welder	Dodge City Community College	ASSOC/CERT	70	36	27	9	۸	٨	۸
48.0508	Welding Technology/Welder	Flint Hills Technical College	ASSOC/CERT	37	36	12	14	14	13	\$40,670
48.0508	Welding Technology/Welder	Fort Scott Community College	ASSOC/CERT	84	60	30	39	33	28	\$25,825
48.0508	Welding Technology/Welder	Garden City	ASSOC/CERT	40	22	14	15	13	13	\$35,411

Manufacturing---Academic Year 2018

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48.0508	Welding Technology/Welder	Community College Highland Community	ASSOC/CERT	68	38	18	21	18	17	\$45,925
48.0508	Welding Technology/Welder	College Hutchinson Community College	ASSOC/CERT	105	59	45	41	23	16	\$31,954
48.0508	Welding Technology/Welder	Johnson County Community	ASSOC/CERT	105	44	54	14	11	9	\$41,130
48.0508	Welding Technology/Welder	College Kansas City Kansas Community	ASSOC/CERT	86	63	35	34	22	18	\$35,548
48.0508	Welding Technology/Welder	College Labette Community	ASSOC/CERT	17	۸	11	۸	^	۸	NR
48.0508	Welding Technology/Welder	College Manhattan Area Technical College	ASSOC/CERT	25	19	5	7	6	6	\$53,520
48.0508	Welding Technology/Welder	Neosho County Community College	ASSOC/CERT	137	108	70	82	32	25	\$26,391
48.0508	Welding Technology/Welder	North Central Kansas Technical	ASSOC/CERT	36	30	10	23	15	15	\$42,580

2/6/2020

AWS Welding School Locator - Schools in Kansas

American Welding Society

lame .	City	URL
billionn tegh School	Abliene, KS	website
artoll Community College - Elsworth	Ellsworth, KS	
tarion Community College - Great Bend	Great Bend, KS	website
actor Community College - Lamed	Larned, KS	
lutter Community College	El Dorado, KS	website
Imarren High School	Cimaron, KS	
Concordia J#/Sr High School	Concordia, KS	website
awiwy County Comm College	Arkansas City, KS	website
lodge City Community College	Dodge City, KS	
Imi Hitlis Technical College	Empona, KS	wabsite
Sarden City High School	Garden City, KS	wobsite
loppert Eastern Keinsas Runal Technology Conter	Garnett, KS	website
luyun High School	Haya, KS	
Jitchinson Community College	Hutchinson, KS	websile
luithinson Vo-Tech	Hutchinson, KS	
inflomion West High School	Meriden, KS	website
ahniton County Community College	Overland Park, KS	website
lansas City Kansas Community College - Tach Education Center	Kansas City, KS	websile
Iowal High School	Liberal, KS	
larihattan Aran Technicai College	Manhattan, KS	
Annaitan High School	Marduntan, KS	
Altonvale High Schoel	Millonvale, KS	
k(K Tech	Haya, KS	wobsite
Ich Tech College	Beloit, KS	
lesshi County Community College	Chanuta, KS	websile
lewton High School	Newton, KS	
korth Cantral Kansas Technical College In Heye	Haya, KS	website
Anthwest Kansas Technical College	Goodland, KS	website
Mathe Advanced Technical Center	Olame, KS	
arrans High School	Parsons, KS	
Insubilic County High School	Belleville, KS	
alita Area Tech Gollege	Salina, KS	
icott Community High School	Scott City, KS	

https://schools.aws.org/search_results?state=KS&browse=1&sense=1&category=

1/2

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2/6/2020	AWS Welding School Locator - Schools in Kansas		
Southeast Kansas Education Set	Lansing, KS		
Usid 224 Clifton-Clyge High School	Clyde, KS	website	
Weshburn Institute Of Technology	Topeka, KS	website	
Wichita Heights High School	Wichita, KS		-
Wichita High School Southeast	Wichita, KS		
Witchits Area Technical College	Wichits, KS		
Zephyr Product Inc.	Levenworth, KS	ambaite	

https://schools.aws.org/search_results?state=KS&browse=1&sense=1&category=

Was collaboration with similar programs pursued:

• Please explain the collaboration attempt or rationale for why collaboration was not a viable option.

PCC and local businesses believe there is a definite lack of training available in our service area in the knowledge and hands-on skills required for the welding industry. The request for training from PCC originated from several area high schools. This program would not only allow high school students the opportunity to earn certificates but also be a pathway for an AAS degree through PCC. The curriculum does meet the statewide program alignment standards so for students who choose to transfer to another welding program, these aligned courses would transfer.

Program Information

• List by prefix, number, title, and description all courses (including prerequisites) to be required or elective in the proposed program.

General Education Courses:

ENG135

Writing for the Workplace 3 cr. hr.

This course is designed to prepare students for the writing they may encounter in the workplace. Basic elements of business communication will be taught including emailing, memo and letter writing, and report writing. Students will also practice completing paper and electronic forms and applications and work orders as well as creating resumes and cover letters. Basic grammatical elements, such as spelling, punctuation, and sentence structure, will be reviewed. Writing for the Workplace is designed for students in technical programs. OR

ENG176 T

English Composition I

Students in English Composition I develop the skills and concepts that enable a writer to control the mechanics and ideas of expository writing. Students also learn to organize their ideas and create structured essays. In addition, students learn basic research and essay test techniques. Readings in the class include a variety of materials. Prerequisite: Appropriate placement scores.

3 cr. hr.

3 cr. hr.

3 cr. hr.

3 cr. hr.

COM106

Interpersonal Communications Interpersonal communication forms the basis for all human relationships. Developing a better understanding of how people communicate with each other will allow the student to be more effective in all relationships from work to home and beyond. Specific work on self-concept, listening behavior, verbal and non-verbal communication and improving relationships through conflict management are covered in this course. OR

сом131 Ъ

Speech Communication

Speech Communication covers the basic principles of communication theory and oral communication skills at the interpersonal, small group, and public levels. Students will learn how to prepare and present several speeches: special occasion, informative, demonstrative, persuasive, and impromptu speeches. Students will prepare a major project on interpersonal communication and work on small group projects. This course fulfills the PCC speech requirement. Students should consult their transfer catalogs to see if this will also meet the requirement of the transfer university.

OR

СОМ276 Ъ

Public Speaking

This course presents theories of communication, audience analysis, speaker motivation, and techniques for planning, organizing, and delivering speeches for persuasive, special occasion, and impromptu types. At least four speeches and a group presentation will be given by the student. COM 276 fulfills the PCC speech requirement. However, students are advised to consider their majors and their transfer schools when choosing the appropriate speech course.

Introduction to Word Processing 1 cr. hr.

BUS162

This course provides a hands-on approach to understanding basic word processing skills. Students will learn how to design, create, edit, and enhance word processing documents. Prerequisite: Ability to type 20 words per minute.

BUS177/SOC178 **Human Relations** 3 cr. hr. Included in this course are behavioral concepts and theories as they relate to: Intrapersonal Skills, Interpersonal Skills, Leadership and Team Building Skills, and Organizational Structuring. The optimal outcome upon completion will allow students to use practical applications of concepts and theories in both their personal and professional lives. OR

PSY176 T

General Psychology

This course is designed to provide an introduction to the problems and methods of studying behavior, to present the basic principles underlying human behavior, and to give the student a rational basis for understanding much of what she/he and others do.

(Note – Human Relations and General Psychology are the preferred Social & Behavioral Science options but students may take any 3 hour course from Sociology, Political Science, Psychology, Social Sciences, or **Economics.**)

MTH126 Technical Mathematics 3 cr. hr. This course is designed for students enrolled in Technical Education programs. Prerequisites: (a) ACCUPLACER Arithmetic Test of 50 or higher or Elementary Algebra Test of 40 to 59, (b) grade of "C" or better in MTH 075, Basic Applied Mathematics or (c) ACT score of 19 or above, (d) Next-Generation Accuplacer Arithmetic test score of 251 or higher.

OR

MTH130

Intermediate Algebra This course is for the college student whose grasp of algebra is currently weak or marginal. The usual topics contained in a first or second course in high school algebra are covered. Successful completion of this course should prepare the student for College Algebra. Prerequisites: (a) ACCUPLACER Elementary Algebra Score of 60 to 80, (b) grade of "C" or above in MTH 076, Beginning Algebra, (c) ACT score of 20 or above, or (d) Next-Generation Accuplacer Quantitative Reasoning, Algebra & Statistics test score of 250 or higher. OR

MTH178

College Algebra

College Algebra is a minimum requirement course for many AS, AA, BS, and BA degree programs. College Algebra may not transfer in an engineering or mathematics curriculum. This course is a study of algebraic functions and their graphs, set theory, complex numbers, systems of equations, etc. Prerequisites: (a) ACCUPLACER Elementary Algebra test of 81 or higher, (b) a grade of "C" or above in MTH 130, Intermediate Algebra (c) ACT score of 23 or higher (d) Next-Generation Accuplacer Quantitative Reasoning, Algebra & Statistics test score of 263 or higher.

HPR101 Concepts of Physical Health 2 cr. hr. This course will stress the benefits of total health and wellness. Students will evaluate the health related components of fitness and wellness. The student will then apply their results to a personal wellness program they will design at the end of the class. OR

HPR176

Lifestyle Management

This class is an introductory college course in physical fitness and wellness. The focus will be on altering a person's present lifestyle to a healthier degree of wellness. Two major aspects of daily life affecting our wellness, exercise and diet, will be the focus. Although additional issues such as stress reduction, preventing and treating exercise-related injuries, environmental effects on exercise and modifying unhealthy behaviors will be addressed.

3 cr. hr.

3 cr. hr.

2 cr. hr.

3 cr. hr.

The student will develop and complete an exercise program during the semester. Self-motivation will play an important role in completing the individual exercise program. It is recommended that the student participate in pre and post physical fitness testing to determine their current fitness status. **OR**

HPR177

Personal & Community Health 3 cr. hr.

This course is designed to teach the student the most important phases of healthful living and to give the student a workable knowledge of the best methods of developing good health habits and attitudes, both in physical and mental health, from the viewpoint of the individual and the community.

Major Department Requirements

APT215Material Handling & Plant Layout1 cr. hr.Material Handling and Plant Layout is a course designed to teach students proper safety and operation of fork lifts
and material handling equipment.1

WLD104Shield Metal Arc Welding I3 cr. hr.

Shielded Metal Arc Welding I (SMAW) is a beginning study for students interested in becoming a welder. E-6010, E-6011, E7018, and E-7024 filler materials will be used. Welding will be done in the F1, G1, F2, and G2 positions. This course is beneficial to beginning students that want to work toward certification.

WLD111 Blueprint Reading & Welding Symbols 2 cr. hr.

This course covers detailed drawings and their interpretation. Understanding and construction of drawings for many factures are also discussed. We will be training welders to read, interpret, understand and build projects for industry. Successful completion of this courses learner profile awards college credit toward a Level 1 Certificate, Level II Certificate, and/or Associate of Applied Science Degree.

WLD112 Oxy-Acetylene Welding & Cutting Processes 3 cr. hr.

This course is design for students to learn various cutting procedures and oxy fuel welding skills. Students will practice metal cutting and shaping materials with oxy fuel equipment, plasma, abrasive cutting, and CNC cutting. Students will also expand their knowledge of oxy fuel welding procedures in all welding positions.

WLD114Gas Metal Arc Welding I3 cr. hr.

This course is beginning skill level development into the Gas Metal Arc Welding (GMAW) process. Instruction includes safety, equipment operation, gas selection, filler metal selection and welding techniques. Welding will be performed in the F1, G1, F2 and G2 positions. This course is beneficial to beginning students that want to work towards certification.

WLD115Gas Tungsten Arc Welding I3 cr. hr.

This course is beginning skill level development into Gas Tungsten Arc Welding (GTAW) process. Instruction includes safety, equipment operation, gas selection, filler metal selection, and welding techniques. Welding will be performed in the F1, G1, F2, and G2 positions. This course is beneficial to beginning students that want to work towards certification.

WLD131Pipe Welding I3 cr. hr.

Pipe Welding I is a beginning skill level development for welders interested in pipe fitting. Basic welding techniques, pipe preparation, layout and assembly will be discussed. Welding will be done in

the 1G, 2G, 5G, and 6G positions. SMAW and GMAW welders will be used. This course is beneficial to students that want to work toward certification.

WLD132 Design & Fabrication I 3 cr. hr.

This course employs hands on project based learning of previous welding skills. Students will read blueprints, design projects, select metal, prepare metal and weld projects together to completion. Students will also be introduced, to customer relations purchasing supplies, billing, and employee/employer relations. This course is beneficial to student that want to seek certification.

WLD136 Safety & Health for Welders 1 cr. hr.

This course provides safety and health training for entry level welders. AWS recommended competencies and OSHA-authorized training will be used as curriculum for this class. Topic areas include personal safety wellness training, accident reporting, employer responsibilities, employee rights and complaint filing.

WLD181 Welding Metallurgy

This course is designed to give practical instruction on the basic properties, production and application of Ferrous and Non Ferrous metals. Explanation on how metals react to stress, thermal changes, compaction, corrosion and electrical conductivity will be presented. Students will examine through study and laboratory experimentation desired properties of metal and how they are obtained.

WLD200 Welding Internship 5 cr. hr.

This course is designed for students to learn on the job welding skills with instructor and employer approval student will be placed in a work environment. Both instructor and employer will provide training and skill development for student who wish to begin working as a welder.

WLD204 **Shielded Metal Arc Welding II** 3 cr. hr.

Shielded Metal Arc Welding II (SMAW) is an intermediate to advanced study for students interested in becoming a welder. E-6010, E-6013, E-6011, and E-7024 filler materials will be used. Welding will be done in the F2, G2, F3, G3, F4 and G4 positions. This course is beneficial to students that want to work toward certification.

WLD214 **Gas Metal Arc Welding II** This course is an advanced skill level developed in to Gas Metal Arc Welding (GMAW) process. Instruction includes metal preparation, fit up, construction techniques and welding skill development. Welding will be performed in the F2, G2, F3, G3, F4 and G4 positions. This course is beneficial to students that want to work toward certification.

WLD215 Gas Metal Arc Welding II 3 cr. hr.

This course is advanced skill level development in to Gas Tungsten Arc Welding (GTAW) process. Instruction includes metal preparation, fit up, construction technique and welding skill development. Welding will be performed in the F2, G2, F3, G3, F4 and G4 positions. This course is beneficial to student that want to work towards certification.

WLD231 **Pipe Welding II** 3 cr. hr.

This course is an advanced skill level development for welders interested in pipe fitting. Advanced level welding techniques, pipe preparation, layout and assembly will be discussed. Welding will be done in

2 cr. hr.

3 cr. hr.

1G, 2G, 5G, positions. TGAW and SMAW welders will be used. This course is beneficial to stat want to work towards certification.

WLD232 **Design & Fabrication** 5 cr. hr.

This course employs advanced hands on project based learning of previous welding skills. Students will read blue prints, design projects, select metal, prepare metal and weld projects together to completion. Students will continue to develop customer relations, purchasing supplies, billing and employee/employer relations.

WLD234 Robotic Welding 2 cr. hr.

Course will provide theory and operational fundamentals of automated welding processes. Lab and activities will include basic robot operation, Jig, fixture set up and welding parameter. Machine trouble shooting and repair will also be discussed. This course is beneficial for students interested in mass production techniques.

WLD235 Specialty Welding Processes 2 cr. hr.

Student will be able to become proficient in identification of various ferrous and non-ferrous metals. Students will also discuss the use of metals as alloying elements. The instructor will provide safety, filler metal selection, preparation, cutting and proper welding techniques. Students will also practice welding skills.

- If the proposed program includes multiple curricula (e.g., pathways, tracks, concentrations, emphases, options, specializations, etc.), identify courses unique to each alternative.
- *Provide a Program of Study/Degree Plan for the proposed program including a semester-by*semester outline that delineates required and elective courses and notes each program exit point.

WELDING TECHNOLOGY PROGRAM **ASSOCIATE OF APPLIED SCIENCE REQUIREMENTS**

FRESHMAN YEAR 1ST SEMESTER

WLD136	SAFETY AND HEALTH FOR WELDER	S 1 CR HR
WLD104	SHIELDED METAL ARC WELDING I	3 CR HR
ENG135	WRITING FOR THE WORKPLACE OR	3 CR HR
ENG176	ENGLISH COMPOSITION I	
WLD112	OXY-ACETYLENE WELDING &	
	CUTTING PROCESSES	3 CR HR
APT215	MATERIAL HANDLING & PLANT	
	LAYOUT	1 CR HR
BUS162	INTRO TO WORD PROCESSING	1 CR HR
HPR101	CONCEPTS OF PHYSICAL HEALTH	<u>2 CR HR</u>
	TOTAL 1 ST SEMESTER	14 CR HR
FRESHMAN	YEAR 2 ND SEMESTER	
WLD204	SHIELDED METAL ARC WELDING II	3 CR HR
WLD114	GAS METAL ARC WELDING I	3 CR HR
WLD181	WELDING METALLURGY	2 CR HR
WLD111	BLUE PRINT READING AND	

WELDING SYMBOLS 2 CR HR **BUS177** HUMAN RELATIONS OR 3 CR HR **PSY176** GENERAL PSYCHOLOGY

MTH126	TECHNICAL MATH OR	<u>3CR HR</u>
MTH178	COLLEGE ALGEBRA	
	TOTAL 2 ND SEMESTER	16 CR HR

SOPHOMORE YEAR 1ST SEMESTER

WLD214	GAS METAL ARC WELDING II	3 CR HR
WLD115	GAS TUNGSTEN ARC WELDING I	3 CR HR
WLD131	PIPE WELDING I	3 CR HR
WLD132	DESIGN & FABRICATION I	3 CR HR
COM131	SPEECH COMMUNICATION OR	
COM130	COMMUNICATION FOR THE	
	WORKPLACE OR	
COM276	PUBLIC SPEAKING	<u>3 CR HR</u>
	TOTAL 1 ST SEMESTER	15 CR HR

SOPHOMORE YEAR 2ND SEMESTER

WLD215	GAS TUNGSTEN ARC WELDING II	3 CR HR
		5 en inc
WLD231	PIPE WELDING II	3 CR HR
WLD232	DESIGN & FABRICATION II OR	
WLD200	WELDING INTERNSHIP	5 CR HR
WLD234	ROBOTIC WELDING	2 CR HR
WLD235	SPECIALTY WELDING PROCESSES	<u>2 CR HR</u>
	TOTAL 2 ND SEMSESTER	15 CR HR

TOTAL CREDIT HOURS

WELDING TECHNOLOGY PROGRAM

60

LEVEL I CERTIFICATE (CertA)

FRESHMAN YEAR 1ST SEMESTER

WLD136	SAFETY AND HEALTH FOR WELDERS	1 CR HR
WLD104	SHIELDED METAL ARC WELDING I	3 CR HR
WLD112	OXY-ACETYLENE WELDING &	
	CUTTING PROCESSES	3 CR HR
	TOTAL 1 ST SEMESTER	7 CR HR

FRESHMAN YEAR 2ND SEMESTER

WLD204	SHIELDED METAL ARC WELDING II	3 CR HR
WLD114	GAS METAL ARC WELDING I	3 CR HR
WLD115	GAS TUNGSTEN ARC WELDING I	<u>3 CR HR</u>
	TOTAL 2 ND SEMESTER	9 CR HR

STUDENTS MUST ALSO TAKE A MINIMUM OF 3 CREDIT HOURS FROM THE FOLLOWING OPTIONS:

WLD181	WELDING METALLURGY	2 CR HRS
WLD111	BLUE PRINT READING &	
	WELDING SYMBOLS	2 CR HRS
WLD214	GAS METAL ARC WELDING II	3 CR HRS

WLD215	GAS TUNGSTEN ARC WELDING II	3 CR HRS
WLD132	DESIGN & FABRICATION I	3 CR HRS
WLD234	ROBOTIC WELDING	2 CR HRS
WLD131	PIPE WELDING I	3 CR HRS
WLD135	SPECIALTY WELDING PROCESSES	2 CR HRS
WLD200	WELDING INTERNSHIP	5 CR HRS
APT215	MATERIAL HANDLING AND	
	PLANT LAYOUT	1 CR HR

TOTAL CREDIT HOUS19

WELDING TECHNOLOGY PROGRAM LEVEL II CERTIFICATE (CertB)

FRESHMAN YEAR 1ST SEMESTER

ENG135	WRITING FOR THE WORKPLACE	3 CR. HR.
	OR HIGHER	
APT215	MATERIAL HANDLING & PLANT	1 CR. HR.
	LAYOUT	
WLD136	SAFETY AND HEALTH FOR WELDERS	1 CR HR
WLD104	SHIELDED METAL ARC WELDING I	3 CR HR
WLD112	OXY-ACETYLENE WELDING &	
	CUTTING PROCESSES	<u>3 CR HR</u>
	TOTAL 1 ST SEMESTER	11 CR HR

FRESHMAN YEAR 2ND SEMESTER

MTH126	TECHNICAL MATH OR HIGHER	3 CR HR
WLD204	SHIELDED METAL ARC WELDING II	3 CR HR
WLD114	GAS METAL ARC WELDING I	3 CR HR
WLD111	BLUE PRINT READING & WELDING	<u>2 CR HR</u>
	SYMBOLS	
	TOTAL 2 ND SEMESTER	11 CR HR

SOPHOMORE YEAR 1ST SEMESTER

COM106	INTERPERSONAL COMMUNICATION	OR
COM131	SPEECH COMMUNICATION OR	
COM276	PUBLIC SPEAKING	3 CR HR
WLD214	GAS METAL ARC WELDING II	3 CR HR
WLD115	GAS TUNGSTEN ARC WELDING I	3 CR HR
WLD131	PIPE WELDING I	3 CR HR
WLD132	DESIGN & FABRICATION I	<u>3 CR HR</u>
	TOTAL 3 RD SEMESTER	15 CR HR

TOTAL CREDIT HOURS37

• *List any pertinent program accreditation available:*

• Provide a rationale for seeking or not seek said accreditation If seeking accreditation, also describe the plan to achieve it

PROGRAM ACCREDITATION PLANS

Pratt Community College is seeking a complete welding program to serve the South Central Kansas population. Pratt Community College is not seeking a hobby or Ag welding program but a certified and accredited welding program. We are going to pursue American Welding Society accreditation and follow the state welding curriculum alignment.

American Welding Society suggested, after receiving welding program approval, that we should also embark on the new Sense Accreditation (see information on the next page). AWS Sense Advanced Education and Training Program provides greater standardization for welding educators. Pratt Community College will prepare and ask AWS to evaluate curriculum, procedures, equipment and staff. All must meet predetermined qualifications to ensure proper welder education, skill training and performance qualifications.

As soon as Pratt Community College has successfully achieved Sense Accreditation, we will begin seeking more industry recognition utilizing American Welding Society (AWS) standards. We would also like to be an AWS certified program. Through our search of certified programs, we find very few in the state of Kansas with the ability to provide AWS (American Welding Society) welding certification. This ability to certify welders at the AWS level would be a fantastic addition to South Central Kansas.

PCC's Automotive and Business Departments are fully accredited by outside evaluation. We will not accept less of our welding program.



SENSE Home

Coming Soon: SENSE Accreditation

AWS is currently developing a SENSE accreditation program to be launched in 2020. We call this program the AWS SENSE Advanced Education and Training Program (AETP). The goal is to provide greater standardization for welding education programs.

To obtain AETP accreditation, training organizations will be evaluated to determine if the curriculum, procedures, equipment and staff meet predetermined qualification criteria to ensure proper welder education, skills training, and performance qualification.

The evaluation process will include:

- Submittal of an initial application along with a guality assurance manual that adheres to the AWS QC21 and EG21 standards.
- Curriculum approval. If a school utilizes the AWS Fundamentals of Welding curriculum, the curriculum approval process is bypassed.
- 3. Initial on-site audit and annual self-audits thereafter with reaccreditation on the fifth year.

Please note that the program requirements as set forth by the accreditation standards (QC21/EG21) are currently being reviewed and, therefore, have not been published yet.

7			
AND			
Verify certificate			
Enter certificate code to verify.			

Faculty

• Describe faculty qualifications and/or certifications required to teach in the proposed program.

PREFERED FACULTY REQUIREMENT

Pratt Community College recruits leading career professionals to be instructors at our college. Pratt strives to bring employees to campus that will support the mission and provide quality education. Our faculty are committed to student success while providing a healthy environment for learning.

The expectation we looking for in a welding instructor are as follows:

- Educational teaching degree and/or work experience
- Professional welding employment
- Construction experience/manufacturing experience
- College/Tech school training
- AWS Welding Certifications GMAW, SMAW, GTAW
- Someone who wants to give back to the community

The next two attachments in this section demonstrate Pratt Community Colleges requirements for professional employees. Administrative Policy #300-20 provides rules for us to follow when searching for candidates. The second page qualifications requirements is used between the Human Relations office and the departments needing a new instructor. This allows for specific requirements to be developed prior to a candidate search.

PRATTO	Number	300-20
The state of the s	Adoption	07-10-1989
community college	Deletion	
	Revision	09-18-2018
ADMINISTRATIVE POLICY	Review Date	09-18-2018

REQUIREMENTS FOR PROFESSIONAL EMPLOYEES

Full-time and regular part-time Professional Employees, as defined by the Agreement between Pratt Community College and the Pratt Higher Education Association, must meet the following requirements no later than the end of the last year of the employee's probationary period.

- a. Non-Technical Academic Faculty should possess either (a) master's degree with 18 graduate credit hours in the discipline or subfield, &/or (b) master's degree in one content area but has additional 18 graduate credit hours in another discipline or subfield, &/or (c) a terminal degree within a discipline or closely related field in which they are teaching, &/or (d) be on a professional development plan in order to come into compliance with regulations established by the Higher Learning Commission.
- b. <u>Career & Technical Education Faculty</u>: Should possess either (a) master's degree with 18 graduate credit hours in the discipline or subfield, and/or (b) valid/current industry-recognized credential for the career/technical field, and/or (c) industry experience with a minimum 5000 hours work in the career/technical field, and/or (d) be on a professional development plan in order to come into compliance with regulations established by the HLC.
- c. <u>Nursing Area</u>: Each nursing faculty member with a continuing appointment in the Associate Degree Nursing Program shall present evidence of a Master's Degree in Nursing. Each nursing faculty member with a continuing appointment in the Practical Nursing Program shall present evidence of a Bachelor's Degree in Nursing.

When a position is vacated, a qualified replacement will be sought. In selected cases of critical need, the administration is authorized to substitute demonstrated skill and experience in teaching or in the technical field for educational credentials. This is subject to an agreement that the professional employee begins work to satisfy credentialing requirements.

Revision Dates: 09-18-2018, 07-19-2016, 02-28-2014, 12-20-2004, 04-06-2004,

Applicant's Name:			
Position:		_	_
	Yes	No	Reviewed
PCC EMPLOYMENT APPLICATION (complete)			
RESUME			
TRANSCRIPTS			
REFERENCES			
REQUIREMENT	S	1 (1) (
PREFERRED QUALIFICATIONS			
Two or more years' experience in online course development.			
Three or more years' instructional experience.			-
Master's degree in instructional Technology, Curriculum Instruction or related fields.	&		
			1
Meets Minimum Qualifications:	Yes	No C	
REVIEWED BY:	DATE:		

C:UsersidaryII/AppData/Local/Microsoft/Windows/Temporary Internet Files/Content.Outlook/UV9S2EF0/Applicant qualification requirements doc

Cost and Funding for Proposed Program

• Provide a detailed budget narrative that describes all costs associated with the proposed program (physical facilities, equipment, faculty, instructional materials, accreditation, etc.).

Pratt Community College has received requests from at least seven school districts in our service area to offer Excel in CTE courses that would lead to welding certificates for high school students. The College is looking to meet industry demands and student interest by adding an American Welding Society (AWS) certified welding program for our college students.

The detailed financial analysis performed by Pratt Community College estimates total enrollment of at least 16 students. The College expects enrollment to grow to twenty. The Welding program produces positive financial results with a minimum of 10 students.

The College has identified about \$75,000 of start-up equipment required. The College would like to utilize Vocational Capital Outlay funds for one-half of that equipment. College funds would be used for the other one-half of the cost. If Vocational Capital Outlay funds are not available the equipment will be 100% funded by the College. The remaining \$18,500 for small tools, instructional supplies, classroom modifications, and American Welding Society (AWS) and technology would be funded by Pratt Community College. On-going costs of about \$62,000 per year would be funded by the College has committed meeting the continuing needs of the program.

As the program grows the College would look to increase the size of the current welding facility by about forty feet at a cost \$125,000 to \$150,000. The College would utilize internal resources to fund the construction of this addition.

The College has already seen strong industry support to identify start-up needs and provide assistance with identifying AWS certification requirements. We have even had an industry donation of a plasma cutter that is CNC enabled. This type of support demonstrates the strong commitment of industry to the proposed welding program at Pratt Community College.

• Provide detail on CA-1a form. (see next page)

IMPLEMENTATION COSTS Institution: Pratt Community College Proposed Program: Welding

IMPLEMENTATION COSTS

Part I. Anticipated Enrollment		Implen	nentation	ntation Year	
Please state how many students/credit hours are expected during the initial year of the program?					
		Full-Tin	Full-Time Part-T		Part-Time
A. Headcount:		5			5
Part II. Initial Budget			Implementation Year		
A. Faculty		Existing:	New:		Funding Source:
Full-time	#	\$	\$50,0	00	Institutional Funds
Part-time/Adjunct	#	\$	\$		
		Amount		Funding	, Source
B. Equipment required for program		\$75,000		Vocational Capital Outlay Grant/Institutional Funds	
C. Tools and/or supplies required for the program		\$4,000 Institutional Funds		onal Funds	
D. Instructional Supplies and Materials		\$2,500 Institution		onal Funds	
E. Facility requirements, including facility modifications and/or classroom renovations		\$10,000 Institutional Funds		onal Funds	
F. Technology and/or Software		\$2,000		Institutional Funds	
G. Other (Please identify; add lines as required)		\$0			
Total For Implementation Year		\$93,500			
		•			

Part I. Program Enrollment			Second a	nd Third Years	
Please state how many students/credit hours are exp	pected during t	he first two years	of the prog	gram?	
		Full-T	ime	Part-Time	
A. Headcount:		10		10	
Part II. Ongoing Program Costs			First	Two Years	
A. Faculty		Existing:	New:	Funding Source:	
Full-time	#	\$52,000	\$	Institutional Funds	
Part-time	#	\$	\$		
		Amount	I	Funding Source	
B. Equipment required for program		\$3,500	I	nstitutional Funds	
C. Tools and/or supplies required for the program		\$1,500	\$1,500 Institutional Funds		
D. Instructional Supplies and Materials		\$3,000	Ι	nstitutional Funds	
E. Facility requirements, including facility modifications and/or classroom renovations		\$0	1	NA	
F. Technology and/or Software		\$2,000	I	nstitutional Funds	
G. Other (Please identify; add lines as required)		\$0	1	NA	
Total For Program Sustainability		\$10,000			

• Describe any grants or outside funding sources that will be used for the initial start-up of the new program and to sustain the proposed program.

We have not received any grants or outside funding sources for the initial start-up.

Program Review and Assessment

• Describe the institution's program review cycle.

PROGRAM REVIEW

Services and Programs under Review (SPuR) is the name for our program review cycle. Every program is reviewed for viability and need every year. Various college stake holders make up the team that leads the review process. I have included documents on the following pages that represent the SPuR process. Welding will begin this process as soon as the program is approved.

PROGRAM ASSESSMENT

Faculty Assessment Learning Committee (FALC) is the name of the committee that supervises program assessment. Each department develops program standards for students to achieve. These standards evaluates student performance throughout the school year on student progress. Data is recorded and provided to FALC in a yearly report. Program leads and instructors discuss changes that need to be made which will improve student performance. Instructors implement changes to curriculum and/or teaching style. The process starts all over again.

FALC will also conduct an assessment process update with programs every three years. This is to monitor program assessment tools, techniques. Any improvements or changes are reported to each department to improve assessment program. Included after SPuR documentation is FALC documentation.



INSTITUTIONAL PLANNING WITH SERVICES PROGRAMS under REVIEW (SPuR) & INSTITUTIONAL AIMS



*Joint Council includes members of President's Cabinet, Services Programs under Review (SPuR), Instructional Council (IC), Services & Operations Council (SOC), and Faculty Assessment of Learning Committee (FALC)

**All available SPuR team feedback should be reviewed and considered when identifying Division priorities.

FALC Department/Program Outcomes Assessment Notebook Organization

- 1. Mission Statement*
 - a. Emphasizes student learning
 - b. Clearly articulates the department/program purpose
 - c. Identifies the department's/program's targeted population(s)
 - d. Supports the institutional mission
- 2. Learning outcomes*
 - a. Outcomes must support the mission statement
 - b. Describe (using action verbs) student learning or behavior rather than teacher behavior
 - c. Describe an intended outcome rather than subject matter coverage
 - d. Outcomes must be assessable (i.e. measurable)
- 3; Assessment Plan*
 - a. Must relate back to the individual learning outcomes-
 - b. Describe the assessment methods that will be used
 - c. Use both direct and indirect assessment measures (i.e. multiple measurements)
 - d. Establish benchmarks against which learning outcomes are assessed
 - e. Include a time-line for administration
 - f. Include a framework for using the assessment information
 - g. Show evidence that the plan will be ongoing, linked to decision making, and improving student learning in your department
- 4. Data
 - a. Organize trend data as it relates to individual learning outcomes
 - b. Include at least three years of data
- 5. Strategies for Using Data
 - a. Minutes of Department Assessment Meetings
 - b. Institutional CAAP/Work Keys Annual Data
 - Give evidence periodically that the department has reviewed, discussed and come to a consensus on what their assessment data is telling them
 - Show evidence that changes in academic programs, teaching methodology, curriculum, course content and other areas have occurred to improve student learning
 - e. File an annual assessment report with FALC, verifying 5c and 5d.

*Must be on file with FALC

X:\Instruction\FALC\Forms and Information\Program Review Documents\Program Assessment Preparation Documents\Notebook Organization Handout.docx

Program Approval at the Institution Level

- Provide copies of the minutes at which the new program was approved from the following groups:
 - Program Advisory Committee (including a list of the business and industry members) WELDING DEVELOPMENT COMMITTEE MEETING January 3, 2019

Present: Keith Ray (Striker Welding), Monette DePew (PCC VP of Instruction), Daryl Lucas (PCC Applied Technology Department Chair), Mike Pina (Pioneer Tank & Steel), Kent Adams (PCC VP of Finance & Operations), Paul Goertz (R & R Industries)

- Proposed curriculum for Certificate I & II (Approved)
- Proposed curriculum for Associate of Applied Science Degree (Approved)
- Tool request/shop equipment needs
- Instructor Qualifications
- Employer support/Employer letters

Discussion on lab assignments followed with this being tabled for future discussion.

Tour of current welding facility to provide members a feel for location, size and equipment.

F	Z-9-Z0Z0 IVIIINO I ES	
2019-2020		PRESENT
MEMBERSHIP :		or ABSENT
Clark, Roy	Mathematics & Sciences	Р
DePew, Monette	VP of Instruction	Р
Lucas, Daryl	Applied Technology & Agriculture	Р
Campbell, Dave	Electrical Powerline Technology	А
Mitzner, Diana	Nursing	Р
Perez-Miller, Lisa	VP of Students & Enrollment Management	Р
Ricke, Carol	Social Sciences, Business, HPER, INT,	Р
	MDSM, WOO	
Wiese, Stephanie	Humanities, Education, Communication, Arts	Р
Blasi, Cathy	Ex-officio Member/Recorder	Р
Lindsey, Haley	guest	Р

Curriculum Committee SEE YELLOW HIGHLIGHTED AREA INSTRUCTIONAL COUNCIL

2-5-2020 MINUTES

CURRICULUM ISSUES

O AAS Degree – Mrs. Blasi explained Council last year had approved changing the computer requirements from "Computer Skills 3 hours BUS162 Intro to Word Processing or higher. Students will also learn computer skills integrated in their respective technical curriculum" to "Computer Skills 1 hour BUS162 or higher". This came about due to confusion when degree audits were done. The former registrar was using only the AAS Degree requirements and not the specific program charts when auditing. Some programs required one hour in computer skills while some required three. When Council changed the three hour computer requirement to one hour, they also changed the total number of general education hours required from 17 to 15 since two hours were being reduced in the computer requirements stayed

the same (47). But 15 general education hours and 47 major department hours only equals 62, not the 64 hours still showing as the total number of required credit hours for the degree. Mrs. DePew suggested the following "Total Required General Education Credit Hours: *Minimum* of 15 hours" and leave the Total Required Credit Hours for the AAS at 64." Students will then know they must take at least 64 hours. Mrs. Wiese moved and Mrs. Ricke seconded the motion to accept the change as suggested for the AAS degree. With no further discussion, the motion passed unanimously.

O Course Description Changes – Mrs. Blasi explained Mr. Campbell (teaching the Underground School in Garden City this week) had submitted some minor changes to course description for EPD251. The current wording is shown as follows below while the proposed is in italics.

EPD251Transformers & Metering3 cr. Hr.Designed to reinforce the Electrical powerline student's ability to recognize and work with
powerlines and equipment. Students learn to apply theory to already designed systems as
well as develop their own powerline system by adding transformers, regulators, and circuit
breakers, etc.

EPD 251 Transformers and Metering 3 cr. Hr.

Transformers and Metering is designed to reinforce the Electrical Powerline student's ability to recognize and work with electrical power lines and equipment. Students learn how to install, connect, protect, and troubleshoot distribution transformers.

Mrs. Wiese moved and Mrs. Ricke seconded the motion to change the course description as presented. With no further discussion, the motion passed unanimously.

Course Description Changes – Mr. Clark explained it had been brought to his attention the prerequisite wording for CHM176 is a little confusing. The current wording is as follows:
 Prerequisite: Completion of MTH 076 or concurrent enrollment in MTH 130 Intermediate Algebra or higher level is a requirement.

While students have to either be currently enrolled in MTH130 or higher (or must have completed with a C or better), that is not exactly what is stated. Students really could complete MTH076 and enroll in CHM176 without being enrolled in MTH130. After discussion with the chemistry instructor and Student Success Center staff, Mr. Clark made the following motion to change the prerequisite wording as follows:

CHM176 – Fundamentals of Chemistry 5 cr. hr. Prerequisite: Completion of MTH 076 with concurrent enrollment in MTH 130 Intermediate Algebra or completion of MTH130 or higher with a C or better. Mrs. Mitzner seconded the motion. A few members still questioned the clarity of the wording, but Mr. Clark reported those involved in the discussion to clarify felt it made sense. With no further discussion, motion passed unanimously.

- O Mr. Clark moved to delete the Math Education AS Program Chart and only have the Math program chart. There have been very few math education majors in the past few years.
 Mrs. Wiese second the motion. With no further discussion, the motion passed unanimously.
- O New Course Proposal Principles of Food Science & Food Systems Daryl Lucas explained Mrs. Montgomery had asked for approval of this new course. It will be taught only online and is an introductory level course for ag majors. If Council approves the course, she will send the syllabus to K-State for transfer approval (they have a similar course as an ag elective.) FHSU does not have this course. This course was requested by an outside source.

Mr. Lucas moved and Mr. Clark seconded the motion to approve this course as presented. Council members noted if the course is not accepted as a transfer course, it needs to be redesigned and brought back to IC for approval. With no further discussion, the motion passed unanimously.

- O Proposal to change AA Math Requirement to MTH178 or higher (deleting College Mathematics) Stephanie Wiese reminded Council the current requirement is MTH176 College Mathematics or higher. Research of other community colleges in the state found 16 of the 19 colleges required College Algebra or higher for the AA degree. College Math is not offered at PCC very often as it seldom makes due to low enrollment. Mrs. Wise moved and Mr. Clark seconded the motion to change the AA math requirement to MTH178 or higher. With no further discussion, the motion passed unanimously
- O Proposed Course Description Changes Stephanie Wiese presented the current course description and the proposed course descriptions for several classes as follows:

ENG005

Old:

Students in Fundamentals of Writing learn basic grammar and mechanics related to the writing process. Sentence and paragraph structures will also be addressed. To successfully complete the course, students must write college level paragraphs. While this course does not meet graduation requirements, successful completion of the course should improve student success in other college classes. This class also prepares students for Basic Writing. Prerequisite: Appropriate placement scores. (Previously ENG077)

Proposed:

Students in Fundamentals of Writing will address basic grammar and mechanics as they relate to the effective use of sentences and paragraphs. To successfully complete the course, students must demonstrate standard, formal grammar skills and write college level paragraphs as defined by course content. Prerequisite: Appropriate placement scores.

ENG098

Old:

Students enrolled in Basic Writing review grammar and mechanics related to the writing process. Paragraph skills will be reviewed and expanded into the production of college level essays. To successfully complete the course, students must write a college level essay. While this course does not meet graduation requirements, successful completion of the course should improve student success in other college classes. This class also prepares students for English Composition I. Students who qualify for this course must also enroll in a specific English Composition I course as listed in the current semester course schedule. Students who earn a course grade of C or higher will qualify for English Composition I. Prerequisite: Appropriate placement scores. (Previously Basic English I) **Proposed: Remove "(Previously Basic English I)**"

ENG135 Old: This course is designed to prepare students for the writing they may encounter in the workplace. Basic elements of business communication will be taught including emailing, memo and letter writing, and report writing. Students will also practice completing paper and electronic forms and applications and work orders as well as creating resumes and cover letters. Basic grammatical elements, such as spelling, punctuation, and sentence structure, will be reviewed. Writing for the Workplace is designed for students in technical programs.

Proposed: Remove "and work orders." After further discussion, Mrs. Wiese will include "and technical writing" instead of "work orders".

ENG177

Old:

Students in English Composition II further develop their writing and thinking skills through short fiction and research. Readings in this class include short stories which describe the human condition. Students read and discuss the assigned work and then create essays reflecting an understanding of the story and the human condition. Students also review essay test format, study research techniques, and write a research paper. Because of the research paper component of the class, instructors suggest students have word processing skills. Prerequisite: English 176, English Composition I with a grade of "C" or higher.

Proposed: Remove "Because of the research paper component of the class, instructors suggest students have word processing skills."

LIT232

Old:

Students enrolled in this course read and discuss English writings from the Romantic Period (1800's) through today's work. Students will read and discuss specific works from the genres of poetry, drama, and short story in order to develop an appreciation and understanding of English literature. (Previously "English Literature-after 1800")

Proposed: Remove "(Previously "English Literature-after 1800")" Remove apostrophe in 1800's to create 1800s.

Mrs. Wiese moved to accept the proposed changes with the addition to ENG135 as noted. Mr. Clark seconded the motion. With no further discussion, the motion passed.

- O Proposed AA & AS Communication program chart changes –Stephanie Wiese moved to add DRM 222 American Musical Experience as one of the options under "Major Department Requirements from:" She explained that this is a fairly new course which had not previously been included in the program charts. Mrs. Ricke seconded the motion. With no further discussion, the motion passed unanimously.
- O Proposed Changes to Sports Performance & Wellness Program (tabled from 1-9-20) Carol Ricke reported she visited with the instructors involved in the HPR classes (Carmen Forest, Todd Reller, Mike Jackson). Mrs. Ricke distributed proposed program charts from the three HPR majors: Physical Education and Coaching, Sports Performance & Wellness, and Sports Administration. The instructors would like four major department requirements in each (as noted in handout) and the remaining hours outside of the required gen eds to be

department or non-department (as noted). The instructors would like to add HPR135 Intro to Health, PE, Recreation (3) under each of the "major department requirements". Mrs. Ricke moved to accept the changes as described for each of these program charts. Mrs. Wiese seconded the motion. With no further discussion, the motion passed unanimously.

- O Proposed Program Chart Changes Carol Ricke presented multiple changes as summarized below:
 - AS Accounting and AS Business Administration: Took 3 hour ACC/BUS elective course out of major department requirements, updated the list of suggested electives as noted, added areas of interest below the title.
 - AAS Business Administrative Technology & Medical Assistant AAS made ACC class requirements more specific, moved most of non-tiered courses to elective section, added "or BUS254" to required section with Office Procedures.
 - Medical Office Assistant Certificate & Business Administrative Technology Certificate moved tiered-funded classes to required section and most of non-tiered funded classes to Advisor Approved Electives. Changed accounting classes to be more specific.
 - AGS Business & Management Updated the list of suggested electives and added areas of interest below the title.

Mrs. Ricke moved to accept these changes and Mr. Lucas seconded the motion. With no further discussion, the motion passed.

O Proposed Welding Program – Certificate and AAS

Mr. Lucas presented two certificate programs and the AAS degree for approval. Syllabi for the new welding courses were emailed to Council members a few days ago for their review. Mr. Lucas explained the Level I Certificate would meet the needs of the high schools and required 19 credit hours of welding classes. The Level II Certificate would require 39 hours and includes gen eds as well as the welding classes. Mr. Lucas explained he is requesting special approval to offer the AAS Degree for 60 hours instead of the required 64 hours. Several of the Kansas colleges require 60-62 hours; the 60 is comparable to the welding program requirements of the technical colleges. The curriculum follows the state aligned curriculum. Any extra hours would not be in welding but would have to be in gen eds. He asked for an exception to accept 60 credit hours for this AAS degree instead of 64. Mr. Clark moved to grant an exception of 60 credit hours for the AAS in Welding. Mrs. Wiese seconded the motion. With no further discussion, the motion passed unanimously. Mr. Lucas then moved to approve the syllability for the proposed new welding courses as written, the curriculum for the Level I Certificate, the Level II certificate and the AAS degree as presented. Mr. Clark seconded the motion. With no further discussion, the motion passed unanimously. The list of new welding courses are as follows:

- WLD136 Safety & Health for Welders
- WLD112 Oxy-Acetylene Welding & Cutting Processes
- WLD104 Shielded Metal Arc Welding I
- WLD204 Shielded Metal Arc Welding II
- WLD114 Gas Metal Arc Welding I
- WLD115 Gas Tungsten Arc Welding I (name change)
- WLD181 Welding Metallurgy
- WLD111 Blue Print Reading & Welding Symbols
- WLD214 Gas Metal Arc Welding II
- WLD215 Gas Tungsten Arc Welding II
- WLD132 Design & Fabrication I
- WLD234 Robotic Welding

- WLD131 Pipe Welding I
- WLD135 Specialty Welding Processes
- WLD200 Welding Internship
- APT215 Material Handling & Plant Layout (reactivate)
- WLD231 Pipe Welding II
- WLD232 Design & Fabrication II
- O Mrs. Ricke distributed course description changes for multiple ACC and BUS courses. The handout showed the current descriptions and the proposed descriptions for each. She explained the changes were needed because the terminology had been updated, some of the prerequisites had been removed or changed. Mrs. Ricke moved and Mr. Clark seconded the motion to accept the course description changes as presented. Motion passed unanimously.
- O Due to time constraints, Mrs. Wiese asked if she could send more proposed catalog changes for an electronic vote. Council agreed.

DISCUSSION/ACTION ITEMS

- O Scholarships Haley Lindsey presented a handout of the 2020-2021 scholarship allocations. She asked if some of the scholarships could be combined (Accounting combined with Business, Rodeo combined with Agriculture, Biology combined with Science, eSports combined with INT) Carol Ricke stated if she could still give \$400 for and Accounting scholarship and \$400 for a Business scholarship, she would not have an issue with combining the two. Ms. Lindsey stated the reason for the request is due to updated software and a lot of manual data entry and calculations has to be done. She reported out of 17 rodeo scholarships recipients, 10 are receiving ag scholarships as well. If approved, the Ag and Rodeo would be under one umbrella, but the total amount would not change; it would be the combined amount now listed for Agriculture and the amount listed for Rodeo. She explained that scholarships cover up to 21 credit hours tuition & books. Financial aid staff is constantly adjusting scholarships. Mr. Clark asked if this topic had been discussed with the departments involved. After verifying that it had not, Mr. Lucas stated he needed to visit with the individuals in his area for their input. It was decided that an electronic vote would go out Monday so department chairs would have time to discuss this idea with those involved. More discussion followed. Ms. Lindsey asked if a student is offered full tuition and books, could Financial Aid make it so that's all the scholarship the student will receive? She further explained that if two different departments approved a scholarship for the same student, the greater of the scholarship offers would be assigned to the department which offered the greater amount. Athletics does not apply here. Athletic students can still be offered an academic scholarship as well as their athletic scholarship. Ms. Lindsey said this decision would involve rodeo, performing arts, and eSports. Council members were reminded that the headcounts for individual majors is not based off of scholarship awards; it is based off of activities and majors identified by the student. Mrs. Perez Miller stated this decision would also impact goals for program enrollment and activities. A decision for the last request was tabled until the next Council meeting. Mrs. Blasi will set up a meeting with those involved to discuss prior to March's meeting. The need to discuss will be dependent upon Council's vote Monday whether or not to combine scholarships.
- O PCC Campus Tour Information Mrs. DePew reported Mrs. Binford asked if faculty wanted to add anything to the campus tours. Council members were not sure what was currently included on a tour but the consensus was that the tours seem to be going fine as they are now.
- O Mental Health Training April 13 (all day) Mrs. DePew explained that PCC entered into an agreement with a company last year to provide this training every year. Mrs. Perez

Miller reported this professional organization is from the east coast and is a physician assistants' foundation. The challenge to this training is that it is an eight hour training day for employees. The contract states PCC will offer two eight hour training days and that we will have a minimum of 25 people per day with a maximum of 30 per day. This year's training will be held on April 13 (the Monday following Easter as there are no classes scheduled) and April 14. Mrs. DePew asked Council members to visit with their faculty to identify which ones would be interested in attending on April 13. Staff members have been identified to attend the second day. 18-20 faculty members would need to be involved in the April 14 training. Council members were asked to visit with their faculty and give her the names of those interested in attending by next Wednesday.

- O KPI Strategies Tabled until the March meeting due to time constraints.
- O Committee Update Mrs. DePew reported in meetings with the HLC Mock Visit Team that employees identified the need to be more engaged in shared governance and planning. Mrs. Perez Miller distributed an example of information on how SPuR is part of integrated planning. Each department has a voice in prioritizing opportunities as identified by their SPuR report. The idea is to look at the work everyone did on their SPuR report, the opportunities and strengths identified by SPuR committee, prioritize those opportunities and how they tie into the three institutional aims, and the final recommendations presented to Cabinet. Mrs. Perez Miller distributed a draft organizational chart entitled "Campus Leadership, Governance & Planning". There is a proposal to change the Joint Council to the Collaboration & Planning Council. The four groups identified on the chart (SPuR, Instructional Council, Services & Operations Council, and FALC will meet together four times per year. The Collaboration & Planning Council will look at KPI's, policies, scholarship issues, etc. The information which goes to the Collaboration & Planning Council will come from the different groups listed in this document. The CPC will set priorities based on how they reflect the aims of the college. Discussion followed. There will be faculty on Capital Improvements, FWG, etc. The planning will start at the program level (include the information in SPuR reports), then will go to division level, then to Instructional Council, etc. Shared governance will help move the budgeting process along. It will be a "here are our prioritized needs, now where is the money to meet these needs" concept instead of "here's the budget, deal with whatever needs fit into the budget" theory. Mrs. Perez Miller also distributed the institutional aims and the goals set for each of the aims.
- O Mrs. Perez Miller distributed the AQIP Category Summaries (a summary of the 22 processes.) This information is referred to in the Quality Highlight Report. It is important to be familiar with this information for the site visit.
- O Distance Education Courses Credit Hour Assignment Policy Mrs. Wiese and Mrs. Blasi explained that, although PCC follows the KBOR time requirements in scheduling face-to-face classes, there currently is not a written policy. The policy must include distance education as well as face-to-face classes. Information regarding the federal guidelines (because of financial aid), KBOR requirements, and EduKan's policy for their credit hour assignment was distributed. Mrs. Blasi provided Mrs. Wiese with the guidelines from the Federal Financial Aid, the KBOR requirements, and EduKan's policy. Mrs. Wiese then drafted a proposed policy for Council to review. Upon review, Mr. Lucas moved to accept the proposed policy as written. Further discussion was held regarding online classes. Someone will need to audit Pratt Online courses to verify the policy is being followed. If Council approves the policy, an auditing process will developed. Council members again discussed that some type of evaluation should be done for all online courses. EduKan currently has a mid-term as well as end-of-course evaluation for each online course offered. With no further discussion, Diana seconded the motion. The motion passed unanimously.

- O Fall 2020 Class Schedule (due Feb. 14)- Mrs. Blasi reminded Council that their fall 2020 class schedules were due to her no later than February 14. They each received a copy of the fall 2019 schedule earlier this week in their mailboxes.
- Ο Instructor Emeritus – Mrs DePew explained the history of the Instructor Emeritus room (room 312). Former VP of Instruction Jim Stratford wanted to recognize faculty who retire from PCC. At the time the concept was developed (when the Student Conference Center was built), it was determined that instructors who retired from PCC and who were KPERS bound would qualify (not just quit to work elsewhere). PHEA did not have input but Instructional Council did. The plaque outside the room with the retired faculty names is sorely in need of being updated. Mrs. DePew asked Council if they wanted to include a minimum number of years of service as one of the qualifications to be included on the plaque. The PHEA agreement states that Professional Employees shall be recognized with a Years of Service award given in five year increments starting with the Professional Employee's tenth year of service. The names of the faculty to be included on the plaque would not be a result of nominations but based on the qualifications sited. Council members were in agreement that faculty needed to have a minimum of ten years of employment with PCC (which ties in with PHEA), retire from PCC and be KPERS bound to qualify. Mrs. DePew will ask Mrs. Pinkall for a list of faculty and their years of service There could always been a few exceptions but the general guidelines will be those listed.

With no further discussion, this meeting adjourned at 5:47pm. Respectfully submitted, *Cathy Blasi*

> Governing Board (including a list of all Board members and indicate those in attendance at the approval meeting) ea. See highlighted area

Board of Trustee Minutes of March 16, 2020

- I. Chairman Dwane DeWeese called the Pratt Community College Board of Trustees meeting to order at 6:00 p.m.
- **II.** Pledge of Allegiance was led by Chairman DeWeese.

Trustees: Dwane DeWeese, Chair, Mike Koler, Vice Chair, Ed Barrett, Kim DeClue, Michele Hamm, Stan Reimer, and Jeff Shumway.

Trustee Absent: Kim DeClue

Administrative Representation: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations; Monette DePew, Interim VP of Instruction, Lisa Perez Miller, VP
 Students/Enrollment. Management, Tim Swartzendruber, Athletic Director, Diana Mitzner, Director of Nursing, Barry Fisher, Executive Foundation Director, Institutional Advancement, and Donna Meier Pfeifer, Clerk of the Board.

Administration Absent: None

Media Representation: Gale Rose

III. Introduction of Guest(s) None present

IV. Recognition of Awards of Excellence – Dr. Calvert

	I Indoor Track & Field NJCAA All-American.		
In order to be All- American Athlete must finish in top 6 in finals.			
Kadesha Prescott – Wor	men's 60m Dash		
Che Lara – Men's 60m I	Dash		
Michael Hudson – Men's	Michael Hudson – Men's 60m Dash		
Warren Williams – 60m	n Hurdle		
C. J. Hill – Long Jump 7	7.26m		
<u>Coach Ken Kepley - NJCAA Na</u> Michael Spangler – 125 Jake Beeson – 149lbs			
<u>Coach Shae Napier - Region VI</u>	<u>Cheering Championship – "All-Girl Team" and "Gameday"</u>		
Maria Lopez	Joshua Diehl		
Lexie Marshall	Gina Olivas		
Sami DeFord	Steele Ward		
Natalie Denaro	Alex Markus		

Chairman DeWeese complimented Shae for her dedication in getting the team to this status.

 $\underline{\text{CIRCLES}}$ – 30 Faculty and Staff prepared and served 3 meals for the month of February meetings.

Megan Mayhew	Susan Mayberry	Misty Beck	Leigh Ann Hall	Amy Jackson
Christy Wright	Carmen Forest	Barry Fisher	Lorraine Prosser	r Jessica Hacker
Elyse Birdsong	Carol McKenna	Martha Corte	s Robin Lemon	Lisa Perez Miller
Sarah Jackson	Eric Larson	Brad Luthe	Caitlin Miller	Amy Jackson
Cindy Lambert	Carol Ricke	Dr. Calvert	Charles Keefer	Donna Meier Pfeifer
Tim Swartzendry	uber Brenda Ster	neker Rhonda	Westerhaus Pam	Launchbaugh
Lelanne Zimmer	man			

V. FORESIGHT 2020 – Dr. Calvert

In 2009 the Kansas Board of Regents (KBOR) started assessing trends in higher education and gathered data to develop a strategic vision for higher education over a ten year period. It sets long-term achievement goals that are measurable, reportable and to ensure the state's public higher education system meets Kansans' expectations. Their goal was to get 60% of Kansans' with some form of post-secondary credentials. From a certificate to a doctoral degree. KBOR is working on the next plan.

Goal 1: Increase Higher Education Attainment

Number of certificates and degrees awarded by universities, community and technical colleges from academic year (AY) 2010 to (AY) 2019 number of credential's awarded statewide increased 20%. Number of Attainment goal was to have 53,000 Kansans, unfortunately this goal was not achieved. In 2019 the goal was 50,802, achieved 41,965. The cumulative gap between production to date and the attainment goal is approximately 12,000 awards. PCC's established goal was set at 588 and achieved 331. KBOR factored in three years of numbers and the large numbers of the PCC nursing program were factored into this goals. KBOR did not reduce the number to coincide with the reduced number of nursing students.

Goal 2: State Initiative: Excel in Career Technical Education (CTE)

In AY 2012, The Kansas Legislature enacted this program to enhance career technical education by providing state financed college tuition for high school students in postsecondary technical education courses. The program has exceeded expectations with participation increasing by 350% during these seven years.

20019 Participating Headcount	_	$13,\!675$
Credit Hours Generated -	105,08	34
Credentials Earned -	1,803	

Goal 3: Ensure State University Excellence - Focused on the six state universities

VI. Communication to the Board – Donna Meier Pfeifer Nothing to Report

VII. Calendar of Events

- April 13, 2020 The April 20th Board of Trustee meeting was moved to April 13th due to the Higher Leadership Commission (HLC) conference in Chicago and Ms. Perez Miller, Ms. DePew, and Dr. Calvert would be attending. Due to the COVID-19 Pandemic the conference has been cancelled. It was the consensus of the Trustees to keep April 13, 2020 date as previously planned. Announcement will be published in The Pratt Tribune.
- May 1, 2020 Auction Other options are being considered.
- May 15, 2020 Commencement Ceremony being eight weeks out nothing has been decided.

VIII. Action Items:

➢ Minutes − Donna Meier Pfeifer - Recorder

Chairman DeWeese asked for a motion to accept the Special Board of Trustee meeting on February 13, 2020 and Board of Trustee February meeting on February 17, 2020 minutes as presented. Mr. Barrett made the motion to accept the minutes of meetings February 13th and 17th as presented. Ms. Hamm seconded the motion. With no further discussion motion passed unanimously.

> Personnel Actions: Information provided by Rita Pinkall, Director of Personnel

Chairman DeWeese asked for a motion to accept the Personnel Actions as presented. Mr. Reimer made the motion to accept the Personnel Actions as presented. Mr. Koler seconded the motion. With no further discussion motion passed unanimously.

> Financial Report - Kent Adams, VP of Finance and Operations

Revenue through February is \$62K favorable, compared to \$20K favorable in January. Expenditures are \$291K favorable through February compared to \$208K favorable through January. Net revenue is \$353,000 favorable.

On a preliminary note anticipating to prorate the room and board charges probably around \$350,000. A reduction in the amount of scholarships that were for Room and Board does not include tuition and fees, which will offset some \$350,000 to the dormitory housing system. Looking at \$300,000 - \$350,000 down in revenue. Department is tracking all expenses to hopefully be reimbursed by the Kansas State of Emergency.

Chairman DeWeese asked for a motion to accept the Financial Report as presented. Ms. Hamm made the motion to accept the Financial Report as presented. Mr. Barrett seconded the motion. With no further discussion motion passed unanimously.

> Weekly Enrollment Report – Lisa Perez Miller, VP Students/Enrollment Management

Enrollment Updates - Board Report - March 20, 2020 (Updates as of March 6, 2020)

1. <u>2019-2020 Academic Year</u> – As of March 2, credit hour production for the academic year is 26,354 (26,137) and -2.0% (-2.7%) below the 2018-2019 figure reported on March 4, 2019.

2. Spring 2020 Semester Enrollment

- Spring Semester credit hour production is 11,621 (11,404) and -4% (-5%) less than the Spring 2019 credit hour production for the same period.
- Student headcount is 1,063 (1,039) and -4% (-5%) less than Spring 2019 headcount for the same period.
- EduKan credit hour production is 1,990 (1,763) and -1% (-9%) less than the production for the same period in 2019.
- College Start/High School enrollment is 1,500 (1,494) credit hours, a -2% (-4%) decrease in production compared to the same period in 2019.

Chairman DeWeese asked for a motion to accept the Weekly Enrollment Report with the updates as presented. Ms. Hamm made the motion to accept the Weekly Enrollment Report with the changes as presented. Mr. Shumway seconded the motion. With no discussion motion passed unanimously.

> MIS Report: Dr. Calvert

Developmental Course Section Retention & Success Rates

<u>Math</u> - PCC 3-Year Average is at 49% with a benchmark of NCCBP Peer 3-year average is 62%. The course structure has remained the same. It could also depend on the strength of the students each year. This is developmental math and the Math Department is looking into this. PCC's Peer Group in NCCBP include: Barton, Cowley, Fort Scott, Garden City, Highland, Independence, Neosho and Seward.

Chairman DeWeese asked for a motion to accept the MIS Report as presented. Mr. Barrett made the motion to accept the MIS Report as presented. Mr. Reimer seconded the motion. With no further discussion motion passed unanimously.

IX. Action Items:

Ratify Waiver of Board Policy No. 3-07 – Kent Adams, VP Finance & Operations Chairman DeWeese asked for a motion to accept the following sole-source numbers in the total amount of \$5,271,24 for the following:

purchases in the total amount of \$5,271.24 for the following:

<u>Barracuda Licensing Renewal</u> - \$1,101.24 for email security and archiving <u>Pratt Gun Club</u> - \$1,170.00 for targets for shooting classes. The classes are held at the Gun Club and use their targets. This is a reimbursement to the Gun Club. <u>Wildlife Outfitting & Operations (WOO)</u> - \$3,000.00 for students to participate in

a pheasant hunt from Old School Outfitters which is a nearby vendor. The cost is covered by student fees.

Chairman DeWeese asked for a motion to Ratify Waiver Board Policy 3-07 for the sole-source purchases to Barracuda Licensing, Pratt Gun Club, and WOO in the total amount of \$5,271.24. Mr. Barret made the motion to accept the administration sole-source requests in the total amount

of \$5,271.24. Motion was seconded by Mr. Shumway. With no further discussion motion passed unanimously.

> Hospitality Room Adult Beverage – Tim Swartzendruber / Dr. Calvert

The two events where adult beverages were served the feedback was very positive, well accepted, and good support to the athletic department. Administration is requesting for the academic year 2020-21 approval up to 6 events. The dates yet to be determined. Partnering with the schools went over very well and will do it again. Skyland Grain and Club D'est both stated they would like to get more involved.

Chairman DeWeese asked for a motion to approve the administration request to approve up to 6 events hosting a hospitality room, which will be sponsored, and be permitted to serve adult beverages. Motion was made by Mr. Shumway to approve the administration request to host a hospitality room up to 6 events in the 2020-21 academic year and serve adult beverages. Motion was seconded by Mr. Barrett.

Discussion: Chairman DeWeese suggested the following events: 1 for Volleyball, 1 for wrestling, and 2 for basketball. The motion is to authorize up to 6 events, negotiations for numbers can come later.

With no further discussion motion passed unanimously.

Welding Technology Program Approval – Monette DePew / Dr. Calvert

Chairman DeWeese asked for approval of the Welding Technology Associate of Applied Science Degree (AAS), Level I Certificate, and Level II Certificate. Motion was made by Ms. Hamm to approve the Welding Technology Associate of Applied Science Degree (AAS), Level I Certificate, and Level II Certificate. Motion was seconded by Mr. Barrett.

Discussion: Daryl Lucas, Auto/Diesel Coordinator/Instructor, made all the necessary contacts to utilize this program. Funds from the Perkins and Capital Outlay will be used to purchase the needed equipment. Looking extending the welding shop 30' or 40' to accommodate the program. Personal protection equipment will be paid through student fees. For CTE we are expecting the high schools to provide the personal equipment and hand tools. This allows us to do a complete program through American Welding Society (AWS) and is an industry approved credentials. With the Trustees approval, than goes to Tech Ed Authority, to Department of Education, and HLC process. To teach the fully approved program probably will not be until Fall semester 2021 in terms of offering full federal financial aid. High school needs can be met now because they cannot do federal financial aid. Daryl is very lucrative in this industry and institution is fortunate to have him. No instructor has been hired.

With no further discussion the motion passed unanimously.

> Policy Review(s):

Disclosure of Substantial, Interests by Trustees Policy 1-07

Administration had no recommended changes to Policy 1-07.

Chairman DeWeese asked for a motion to accept the administration recommendation of no change on Policy 1-07. Motion was made by Mr. Barrett to waive the first reading and to approve *Disclosure of Substantial, Interests by Trustees Policy 1-07.* Motion was seconded by Ms. Hamm. With no further discussion motion passed unanimously.

XI. Oral Reports

- > Nursing Report Submitted by Diana Mitzner, Director of Nursing
 - Pass rates have not changed for the 4^{th} quarter, ADN is at 78.3%, PN is 90.0%
 - Student numbers for Spring remain 31
 - ADN instructor in Winfield is doing well
 - PN instructor position for Winfield is still open
 - Winfield Clerical position applicant fell through. Back to looking to filling position

Dr. Calvert, Monette DePew and Diana had a meeting with PRMC and met with the CEO to continue the partnership. Discussed how we would like to have a PRMC staff member possibly teach occasionally as agreed upon in the Memorandum of Agreement that was established in 2017.

<u>William Newton Hospital in Winfield</u> - Met with nurse leaders to establish a partnership to do clinical starting in the Fall semester. Will be working on contracts to be sent and we have already discussed clinical days for students. Will be having further discussions regarding areas of placement for students in the PN and ADN programs, for this upcoming Fall semester. They were very welcoming and excited to have our students.

<u>Clinical</u> - These past few weeks have been mental health rotations so all students have completed their clinical at Larned State Hospital.

<u>KSBN</u> (Kansas State Board of Nursing) – In March will present strategies of the PCC ADN nursing program to improve NCLEX pass rate. PCC Nursing is on the Education Meeting agenda to present. Tentative date will be the 24th.

Remediation - Meeting with our ATI representative on Friday March 6th to discuss remediation use and policies. Will also have Amy Jackson and Cindy Lambert come to talk to instructors about tips to advising students.

<u>Students Applications</u> - Currently have 19 total. PN Program: 6-Pratt campus, 3-Winfield campus. ADN Program: 5- Pratt campus, 1-Winfield campus, 4-Online. Acceptance for applications will close on March 15th. I have started scheduling interviews.

Spring break week is coming on the 16th and students are ready. Once they come back, they will begin to wrap up their clinical, prepare for their finals, and graduation.

> Faculty Report – Submitted by Stephanie Wiese, PHEA President

<u>Mark Freeman</u> has talked and demonstrated ceramics at Ellinwood High School and Central Plains High School in Claflin during the last month. Both schools are now planning a campus visit. Ellinwood will be bringing 12 students to visit the art department, and Central Plains plans to bring 7.

Valarie Dellrocco_and Mark plan to attend the Haysville Creativity Expo at Haysville High School on March 27th. They will have a table at the event.

<u>Valarie Dellrocco</u> judged the graphic design competition for high school and post-secondary students at the Business Professionals of America State Conference that was held in Wichita on February 27 & 28. She to students and invited them to Pratt for a visit.

<u>Sarah Jackson</u> is teaching the 8 week Tech Math class this semester and will end with a little trigonometry. Students' used the knowledge of trigonometry to determine the height of the flag pole in front of Benson measuring it three different ways. Students determined the height of the flag pole to be between 55 and 60 feet tall. (They didn't get exactly the same answer each time, but they were close enough; they understand what was going on with the math.)

> Staff Report – Submitted by Martha Cortes, President

As previously stated, the Staff Senate requested a voluntary survey be completed by PCC employees. We wanted to use the information therein to provide the Senators with direction on how to improve morale, how "employee value" can be conveyed and finally, feedback that can be shared with Cabinet Members.

The Senate appreciates the answers that were given. We know that we have quite a bit of room for improvement in the areas of value and morale. It is the easy option to suggest pay and benefits are the solution to these problems. However, we are looking to create an employee culture that staff can "buy" into. We want to know what will make people excited to come to work and collaborate with other departments rather than vie against each other for rank.

Staff Senate understands that as employees, our power is limited and therefore we can only offer suggestions to Administration. Still, as our group has become more focused and dedicated to providing insight and solutions, there can be improvement. Sustainable and quantifiable improvement for the employee experience at PCC.

We also want to identify strategies for employees to feel comfortable voicing what may seem to be "negative" opinions or serious concerns. For some reason there seems to be a widespread fear of repercussions for pointing to things that may need improvement or issues in their departments. While there seems to be no evidence that this is a big problem, it does hamper the ability of staff to engage meaningfully in making PCC a great place to work. Senate feels that morale can be improved where freedom of speech is encouraged and responded to in thoughtful ways

Finally, we want to know what makes long-term and retiring staff feel celebrated. We know that many years of devotion have been given to the institution and that needs to be merited. Staff want Administration to value what they have given in tangible ways. Staff Senate wants to be catalysts for change in this area.

> Athletic Report – Tim Swartzendruber, Athletic Director

Winter Sports

- Women's Basketball concluded season in Region VI tourney losing to Neosho County. Final Record: 17-14, 11-10 in Jayhawk West-4th place.

- Men's Basketball concluded season in Region VI tourney losing to Neosho County. Final Record: 19-12, 13-8 in Jayhawk West-3rd place.

- Wrestling: Six qualified for National Wrestling Tournament in Council Bluffs, IA.

- Indoor Track: 17 qualified for National Indoor Track Meet in Lynchburg, VA.

Spring Sports

- Baseball 4-10. Conference play began March 12 vs Garden City.
- Softball 1-14. Conference play began March 4 vs Garden City.
- Outdoor Track will begin at Texas Relays March 26

Social Media

- Gobeaversports.com – website

- Twitter: @PrattBeavers (1097 followers as of today! 1084 at last meeting)

- Facebook: Pratt Community College Athletics

- Instagram: @PrattBeavers (64 followers as of today-61 at last meeting)

Fan Engagement/Promotional

- Hosted Class 1A Sub-State March 5-7

- Coffee with the Coaches: March 25 in Hall of Fame Room 7-8:30 a.m.
- Kansas All-Star Basketball Game April 18
- Beaver Backer Golf Tournament August 22

NJCAA National Office has announced:

- All Spring sports will be canceled
- National Basketball Tournament has been canceled

- Recruiting on campus and off campus has been suspended until April 15, 2020. No face-to-face recruiting.

- Telephone, Zoom, Skype, Texting recruiting is allowed.
- Signings can continue

Foundation Report – Barry Fisher, Director

 <u>Auction</u> – Ongoing process of contacting sponsors for monetary donations, vendor and individuals for live and silent auction items and promoting the "Reserved Table" concept.
 Encouraging people to invite people to their table that are not familiar with PCC giving them the opportunity to hear the successes of the institution. Putting emphasis on the décor of the event, with hanging lights, table arrangements, and good food. The menu will be: Beef Wellington and Chicken

Piccata, Scalloped potatoes, Caramelized Baby Carrots, Cream Green Beans, Parfaits for dessert. Kevin Hamm has built a Chiefs Corn Hole and PCC Beaver Corn Hole games and will be donating these to the auction.

KACCT (Kansas Association of Community College Trustees) *Michele Hamm*

The Executive Committee has participated in a number of calls and communication with Heather and the presidents regarding the changes and decisions they are being tasked on behalf of our students. Very heavy responsibility for all of them.

Ms. Hamm attended the PTK ceremony in Topeka on March 12th. Despite the current situation, she felt it was well-attended. The three student speakers gave great speeches, focusing on the benefit of attending a community college in their lives. Later, KACCT heard from Blake Flanders, Heather Morgan, and a representative from Husch Blackwell (H-B).

H-B offers free, monthly webinars. An overview of legal issues currently impacting community colleges was presented including: Title IX, Remote Learning vs Distance Learning, and the rising trend regarding Service vs Support Pets. She urged community colleges to take a look at online learning and website access to those with disabilities.

The Executive Committee met briefly and discussed Heather's upcoming evaluation. The current form will be used, with some streamlining to be done by president, Nancy Ingram. We will look into using Survey Monkey to make the process more efficient in the evaluation and collection process done by the Executive Committee and Nancy Ingram. Also discussed was evaluating the Kansas Community College Leadership Institute (KCCLI) and encouraged members to take part in Friday calls.

KBOR - Blake Flanders, President and CEO and Shane Bangerter, Chair of KBOR would like to be invited to Board meetings. Mr. Bangerter is the driving force for Program Articulation. Have about 100 courses approved to transfer to articulation. It would be beneficial if things were programed appropriately. The Board was in consensus of Mr. Flanders and Mr. Bangerter attend a meeting. Dr. Calvert will extend the invitation.

- ACCT / NLS (Association of Community College Trustees; National Legislative Summit) Governance
- AACC (American Association of Community Colleges) Dr. Calvert This conference has been canceled due to COVID-19 and NJCAA National meeting.

> Other

- <u>Ms. Hamm</u> - Coach Sean Flynn and his players, Zool Kueth and Carlos Montiel spoke at the recent LMS Uncommon Greenback Assembly. They addressed grades 5-8 about grit and team and took questions from the students. Their message was well-received.

- 5th Grade student wrote a skit about germs casting 5th and 7th grade students and performed before the Uncommon Greenback Assembly about using "common sense", (i.e. handwashing technics, etc.)

- <u>Chairman DeWeese</u> recognized Ralph Williams, Ag Power Instructor, for his time and efforts in improving the Ag program in quality and in number size.
- Optimist Club will be holding their annual pancake and sausage dinner at the PCC cafeteria.
- Mr. Reimer will be updating the portraits in the lobby to bring them up-to-date.

X. Wrap Up

Comments from the Public: Gale Rose

Kansas Governor Laura Kelly had come out with the recommendation gathering be limited to 10 people and use "social distance". Pratt County Health Dept. will be issuing a statement on Tuesday morning procedures for people to follow. Announcement will be on the Pratt County website, click on the Health Department.

Comments from the President: Dr. Michael Calvert

1. Attended KBOR February meetings

2. Met with legislators and encouraged support for HB 2515 (Promise Act) which

passed through the House.

3. Hosted Spring meeting of area High School Superintendents, Principals and Counselors on campus.

4. Attended funeral services for Representative Greg Lewis in Stafford.

5. Held annual retreat with trustees.

6. Welcomed over 650 high school students at the annual PCC Academic Olympics.

7. Served at Circles with several other PCC staff.

8. Provided Welcome at Phi Theta Kappa and Kappa Alpha Beta Induction ceremony.

9. Held Pizza with the President on two nights meeting students in residence halls.

10. Met with and made "asks" of two prospective donors.

11. Met with KSU Doctoral Program Reps to discuss curriculum and marketing opportunities.

12. Provided a PCC update to Chamber of Commerce, Young Professional group in meeting held on campus.

13. Led All-Employee meeting in final preparation for HLC site visit.

14. Met with representatives from Wichita's "Gear Up Program" targeting first generation college students. Their group will tour PCC campus later this year.

15. Facilitated KJCCC Task Force on finalizing by-law proposal to ensure a certain level of Kansan's on all athletic rosters. By law proposal is due later March for April KJCCC meeting.16. Presented PCC update to KCCLI Class that was on campus.

17. Attended Lane Gourley's Celebration of Life.

18. Participated in monthly Taxing Entities meeting.

19. HLC site team visitors on campus March 9-10

20. HLC Site Visit a Success was a success. Institution will get a Feedback Report with potential actions, which allow to make corrections.

21. PTK - Mason Eck and Victoria Addington

22. PCC Statement

23. Housing Update – Saturday 38 students, estimating 15 - 20 students on campus through the semester.

24. Prohibit travel without permission from the President

25. 30 days in advance for canceling/postponing events

26. Recommend closing the campus until further notice – prevention is the key to combat COVID-

19. It was the Board consensus to close the campus as recommend by Dr. Calvert.

Comments from the Board Chair: Dwane DeWeese

- Shae Napier, Head Cheer Coach has done a super job with her students and represents PCC very well.
- PTK 2021 event would like to see more Trustee in attendance. Heather Morgan and Julie Halling made a well-designed book.
- Kids on the Farm has been cancelled
- Dr. Calvert was commended for attending the service for Lane Gourley.

XI. Executive Session for Non-Elected Personnel Matters (if needed)

Mr. Barrett asked to go into an executive session for non-elected personal.

7:19 p.m. Chairman DeWeese asked for a motion to go into executive session and not to exceed 60 minutes with a 7 minute break. Motion was made by Mr. Barrett to go into executive session for no longer than 60 minutes for non-elected personal. Motion was seconded by Ms. Hamm. With no further discussion motion passed unanimously.

7:25 p.m. Executive session convened.

Chairman DeWeese asked for a motion to come out of Executive Session at 8:10 p.m. Motion was made by Mr. Shumway to come out of Executive Session, motion seconded by Mr. Barrett Motion passed unanimously.

XII. Motion to Adjourn

Chairman DeWeese entertained a motion to adjourn the meeting at 8:12 p.m. Motion was made by Mr. Shumway to adjourn the general session, seconded by Mr. Barrett. Motion passed unanimously.

Submit the completed application and supporting documents to the following:

Director of Workforce Development Kansas Board of Regents 1000 SW Jackson St., Suite 520 Topeka, Kansas 66612-1368 Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.

Please include all costs charged to <u>high school students</u> for the proposed new program.

Program Title:	Welding Technology	Welding Technology	
Program CIP Code:	48.0508	48.0508	
Please list all fees asso	ociated with this program:		
Only list costs the inst	itution <u>is</u> charging students.		
Program Fee	Short Description	Amount	
Please list all courses w	within the program and any fees associated to those courses:		
Only list costs the insti	itution <i>is charging students. Do not duplicate expenses.</i>		
Course	Short Description	Amount	

Please list items the stude	ent will need to purchase on their own for this program:		
Institution <i>is not</i> charging	ng students these costs, rather students are expected to have these items for t	he program.	
		Estimated	
Item	Short Description	Amount	
WLD104	Shielded Metal Arc Welding I (Cost of Textbook)	\$190.00	
WLD111	Blueprint Reading and Welding Symbols (Cost of Textbook)	\$110.00	
WLD112	Oxy-Acetylene Welding & Cutting Processes (Cost of Textbook)	\$65.00	
WLD114	Gas Metal Arc Welding I (Cost of Textbook)	\$95.00	
WLD115	Gas Tungsten Arc Welding I (Cost of Textbook)	\$72.00	
WLD131	Pipe Welding I (Cost of Textbook)	\$107.00	
WLD132	Design & Fabrication I (Cost of Textbook)	\$130.00	
WLD136	Safety Health for Welders (Cost of Textbook)	\$63.00	
WLD181	Welding Metallurgy (Cost of Textbook)	\$115.00	
WLD204	Shielded Metal Arc Welding II (Cost of Textbook)	\$190.00	
WLD214	Gas Metal Arc Welding II (Cost of Textbook)	\$95.00	
WLD215	Gas Tungsten Arc Welding II (Cost of Textbook)	\$73.00	
WLD231	Pipe Welding I (Cost of Textbook)	\$107.00	
WLD232	Design & Fabrication (Cost of Textbook)	\$130.00	
WLD234	Robotic Welding (Cost of Textbook)	\$130.00	
WLD235	Speciality Welding Processes (Cost of Textbook)	\$50.00	
Tools & Personal	Purchased by the student or USD directly: #3350 Welding Helmet		
Protective Equipment:	(\$239.99), #3 Welding/Cutting Glasses (\$7.80), #5 Welding/Cutting		
	Glasses (\$13.49), Clear Safety Glasses (\$3.47), Radnor Welding Pliers		
	(\$12.42), 25" Tape Measure (\$22.99), Welding Gloves (\$16.24), TIG		
	Welding Gloves (\$20.95), Steel Toe Boots (\$150), Leathers (\$74.66),		
	Minimum of 3 Welding Shirts @\$59.99 (\$179.97)	est	
		\$750.00	

Carl D. Perkins Funding Eligibility Request Form

Strengthening Career and Technical Education for the 21st Century Act

CA-1c Form (2020)

Name of Institution	Pratt Community College
Name, title, phone, and email of person submitting the Perkins Eligibility application (contact person for the approval process)	Cathy Blasi, Administrative Assistant 620-450-2105 <u>cathyb@prattce.edu</u> (preferred contact method since working remotely)
Name, title, phone, and email of the Perkins Coordinator	Kent Adams, VP of Finance & Operations 620-450-2250 kenta@prattce.edu
Program Name	Welding Technology
Program CIP Code	48.0508
Educational award levels <u>and</u> credit hours for the proposed request	Associate of Applied Science 60 cr. hrs Cert A 19 cr. hrs Cert B 37 cr. hrs
Percentage of tiered credit hours for the educational level of this request	Associate of Applied Science 73.3% Cert A 94.7% Cert B 73%
Number of concentrators for the educational level	New Program – 0 concentrators as of yet
Does the program meet program alignment?	Yes, curriculum follows the state approved core curriculum alignment
Justification for conditional approval: (this section must reference information found within the Local Neods Assessment)	In the Perkins V needs assessment for the Hutchinson Workforce Center, Welding Technology CIP 48.0508 was identified as a high demand, high wage program. Currently in the region, Hutchinson Community College has a welding program that produces 40 graduates per year versus 104 job openings per year. Leaving an unmet demand in the region of 64 workers per year. The entry level wage is \$29,962.

Signature of College Official Monette D. Per

Date 4-14 2020

Signature of KBOR Official

Date

Carl D. Perkins Funding Eligibility Request Form

Strengthening Career and Technical Education for the 21st Century Act

CA-1c Form (2020)

Justification for Conditional Approval

Identify Participants

1. Pioneer Tank and Steel Striker Welding Service APAC Hutchinson Grasshopper Mowers Harper Industries R and R Industries C S Manufacturing K.I.T.S. Manufacturing Cross Manufacturing Neville Welding Skyline High School Pratt High School Attica High School Kingman High School Medicine Lodge High School Chaparral High School Macksville High School Stafford High School

- 2. Business Owners/Educational Administrators Community Interest
- 3. A. A review of state wide and area employment needs was conducted. This indicated good possible future employment trends/growth throughout the state and local communities.

B. Local high schools also indicated that their ability to provide trained welders in our service area was nonexistent. They have a student population that combined together could provide enrollment for the future welding program at Pratt Community College.

- 4. Pratt Community College currently has a welding shop that is not in use. We have start up equipment and space but no students or instructor. A welding program would allow us to use our current empty facility and provide a service to local businesses and USD's.
- 5. Currently our service area is providing very little professional welding skill development. Jobs are there with no employees to fill the open positions.